

**FIRST AMENDMENT TO  
PROFESSIONAL SERVICES AGREEMENT  
  
BETWEEN THE CITY OF CORONA  
AND  
SCG - SPICER CONSULTING GROUP, LLC  
(SPECIAL TAX CONSULTING SERVICES - ANNUAL TAX ROLL BILLING AND  
SPECIAL TAX CONSULTING SERVICES, RFP 23-015AS)**

**1. PARTIES AND DATE.**

This First Amendment to the Professional Services Agreement (“First Amendment”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by and between the City of Corona (“City”) and SCG - Spicer Consulting Group, LLC, a California limited liability company with its principal place of business at 41619 Margarita Road, Suite 101, Temecula, California 92591 (“Consultant”). City and Consultant are sometimes individually referred to as “Party” and collectively as “Parties” in this First Amendment.

**2. RECITALS.**

2.1 Agreement. City and Consultant entered into that certain Professional Services Agreement dated January 18, 2023 (“Agreement”), whereby Consultant agreed to provide Special Tax Consulting Services.

2.2 Amendment. City and Consultant desire to amend the Agreement for the first time to (1) revise the scope of services and replace Exhibit “A” (Scope of Services); (2) increase the compensation for additional annexation and analysis work; and (3) replace Exhibit “C” (Compensation) with Exhibit “C-1” (Compensation)

**3. TERMS.**

3.1 Rates and Total Compensation. Section 3.3.1 (Rates & Total Compensation) and Exhibit “C” (Compensation) of the Agreement, are hereby deleted in their entirety and replaced with the following:

“3.3.1 Rates & Total Compensation. Consultant shall receive compensation, including authorized reimbursement, for all Services rendered under this Agreement at the rates set forth in Exhibit “C-1” attached hereto by reference. The total compensation, including authorized reimbursements, shall not exceed Three Hundred Twenty-Five Thousand Dollars (\$325,000) per calendar year (“Total Compensation”), without written approval of City’s Representative. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.”

3.2 Exhibit "A-1" (Scope of Services). Exhibit "A" (Scope of Services) is hereby deleted in its entirety and replaced with Exhibit "A-1" (Scope of Services) attached hereto and incorporated herein by reference.

3.3 Continuing Effect of Agreement. Except as amended by this First Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this First Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement as amended by this First Amendment.

3.4 Adequate Consideration. The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this First Amendment.

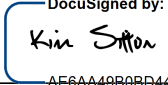
3.5 Counterparts. This First Amendment may be executed in duplicate originals, each of which is deemed to be an original, but when taken together shall constitute but one and the same instrument.

**[SIGNATURES ON FOLLOWING PAGE]**

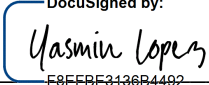
**CITY'S SIGNATURE PAGE  
FOR  
FIRST AMENDMENT TO  
PROFESSIONAL SERVICES AGREEMENT  
BETWEEN THE CITY OF CORONA  
AND SCG - SPICER CONSULTING GROUP, LLC  
(SPECIAL TAX CONSULTING SERVICES - ANNUAL TAX ROLL BILLING AND  
SPECIAL TAX CONSULTING SERVICES, RFP 23-015AS)**

IN WITNESS WHEREOF, the Parties have entered into this First Amendment to Professional Services Agreement as of the date noted on the first page of the Amendment.

**CITY OF CORONA**

By:   
\_\_\_\_\_ AE6AA49B9BD44E7...  
Kim Sitton  
Finance Director

By:   
\_\_\_\_\_ C477487B2EB3438  
Christine Thompson  
Accounting Manager

By:   
\_\_\_\_\_ F8EFBE3436B4492...  
Yasmin Lopez  
Purchasing Manager

Attest:

\_\_\_\_\_  
Sylvia Edwards  
City Clerk

**CONSULTANT’S SIGNATURE PAGE  
FOR  
FIRST AMENDMENT TO  
PROFESSIONAL SERVICES AGREEMENT  
BETWEEN THE CITY OF CORONA  
AND SCG - SPICER CONSULTING GROUP, LLC  
(SPECIAL TAX CONSULTING SERVICES - ANNUAL TAX ROLL BILLING AND  
SPECIAL TAX CONSULTING SERVICES, RFP 23-015AS)**

IN WITNESS WHEREOF, the Parties have entered into this First Amendment to Professional Services Agreement as of the date noted on the first page of the Amendment.

**SCG – SPICER CONSULTING GROUP, LLC**  
a California limited liability company

By:   
\_\_\_\_\_ DocuSigned by:  
CB80DF4F8C4440F...  
Shane Spicer  
Managing Director

**EXHIBIT "A-1"  
SCOPE OF SERVICES**

Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the annual tax roll billing and special tax consulting services necessary for the Project. The Services are more particularly described herein.

**THE FOLLOWING PRESENTS THE SCOPE OF SERVICES FOR SPECIAL TAX CONSULTING SERVICES**

**A. ANNUAL ADMINISTRATION SERVICES**

Assessment Districts

The City currently has one assessment district:

District Name	FY 2024 Levy	FY 2024 Taxable Parcels	Outstanding Principal	Maturity Date
Assessment District 96-1, 1999 Series A	\$ -	434	120,000	2025

Scope of services for the Assessment Districts include:

- Apportion the tax lien for each parcel within each assessment district according to the method of spread in the Engineer’s Report;
- Provide assessment and special tax installment information for each parcel for submittal in a timely manner to the Riverside County Auditor Controller’s office for placement on the property tax roll. The information shall be submitted in the media, format, and configuration specified by the County;
- Provide staffing and contact information to field inquiries concerning Assessment District administration, assessments, payoff estimates, and other information regarding district proceedings and annual installments for property owners, title companies, and other interested parties;
- Prepare an annual levy report summarizing the information used to calculate the annual installment amount for the districts, including a list of all Assessor’s Parcel Numbers;
- Prepare and record the amended assessment diagrams that result from lot splits or subdivision;
- Provide support to City staff researching current and historical tax roll information, ownership, delinquency notices, and delinquent status from the County tax system;
- Assist City staff with the preparation of disclosures, as required by SEC Rule 15c2-12;
- Assist City staff with proper disclosure of assessment information for prospective property purchases as required by Sections 53340.2(b) and 53341.5 of the State of California Government Code;

- Provide support to City staff to maintain compliance with the requirements of State of California Revenue and Taxation Code 163.
- Perform required bond call spreads in accordance with applicable state laws and coordinate the early redemption of outstanding bonds as needed;
- Provide continuing disclosure, dissemination, and investor relation services, as needed;
- Provide certification related to specific escrow release tests on an as-needed basis;
- Assist City staff in delinquency management by closely monitoring outstanding district delinquencies, and providing periodic reports to the City presenting the aging and current statuses of all delinquent installments, and
- All other special projects as deemed necessary.

#### Community Facilities District – Bonded

The City currently has twelve facility Community Facilities Districts (CFD):

District Name	FY 2024 Levy	FY 2024 Taxable Parcels	Outstanding Principal	Maturity Date
CFD 2000-1, 2020 Special Tax Refunding Bond	\$ 413,885	359	2,795,000	2031
CFD 2001-2, 2020 Special Tax Refunding Bond	\$ 234,129	113	1,495,000	2032
CFD 2002-1, 2017 Special Tax Refunding	\$ 1,177,418	470	9,530,000	2034
CFD 2002-1 IA1, 2017 Special Tax Refunding	\$ 533,349	11	5,355,000	2037
CFD 2002-4, 2017 Special Tax Refunding	\$ 598,621	27	4,890,000	2034
CFD 2003-2, 2020 Special Tax Refunding Bond	\$ 442,031	317	3,835,000	2034
CFD 2004-1, 2020 Special Tax Refunding Bond	\$ 201,964	64	1,950,000	2036
CFD 2016-2, 2018 Special Tax Bonds	\$ 352,400	146	4,900,000	2048
CFD 2017-2, 2018 Special Tax Bonds	\$ 266,107	92	3,370,000	2048
CFD 2018-1 IA1, 2018 & 2020 Special Tax Bonds	\$ 1,143,867	393	18,960,000	2048
CFD 2018-1 IA2	\$ 529,922	117	NA	NA
CFD 2018-2, 2020 Special Tax A	\$ 1,167,405	237	14,965,000	2051

- Review the special tax schedules prepared by the City and ensure that all debt service and administrative expenses are recovered through the special tax;
- Calculate the annual special tax levy for each parcel within the CFD following the guidelines established in the Rate and Method of Apportionment;
- Prepare comprehensive special tax installment information for each parcel for submittal in a timely manner to the Riverside County Auditor Controller's office for placement on the property tax roll. The information shall be submitted in the media, format, and configuration specified by the County;
- Provide staffing and contact information to field inquiries concerning CFD administration, annual special taxes, payoff calculation, and other information regarding district proceedings and annual installments for property owners, title companies, and other interested parties;
- Prepare an annual levy report summarizing the information used to calculate the annual installment amount for the districts, including a list of all Assessor's Parcel Numbers;

- Assist City staff with proper disclosure of assessment information for prospective property purchases as required by Sections 53340.2(b) and 53341.5 of the State of California Government Code;
- Assist City staff with the preparation of disclosures, as required by SEC Rule 15c2-12;
- Perform tasks associated with CFD administration, including but not limited to bond call coordination, the release of lien, delinquency reporting, and foreclosure coordination;
- Provide continuing disclosure, dissemination, and investor relation services, as needed;
- Assist City staff in providing information to bond rating agencies when needed;
- Assist City staff to maintain compliance with pertinent laws and regulations regarding current and future CFDs;
- Notify City staff of changes in laws affecting CFD administration;
- Provide certification related to specific escrow release tests on an as-needed basis;
- Assist City staff in delinquency management by closely monitoring outstanding district delinquencies, and providing periodic reports to the City presenting the aging and current statuses of all delinquent installments; and
- All other special projects as deemed necessary, including but not limited to tax rate projection, refunding analysis, etc.

#### Community Facilities District – Services

The City currently has ten Maintenance Services CFDs; one Public Services CFD 2016-1 which applies to all residential development occurring after March 2016, and one citywide Maintenance Services CFD 2016-3 which applies to all developments occurring after January 2017. If the development involves a facility CFD, the Maintenance Services CFD will become a Tax B in addition to the bonded component.

District Name	FY 2024	FY 2024
	Levy	Taxable Parcels
CFD 97-1 Landscape	\$ 431,943	1,915
CFD 2000-1 Debris Basin	\$ 21,991	359
CFD 2001-1 Landscape	\$ 655,433	2,202
CFD 2002-2 Landscape	\$ 75,052	79
CFD 2002-3 Landscape	\$ 18,668	40
CFD 2011-1 Landscape and other services	\$ 103,152	13
CFD 2016-1 Public Services	\$ 771,948	1,144
CFD 2016-2, Special Tax B	\$ 37,537	146
CFD 2017-2, Special Tax B	\$ 49,318	92
CFD 2018-1, Special Tax B	\$ 169,572	511
CFD 2018-2, Special Tax B	\$ 220,500	237
CFD 2016-3 Maintenance Services - Zone 2	\$ 68,536	148
CFD 2016-3 Maintenance Services - Zone 3	\$ 2,986	1
CFD 2016-3 Maintenance Services - Zone 4	\$ 12,274	1
CFD 2016-3 Maintenance Services - Zone 6	\$ 46,344	26
CFD 2016-3 Maintenance Services - Zone 8	\$ 4,221	5
CFD 2016-3 Maintenance Services - Zone 12	\$ 2,137	2
CFD 2016-3 Maintenance Services - Zone 13	\$ 22,500	4
CFD 2016-3 Maintenance Services - Zone 15	\$ 1,275	1
CFD 2016-3 Maintenance Services - Zone 17	\$ 17,652	2
CFD 2016-3 Maintenance Services - Zone 18	\$ 6,266	1
CFD 2016-3 Maintenance Services - Zone 19	\$ 28,967	23
CFD 2016-3 Maintenance Services - Zone 20	\$ 13,637	5
CFD 2016-3 Maintenance Services - Zone 21	\$ 5,243	1
CFD 2016-3 Maintenance Services - Zone 22	\$ 6,281	4
CFD 2016-3 Maintenance Services - Zone 24	\$ 3,446	11
CFD 2016-3 Maintenance Services - Zone 25	\$ 2,313	1
CFD 2016-3 Maintenance Services - Zone 26	\$ 33,861	27
CFD 2016-3 Maintenance Services - Zone 27	\$ 1,949	1
CFD 2016-3 Maintenance Services - Zone 31	\$ 22,026	13
CFD 2016-3 Maintenance Services - Zone 32	\$ 22,843	5
CFD 2016-3 Maintenance Services - Zone 33	\$ 4,125	1

- Calculate the annual special tax levy for each parcel within the CFD following the guidelines established in the Rate and Method of Apportionment;
- Prepare comprehensive special tax installment information for each parcel for submittal in a timely manner to the Riverside County Auditor Controller's office for placement on the property tax roll. The information shall be submitted in the media, format, and configuration specified by the County;
- Provide staffing and contact information to field inquiries concerning CFD administration, annual special taxes, payoff calculation, and other information regarding district proceedings and annual installments for property owners, title companies, and other interested parties;



- Prepare an annual levy report summarizing the information used to calculate the annual installment amount for the districts, including a list of all Assessor's Parcel Numbers;
- Prepare all necessary disclosure required by state and federal agencies;
- Advise City staff on changes in laws and regulations pertains to service CFD administration, and assist City with compliance requirements; and
- All other special projects as deemed necessary, including but not limited to revenue projection, cash flow forecast, etc.

### Landscape and Lighting Maintenance Districts

The City currently has one Landscaping Maintenance District with twelve zones and two Lighting Maintenance Districts (LMD).

District Name	FY 2024	FY 2024
	Levy	Taxable Parcels
LMD 84-1 Lighting	\$ 2,009,582	36,822
LMD 84-2 Landscape Zone 1	\$ 4,147	184
LMD 84-2 Landscape Zone 2	\$ 80,875	699
LMD 84-2 Landscape Zone 4	\$ 93,610	514
LMD 84-2 Landscape Zone 6	\$ 314,438	2,842
LMD 84-2 Landscape Zone 7	\$ 78,793	1,061
LMD 84-2 Landscape Zone 10	\$ 2,139,234	2,925
LMD 84-2 Landscape Zone 14	\$ 587,878	2,344
LMD 84-2 Landscape Zone 15	\$ 27,556	31
LMD 84-2 Landscape Zone 17	\$ 22,110	201
LMD 84-2 Landscape Zone 18	\$ 35,597	371
LMD 84-2 Landscape Zone 19	\$ 465,444	3,694
LMD 84-2 Landscape Zone 20	\$ 1,068,673	2,482
LMD 2003-1 Lighting	\$ 127,241	614

- Obtain a thorough understanding of the City's LMD establishment, their boundaries, parcels, and particularities;
- Review all documentation, databases, and budgets prior to preparing levy analysis, in order to ensure total and complete equity of assessments within each district;
- Prepare complete documentation for annual assessment, including Engineer's Reports and maps;
- Provide comprehensive assessment installment information for each parcel and submit it in a timely manner to the Riverside County Auditor Controller's office for placement on the property tax roll. The information shall be submitted in the media, format, and configuration specified by the County;
- Research and resubmit entries rejected by the County on behalf of the City;
- Provide staffing and contact information to field inquiries concerning CFD administration, annual special taxes, and other information regarding district

proceedings and annual installments for property owners, title companies, and other interested parties;

- Prepare an annual levy report summarizing the information used to calculate the annual installment amount for the districts, including a list of all Assessor’s Parcel Numbers; and
- Complete all reports on LMDs required by the state and federal agencies.
- All other special projects as deemed necessary, including but not limited to revenue projection, cash flow forecast, etc.

County Service Area

The City performs an annual assessment for one County Service Area (CSA) 152:

District Name	FY 2024 Levy	FY 2024 Taxable Parcels
COUNTY SERVICE AREA 152	\$ 819,062	39,610

- Prepare comprehensive special tax installment information for each parcel for submittal in a timely manner to the Riverside County Economic Development Agency for placement on the property tax roll. The information shall be submitted in the media, format, and configuration specified by the County;
- Provide staffing and contact information to field inquiries concerning CFD administration, annual special taxes, and other information regarding district proceedings and annual installments for property owners, title companies, and other interested parties;
- Prepare an annual levy report summarizing the information used to calculate the annual installment amount, including a list of all Assessor’s Parcel Numbers; and
- Complete all reports required by the county, state, and federal agencies.

**B. SPECIAL SERVICES**

- Annexation Services for CFD 2016-1 (Public Services):
  - Provide annexation services to proposed residential developments, including data collection, boundary map preparation, and recordation, and annexation proceedings;
  - Provide a list of Assessor’s Parcel for the Notice of Special Tax Lien and record the notices; and
  - Provide the City with shape file information for inclusion in the City’s GIS database.
- Annexation Services for CFD 2016-3 (Maintenance Services):
  - Provide annexation services to proposed developments, including data collection, boundary map recordation, annexation proceedings such as public hearing and owner election, etc.;

- Prepare Rate and Method of Apportionment for annexations to CFD 2016-3, Maintenance Services, and assist City staff with the annexation proceedings;
  - Provide a list of Assessor's Parcel for the Notice of Special Tax Lien and record the notices; and
  - Provide the Maintenance Catalog & GIS Mapping services, including the shape file information for inclusion into the City's GIS database inclusive of the City's feature class layout and in a normalized order.
- Special Tax District Formation Services & Bond Issuance Services
  - Payoff Calculation Services
  - Prop 218 Assessment Engineering

**EXHIBIT "C-1"  
COMPENSATION**

Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth herein. The Total Compensation shall not exceed \$325,000 per calendar year without authorized written approval of the City's Representative.

**Annual Administration/Annual Levy/Reporting**

<b>Service</b>	<b>Fee</b>
Assessment District	\$2,160
Community Facilities Districts - Bonded	\$62,250
Landscape/Lighting Maintenance Districts	\$56,160
Community Facilities Districts - Services	\$63,214
CSA 152	\$4,860
<b>Total</b>	<b>\$188,664</b>

**Special Reporting Services**

<b>Service</b>	<b>Est. No. Districts</b>	<b>Fee per District</b>	<b>Total Fee</b>
SB 165 – Local Agency Tax & Bond Accountability	10	\$250	Included
SB 1029 – CDIAC Accountability Reports	12	\$250	Included
AB 2109 – Controller Parcel Tax Reports	34	\$250	Included
AB 1666 – CFD Annual Reports	34	\$250	Included
<b>Total</b>			<b>\$0.00</b>

**CFD Zone Annexation Processing**

<b>Service</b>	<b>CFD 2016-1 Fee</b>	<b>CFD 2016-3 Fee</b>
<i>Residential</i>		
1 - 10 units	\$500	\$2,750
11 - 50 units	\$500	\$4,400
51 - 100 units	\$600	\$6,050
>100 units	\$750	\$8,250
<i>Commercial</i>	N/A	\$8,250

**Formation Services**

<b>Service</b>	<b>Fee</b>
CFD Formation Services	\$25,000

**Bond Sale Services**

<b>Service (per District/Issue)</b>	<b>Fee</b>
Bond Sale Services	\$25,000

**Pricing Schedule Table:****Administration/Annual Levy/Reporting\***

<b>Bond Issues</b>	<b>Fee**</b>
<b>ASSESSMENT DISTRICT</b>	
Assessment District 96-1, 1999 Series A	2,160.00
<b>COMMUNITY FACILITIES DISTRICT</b>	
CFD 97-2 Refunding 2014 Series A	3,780.00
CFD 2000-1, Series A & B	4,860.00
CFD 2001-2, Cresta Grande Improvement Area 1 & 2	7,560.00
CFD 2002-1, Dos Lagos, 2017 Special Tax Refunding	7,560.00
CFD 2002-4, Corona Crossing, 2017 Special Tax Refunding	3,780.00
CFD 2003-2, Highlands Collection	3,780.00
CFD 2004-1, Buchanan Street	3,780.00
CFD 2002-1, Dos Lagos IA, 2017 Special Tax Refunding	3,780.00
CFD 2016-2, Terrassa, Special Tax A	3,780.00
CFD 2017-2, Valencia, Special Tax A	3,780.00
CFD 2018-1 IA1, 2018 & 2020 Special Tax Bonds	7,560.00
CFD 2018-1 IA2	4,200.00
CFD 2018-2, 2020 Special Tax A	4,050.00

<b>Landscape/Lighting Maintenance District</b>	<b>Fee</b>
LMD 84-1 Lighting	26,460.00
LMD 84-2 Landscape (12 zones)	25,380.00
LMD 2003-1 Lighting	4,320.00

<b>Services CFDs</b>	<b>Fee</b>
CFD 97-1 Landscape	5,400.00
CFD 2000-1 Debris Basin	2,700.00
CFD 2001-1 Landscape	5,400.00
CFD 2002-2 Landscape	3,240.00
CFD 2002-3 Landscape	3,240.00
CFD 2011-1 Landscape and other services	2,700.00
CFD 2016-1 Public Services	12,300.00
CFD 2016-2, Terrassa, Special Tax B	1,620.00
CFD 2016-3 Maintenance Services - (21 zones)	17,094.00
CFD 2017-2, Valencia, Special Tax B	1,620.00
CFD 2018-1, Special Tax B	5,200.00
CFD 2018-2, Special Tax B	2,700.00

<b>County Service Area</b>	<b>Fee</b>
County Service Area 152	4,860.00

**Annexation Services**

	<b>Fee (per annexation)</b>
Annexation to CFD 2016-1 (Public Services)	see above
Annexation to CFD 2016-3 (Maintenance Services)	see above

**Special Reporting Services**

	<b>Fee (per reporting type)</b>
SB 165 - Local Agency Tax & Bond Accountability	Included at no charge
SB 1029 - CDIAC Accountability Reports	Included at no charge
AB 2109 - Controller Parcel Tax Reports	Included at no charge
AB 1666 - CFD Annual Reports	Included at no charge

\* Reporting includes preparation & submittal of annual Continuing Disclosure and CDIAC Financial reports

\*\* Aggregate pricing is acceptable in "Fee" field

**Hourly Rates for Additional Services:**

Services performed related to the projects which are not listed herein, compensation shall be stated upon written request for such services or at the hourly rates set forth herein shall require prior approval of the City's Representative.

**Hourly Rates**

<b>Title</b>	<b>Rate</b>
Principal	\$245
Senior Associate	\$175
Associate	\$120
Mapping Technician	\$110
Administrative Support	\$85

**Agreement Terms - Optional renewal period**

The initial contract term will be for a three-year period and shall be effective on or about January 1, 2023 through December 31, 2025 with one (1) optional three year renewal period.

- Option 1, if exercised, shall be effective January 1, 2026 through December 31, 2028.

The City retains the right to exercise optional year renewals at its sole discretion. Actual option year pricing shall be negotiated with the successful Consultant prior to exercising of any given option year. Option years shall become effective only upon issuance by the City of a duly authorized Purchase Order. Rates may be adjusted at the end of the initial contract period. Rate increases shall not exceed the percentage of change in the United States Bureau of Labor Statistics (BLS) Consumer Price Index "All Urban Consumers for Riverside-San Bernardino-Ontario, California, (CPI-U)" not seasonally adjusted, for the most recent twelve months for which statistics are available. Increases in labor costs subject to mandated prevailing wage or minimum wage increases during any contract extension term must be supported, at time of contract negotiation,

with documentation from the appropriate entity enforcing the increase in labor costs. Consultant must provide labor cost increases to the City a minimum of thirty (30) days in advance of contract or amendment term end date.

**Certificate Of Completion**

Envelope Id: 5B56D37656E64B3D858FCB1BC91A6FE7

Status: Completed

Subject: Complete with DocuSign: 1st amendment- PSA Spicer Consulting Group - Annual Tax Roll Billing S...

Source Envelope:

Document Pages: 15

Signatures: 4

Envelope Originator:

Certificate Pages: 2

Initials: 0

Alexandra Mendoza

AutoNav: Enabled

400 S Vicentia Ave

Envelopeld Stamping: Enabled

Corona, CA 92882

Time Zone: (UTC-08:00) Pacific Time (US &amp; Canada)

Alexandra.Mendoza@CoronaCA.gov

IP Address: 64.29.226.10

**Record Tracking**

Status: Original

Holder: Alexandra Mendoza

Location: DocuSign

10/10/2023 3:41:51 PM

Alexandra.Mendoza@CoronaCA.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: City of Corona, CA

Location: DocuSign

**Signer Events**

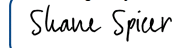
Shane Spicer

shane.spicer@spicercg.com

Managing Director

Security Level: Email, Account Authentication  
(None)**Signature**

DocuSigned by:



CB80DF4F8C4440F...

**Timestamp**

Sent: 10/10/2023 3:46:17 PM

Viewed: 10/10/2023 4:01:16 PM

Signed: 10/10/2023 4:01:24 PM

Signature Adoption: Pre-selected Style

Using IP Address: 47.144.197.59

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Yasmin Lopez

Yasmin.Lopez@coronaca.gov

Purchasing Manger

Security Level: Email, Account Authentication  
(None)

DocuSigned by:



F8EFBE3136B4492...

Sent: 10/10/2023 4:01:25 PM

Viewed: 10/10/2023 4:10:24 PM

Signed: 10/10/2023 4:10:29 PM

Signature Adoption: Pre-selected Style

Using IP Address: 64.29.226.10

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Christine Thompson

christine.thompson@coronaca.gov

Accounting Manager

Security Level: Email, Account Authentication  
(None)

DocuSigned by:



C477487B2FB3438...

Sent: 10/10/2023 4:10:30 PM

Viewed: 10/10/2023 4:11:07 PM

Signed: 10/10/2023 4:11:37 PM

Signature Adoption: Pre-selected Style

Using IP Address: 64.29.226.10

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Kim Sitton


kim.sitton@coronaca.gov

Finance Director

City of Corona, CA

Security Level: Email, Account Authentication  
(None)

DocuSigned by:



AE6AA49B0BD44E7...

Sent: 10/10/2023 4:11:39 PM

Viewed: 10/10/2023 4:37:45 PM

Signed: 10/10/2023 4:38:58 PM

Signature Adoption: Pre-selected Style

Using IP Address: 64.29.226.10

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

**In Person Signer Events****Signature****Timestamp**



<b>Editor Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Agent Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Intermediary Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	10/10/2023 3:46:18 PM
Certified Delivered	Security Checked	10/10/2023 4:37:45 PM
Signing Complete	Security Checked	10/10/2023 4:38:58 PM
Completed	Security Checked	10/10/2023 4:38:58 PM
<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>