

# City of Corona

*Corona Public Library Boardroom  
650 S. Main Street  
Corona, CA 92882*

## Library Board of Trustees Meeting Agenda

**Monday, September 28, 2020**

**Corona Public Library 5:30 PM**



**Jami Merchant, Chair  
Leonard Enlow, Vice Chair  
Anna Coriddi Meza, Trustee  
Connie Newhan, Trustee  
Shirley Towler-Hayes, Trustee**

**CALL TO ORDER****PLEDGE OF ALLEGIANCE****ROLL CALL****COMMUNICATIONS FROM THE PUBLIC**

*Persons wishing to address the Library Board of Trustees on items listed on the agenda are requested to identify themselves and state the matter on which they wish to comment. No action will be taken on matters not listed on the agenda. The Trustees will appreciate your cooperation in keeping your comments brief.*

**MEETING MINUTES**

1. **MINUTES** - [Approval of the minutes of the regular board meeting held on August 24, 2020](#)

**REPORTS FROM SUPPORT GROUP LIAISONS & THE CITY****ADMINISTRATIVE REPORTS**

2. **REPORT** - [Financial Report and Stats](#)

**LIBRARY REPORT**

3. **REPORT** - [Calendar and Flyers](#)

**OLD BUSINESS****NEW BUSINESS**

4. **REPORT** - [Library and Recreation Services Volunteer Recognition - November 14, 2020 @ 11:00 AM](#)
5. **REPORT** - [Public Services Committee Report](#)
6. **REPORT** - [Public Services Committee Representation October 7, 2020 at 3:00 PM](#)
7. **REPORT** - [Friend's Report](#)
8. **REPORT** - [Friend's Representation October 13, 2020 at 6:30 PM](#)

**TRUSTEE COMMUNICATIONS****ADJOURNMENT***NOTICE TO THE PUBLIC*

*Agendas for all Library Board of Trustees meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall and in the Library Lobby. A complete agenda packet is available for public inspection during business hours at the Corona Public Library Heritage Room Reference Desk. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, Board Members after the posting of the agenda will also be available at the same time for public inspection during business hours at the Corona Public Library.*

*Written communications from the public for the agenda must be received by the Administration Office seven (7) days prior to the Board meeting.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Library Administration at (951) 736-2384. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*

*CITY COUNCIL LIAISONS 2020/21*

*Anna Coriddi Meza / Jason Scott  
Connie Newhan / Jim Steiner  
Len Enlow / Yolanda Carrillo  
Jami Merchant / Wes Speake  
Shirley Towler-Hayes / Jacque Casillas*

*UPCOMING MEETINGS*

*Public Services Committee Meeting / Wednesday, October 7, 2020 @ 3:00 pm  
Friends Meeting / Tuesday, October 13, 2020 @ 6:30 pm  
Next Trustee Meeting / Monday, October 26, 2020 @ 5:30 pm*

**CITY OF CORONA  
COUNCIL AND COMMISSION MEETINGS**

**REGULATIONS FOR PUBLIC ATTENDANCE AND COMMENT  
DURING COVID-19 DECLARED EMERGENCY**

(PURSUANT TO RESOLUTION 2020-011)  
(UPDATED: 03-27-20)

**PUBLIC VIEWING FROM HOME IS REQUIRED**

As authorized by the Governor's Order N-29-20 issued on March 17, 2020, City Hall and the meeting chambers will not be open to the public during meetings. Members of the public will need to observe the meeting via the following live-streaming options:

[City's Website](#)

[Facebook](#)

[YouTube Channel](#)

Members of the legislative body, employees, consultants or others involved in the meeting at the request of the City may be present in the meeting chambers or may participate either through an appropriate telephonic or video feed established by the City.

**WRITTEN PUBLIC COMMENTS**

Community members who desire to submit a written general public comment or a written comment on a specific agenda item can submit them via the following e-mail:

[WrittenPublicComments@CoronaCA.gov](mailto:WrittenPublicComments@CoronaCA.gov)

**DEADLINE FOR SUBMISSION:** All comments must be submitted at least thirty (30) minutes before the scheduled meeting time on the day of the meeting in order to be read aloud at the meeting. Any comments received after this deadline and before the meeting has been adjourned will be maintained in the City Clerks files along with the minutes of the meeting.

**WORD LIMITATION:** Please limit your comments to an amount that can be reasonably read within a three (3) minute time period. The presiding officer may direct that the reading end at three (3) minutes. Any comments which are not read in their entirety due to this three (3) minute time limitation will be maintained in the City Clerks files along with the minutes of the meeting.

**ORAL PUBLIC COMMENTS**

Community members who desire to submit an oral general public comment or an oral comment on a specific agenda item can submit your request to speak via the following e-mail:

[OralPublicComments@CoronaCA.gov](mailto:OralPublicComments@CoronaCA.gov)

**REQUEST FORMAT:** A separate request to speak must be submitted for each agenda item. Please note the agenda item number in the "subject" line of your email. Please also provide the telephone number that you will be using, as the City Clerk may need to use it to identify you in the telephone queue.

**DEADLINE FOR SUBMISSION:** All requests to speak must be submitted before the conclusion of the public participation portion of each agenda item. The presiding officer will orally announce the deadline for each item after the item is called for consideration. Please note that a single deadline may be established for items considered in one motion, such as items on the consent calendar. Since the live-stream feed of the meetings is on delay, the presiding officer will give advance notice of at least one (1) minute before the deadline. Any request to speak received after this deadline and before the meeting has been adjourned will not be honored but the request will be maintained in the City Clerks files along with the minutes of the meeting.

**PROCESS:** Once a request is received, the City Clerk will email you the telephone number and additional instructions to dial into the meeting. At this time, we plan to use a Zoom connection for this purpose. You must call in before the deadline discussed above - preferably well in advance of that time.

**TIME LIMITATION:** All oral comments will be subject to the standard three (3) minute time limit. The presiding officer may direct that the audio feed be muted at the end of the three (3) minute limit.

**PRESIDING OFFICER DISCRETION:** If unique circumstances present themselves, the presiding officer shall have the authority, with the concurrence of a majority of the legislative body in attendance, to reasonably alter these regulations in an effort to effectuate the orderly conduct of the meeting and to promote public participation. Such measures may include, but are not limited to, expanding or reducing the City's traditional three (3) minute public comment time limit.