

# City of Corona

*400 S. Vicentia Ave.  
Corona, CA 92882*

## **City Council Meeting Final Agenda - Final-revised**

**Wednesday, February 7, 2024**

**Closed Session Council Board Room 5:30 PM  
Open Session Council Chambers 6:30 PM**



**CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF  
CORONA/CORONA PUBLIC FINANCING AUTHORITY/CORONA UTILITY  
AUTHORITY/CORONA HOUSING AUTHORITY MEETING**

**Tom Richins, Mayor  
Jim Steiner, Vice Mayor  
Jacque Casillas, Council Member  
Tony Daddario, Council Member  
Wes Speake, Council Member**

\*\* Revised agenda on February 5, 2024 at 4:53p.m.

Item 14 - Presentation was updated.\*\*

The City Council meeting of February 7, 2024, will be conducted in person. Members may attend in person or remotely. To participate remotely, please use the following link:

<https://coronaca-gov.zoom.us/j/87925459248>

## CONVENE CLOSED SESSION

### CITY COUNCIL

- CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)**  
NAME OF CASE: LUCILA LIMON-MENDOZA, ET AL. V. CITY OF CORONA, ET AL.  
CASE NUMBER: UNITED STATES DISTRICT COURT - CENTRAL DISTRICT CASE NO. 5:23-cv-00134

### INVOCATION

*The invocation may be offered by a person of any religion, faith, belief or non-belief, as well as Council Members. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information.*

### PLEDGE OF ALLEGIANCE

### CONVENE OPEN SESSION

*Individuals wishing to address the City Council are requested to complete a speaker card available at the rear of the Council Chambers. Please deliver the card to the City Clerk prior to the item being heard by the City Council or, for items not listed on the agenda, before the "Communications" section of the agenda is called. Please observe a three-minute limit for communications and please note that the Communications section of the agenda is limited to items within the subject matter jurisdiction of the City Council that are not listed on the agenda. Once called upon to speak, you are requested to state your name and city of residence for the record.*

### PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS

- RECOGNITION: CORONA HIGH SCHOOL BASEBALL TEAM**

### MEETING MINUTES

- MINUTES - APPROVAL OF MINUTES FOR THE CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA, CORONA PUBLIC FINANCING AUTHORITY, CORONA UTILITY AUTHORITY, CORONA HOUSING AUTHORITY STUDY SESSION MEETING OF JANUARY 17, 2024**

4. **MINUTES** - [APPROVAL OF MINUTES FOR THE CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA, CORONA PUBLIC FINANCING AUTHORITY, CORONA UTILITY AUTHORITY, CORONA HOUSING AUTHORITY CITY COUNCIL MEETING OF JANUARY 17, 2024](#)

## CONSENT CALENDAR

*All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member or any person in attendance may request that an item be removed for further consideration.*

5. **FINANCIAL REPORT** - [QUARTERLY SALES TAX REPORT - 2023, QUARTER 3 \(JULY - SEPTEMBER\)](#)

**That the City Council** receives and files the quarterly sales tax information from HdL Companies for Quarter 3 2023 (July - September).

6. **BID & PURCHASE** - [MASTER SUBSCRIPTION AGREEMENT WITH N. HARRIS COMPUTER CORPORATION FOR THE UTILITY BILLING SOFTWARE SYSTEM UPGRADE](#)

**That the City Council:**

- a. Approve the Master Subscription Agreement for the CIS Infinity Version 5 software upgrade with N. Harris Computer Corporation through its Advanced Utility Systems division in the amount of \$474,916.
- b. Authorize the City Manager, or his designee, to execute the Master Subscription Agreement with N. Harris Computer Corporation through its Advanced Utility Systems division in the amount of \$474,916, including any non-substantive extensions, change orders, purchase orders, and amendments up to the amount authorized by Corona Municipal Code [Section 3.08.070\(I\)](#), which is equivalent to 10% or \$47,491.
- c. Authorize an appropriation in the amount of \$214,408 to the Utility Billing Software System Upgrade Capital Improvement Project TC-2022-03 and increase estimated revenue by the same amount in the Information Technology Fund 681.
- d. Authorize an appropriation in the amount of \$214,408 to the Utilities Department's operating budget for additional allocation costs incurred as a result of an increase to the Information Technology Fund 681, an Internal Service Fund.
- e. Decide under Corona Municipal Code [Section 3.08.140\(E\)](#) that competitive bidding has been satisfied for the reasons provided in the "Basis of Determination that Purpose of Bidding is Otherwise Accomplished" section of

this report.

**That the Corona Utility Authority** review, ratify, and to the extent necessary, direct that the City Council take the above actions.

**7. BID & PURCHASE - [SERVICE AGREEMENT WITH THE COUNTY OF RIVERSIDE FOR THE BRAE BURN DRIVE PAVEMENT OVERLAY IMPROVEMENT PROJECT](#)**

**That the City Council** authorize the City Manager, or his designee, to execute the Service Agreement with the County of Riverside for the Brae Burn Drive pavement overlay improvement project in the amount of \$32,633.

**That the Corona Utility Authority** review, ratify, and to the extent necessary, direct that the City Council take the above actions.

**8. BUDGETARY - [FISCAL YEAR 2024 QUARTER 2 BUDGETARY ADJUSTMENTS](#)**

**That the City Council:**

- a. Appropriate \$950,651 and authorize cash transfers across multiple funds as noted in Exhibit 1 - Appropriations, Estimated Revenues, and Transfers.
- b. Authorize a contingency increase for the purchase order with Voltaire Engineering, Inc. (PO# P23126) from 10% (\$41,358) up to 20% (\$82,716) for additional soil cement quantities and planting beyond the original construction drawings for the Dominguez Ranch Slope Improvements Project, No. FC-2023-03.
- c. Authorize the City Manager, or his designee, to execute a change order with Voltaire Engineering, Inc., based on the revised contingency amount.

**That the Corona Utility Authority** review, ratify, and to the extent necessary, direct that the City Council take the above action.

**9. BUDGETARY - [FISCAL YEAR 2024 PENSION STABILIZATION TRUST CONTRIBUTION](#)**

**That the City Council:**

- a. Approve the annual contribution of \$2,000,000 from Measure X Reserves Fund 120 to the Pension Stabilization Trust Fund 485.
- b. Approve the Pension Stabilization Trustee Board's recommendation to contribute \$4,050,000 of the Fiscal Year 2023 General Fund 110 year-end surplus to the Pension Stabilization Trust Fund 485.
- c. Authorize the City Manager, or his designee, to make the necessary budget and

accounting adjustments for the Fiscal Year 2024 contribution.

**10. REPORT - [ADOPTION OF THE PARKS AND RECREATION MASTER PLAN](#)**

**That the City Council** adopt the Parks and Recreation Master Plan.

**11. RESOLUTION - [ACKNOWLEDGING THE MEASURE OF COMPLIANCE OF THE CORONA FIRE DEPARTMENT WITH CALIFORNIA HEALTH AND SAFETY CODE SECTION 13146.2 AND 13146.3](#)**

**That the City Council** adopt Resolution No. 20224-004, acknowledging the City's compliance measures with California Health and Safety Code Section 13146.2 and 13146.3.

## COMMUNICATIONS FROM THE PUBLIC

*Persons wishing to address the City Council are requested to state their name and city of residence for the record. This portion of the agenda is intended for general public comment only, which means it is limited to items within the subject matter jurisdiction of the City Council that are not listed on the agenda. Please note that state law prohibits the City Council from discussing or taking action on items not listed on the agenda. The City Council will appreciate your cooperation in keeping your comments brief. Please observe a three-minute limit for communications.*

## PUBLIC HEARINGS

*This portion of the agenda is for advertised public hearing items where formal public testimony on each individual item is accepted prior to City Council action.*

**12. PUBLIC HEARING - [ZONE TEXT AMENDMENT 2023-0006 TO TITLE 17 OF THE CORONA MUNICIPAL CODE, SECTION 17.74.040 \(A\), TO ESTABLISH REGULATIONS FOR DIRECTIONAL SIGNAGE FOR PROPERTIES AFFECTED BY PUBLIC IMPROVEMENT PROJECTS INITIATED BY THE CITY \(APPLICANT: CARLOS PADILLA, CPI PROPERTIES, LP\)](#)**

**That the City Council:**

- a. Approve ZTA2023-0006, as recommended by the Planning and Housing Commission.
- b. Introduce, by title only, and waive full reading of consideration of Ordinance No. 3387, first reading of an ordinance amending [Section 17.74.040\(A\)](#) of Title 17 (Zoning) of the Corona Municipal Code to permit directional signage for properties affected by public improvement projects initiated by the City (ZTA2023-0006).

## ADMINISTRATIVE REPORTS

*This portion of the agenda is for Council discussion and action on staff reports and new topics that may not be routine status reports, or documents covering previous City Council action.*

**13. ADMINISTRATIVE REPORT - [PROPOSED RIVERSIDE COUNTY TRANSPORTATION COMMISSION TRAFFIC RELIEF PLAN](#)**

That the City Council receives and files a presentation on the proposed Riverside County Transportation Commission Traffic Relief Plan.

**14. ADMINISTRATIVE REPORT - [FISCAL YEAR 2024 QUARTER 2 BUDGET UPDATE AND STRATEGIC PLAN PROGRESS REPORT](#)**

## LEGISLATIVE MATTERS

*This portion of the agenda is for proposed ordinances presented for the City Council's consideration.*

## BOARDS AND COMMISSIONS – REPORTS FROM CITY COUNCIL, COMMISSIONERS, AND STAFF FOR THE:

*This portion of the agenda lists items from Commissions and Boards.*

A) Library Board of Trustees

B) Planning & Housing Commission

**15. PLANNING & HOUSING COMMISSION REPORT - [TENTATIVE TRACT MAP 37805 TO CREATE ONE LOT ON 0.42 ACRES FOR RESIDENTIAL CONDOMINIUM PURPOSES, LOCATED AT THE NORTHEAST CORNER OF RIVER ROAD AND COTA STREET \(APN: 119-081-012\), IN THE R-3 \(MULTIPLE FAMILY RESIDENTIAL\) ZONE \(APPLICANT: AURANGZEB MIRZA\)](#)**

That the City Council approve TTM 37805 subject to the findings and conditions as recommended by the Planning and Housing Commission.

**16. PLANNING & HOUSING COMMISSION REPORT - [CONDITIONAL USE PERMIT 2022-0004 TO ESTABLISH NINE RESIDENTIAL CONDOMINIUM UNITS ON 0.42 ACRES, LOCATED AT THE NORTHEAST CORNER OF RIVER ROAD AND COTA STREET, IN THE R-3 \(MULTIPLE FAMILY RESIDENTIAL\) ZONE \(APN: 119-081-012\) \(APPLICANT: AURANGZEB MIRZA\)](#)**

**That the City Council:**

- a. Take no action, thereby affirming the Planning and Housing Commission's action granting CUP2022-0004, based on the findings contained in the staff report and conditions of approval.

OR

- b. Set the item for review at a subsequent meeting.

C) Parks & Recreation Commission

D) Regional Meetings

17. **REGIONAL MEETING REPORT** - [UPDATE FROM COUNCIL MEMBER JACQUE CASILLAS ON THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS \(WRCOG\) MEETING OF FEBRUARY 5, 2024](#)
18. **REGIONAL MEETING REPORT** - [UPDATE FROM COUNCIL MEMBER TONY DADDARIO ON THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY \(RCA\) MEETING OF FEBRUARY 5, 2024](#)
19. **REGIONAL MEETING REPORT** - [UPDATE FROM COUNCIL MEMBER WES SPEAKE ON THE CAL CITIES HOUSING, COMMUNITY, AND ECONOMIC DEVELOPMENT POLICY COMMITTEE MEETING OF JANUARY 19, 2024](#)
20. **REGIONAL MEETING REPORT** - [UPDATE FROM COUNCIL MEMBER WES SPEAKE ON THE RIVERSIDE COUNTY TRANSPORTATION COMMISSION \(RCTC\) WESTERN PROGRAMS MEETING OF JANUARY 22, 2024](#)
21. **REGIONAL MEETING REPORT** - [UPDATE FROM VICE MAYOR JIM STEINER ON THE RIVERSIDE TRANSIT AGENCY \(RTA\) BOARD MEETING OF JANUARY 18, 2024](#)

## CITY ATTORNEY'S REPORTS AND COMMENTS

## CITY MANAGER'S REPORTS AND COMMENTS

## CITY COUNCIL MEMBER REPORTS AND COMMENTS

22. **APPOINTMENT** - [APPOINTMENT TO THE LIBRARY BOARD OF TRUSTEES](#)

## FUTURE AGENDA ITEMS

*This portion of the agenda is for items requested by the Mayor, Council Members or Staff for consideration at a future meeting. No immediate action is taken on Future Agenda items; this section serves to highlight topics that will be considered at upcoming meetings. Council action on items that have appeared in this section takes place under Administrative Reports, when accompanied by a staff report.*

1. Draft City Park Concepts (Staff) February 21, 2024
2. Historic Resources Ordinance Revisions (W. Speake) March 20, 2024
3. Spring Workshop March 28, 2024
4. Inclusionary Housing Ordinance for Multi family Housing (W. Speake) TBD
5. Large Native Tree Ordinance/Placing Trees on Historic Tree List (W. Speake) TBD
6. Butterfield Overland Stage Route Signage (W. Speake) TBD
7. Skyline Resolution (J. Steiner) TBD

## ADJOURNMENT

*The next regular meeting of the City Council/Successor Agency to the Redevelopment Agency of the City of Corona/Corona Public Financing Authority/Corona Utility Authority/Corona Housing Authority is scheduled for Wednesday, February 21, 2024 at 4:30 P.M. or thereafter as noted on the posted agenda for closed session items in the City Council Board Room followed by the regular meeting at 6:30 p.m. or thereafter as noted on the posted agenda in the City Council Chambers.*

Corona City Hall - Online, All the Time at [www.CoronaCA.gov](http://www.CoronaCA.gov)

*Agendas for all City Council meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall. A complete agenda packet is available for public inspection during business hours at the City Clerk's Office. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, members of the City Council after the posting of the agenda will also be available at the same time for public inspection during business hours at the City Clerk's Office.*

*This meeting is being conducted in person as well as via teleconference. For members of the public wishing to submit written comments, please email comments to the City Clerk at [CityClerk@CoronaCA.gov](mailto:CityClerk@CoronaCA.gov) prior to the City Council meeting and your comments will be made part of the official record of proceedings.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2266. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*

*Meeting is Being Recorded*