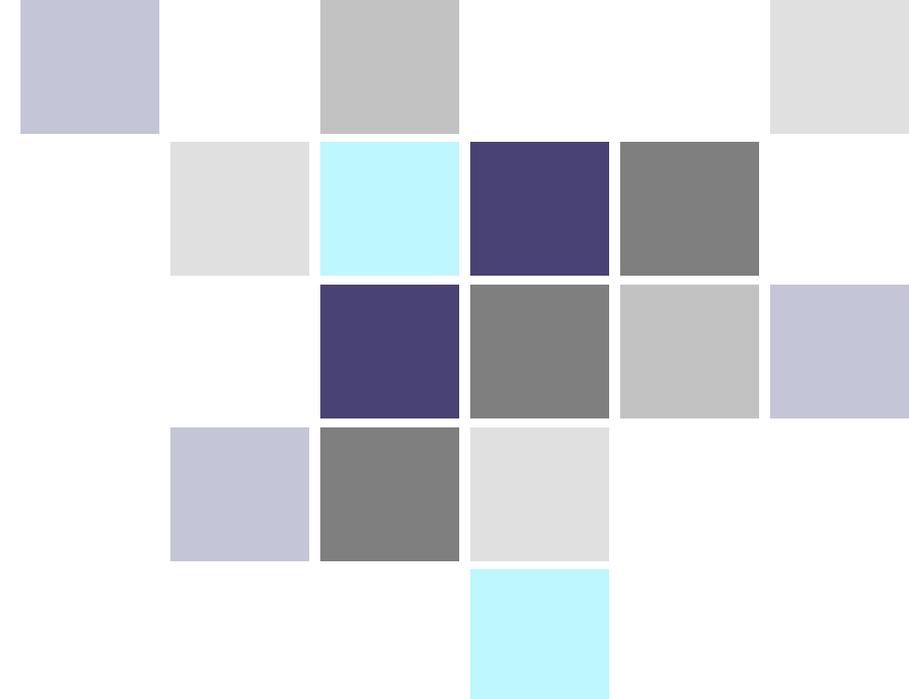


USER FEE STUDY

City of Corona, CA



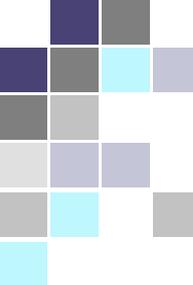
City Council Presentation

November 20, 2018

Agenda

- Background
- Fee Study Methodology
- Fee Study Goals
- Questions and Answers





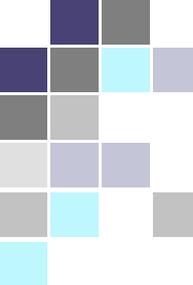
MGT Consulting Group



- Public Sector Consulting Firm
- 30 + years in California
- More than 350 Studies
- Specializing in:
 - User Fee Studies
 - Cost Allocation Plans
 - SB90 Claiming

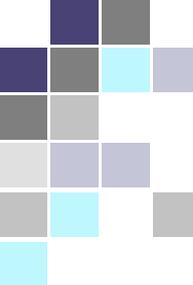
Similar Studies (Current or Recent)

- ❖ City of Anaheim
- ❖ City of Beaumont
- ❖ City of Burbank
- ❖ City of Corona
- ❖ City of Encinitas
- ❖ City of La Mesa
- ❖ City of Long Beach
- ❖ City of Newport Beach
- ❖ City of Pomona
- ❖ City of Redlands
- ❖ City of San Marcos
- ❖ City of Santa Ana
- ❖ City of Santa Monica
- ❖ City of West Hollywood
- ❖ City of Whittier
- ❖ Butte County
- ❖ El Dorado County
- ❖ Los Angeles County
- ❖ Marin County
- ❖ Monterey County
- ❖ Napa County
- ❖ Orange County
- ❖ San Mateo County
- ❖ Santa Barbara Co, Env Health
- ❖ Santa Barbara Co, Public Works



Background

- The City of Corona conducts a user fee analysis every two to three years.
- Make sure fees keep pace with inflation and organizational changes
- Gain an understanding of the true cost of providing fee-for service activities
- Ensure continued compliance with state law governing user fee cost recovery

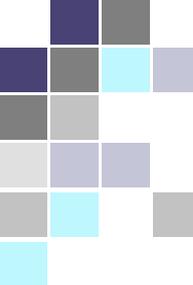


Methodology

The analysis to determine the cost of providing fee-for-service activities is compromised of two basic elements:

1. Fully-burdened hourly rates of staff and/or contractors providing the service
2. Average time required to provide the service

The product of the hourly rates times the average time requirement yields the per-unit cost for each fee schedule category.



Fee Study Goals

- Increase user-friendliness of Fee Schedule
- Restructure fees if needed
 - Remove fees that don't apply to current department activities
 - Add fees for services currently done by the City (not previously charged)
 - Change structure to best-practice formats
- Analyze cost to determine whether they are being appropriately recovered
- Move fees closer to full cost
- Provide City's decision-makers with information needed to adjust fees

User Fee Findings

- Example from Planning fee schedule

City of Corona						
Planning - 2111 & 2112						
2018-2019						
					<i>Per Unit</i>	
Ord	Service Name	Fee Description	Annual Volume	Current Fee	Full Cost/ Recommended Fee	Recovery Level
1	PL-BZ-010 Ancillary Game Arcade Review	Flat Fee	-	\$ 970	\$ 859	100%
2	PL-BZ-030 Cul-de-Sac Waiver	Flat Fee	1	\$ 740	\$ 559	100%
3	PL-BZ-045 Conditional Use Permit - Minor	Flat Fee	6	\$ 1,970	\$ 2,625	100%

Question/Discussion