



Agenda Report

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File #: 19-0091

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**AGENDA REPORT  
REQUEST FOR CITY COUNCIL ACTION**

DATE: 2/6/2019

TO: Honorable Mayor and City Council Members

FROM: Fire Department

**SUBJECT:**

City Council consideration of accepting and appropriating an additional Fiscal Year 2016 U.S. Department of Homeland Security Grant Program award in the amount of \$14,600.

**RECOMMENDED ACTION:**

That the City Council:

1. Authorize the submittal for and acceptance of Fiscal Year 2016 U.S. Department of Homeland Security Grant Program award in the amount of \$14,600.
2. Approve an appropriation and estimated revenue increase of \$14,600 in the General Fund for the Fire Department to purchase equipment, provide training, and support the Community Emergency Response Team, or CERT program.

**ANALYSIS:**

The U.S. Department of Homeland Security Grant Program provides funding to states and local governments to assist in their efforts to prevent, protect against, mitigate, respond to, and recover from potential terrorist attacks and other hazards. The Fire Department will utilize this grant to provide community training and equipment for the Community Emergency Response Team program.

**COMMITTEE ACTION:**

Not applicable.

**STRATEGIC PLAN:**

This item supports the City's Strategic Plan Goal 1: Promote Public Safety: Protect our Residents and Businesses; Objective a: Ensure adequate funding for police and fire services.

**FISCAL IMPACT:**

An appropriation of \$14,600 from the General Fund is requested for the Fiscal Year 2016 U.S. Department of Homeland Security Grant Program. The General Fund estimated revenue will be increased by \$14,600 to reflect the approval of the grant funding. This grant has no cost share or matching requirements and serves to reimburse the Fire Department for the costs of the Community Emergency Response Team program.

<b>GENERAL FUND</b>	
Budget Workshop May 23, 2018 - Estimated Revenue Over Expenditures	\$6,626,911
Previously approved budget adjustments (net) - Note 1	(5,976,016)
Current Estimated Revenue Over Expenditures*	650,895
Revenue - FY 2016 US Dept. of Homeland Security Grant	14,600
Appropriation - FY 2016 US Dept. of Homeland Security Grant	(14,600)
<b>Revised Estimated Revenue Over Expenditures - Note 1</b>	<b>\$650,895</b>
Budget Balancing Measures Reserve - Estimated for 07/01/18	\$20,645,252
Estimated FY 2018-19 Change in Budget Balancing Measures	650,895
<b>Budget Balancing Measures Reserve - Estimated Balance 06/30/19</b>	<b>\$21,296,147</b>
<i>*Approved through Council Action or other operational process.</i>	

Note 1: Includes additional General Fund items on the February 6, 2019 meeting.

**ENVIRONMENTAL ANALYSIS:**

No environmental review is required because the proposed action is not a project under the California Environmental Quality Act.

**PREPARED BY:** GINA MCGOUGH, EMERGENCY SERVICES COORDINATOR

**REVIEWED BY:** BRIAN YOUNG, FIRE CHIEF

**REVIEWED BY:** KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR

**REVIEWED BY:** MICHELE NISSEN, ASSISTANT CITY MANAGER

**SUBMITTED BY:** DARRELL TALBERT, CITY MANAGER



Bruce Barton  
Emergency Management Department Director

January 24, 2019

Chief Young  
Gina Moran-McGough  
Corona FD

RE: FY16 State Homeland Security Program (SHSP)      Increase of Award– CERT - \$14,600

Grant #: 2016-SS-00102      CFDA#: 97.067

The California Office of Emergency Services (CalOES) has approved Riverside County's FY16 State Homeland Security Program (SHSP) grant application and has authorized the commencement of expenditures and reimbursement requests. The overall performance period of this grant ends on March 01, 2019.

Subject to pending paperwork this letter serves as authorization to begin spending and requesting reimbursement of your Anti-Terrorism Approval Authority (ATAA) approved projects. Riverside County OES does require you to provide a signed FY16 Grant Assurance and completed and signed Workbook Face-Sheet as soon as possible. Modifications and Reimbursement Requests cannot be processed until we receive these documents. Please remember that changes to your grant will require the approval of the OA prior to incurring any costs. All modifications, EHP's, sole source procurement, EOC and construction requests require additional approvals from CalOES through the OA prior to incurring any costs. Your Agency's Financial Workbook outlining your approved spending is included on the CD provided to you.

By accepting this award it will be understood that you are agreeing to comply with all applicable federal, state and local requirements of the grant as put forth in the FY16 Grant Assurances, federal and state guidances, and all provisions of 2 CFR 200 including part F-"Audit Requirements". Performance Bonds are required for any equipment item over \$250,000 or any vehicle, aviation, or watercraft regardless of cost that is being paid for with any portion of grant funds. Federal funds cannot be awarded to any entity that has been debarred. You will be expected to provide quarterly reports by January 1, April 1, July 1 and October 1 of each year for all open grants. Any funds found owed as a result of a final review or audit must be refunded to the County within 15 days upon receipt of an invoice from Riverside County EMD.

As always, please feel free to contact us with any questions you may have. I look forward to working with you and appreciate your cooperation and support.

Regards,

*Kim Dana*

Kim Dana  
Administrative Services Analyst II  
Riverside County EMD  
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