

# City of Corona

*400 S. Vicentia Ave.  
Corona, CA 92882*

## **City Council Meeting Final Agenda**

**Wednesday, January 3, 2024**

**Closed Session Council Board Room 6:00 PM  
Open Session Council Chambers 6:30 PM**



**CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF  
CORONA/CORONA PUBLIC FINANCING AUTHORITY/CORONA UTILITY  
AUTHORITY/CORONA HOUSING AUTHORITY MEETING**

**Tom Richins, Mayor  
Jim Steiner, Vice Mayor  
Jacque Casillas, Council Member  
Tony Daddario, Council Member  
Wes Speake, Council Member**

The City Council meeting of January 3, 2024, will be conducted in person. Members may attend in person or remotely. To participate remotely, please use the following link:

<https://coronaca-gov.zoom.us/j/83944946032?pwd=eFVhU1I6eXlIZzJyMTI5TFBNUTFhZz09>

## CONVENE CLOSED SESSION

### CITY COUNCIL

- 1. CLOSED SESSION - [CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6](#)  
[AGENCY DESIGNATED REPRESENTATIVE: JACOB ELLIS, CITY MANAGER](#)  
[UNREPRESENTED EMPLOYEES: PART-TIME POSITIONS](#)**

### INVOCATION

*The invocation may be offered by a person of any religion, faith, belief or non-belief, as well as Council Members. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information.*

### PLEDGE OF ALLEGIANCE

### CONVENE OPEN SESSION

*Individuals wishing to address the City Council are requested to complete a speaker card available at the rear of the Council Chambers. Please deliver the card to the City Clerk prior to the item being heard by the City Council or, for items not listed on the agenda, before the "Communications" section of the agenda is called. Please observe a three-minute limit for communications and please note that the Communications section of the agenda is limited to items within the subject matter jurisdiction of the City Council that are not listed on the agenda. Once called upon to speak, you are requested to state your name and city of residence for the record.*

### PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS

### MEETING MINUTES

- 2. MINUTES - [APPROVAL OF MINUTES FOR THE CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA, CORONA PUBLIC FINANCING AUTHORITY, CORONA UTILITY AUTHORITY, CORONA HOUSING AUTHORITY SPECIAL MEETING OF DECEMBER 6, 2023](#)**
- 3. MINUTES - [APPROVAL OF MINUTES FOR THE CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA, CORONA PUBLIC FINANCING AUTHORITY, CORONA UTILITY AUTHORITY, CORONA HOUSING AUTHORITY CITY COUNCIL MEETING OF DECEMBER 6, 2023](#)**

### CONSENT CALENDAR

*All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member or any person in attendance may request that an*

*item be removed for further consideration.*

4. **FINANCIAL REPORT** - [CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA, CORONA PUBLIC FINANCING AUTHORITY, CORONA UTILITY AUTHORITY, AND CORONA HOUSING AUTHORITY TO RECEIVE AND FILE THE MONTHLY INVESTMENT PORTFOLIO REPORT FOR THE MONTH OF OCTOBER 2023](#)
5. **FINANCIAL REPORT** - [CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA, CORONA PUBLIC FINANCING AUTHORITY, CORONA UTILITY AUTHORITY, AND CORONA HOUSING AUTHORITY TO RECEIVE AND FILE THE MONTHLY FISCAL REPORT FOR THE MONTH OF OCTOBER 2023](#)
6. **AGREEMENT** - [CONSTRUCTION CONTRACT WITH TRIANGLE DECON SERVICES, INC., IN THE AMOUNT OF \\$342,392 FOR THE CORONA LIBRARY HERITAGE ROOM IMPROVEMENTS](#)

**That the City Council:**

- a. Award the Notice of Inviting Bids (NIB 24-010CA) to Triangle Decon Services Inc., the lowest responsive responsible bidder for the bid amount of \$342,392.00 for the Heritage Room Improvements.
- b. Adopt the Plans and Specifications for the Heritage Room Improvements Project.
- c. Approve a construction contract with Triangle Decon Services, Inc., in the amount of \$342,392.00 for the Corona Library Heritage Room Improvements.
- d. Authorize the City Manager, or his designee, to execute the Construction Contract with Triangle Decon Services, Inc., in the amount of \$342,392.00, including any non-substantive extensions, change orders, purchase orders, and amendments up to the amount authorized by the Corona Municipal Code 3.08.050 (H) which is equivalent to 10% of the total contract value or \$34,239.00.
- e. Authorize an appropriation in the amount of \$132,903 from the Measure X Fund 120 to the Library Heritage Room Expansion Capital Improvement Project No. FC-2022-23.

7. **AGREEMENT** - [MAINTENANCE AND GENERAL SERVICES AGREEMENT WITH GREENTECH LANDSCAPE, INC. FOR LANDSCAPE MAINTENANCE SERVICES FOR THE CORONA UTILITIES DEPARTMENT FOR A TERM OF DECEMBER 6, 2023 TO JUNE 30, 2025 IN THE AMOUNT OF \\$175,000 PER FISCAL YEAR](#)

**That the City Council:**

- a. Award RFP 24-003SB to Greentech Landscape, Inc. for landscape maintenance services for the Corona Utilities Department.
- b. Approve the Maintenance and General Services Agreement with Greentech Landscape, Inc. for landscape maintenance services for the initial term of December 6, 2023, to June 30, 2025, with two additional two-year option renewal periods in the amount of \$175,000 per fiscal year and waive any and all minor irregularities in the proposal.
- c. Authorize the City Manager, or his designee, to execute the Maintenance and General Services Agreement with Greentech Landscape, Inc. in the amount of \$175,000 per fiscal year, including any non-substantive extensions, change orders, purchase orders, and amendments up to the amount authorized in Corona Municipal Code Section 3.08.060(J), which is equivalent to 10% or \$17,500.

**That the Corona Utility Authority** review, ratify, and to the extent necessary, direct that the City Council take the above recommended actions.

**8. BID & PURCHASE - [CONSTRUCTION CONTRACT WITH RELIABLE MONITORING SERVICES DBA/RMS CONSTRUCTION IN THE AMOUNT OF \\$1,370,876 FOR THE CITYWIDE PARKS AMERICANS WITH DISABILITIES ACT IMPROVEMENTS - YEAR 3 CAPITAL IMPROVEMENT PROJECT, NO. FC-2020-01; NOTICE INVITING BID NIB 24-008YL](#)**

**That the City Council:**

- a. Adopt the Plan and Specification for the Citywide Parks Americans with Disabilities Act Improvements - Year 3 Capital Improvement Project, No. FC-2020-01, Notice Inviting Bids NIB 24-008YL.
- b. Award Notice Inviting Bids NIB 24-008YL to Reliable Monitoring Services dba/RMS Construction, the lowest responsive, responsible bidder, for the total bid amount of \$1,370,876, and waive all minor irregularities in the bidding document as submitted by the said bidder.
- c. Approve the Construction Contract with Reliable Monitoring Services dba/RMS Construction for the Citywide Parks Americans with Disabilities Act Improvements - Year 3 Capital Improvement Project, No. FC-2020-01, in the amount of \$1,370,876.
- d. Authorize the City Manager, or his designee, to execute the Contract with Reliable Monitoring Services dba/RMS Construction in the amount of \$1,370,876, including any non-substantive extensions, change orders, purchase orders, and amendments up 10% or \$137,088.

- e. Authorize the City Manager, or his designee, to issue a purchase order to Reliable Monitoring Services dba/RMS Construction in the amount of \$1,370,876.

**9. BID & PURCHASE - AMENDMENT NO. 1 TO THE MASTER SERVICES AGREEMENT WITH PAYMENTUS CORPORATION FOR ELECTRONIC PROCESSING OF UTILITY PAYMENTS**

**That the City Council:**

- a. Approve and authorize the City Manager, or his designee, to execute Amendment No. 1 to the Master Services Agreement with Paymentus Corporation to extend the term of the contract through June 30, 2027, in the amount of \$500,000 per fiscal year for Fiscal Years 2025 through 2027.
- b. Authorize the City Manager, or his designee, to negotiate and execute non-substantive extensions, purchase orders, change orders, and amendments up to the amount authorized by Corona Municipal Code Section 3.08.060(J), which is equivalent to 10% or \$50,000.
- c. Decide under Corona Municipal Code Section 3.08.140(E) that competitive bidding has been satisfied for the reasons provided in the "Basis of Determination that Purpose of Bidding is Otherwise Accomplished" section of this report.

**That the Corona Utility Authority** review, ratify, and to the extent necessary, direct that the City Council take the above actions.

**10. RELEASE OF SECURITY - RELEASE OF IMPROVEMENT SECURITY POSTED BY TRI POINTE HOMES INC, A DELAWARE CORPORATION FOR TRACT MAP 36355 LOCATED ON THE NORTH AND SOUTH SIDE OF FOOTHILL PARKWAY, EAST OF STATE STREET (APPLICANT: TRI POINTE HOMES INC)**

**That the City Council:**

- a. Accept the street improvements associated with Tract Map 36355.
- b. Retain twenty-five percent (25%) of the Faithful Performance Security for one year beyond the acceptance of the improvements as security for repair and replacement of any improvements that fail to meet City standards at the end of the one-year period. (Bond No. PB03010401999).
- c. Retain the Labor and Material Security for six months beyond the acceptance of the improvements and automatically release the security, unless claims are filed. (Bond No. PB03010401999).

**11. REPORT - [FIRST AMENDMENT TO MAINTENANCE/GENERAL SERVICES AGREEMENT WITH MARIPOSA LANDSCAPE, INC. FOR PARK LANDSCAPE MAINTENANCE SERVICES IN PARK AREAS 1 AND 5 IN THE AMOUNT OF \\$666,011.10](#)****That the City Council:**

- a. Approve a First Amendment to Maintenance/General Services Agreement with Mariposa Landscape Inc. for park landscape maintenance services in park areas 1 and 5 in the amount of \$666,011.10.
- b. Authorize the City Manager, or his designee, to execute the First Amendment to Maintenance/General Services Agreement with Mariposa Landscape, Inc. in the amount of \$666,011.10, including any non-substantive extensions, change orders, purchase orders, and amendments up to the amount authorized in Corona Municipal Code Section [3.08.060\(J\)](#), which is equivalent to 10% or \$66,011.

**COMMUNICATIONS FROM THE PUBLIC**

*Persons wishing to address the City Council are requested to state their name and city of residence for the record. This portion of the agenda is intended for general public comment only, which means it is limited to items within the subject matter jurisdiction of the City Council that are not listed on the agenda. Please note that state law prohibits the City Council from discussing or taking action on items not listed on the agenda. The City Council will appreciate your cooperation in keeping your comments brief. Please observe a three-minute limit for communications.*

**PUBLIC HEARINGS**

*This portion of the agenda is for advertised public hearing items where formal public testimony on each individual item is accepted prior to City Council action.*

**ADMINISTRATIVE REPORTS**

*This portion of the agenda is for Council discussion and action on staff reports and new topics that may not be routine status reports, or documents covering previous City Council action.*

**12. ADMINISTRATIVE REPORT - [ADVANCE TRAVEL REQUEST FOR PLANNING COMMISSIONERS KAREN ALEXANDER AND MARIE VERNON TO ATTEND THE LEAGUE OF CITIES 2024 PLANNING COMMISSIONERS' ACADEMY IN LONG BEACH, CALIFORNIA](#)**

**That the City Council** approve the advance travel requests for Planning Commissioners Karen Alexander and Marie Vernon, to attend the League of Cities 2024 Planning Commissioners Academy in Long Beach, California on behalf of the City of Corona.

**LEGISLATIVE MATTERS**

*This portion of the agenda is for proposed ordinances presented for the City Council's consideration.*

**BOARDS AND COMMISSIONS – REPORTS FROM CITY COUNCIL, COMMISSIONERS, AND STAFF FOR THE:**

*This portion of the agenda lists items from Commissions and Boards.*

A) Library Board of Trustees

B) Planning & Housing Commission

- 13. PLANNING & HOUSING COMMISSION REPORT - [PARCEL MAP 38694 TO SUBDIVIDE 1.48 ACRES INTO TWO PARCELS FOR SINGLE-FAMILY RESIDENTIAL PURPOSES AND TWO LETTERED LOTS FOR RIGHT-OF-WAY PURPOSES, LOCATED AT THE SOUTHEAST CORNER OF UPPER DRIVE AND LESTER AVENUE, IN THE A-14.4 \(SINGLE-FAMILY RESIDENTIAL, MINIMUM LOT SIZE OF 14,440 SF\) ZONE \(APPLICANT: SAJID BARI SYED\)](#)**

**That the City Council** approve PM 38694 subject to the findings and conditions as recommended by the Planning and Housing Commission.

C) Parks & Recreation Commission

D) Regional Meetings

- 14. REGIONAL MEETING REPORT - [UPDATE FROM COUNCIL MEMBER WES SPEAKE ON THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY \(WRCRWA\) MEETING OF DECEMBER 11, 2023](#)**
- 15. REGIONAL MEETING REPORT - [UPDATE FROM COUNCIL MEMBER WES SPEAKE ON THE RIVERSIDE COUNTY TRANSPORTATION COMMISSION \(RCTC\) MEETING OF DECEMBER 13, 2023](#)**
- 16. REGIONAL MEETING REPORT - [UPDATE FROM VICE MAYOR JIM STEINER ON THE RIVERSIDE TRANSIT AGENCY \(RTA\) BOARD MEETING OF DECEMBER 14, 2023](#)**
- 17. REGIONAL MEETING REPORT - [UPDATE FROM MAYOR TOM RICHINS ON THE RIVERSIDE COUNTY HABITAT CONSERVATION AGENCY \(RCHCA\) MEETING OF DECEMBER 14, 2023](#)**

## CITY ATTORNEY'S REPORTS AND COMMENTS

## CITY MANAGER'S REPORTS AND COMMENTS

## CITY COUNCIL MEMBER REPORTS AND COMMENTS

- 18. APPOINTMENT - [APPOINTMENTS TO REGIONAL BOARDS AND COMMISSIONS](#)**

## FUTURE AGENDA ITEMS

*This portion of the agenda is for items requested by the Mayor, Council Members or Staff for consideration at a future meeting. No immediate action is taken on Future Agenda items; this section serves to highlight topics that will be considered at upcoming meetings. Council action on items that have appeared in this section takes place under Administrative Reports, when accompanied by a staff report.*

1. Community Lighting Support Project (T. Daddario) January 17, 2024
2. Street Maintenance/Traffic Mitigation Ordinance (T. Daddario) January 17, 2024
3. Draft Parks & Recreation Masterplan Review (Staff) Jan/Feb
4. Wylie Labs (J. Casillas) Jan/Feb
5. Draft Trails Masterplan Review (Staff) February 7, 2024
6. Draft City Park Concepts (Staff) Feb
7. Historic Resources Ordinance Revisions (W. Speake) Mar/Apr
8. Spring Workshop March 28, 2024
9. Inclusive/Inclusionary Housing Ordinance for Multi family Housing (W. Speake) TBD
10. Large Native Tree Ordinance/Placing Trees on Historic Tree List (W. Speake) TBD
11. Butterfield Overland Stage Route Signage (W.Speake) TBD

## ADJOURNMENT

*The next regular meeting of the City Council/Successor Agency to the Redevelopment Agency of the City of Corona/Corona Public Financing Authority/Corona Utility Authority/Corona Housing Authority is scheduled for Wednesday, January 17, 2024 at 4:30 P.M. or thereafter as noted on the posted agenda for closed session items in the City Council Board Room followed by the regular meeting at 6:30 p.m. or thereafter as noted on the posted agenda in the City Council Chambers.*

*Corona City Hall - Online, All the Time at [www.CoronaCA.gov](http://www.CoronaCA.gov)*

*Agendas for all City Council meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall. A complete agenda packet is available for public inspection during business hours at the City Clerk's Office. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, members of the City Council after the posting of the agenda will also be available at the same time for public inspection during business hours at the City Clerk's Office.*

*This meeting is being conducted in person as well as via teleconference. For members of the public wishing to submit written comments, please email comments to the City Clerk at [CityClerk@CoronaCA.gov](mailto:CityClerk@CoronaCA.gov) prior to the City Council meeting and your comments will be made part of the official record of proceedings.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*

*Meeting is Being Recorded*