

City of Corona

*400 S. Vicentia Ave.
Corona, CA 92882*

City Council Meeting Final Agenda

Wednesday, February 21, 2024

Closed Session Council Board Room 5:30 PM

Open Session Council Chambers 6:30 PM



**CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF
CORONA/CORONA PUBLIC FINANCING AUTHORITY/CORONA UTILITY
AUTHORITY/CORONA HOUSING AUTHORITY MEETING**

**Tom Richins, Mayor
Jim Steiner, Vice Mayor
Jacque Casillas, Council Member
Tony Daddario, Council Member
Wes Speake, Council Member**

The City Council meeting of February 21, 2024, will be conducted in person. Members may attend in person or remotely. To participate remotely, please use the following link:

<https://coronaca-gov.zoom.us/j/82783187124>

CONVENE CLOSED SESSION

CITY COUNCIL

1. **CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**
PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)
NAME OF CASE: JESSICA SAVAGE V. CITY OF CORONA
CASE NUMBER: UNITED STATES DISTRICT COURT - CENTRAL DISTRICT CASE NO.
5:24-cv-00097
2. **CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE
SECTION 54956.9(d)(2)
NUMBER OF CASES: 1 OR MORE (WORKERS COMPENSATION COVERAGE FOR
VOLUNTEER ACTIVITIES)
3. **CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE
SECTION 54956.9(d)(2)
NUMBER OF CASES: 1 OR MORE (SELF INSURANCE FOR FACILITY RENTALS)

INVOCATION

The invocation may be offered by a person of any religion, faith, belief or non-belief, as well as Council Members. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information.

PLEDGE OF ALLEGIANCE

CONVENE OPEN SESSION

Individuals wishing to address the City Council are requested to complete a speaker card available at the rear of the Council Chambers. Please deliver the card to the City Clerk prior to the item being heard by the City Council or, for items not listed on the agenda, before the "Communications" section of the agenda is called. Please observe a three-minute limit for communications and please note that the Communications section of the agenda is limited to items within the subject matter jurisdiction of the City Council that are not listed on the agenda. Once called upon to speak, you are requested to state your name and city of residence for the record.

PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS

4. COMMENDATION: LIFE SAVING AWARD
5. RECOGNITION: AMELIA NIEVES
6. PRESENTATION: NORCO COLLEGE UPDATE

7. [PRESENTATION: NORTHWEST MOSQUITO VECTOR CONTROL DISTRICT UPDATE](#)**MEETING MINUTES**

8. MINUTES - [APPROVAL OF MINUTES FOR THE CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA, CORONA PUBLIC FINANCING AUTHORITY, CORONA UTILITY AUTHORITY, CORONA HOUSING AUTHORITY SPECIAL STUDY SESSION MEETING OF FEBRUARY 7, 2024](#)

9. MINUTES - [APPROVAL OF MINUTES FOR THE CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA, CORONA PUBLIC FINANCING AUTHORITY, CORONA UTILITY AUTHORITY, CORONA HOUSING AUTHORITY CITY COUNCIL MEETING OF FEBRUARY 7, 2024](#)

CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member or any person in attendance may request that an item be removed for further consideration.

10. FINANCIAL REPORT - [CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA, CORONA PUBLIC FINANCING AUTHORITY, CORONA UTILITY AUTHORITY, AND CORONA HOUSING AUTHORITY TO RECEIVE AND FILE THE MONTHLY INVESTMENT PORTFOLIO REPORT FOR THE MONTH OF DECEMBER 2023](#)

11. FINANCIAL REPORT - [CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA, CORONA PUBLIC FINANCING AUTHORITY, CORONA UTILITY AUTHORITY, AND CORONA HOUSING AUTHORITY TO RECEIVE AND FILE THE MONTHLY FISCAL REPORT FOR THE MONTH OF DECEMBER 2023](#)

12. LEGISLATIVE MATTER - SECOND READING - [CITY COUNCIL ADOPTION OF ORDINANCE NO. 3387, SECOND READING OF AN ORDINANCE OF THE CITY OF CORONA, CALIFORNIA, AMENDING SECTION 17.74.040\(A\) OF TITLE 17 \(ZONING\) OF THE CORONA MUNICIPAL CODE TO PERMIT DIRECTIONAL SIGNAGE FOR PROPERTIES AFFECTED BY PUBLIC IMPROVEMENT PROJECTS INITIATED BY THE CITY \(ZTA2023-0006\)](#)

13. BID & PURCHASE - [AUTHORIZE THE PURCHASE OF TWENTY \(20\) NEW FORD EXPLORERS FROM PFVT MOTORS INC. FOR THE POLICE DEPARTMENT](#)

That the City Council:

- a. Authorize an Exception to Competitive Bidding pursuant to Corona Municipal Code Section [3.08.140\(C\)](#) that competitive bidding has been satisfied based upon the reasons provided in "Basis for Determination of Competitive Bidding"

with PFVT Motors Inc., for the purchase of twenty (20) new vehicles for the Police Department in the amount of \$1,312,352.

- b. Authorize the City Manager, or his designee, to issue a purchase order to PFVT Motors Inc. in the amount of \$1,312,352.
- c. Authorize an appropriation in the amount of \$370,012 from the Fleet Replacement Fund 684 to the Operating & Maintenance Vehicle Procurement Project No. 68341 for the purchase of twenty (20) vehicles for the Police Department and upfitting.
- d. Authorize a cash transfer in the amount of \$370,012 from the General Fund 110 to the Vehicle Replacement Fund 684 to offset the additional costs of the twenty vehicles and upfitting.

14. BID & PURCHASE - [PROFESSIONAL SERVICES AGREEMENT WITH STUDIO ONE ELEVEN FOR CIVIL DESIGN AND ENVIRONMENTAL SERVICES FOR THE 6TH STREET BEAUTIFICATION AND REVITALIZATION, PROJECT NO. ST-2022-02, RFP NO. 24-024AT IN THE AMOUNT OF \\$798,160](#)

That the City Council:

- a. Approve the Professional Services Agreement with Studio One Eleven for a term of February 21, 2024, through June 30, 2026, in the amount of \$798,160.
- b. Award Request for Proposal 24-024AT to Studio One Eleven for consultant services and the development of project improvement plans, specifications, and cost estimates for the 6th Street Beautification and Revitalization Project No. ST-2022-02.
- c. Authorize the City Manager, or his designee, to execute the Professional Services Agreement with Studio One Eleven in the amount of \$798,160.
- d. Authorize the City Manager, or his designee, to issue a purchase order to Studio One Eleven in the amount of \$798,160.
- e. Authorize the City Manager, or his designee, to negotiate and execute the non-substantive extensions, amendments, and change orders up to the amount authorized in Corona Municipal Code [3.08.070\(I\)](#), which is equivalent up to 10% or \$79,816 of the total project cost.
- f. Authorize a transfer in the amount of \$798,816 from the Citywide Street Pavement Rehabilitation Capital Improvement Project No. ST-2021-01 to the 6th Street Beautification and Revitalization Capital Improvement Project No. ST2022-02 within the Measure A Fund 227.

15. BID & PURCHASE - AWARD OF MAINTENANCE AND GENERAL SERVICES AGREEMENT WITH NEXTDAY DELIVERY SERVICE, INC. FOR CITYWIDE MAIL DELIVERY SERVICES IN THE AMOUNT OF \$175,000 PER FISCAL YEAR, REQUEST FOR PROPOSALS (RFP) 24-035AH

That the City Council:

- a. Award RFP 24-035AH to Nextday Delivery Service, Inc. for citywide mail delivery services.
- b. Approve the Maintenance General Services Agreement with Nextday Delivery Service, Inc. for an initial term of March 6, 2024, through June 30, 2026, in the amount of \$175,000 per fiscal year additional two-year extensions through June 30, 2030, and waive any and all minor irregularities in the proposal.
- c. Authorize the City Manager, or his designee, to execute the Maintenance General Services Agreement with Nextday Delivery Services, Inc. in the amount of \$175,000 per fiscal year, including any non-substantive extensions, change orders, purchase orders, and amendments up to the amount authorized in Corona Municipal Code Section [3.08.060\(J\)](#), which is equivalent to 10% or \$17,500.

16. AGREEMENT - PROFESSIONAL SERVICES AGREEMENT WITH RSG, INC. FOR TECHNICAL SUPPORT TO CREATE A MOBILE HOME RENT STABILIZATION ORDINANCE AND PROGRAM

That the City Council:

- a. Award and approve a Professional Services Agreement with RSG, Inc. in the amount of \$269,265 to provide technical services to create and enact a mobile home rent stabilization ordinance and program.
- b. Authorize the City Manager, or his designee, to approve change orders up to 10% of the contract value, or \$26,926, for a total contract amount not to exceed \$296,191.
- c. Authorize the City Manager, or his designee, to execute the agreement with RSG, Inc., including any non-substantive extensions, change orders, purchase orders, and amendments.
- d. Authorize an appropriation in the amount of \$296,191 from the General Fund 110 to Property Management Operating Budget within the Community Services Department.
- e. Find that competitive bidding has been satisfied and pursuant to Corona Municipal Code 3.08.140 (B) No competitive Market and authorize the City

Manager, or his designee, to enter a professional service contract with RSG Inc. to complete the scope of services highlighted herein.

17. REPORT - [ADOPTION OF THE TRAILS MASTER PLAN](#)

That the City Council adopt the Trails Master Plan.

18. REPORT - [EMERGENCY REPAIR AND CLEANING \(MINING\) OF THE CORONA POLICE DEPARTMENT SHOOTING RANGE](#)

That the City Council:

- a. Approve the issuance of a Purchase Order in the amount of \$79,664.07 to HCI for the emergency repair and cleaning of the Corona Police Department Shooting Range pursuant to Corona Municipal Code Section 3.08.130(A).
- b. Authorize an appropriation in the amount of \$79,664.07 from the General Fund 110 to the Facility Maintenance Operating Budget within the Community Services Department.

19. RESOLUTION - [RESOLUTION ESTABLISHING THE ANNUAL ASSESSMENT FOR COUNTY SERVICE AREA 152 TO BE LEVIED FOR FISCAL YEAR 2025 AND AUTHORIZING THE COUNTY OF RIVERSIDE TO LEVY AND COLLECT THE ANNUAL ASSESSMENTS TO FUND THE COSTS OF THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMIT PROGRAM](#)

That the City Council adopt Resolution No. 2024-005, regarding County Service Area 152 and setting the Benefit Assessment Unit Rate for Fiscal Year 2025 for the City of Corona to fund the City's National Pollutant Discharge Elimination System Permit Program.

COMMUNICATIONS FROM THE PUBLIC

Persons wishing to address the City Council are requested to state their name and city of residence for the record. This portion of the agenda is intended for general public comment only, which means it is limited to items within the subject matter jurisdiction of the City Council that are not listed on the agenda. Please note that state law prohibits the City Council from discussing or taking action on items not listed on the agenda. The City Council will appreciate your cooperation in keeping your comments brief. Please observe a three-minute limit for communications.

PUBLIC HEARINGS

This portion of the agenda is for advertised public hearing items where formal public testimony on each individual item is accepted prior to City Council action.

ADMINISTRATIVE REPORTS

This portion of the agenda is for Council discussion and action on staff reports and new topics that may not be routine status reports, or documents covering previous City Council action.

20. ADMINISTRATIVE REPORT - [COMMUNITY CONVERSATIONS EVENTS](#)

That the City Council provide direction to staff on the future of hosting Community Conversations events.

LEGISLATIVE MATTERS

This portion of the agenda is for proposed ordinances presented for the City Council's consideration.

BOARDS AND COMMISSIONS – REPORTS FROM CITY COUNCIL, COMMISSIONERS, AND STAFF FOR THE:

This portion of the agenda lists items from Commissions and Boards.

A) Library Board of Trustees

21. LIBRARY BOARD OF TRUSTEES REPORT - [LIBRARY BOARD OF TRUSTEES REPORT UPDATE FOR JANUARY 23, 2024:](#)

- [A\) DIY FLOWER BOUQUETS - AGES HIGH SCHOOL-ADULT, FEB. 29TH @ 6:00PM](#)
- [B\) ANTI VALENTINE'S DAY PARTY - 6TH-8TH GRADE, FEB. 14TH @ 2:00PM](#)
- [C\) LEGO CONTEST FOR AGES 5-ADULT, ENTRIES ACCEPTED 1/22-2/3](#)
- [D\) MAKER EXCHANGE AFTER DARK, JAN. 25TH @ 6:00PM, AGES 19+](#)
- [E\) SPANISH BILINGUAL STORYTIME, 2ND AND 4TH FRIDAY OF EACH MONTH @ 3:30PM AGES 3-7](#)

B) Planning & Housing Commission

C) Parks & Recreation Commission

22. PARKS & RECREATION COMMISSION REPORT - [PARKS AND RECREATION COMMISSION REPORT UPDATE FOR JANUARY 9, 2024:](#)

- [A.\) ADAPTIVE PROGRAMS](#)
- [B.\) PARK RANGER PROGRAM UPDATE](#)
- [C.\) BORDER PARK PICKLEBALL COURTS](#)
- [D.\) TREE PLANTING UPDATE](#)
- [E.\) DRAFT TRAILS MASTER PLAN](#)

D) Regional Meetings

23. REGIONAL MEETING REPORT - [UPDATE FROM COUNCIL MEMBER WES SPEAKE ON THE RIVERSIDE COUNTY TRANSPORTATION COMMISSION \(RCTC\) MEETING OF FEBRUARY 14, 2024](#)

24. REGIONAL MEETING REPORT - [UPDATE FROM MAYOR TOM RICHINS ON THE RIVERSIDE COUNTY HABITAT CONSERVATION AGENCY \(RCHCA\) MEETING OF FEBRUARY 8, 2024](#)

CITY ATTORNEY'S REPORTS AND COMMENTS

CITY MANAGER'S REPORTS AND COMMENTS

CITY COUNCIL MEMBER REPORTS AND COMMENTS

FUTURE AGENDA ITEMS

This portion of the agenda is for items requested by the Mayor, Council Members or Staff for consideration at a future meeting. No immediate action is taken on Future Agenda items; this section serves to highlight topics that will be considered at upcoming meetings. Council action on items that have appeared in this section takes place under Administrative Reports, when accompanied by a staff report.

1. Historic Resources Ordinance Revisions (W. Speake) March 20, 2024
2. Spring Council Workshop March 28, 2024
3. Pavement Management Plan (Staff) March 28, 2024
4. Special Events Expansion (Staff) March 28, 2024
5. Purchasing Update (Staff) March 28, 2024
6. Enterprise Lease Agreement (Staff) March 28, 2024
7. Real Time PD Information Center (Staff) March 28, 2024
8. Heritage Room Hours of Operation (Staff) March 28, 2024
9. Financial Health Metrics (Staff) March 28, 2024
10. American Rescue Plan Act (Staff) March 28, 2024
11. Funding Update (Staff) March 28, 2024
12. FY 25 Revenue Projections (Staff) March 28, 2024
13. Expenditures & General Fund Forecast (Staff) March 28, 2024
14. FY25 Capital Improvement Program (Staff) March 28, 2024
15. Service Level Changes (Staff) March 28, 2024
16. Measure X Investment Plan (Staff) March 28, 2024
17. Urban Forest Management (Staff) March 28, 2024
18. Inclusionary Housing Ordinance for Multi family Housing (W. Speake) TBD
19. Large Native Tree Ordinance/Placing Trees on Historic Tree List (W. Speake) TBD
20. Butterfield Overland Stage Route Signage (W. Speake) TBD
21. Skyline Resolution (J. Steiner) TBD

ADJOURNMENT

The next regular meeting of the City Council/Successor Agency to the Redevelopment Agency of the City of Corona/Corona Public Financing Authority/Corona Utility Authority/Corona Housing Authority is scheduled for Wednesday, March 6, 2024 at 4:30 P.M. or thereafter as noted on the posted agenda for closed session items in the City Council Board Room followed by the regular meeting at 6:30 p.m. or thereafter as noted on the posted agenda in the City Council Chambers.

Corona City Hall - Online, All the Time at www.CoronaCA.gov

Agendas for all City Council meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall. A complete agenda packet is available for public inspection during business hours at the City Clerk's Office. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, members of the City Council after the posting of the agenda will also be available at the same time for public inspection during business hours at the City Clerk's Office.

This meeting is being conducted in person as well as via teleconference. For members of the public wishing to submit written comments, please email comments to the City Clerk at CityClerk@CoronaCA.gov prior to the City

Council meeting and your comments will be made part of the official record of proceedings.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2266. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Meeting is Being Recorded