



Staff Report

File #: 23-0583

REQUEST FOR CITY COUNCIL ACTION

DATE: 07/19/2023

TO: Honorable Mayor and City Council Members

FROM: City Manager's Office

SUBJECT:
FALL POLICY WORKSHOP DATE

EXECUTIVE SUMMARY:
This staff report asks the City Council to consider a date for the 2023 Fall Policy Workshop.

RECOMMENDED ACTION:
That the City Council provide direction on when to schedule the Fall 2023 Policy Workshop.

BACKGROUND & HISTORY:
Every year the City Council holds a special policy workshop in the fall in which a variety of subjects are deliberated. Historically, the workshop has been held on a Wednesday or Thursday of a non-City Council Meeting week. This workshop typically starts in the morning and lasts for several hours.

ANALYSIS:
Staff has identified dates for this year's Fall Policy Workshop according to historical scheduling patterns. The recommended dates are the following:

- September 28 (Thursday)
- October 11 (Wednesday)
- October 12 (Thursday)
- October 25 (Wednesday)
- October 26 (Thursday)
- November 8 (Wednesday)
- November 9 (Thursday).

Additional dates may be considered later into November; however, they would push into the holiday season and, thus, are not recommended.

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Staff is seeking direction from the City Council on which date is preferred. Upon receiving direction, staff will begin working on preparations for the 2023 Fall Policy Workshop.

FINANCIAL IMPACT:

There is no financial impact associated with this action.

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action seeks direction from Council for the Fall Policy Workshop and there is no possibility that obtaining direction will have a significant effect on the environment.

PREPARED BY: CARMEN ZAMBRANO, CITY MANAGEMENT FELLOW

REVIEWED BY: BRETT CHANNING, ASSISTANT CITY MANAGER

Attachments:

1. Exhibit 1 - Presentation