

DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

3927 Lennane Drive, Suite 100
Sacramento, CA 95834
(916) 419-2500



September 25, 2023

Chief Robert Newman
Corona Police Department
P. O. Box 940
Corona, CA 92880-2002

Re: ABC-OTS Grant Program

Dear Chief Newman:

Congratulations. Your agency has been selected to participate in the Department of Alcoholic Beverage Control's ABC-OTS Grant Program. Funding for this project is provided by the Office of Traffic Safety through the National Highway Traffic Safety Administration.

We anticipate operations to begin upon completion of the one-day mandatory training class for your operations officer. Fiscal Officers will be contacted by our Fiscal Coordinator; Kristine Okino for training how to submit claims for reimbursement.

Since the grant starts October 1, 2023, you can make pre-paid travel arrangements on or after that date for your operations officer to attend the training. Pre-paid travel purchased prior to October 1st will not be reimbursed. The information regarding the date, location and authorized per diem rates are enclosed.

To expedite the issuance of your contract, please review and complete the enclosed ABC-OTS Grant Program Information Sheet. In addition, we will also need a resolution from your agency's governing body. Since these resolutions must be put on calendar, we ask that you do so as soon as possible.

Please mail, fax, or email this information to our Grant Coordinator; Diana Fouts-Guter, at 3927 Lennane Drive, Suite 100, Sacramento, CA 95834, Fax: (916) 928-7625, or at Diana.fouts-guter@abc.ca.gov.

If you have questions, please contact Supervising Agent Jeff Gregson via email at jeff.gregson@abc.ca.gov.

We appreciate your prompt response and look forward to working with your agency.

Sincerely,

A handwritten signature in black ink that reads "J. McCullough".

Joseph McCullough
Chief Deputy Director

Enclosures

ABC-OTS Grant Trainings

PRE-PAID TRAVEL ARRANGEMENTS TO BE MADE ON OR AFTER OCTOBER 1, 2023

Pre-paid travel purchased prior to Oct. 1 will not be reimbursed.

Operations Officers must be in attendance

Tuesday, October 17, 2023

10:00 am – 3:00 pm

Dept. of Alcoholic Beverage Control

3927 Lennane Drive, #100

Sacramento, CA 95834

(916)419-2500

Sacramento Lodging:

(Must be 50 miles or more from office)

\$95.00 & tax per night

Some suggestions that have previously offered the State rate:

Homewood Suites Sacramento Airport Natomas, Hampton Inn & Suites Sacramento Airport and Hilton

Garden Inn So. Natomas

Mileage: .625 per mile

TRAVEL 24 HRS. OR MORE

Meals (if travel time is 24 hrs. or more)

Breakfast: \$7.00 (travel must start before 6:00 am)

Lunch: \$11.00 (travel must start before 11:00 am)

Dinner: \$23.00 (travel must start before 5:00 pm)

Incidental: \$5.00 claimed at the end of every 24 hours of travel

Fractional day-travel after 24 hrs:

Breakfast: \$7.00 if travel ends after 8:00 am

Lunch: \$11.00 if travel ends after 2:00 pm

Dinner: \$23.00 if travel ends after 7:00 pm

TRAVEL LESS THAN 24 HOURS

Meals: (Less than 24 hours travel)

Breakfast: \$7.00 (travel must start before 6:00 am and conclude after 9:00 am)

Lunch – Not authorized

Dinner: \$23.00 (travel must start before 4 pm and conclude after 7:00 pm)

Incidentals: Not authorized

NO MEAL REIMBURSEMENT ON TRAVEL WITHIN 50 MILES OF OFFICE

RECEIPTS required for every expense, (i.e, breakfast, dinner, hotel, airfare)



State of California
Department of Alcoholic Beverage Control
ABC-OTS Grant Program Information Sheet

Contract will be between: The Department of Alcoholic Beverage Control and
The City of Corona through the Corona Police Department

Mailing Address: P. O. Box 940, Corona, CA 92880-2002

Funding Amount: \$ 30,500

Authority to Sign Contract Name/Title: Robert Newman - Chief of Police

Address if different from above: 730 Public Safety Way Corona, CA 92878

Federal Tax ID Number: 95-6000697

Operations Officer:

Attending Training (Circle)

YES/NO

Print Name: Detective Michael Placencia

Telephone Number: 951-736-2348

Email Address: Michael.Placencia@coronaca.gov

Fiscal Officer (responsible for preparing billings to ABC):

Print Name: LaShayla Jones

Telephone Number: 951-736-2337

Email Address: LaShayla.Jones@coronaca.gov

RETURN COMPLETED FORM TO:

Diana Fouts-Guter
Grant Coordinator
Department of Alcoholic Beverage Control
3927 Lennane Drive, Suite #100
Sacramento, CA 95834
Diana.fouts-guter@abc.ca.gov
Fax: (916)928-7625
Office: (916)928-9807