



City of Corona

Minutes - Draft

Corona Public Library
Boardroom
650 S. Main Street
Corona, CA 92882

Library Board of Trustees

Jami Merchant, Chair
Leonard Enlow, Vice Chair
Anna Coriddi-Meza, Trustee
Connie Newhan, Trustee
Shirley Towler-Hayes, Trustee

Monday, May 24, 2021

5:30 PM

Corona Public Library 5:30 PM

CALL TO ORDER

Meeting was called to order at 5:30 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present 4 - Trustee Anna Coriddi-Meza, Chair Jami Merchant, Trustee Shirley Towler-Hayes, and Trustee Connie Newhan

Absent 1 - Vice Chair Leonard Enlow

Others Present: Abigail Lenning, Assistant Director, Community Services
Katherine Backus, Management Analyst

COMMUNICATIONS FROM THE PUBLIC

None.

MEETING MINUTES

1. [21-0484](#) Approval of the minutes of the regular board meeting held on April 26, 2021

A motion was made by Trustee Newhan, seconded by Trustee Towler-Hayes, that the Minutes be approved as amended. The motion carried by the following vote:

Aye: 4 - Trustee Coriddi-Meza, Chair Merchant, Trustee Towler-Hayes, and Trustee Newhan

Absent: 1 - Vice Chair Enlow

REPORTS FROM SUPPORT GROUP LIAISONS & THE CITY

Katherine Backus, Management Analyst, read the following Teen Advisory Council (TAC) report:

TAC will be voting on their officer positions for the next school year (President, Vice President, Secretary, and Social Media Officer). They are also continuing to work on their Teen Virtual Murder Mystery that is scheduled for Friday, July 30th, 2021 6-8 pm via Zoom.

ADMINISTRATIVE REPORTS

2. [21-0485](#) Financial Report and Stats

This Report was received and filed.

LIBRARY REPORT

3. [21-0486](#) Assistant Director's Report

Abigail Lenning, Assistant Director, Community Services reported on the following:

1. **Library Hours & Adding Evenings:** As a reminder, our evening hours will return Monday, August 2nd. The June 15 reopening of the state of California will allow us to gather in larger numbers, especially outside. However, I did let staff know I do not expect any adjusting of planned programming related to Summer At Your Library plans.
2. **August Library Trustee Retreat:** Saturday, August 7 or Saturday, August 14. Anne and I will lead the Trustees through a conversation to create an opportunity for the Trustees to set goals as a group for the coming year. We are planning this as a 3 hour morning (9-12). These goals can then be shared when we have our joint Trustee/Commission Meeting in September and revisited throughout the year. The date for the joint meeting is yet to be determined.
3. **Meetings & Broadcast:** I would like to suggest the Trustees change their meeting evening so it no longer conflicts with the Planning Commission meeting. Ultimately, I want trustee meetings to broadcast to the community, as all council/commission meetings are broadcast. At its current time, this is not possible. Perhaps this can be further determined as part of the retreat.
 - a. **City Council:** 1st and 3rd Wednesday of the month. COTW and Study Sessions are on alternate Wednesdays and have proven to be prohibitive in terms of a Wednesday evening meeting on 2nd or 4th Wednesday evenings.
 - b. **Planning Commission:** 2nd and 4th Monday of the month @ 6 pm
 - c. **Parks & Recreation Commission:** 2nd Tuesday of the month @ 6 pm
4. **Staffing:** April Nunez is now part of the Administrative Division in support of the Parks Maintenance Division.
5. **Phone Call Management:** Phone calls are up 173% from last year. A portion of that percentage is due to the low call volume during covid closures. The department Admin Team is working with the IT department to create a phone management system to help our users effectively navigate to the service they need to reach.
6. **Summer at Your Library: Reading Colors Yours World** June 1 - July 31, with prize distribution July 26th - August 14th. As with last year, we will ask participants to select their prizes via an online Google document (available through the summer reading software, bookpoints) and schedule a day to pick up the same. A dedicate webpage will be available in the next week.
7. **Storywalk** June 10th @ 7 pm will be the opening. No date yet for the promotional video.

4. [21-0487](#) Calendar and Flyers

This Report was received and filed.

OLD BUSINESS

5. [21-0488](#) Updated By-Laws

This Report was received and filed.

6. [21-0489](#) Budget Meeting Follow-up

Abigail Lenning, Assistant Director, Community Services, reported that Community Services will be getting 29% of the Measure X money. The Library Specialist series will be address with the Class and Comp study. We are requesting \$65,000 in Developer Impact Fee (DIF) funds for online resources and our non-fiction collection.

NEW BUSINESS**7. [21-0490](#) Friend's Report**

Abigail Lenning, Assistant Director, Community Services, reported that the Friends will be voting on the Library budget allocations at their June meeting. Their annual meeting will be held at Mountain Gate park on August 19th.

8. [21-0491](#) Friend's Representation - June 8, 2021 at 6:30 PM

We will confirm with Trustee, Len Enlow, that he will attend the Friend's meeting on June 8th at 6:30 PM.

9. [21-0492](#) COTW Report

Connie Newhan, Trustee, reported on the COTW meeting. The items on the agenda were:

Presentation on City of Riverside Light Rail Project and Possible expansion to City of Corona.

Discussion on Skyline Heights proposed Facilities and Maintenance Community Facilities Districts (CFDs).

Discussion on Fireworks Mitigations, rules and fines.

Risk Management discussion regarding two new insurance proposals for FY 22 Budget (Shake & Pay Alternative Earthquake Insurance and Individual Member Corridor Deductibles).

10. [21-0493](#) COTW Representation - June 9, 2021 at 3:30 PM

Connie Newhan, Trustee, will attend the COTW meeting on June 9, 2021 at 3:30 PM.

TRUSTEE COMMUNICATIONS

Connie Newhan - Let Councilman Steiner know about the Mountain Gate Storywalk project.

Anna Coriddi-Meza - Will give Councilman Daddario the Storywalk project information.

Shirley Towler-Hayes - Will give Mayor Casillas the information on the Storywalk project. She also attended the book club meeting. She really enjoys it.

Jami Merchant - The Memorial Mile March will be meeting at the Chamber of Commerce at 8:00 AM for registration and walk at 9:00 AM on Saturday, May 29, 2021. The walk ends at City Hall. Arthur Cook, retired Lt. Colonel, will be the Grand Marshall and he is from Corona. There will not be any shuttles this year.

ADJOURNMENT

The meeting adjourned at 6:06 PM.

Katherine Backus
Meeting Recorder