



Staff Report

File #: 24-0010

REQUEST FOR CITY COUNCIL ACTION

DATE: 01/03/2024

TO: Honorable Mayor and City Council Members

FROM: Community Services Department

SUBJECT:

CONSTRUCTION CONTRACT WITH TRIANGLE DECON SERVICES, INC., IN THE AMOUNT OF \$342,392 FOR THE CORONA LIBRARY HERITAGE ROOM IMPROVEMENTS

EXECUTIVE SUMMARY:

This staff report asks the City Council to approve a construction contract with Triangle Decon Services, Inc., for the Heritage Room Improvements. The Community Services Department solicited bids for improvements to the Corona Library Heritage Room to expand the mezzanine area and create more open space. Triangle Decon Services, Inc., was determined to be the lowest responsive responsible bidder for the project in the amount of \$342,392.00.

RECOMMENDED ACTION:

That the City Council:

- a. Award the Notice of Inviting Bids (NIB 24-010CA) to Triangle Decon Services Inc., the lowest responsive responsible bidder for the bid amount of \$342,392.00 for the Heritage Room Improvements.
- b. Adopt the Plans and Specifications for the Heritage Room Improvements Project.
- c. Approve a construction contract with Triangle Decon Services, Inc., in the amount of \$342,392.00 for the Corona Library Heritage Room Improvements.
- d. Authorize the City Manager, or his designee, to execute the Construction Contract with Triangle Decon Services, Inc., in the amount of \$342,392.00, including any non-substantive extensions, change orders, purchase orders, and amendments up to the amount authorized by the [Corona Municipal Code 3.08.050 \(H\)](#) which is equivalent to 10% of the total contract value or \$34,239.00.

- e. Authorize an appropriation in the amount of \$132,903 from the Measure X Fund 120 to the Library Heritage Room Expansion Capital Improvement Project No. FC-2022-23.

BACKGROUND & HISTORY:

The Corona Heritage Room is housed on the second floor of the mezzanine area at the Corona Public Library. An expansion of the Heritage Room was requested to support the community’s increased interest in local history from researchers, genealogists, and students. This expansion will provide greater access to research materials and serve as a quiet research space. The completed project will be on par with other local history rooms within our neighboring communities.

ANALYSIS:

The plans and specifications for this project were prepared by Pettit Engineers and have been circulated through the Planning and Development and Public Works Departments for review and approval. In addition, the project layout was presented to the City Council and approved on December 14, 2022.

Notice Inviting Bids 24-010CA was advertised in the Sentinel Weekly pursuant Contract Code and [Corona Municipal Code 3.08.090](#) Public Projects formal bidding procedure requirements on October 6, 2023. The bid was published on PlanetBids and email notifications were sent out to solicit bids for the Improvements. Twenty (20) potential prime and sub-contractors attended the mandatory job walk, and five bids were received by the bid due date and time.

Firm	Cost	Responsive Bid
At Your Service Construction and Energy	\$318,000	N
Triangle Decon Services	\$342,392	Y
RS Construction and Development	\$390,455.80	Y
Sudweeks Construction	\$492,546.60	Y
Blackstone Builders	\$572,563.50	Y

Purchasing staff reviewed each of the bids and determined the lowest bid submitted by At Your Service Construction and Energy was nonresponsive because the contractor failed to provide required pricing for all items on the bid schedule. The bid received from the second lowest bidder, Triangle Decon Services, Inc., in the amount of \$342,392.00 was determined by Purchasing staff to be the lowest responsive responsible bid for the Heritage Room Improvements Project. Purchasing staff reviewed all bid items, documents and licenses and staff recommends that City Council award the construction contract to Triangle Decon Services, Inc., for the base bid amount of \$342,392.00.

FINANCIAL IMPACT:

Partial funding is available in the FY 2024 Library Heritage Room Expansion Capital Improvement Project No. FC-2022-23. Approval of the recommended actions will result in an additional appropriation in the amount of \$132,903 from the Measure X Fund 120 to the Library Heritage Room Expansion Capital Improvement Project No. FC-2022-23.

ENVIRONMENTAL ANALYSIS:

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This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the common sense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action is to approve a contract for a minor facility improvement project, and there is no possibility that this project will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: MOSES CORTEZ, FACILITIES, PARKS, AND TRAILS MANAGER

REVIEWED BY: DONNA FINCH, INTERIM COMMUNITY SERVICES DIRECTOR

ATTACHMENTS:

1. Exhibit 1 - Triangle Decon Services Contract
2. Exhibit 2 - Corona Library Heritage Room Drawings