

Aftab Hussain
City of Corona
Maintenance Manager
755 Public Safety Way
Corona, CA 92878

November 2, 2023

RE: Proposal for Engineering Support Services for WRF #2 MCC Replacement Project

Dear Mr. Hussain,

Webb Associates is pleased to provide you with this proposal for Engineering Support Services for the WRF #2 MCC Replacement Project in the City of Corona. Enclosed you will find our Project Understanding (Section 1), Scope of Work (Section 2), and Compensation for Services (Section 3) for your review and consideration.

If you find this proposal acceptable, please notify our office so a contract agreement can be prepared. We appreciate this opportunity to be of service to your firm and look forward to hearing from you. If you have any questions regarding this proposal, please contact us at 951-830-5746.

Sincerely,

ALBERT A. WEBB ASSOCIATES



Reed Chilton, P.E
Director of Construction Management and Inspection

SECTION 1 - PROJECT UNDERSTANDING

The purpose of the project is to remove the aeration and Sunkist lift station MCCs and install new MCCs in their place at the City's WRF#2 facility. The project includes removal of the MCCs, new concrete pads at the new MCC locations, prefabricated E-houses to enclose the equipment, awnings over the E-houses, new conduit and wiring, and associated work and appurtenances.

The project has a two hundred seventy (270) days duration from the Notice to Proceed.

The City requested a proposal for engineering support services for the project. The construction portion of the project will be bid in the next few months with the Notice to Proceed to follow.

Engineering support will be provided by the design engineer and will provide submittal review, RFI review, meeting attendance, and technical assistance during construction. Construction Management and Inspection will be part of a separate RFP.

The MCCs are furnished by the City and all other materials and equipment will be furnished by the Contractor. To ensure continuous plant operation during construction, multiple phases will be required to complete the work and transition the aerators and pumps from the existing MCCs to the new MCCs. Extensive coordination and scheduling will be required.

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SECTION 2 - SCOPE OF WORK

WEBB Associates (WEBB) will perform the following Scope of Construction Services for WRF #2 MCC Replacement Project. WEBB's scope and fee is based upon the anticipated project schedule. In the event the Contractor exceeds the schedule, we will review the status of the work to determine the need for an increase in the budget amount. The assumptions included in the scope were used to determine the cost of each service. We are open to discuss the assumptions and will update the associated manhours, if necessary.

2.1 ENGINEERING SUPPORT SERVICES (AQUA)

- Review of Shop Drawings and Construction Documents submitted by Contractor to the Construction Manager for conformance with specifications, and interpretation of contract documents with Contractor as necessary (up to 75 submittals).
- Attend Pre-construction Conference.
- Attend Virtual Progress meetings (up to 40 meetings).
- Assist to resolve field issues (up to 10 issues).
- Review the Contractor Requests submitted for Information and Clarifications (assume 40 RFI/RFCs).
- Draft changes to project mylars and send two (2) sets of prints and digital PDF files to the City.
- Field visits (up to 6 field visits).

2.2 ADDITIONAL SERVICES

Services which are not specifically identified herein as services to be performed by WEBB Associates are considered Additional Services for the purposes of this Proposal. The City may request that WEBB Associates perform services which are Additional Services. WEBB Associates will perform such additional services upon execution of an amendment to this Agreement setting forth the scope, schedule, and fee for such additional services.

2.3 EXCLUSIONS

Any work relating to the following is specifically excluded for the Construction Services proposed herein and, if required, must be contracted for under a separate contract or as an addendum to this contract:

- Construction Management
- Inspection
- Electrical Inspection and Startup
- Materials Testing and Observations
- Utility Potholing
- Prepare Storm Water Pollution Prevention Plans (SWPPP)
- Construction Staking (by Contractor)
- Permit and Payments

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- Additional Construction Inspection
- Traffic Control Plans (by Contractor)
- Utility Relocation Plans
- Additional Meetings
- Property Acquisition
- Any other work task not specifically in the Scope of Services.
- Operational Plan
- O & M Manuals

This proposal is based in part on the assumption that the City acknowledges that WEBB Associates is not responsible for the performance of work by third parties. Notwithstanding any other language contained herein, WEBB Associates, and its officers, directors, and employees, shall not be liable except to the extent that any Project damages are directly attributable to the actions of WEBB Associates.

SECTION 3 - MANPOWER & FEE ESTIMATE

3.1 FEE SUMMARY

WEBB is committed to providing services in a skillful, professional and competent manner consistent with the industry standards, practices and principles generally recognized as being employed by professionals in the same discipline in the County of Riverside and the State of California. Fees are listed below associated with the scope of work. Based upon the project's scope of work, a summary of WEBB's construction services budget is as follows:

Work shall be billed on a time and materials basis not to exceed the amount indicated below without prior authorization from the client. Total fees for services shown in the Scope of Work (Exhibit "B") shall be **\$107,400.00**. Charges for services will be billed monthly on a percent complete basis. A breakdown of our fees is listed below:

Item No.	Description	Fee
1	Engineering Support During Construction	\$107,400
	TOTAL	\$107,400

This proposal and budget are valid for 60 days from date of proposal.

Task budgets are estimates and may be used interchangeably as needed but not to exceed the budget total. Any additional services requested outside this scope will be provided under separate contract addenda for additional fees. Invoices will be submitted monthly based on the percentage of work completed. All invoices shall be due and payable upon receipt. If invoices remain unpaid after 30 days, work on project may cease and interest of 1.5% per month shall be charged on unpaid balances.

Charges for printing, copying, mileage, postage, outside services, and for coordination or other services not specifically listed in the scope of work, will be billed on a time and material basis, in accordance with our Schedule of Fees as Reimbursable Expenses. Checking and/or filing fees are not included in this contract, and shall be paid by the client directly to the appropriate governmental agency.

Costs for custom invoicing, if desired by the client, shall be negotiated prior to commencement of work.