



Agenda Report

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File #: 19-0964

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**AGENDA REPORT  
REQUEST FOR CITY COUNCIL ACTION**

DATE: 11/06/2019

TO: Honorable Mayor and City Council Members

FROM: Mitchell Lansdell, Interim City Manager

**SUBJECT:**

City Council consideration to appoint Jacob Ellis to the position of City Manager and approve his employment agreement.

**RECOMMENDED ACTION:**

That the City Council approve appointment of Jacob Ellis as City Manager and the attached employment agreement for him subject to completion of final background and related pre-employment requirements.

**ANALYSIS:**

The City Manager position became vacant at close of business on August 16, 2019. City Council appointed Mitchell Lansdell as Interim City Manager during recruitment for permanent City Manager.

Following completion of pending background and related routine pre-employment requirements, which will be completed when Mr. Ellis completes his relocation to Corona during the week of November 15, 2019, Mr. Ellis' appointment will be effective on November 25, 2019, and his first day of employment with the City of Corona will be that same day.

Mr. Ellis comes to the City of Corona with 14 years of City Management experience. He has worked for the City of Gilbert, Arizona for the past 4 years, most recently as Deputy Town Manager. Gilbert is an award winning rapidly growing, fiscally responsible City located in the Phoenix Arizona metro area with a population of over 252,000, 1,300 Full Time Employees and an annual budget in excess of over one billion dollars.

He has extensive experience in Human Resources (Risk, Organizational Development, Compensation and Benefits, Employee Relations and Recruitment); Economic Development (Attraction, Retention Expansion, Town Redevelopment, and Marketing); Finance (Tax, Accounting, Purchasing, Fleet); Parks and Recreation (Recreation Programs, Park Operations, Marketing and Municipal Facility Maintenance); Development Services (Planning, Development Engineering,

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Building Inspection, Code Enforcement, Transportation and Planning.)

Mr. Ellis holds a Bachelor of Arts in Political Science from Brigham Young University, a Masters of Public Administration from Cleveland State University and a Juris Doctor from Cleveland Marshall College of Law.

**COMMITTEE ACTION:**

Not Applicable.

**STRATEGIC PLAN:**

Not Applicable.

**FISCAL IMPACT:**

The annual salary for the City Manager position is \$249,384, as stated in the employment agreement. Funding for this position is included in the Fiscal Year 2019-20 budget in the General Fund 110, Management Services Department. No additional appropriation is needed for approval of the recommended action.

**ENVIRONMENTAL ANALYSIS:**

This action is categorically exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA

**PREPARED BY:** MITCHELL LANSDELL, INTERIM CITY MANAGER

**REVIEWED BY:** DEAN DERLETH, CITY ATTORNEY

**REVIEWED BY:** KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR

**SUBMITTED BY:** MITCHELL LANSDELL, INTERIM CITY MANAGER

**Attachments:**

1. Employment Agreement