

**Employee/Official Name:Randy Fox**  
**Travel Expense Reimbursement Policy (01200.001)**  
**Mileage**  
**Reporting Month: May 2017**

Date	Expense Category per Travel Policy (Select One)	Description of the Trip	Beginning Address	Ending Address	Round Trip (Y/N)	Taxable (Y/N)	Mileage
5/3/2017	* City Officials' round-trip commutes (from home to a city facility and back) when attending a meeting of their legislative body or participating in another event or activity for which expenses are reimbursable. (Policy Item #7(4))	City Council Meeting	Home	City Hall, 400 S. Vicentia Ave	y	y	16
5/5/2017	* City Officials' round-trip commutes (from home to a city facility and back) when attending a meeting of their legislative body or participating in another event or activity for which expenses are reimbursable. (Policy Item #7(4))	Meeting with Staff at City Hall	Home	City Hall, 400 S. Vicentia Ave	n	y	8
5/6/2017	* Attending events as a representative of the City, including charitable events, that are sponsored, co-sponsored or organized by the City. (Policy Item #4(1))	Cinco de Mayo Parade and Fiesta	Home	Sixth Street, Downtown Corona	y	n	11
5/8/2017	* City Officials' round-trip commutes (from home to a city facility and back) when attending a meeting of their legislative body or participating in another event or activity for which expenses are reimbursable. (Policy Item #7(4))	Meeting with Staff at City Hall	Home	City Hall, 400 S. Vicentia Ave	y	y	16
5/10/2017	* City Officials' round-trip commutes (from home to a city facility and back) when attending a meeting of their legislative body or participating in another event or activity for which expenses are reimbursable. (Policy Item #7(4))	Public Services Committee Meeting	Home	City Hall, 400 S. Vicentia Ave	y	y	16
5/11/2017	* City Officials' round-trip commutes (from home to a city facility and back) when attending a meeting of their legislative body or participating in another event or activity for which expenses are reimbursable. (Policy Item #7(4))	Meeting with Staff at City Hall	Home	City Hall, 400 S. Vicentia Ave	n	y	8
5/13/2017	* Attending events as a representative of the City, including charitable events, that are sponsored, co-sponsored or organized by the City. (Policy Item #4(1))	Cars and Coffee	Home	Saleen HQ, 2735 Wardlow Road	y	n	22
5/17/2017	* City Officials' round-trip commutes (from home to a city facility and back) when attending a meeting of their legislative body or participating in another event or activity for which expenses are reimbursable. (Policy Item #7(4))	City Council Meeting	Home	City Hall, 400 S. Vicentia Ave	y	y	16
5/19/2017	* Meetings with consultants, professionals, constituents, applicants or other private or governmental entities or agencies, which are necessary for the performance of their position. (Policy Item #5)	Meeting with Jeff Hollbrook, Dr. Lin, Ted Rozzi & School District Staff	420 W Harrison St., Corona	2820 Clark Ave. Norco, CA 92860	y	n	8.3

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5/19/2017	* City Officials' round-trip commutes (from home to a city facility and back) when attending a meeting of their legislative body or participating in another event or activity for which expenses are reimbursable. (Policy Item #7(4))	Meeting with Staff at City Hall	Home	City Hall, 400 S. Vicentia Ave	n	y	8
5/24/2017	* City Officials' round-trip commutes (from home to a city facility and back) when attending a meeting of their legislative body or participating in another event or activity for which expenses are reimbursable. (Policy Item #7(4))	Budget Workshop	Home	City Hall, 400 S. Vicentia Ave	y	y	16
5/24/2017	* Other - Include explanation regarding how the request is for an actual and necessary expense incurred in the performance of the official duties with reimbursement request or in the Description field.	2017 Father of the Year Awards presented by the Father's Day Council	Home	Riverside Convention Center	y	n	37.4
5/25/2017	* City Officials' round-trip commutes (from home to a city facility and back) when attending a meeting of their legislative body or participating in another event or activity for which expenses are reimbursable. (Policy Item #7(4))	Meeting with Staff at City Hall	Home	City Hall, 400 S. Vicentia Ave	n	y	8
5/30/2017	* Attending educational seminars, conferences, or activities designed to improve skills and information levels. (Policy Item #2)	Legislative Summit in Sacramento	Home	Ontario Airport	n	n	21.4
Monthly Total Mileage							212.1
<b>2017 Mileage Rate</b>							<b>0.535</b>
<b>Amount to Reimburse</b>							<b>\$ 113.47</b>
<i>Taxable</i>							\$ 59.92
<i>Non-Taxable</i>							\$ 53.55