



Staff Report

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**File #:** 24-0012

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**REQUEST FOR CITY COUNCIL ACTION**

**DATE:** 01/03/2024

**TO:** Honorable Mayor and City Council Members

**FROM:** Community Services Department

**SUBJECT:**

FIRST AMENDMENT TO MAINTENANCE/GENERAL SERVICES AGREEMENT WITH MARIPOSA LANDSCAPE, INC. FOR PARK LANDSCAPE MAINTENANCE SERVICES IN PARK AREAS 1 AND 5 IN THE AMOUNT OF \$666,011.10

**EXECUTIVE SUMMARY:**

This staff report asks the City Council to approve a First Amendment to Maintenance/General Services Agreement with Mariposa Landscape, Inc. for park landscape maintenance services in park areas 1 and 5 in the amount of \$666,011.10. Mariposa Landscape, Inc. is currently providing landscape maintenance services under an existing agreement and an amendment is required to fund these services through the remainder of Fiscal Year 2024.

**RECOMMENDED ACTION:**

**That the City Council:**

- a. Approve a First Amendment to Maintenance/General Services Agreement with Mariposa Landscape Inc. for park landscape maintenance services in park areas 1 and 5 in the amount of \$666,011.10.
- b. Authorize the City Manager, or his designee, to execute the First Amendment to Maintenance/General Services Agreement with Mariposa Landscape, Inc. in the amount of \$666,011.10, including any non-substantive extensions, change orders, purchase orders, and amendments up to the amount authorized in [Corona Municipal Code Section 3.08.060\(J\)](#), which is equivalent to 10% or \$66,011.

**BACKGROUND & HISTORY:**

The City of Corona utilizes professional contractual services for landscape maintenance. These contractual services provide the equipment, labor, and materials needed to perform this work in a

safe and effective manner, while maintaining quality service for the Corona residents. On September 6, 2017, the Community Services Department entered into an agreement with Mariposa Landscape, Inc. (Mariposa) to provide park landscape maintenance services in park areas 1 and 5 through June 30, 2023 in the annual amount of \$688,677.97.

**ANALYSIS:**

The agreement with Mariposa expired on June 30, 2023, and the Community Services Department entered into a temporary agreement with them on December 5, 2023 in the amount of \$100,000 to continue landscape services until a Request for Proposals (RFP) can be issued to select a new vendor. Mariposa currently maintains several parks throughout Corona and they have been a very reliable and responsive contractor. This amendment would allow them to continue services through the remainder of Fiscal Year 2024, which will provide sufficient time for the Community Services Department to work with Purchasing to bring forth an RFP for a new agreement and obtain competitive pricing for these landscape maintenance services.

**FINANCIAL IMPACT:**

Approval of the recommended actions will increase the agreement with Mariposa to \$666,011.10 for park landscape maintenance services in park areas 1 and 5, which is funded in the Community Services Department's operating budget, within the general fund.

**ENVIRONMENTAL ANALYSIS:**

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action is an amendment to a Maintenance/General Services Agreement for landscape services, and there is no possibility that adopting this resolution will have a significant effect on the environment. Therefore, no environmental analysis is required.

**PREPARED BY:** MOSES CORTEZ, FACILITIES, PARKS, AND TRAILS MANAGER

**REVIEWED BY:** DONNA FINCH, INTERIM COMMUNITY SERVICES DIRECTOR

**ATTACHMENT:**

1. Marisposa Landscape 1<sup>st</sup> Amendment Draft