

City of Corona

*400 S. Vicentia Ave.
Corona, CA 92882*

City Council Meeting Agenda

Wednesday, November 18, 2020

**Closed Session Council Board Room 5:30 PM
Open Session Council Chambers 6:30 PM**



**CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF
CORONA/CORONA PUBLIC FINANCING AUTHORITY/CORONA UTILITY
AUTHORITY/CORONA HOUSING AUTHORITY MEETING**

**Jim Steiner, Mayor
Jacque Casillas, Vice Mayor
Yolanda Carrillo, Council Member
Jason Scott, Council Member
Wes Speake, Council Member**

CONVENE CLOSED SESSION

CITY COUNCIL

- 1. CLOSED SESSION - [CONFERENCE WITH REAL PROPERTY NEGOTIATORS](#)**
[Pursuant to Government Code Section 54956.8](#)
[Property Location: APN: 275-090-013](#)
[Agency Negotiator: Jacob Ellis, City Manager](#)
[Negotiating Party: Knowleton Communities](#)
[Under Negotiation: Price and Terms of Payment](#)
- 2. CLOSED SESSION - [CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION](#)**
[Pursuant to Government Code Section 54956.9\(d\)\(1\)](#)
[Name of Case: City of Corona v. C.P.I. Properties, LLC, et al.](#)
[Case Number: Riverside County Superior Court Case No. RIC 2002846](#)

INVOCATION

The invocation may be offered by a person of any religion, faith, belief or non-belief, as well as Council Members. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information.

PLEDGE OF ALLEGIANCE

CONVENE OPEN SESSION

Individuals wishing to address the City Council are requested to complete a speaker card available at the rear of the Council Chambers. Please deliver the card to the City Clerk prior to the item being heard by the City Council or, for items not listed on the agenda, before the "Communications" section of the agenda is called. Please observe a three-minute limit for communications and please note that the Communications section of the agenda is limited to items within the subject matter jurisdiction of the City Council that are not listed on the agenda. Once called upon to speak, you are requested to state your name and city of residence for the record.

PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS

- 3. [Presentation: Homeless Strategic Plan Dashboard Report.](#)**

MEETING MINUTES

- 4. MINUTES - [Approval of Minutes for the City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, Corona Housing Authority Meeting of November 4, 2020.](#)**

CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member or any person in attendance may request that an item

be removed for further consideration.

5. **FINANCIAL REPORT** - [City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, and Corona Housing Authority consideration to receive and file the Monthly Investment Portfolio Report for the month of September 2020.](#)
6. **FINANCIAL REPORT** - [City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, and Corona Housing Authority consideration to receive and file the Monthly Fiscal Report for the month of September 2020.](#)
7. **LEGISLATIVE MATTER - SECOND READING** - [City Council adoption of Ordinance No. 3323, second reading of an Ordinance of the City of Corona, California, approving an amendment to multiple sections within Title 17 of the Corona Municipal Code for the purpose of regulating commercial cannabis businesses and revising cannabis related definitions and terminology. \(ZTA2020-0003\)](#)
8. **AGREEMENT** - [City Council consideration of a Survey Monumentation Agreement for Parcel Map 37036, located west of Interstate 15, south of Eagle Glen Parkway - Gary L. McMillan and Patricia A. McMillan, as trustees of the McMillan Trust, as to an undivided fifty percent interest, and Gary L. McMillan and Patricia McMillan, as trustees of the McMillan Trust, as to an undivided fifty percent interest.](#)

That the City Council authorize the Mayor to execute a Survey Monumentation Agreement between the City and Gary L. McMillan and Patricia A. McMillan, as trustees of the McMillan Trust, as to an undivided fifty percent interest, and Gary L. McMillan and Patricia McMillan, as trustees of the McMillan Trust, as to an undivided fifty percent interest, for Parcel Map 37036, located west of Interstate 15, south of Eagle Glen Parkway.

9. **AGREEMENT** - [City Council consideration of a ground lease and covenant agreement with Corona Auto Dealers Association for the improvement and City use of existing Auto Center Sign.](#)

That the City Council:

- a. Approve and authorize the City Manager to execute a ground lease with Corona Auto Dealers Association.
 - b. Approve and authorize the City Manager to execute a covenant and agreement to permit City use of existing Auto Center Sign.
10. **APPROPRIATION** - [City Council consideration of appropriating the balance of a previously accepted donation \(\\$32,304\) from the Friends of the Corona Public Library for the purchase of a second outreach vehicle for the purpose of senior services.](#)

That the City Council appropriate \$32,304 from the General Fund Designated Revenue Reserve (Donations), the balance of a \$65,000 donation previously accepted by City Council on May 3, 2017, to the Library and Recreation Services' operating budget for a second outreach vehicle for the purpose of senior services.

- 11. BID & PURCHASE** - [City Council consideration of adopting the Plans and Specifications for the Harrison Shelter Rehabilitation Project, Capital Improvement Project 75020; award bid No. Notice of Inviting Bids 21-011CA; approve a Construction Contract with J.A. Urban in the amount of \\$1,001,816.89, authorize appropriations from fund balance; and authorize the abandonment of two conex boxes \(at the site\) and their donation to Kingdom Causes, Inc. DBA City Net.](#)

That the City Council:

- a. Adopt the Plans and Specifications for the Harrison Shelter Rehabilitation Project, Capital Improvement Project 75020.
- b. Award the bid, Notice of Inviting Bids 21-011CA, to J.A. Urban, the lowest responsive, responsible bidder, for the total bid amount of \$1,001,816.89, and waive any and all minor irregularities in the bidding document as submitted by said bidder.
- c. Authorize the City Manager, or his designee, to execute the Construction Contract with J.A. Urban, in the amount of \$1,001,816.89, and approve necessary change orders up to twenty percent (20%) of the contract amount.
- d. Authorize the Purchasing Manager to issue a purchase order to J.A. Urban in the amount of \$1,001,816.89.
- e. Authorize an appropriation of available Community Development Block Grant (431) funds in the amount of \$239,483.26 to the Homeless Shelter Rehabilitation Capital Improvement Project 75020.
- f. Authorize an appropriation in the amount of \$325,363.38 from the Dwelling Development Tax Fund (289) to the Homeless Shelter Rehabilitation Capital Improvement Project 75020.
- g. Authorize the abandonment of two (2) conex boxes at the site pursuant to Corona Municipal Code Section 3.08.150(D), as their continued care, handling, maintenance and storage exceed their value, as well as their donation to City Net, the City's homeless services non-profit partner, based upon the findings discussed in this agenda report.

- 12. GRANT** - [City Council consideration of acceptance of a grant deed of approximately 0.90 acres of real property from Eagle Glen Country Club, LLC, a California Limited Liability Company.](#)

That the City Council:

- a. Accept the grant deed of approximately 0.90 acres of real property on Lot 21 of Tract Map 28476 from Eagle Glen Country Club, LLC, a California Limited Liability Company.
- b. Authorize the City Attorney to execute the Certificate of Acceptance.

13. REPORT - [City Council to receive and file Personnel Report.](#)

That the City Council receive and file the Personnel Report for employee updates and recruitment transactions.

COMMUNICATIONS FROM THE PUBLIC

Persons wishing to address the City Council are requested to state their name and city of residence for the record. This portion of the agenda is intended for general public comment only, which means it is limited to items within the subject matter jurisdiction of the City Council that are not listed on the agenda. Please note that state law prohibits the City Council from discussing or taking action on items not listed on the agenda. The City Council will appreciate your cooperation in keeping your comments brief. Please observe a three-minute limit for communications.

PUBLIC HEARINGS

This portion of the agenda is for advertised public hearing items where formal public testimony on each individual item is accepted prior to City Council action.

14. PUBLIC HEARING - [Public Hearing for City Council consideration of a second amendment to the 2015-2019 Consolidated Plan and 2019-2020 Action Plan to allocate Community Development Block Grant funding from the Coronavirus Aid, Relief, and Economic Security Act in the amount of \\$935,657.](#)**That the City Council:**

- a. Approve Amendment No. 2 to the 2015-2019 Consolidated Plan and the 2019-2020 Action Plan, inclusive of the allocation of funds to the Community Development Block Grant, Coronavirus Aid, Relief, and Economic Security Act, and authorize the City Manager, or Community Development Director, to submit the Plan and any necessary amendments to the Plan to the United States Department of Housing and Urban Development.
- b. Make a determination under Corona Municipal Code Section 3.08.140(A) that competitive bidding is not required to execute a Professional Services Agreement with LDM Associates, Inc. in the amount of \$194,690 to assist the City with the implementation of the emergency Coronavirus Aid, Relief, and Economic Security Act based upon the reasons provided in the "Basis for Exception to Competitive Bidding" section of this agenda report.

- c. Authorize the Acting Administrative Services Director to prepare and process all necessary budgetary transactions to receive the funds included in the Housing and Urban Development Funding Approval Agreement.
- d. Authorize the City Manager, or Community Development Director, to negotiate, execute, and amend contracts with sub-recipients, developers or professional service providers as necessary to implement the Community Development Block Grant Coronavirus funds in accordance with Amendment No. 2 to the 2019-20 Action Plan.
- e. Authorize the City Manager, or Community Development Director, to execute, amend, and submit to the United States Department of Housing and Urban Development all plans and documents necessary to administer the Community Development Block Grant Coronavirus funds.

LEGISLATIVE MATTERS

This portion of the agenda is for proposed ordinances presented for the City Council's consideration.

BOARDS, COMMISSIONS, AND COMMITTEES – REPORTS FROM CITY COUNCIL, COMMISSIONERS, AND STAFF FOR THE:

This portion of the agenda lists items from Commissions, Committees, and Boards.

A) Planning & Housing Commission

B) Parks & Recreation Commission

C) Infrastructure Committee

15. INFRASTRUCTURE COMMITTEE REPORT - [City Council consideration to receive minutes of the November 4, 2020 meeting of the Infrastructure Committee report by Council Member Jason Scott and Council Member Wes Speake.](#)

D) Finance, Legislation & Economic Development Committee

E) Public Services Committee

F) Regional Meetings

16. REGIONAL MEETING REPORT - [Update from Council Member Wes Speake on the Riverside County Transportation Commission \(RCTC\) Meeting of November 12, 2020.](#)

ADMINISTRATIVE REPORTS

CITY ATTORNEY'S REPORTS AND COMMENTS

CITY MANAGER'S REPORTS AND COMMENTS

CITY COUNCIL MEMBER REPORTS AND COMMENTS

ADJOURNMENT

The next regular meeting of the City Council/Successor Agency to the Redevelopment Agency of the City of Corona/Corona Public Financing Authority/Corona Utility Authority/Corona Housing Authority is scheduled for Wednesday, December 2, 2020 at 4:30 P.M. or thereafter as noted on the posted agenda for closed session items in the City Council Board Room followed by the regular meeting at 6:30 p.m. or thereafter as noted on the posted agenda in the City Council Chambers.

Corona City Hall - Online, All the Time at www.CoronaCA.gov

Agendas for all City Council meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall. A complete agenda packet is available for public inspection during business hours at the City Clerk's Office. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, members of the City Council after the posting of the agenda will also be available at the same time for public inspection during business hours at the City Clerk's Office.

Written communications from the public for the agenda must be received by the City Clerk's Office seven (7) days prior to the City Council meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Meeting is Being Recorded

**CITY OF CORONA
COUNCIL AND COMMISSION MEETINGS**

**REGULATIONS FOR PUBLIC ATTENDANCE AND COMMENT
DURING COVID-19 DECLARED EMERGENCY**

(PURSUANT TO RESOLUTION 2020-011)
(UPDATED: 06-23-20)

PUBLIC ATTENDANCE IS PERMITTED

The meeting chambers will be open to the public during meetings. Please note that seating will be arranged to provide for social distancing and face masks should be worn per Riverside County Public Health and State of California recommendations.

If capacity in the meeting chambers is reached with social distancing measures in place, the City will have an overflow area set up in the Multi-Purpose Room where members of the public can view and listen to the meeting via a video screen. For any person wishing to submit comments orally, the City will also either establish a process to admit additional persons into the meeting chambers for this purpose or you will be allowed to comment via remote teleconferencing in the Multi-Purpose Room.

The doors of Corona City Hall and the Multi-Purpose Room will be open thirty (30) minutes before the scheduled meeting time.

WATCHING FROM HOME

Members of the public can still observe the meeting via the following live-streaming options:

[City's Website](#)

[Facebook](#)

[YouTube Channel](#)

Members of the legislative body, employees, consultants or others involved in the meeting at the request of the City may be present in the meeting chambers or may participate either through an appropriate telephonic or video feed established by the City.

WRITTEN PUBLIC COMMENTS

Public comment can be made in person or in writing via email. Community members who desire to submit a written general public comment or a written comment on a specific agenda item can submit them via the following e-mail:

WrittenPublicComments@CoronaCA.gov

DEADLINE FOR SUBMISSION: All written email comments must be submitted at least thirty (30) minutes before the scheduled meeting time on the day of the meeting in order to be read aloud or, as discussed below, orally acknowledged and summarized at the meeting. Any comments received after this deadline and before the meeting has been adjourned will be maintained in the City Clerks files along with the minutes of the meeting.

WORD LIMITATION: Please limit your comments to an amount that can be reasonably read within a three (3) minute time period. The presiding officer may direct that the reading end at three (3) minutes. Any comments which are not read in their entirety due to this three (3) minute time limitation will be maintained in the City Clerks files along with the minutes of the meeting.

PRESIDING OFFICER DISCRETION: If unique circumstances present themselves, the presiding officer shall have the authority, with the concurrence of a majority of the legislative body in attendance, to reasonably alter these regulations in an effort to effectuate the orderly conduct of the meeting and to promote public participation. Such measures may include, but are not limited to, expanding or reducing the City's traditional three (3) minute public comment time limit and/or directing that the written public comments be orally acknowledged and summarized rather than read in their entirety.