

FIRST AMENDMENT TO
CITY OF CORONA
PROFESSIONAL SERVICES AGREEMENT
WITH KINGDOM CAUSES, INC. DBA CITY NET
(FY 2022 COLLABORATIVE HOMELESS SERVICES)

1. PARTIES AND DATE.

This First Amendment to Professional Services Agreement (“First Amendment”) is made and entered into this 6th day of October, 2021 by and between the City of Corona (“City”) and Kingdom Causes, Inc., DBA City Net, a California Domestic Nonprofit Corporation (“Consultant”). City and Consultant are sometimes individually referred to as “Party” and collectively as “Parties” in this First Amendment.

2. RECITALS.

2.1 Agreement. City and Consultant entered into that certain Professional Services Agreement for FY 2022 Collaborative Homeless Services dated July 1, 2021 (“Agreement”), whereby Consultant agreed to provide homeless street outreach, engagement, case management, motel voucher emergency shelter and Make It Cozy program services in the City of Corona (“Corona Services”) and in the City of Norco (“Norco Services”).

2.2 Amendment – Corona Services. City and Consultant desire to amend the Agreement for the first time to expand Corona Services to include expanded Motel Voucher Emergency Shelter Program services to support referrals from the Corona Police Department (“CPD”). As is more specifically described in Exhibit “1A” attached hereto, the expanded services are designed to provide additional shelter referral resources to CPD if the Path of Life Shelter and/or City of Corona Harrison Shelter are not available due to health and safety issues, such as COVID-19, or due to shelter bed utilization rates.

3. TERMS.

3.1 Exhibit “A” (Scope of Services for City of Corona). Exhibit “A” (Scope of Services for City of Corona) of the Agreement is hereby amended to add those services provided in Exhibit “1A” (Scope of Services for City of Corona – CPD Referrals) attached hereto and incorporated herein by reference.

3.2 Exhibit “C” (Compensation - City of Corona). Exhibit “C” (Compensation - City of Corona) of the Agreement is hereby deleted in its entirety and replaced with Exhibit “1C” (Compensation - City of Corona) attached hereto and incorporated herein by reference.

3.3 Rates & Total Compensation. Section 3.3.1 of the Agreement is hereby deleted in its entirety and replaced with the following:

“Consultant shall receive compensation, including authorized reimbursements, for the Corona Services rendered under this Agreement at

the rates set forth in Exhibit "1C" attached to this First Amendment. Consultant shall receive compensation, including authorized reimbursements, for the Norco Services rendered under this Agreement at the rates set forth in Exhibit "C-1" of the Agreement. The total compensation, including authorized reimbursements, for the Services shall not exceed One Million Four Hundred Twenty-Eight Thousand Two Hundred Ninety-Nine Dollars (\$1,428,299) (Total Compensation"), without written approval of City's Representative. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.4 Continuing Effect of Agreement. Except as amended by this First Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this First Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement as amended by this First Amendment.

3.5 Adequate Consideration. The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this First Amendment.

3.6 Counterparts. This First Amendment may be executed in duplicate originals, each of which is deemed to be an original, but when taken together shall constitute but one and the same instrument.

[SIGNATURES ON FOLLOWING PAGE]

CITY OF CORONA'S SIGNATURE PAGE FOR

**FIRST AMENDMENT TO
CITY OF CORONA**

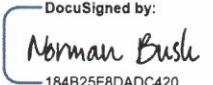
**PROFESSIONAL SERVICES AGREEMENT
WITH KINGDOM CAUSES, INC. DBA CITY NET
(FY 2022 COLLABORATIVE HOMELESS SERVICES)**

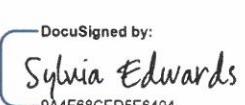
IN WITNESS WHEREOF, the Parties have entered into this First Amendment to Professional Services Agreement as of the 6th day of October, 2021.

CITY OF CORONA

By: 
Jacob Ellis
City Manager

Reviewed By: 
Karen Roper
Homeless Solutions Manager

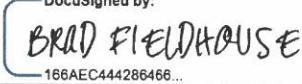
Reviewed By: 
Norman Bush
Purchasing Manager

Attest: 
Sylvia Edwards
City Clerk

CONSULTANT'S SIGNATURE PAGE FOR

**FIRST AMENDMENT TO
CITY OF CORONA
PROFESSIONAL SERVICES AGREEMENT
WITH KINGDOM CAUSES, INC. DBA CITY NET
(FY 2022 COLLABORATIVE HOMELESS SERVICES)**

**KINGDOM CAUSES, INC. DBA CITY NET
A CALIFORNIA NON-PROFIT CORPORATION**

—DocuSigned by:
By: 

Brad Fieldhouse
President/Executive Director

**EXHIBIT “1A”
SCOPE OF SERVICES
FOR CITY OF CORONA–CPD REFERRALS**

“Exhibit “A” (Scope of Services for City of Corona) of the Agreement is hereby amended to add those services provided below. All terms and conditions outlined in Exhibit “A” of the Agreement remain unchanged.

MOTEL VOUCHER EMERGENCY SHELTER PROGRAM – CPD REFERRALS

Program Goals and Objectives

City Net will also provide Motel Voucher Emergency Shelter Program services to support referrals from the Corona Police Department (“CPD”). Accordingly, the Motel Program will be designed to provide additional shelter referral resources to CPD if the Path of Life Shelter and/or the City of Corona Harrison Shelter, are not available due to health and safety issues such as COVID-19 or due to shelter bed utilization rates.

Description of Services

City Net will utilize the following procedures to determine if the Motel Program should be activated to support referrals from CPD:

- ✓ Monday through Friday, the Path of Life Shelter staff will email daily bed utilization rates to City Net, the City of Corona Homeless Solutions Manager, and CPD.
- ✓ On Saturdays and Sundays, City Net staff will contact the Path of Life Shelter staff by phone to obtain shelter bed utilization rates. City Net staff will immediately email the shelter bed utilization rates to the City of Corona Homeless Solutions Manager and CPD.
- ✓ If the Path of Life Shelter bed utilization reaches the ratio of 7 beds utilized with 3 beds available, City Net will activate the Motel Emergency Shelter Program to receive referrals from CPD as may be needed Monday through Sunday from 7 am to 12 am. The City of Corona will utilize this same activation ratio and process for the Harrison Shelter once it is operational.
- ✓ The City of Corona reserves the right change the utilization ratio and activation process to meet the shelter needs in the City.
- ✓ City Net will accept CPD motel shelter referrals for homeless clients, including clients that do not have documentable ties to the City.
- ✓ For CPD referrals to the Motel Program, City Net will provide one night of motel shelter. After one night of shelter is provided, City Net will evaluate all CPD client referrals to determine eligibility for subsequent placement in appropriate shelter and housing program

**EXHIBIT “1C”
COMPENSATION**

CITY OF CORONA

Labor – A: Program Supervisor, Case Managers for Outreach, Engagement and Case Management, Executive Leadership, Finance and Billing, Human Resources, Operations, Data Entry and Reporting				
				\$137,511
				Labor Increase A1: \$40,847
				Revised Labor Sub-total – A2: \$178,358
Operations and Program Expenses - B: Materials and Supplies for PPE, Client services for emergency supplies (food cards, clothing, blankets/bedding, hygiene items, relocations, rental assistance and move-in costs for rapid rehousing, sober living homes, room and board, rooms for rent, local transportation, program fees, employment equipment, and documentation); Client transport: vehicle lease, gas, vehicle insurance, maintenance; Motel room rental and room tax, Motel damages and pet fees; and Make It Cozy storage/warehouse license fee, license insurance, building maintenance/repairs, and miscellaneous program expenses, Office space separate from Corona PD staffing offices. Space is for confidential client files and materials/supplies storage; phones, computers, and equipment; uniforms, copies, forms, office supplies, equipment; IT support and client management software licenses; financial audit; and liability insurance.				
				\$643,751
				Operations and Program Expenses - Client Services Increase B1: \$28,836
				Revised Operations and Program Expenses - Client Services Subtotal – B2: \$672,587
				Revised Corona Project Expenses (A2+B2): \$850,945
Administrative Expenses - C: City Net Indirect Costs - 10% of project expenses: includes general expenses incurred by City Net but not directly borne by the project (utilities, taxes, other types of required insurance, legal, staff development, communications, contingencies, etc.).				
				\$78,126
				City Net Indirect Administrative Expenses Increase C1: \$6,968
				Revised City Net Indirect Administrative Expenses Subtotal C2: \$85,094
				Original Corona Compensation Total (A+B+C): \$859,388
				Subtotal of Corona Budget Increase (A1+B1+C1): \$76,651
				Revised Total City of Corona Budget (A2+B2+C2): \$936,039
Labor				
Title/Role	Description/Shift	Fully Loaded Compensation	Hours Per Week	Weeks
Program Supervisor	Staff supervision, scheduling, project management	\$34.00	4 Original Agreement ----- Motel Activation Amendment = Increase of 2 additional hours up to 76.50 additional hours per week	52 Original Agreement ----- Motel Activation Amendment Period for increased hours = 38.14 weeks
Case Manager	1 staff x 5 days (outreach, engagement, case management, housing navigation and supportive services)	\$24.50	40	52
Case Manager	1 staff x 5 days (outreach, engagement, case management, housing navigation and supportive services)	\$24.50	40	52
Case Manager	Motel weekend coverage as needed	\$37.81	4	52
Data Entry Reporting	HMIS data entry	\$22.00	4	52
Executive Leadership	Project oversight, quality control, communications, compliance	\$75.00	2	52
Finance and Billing	Payroll, billing	\$27.60	2	52
Human Resources	Staff recruiting, hiring, training, disputes	\$28.00	2	52
Operations	Inventory, purchasing, technical support	\$24.00	2	52