



Agenda Report

File #: 18-2306

**AGENDA REPORT
REQUEST FOR CITY COUNCIL ACTION**

DATE: 11/20/2018

TO: Honorable Mayor and City Council Members

FROM: Administrative Services Department

SUBJECT:

Public Hearing for City Council consideration of Resolution No. 2018-125 revising the Citywide Master Fee Recovery Schedule and Recovery Percentages (excluding building fees) and repealing Resolution Nos. 2014-003, 2015-068, 2016-097, 2017-020, 2017-101, and 2018-023.

RECOMMENDED ACTION:

That the City Council adopt Resolution No. 2018-125 revising the Citywide Master Fee Recovery Schedule and Recovery Percentages (excluding building fees) and repealing Resolution Nos. 2014-003, 2015-068, 2016-097, 2017-020, 2017-101, and 2018-023.

ANALYSIS:

The last comprehensive review and update of all City user fees was completed in 2015. Typically, these studies are completed every two years to reflect the impact of inflation and other cost changes and updates to the structure for providing City services. Due to the 2017 implementation of TrakIT, the City's new permitting system, the City elected to postpone the full fee update for one year. On January 8, 2018, Request for Proposals (RFP) 18-023WY Cost Allocation Plan (CAP) and Fee Study was posted on the City's website and sent to seven known firms that provide CAP and Fee Study services.

Four (4) proposals were received by the January 30, 2018 due date and subsequently reviewed by a panel of City staff. Evaluation of the proposals was based on five criteria: 1) Qualifications of Firm, 2) Qualifications of Personnel, 3) Related Experience, 4) Completeness and Timeliness of Response and 5) Competitive Cost and Price. MGT Consulting Group (MGT) scored the highest of the four firms. The following is a summary of the proposals received and scoring results:

Rank	Firm	Location
1	MGT Consulting Group	Sacramento, CA
2	Willdan	Temecula, CA
3	Revenue & Cost Specialists, LLC	Fullerton, CA
4	Matrix Consulting Group	Mountain View, CA

After vendor selection, MGT and the Administrative Services Department staff began working closely with departments to review and update department activities related to user fees. The goals of the project were as follows:

- Ensure the City is accurately accounting for the total costs to provide fee-related services by conducting a citywide cost-based user fee study;
- Analyze areas where the City may adjust fees based on the full cost of services and other economic or policy implications;
- Identify best practices for establishing user fees and maintenance of fees over time; and
- Review data from comparable agencies providing similar fee services.

The purpose of conducting a user fee study is to identify the full cost of providing fee related services and recommending recovery levels for each fee. To determine the full costs of a service, it is necessary to analyze all the costs, whether fee-related or not, to fairly distribute costs across all activities provided by City departments. The costs are calculated using the hourly rate of staff providing the service and the time spent to provide the service. MGT provided guidance on the fee study process and its calculation methodology was used to develop the full cost of each user fee. Data was collected using costs from the Fiscal Year 2018-19 Adopted Budget, as well as staff time estimates and service volume data.

The recommended fee schedule is separated into two categories for each department: market based and non-market-based fees. Market-based fees are for services and programs that the City provides in its proprietary, as opposed to a regulatory capacity. Market-based fees are not limited to the City's calculated costs and can be based on the market rate for such services or programs. Generally, market-based fees are imposed for services or programs such as use or rental of City fields and facilities. Non-market-based fees are imposed for the services and programs that the City provides in its regulatory capacity, such as building permits and other development related permits.

The attached Master Fee Recovery Schedule includes the current fees, recommended fees, difference, and percentage of recovery. The primary reasons for fee changes, as compared to the prior fee study, include: 1) Staffing level changes, 2) Time allocation updates, 3) Current costs to perform the service or program, and 4) Percentage of recovery. The Master Fee Recovery Schedule also includes new fees and fee restructures that are recommended by City staff. Those fees are identified and summarized below.

New/Restructured Fees

Fire Department

The Fire Department is recommending restructuring the Fire Prevention Division Inspection to better accommodate the various occupancy types, and to establish the following new fees: Inspection

Cancellation Fee, Expired Permit/Extension Fee, and an Expedited Plan Check Fee.

Legal and Risk Management

Legal and Risk Management staff have identified new fees relating to cell sites and the subsequent amendments, letters and supplements that follow. As such, staff recommends establishing the following new fees: Communication Site License Agreement, Communication Site License Agreement Minor Consent Letter, Small Cell Site Master License Agreement, Small Cell Site Modification / Amendment, and Small Cell Site Location Specific Supplement.

After the presentation of the proposed fees at the November 7, 2018 Finance, Legislation and Economic Development Committee, time estimates for multiple fees have been adjusted to more accurately reflect the time spent on these services. The additional review and revisions ultimately led to fee reductions as compared to the November 7, 2018 information.

Library and Recreation Services (LaRS)

There are various fee revisions recommended by the department. City staff recommends that City Council establish facility rental fees to reserve (1) the meeting room located in the HCC Gym; (2) both Splash Pads (Ridgeline and Citrus); and (3) tennis courts based upon prevailing market rates. LaRS also recommends establishing a Facility Reservation Cancellation fee for the numerous rentable facilities; and a Gallery Display fee based on placement at the Corona Library. Finally, the department is recommending revising the rental structure from a flat rate to a per hour rate for the following facilities: Historic Civic Center (HCC) Auditorium Theater, Senior Center Main Room, HCC Community Room, Auburndale South, Victoria Main & South, Senior Center R&R Room, HCC Gym Fitness, Auburndale North, Vicentia Activity Center, Brentwood Park Center, Victoria North, Senior Center Sunshine, HCC Gym Teen Room, and the City Park Fiesta Band Shell.

Maintenance Services

The Parks Maintenance Division within the Maintenance Services Department is recommending a new Tree Exchange fee. The fee will be applicable to residents requesting that an existing tree be removed and replaced with a different tree, merely due to the resident's preference.

Planning Division

The Planning Division recommends establishing a Planning Director Modification fee, in accordance with the Corona Municipal Code (CMC) 16.12.070 (B) Change in map conditions before final map, which states "When a nonsubstantive change in a map condition is sought by the subdivider, the Planning Director, following consultation with other affected city departments, may exercise reasonable discretion and approve such change without need for notice or hearing. A fee shall be charged to cover the costs of such letter modification. For purposes of this section, 'nonsubstantive' shall mean minor in scope and impact, and not a change which upon reasonable and careful examination by the Planning Director is likely to lead to a meaningful change in environmental effects or an increase in density." Additionally, the division recommends establishing a fee titled, Minor Modifications to Telecommunications Facilities, in accordance with Corona Municipal Code (CMC) 17.65.050 (C) Minor telecommunications facilities; zoning administrator approval, which states "When an application is filed under this section, a fee established by resolution of the City Council shall be paid for the purpose of defraying the costs incidental to review of the application."

Police Department and Animal Control

Police and Animal Control recommends establishing a Potentially Dangerous or Vicious Dog License

fee under Animal Regulation. Additionally, to encourage adoption, the department is seeking to establish a reduced animal adoption processing fee, solely for animals that have been in the shelter longer than 30 days. The fee for microchipping is being updated to include personnel and other costs involved in providing the service. Finally, the department is recommending establishing a DUI Incident Documentation fee to account for the subsequent documentation that follows a DUI case.

Public Works

The Public Works Departments recommends establishing the following new fees: Retaining Wall Plan Check, Prepare Disinfection Plan, Will Serve Letter, Potable Construction Meter Issuance, Reclaimed Construction Meter Issuance, Plan Check Time Extension, and Dry Utility - Private Street Inspection. Furthermore, the department recommends restructuring the Drainage Study Review, Precise Grading Plan Check, Address Issuance and Traffic Control Plan Review fees.

Additional Information

After completion of the Citywide fee study, the draft building-related fees were discussed at a meeting, where the local development community was invited to attend. Sixty-eight invitations were extended to the October 24, 2018 meeting which was held at City Hall. The meeting was attended by three people.

A full list of the proposed fees was presented at the Finance, Legislative, and Economic Development (FLED) Committee on November 7, 2018. After the FLED meeting, it was determined that the building fees will require additional time for review and discussion regarding stakeholder group concerns. The building fees are being excluded, at this time, and will be presented to the City Council at a later date. The building fees as previously established in Resolutions 2017-097 and 2018-084 will remain in effect until future action is approved.

The attached resolution repeals the following resolutions that previously established fees outside of the normal fee study process: 1) Resolution 2014-003 established fees for a license to keep chickens in a single-family residential zone, 2) Resolution 2015-068 established an application fee for permits for smoking lounges as an ancillary use to a primary business, 3) Resolution 2016-097 established fees for microchipping of dogs and cats, 4) Resolution 2017-020 established fees for applications for the honorary naming of City property, 5) 2017-101 established fees for short term residential permits, and 6) Resolution 2018-023 established specific Library and Recreation fees. Based upon the City Council's approval of Resolution 2018-125, the updated fees will go into effect 60 days after approval, or January 19, 2019. Upon approval by the City Council, the new fees will be posted on the City's website. The current fee schedule will also remain on the website until the new fees become effective.

COMMITTEE ACTION:

The Finance, Legislative and Economic Development Committee discussed the proposed fee updates at its meeting on November 7, 2018. After the November 7th presentation, several fees have been revised, as noted above under Legal and Risk Management. Additionally, the building fees are being excluded from revisions at this time. They will require additional review and discussion to address stakeholder group concerns. The building fees will be presented to the City Council at a later date.

STRATEGIC PLAN:

Not applicable.

FISCAL IMPACT:

Both Market-Based and Non-Market Based fees shall be effective 60 days after the City Council’s approval, or January 19, 2019. Overall, the fee changes are estimated to increase by \$477,000 for the remainder of Fiscal Year 2018-19. As some of the fees are new or being restructured, the volume of activity is an estimate. Revenue budget amendments for Fiscal Years 2018-19 and 2019-20 will be incorporated during the budget preparation and review process for next fiscal year.

Department / Comments	General Fund	Airport Fund	Total
City Clerk	\$1,000		\$1,000
Finance	(1,000)		(1,000)
Legal and Risk Management	8,000		8,000
Maintenance Services		1,000	1,000
Library and Recreation Services	2,000		2,000
Fire <i>Increase primarily from fee restructures and recovery percentage for EMS program</i>	180,000		180,000
Police <i>Increase primarily from animal related fees</i>	90,000		90,000
Planning <i>Changes primarily from staffing levels, time allocation, and recovery percentages</i>	(29,000)		(29,000)
Public Works <i>Increase primarily related to recovery percentage and estimated activity for new fees</i>	225,000		225,000
Totals	\$476,000	\$1,000	\$477,000

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This Resolution updates the fees for services provided by the City, and there is no

possibility that this action will have a significant effect on the environment.

PREPARED BY: LUIS NAVARRO, FINANCIAL ANALYST I

REVIEWED BY: KIM SITTON, FINANCE MANAGER III

REVIEWED BY: KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR

REVIEWED BY: MICHELE NISSEN, ASSISTANT CITY MANAGER

SUBMITTED BY: DARRELL TALBERT, CITY MANAGER

Attachments:

1. RFP Solicitation List
2. Development Community Invitation List and Attendees
3. Resolution No. 2018-125 with Fee Recovery Schedule

RFP Solicitation List
RFP 18-023WY - Cost Allocation Plan and Fee Study

	Company	E-Mail Date
1	ClearSource Financial Consulting	1/8/2018
2	Matrix Consulting Group	1/8/2018
3	MGO	1/8/2018
4	MGT Consulting Group	1/8/2018
5	NBS	1/8/2018
6	Revenue and Cost Specialists, LLC	1/8/2018
7	Willdan	1/8/2018

Development Community Meeting Invitation List
Wednesday, Oct. 24, 2018 at 9:00, City Hall Multi-Purpose Room

	Company	Attended Meeting?
1	Alcasa, Inc.	
2	Armstrong & Brooks Consulting	
3	AT&T	
4	BIA Riverside County Chapter	Yes - 2 people
5	Bickel Underwood Arch.	
6	Blackmon Homes	
7	Bondar Family Trust Mgr.	
8	Brookfield Homes	
9	Buie Communities	
10	C & C Development	
11	Castle & Cooke	
12	Cross Development	
13	D.R. Horton	
14	EBS General Engineering, Inc.	
15	Erick Frickle	
16	ETCO Homes	
17	Fieldstone Communities	
18	Fontana San Sexaine, LLC	
19	Forestar Corona, LLC	
20	Fusco Engineering	
21	Green River Canyons, LLC	
22	Griffin Residential	
23	Harmony Homes	
24	Hunsaker and Associates	
25	Joseph Nicholas Homes	
26	K&A Engineering	
27	KB Home	
28	Kelterite Corporation	
29	Knowlton Communities	
30	KWC Engineers	
31	Lennar Homes	
32	LIC Enterprises	
33	MBK Homes LTD	
34	Meritage Homes	
35	MVV, LP	
36	Newport Real Estate Services, Inc.	
37	Nova Homes	
38	Pacific Cascade Group	
39	Pettit	
40	Private Realty Advisors, Inc.	
41	Proactive Engineering Cons. West	
42	RCFCD (Riverside Co. Flood Control District)	
43	Republic Bag	
44	Rexco Real Estate	

Development Community Meeting Invitation List
Wednesday, Oct. 24, 2018 at 9:00, City Hall Multi-Purpose Room

	Company	Attended Meeting?
45	Richland Developers, Inc.	
46	SAKE Engineers	
47	Sares-Regis Group	
48	Shea Homes	
49	Shea Properties	
50	Stonefield Development	
51	Strata Realty	
52	Taylor Morrison Homes	
53	Ted Mayes	
54	The Gas Company	
55	The New Home Company	
56	Time Warner	
57	TMSI Group	
58	Toll Brothers	
59	TRG Land, Inc.	
60	Tri-Pointe Homes, Inc.	
61	Van Daele Homes	Yes - 1 person
62	Verizon Wireless	
63	Watermarke Properties	
64	Western States Engineering, Inc.	
65	Westliving, LLC	
66	Woodbridge Development	
67	Woodside Homes	
68	Melvin Aou	

RESOLUTION NO. 2018-125

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORONA, CALIFORNIA, REVISING THE CITYWIDE MASTER FEE RECOVERY SCHEDULE AND RECOVERY PERCENTAGES, AND REPEALING RESOLUTION NOS. 2014-003, 2015-068, 2016-097, 2017-020, 2017-101, AND 2018-023,

WHEREAS, CMC Section 3.02.040 provides that the City Council shall adopt the fee and service schedule and percentage of cost recovery by resolution; and

WHEREAS, Resolution No. 2014-003 previously established a fee for a license to keep chickens in single-family residential zones as described in Chapter 6.20 of the Corona Municipal Code; and

WHEREAS, Resolution No. 2015-068 previously established an application fee for permits for smoking lounges as an ancillary use to a primary business as described in Sections 17.33.160 and 17.99.055 of the Corona Municipal Code; and

WHEREAS, Resolution No. 2016-097 previously established a fee for microchipping of dogs and cats performed by the City as required by Section 6.12.054 of the Corona Municipal Code; and

WHEREAS, Resolution No. 2017-020 previously established a fee for applications for the honorary naming or renaming of City property per Administrative Policy No. 06400.001; and

WHEREAS, Resolution No. 2017-101 previously established fees for short term residential rental permits as required by Section 5.55.050 of the Corona Municipal Code; and

WHEREAS, Resolution No. 2018-023 previously amended specific Library and Recreation fees that were originally included in Resolution No. 2017-097; and

WHEREAS, the City Council desires to repeal and replace Resolutions Nos. 2014-003, 2015-068, 2016-097, 2017-020, 2017-101, and 2018-023 with this new Master Fee Resolution; and

WHEREAS, the fees adopted by this Resolution includes California Proposition 26, Article XII C Section 1 (e) exemption categories; and

WHEREAS, a properly noticed public hearing was held on November 20, 2018, to receive public comments on the proposed schedule of fees and charges.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORONA AS FOLLOWS:

Section 1. Adoption of Fees and Charges and Percentage of Cost Recovery.

The Master Fee Recovery Schedule, including percentages of cost recovery for each fee and service charge, set forth in Exhibit "A" attached hereto and incorporated herein by reference is hereby approved.

Section 2. Repeal of Prior Resolutions.

Resolution Nos. 2014-003, 2015-068, 2016-097, 2017-020, 2017-101, and 2018-023 are hereby repealed and replaced by this Resolution.

Section 3. CEQA Findings.

The resolution is exempt pursuant to Section 15273(a) of the Guidelines for the California Environmental Quality Act (CEQA), which states that CEQA does not apply to the establishment, modification, or approval of rates, tolls, fares and other charges that are for the purpose of meeting operating expenses. This action updates certain building permit fees that are established for the purpose of meeting the operating expenses of the City in providing the services performed specifically at the request of the applicant. Therefore, this action is exempt from CEQA and no further environmental analysis is required.

Section 4. Effective Date of Specific Fee Updates.

The Mayor shall sign this Resolution and the City Clerk shall attest thereto, and thereafter this Resolution shall take effect on January 19, 2019, 60 days following approval.

PASSED, APPROVED AND ADOPTED this 20th day of November, 2018.

Mayor of the City of Corona, California

ATTEST:

City Clerk of the City of Corona, California

CERTIFICATION

I, SYLVIA EDWARDS, City Clerk of the City of Corona, California, do hereby certify that the foregoing Resolution was regularly introduced and adopted at a regular meeting of the City Council of the City of Corona, California, thereof held on the 20th day of November, 2018 by the following vote of the Council:

AYES:

NOES:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Corona, California, this 20th day of November, 2018.

City Clerk of the City of Corona, California

(SEAL)

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
CORONA FILM							
4	CF-1001	City Staff, Attending to Facility	Per Hour				100%
		Within Business Hours		\$ 102	\$ 102	\$ -	
		Outside of Business Hours		133	133	-	
4	CF-1002	City Staff (Public Safety), Attending to Facility	Per Hour				100%
		Within Business Hours		106	106	-	
		Outside of Business Hours		135	135	-	
4	CF-1003	City Hall, Facility Rental - Filming	Per Day				100%
		Exterior		400	400	-	
		Interior		800	800	-	
4	CF-1004	Historic Civic Center, Facility Rental - Filming	Per Day				100%
		Exterior		400	400	-	
		Interior		800	800	-	
4	CF-1005	Corona Public Library, Facility Rental - Filming	Per Day				100%
		Exterior		400	400	-	
		Interior		800	800	-	
4	CF-1006	Warehouse, Facility Rental - Filming	Per Day				100%
		Exterior		400	400	-	
		Interior		800	800	-	
4	CF-1007	Public Parking Lot, Rental - Filming	Per Day				100%
				275	275	-	
4	CF-1008	Vacant Lot or Open Space, Rental - Filming	Per Day				100%
				550	550	-	
FIRE DEPARTMENT							
3	FR-1000	Burn Tower Rental	Per Rental				100%
		Burning - Half Day		\$ 400	\$ 400	\$ -	
		Burning - Full Day		600	600	-	
		No Burning - Per Hour		44	44	-	
2	FR-1001	Fire Hosted Classes	Per Class	Current Market	Current Market	-	100%

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
2	FR-1002	Certified CPR Class	Per Class	Current Market	Current Market	-	100%
4	FR-1003	Fire Training Classroom Rental	Per Rental				100%
		Half Day		50	50	-	
		Full Day		100	100	-	
4	FR-1004	Fire Training Grounds Rental	Per Rental	250	250	-	100%
LIBRARY AND RECREATION SERVICES							
2	LARS-010 <i>(previously PR-010)</i>	Adult Sports Program Supervision	Per Team	390	390	-	50 - 100%
4	LARS-011 <i>(previously PR-011, LB-070, LB-071, LB-073, PR-1002)</i>	Recreation Facility Reservations	Per Reservation				0 - 100%
		Plus Reservation Application Processing Fee - Non Refundable					
		Group II & ILY		5	10	5	
		Groups III- V		5	25	20	
		Facility Reservation Change Fee <i>Actual Cost of Staff Time to Process</i>	Per Reservation	-	Actual Cost	-	
		Facility Reservation Cancellation Fee	Per Reservation				
		46 days + from reservation date		-	10	10	
		31-45 days from reservation date		-	10% loss of rental fees	-	
		16-30 days from reservation date		-	25% loss of rental fees	-	
		1-15 days from reservation date		-	50% loss of rental fees	-	
		Library Room Rentals					
		XL Room (capacity 160)	Per Hour				
		Frances A. Martinez Room (FAM)					
		One (1) hour minimum rental during Library's operating hours / 3 hour minimum rental for non-operational hours					
		Group II & ILY		70	70	-	
		Group III		105	105	-	
		Group IV		140	125	(15)	

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	LARS-011	Group V		210	190	(20)	
	<i>(continued)</i>	Deposit for rental (refundable)		200	200	-	
		Medium Room (capacity 55)	Per Hour				
		Frances A. Martinez Room (FAM) 1/2 Room					
		North Room					
		South Room					
		One (1) hour minimum rental during Library's operating hours					
		/ 3 hour minimum rental for non-operational hours					
		Group II & ILY		35	35	-	
		Group III		55	45	(10)	
		Group IV		70	55	(15)	
		Group V		105	80	(25)	
		Deposit for rental (refundable)		100	100	-	
		Small Room (capacity 24)	Per Hour				
		Library High Desert Room					
		One (1) hour minimum rental during Library's operating hours					
		/ 3 hour minimum rental for non-operational hours					
		Group II & ILY		35	25	(10)	
		Group III		55	35	(20)	
		Group IV		70	45	(25)	
		Group V		105	70	(35)	
		Deposit for rental (refundable)		100	100	-	
		Conference Room (capacity 12)	Per Hour				
		Taber					
		One (1) hour minimum rental during Library's operating hours					
		/ 3 hour minimum rental for non-operational hours					
		Group II & ILY		25	15	(10)	
		Group III		40	25	(15)	
		Group IV		50	30	(20)	
		Group V		75	45	(30)	
		Deposit for rental (refundable)		100	100	-	
		FAM Room Equipment	Per Reservation				
		Audio/visual use		20	50	30	

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	LARS-011 <i>(continued)</i>	Plus (\$100 Deposit)		Security Deposit	Security Deposit	-	
		Stage		20	50	30	
		Piano		20	20	-	
		Kitchen, per hour		20	20	-	
		Cleanup based on actual cost of clean-up		Actual Costs	Actual Costs	-	
		FAM Room Security Guard	Per Reservation				
		Current rate charged by security company <i>Paid directly to security company</i>		Current Rate	Current Rate	-	
		Circle City Center Rentals					
		Open Gym - daily drop in fee to play					
		18 and over - Resident		2	2	-	
		18 and over - Non Resident		3	3	-	
		Open Membership Gym Card (15 visits)					
		Adaptive Participant		15	15	-	
		Resident		20	20	-	
		Non-Resident		30	30	-	
		Gym Rental - Full Basketball Court / hourly rate	Per Hour				
		One (1) hour minimum during Center operating hours / Three (3) hour minimum during after hours events					
		Group II & IIY		50	50	-	
		Group III		60	60	-	
		Group IV		70	70	-	
		Group V		105	105	-	
		Deposit for rental (refundable)		100	200	100	
		Scorekeeper Hourly Fee		20	Actual Cost	-	
		Volleyball Equipment (Net and Ball) Set Rental		100	100	-	
		Equipment Deposit (refundable)		100	100	-	
		Event Hall for gathering space / hourly rate (capacity 400-651)	Per Hour				
		Three (3) hour minimum rental required					
		Group I - Set-up, Cleaning, and Removal of Circle City Event Hall Flooring		375	375	-	

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	LARS-011	Group II & IY		150	150	-	
	<i>(continued)</i>	Group III		225	200	(25)	
		Group IV		275	250	(25)	
		Group V		415	375	(40)	
		Deposit for rental (refundable)		500	500	-	
		Lobby / hourly rate	Per Hour				
		One (1) hour minimum rental required					
		Group II & IY		40	40	-	
		Group III		50	50	-	
		Group IV		60	60	-	
		Group V		90	90	-	
		Deposit for rental (refundable)		100	100	-	
		Banquet Room - Full Room / hourly rate (capacity 250)	Per Hour				
		Three (3) hour minimum rental required					
		Group II & IY		125	125	-	
		Group III		190	175	(15)	
		Group IV		250	210	(40)	
		Group V		375	315	(60)	
		Deposit for rental (refundable)		500	500	-	
		XL Room (capacity 140)	Per Hour				
		Banquet Room - Half Room / hourly rate					
		Three (3) hour minimum rental required					
		Group II & IY		60	70	10	
		Group III		90	105	15	
		Group IV		125	125	-	
		Group V		190	190	-	
		Deposit for rental (refundable)		250	250	-	
		Fitness Room - Full Room / hourly rate (capacity 90)	Per Hour				
		One (1) hour minimum during Center operating hours / Three (3) hour minimum during after hours events					
		Group II & IY		50	40	(10)	
		Group III		60	55	(5)	
		Group IV		75	65	(10)	

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	LARS-011	Group V		115	95	(20)	
	<i>(continued)</i>	Deposit for rental (refundable)		200	200	-	
		Fitness Room - Half Room / hourly rate (capacity 45)	Per Hour				
		One (1) hour minimum during Center operating hours / Three					
		(3) hour minimum during after hours events					
		Group II & ILY		25	25	-	
		Group III		30	30	-	
		Group IV		35	35	-	
		Group V		55	55	-	
		Deposit for rental (refundable)		100	100	-	
		Small Room (capacity 40-45)	Per Hour				
		Activity Room A & B / hourly rate					
		One (1) hour minimum during Center operating hours / Three					
		(3) hour minimum during after hours events					
		Group II & ILY		25	15	(10)	
		Group III		30	25	(5)	
		Group IV		35	30	(5)	
		Group V		55	45	(10)	
		Deposit for rental (refundable)		100	100	-	
		XS Room (capacity 15-20)	Per Hour				
		Activity Room C, Visual Arts Room and Conference Room /					
		hourly rate					
		One (1) hour minimum during Center operating hours / Three					
		(3) hour minimum during after hours events					
		Group II & ILY		25	15	(10)	
		Group III		30	25	(5)	
		Group IV		35	30	(5)	
		Group V		55	45	(10)	
		Deposit for rental (refundable)		100	100	-	
		Game Room / hourly rate (capacity 45)	Per Hour				
		One (1) hour minimum during Center operating hours / Three					
		(3) hour minimum during after hours events					
		Group II & ILY		40	40	-	

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	LARS-011	Group III		45	45	-	
	<i>(continued)</i>	Group IV		50	55	5	
		Group V		75	80	5	
		Deposit for rental (refundable)		200	200	-	
		Stage and Lawn Area	Per Hour				
		Fees based on Special Event Criteria					
		One (1) hour minimum during Center operating hours / Three					
		(3) hour minimum during after hours events					
		Group II & ILY - hourly rate plus actual cost		120	120	-	
		Group III - hourly rate plus actual cost		130	130	-	
		Group IV - hourly rate plus actual cost		140	140	-	
		Group V - hourly rate plus actual cost		210	210	-	
		Deposit for rental (refundable)		200	200	-	
		Audio Visual Equipment Rental		50	50	-	
		Kitchen Rental	Per Hour	100	30	(70)	
		<i>Hourly Rate for all Groups</i>					
		Security Deposit		50 - 500	50 - 500	-	
		<i>All Groups - Based on Rental Space</i>					
		Stage Rental Fee	Flat Rate	50	50	-	
		<i>Flat Rate for all Groups</i>					
		HCC Auditorium Theater (capacity 380)	Per Hour				
		Three (3) hour minimum rental required	<i>(Formerly Flat Rate)</i>				
		Plus Reservation Application Processing Fee - Non Refundable					
		Group II & ILY		5	10	5	
		Groups III - V		5	25	20	
		Group II & ILY		105	70	35	
		Group III		180	105	45	
		Group IV		255	125	40	
		Group V		390	190	60	

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	LARS-011 (continued)	Theater Technician Hourly Fee - for all groups requesting use of sound system and/or light boards that do not have an approved technician.		20	Actual Cost	-	
		City Hall South Lawn Plus Reservation Application Processing Fee - Non Refundable	Per Hour				
		Group II & ILY		5	10	5	
		Groups III- V		5	25	20	
		Group II & ILY		250	250	-	
		Group III		250	250	-	
		Group IV		270	270	-	
		Group V		350	350	-	
		Deposit for all groups		500	500	-	
		City Hall Front Lawn Plus Reservation Application Processing Fee - Non Refundable	Per Hour				
		Group II & ILY		5	10	5	
		Groups III- V		5	25	20	
		Group II & ILY		250	250	-	
		Group III		250	250	-	
		Group IV		270	270	-	
		Group V		350	350	-	
		Deposit for all groups		500	500	-	
		Civic Center Gymnasium - used during non-operations hours Three (3) hour minimum rental required Plus Reservation Application Processing Fee - Non Refundable	Per Hour				
		Group II & ILY		5	10	5	
		Groups III - V		5	25	20	
		Group II & ILY		40	35	(5)	
		Group III		50	40	(10)	
		Group IV		60	50	(10)	
		Group V		90	75	(15)	
		Refundable Deposit		-	200	200	
		Open Gym - daily drop in fee to play					
		18 and over - Resident		2	2	-	
		18 and over - Non Resident		3	3	-	

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	LARS-011 <i>(continued)</i>	Open Membership Gym Card (15 visits)					
		Adaptive Participant		15	15	-	
		Resident		20	20	-	
		Non-Resident		30	30	-	
		Civic Center Gymnasium - Non Gym Use (capacity 400)	Per Hour				
		Three (3) hour minimum rental required during non-operational hours					
		Plus Reservation Application Processing Fee - Non Refundable					
		Group II & IY		5	10	5	
		Groups III - V		5	25	20	
		Group II & IY		40	125	85	
		Group III		50	175	125	
		Group IV		60	210	150	
		Group V		90	315	225	
		Refundable Deposit		-	200	200	
		Large Rooms (capacity 99-122)	Per Hour				
		Senior Center Main Room	<i>(formerly Flat Rate)</i>				
		HCC Community Room					
		Three (3) hour minimum rental required					
		Plus Reservation Application Processing Fee - Non Refundable					
		Group II & IY		5	10	5	
		Groups III - V		5	25	20	
		Group II & IY		105	40	5	
		Group III		135	55	10	
		Group IV		195	65	-	
		Group V		300	95	(5)	
		Medium Size Room (capacity 50-122)	Per Hour				
		Auburndale South, Victoria Main & South, Senior Center R & R Room, HCC Gym Fitness	<i>(formerly Flat Rate)</i>				
		Three (3) hour minimum rental required					
		Plus Reservation Application Processing Fee - Non Refundable					
		Group II & IY		5	10	5	
		Groups III - V		5	25	20	
		Group II & IY		75	35	10	

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	LARS-011 <i>(continued)</i>	Group III		90	45	15	
		Group IV		135	55	10	
		Group V		210	80	10	
		Small Room (capacity 28-40) Auburndale North, Vicentia Activity Center, Brentwood Park Center, Victoria North, Senior Center Sunshine, HCC Gym Teen Room	Per Hour <i>(formerly Flat Rate)</i>				
		Three (3) hour minimum rental required Plus Reservation Application Processing Fee - Non Refundable					
		Group II & ILY		5	10	5	
		Groups III - V		5	25	20	
		Group II & ILY		75	25	-	
		Group III		90	35	5	
		Group IV		135	45	-	
		Group V		210	70	-	
		Extra Small Room (capacity 20) HCC Gym Meeting Room	Per Hour				
		Three (3) hour minimum rental required Plus Reservation Application Processing Fee - Non Refundable					
		Group II & ILY		-	10	10	
		Groups III - V		-	25	25	
		Group II & ILY		-	15	15	
		Group III		-	25	25	
		Group IV		-	30	30	
		Group V		-	45	45	
		Pool Rentals	Per Hour				
		Auburndale Pool - 3 hour minimum Reservation includes three lifeguards for up to 75 people. > 75, additional lifeguards will be needed					
		Lifeguard Fee		20	Actual Cost	-	
		Plus Reservation Application Processing Fee - Non Refundable Group II & ILY		5	10	5	

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	LARS-011	Groups III - V		5	25	20	
	<i>(continued)</i>	Additional Lifeguards (for every 25 people over 75)		20	Actual Cost	-	
		Group II & IY		60	60	-	
		Group III		70	70	-	
		Group IV		90	90	-	
		Group V		135	135	-	
		City Park Pool - 3 hour minimum Reservation includes lifeguards for up to 75 people. > 75, additional lifeguards will be needed	Per Hour				
		Lifeguard		20	Actual Cost	-	
		Plus Reservation Application Processing Fee - Non Refundable				-	
		Group II & IY		5	10	5	
		Groups III - V		5	25	20	
		Group II & IY		60	120	60	
		Group III		70	130	60	
		Group IV		90	130	40	
		Group V		135	195	60	
		Splash Pads (Ridgeline & Citrus) - Rental only from after Labor Day through early May. Must be rented with picnic shelter.	Per Hour				
		Group II & IY		-	30	30	
		Group III		-	40	40	
		Group IV		-	48	48	
		Group V		-	72	72	
		Sport Fields	Per Hour				
		Plus Reservation Application Processing Fee - Non Refundable					
		Group II & IY		5	10	5	
		Groups III - V		5	25	20	
		Day Use:					
		Group II		10	10	-	
		Group IY					
		Baseball/Softball			3	3	
		Soccer/Football			4	4	
		General Use			3	3	
		Group III		18	18	-	
		Group IV		30	30	-	

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	LARS-011	Group V		40	40	-	
	<i>(continued)</i>	Dragging and Lining of Fields - All Groups		38	Actual Costs	-	
		Lights - 100% of actual electrical costs - Includes Tennis Courts		Actual Costs	Actual Costs	-	
		Peg Bases - Rental Fee		25	25	-	
		Plus deposit per set of Peg Bases		200	200	-	
		Refundable Deposit per field		-	100	100	
		Tournaments	Per Reservation				
		Plus Reservation Application Processing Fee - Non Refundable					
		Group II & IIV		5	10	5	
		Groups III - V		5	25	20	
		Per hour charge to light each field		10	Actual Costs	-	
		Dragging & Lining per field		38	Actual Costs	-	
		Groups I - V: Actual event costs including staff time, materials, and equipment (per day and per amenity)		Actual Costs	Actual Costs	-	
		Refundable Deposit per park for all Groups			350	350	
		Tennis Courts	Per Hour				
		Plus Reservation Application Processing Fee - Non Refundable					
		Group II & IIV		-	10	10	
		Groups III - V		-	25	25	
		Group II-IIV		-	5	5	
		Group III		-	7	7	
		Group IV		-	10	10	
		Group V		-	15	15	
		City Park Fiesta Band Shell	Per Hour				
		Three (3) hour minimum rental required	<i>(formerly Flat Rate)</i>				
		Plus Reservation Application Processing Fee - Non Refundable		5	5	-	
		Group II & IIV		60	20	-	
		Group III		75	25	-	
		Group IV		120	40	-	
		Group V		180	60	-	
		Picnic Shelter Reservation	5-Hour Rental				
		Five (5) Hour Rental					
		Plus Reservation Application Processing Fee - Non Refundable					

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	LARS-011	Group II & IY		5	10	5	
	<i>(continued)</i>	Groups III - V		5	25	20	
		Group II & IY		30	40	10	
		Group III		36	50	14	
		Group IV		45	60	15	
		Group V		75	90	15	
		El Cerrito Park Large Picnic Rental	5-Hour Rental				
		Five (5) Hour Rental					
		Plus Reservation Application Processing Fee - Non Refundable					
		Group II & IY		5	10	5	
		Groups III - V		5	25	20	
		Group II & IY		60	120	60	
		Group III		72	140	68	
		Group IV		90	170	80	
		Group V		135	250	115	
		El Cerrito Park Large Barbeque Rental	5-Hour Rental				
		<i>Must be rented with Picnic Shelter</i>					
		Plus deposit for use for all groups		100	100	-	
		Group II & IY		60	100	40	
		Group III		72	100	28	
		Group IV		90	100	10	
		Group V		135	100	(35)	
		CONCESSION/SNACK BAR - GROUP IY ONLY	Reservation Semi- Annual	300	300	-	
		Plus Reservation Application Processing Fee - Non Refundable		5	10	5	
		Plus deposit for each season		300	300	-	
		Key Deposit		-	100	100	
		Annual Health Dept. Inspection		-	Actual Cost	-	
		Special Events	Per Reservation				
		Plus Reservation Application Processing Fee - Non Refundable					
		Group II & IY		5	10	5	
		Groups III - V		5	25	20	
		Group I - Actual event costs including staff time, materials, and equipment		Actual Costs	Actual Costs	-	
		Group II & IY - Full costs plus materials and equipment		Full Costs	Actual Costs	-	

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	LARS-011 <i>(continued)</i>	Group III - Full costs plus materials and equipment		Full Costs	Actual Costs	-	
		Group IV - Full costs plus materials and equipment		Full Costs	Actual Costs	-	
		Group V - Full costs plus materials and equipment		Full Costs	Actual Costs	-	
		Recreation Staff Assistance	Per Hour	12.52	Actual Cost		
		Staffing costs for events and activities					
2	LARS-012 <i>(previously PR-012)</i>	Contract Recreation Classes / Activities	Per Participant	Various	Various	-	100%
		Variable fees to recover 100% of costs.					
		Nonresident fees are an additional \$10 over resident fees for contract classes and contracted youth sports.					
2	LARS-013 <i>(previously PR-013)</i>	Aquatic Programs					30%
		Lap Swim Pass	Per Participant				
		One Time		2	2	-	
		Season - Resident		40	40	-	
		Season - Non-Resident		60	60	-	
		Recreational Swimming	Per Participant				
		17 and under		1	1	-	
		Summer Pass Youth - Resident		30	30	-	
		Summer Pass Youth - Non-Resident		45	45	-	
		18 and over - Resident		2	2	-	
		18 and over - Non-Resident		3	3	-	
		Summer Pass Adult - Resident		40	40	-	
		Summer Pass Adult - Non-Resident		60	60	-	
		Swim Lessons	Per Session				
		Resident		40	50	10	
		Non Resident		60	75	15	
		Swim Team	Per Session				
		Resident		50	50	-	
		Non Resident		75	75	-	
		Private/Semi-Private Lessons	Per Session				
		Private - Resident		100	100	-	
		Private - Non Resident		150	150	-	

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	LARS-013	Semi-Private Resident		80	80	-	
	<i>(continued)</i>	Semi-Private Non Resident		120	120	-	
		Junior Lifeguard Program	Per Participant				
		Resident		85	100	15	
		Non Resident		95	150	55	
2	LARS-014	Senior Programming	Per Participant	Per Contract	Per Contract	-	100%
	<i>(previously PR-014)</i>	Resident and nonresident variable fees to recover 100% of ticket costs. A minimum of \$10 for all trips will be charged. Nonresident fees per trip are \$10 more than resident fees					
2	LARS-015	City Youth Sports Program Supervision (Ages 4-14 yrs. old)	Per Participant				50%
	<i>(previously PR-015)</i>	Resident - Early Registration		70	70	-	
		Resident Registration		80	80	-	
		Non-Resident Early Registration		110	110	-	
		Non-Resident Registration		120	120	-	
		Volunteer Coach Discount - 50% discount for one child's participation fee					
2	LARS-016	After School Recreation	Per Participant				50%
	<i>(previously PR-016)</i>	A variety of programs, youth and teen activities Providing after school recreation activities at various sites					
		Kids Club - Per Week		50	50	-	
		Additional \$10 fee per week for Non-Resident attending CNUSD schools outside of City boundaries.					
		Kids Club - Late Pick-Up Fee		8	8	-	
		Per every 15 minutes or portion thereof					
		Kids Club Late Registration Fee		5	5	-	
2	LARS-017	Special Events	Per Participant	Various	Various	-	0 - 100%
	<i>(previously PR-017)</i>	A variety of special events such as July 4th Parade, July 4th Fireworks, Tree Lighting Ceremony, Concerts in the Park, Family Movie Night, Adaptive Programming, and Senior Center Special Events.					
2	LARS-018	Refund Processing Fee	Per Refund	5	10	5	76%
	<i>(previously PR-018)</i>						

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
2	LARS-019 <i>(previously PR-019)</i>	Service Provider Permit Fee	Per Permit	25	20	(5)	100%
2	LARS-020 <i>(previously PR-016)</i>	Adventure Day Camp - per participant, per week	Per Participant				50%
		Auburndale - Resident		110	110	-	
		Auburndale - Non-Resident		165	165	-	
		Vicentia Activity Center - Resident		110	110	-	
		Vicentia Activity Center - Non-Resident		165	165	-	
		Adventure Day Camp - Late Pick-Up Fee		8	8	-	
		Per every 15 minutes or portion thereof					
2	LARS-045 <i>(previously LB-045)</i>	Visitor Library Card	Per Card	10	10	-	100%
2	LARS-050 <i>(previously LB-050)</i>	Replace Lost / Damaged Library Materials	Per Item				0 - 100%
		Barcodes-missing / damaged		2.50	2.50	-	
		Lost/Missing Library Materials (Books, DVD, CD, Laptops, Board games, etc.)		Price of item or actual cost to replace	Price of item or actual cost to replace	-	
		Plus processing fee		10	10	-	
		Case for Audio Books/CDs		8 - 20	8 - 20	-	
		CD Jewel Case / Video Case		1.25	1.25	-	
		Plastic Book Jacket		3	3	-	
		DVD Case		1.50	1.50	-	
		Missing Audiobook / CD Disc		9.50	9.50	-	
		Damaged / Scribbled / Lost / Destroyed book pages or Pamphlet - per page		2.50	2.50	-	
		Lost paperback books		Actual Book Cost	Actual Book Cost	-	
		Minimum		10	10	-	
		Lost magazine		10	10	-	
		A/C Adapter		60	60	-	
		Battery		180	180	-	
		Hard Drive		70	70	-	
		Mouse		19	19	-	
		Skin		35	35	-	
		Bakeware Cleaning Fee		5	5	-	
		RFID tag missing / damaged		0.25	0.25	-	
		AV RFID Tag		2	2	-	

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
4	LARS-055	Library Gallery Display	Flat Fee	-	25 - 100	-	100%
2	LARS-075 <i>(previously LB-075)</i>	Passport Photograph Processing	Per Photo Set	12	12	-	100%+
2	LARS-090 <i>(previously LB-090)</i>	Library Fax Service	Per Page	1	1	-	50%
5	LARS-095 <i>(previously LB-1000)</i>	Overdue Library Materials	Per Item				0 - 100%
		Books/Magazines/Pamphlets		0.25	0.25	-	
		Per Day		10	10	-	
		Maximum					
		Audio Visual Materials/Tablets		1	1	-	
		Per Day		10	10	-	
		Maximum					
		Kits (Book Club/Oral History)		1	1	-	
		Per Day		10	10	-	
		Maximum					
		Library of Things (Board games, Bakeware, etc.)		1	1	-	
		Per Day		10	10	-	
		Maximum					
		Laptops/Chromebooks		5	5	-	
		Per 2 hour period		10	10	-	
		Maximum					
		Equipment (Headphones, Microfilm Lens, Power Cable, etc.)		1	1	-	
		Per 2 hour period		10	10	-	
		Maximum					
2	LARS-1000 <i>(previously PR-1000)</i>	Recreation Special Activities	Per Activity				100%
		Party packages (for standard 24 person activity - each additional eight (8) people will be \$50 more)					
		Deposit for rental (refundable)		200	200	-	
		Community Center Game Room					
		Two (2) hour rental package					
		Resident		280	280	-	
		Non-Resident		420	420	-	
		Three (3) hour rental package					

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	LARS-1000	Resident		380	380	-	
	<i>(continued)</i>	Non-Resident		570	570	-	
		Auburndale Pool (seasonal rentals only)					
		Two (2) hour rental package					
		Resident		360	360	-	
		Non-Resident		540	540	-	
		Three (3) hour rental package					
		Resident		500	500	-	
		Non-Resident		750	750	-	
2	LARS-1001	Activenet / Online Registration and Reservation Fees	Per Transaction				100%
	<i>(previously PR-1001)</i>	Activenet / Online Transactions total less than \$150					
		Percentage of total receipt amount		Pass-through	Pass-through	-	
		Plus processing fee per transaction		Pass-through	Pass-through	-	
		Activenet / Online Transactions total \$150 - \$500					
		Percentage of total receipt amount		Pass-through	Pass-through	-	
		Plus processing fee per transaction		Pass-through	Pass-through	-	
		Activenet / Online Transactions total greater than \$500					
		Percentage of total receipt amount		Pass-through	Pass-through	-	
		Plus processing fee per transaction		Pass-through	Pass-through	-	

- Group I - Nonprofit, Co-Sponsored Groups, School District, and City of Corona Functions / Programs
- Group II - Resident Groups, Including Nonprofit, Civic, Religious, and Athletic Groups
- Group ILY - Nonprofit Youth Sports Groups
- Group III - Resident Special Groups or Special Youth and Adult Teams
- Group IV - Resident Private Groups, Profit Making Groups
- Group V - Non-Resident

1. The definitions for the above user groups, as well as applicable rules and regulations for the use of city facilities, are established and updated pursuant to City Administrative Policy No. 500.01 approved by the City Manager.
2. Lighting fees are based on actual hourly electrical rates. Hourly light rates are subject to change.
3. Group ILY, aquatic groups or organizations, fees for the use of CNUSD swimming pools, according to the City's joint use agreements, will be \$40 per day for High School Pools as schedule permits.
4. A reservation application fee is due per "Application for Facility Use", \$10 for Groups II, ILY and \$25 for Groups III-V.
5. A refundable deposit will be required for all facility rentals as well as tournaments and special events using sports fields, turf areas and pools. This deposit is to ensure the facility is returned in its original condition (i.e., clean, with nothing broken or damaged) and the rental agreement guidelines are adhered to (i.e., group arrives/departs on time). The refundable deposit amount will be \$200 unless otherwise noted in the Fee Recovery Schedule. An increase in the deposit amount may be required given the nature of the event and at the Department's discretion.
6. For rentals at City parks, fields and facilities, any needed repairs, extra cleaning, or damages to the facilities will be charged the actual cost to bring the facility back to the condition prior to rental.

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
MAINTENANCE SERVICES							
4	MS-AP-010	Airport Tie Down Rentals	Per Rental				100%
		Single Engine					
		Per Month, Per Agreement		\$ 60	\$ 60	\$ -	
		Per Night Visit		5	5	-	
		Twin Engine					
		Per Month, Per Agreement		65	65	-	
		Per Night Visit		7	7	-	
		<i>Pay one year in advance, receive one month free</i>					
		Late Payment Fee		12.50	12.50	-	
2	MS-AP-040	Airport Film Permit	Per Permit				100%
		Photo shoot		500	500	-	
		<i>Per day plus staff hourly rates if required</i>					
		Film shoot (small)					
		Small		500	500	-	
		Major		1,000	1,000	-	
		Runway		10,000	10,000	-	
		<i>Per day plus staff hourly rates if required</i>					
POLICE DEPARTMENT							
4	PO-1000	Training Facility Conference Room Rental	Per Rental				100%
		Room No. 147, 148 and Range					
		Half Day		\$ 25	\$ 25	\$ -	
		Full Day		50	50	-	
4	PO-1001	Training Facility Conference Room Rental	Per Rental				100%
		Room No. 165, 166 and 167					
		Half Day		50	50	-	
		Full Day		100	100	-	
4	PO-1002	Police Training Facility - Firearm Range Rental	Per Rental				100%
		Pistol (10) or Rifle (5) bays					
		Half Day		300	300	-	
		Full Day		495	495	-	
		Both Pistol (5) or Rifle (10) bays					

FEE RECOVERY SCHEDULE

MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	PO-1002	Half Day		550	550	-	
	<i>(continued)</i>	Full Day		895	895	-	
		Simulator - Per Day		250	250	-	
		If rental time goes beyond 5:00 p.m. on business days, a per hour incremental cost will be added (no prorating of time/cost allowed).		-	185	185	
		<i>PO I/II Overtime Rate</i>					

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
CITY CLERK							
1	CL-010	Documentation Certification Service <i>Plus Copy Charges</i>	Per Request	\$ 16	\$ 18	\$ 2	100%
2	CL-050	Appeal Service If a Public Works Condition <i>Plus cost of legal advertisement</i>	Per Appeal	945 1,215 Current Fee	1,030 2,181 Current Fee	85 966 -	100%
2	CL-060	Utility Underground Waiver Request	Per Request	660	1,675	1,015	100%
2	CL-080	FPPC Disclosure Fine Processing <i>Per day up to maximum allowable by State law Government Code Section 91013</i>	Set by State	10	10	-	19%
2	CL-100	Candidate Filing Processing <i>Government Code Section 91013</i>	Set by State	25	25	-	23%
2	CL-110	City Initiative Measure Filing <i>Fee is limited by State Law - Elections code section 9202(b) Fee is refundable to filer if, within one year of the date of filing the notice of intent, the elections official certifies the sufficiency of the petition</i>	Set by State	200	200	-	23%
2	CL-130	Assessment of Lien for Public Nuisance <i>Deposit with full cost of all personnel involved Plus all outside costs</i>	Actual Cost	Actual Cost	Actual Cost	-	-
2	CL-140 <i>(previously HR-010)</i>	Fingerprinting on Request <i>Providing fingerprint service on request for employment or personal reasons Plus State of California / Department of Justice Processing Fees</i>	Per Request	30	45	15	52%
FINANCE DIVISION							
2	FN-010	Assessment Bond Payoff Calculation	Per Parcel	\$ 40	\$ 50	\$ 10	100%
2	FN-011	Disclosure of Special Tax (Mello-Roos) <i>Set by State GC 53340.2(a)</i>	Set by State	15	15	-	37%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
2	FN-012	Disclosure of Special Assessment <i>Set by State SHC code 8500</i>	Set by State	10	10	-	25%
2	FN-013	Escrow / Retention Account Monitor One-Time Setup Monthly Maintenance	Per Account Per Month	270 32	183 24	(87) (8)	100%
2	FN-015	Mello-Roos Bond Payoff Calculation <i>Plus any outside costs</i>	Per Parcel	80 Current Fee	100 Current Fee	20	100%
2	FN-016	Assessment Bond Payoff Processing <i>Plus any outside costs</i>	Per Parcel	145 Current Fee	175 Current Fee	30	100%
2	FN-017	Mello-Roos Bond Payoff Processing <i>Plus any outside costs</i>	Per Parcel	300 Current Fee	376 Current Fee	76	100%
5	FN-018	Special Assessment Foreclosure Administration <i>Plus County Administrative Fee Per Foreclosed Property Govt Code Sections 53356.2</i>	Per Property	225 Current Fee	271 Current Fee	46	100%
5	FN-030	Returned Check Fee <i>Per Government Code section 6157</i>	Per Check	45	26	(19)	100%
2	FN-040	Check Reissuance Employee Payroll Check Request Vendor Request 3rd Party Request	Per Check	No Charge 25 80	No Charge 30 87	5 7	100%
2	FN-060	Financial Document Purchase <i>Actual cost of document reproduction</i>	Actual Cost	Actual Cost	Actual Cost	-	100%
2	FN-1005	Annexation into CFD 2016-1 <i>Plus outside consultant actual cost</i>	Per Application	4,000 Plus Consultant Fee	3,749 Plus Consultant Fee	(251)	100%
2	FN-1010	Annexation into CFD 2016-3 <i>Plus outside consultant actual cost</i>	Per Application	7,500 Plus Consultant Fee	7,377 Plus Consultant Fee	(123)	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
FIRE DEPARTMENT							
3	FR-020	Engine Company Reinspection	Per Each Re-inspection	\$ 70	\$ 105	\$ 35	50%
5	FR-030	Fire False Alarm Response - Commercial / MFR	Penalty				100%+
		Per Calendar Year:					
		3rd Response		675	505	(170)	
		4th Response		2,025	505	(1,520)	
		5th & Subsequent Responses		2,700	505	(2,195)	
		<i>Per CMC 8.30.170</i>					
5	FR-035	Fire False Alarm Response - SFR	Penalty				35 - 100%+
		Per Calendar Year:					
		3rd response		170	505	335	
		4th response		510	505	(5)	
		5th & Subsequent Responses		680	505	(175)	
		<i>Per CMC 8.30.170</i>					
2	FR-040	Emergency Incident Report Service	Per Report Page	0.25	0.25	-	40 - 100%
		Electronic Media Storage Copy	Per Copy	2	2	-	
		<i>Fee covered by the Public Records Act - see GS-10 General city copy charges</i>					
3	FR-060	Special Fire Permit Inspection	Per Inspection	150	175	25	100%
		Late Payment Fee - 30+ Days	Penalty	75	75	-	
3	FR-070	Fire Prevention Division Inspection	Per Inspection				100%
		A1 & A4 Occupancies		-	230	230	
		A2 & A3 Occupancies		-	140	140	
		E Occupancies 1-100 Students		-	175	175	
		E Occupancies 101-999 Students		-	250	250	
		E Occupancies 1,000-3,000 Students		-	320	320	
		E Occupancies 3,001+ Students		-	575	575	
		I Occupancies (except I2)		-	235	235	
		I2 Occupancies		-	610	610	
		B, M & U Occupancies 1-5,000 SF		-	140	140	
		B, M & U Occupancies 5,001-10,000 SF		-	175	175	
		B, M & U Occupancies 10,001+ SF		-	250	250	
		F, H & S Occupancies 1-5,000 SF		-	175	175	

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	FR-070	F, H & S Occupancies 5,001-100,000 SF		-	250	250	
	(Continued)	F, H & S Occupancies 100,001-300,000 SF		-	320	320	
		F, H & S Occupancies 300,001+ SF		-	395	395	
		Multi-Family Residential - Housing Unit Fire Inspection Fees					
		Per Calendar Year:					
		3-4 Units		300	295	(5)	
		5-9 Units		370	370	-	
		10-49 Units		510	515	5	
		50-99 Units		720	735	15	
		100-199 Units		1,000	1,025	25	
		200-299 Units		1,140	1,170	30	
		300-399 Units		1,280	1,315	35	
		400-499 Units		1,420	1,460	40	
		500-599 Units		1,700	1,675	(25)	
		600+ Units		2,120	2,110	(10)	
		<i>Per Health and Safety Code section 13146 standard</i>					
		Multi-Family Residential - Housing Unit Fire Inspection Fees					
		Per Calendar Year:					
		Common Area Fire Inspection		440	440	-	
		<i>Per Health and Safety Code section 13146 standard</i>					
3	FR-075	Fire Prevention After Hours Inspection	Per Hour at OT Rate	-	150	150	100%
3	FR-080	Fire Prevention Division Reinspection	Per Hour				100%
		1st Inspection		-	80	80	
		<i>To promote compliance, fee can be waived at the discretion of the Fire Chief</i>					
		2nd and Subsequent Inspections		200	80	(120)	
3	FR-090	Hazardous Materials Disclosure	Per Year				100%
		6 chemicals or less / 5,000 sq. ft. or less		290	340	50	
		7-12 Chemicals / 5,001 - 10,000 sq. ft.		345	435	90	
		13 Chemicals or More / 10,001 sq. ft. or more		390	530	140	
		Late Payment Fee					
		30-60 Days	50% Penalty	145	170	25	
		Over 60 Days	100% Penalty	290	340	50	
		Plus Late Filing Fee if forms are not filed within 35 days	Penalty				

FEE RECOVERY SCHEDULE NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	FR-090 <i>(Continued)</i>	1st violation 2nd violation 3rd violation <i>Annual review is completed and inspection is conducted every three years</i>			100 200 500	100 200 500	
3	FR-100	Hazardous Materials Response <i>Full costs for all responding city personnel, apparatus, equipment and materials</i>	Actual Cost	Actual Cost	Actual Cost	-	100%
3	FR-120	State-Mandated Fire Pre-inspection of Care Facility <i>Per CA HSC 13235</i>	Per Inspection	170	165	(5)	100%
3	FR-130	Underground Tank Removal First Tank Each Additional Tank	Per Inspection	270 125	155 55	(115) (70)	100%
2	FR-140	Hazard / Weed Abatement <i>Actual cost of clearing the lot plus City staff time at fully allocated hourly rate</i>	Actual Cost	Actual Cost	Actual Cost	-	100%
5	FR-155	Negligent Incident Response <i>Charge the actual fully allocated cost of all personnel, apparatus, equipment, and materials, including specialized technical resources, such as arson dogs, engineers, lab technicians, or lab fees, up to state imposed limits.</i>	Actual Cost	Actual Cost	Actual Cost	-	100%
3	FR-160	Counter Fire Permit	Per Permit	30	35	5	100%
3	FR-170	Review of Fuel Modification Plan <i>Plus legal fees if City Attorney involved</i>	Per Review	1,065 Full Cost	1,065 Full Cost	-	100%
2	FR-200	Emergency Medical Services Response Subscription Program Non-Subscribers	Per Year Per Response	48 350	60 400	12 50	9%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
1/6	FR-250	New Sprinkler Plan Check / Inspection					100%
		Plan Check:	Per Plan Check				
		1 - 100 Heads		225	430	205	
		101 - 500 Heads		290	490	200	
		501+ Heads		350	545	195	
		PC Phasing, each additional model, 1-100 heads	20% of PC Fee	45	90	45	
		Inspection:	Per 2 Inspections				
		1 - 100 Heads		380	420	40	
		101 - 500 Heads		510	495	(15)	
		501+ Heads		635	590	(45)	
		<i>After 2nd Inspection - Original Fee</i>					
1/6	FR-255	TI Sprinkler Plan Check / Inspection					100%
		Plan Check:	Per Plan Check				
		1 - 20 Heads		195	280	85	
		21 - 100 Heads		255	335	80	
		101+ Heads		320	450	130	
		<i>PC Phasing - separate fee for each fee based on the number of heads</i>					
		Inspection:	Per Inspection				
		1 - 20 Heads		125	205	80	
		21 - 100 Heads		380	400	20	
		100+ Heads		510	495	(15)	
		<i>After 2nd Inspection - Original Fee</i>					
1/6	FR-257	Underground Fire Line Plan Check / Inspection					100%
		Plan Check:	Per Plan Check				
		0 - 500 linear feet		225	390	165	
		501 - 1,000 linear feet		350	505	155	
		1,000+ linear feet		605	620	15	
		<i>PC Phasing - separate fee for each fee based on the number of heads</i>					
		Inspection:	Per Inspection				
		0-500 linear feet		380	445	65	
		501-1,000 linear feet		635	640	5	
		1,000+ linear feet		1,015	835	(180)	
		<i>After 2nd Inspection - Original Fee</i>					

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
1/6	FR-260	High Pile Storage Plan Check	Per Plan Check				100%
		0 - 500 square feet		195	330	135	
		501 - 2,500 square feet		225	390	165	
		2,501 - 20,000 square feet		225	445	220	
		20,001 - 500,000 square feet		350	560	210	
		500,001+ square feet		480	620	140	
1/6	FR-270	Fire Alarm Plan Check / Inspection					100%
		Plan Check:	Per Plan Check				
		Over the Counter		130	215	85	
		Standard		415	505	90	
		<i>PC Phasing - separate fee for each fee based on the number of heads</i>					
		Inspection:	Per Inspection				
		Over the Counter		125	180	55	
		Standard		255	325	70	
		Plus Each Device Over 9, per device		5	5	-	
		<i>After 2nd Inspection - Original Fee</i>					
		Waterflow Monitoring					
		Plan Check	Per Plan Check	225	330	105	
		Inspection	Per Inspection	125	230	105	
1/6	FR-280	Fire Suppression System Plan Check / Inspection					100%
		Plan Check:	Per Plan Check				
		Over the Counter		130	215	85	
		Standard		225	330	105	
		<i>PC Phasing - separate fee for each fee based on the number of heads</i>					
		Inspection:	Per Inspection				
		Over the Counter		125	180	55	
		Standard		125	230	105	
		<i>After 2nd Inspection - Original Fee</i>					
2	FR-330	Public Service Lift and Assist	Per Response	210	330	120	100%
2	FR-340	Medical Event Team (MET) - EMS	Actual Cost	Actual Cost	Actual Cost	-	100%
2	FR-350	Juvenile Fire Setters Intervention	Per Request	380	375	(5)	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
2	FR-400	Inspection Cancellation Fee <i>If cancellation occurs less than 24 hours of booked appointment</i>	Penalty	-	125	125	100%
2	FR-410	Expired Permit / Extension	Per Extension	-	95	95	100%
1	FR-420	Expedited Plan Check	1.5x Regular Plan Check Fee	-	1.5x Regular Plan Check Fee	-	100%
2	FR-430	Additional time for any other service not listed on fee schedule	Actual Cost	-	Actual Cost	-	100%
GENERAL SERVICES							
2	GS-010	Photocopy Service - General City For Electronic Media Storage Copy - \$2 per device	Per Page	\$ 0.25 2	\$ 0.25 2	\$ - -	0 - 100%
2	GS-020	Record Compilation Service <i>First 15 minutes free per month, thereafter at full cost in 15 minute intervals Plus any material cost and applicable postage costs This fee center is for use when no other fee center exists</i>	Actual Cost	Actual Cost	Actual Cost	-	100%
1	GS-030	Notary Public Service <i>Fee is set by State law - Civil Code Section 8211</i>	Set by State	15	15	-	100%
2	GS-040	Process City Property Damage Fees <i>Full costs of personnel, materials, equipment, and property</i>	Actual Cost	Actual Cost	Actual Cost	-	100%
2	GS-050	Blueprint Copying Fees	Per Copy	4	4	-	100%
2	GS-055	Building Records Archiving	Actual Cost	Actual Cost	Actual Cost	-	100%
1	GS-070	Franchise Processing <i>\$2,500 Deposit with charges at fully allocated hourly rates for all involved personnel. Plus outside costs, notice and publication costs, and document preparation costs.</i>	Actual Cost	Actual Cost	Actual Cost	-	100%
2	GS-110	Banner Installation <i>Deposit with charges at actual costs</i>	Actual Cost	Actual Cost	Actual Cost	-	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
2	GS-160	Purchase of City Standards <i>Actual cost of document production</i>	Actual Cost	Actual Cost	Actual Cost	-	100%
2	GS-170	Miscellaneous Services <i>Deposit determined by staff with charges at the fully allocated hourly rate for all personnel involved plus any outside services.</i>	Actual Cost	Actual Cost	Actual Cost	-	100%
2	GS-1000	Other Governmental Items for Purchase <i>Allows the City to offer purchases of such items (i.e. RTA Bus Passes) from other governmental agencies to the public</i>	Actual Cost	Actual Cost	Actual Cost	-	100%
2	GS-1010	Subpoena / Witness Fees <i>Sworn Fire and Police personnel - Deposit per Government Code Section 68097.2</i> <i>Charges at fully allocated hourly rates for personnel involved.</i> <i>Plus outside equipment and materials.</i> <i>Other City personnel - Deposit per Government Code Section 68097</i> <i>Charges at fully allocated hourly rates for personnel involved.</i> <i>Plus outside equipment and materials</i>	Actual Cost	Actual Cost	Actual Cost	-	100%

LEGAL AND RISK MANAGEMENT

2	LRM-010	Communication Site License Agreement	Per Agreement	\$ -	\$ 1,831	\$ 1,831	100%
2	LRM-020	Communication Site License Agreement Modification / Amendment	Per Application	1,230	961	(269)	100%
2	LRM-030	Communication Site License Agreement Minor Consent Letter <i>Fee may be waived in whole or in part at discretion of City Attorney/Legal & Risk Management Director.</i>	Per Letter	-	281	281	100%
2	LRM-040	Small Cell Site Master License Agreement	Per Agreement	-	429	429	100%
2	LRM-050	Small Cell Site Modification / Amendment	Per Amendment	-	405	405	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
2	LRM-060	Small Cell Site Location Specific Supplement <i>City Manager has authority to waive in whole or in part pursuant to the terms of the applicable Small Cell Site Master License Agreement.</i>	Per Supplement	-	383	383	100%
2	LRM-070	City Attorney Office Review	Actual Cost	Actual Cost	Actual Cost	-	100%
LIBRARY AND RECREATION SERVICES							
2	LARS - 060 <i>(previously LB-060)</i>	Heritage Room Photo Reproduction / Scan <i>Per scanned photo</i>	Per Request	7.50	7.50	-	21%
2	LARS - 065 <i>(previously LB-065)</i>	Test Proctoring	Per Test	50.00	50.00	-	100%
2	LARS -109 <i>(previously LB-110)</i>	Library Self Serve Copy Service <i>Costs vary depending on Black and White or Color and size of copy</i>	Per Copy	0.25	0.10 - 1.00	-	0 - 100%
2	LARS-110	Library Self Serve Scan Service <i>Costs vary depending on Black and White or Color and size of copy</i>	Per Scan	0.25	0.10 - 1.00	-	0 - 100%
2	LARS -115 <i>(previously LB-040)</i>	Replacement of Lost Library Card	Per Card	1.00	1.00	-	100%
2	LARS -120 <i>(previously LB-055)</i>	Materials Recovery Service <i>Plus collection agency costs</i>	Per Item	30.00 Current Rate	20.00 Current Rate	(10.00)	95%
2	LARS -125	Honorary Naming or Renaming of City Property <i>Previously Approved by Resolution No. 2017-020</i>	Per Application	350.00	350.00	-	100%
2	LARS -1010 <i>(previously LB-1010)</i>	Passport Processing Fee	Set by Federal Law	35.00	35.00	-	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
MAINTENANCE SERVICES							
2	MS-AP-020	Airport Security Card Issuance	Per Card				100%
		Initial Setup		\$ 20	\$ 42	\$ 22	
		Replacement Card		15	32	17	
2	MS-AP-030	Airport Permit for Services	Per Permit	80	118	38	100%
2	MS-PK-010	Street Tree Permit	Per Permit	80	431	351	100%
		<i>Excludes any removal and replacement costs</i>					
		<i>Plus actual contractor costs</i>					
2	MS-PK-050	Tree Exchange	Per Exchange	-	664	664	100%
		<i>Plus actual contractor costs</i>					
5	MS-ST-010	Impoundment of Illegal Waste Bins and Disposal of Bin Contents	Per Incident				100%
	<i>(previously PW-1000)</i>	Transport Bin (without landfill trip)		218	288	70	
		Transport Bin (including landfill trip)		266	336	70	
		Bin Storage (3 yard) per day		48	119	71	
		Bin Storage (40 yard) per day		60	131	71	
		Special / Hazardous material collection and disposal					
		As shown by manifest records and invoices		Full Cost	Full Cost	-	
		Plus Admin Fee		10% of Service Cost	10% of Service Cost	-	
		Plus Franchise Fee		11% of Service Cost	11% of Service Cost	-	
		Landfill per ton		Current Fee	Current Fee	-	
		Plus Franchise Fee		11% of Service Cost	11% of Service Cost	-	
PLANNING DIVISION							
1	PL-BZ-010	Ancillary Game Arcade Review	Flat Fee	\$ 970	\$ 859	\$ (111)	100%
		<i>Plus Scanning Fee</i>		47	47	-	
1	PL-BZ-030	Cul-de-Sac Waiver	Flat Fee	740	559	(181)	100%
		<i>Plus Scanning Fee</i>		47	47	-	
1	PL-BZ-045	Conditional Use Permit - Minor	Flat Fee	1,970	2,625	655	100%
		<i>Plus Scanning Fee</i>		47	47	-	

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
1	PL-BZ-070	Model Home Permit Review <i>Plus Scanning Fee</i>	Flat Fee	1,375 47	1,140 47	(235) -	100%
1	PL-BZ-080	Moved Building Review <i>Plus Scanning Fee</i> Moved Historic Building Review at 50% of Fee Moved Historic Building Scanning Fee at 50% of Fee	Flat Fee	2,630 47 1,315 23	2,293 47 1,146 23	(337) - (169) -	100%
1	PL-BZ-090	Non-Conforming Building Review <i>Plus Scanning Fee</i>	Flat Fee	1,710 47	1,114 47	(596) -	100%
1	PL-BZ-100	Parcel Map Waiver Review <i>Plus Scanning Fee</i>	Flat Fee	2,590 47	2,401 47	(189) -	100%
1	PL-BZ-130	Special Use Permit New Renewal	Flat Fee	670 140	996 359	326 219	100%
1	PL-BZ-140	Medical Office in Residential Zone Review <i>Plus Scanning Fee</i>	Flat Fee	1,240 47	1,065 47	(175) -	100%
1	PL-BZ-150	Certificate of Compliance Review <i>Plus Scanning Fee</i>	Flat Fee	2,800 47	1,981 47	(819) -	100%
1	PL-BZ-170	Tentative Tract Map Rephasing Review	Flat Fee	2,375	1,727	(648)	100%
1	PL-BZ-180	Film Permit Review	Flat Fee	250	756	506	100%
1	PL-BZ-190	Telecommunications Facilities Review <i>Plus Scanning Fee</i> Plus per application if Maintenance Services is involved	Flat Fee	995 47 110	1,032 47 110	37 - -	100%
2	PL-BZ-200	Public Notice Fee for Minor CUPs	Flat Fee	135	150	15	100%
1	PL-CC-010	Agricultural Preserve Cancellation <i>Plus Scanning Fee</i> Plus Digitized Mapping Per Acre - Less than 50 Acres Plus Digitized Mapping Per Acre - 50 Acres or More	Flat Fee	3,085 47 220 555	1,752 47 220 555	(1,333) - - -	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
1	PL-CC-020	Amended Map Review <i>Plus Scanning Fee</i>	Flat Fee	5,395 47	4,071 47	(1,324) -	100%
1	PL-CC-040	Density Bonus Agreement Review <i>Plus Scanning Fee</i>	Flat Fee	5,025 47	1,476 47	(3,549) -	100%
1	PL-CC-070	Study Review <i>Deposit with Charges at Full Cost</i>	Deposit + Full Cost	Full Cost	Deposit + Full Cost	-	100%
1	PL-CC-090	Historic Property Preservation <i>Plus Scanning Fee</i> <i>Plus Recording Fee for Land</i>	Flat Fee	1,035 47 Current Fee	1,771 47 Current Fee	736 - -	100%
1	PL-DP-010	Minor Specific Plan Amendment DPR	Flat Fee	3,330	2,566	(764)	100%
1	PL-DP-011	Major Specific Plan Amendment DPR	Flat Fee	8,870	5,662	(3,208)	100%
1	PL-DP-012	Specific Plan DPR	Flat Fee	18,970	12,541	(6,429)	100%
1	PL-DP-020	Tentative Tract Map DPR Plus per Lot	Base Fee Per Lot	7,535 15	5,119 15	(2,416) -	100%
1	PL-DP-030	Parcel Map DPR	Flat Fee	4,635	3,567	(1,068)	100%
1	PL-DP-050	Multi Unit Development Plan Review Plus per Dwelling Unit	Base Fee Per Dwelling Unit	7,375 15	4,682 15	(2,693) -	100% 100%
1	PL-DP-060	Commercial / Industrial / All Other Plan DPR	Flat Fee	4,765	3,771	(994)	100%
1	PL-DP-070	Parcel Map / Tract Map Extension of Time DPR	Flat Fee	2,865	1,980	(885)	100%
1	PL-DP-150	Extension of Time DPR	Flat Fee	1,780	555	(1,225)	100%
1	PL-MS-010	Banner Review	Flat Fee	185	57	(128)	100%
3	PL-MS-020	Garage Sale Permit <i>Up to 3 Days</i>	Flat Fee	10	10	-	18%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
6	PL-MS-060	Promotional Construction Sign Permit Review	Flat Fee	250	57	(193)	100%
1	PL-MS-080	Sign Permit Review	Flat Fee	130	85	(45)	100%
1	PL-MS-090	Removal of Illegal Sign <i>Per Sign</i>	Flat Fee	110	142	32	100%
2	PL-MS-100	Title Company Zoning Letters <i>Per Request</i>	Flat Fee	330	223	(107)	100%
1	PL-MS-140	Sign Reface Review	Flat Fee	75	28	(47)	100%
1	PL-MS-150	Substantial Conformance Review	Flat Fee	2,010	1,666	(344)	100%
1	PL-MS-160	Minor Modification (Precise Plan) <i>Plus Scanning Fee</i>	Flat Fee	1,485 47	1,136 47	(349) -	100%
3	PL-MS-170	Code Enforcement Re-inspection <i>Per inspection for every inspection after the first two inspections</i>	Flat Fee	145	213	68	100%
1	PL-MS-175	Public Notice Sign Processing <i>Per Application</i>	Flat Fee	135	150	15	100%
1	PL-MS-180	Digitized Mapping Per Acre - Less than 50 Acres Per Acre - 50 Acres or More	Flat Fee	220 555	220 555	- -	100%
1	PL-MS-190	Scanning Services <i>Scanning the plans and maps of new development</i>	Flat Fee	47	47	-	100%
1	PL-MS-200	General Plan Maintenance	5% of Bldg Permit Fee	5% of Bldg Permit Fee	5% of Bldg Permit Fee	-	100%
1	PL-MS-210	Cottage Food Industry Permit	Flat Fee	25	57	32	100%
1	PL-MS-220	Planning Director Modification <i>CMC 16.12.070 - non substantive change in COA</i>	Flat Fee	-	1,057	1,057	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
1	PL-MS-230	Short Term Residential Rental Permit <i>Previously Approved by Resolution No. 2017-101</i>	Flat Fee	106	57	(49)	100%
1	PL-MS-240	Short Term Residential Rental Permit Renewal <i>Previously Approved by Resolution No. 2017-101</i>	Flat Fee	30	28	(2)	100%
1	PL-MS-250	Surface Mine Annual Inspections	Deposit + Full Cost	Deposit	Deposit + Full Cost	-	100%
1	PL-PC-010	Annexation Request Review <i>Deposit with Charges at Full Cost Plus Cost of Legal Ad</i>	Deposit + Full Cost	Deposit Current Fee	Deposit + Full Cost Current Fee	-	100%
1	PL-PC-015	Community Facility Plan Amendment <i>Plus Scanning Fee Plus Cost of Legal Ad</i>	Flat Fee	3,630 47 Current Fee	3,832 47 Current Fee	202 -	100%
1	PL-PC-020	Architectural Review <i>Plus Scanning Fee</i>	Flat Fee	2,160 47	2,666 47	506 -	100%
1	PL-PC-030	Change of Zone Review <i>Plus Scanning Fee Plus Cost of Legal Ad</i>	Flat Fee	4,710 47 Current Fee	4,576 47 Current Fee	(134) -	100%
1	PL-PC-040	Conditional Use Permit - Major <i>Plus Scanning Fee Plus Cost of Legal Ad</i>	Flat Fee	6,910 47 Current Fee	6,500 47 Current Fee	(410) -	100%
1	PL-PC-050	Modification to Major CUP <i>Plus Scanning Fee Plus Cost of Legal Ad (if set for Public Hearing)</i>	Flat Fee	4,340 47 Current Fee	3,981 47 Current Fee	(359) -	100%
1	PL-PC-060	Development Agreement Review <i>Deposit with Charges at Full Cost Plus Cost of Legal Ad (if set for Public Hearing)</i>	Deposit + Full Cost	Deposit Current Fee	Deposit + Full Cost Current Fee	-	100%
1	PL-PC-065	Environmental Categorical Exemption	Flat Fee	340	251	(89)	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
1	PL-PC-070	Environmental Impact Assessment <i>Plus Cost of Legal Ad</i>	Flat Fee	3,395 Current Fee	6,722 Current Fee	3,327	100%
1	PL-PC-075	Environmental Impact Report Review - <i>Deposit set at 30% of contract amount with charges at full cost</i> <i>Plus Cost of Legal Ad</i>	Deposit + Full Cost	Deposit Current Fee	Deposit + Full Cost Current Fee	-	100%
1	PL-PC-080	General Plan Amendment Review Plus per Acre Plus Digitized Mapping Per Acre - Less than 50 Acres Plus Digitized Mapping Per Acre - 50 Acres or More <i>Plus Scanning Fee</i> <i>Plus Cost of Legal Ad</i>	Base Fee Per Acre	6,990 16 220 555 47 Current Fee	6,048 16 220 555 47 Current Fee	(942) - - - -	100%
1	PL-PC-110	Residential Parcel Map Review <i>Plus Scanning Fee</i> <i>Plus Cost of Legal Ad (if set for Public Hearing)</i>	Flat Fee	5,075 47 Current Fee	5,355 47 Current Fee	280 -	100%
1	PL-PC-120	Commercial / Industrial Parcel Map Review <i>Plus Scanning Fee</i> <i>Plus Cost of Legal Ad (if set for Public Hearing)</i>	Flat Fee	6,150 47 Current Fee	6,428 47 Current Fee	278 -	100%
1	PL-PC-150	Precise Plan Review Plus per Dwelling Unit <i>Plus Scanning Fee</i> <i>Plus Cost of Legal Ad (if set for Public Hearing)</i>	Base Fee Per Dwelling Unit	7,355 15 47 Current Fee	6,807 15 47 Current Fee	(548) - -	100%
1	PL-PC-160	Precise Plan Modification Review Plus per Dwelling Unit <i>Plus Scanning Fee</i> <i>Plus Cost of Legal Ad</i>	Base Fee Per Dwelling Unit	5,020 15 47 Current Fee	4,923 15 47 Current Fee	(97) - -	100%
1	PL-PC-170	Reversion to Acreage <i>Plus Scanning Fee</i>	Flat Fee	8,490 47	5,546 47	(2,944) -	100%
1	PL-PC-180	Similar Use Review <i>Plus Scanning Fee</i>	Flat Fee	2,975 47	2,022 47	(953) -	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
1	PL-PC-190	Specific Plan Review - deposit with charges at full cost <i>Deposit with Charges at Full Cost</i> <i>Plus Scanning Fee</i> <i>Plus Cost of Legal Ad</i>	Deposit + Full Cost	Deposit 47 Current Fee	Deposit + Full Cost 47 Current Fee	- -	100%
1	PL-PC-200	Specific Plan Amendment Review - minor revision Minor Revision Major Revision <i>Plus Scanning Fee</i> <i>Plus Cost of Legal Ad</i>	Flat Fee	5,050 10,105 47 Current Fee	4,252 7,272 47 Current Fee	(798) (2,833) -	100%
1	PL-PC-230	Sphere of Influence Amendment <i>Deposit with Charges at Full Cost</i> Plus Digitized Mapping Per Acre - Less than 50 Acres Plus Digitized Mapping Per Acre - 50 Acres or More <i>Plus Scanning Fee</i>	Deposit + Full Cost	Deposit 220 555 47	Deposit + Full Cost 220 555 47	- - -	100%
1	PL-PC-240	Surface Mining Permit <i>Deposit with Charges at Full Cost</i> Plus Digitized Mapping Per Acre - Less than 50 Acres Plus Digitized Mapping Per Acre - 50 Acres or More <i>Plus Scanning Fee</i>	Deposit + Full Cost	Deposit 220 555 47	Deposit + Full Cost 220 555 47	- - -	100%
1	PL-PC-245	Surface Mining Reclamation Plan <i>Deposit with Charges at Full Cost</i> Plus Digitized Mapping Per Acre - Less than 50 Acres Plus Digitized Mapping Per Acre - 50 Acres or More <i>Plus Scanning Fee</i>	Deposit + Full Cost	Deposit 220 555 47	Deposit + Full Cost 220 555 47	- - -	100%
1	PL-PC-250	Tentative Tract Map Review Plus per Lot <i>Plus Scanning Fee</i> <i>Plus Cost of Legal Ad (if set for Public Hearing)</i>	Base Fee Per Lot	9,820 35 47 Current Fee	8,741 35 47 Current Fee	(1,079) - -	100%
1	PL-PC-270	Resubmitted Parcel Map <i>Plus Scanning Fee</i>	Flat Fee	5,395 47	4,338 47	(1,057) -	100%
1	PL-PC-280	Resubmitted Tract Map Review Plus per Lot <i>Plus Scanning Fee</i> <i>Plus Cost of Legal Ad (if set for Public Hearing)</i>	Base Fee Per Lot	5,630 35 47 Current Fee	5,119 35 47 Current Fee	(511) - -	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
1	PL-PC-290	Major Variance Review	Base Fee	6,845	4,230	(2,615)	100%
		Plus per Lot	Per Lot	20	20	-	
		Plus Scanning Fee		47	47	-	
		Plus Cost of Legal Ad (if set for Public Hearing)		Current Fee	Current Fee		
1	PL-PC-300	Waiver or Modification Review	Flat Fee	2,250	1,889	(361)	100%
1	PL-PC-310	Zone Text Amendment Review	Flat Fee	5,950	4,213	(1,737)	100%
		Plus Scanning Fee		47	47	-	
		Plus Cost of Legal Ad		Current Fee	Current Fee		
1	PL-PC-340	Appeal to the Planning Commission	Flat Fee	875	2,912	2,037	100%
1	PL-PC-350	Extension of Time - PP	Flat Fee	2,115	2,034	(81)	100%
1	PL-PC-360	Extension of Time - CUP	Flat Fee	2,115	2,034	(81)	100%
1	PL-PC-370	Historic Resource Nomination	Flat Fee	300	300	-	10%
		Plus Scanning Fee		47	47	-	
		Plus Cost of Legal Ad		Current Fee	Current Fee		
1	PL-ZA-010	Alcoholic Beverage Application Review	Flat Fee	830	831	1	100%
		Plus Scanning Fee		47	47	-	
1	PL-ZA-060	Minor Variance Review	Flat Fee	955	2,084	1,129	100%
		Plus Scanning Fee		47	47	-	
1	PL-ZA-070	Parking Determination Review	Flat Fee	1,210	1,882	672	100%
		Plus Scanning Fee		47	47	-	
1	PL-ZA-080	Commercial / Industrial Freeway Sign Review	Flat Fee	955	1,135	180	100%
		Plus Scanning Fee		47	47	-	
1	PL-ZA-090	Temporary Use Permit	Flat Fee	160	57	(103)	100%
1	PL-ZA-100	Zoning Administrator Application	Flat Fee	1,095	1,135	40	100%
		Plus Scanning Fee		47	47	-	
1	PL-ZA-120	Adult Use Planning Permit	Flat Fee	5,470	4,383	(1,087)	100%
		Plus Scanning Fee		47	47	-	

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
1	PL-ZA-130	Minor Modifications to Telecommunication Facilities	Flat Fee	-	662	662	100%
1	PL-ZA-140	Donation Collection Container Permit	Flat Fee	160	137	(23)	100%
1	PL-ZA-150	Smoking Lounges Ancillary Use Application Fee <i>Previously Approved by Resolution No. 2015-068</i>	Flat Fee	365	844	479	100%
POLICE DEPARTMENT AND ANIMAL CONTROL							
3	PO-010	Animal Regulation					80 - 100%
		Unaltered Dog License	Penalty				
		1 Year	Annually	\$ 50	\$ 100	\$ 50	
		Altered Dog License	Per License				
		1 Year	Annually	15	15	-	
		2 Years	Every 2 Years	25	25	-	
		3 Years	Every 3 Years	35	35	-	
		Dog License - Income Qualified rate	Annually	4	5	1	
		Service Dog License	No Charge	No Charge	No Charge	-	
		Potentially Dangerous or Vicious Dog License	Per Year	-	175	175	
		Late Registration					
		30-60 Days	Penalty	25	25	-	
		Over 60 Days	Penalty	50	50	-	
		Replacement Tag	Per Tag	2	2	-	
2	PO-011	Owner Requested Rabies Analysis <i>Plus Current Health Department Fee</i>	Per Request	125 Current Fee	160 Current Fee	35 -	100%
2	PO-012	Owner Requested Vicious Animal Pickup	Per Pickup	125	150	25	100%
3	PO-013	Wild or Exotic Animal Permit	Per Permit	505	175	(330)	100%
3	PO-014	Dog Show Permit	Per Permit	50	100	50	100%
		Chicken License	Per License	106	130	24	100%
		<i>Previously Approved by Resolution No. 2014-003</i>					
3	PO-015	Annual Pet Shop Inspection	Per Permit	240	120	(120)	100%
3	PO-016	Non-Exotic Animal Display/Ride - per day	Per Day	85	95	10	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
3	PO-017	Pet Home Quarantine	Per Quarantine				100%
		Home		50	115	65	
		Customs		85	130	45	
3	PO-018	Kennel License	Per License	180	100	(80)	100%
3	PO-019	Animal Shelter Impound and Redemption					30 - 100%
		Impound - 1st Occurrence	Per Impound	25	40	15	
		Impound - 2nd Occurrence	Penalty	35	90	55	
		Impound - 3rd and Subsequent Occurrences	Penalty	80	150	70	
		Impound - Income Qualified	50% of Fee	12.50	20	8	
		Livestock Impound	Actual Cost	Actual Cost	Actual Cost	-	
3	PO-020	Administrative Animal Citation Sign-off <i>Plus actual processing costs of third party vendor</i>	Per Citation	40	40	-	100%
3	PO-023	Animal Boarding <i>Per Diem/Board of Animals No income qualified rate</i>	Per Day	20	25	5	100%
3	PO-024	Animal Adoption Processing	Per Adoption	20	40	20	50 - 100%
		For Animals in Shelter Longer than 30 Days		-	20	20	
		Microchipping - Owner request <i>Previously Approved by Resolution No. 2016-097</i>	Per Microchip	5	15	10	
4	PO-025	Animal Trap Rental	Rental				100%
		<i>Deposit per Trap</i>		75	75	-	
		<i>Plus \$5 per day charged against deposit for traps not returned by the due date</i>		5	5	-	
2	PO-026	Owner Request of Animal Pickup	Per request	95	130	35	100%
2	PO-027	Owner Animal Signoff at Shelter	Per Animal	75	100	25	93%
		Income Qualified		10	10	-	
2	PO-028	Owner Transported Deceased Animal Disposal	Per Disposal	-	40	40	95%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
3	PO-029	Spay/Neuter Processing	Actual Cost	Actual Cost	Actual Cost	-	100%
		Income Qualified <i>The State of California requires that all adopted animals be surgically sterilized prior to leaving the shelter</i>	50% of Actual Cost	50% of Actual Cost	50% of Actual Cost	-	
3	PO-031	Spay / Neuter Penalty for Impounded Animal	Penalty				100%
		1st Occurrence		35	35	-	
		2nd Occurrence		50	50	-	
		3rd and Subsequent Occurrences <i>Fees Set by State</i>		100	100	-	
3	PO-050	Concealed Weapons Permit					8 - 16%
		Initial Application	Per Application	100	100	-	
		Annual Renewal	Per Renewal	25	25	-	
		Amended Application <i>Fees Set by State</i>	Per Application	10	10	-	
2	PO-060	DUI Collision Response, Arrest, and Processing	Actual Cost	Actual Cost	Actual Cost	-	100%
		DUI Incident Documentation	Per Incident	-	300	300	
2	PO-080	Verification / Clearance Forms / Letters	Per Letter	35	30	(5)	100%
2	PO-081	Vehicle Verification Service	Per Request	130	150	20	100%
2	PO-082	Citation Sign-off Service <i>Per Vehicle Outside Jurisdiction</i>	Per Citation	50	50	-	100%
2	PO-085	Vehicle Impound / Release Service	Per Request	215	225	10	100%
2	PO-105	Photo Reproduction - Digital	Per Copy	2	2	-	4%
2	PO-110	Police Report / Document Reproduction					100%
		Per Report Page	Per Page	0.25	0.25	-	
		Electronic Media Storage Copy <i>Fee covered by the Public Records Act - see GS-10 General city copy charges</i>	Per Copy	2	2	-	

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
5	PO-120	Police False Alarm Response / Billing - Per Calendar Year	Penalty				100%
			3rd Response	80	80	-	
			4th Response	240	240	-	
			5th and Subsequent Responses	320	320	-	
3	PO-125	Police Alarm Permit - new application New Application	Per Permit	35	35	-	100%
			Per Annual Renewal				65 - 100%
3	PO-126	Police Alarm Permit Renewal Residential Commercial	Residential	20	20	-	
			Commercial	35	35	-	
3	PO-132	Bingo Permit Plus Current Department of Justice Fee	Per Permit	50 Current Fee	50 Current Fee	-	100%
3	PO-133	Entertainment Permit New Application Annual Renewal Plus Current Department of Justice Fee	Per Permit				100%
			New Application	470	400	(70)	
			Annual Renewal	210	260	50	
		Plus Current Department of Justice Fee	Current Fee	Current Fee			
3	PO-134	Massage Establishment Permit New Renewal Plus Current Department of Justice Fee	Per 2-Year Permit	195	305	110	100%
			Per Renewal	-	130	130	
			Current Fee	Current Fee	Current Fee		
1	PO-135	Miscellaneous / Solicitor's Police Permits Plus Current Department of Justice Fee, if applicable	Per Permit	85 Current Fee	190 Current Fee	105	100%
1	PO-136	Firearms Dealer Permit New Application Annual Renewal Plus Current Department of Justice Fee	Per Permit	480	435	(45)	100%
			Per Renewal	125	120	(5)	
			Current Fee	Current Fee	Current Fee		
1	PO-137	Fortuneteller Permit Plus Current Department of Justice Fee	Per Permit	270 Current Fee	275 Current Fee	5	100%
1	PO-138	Secondhand Dealer / Pawn Shop permit Plus Current Department of Justice Fee	Per Permit	265 Current Fee	90 Current Fee	(175)	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
3	PO-145	Curfew Violation	Citation				30 - 100%
		1st Offense		100	100	-	
		2nd Offense		200	200	-	
		3rd Offense		500	500	-	
1	PO-150	Special Event Police Service	Per Hour at OT Rate	Full Cost	225	-	100%
1	PO-151	Police Special Event Permit Application Non-Profit	Per Permit	40	75	35	50%
			No Charge	No Charge	No Charge	-	
2	PO-160	Police Dispatch Copy	Per Copy	2	2	-	4%
2	PO-161	Police Recorded Media Copy	Per Copy	2	2	-	4%
2	PO-170	Auto Repossession Processing	Set by State	15	15	-	45%
3	PO-180	Special Response Team Call-Out	Actual Cost	Actual Cost	Actual Cost	-	100%
3	PO-190	Non-Consensual Towing Services Processing Fee <i>Minimum 5-Year Agreement</i>	Per Request	415	500	85	55%
3	PO-195	Authorized Towing Contractor Audit	Actual Cost	Actual Cost	Actual Cost	-	100%
2	PO-200	Booking Fee	Actual Cost	Actual Cost	Actual Cost	-	100%
3	PO-215	Crime Analysis Research Compilation / Analysis	Per Hour				100%
				100	100	-	
2	PO-220	Neighborhood Watch Sign	Actual Cost	Actual Cost	Actual Cost	-	100%

*For the purpose of "Income Qualified" the following must be met:

1. Be responsible for payment of the fee.
2. Have a household income of not more than the minimum amount set forth in Section 20514 of the Revenue and Taxation Code, regardless of the person's age. To obtain the income qualified rate, qualifying persons shall submit to the Police department a copy of the most recent year's income tax return, or other documentation as is acceptable to the Chief of Police.

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
PUBLIC WORKS							
2	PW-010	Processing Alley/Street Vacations - Summary	Flat Fee				100%
		Summary		\$ 2,305	\$ 2,388	\$ 83	
		Plus legal public fee		Current Fee	Current Fee		
		Plus county filing fee		Current Fee	Current Fee		
		Standard		3,840	3,224	(616)	
		Plus legal public fee		Current Fee	Current Fee		
		Plus county filing fee		Current Fee	Current Fee		
2	PW-020	Assessment District Formation Research	Deposit + Full Cost	Full Cost	Deposit + Full Cost	-	100%
		Deposit with charges at Full Cost					
1	PW-030	Block Party Process / Street Closure	Flat Fee				100%
		Block Party Permit		60	195	135	
		Special Use Street Closure		355	405	50	
		Plus \$500 deposit for City Barricades		Full Cost	Full Cost	-	
		The applicant can either use an approved private company or use City staff. If the applicant uses City staff the fee is a \$500 deposit with actual costs applied.					
2	PW-040	Borrow Site Plan Check	Flat Fee	1,805	2,588	783	100%
		Plus Scanning Fee, per sheet		30	24	(6)	
2	PW-045	PW-045 Minor Plan Check Revision	Flat Fee	1,335	1,407	72	100%
2	PW-050	PW-050 Certificate of Correction Issuance	Fee + Deposit	920	432	(488)	100%
		Deposit with charges at set fee					
1	PW-070	Homeowner Association Document Review	Flat Fee				100%
		Initial Review		2,690	2,532	(158)	
		Plus deposit for legal costs		Current Fee	Current Fee	-	
		Annexation		1,345	2,532	1,187	
		Plus deposit for legal costs		Current Fee	Current Fee	-	
6	PW-080	Drainage Study Review	Flat Fee				100%
		Less than 1 Acre (Minor)		-	1,396	1,396	
		1 to 5 Acres		-	4,457	4,457	
		5 Acres or More		-	7,593	7,593	

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
6	PW-085	News Rack Permit	Flat Fee				100%
		1 news rack at one location		128	121	(7)	
		2 news rack at one location		153	171	18	
		3 news rack at one location		178	221	43	
		Permit Renewal Processing		100	121	21	
		Renewal Decal		25	16	(9)	
		Replacement Decal		10	16	6	
6	PW-090	Encroachment Processing Services	Flat Fee	249	272	23	100%
		<i>Plus security deposit for street cuts</i>		Full Cost	Full Cost	-	
2	PW-095	Utility Services Encroach Permit	Flat Fee				100%
		Annual Blanket Permit		110	92	(18)	
		Blanket Permit Inspection, per day		105	148	43	
		New Construction - Plan Check		895	670	(225)	
		New Construction - Inspection, per day		105	287	182	
		New Construction - Permit Inspection, per day		105	287	182	
		<i>Permit fees will double if inspection is not notified prior to working or if the work is not permitted.</i>					
2	PW-097	Encroachment Permit - Movable	Flat Fee				100%
		1 new item at one location		128	113	(15)	
		2 new item at one location		153	146	(7)	
		3 new item at one location		178	180	2	
		Replacement Decal		10	8	(2)	
6	PW-100	Erosion Control Plan Check	Flat Fee				100%
		10 Acres or Less		645	919	274	
		10 to 50 Acres		1,290	1,486	196	
		Over 50 Acres (base, plus \$3 per each acre over 50)		1,290	2,286	996	
		<i>Plus scanning fee, per sheet</i>		30	24	(6)	
6	PW-110	Parcel Map Plan Check	Fee + Deposit	6,105	3,530	(2,575)	100%
		<i>Plus scanning fee, per sheet</i>		30	24	(6)	
		<i>Deposit with charges at set fee</i>					
6	PW-120	Tract Map Plan Check	Fee + Deposit	6,415	5,213	(1,202)	100%
		<i>Plus scanning fee, per sheet</i>		30	24	(6)	
		<i>Deposit with charges at set fee</i>					

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
6	PW-160	Grading Inspection 101-1,000 CY Plus each additional 250 CY up to 5,000 CY Plus each additional 1,000 CY over 5,000 CY <i>Per CMC 15.36.030</i> <i>Or deposit with charges at actual costs if using outside services for inspections</i>	Flat Fee	625	853	228	100%
				141	168	27	
				24	67	43	
6	PW-180	Precise Grading Plan Check Single Family Residence , less than 1,000 CY and 1 Acre One Residential Building above limits All Others less than 1 acre (Base Fee) All Others Base Fee plus per Acre, 1-5 Acres All Others Base Fee Plus 5 Acres, Plus Per Acre more than 5 Acres All Others 1-5,000 CY All Others 5,000 - 15,000 CY (Prop. 50,000 limit) All Others more than 15,000 CY (plus \$5 per 1,000 CY) (Prop. >50,000) <i>Plus scanning fee, per sheet</i>	Flat Fee Per Acre Per Acre	1,990	4,342	2,352	100%
				4,965	7,031	2,066	
				-	7,523	7,523	
				-	1,011	1,011	
				-	597	597	
				7,540	7,523	(17)	
				8,055	10,240	2,185	
				8,055	10,804	2,749	
				30	24	(6)	
6	PW-190	Public Improvement Plan Check \$0-\$20K \$20,001-\$100k \$100,001-\$500K Over \$500k <i>Plus scanning fee, per sheet</i>	% of Valuation	5%	20%	-	100%
				3.50%	3.50%	-	
				2.5%	2.5%	-	
				1%	1%	-	
				30	24	(6)	
2	PW-220	Lot Line Adjustment Up to 2 lots Over 2 lots Plus per lot over 2 lots <i>Plus scanning fee, per sheet</i>	Flat Fee	3,875	3,463	(412)	100%
				3,875	3,644	(231)	
				1,275	1,173	(102)	
				30	24	(6)	
6	PW-230	Right of Way Construction Inspection Permit Issuance Driveway - Residential Driveway - Commercial Sidewalk - 0 to 100 SF	Flat Fee	55	60	5	100%
				125	114	(11)	
				230	215	(15)	
				170	159	(11)	

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
	PW-230	Sidewalk - 101 to 1,000 SF		265	248	(17)	
	(Continued)	Sidewalk - 1,001 SF or More		265	315	50	
		Plus per SF Over 1,001		0.10	0.10	-	
		Surface Repair - 0-100 SF		100	163	63	
		Surface Repair - 101 - 1,000 SF		180	579	399	
		Surface Repair - 1,001 SF or More		180	713	533	
		Plus per SF Over 1,001		0.05	0.05	-	
		Curb Drain		90	81	(9)	
		Temporary Construction Material		80	81	1	
		Monitoring Well		285	264	(21)	
		Crane Operation		285	264	(21)	
		Other		140	134	(6)	
2	PW-231	Water Lateral Inspection + Deposit <i>Deposit with charges at set fee</i>	Fee + Deposit	-	89	89	100%
2	PW-232	Sewer Lateral Inspection + Deposit <i>Deposit with charges at set fee</i>	Fee + Deposit	-	89	89	100%
2	PW-233	Utility Service Encroach Plan Check Plus per sheet	Flat Fee	125 185	146 193	21 8	100%
2	PW-234	Double Detector Check Valve Inspection <i>Deposit with charges at set fee</i>	Fee + Deposit	-	89	89	100%
2	PW-270	Stockpile / Borrow Site Permit	Flat Fee	1,890	1,800	(90)	100%
1	PW-280	Street Closure Review	Flat Fee	1,165	1,426	261	100%
		Per day, after first day		140	134	(6)	
		Plus if using City equipment and staff for street closure					
		Local Street, Daily Rate		675	675	-	
		Collector Street, Daily Rate		675	675	-	
		Secondary Street, Daily Rate		1,350	1,350	-	
		Major Arterial, Daily Rate		1,350	1,350	-	
		Barricades, each		3	3	-	
		No Parking Signs, per sign		1	1	-	

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
6	PW-300	Subdivision Street Inspection	Fee + Percentage				100%
		\$1,600 - \$20,000 Valuation		1,145	1,116	(29)	
		<i>Plus percentage of valuation amount over \$1,600 up to \$20,000</i>		20.68%	20.68%		
		\$20,001-\$100,000 Valuation		4,950	5,113	163	
		<i>Plus percentage of valuation amount over \$20,000 up to \$100,000</i>		11.81%	11.81%		
		\$100,001-\$500,000 Valuation		14,400	14,478	78	
<i>Plus percentage of valuation amount over \$100,000 up to \$500,000</i>		5.76%	5.76%				
		Over \$500,000 Valuation		37,440	36,833	(607)	
		<i>Plus percentage of valuation amount over \$500,001</i>		3.00%	3.00%		
6	PW-301	Public Drain Improvement Inspection	Fee + Percentage				100%
		\$2,000 - \$100,000 Valuation		910	951	41	
		<i>Plus percentage of valuation amount over \$2,000 up to \$100,000</i>		15.23%	15.23%		
		\$100,001 - \$500,000 Valuation		15,840	14,866	(974)	
		<i>Plus percentage of valuation amount over \$100,000 up to \$500,000</i>		1.50%	1.50%		
		Over \$500,000 Valuation and Over		21,830	20,612	(1,218)	
		<i>Plus percentage of valuation amount over \$500,001</i>		1.00%	1.00%		
6	PW-302	Private Drain Improvement Inspection	Fee + Percentage				100%
		\$2,000 - \$100,000 Valuation		765	709	(56)	
		<i>Plus percentage of valuation amount over \$2,000 up to \$100,000</i>		15.77%	15.77%		
		\$100,001 - \$500,000 Valuation		16,220	14,823	(1,397)	
		<i>Plus percentage of valuation amount over \$100,000 up to \$500,000</i>		1.49%	1.49%		
		\$500,001 Valuation and Over		22,175	20,463	(1,712)	
		<i>Plus percentage of valuation amount over \$500,001</i>		1.10%	1.10%		
2	PW-305	Waiver of Improvement Requirements	Flat Fee	820	1,146	326	100%
2	PW-310	Surety and Subordination Review Service	Flat Fee	2,360	1,729	(631)	100%
2	PW-315	Lien Removal	Flat Fee	2,215	1,701	(514)	100%
		<i>Plus current County Recorder fee</i>		Current Fee	Current Fee		
2	PW-320	Traffic Study Review	Flat Fee				100%
		Site Specific		2,360	2,642	282	
		Regional		5,465	6,200	735	
3	PW-330	Wide and Overload Permit (Daily)	Federal Limit	16	16	-	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
3	PW-340	Wide and Overload Permit (Annual)	Federal Limit	90	90	-	100%
3	PW-350	Haul Route Permit 1,000 - 5,000 CY 5,001 - 25,000 CY 25,001+ CY for each additional 5,000	Flat Fee	715 860 285	697 831 268	(18) (29) (17)	100%
2	PW-360	Stockpile Plan Check <i>Plus scanning fee, per sheet</i>	Flat Fee	1,435 30	2,588 24	1,153 (6)	100%
2	PW-370	Landscape and Irrigation Plan Review (LMD) <i>Plus scanning fee, per sheet</i> <i>Deposit with charges at set fee</i>	Fee + Deposit	1,295 30	3,179 24	1,884 (6)	100%
2	PW-380	Map Scanning Service, per sheet	Flat Fee	30	24	(6)	100%
6	PW-420	Record of Survey - Review	Flat Fee	990	970	(20)	100%
2	PW-430	Easement Processing / Review Legal Description	Flat Fee	1,410	1,503	93	100%
2	PW-440	City Property Acquisition Processing <i>Deposit with charges at set fee</i>	Fee + Deposit	5,740	3,630	(2,110)	100%
1	PW-450	Street Name Sign Fabrication <i>Includes two signs/poles and supply fee</i>	Flat Fee	175	263	88	100%
2	PW-480	Water Quality Management Plan Review	Flat Fee	4,275	3,880	(395)	100%
2	PW-485	Revised Water Quality Management Plan Check	Flat Fee	1,020	1,334	314	100%
2	PW-490	Water Quality Management Plan Inspection	Flat Fee	430	806	376	100%
6	PW-510	Deferral / Waiver of Impact Fees <i>Plus actual cost for legal review and advertising (if set for public hearing)</i>	Flat Fee	2,325 Full Cost	1,989 Full Cost	(336)	100%
2	PW-511	Waiver of Permits Fee Request	Flat Fee	820	990	170	100%
2	PW-520	Issue Revised Bond and Fee Letter	Flat Fee	30	139	109	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
2	PW-530	Water / Sewer Study Fee <i>Deposit with charges at set fee</i>	Fee + Deposit	-	1,213	1,213	100%
1	PW-540	Bond Substitution	Flat Fee	2,095	1,818	(277)	100%
1	PW-550	Bond Reduction	Flat Fee	1,765	1,523	(242)	100%
1	PW-560	Additional Address on Existing Site <i>Per Address</i>	Flat Fee	515	288	(227)	100%
1	PW-570	Change of Address Request <i>Per Address</i>	Flat Fee	820	609	(211)	100%
1	PW-580	Change of Street Name Request <i>Per Address</i>	Flat Fee	1,260	1,516	256	100%
2	PW-600	Utility Locating and Marking <i>Per Ticket</i>	Pass-Through	21	22	1	100%
2	PW-610	Retaining Wall Plan Check <i>Deposit with charges at set fee</i>	Fee + Deposit	-	2,039	2,039	100%
2	PW-620	Prepare Disinfection Plan	Flat Fee	-	506	506	100%
2	PW-630	Will Serve Letter	Flat Fee	-	292	292	100%
2	PW-640	Potable Construction Meter Issuance Fee	Flat Fee	-	96	96	100%
2	PW-650	Reclaimed Construction Meter Issuance Fee	Flat Fee	-	142	142	100%
2	PW-660	Plan Check Time Extension Fee	Flat Fee	-	926	926	100%
2	PW-670	Dry Utility - Private Street Inspection	Per Day	-	96	96	100%
2	PW-680	Process Cancellation Refund Fee	Flat Fee	-	146	146	100%
2	PW-690	Miscellaneous Clerk Recording Fee	Actual Cost	Actual Cost	Actual Cost	-	100%

FEE RECOVERY SCHEDULE

NON-MARKET BASED FEES

Prop 26 Exemption	Reference Number	Service Name	Fee Description	Fees		Dollar Change	Recovery Level
				Current	Recommended (Effective 1/19/19)		
2	PW-1005	Address Issuance	Flat Fee				100%
		Per Address, 1-5 (Base Fee)		180	436	256	
		Base Fee, plus per address, 6-40		-	32	32	
		Base Fee, plus 40 addresses, plus per address, 41-150		-	18	18	
		Base Fee, plus 150 addresses, plus per address, over 150		-	9	9	
2	PW-1015	Traffic Control Plan Review	Flat Fee				100%
		Minor		25	113	88	
		TCP (1-5 sheets)		145	1,171	1,026	
		TCP (6-20 sheets)		-	2,184	2,184	
		TCP (>20 sheets)		-	4,369	4,369	
2	PW-1020	Rework / Unpermitted Work Deposit <i>Deposit with charges at Full Cost</i>	Deposit + Full Cost	Deposit + Full Cost	Deposit + Full Cost	-	100%
2	PW-1025	Fire Flow Report	Flat Fee	190	365	175	100%