

City of Corona

*400 S. Vicentia Ave.
Corona, CA 92882*

Parks and Recreation Commission Minutes - Final

Tuesday, December 12, 2023

Council Chambers - 6:00 p.m.



Matthew Olsen, Chair
Stacie Bass, Vice Chair
Amie Kinne, Commissioner
Tom Munoz, Commissioner
Michele Wentworth, Commissioner

ROLL CALL

- Present** 4 - Commissioner Tom Munoz, Chair Matthew Olsen, Commissioner Michele Wentworth, and Vice Chair Stacie Bass
- Excused** 1 - Commissioner Amie Kinne
- Present** 4 - Commissioner Tom Munoz, Chair Matthew Olsen, Commissioner Michele Wentworth, and Vice Chair Stacie Bass
- Excused** 1 - Commissioner Amie Kinne

CALL TO ORDER

Chair Munoz called the meeting to order at 6:02 p.m.

INVOCATION

The invocation was led by Pastor Juergensen from Corona United Methodist Church.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Scout Troop 34 from Corona.

NOMINATION AND ELECTION OF 2024 CHAIR

A motion was made by Commissioner Wentworth, seconded by Commissioner Bass , that Vice Chair Olsen serve as Chair for the 2024 year. The motion carried by the following vote:

Aye: 4 - Commissioner Munoz, Chair Olsen, Commissioner Wentworth, and Vice Chair Bass

Excused: 1 - Commissioner Kinne

Aye: 4 - Commissioner Munoz, Chair Olsen, Commissioner Wentworth, and Vice Chair Bass

Excused: 1 - Commissioner Kinne

NOMINATION AND ELECTION OF 2024 VICE CHAIR

A motion was made by Vice Chair Olsen, seconded by Commissioner Wentworth, that Commissioner Bass serve as Vice Chair for the 2024 year. The motion carried by the following vote:

Aye: 4 - Commissioner Munoz, Chair Olsen, Commissioner Wentworth, and Vice Chair Bass

Excused: 1 - Commissioner Kinne

Aye: 4 - Commissioner Munoz, Chair Olsen, Commissioner Wentworth, and Vice Chair Bass

Excused: 1 - Commissioner Kinne

MEETING MINUTES

1. APPROVAL OF THE PARKS AND RECREATION COMMISSION MEETING MINUTES OF

NOVEMBER 14, 2023

A motion was made by Commissioner Wentworth, seconded by Vice Chair Olsen, that these Minutes be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Munoz, Chair Olsen, Commissioner Wentworth, and Vice Chair Bass

Absent: 1 - Commissioner Kinne

Aye: 4 - Commissioner Munoz, Chair Olsen, Commissioner Wentworth, and Vice Chair Bass

Absent: 1 - Commissioner Kinne

CONSENT CALENDAR

2. DEVELOPER IMPACT FEE FUND BALANCE/BOND REPAYMENT FOR OCTOBER 2023

A motion was made by Commissioner Wentworth, seconded by Vice Chair Olsen, that this Report be received and filed. The motion carried by the following vote:

Aye: 4 - Commissioner Munoz, Chair Olsen, Commissioner Wentworth, and Vice Chair Bass

Absent: 1 - Commissioner Kinne

Aye: 4 - Commissioner Munoz, Chair Olsen, Commissioner Wentworth, and Vice Chair Bass

Absent: 1 - Commissioner Kinne

COMMUNICATIONS FROM THE PUBLIC

None.

YOUTH UPDATE

Kaleb Truchan, Mayor's Youth Council, provided the Commission with an update. This upcoming Saturday, December 16th, the Mayor's Youth Council will have a booth at the Kid's and Cops event. Their next meeting is scheduled for Tuesday, January 9th.

The Commissioners thanked Kaleb for his update. They also had questions and comments.

Kaleb provided clarification.

DISCUSSION ITEMS

3. COMMUNITY SERVICES REPORT

Donna Finch, Community Services Interim Director, introduced the Community Services Report. She then turned it over to Jason Lass, Recreation Manager, for the recreation division updates.

Mr. Lass began his update with a list of upcoming events:
12/8-17: CAT: Into the Woods Jr.

12/13: Senior Christmas Luncheon at the CCC
12/13: Gingerbread House Competition
12/14: Head Start Holiday at the Library
12/16: Kid's and Cops Holiday Magic
12/30: Santiago Sharks Marching Band Rehearsal (Co-Sponsorship)
1/2: Senior Center Trip: Tournament of Roses Parade Float Viewing
1/4: Corona Presents: Danny Magic Live at the Historic Civic Center

City Facility Holiday Hours are as follows:

All City Facilities will be closed Monday, December 25th and Monday January 1st
Circle City Center will be closed from Tuesday, December 26th - Tuesday, January 2nd

Senior Center will have limited hours for the Nutrition Program from Tuesday, December 26th - Friday, December 29th and will be open from 11:30 am - 1:00 pm.

Mr. Lass introduced some new team members. Florycell Valenzuela has been hired as the new Program Coordinator for Special Events. Celeena Juarez is the new Administrative Assistant for the Recreation Services and Debbie George is the new Office Assistant for Kids Club and Sports.

Kids Club Adventure Camp will be available from 12/18-1/5 at the Vicentia Activity Center. Hours are from 7am - 6pm and costs \$110 for residents and \$140 for non-residents.

The Winter/Spring edition of the Corona Connection will be available beginning next week. Registration begins December 18th. On the cover is Corona Beautiful Volunteer, Liz Salgado.

Mr. Lass also provided an update on the Phase I Performing Arts Feasibility Study. Staff presented the update to the Council at the November 15th Study Session Meeting. The goal was to determine whether developing an additional performing arts venue within the City and/or renovating the HCC Theatre to become the City's premier performing arts center, is feasible. The City Council approved for staff to continue on to Phase II, which is expected to last 12 weeks.

Mr. Lass turned it over to Moses Cortez, Facilities, Parks and Trails Manager, for an update on the Facilities, Parks and Trails division. Mr. Cortez began his portion of the presentation with an update on field renovations. Baseball and soccer field renovations have been completed at the following parks: Santana, Mountain Gate, El Cerrito, Eagle Glen, Butterfield and Promenade. The fields are still closed and are anticipated to be opened mid to late January 2024.

Some upcoming CIP projects include:

- Shade improvements at Cresta Verde, Lincoln, Mountain Gate and Santana
- Splash pad at Victoria Park

- Playground, habitat restoration, lighting and signage at Griffin Park
- Playgrounds surfacing and shade at Sheridan park
- Playground replacement at Border and Fairview Parks

Mr. Cortez also gave an update on the upcoming storm preparations that have taken place. Sand and sandbags have been placed at Santana Park and will be refilled as needed. City staff have been accessing the "Hot Spot" areas in the City, including Fresno, San Ramon and San Alvarado Circle.

Staff have also completed some Historic Civic Center Theatre improvements. Some of the improvements include: fresh paint, carpet replacement, stage sanded and painted, all lighting replaced and new ethernet cables installed. Mr. Cortez, then turned over the presentation to Ms. Finch.

Ms. Finch closed out the Community Services Report with upcoming agenda items. The Parks and Recreation Master Plan will be presented to the Commission in December and if approved will be presented to the City Council at the January Study Session for review. It will then be presented to the City Council for approval in February 2024. The Trails Master Plan will be presented to the Commission for review and approval in January 2024. It will then be presented to the City Council for review and approval February or March 2024. The City Park Design Concepts will be presented to the Commission for review March or April 2024.

Additionally, Mr. Cortez provided a small announcement regarding construction work being done at Fresno Canyon. This is a joint venture with the Public Works Department. The project is anticipated to last through early Spring, the trail will be closed during that time.

The Commissioners had questions and comments. Staff provided clarification.

4. PARKS AND RECREATION MASTER PLAN DRAFT

Ms. Finch introduced the Genevieve Sharrow, consultant from MIG, who presented the Parks and Recreation Master Plan. Topics of the presentation included: Introduction, Our Community, Community Needs, Goals and Recommendations, Priorities and Recommendations, Capital Investment, Maintenance Costs, Implementation Plan, Setting Expectations, Project Prioritization, Project Alignment with PRMP, Park Alignment with Park System Realities, 10-Year Implementation Plan, Existing CIP Funded Projects, Short-Term, Mid-Term, Long-Term, Potential Funding Strategies, Priorities & Implementations and Appendices.

The Commissioners had questions and comments. Ms. Sharrow and staff provided clarification.

A motion was made by Commissioner Wentworth, seconded by Vice Chair Olsen, that this Report be accepted. The motion carried by the following vote:

Aye: 4 - Commissioner Munoz, Chair Olsen, Commissioner Wentworth, and Vice Chair Bass

Absent: 1 - Commissioner Kinne

Aye: 4 - Commissioner Munoz, Chair Olsen, Commissioner Wentworth, and Vice Chair Bass

Absent: 1 - Commissioner Kinne

COMMISSION MEMBER'S REPORTS AND COMMENTS

Commissioner Bass wished everyone a Happy Holiday.

Commissioner Wentworth shared that she thought the Holiday Lighting was wonderful. She believes the event gets better and better every year. She also thanked the staff, OBC Theater, and all the participants for putting on the event. Commissioner Wentworth mentioned that there may have been issues with the sound carrying over. She is looking forward to attending the Senior Center Holiday Luncheon. She also wished everyone a Happy Holiday Season and a Merry Christmas.

Vice Chair Olsen thanked everyone for their hard work throughout the year. He also thanked Troop 34 for attending the meeting. Vice Chair Olsen also thanked Chair Munoz for leading the Commission for the 2023 year.

Chair Munoz shared that he thought the Holiday Lighting Event was fantastic. He wished everyone a Happy Holiday.

ANNOUNCEMENTS

None.

ADJOURNMENT

Chair Munoz adjourned the meeting at 7:46 p.m. The next Parks and Recreation Commission meeting is scheduled for Tuesday, January 9, 2024 at 6:00 p.m.

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NOTICE TO THE PUBLIC:

If you challenge any items on the agendas in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Parks and Recreation Commission at or prior to this public hearing.

Agendas for all Parks and Recreation Commission meetings are posted at least 72 hours prior to the meeting in the breezeway display case at City Hall. A complete agenda packet is available for public inspection during business hours at the Library and Recreation Services Department. Any materials relating to an item on the agenda which are distributed to all, or majority of all, members of the Parks and Recreation Commission after the posting of the agenda will also be available at the same time for public inspection during business hours at the Library and Recreation Services Department.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II].

MEETING IS BEING RECORDED