



Staff Report

File #: 23-0928

REQUEST FOR CITY COUNCIL ACTION

DATE: 12/06/2023

TO: Honorable Mayor and City Council Members

FROM: Community Services Department

SUBJECT:

EMERGENCY REPAIR OF THE FIRE PANEL AT CITY HALL BY HCI SYSTEMS IN THE AMOUNT OF \$153,751.19

EXECUTIVE SUMMARY:

This staff report asks the City Council to approve the emergency replacement of the Fire Panel at City Hall. The current fire panel at City Hall is outdated, has reached the end of its useful life, and the parts needed to fix the panel are no longer available. The fire panel is critically needed as it operates all the fire systems within the City Hall building and is designed to send a notification when there is a fire or a fire system issue. Currently, City Hall is without a functioning fire panel, which is a concern because there is no proper notification mechanism in the event a fire should occur within the building.

RECOMMENDED ACTION:

That the City Council:

- a. Authorize an appropriation in the amount of \$153,751.19 from the General Fund 110 to the Community Services Department's operating budget for the emergency replacement of the fire panel at City Hall.
- b. Authorize the City Manager, or his designee, to issue a purchase order in the amount of \$153,751.19 to HCI Systems for the emergency replacement of the fire panel at City Hall pursuant to [Corona Municipal Code Section 3.08.130\(A\)](#).

BACKGROUND & HISTORY:

The City of Corona's current fire panel system at City Hall was built in 2005 and is not in proper working order. The system operates all fire systems within the building and provides a notification when there is a fire or a fire system issue. The panel is outdated and the parts that are needed to

replace this panel are no longer available. As such, the system has reached the end of its useful life.

ANALYSIS:

HCI Systems is the City's current contractor that provides fire system protection to all citywide buildings. HCI is the only vendor that can service and install a replacement panel since the panel must be compatible with all existing fire protection systems installed in all City buildings. The replacement panel operates the sprinklers, smoke detectors and fire doors and must be operational for the safety of the building occupants.

This emergency appropriation in the amount of \$153,751.19 will allow for the replacement of the outdated fire panel at City Hall. Staff from the Building Maintenance Division will work with HCI Systems to quickly replace the fire panel and make the repairs necessary to mitigate any risks for safety, as City Hall is currently working with a non-functioning fire panel.

FINANCIAL IMPACT:

Approval of the recommended actions will result in an appropriation in the amount of \$153,751.19 from the General Fund 110 to the Community Services Department's operating budget. There is sufficient fund balance in the General Fund 110 for the recommended actions.

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the common sense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Therefore, no environmental analysis is required.

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REVIEWED BY: DONNA FINCH, INTERIM COMMUNITY SERVICES DIRECTOR