



City of Corona

Corona Public Library
Boardroom
650 S. Main Street
Corona, CA 92882

Minutes - Draft

Library Board of Trustees

Anna Coriddi Meza, Chairman
Connie Newhan, Vice Chair
Wes Speake, Trustee
Jami Merchant, Trustee
Leonard Enlow, Trustee

Monday, September 24, 2018

5:30 PM

Corona Public Library

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. ROLL CALL

Present 4 - Wes Speake, Chair Anna Coriddi Meza, Jami Merchant, and Leonard Enlow

Absent 1 - Vice Chair Connie Newhan

Others Present: David Montgomery-Scott, Director, Library & Recreation Services
Abigail Schellberg, Assistant Director, Library & Recreation Services
Katherine Backus, Management Analyst
Kathy Wright, President, Friends of the Corona Public Library

2. ORAL COMMUNICATIONS FROM THE PUBLIC

3. WRITTEN COMMUNICATIONS

Katherine Backus, Management Analyst, read an email from Nancy Bookidis, who has donated \$400 for the Library to put on a program regarding the U.S. Constitution. She is currently living in Athens, Greece and will not be able to attend the program, but she is very excited that the Library will be putting on this project for the public. She also mentioned that she is deeply impressed by the streams of people who use the library, people of all nationalities, and by the sight of small children lugging their books home.

4. MEETING MINUTES

[18-2118](#)

Approval of the minutes of the regular board meeting held on August 20, 2018

A motion was made by Speake, seconded by Enlow, that the Minutes be approved as amended. The motion carried by the following vote:

Aye: 4 - Speake, Chair Coriddi Meza, Merchant, and Enlow

Absent: 1 - Vice Chair Newhan

5. REPORTS FROM SUPPORT GROUP LIAISONS & THE CITY

A. Friends of the Corona Public Library/Kathy Wright, President

Kathy Wright, President, Friends of the Corona Public Library, reported that she will be passing out Purse-a-Palooza post cards. She will be taking them to the locations for donations and they tell about the event. The Friends attended Star Wars Day and appreciates the Library letting them be there. They gave away 5 boxes of Sci-Fi books, BB8 hats, pencils, and bookmarks. They sold Star Wars materials and VHS tapes. They made \$170 with their opportunity basket and \$54 in materials. It was a fun day. The Friends are now working on their planning retreat. Anna contacted the Friends about the Red Ribbon Festival. They will be having their first Ladders & Linguine meeting on October 10th. Ashley Mendoza came to the Friend's meeting and talked about the Constitution program. They will be putting in \$250 towards the event. Kathy will be meeting with Abbie and Terri Jagers October 3rd to plan the Ladders and Linguine 2019 layout.

6. ADMINISTRATIVE REPORTS

A. Monthly and Financial Reports

[18-2119](#) Stats and Financial Reports

This Report was received and filed.

B. Library Report

Abigail Schellberg, Assistant Director, Library and Recreation Services, reported on the following:

1. **New Calendar Design: In your attachments**
2. **LaRS on the Go:** Thursday, September 26th at 1:00 PM at Citrus Park. Ribbon Cutting Invitations sent to Library Trustees, City Council, Parks & Rec Commissioners, Parks Foundation. Dick Haley has indicated he will be attending.
3. **Volunteer Recognition:** Saturday, October 13th. Brunch at the Circle City Center. Will be for recognizing volunteers across the entire department.
4. **Personnel:** Librarian I recruitment in process; Librarian II,

reclassification and promotional still waiting on approval of changes in job description. Office Asst recruitment approved, but not posted as of yet.

5. **Librarian's Luncheon:** Held on Wednesday, September 19th. Moved this year from Spring to Fall so we could kick off the school year instead of wrapping it up. Nice turn-out. Kathy Wright shared Friends' information this year. Librarians Dani Perez-Granado and Jennifer Bauserman shared updates to our website and resources and programs with the CNUSD staff. CNUSD staff had time to meet on their own as well.

6. **Kaiser Educational Theater:** Tuesday, April 9th request was approved. This will be part of our National Library Week events.

C. Calendar and Flyers

[18-2145](#)

Calendar and Flyers

This Report was received and filed.

7. OLD BUSINESS

None.

8. NEW BUSINESS

A. Public Services Committee Report

Wes Speake, Trustee, reported that he attended the Public Services Committee meeting on September 5th and there were discussions on the following:

MOMS Club (preschool mothers) donation of baby changing stations at the Circle City Center.

Discussion of Standing Date for Corona Rotary's Annual Lobsterfest. The concern is that Lobsterfest is going on at the same time as the theatre is being used. It was decided that the Rotary will look at going to the Circle City Center next time. This discussion will continue to the October Public Services Committee meeting.

Discussion of Off Broadway Corona Theater Professional Services Agreement. This is in regards to the Civic Center Theater Performances.

Discussion of City Military Banner Program expansion.

1. Public Services Committee Representation - October 3, 2018

Leonard Enlow, Trustee, has agreed to attend the Public Services

Committee meeting on October 3, 2018 at 3:00 pm.

B. Friend's Report

Anna Coriddi Meza, Chair, reported that she missed the Friend's meeting and apologized.

1. Friend's Representation - October 9, 2018

Jami Merchant, Trustee, has agreed to attend the Friends of the Corona Public Library meeting on October 9, 2018 at 6:00 pm.

9. TRUSTEE COMMUNICATIONS

A. Reports from Trustees

1. Anna Coriddi Meza, Chair

Anna Coriddi Meza reported that she attended Good Morning Corona to talk about the Red Ribbon Family Fun event. She met with Terri Jagers while she was there and the Friends would also like to attend the Red Ribbon Family Fun event on October 28th from 12 - 4 pm.

2. Connie Newhan, Vice-Chair

Absent.

3. Wes Speake, Trustee

Wes Speake reported that he also attended Star Wars Day and it was a very fun event.

4. Jami Merchant, Trustee

Jami Merchant reported that she also attended Star Wars day and thought it was a really organized event. They had a lot of fun and she showed a picture of her son dressed as Darth Vader.

5. Leonard Enlow, Trustee

Leonard Enlow reported that he has been playing "phone tag" with Dick Haley so that he can meet with him. Len will be going to Trilogy to talk about the Library, Genealogy, and the Friends. He wants to try and bring more of the Trilogy community to the Library. He also spoke about the City of Fullerton disbanding their governing, Library Board of Trustees and making an advisory, Library Board of Trustees.

ADJOURNMENT

The meeting adjourned at 6:21 pm

Katherine Backus
Meeting Recorder

NOTICE TO THE PUBLIC

Agendas for all Library Board of Trustees meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall and in the Library Lobby. A complete agenda packet is available for public inspection during business hours at the Corona Public Library Heritage Room Reference Desk. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, Board Members after the posting of the agenda will also be available at the same time for public inspection during business hours at the Corona Public Library.

Written communications from the public for the agenda must be received by the Administration Office seven (7) days prior to the Board meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Library Administration at (951) 736-2384. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY COUNCIL LIAISONS 2018/19

Anna Coriddi Meza/ Eugene Montanez
Connie Newhan / Jason Scott
Wes Speake / Karen Spiegel
Len Enlow / Richard Haley
Jami Merchant/ Randy Fox

UPCOMING MEETINGS

Public Services Committee Meeting / Wednesday, October 3, 2018 @ 3:00 pm
Friends Meeting / Tuesday, October 9, 2018 @ 6:00 pm
Next Trustee Meeting / Monday, October 22, 2018 @ 5:30 pm