

Drop-off & Pick-up Procedure Rules & Acknowledgement

Dear Springs Charter School Parents & Guardians,

To better ensure the safety of your student and to make our best effort to not impede the flow of traffic at and around our campus, it is imperative that you abide by the rules and procedures regarding Drop-off & Pick-up explained in this letter.

Drop-off & Pick-up Procedures

Drop-off:

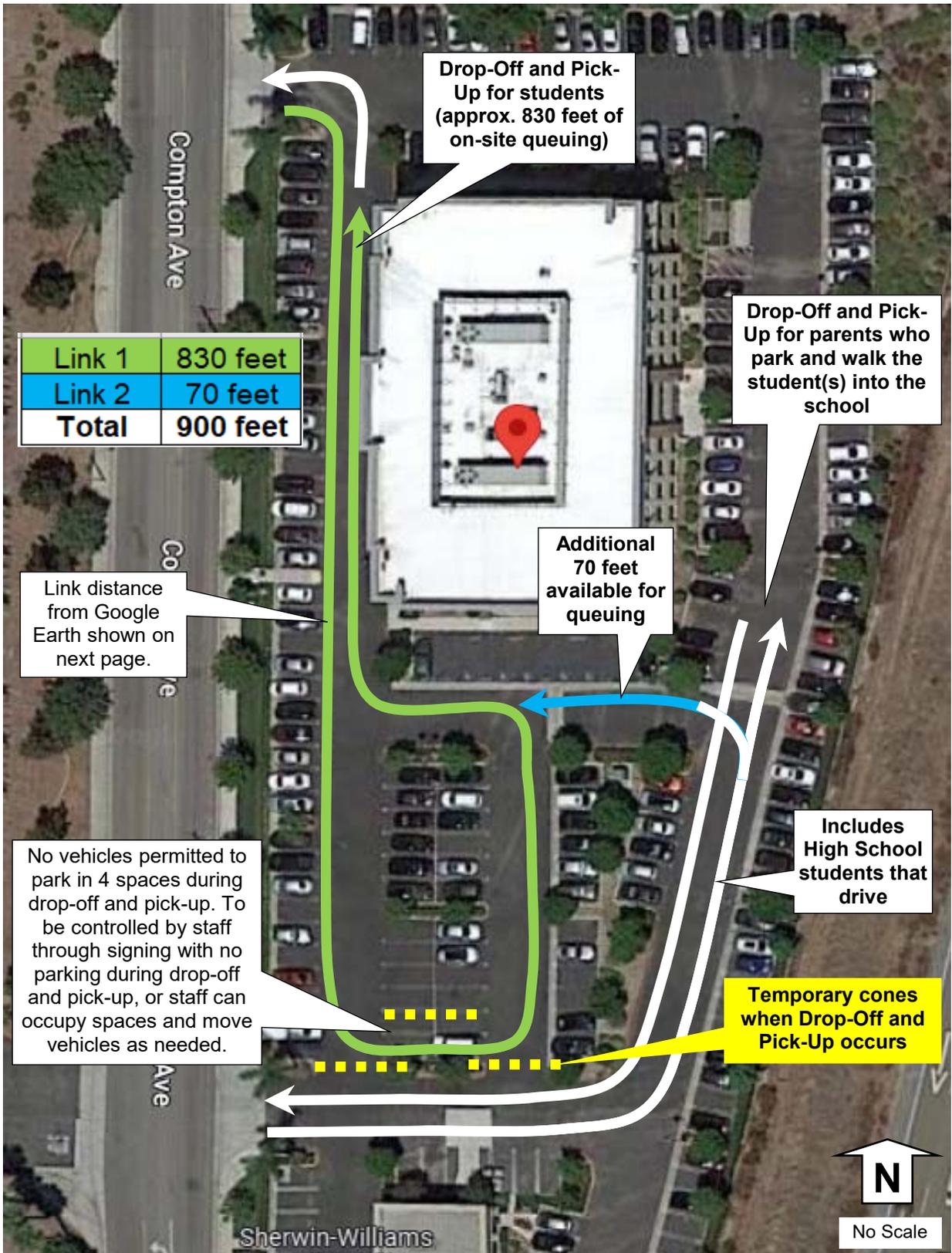
- Comply with all directions from safety patrol supervisors; continuously drive forward along the prescribed route in the parking lot until you reach the Drop-off/Pick-up Zone in front of the school.
 - Please refer to the Drop-off/Pick-up Zone illustration on page 2 of this letter.
- Have your student be prepared to exit the vehicle promptly (jackets and backpacks on; materials gathered).
- Have your student(s) exit the vehicle quickly and safely; drive forward to the street exit.
- Do not travel through neighboring properties/parking lots on your way to or from the school.
 - Please refer to the attached Traffic Flow and Traffic Flow Overview for guidance.

Pick-up:

- Comply with all directions from safety patrol supervisors; continuously drive forward along the prescribed route in the parking lot until you reach the Drop-off/Pick-up Zone in front of the school.
 - Please refer to the Drop-off/Pick-up Zone illustration on page 2 of this letter.
- Students will assemble with their classes.
- As parents turn into the parking lot, students will be called to line up in the Pick-up/Drop-off Zone.
- We expect prompt pick-up, not later than 10 minutes after dismissal.
- If someone other than a parent is picking up a student, that person must be listed on the emergency form.
- Parents are not permitted to walk their student(s) into their classroom in the morning or park and meet them at their classroom in the afternoon.
- Do not travel through neighboring properties/parking lots on your way to or from the school.
 - Please refer to the attached Traffic Flow and Traffic Flow Overview for guidance.

River Springs Charter School

Expanded Figure 11: Showing Link 1 (830 ft) and Link 2 (additional 70 ft)



SCHOOL TRAFFIC FLOW



 PROHIBITED ROUTES