

City of Corona

*400 S. Vicentia Ave.
Corona, CA 92882*

City Council Meeting Final Agenda

Wednesday, November 2, 2022

**Closed Session Council Board Room 4:30 PM
Open Session Council Chambers 6:30 PM**



**CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF
CORONA/CORONA PUBLIC FINANCING AUTHORITY/CORONA UTILITY
AUTHORITY/CORONA HOUSING AUTHORITY MEETING**

**Wes Speake, Mayor
Tony Daddario, Vice Mayor
Jacque Casillas, Council Member
Tom Richins, Council Member
Jim Steiner, Council Member**

The City Council Meeting of November 2, 2022, will be conducted in person. Members may attend in person or remotely. To participate remotely, please use the following link:

<https://coronaca-gov.zoom.us/j/86487268604>

CONVENE CLOSED SESSION

CITY COUNCIL

1. **CLOSED SESSION** - CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
(1 or more cases) (Housing Accountability Act)
2. **CLOSED SESSION** - CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Government Code Section 54956.9(d)(4)
Possible initiation of litigation: (1 potential case)
3. **CLOSED SESSION** - CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Government Code Section 54956.8
Property: APN 103-020-010, 103-020-011, 103-020-007
Negotiating Parties: FRONTAGE GROUP LLC; OXBOW PARTNERS; KIRKWOOD GROUP, LLC; SERFAS DEVELOPMENT, LLC, SHERMAN SHYH HUANG LEE AND MIN LING LEE, TRUSTEES OF THE SHERMAN SHYH HUANG LEE FAMILY TRUST DATED JULY 19, 1984; GRACE ADORA HSU; ALICE TAMOURA LEE; CHI-YU KING AND BI-SHIA KING, TRUSTEES OF THE C + B TRUST, DATED AUGUST 12, 1991; PINECREST BADGER ASSOCIATES LLC; TAI-NAN WANG AND HSIU-MEI WANG; MOUNTAIN VIEW COUNTRY CLUB
Agency Negotiator: Jacob Ellis, City Manager
Under Negotiation: Price and Terms of Payment

CITY COUNCIL/CORONA UTILITY AUTHORITY

4. **CLOSED SESSION** - CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
(WRF3 Lift Station Project)

INVOCATION

The invocation may be offered by a person of any religion, faith, belief or non-belief, as well as Council Members. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information.

PLEDGE OF ALLEGIANCE - Bryan David Baldrige

CONVENE OPEN SESSION

Individuals wishing to address the City Council are requested to complete a speaker card available at the rear of the Council Chambers. Please deliver the card to the City Clerk prior to the item being heard by the City Council or, for items not listed on the agenda, before the "Communications" section of the agenda is called. Please observe a three-minute limit for communications and please note that the Communications section of the agenda is limited to items within the subject matter jurisdiction of the City Council that are not listed on the agenda. Once called upon to speak, you are requested to state your name and city of residence for the record.

PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS

5. [Recognitions: City of Corona Employee Recognition of 20 years of service.](#)
6. [Proclamation: Lung Cancer Awareness Month.](#)
7. [Proclamation: National Diabetes Awareness Month.](#)
8. [Presentation: FireSafe Corona Board.](#)

MEETING MINUTES

9. **MINUTES** - [Approval of Minutes for the City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, Corona Housing Authority Committee of the Whole Meeting of October 12, 2022.](#)
10. **MINUTES** - [Approval of Minutes for the City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, Corona Housing Authority City Council Meeting of October 19, 2022.](#)

CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member or any person in attendance may request that an item be removed for further consideration.

11. **AGREEMENT** - [Acceptance of the State of California Office of Traffic Safety Selective Traffic Enforcement Program Federal Grant Award.](#)

That the City Council:

- a. Authorize the acceptance of the State of California Office of the Traffic Safety Selective Traffic Enforcement Program Federal Award Grant number PT23096 of \$170,000 for Local Law Enforcement Agencies.
- b. Appropriate \$170,000 of one-time money from the unappropriated General Fund Balance to be reimbursed from the State of California Office of Traffic Safety and increase the General Fund estimated revenue by the same amount for the program award.

- c. Authorize the City Manager, or his designee, to execute any required grant documents that are in compliance with the City Council's actions hereunder.

12. AGREEMENT - [Professional Service Agreement with RSG Inc. for technical support and analysis related to Rent Stabilization for Mobile Home Residents.](#)

That the City Council:

- a. Award a professional service agreement to RSG Inc. in the amount of \$98,016 to provide professional services to pursue a study of legal findings required to enact a mobile home rent stabilization ordinance, and;
- b. Authorize the City Manager, or his designee, to approve an increase up to 20% of the contract value for a total contract not to exceed \$117,620.
- c. Approve an appropriation not to exceed \$117,620 from the General Fund 110 to the Community Services' operating budget for the agreement with RSG Inc., and;
- d. Find that competitive bidding has been satisfied and pursuant to Corona Municipal Code 3.08.140 (B) No Competitive Market and authorize the City Manager, or his designee, to enter a professional service contract with RSG Inc. to complete the scope of services highlighted herein.

13. BID & PURCHASE - [Change orders for Potable Water and Sewer Treatment Chemicals for Fiscal Year 2023.](#)

That the:

- a. City Council approve increases to the Purchase Orders for Fiscal Year 2023 as outlined in Table 1 below, under the Analysis section.
- b. City Council authorize a total appropriation of \$2,037,011 from the following sources: \$487,905 from the Water Utility Fund 570 and \$1,549,106 from the Sewer Utility Fund 572 to the Utilities Department operating budget.
- c. City Council authorize the City Manager, or his designee, to negotiate and execute non-substantive extensions, change orders, and amendments up to 10 percent of the revised purchase order amounts for each vendor, and to issue annual purchase orders subject to the revised purchase order amounts to each vendor for each of the three one-year renewal periods.
- d. Corona Utility Authority review, ratify, and to the extent necessary, direct that the City Council take the above actions.

14. BID & PURCHASE - [Purchase Order with Suez Water Technologies and Solutions for the preparation, packaging, and transportation of used membranes acquired from the City of Henderson, Nevada and the purchase of membrane cassette frames for Water Reclamation Facility No. 3.](#)

That the:

- a. City Council authorize a total appropriation of \$464,140 from the Sewer Utility Fund (572) to the Utilities Department operating budget for a purchase order and contingencies.
- b. City Council determine that competitive bidding has been satisfied pursuant to Corona Municipal Code [Section 3.08.140\(B\)](#) No Competitive Market for a purchase order in the amount of \$421,945 with Suez Water Technologies and Solutions for the purchase, packaging, and transportation of used Suez ZeeWeed LEAPmbr 500D membranes from the City of Henderson, Nevada and the purchase of Suez ZeeWeed 500D LEAP cassette frames.
- c. City Council authorize the Purchasing Manager to issue a Purchase Order to Suez Water Technologies and Solutions in the amount of \$421,945.
- d. City Council authorize the City Manager, or his designee, to negotiate and issue change orders up to 10% or \$42,194 as authorized in Corona Municipal Code [Section 3.08.080\(I\)](#).
- e. Corona Utility Authority review, ratify, and to the extent necessary, direct that the City Council take the above actions.

15. BID & PURCHASE - [Maintenance/General Services Agreement for As-Needed Painting Services with Tony Painting, Inc.](#)

That the:

- a. City Council award Request for Proposal 22-075RH for As-Needed Painting Services to Tony Painting, Inc., in the amount of \$450,000 and waive any and all minor irregularities in the bidding document as submitted by said bidder.
- b. City Council authorize the City Manager, or his designee, to execute the Maintenance/General Services Agreement with Tony Painting, Inc. in the amount of \$450,000 per fiscal year and authorize the extension of the agreement with two (2) additional two (2) year optional renewal periods.
- c. City Council authorize the City Manager, or his designee, to negotiate and execute non-substantive extensions, change orders and amendments up to 10% of total contract cost or \$45,000 as authorized by Corona Municipal Code [Section 3.08.060\(J\)](#).

- d. City Council authorize the Purchasing Manager to issue a purchase order to Tony Painting, Inc. in the amount of \$450,000.
- e. Corona Utility Authority review, ratify, and to the extent necessary, direct the City Council to take the above actions.

16. EXTENSION OF TIME - [Extension of time for Tentative Tract Map 34760 generally located at the south end of Malaga Street, in the Estate Residential Cluster of the Mountain Gate Specific Plan \(APN 114-040-019\).](#)

That the City Council approve a two-year extension of time for Tentative Tract Map 34760, expiring on November 4, 2024.

17. TRANSFER OF FUNDS - [Creation of a new Capital Improvement Project and transferring funding for the demolition of the City Park pool, pool house, and abandoned water tank.](#)

That the City Council:

- a. Authorize the creation of a new Capital Improvement Project titled "City Park Pool and Building Demolition, Project No. 2022-18."
- b. Authorize a transfer of \$750,000, within Measure X funding, from the existing Capital Improvement Project No. 76370 Demolition of Armory Building at City Park to the newly created Capital Improvement Project City Park Pool and Building Demolition.

18. BUDGETARY - [Fiscal Year 2023 Quarter 1 Budgetary Adjustments.](#)

That the:

- a. City Council approve the following General Fund budgetary adjustments:
 - i. Appropriate \$20,000 to the Public Works Department operating budget for the Utility Box Art Program.
 - ii. Appropriate \$3,252 and increase revenue estimates by the same amount, in the Police Department operating budget, for Fiscal Year 2022 Patrick Leahy Bulletproof Vest Partnership grant award.
 - iii. Appropriate \$18,000 to the Public Works Department operating budget for the Riverside County Post Landfill Annual Agreement.
- b. City Council appropriate \$75,000, from the Library Facilities and Collection Fee Fund 206 to the Library Materials project, to purchase library materials.
- c. City Council appropriate \$153,323, in the NPDES Fund 245 to the Public Works Department operating budget, for expenses that were inadvertently omitted in the Fiscal Year 2023 budget process.

- d. City Council appropriate \$180,000, in Gas Tax Fund 222, for the Foothill Parkway Mitigation project.
- e. City Council approve the following Library-Other Grants Fund 415 budget adjustments:
 - i. Appropriate \$216,992 and increase revenue estimates by the same amount for the Building Forward Grant Program to update the Library's security camera system.
 - ii. Accept funding from the California State Library for the ZipBooks Grant, and appropriate \$18,125 to the Community Services operating budget and increase revenue estimates by the same amount.
- f. City Council appropriate \$35,000, in the Traffic Offender Fund 422 to the Police Department operating budget, for various equipment needs.
- g. City Council appropriate \$59,811 and increase revenue estimates by the same amount (\$27,006 Adult Literacy Services and \$32,805 Family Literacy Services), in the Adult and Family Literacy Grant Fund 442, to the Community Services operating budget for the Fiscal Year 2023 literacy services grant award.
- h. City Council approve the following adjustments for the Alcoa Dike Project Phase 2:
 - i. Appropriate \$85,000 and increase revenue estimates by the same amount, in the Reimbursement Grant Fund 480.
 - ii. Appropriate \$35,000, in the Gas Tax Fund 222.
- i. City Council authorize the creation of a new capital improvement project titled "Sierra Del Oro Water Treatment Plant Backwash Tank Epoxy Lining Project", and appropriate \$150,000 from the Water Utility Fund 570 to the newly created project.
- j. City Council appropriate \$100,000 from the Water Utility Fund 570 to the Flow Meter Upgrade capital improvement project for Annual Flowmeter Testing and Replacement.
- k. City Council authorize the City Manager, or his/her designee, to issue a purchase order for \$158,858.24 to CS Amsco for the purchase of various size valves for Water Reclamation Facility 1 Plant 1B RAS Isolation Check Valve Replacement Project and determine, under Corona Municipal Code Section 3.08.140(B), that competitive bidding is not required because no competitive market exists.
- l. City Council authorize the creation of a new capital improvement project titled

- "Glen Ivy Water Treatment Plan Project", and appropriate \$300,000 for the design of the project from the Water Utility Fund 570.
- m. Change Order and Operating Budget Appropriation for Promise Network Inc., for Customer Payment Plan Processing Fees.
- i. City Council authorize the City Manager, or his/her designee, to process a \$75,000 change order for Promise Network, Inc. annual to a total annual Purchase Order of \$150,000.
 - ii. City Council authorize the City Manager, or his/her designee, to negotiate and execute non-substantive extensions, change orders and amendments up to 10% of total contract cost or \$15,000 as authorized by Corona Municipal Code Section 3.08.070(I).
 - iii. City Council authorize the City Manager, or his/her designee, to execute the Professional Services agreement with Promise Network, Inc. in the amount of \$150,000 per fiscal year and authorize the extension of the agreement with two (2) additional two (2) year optional renewal periods.
 - iv. City Council authorize an appropriation of \$38,250 from the Water Utility Fund 570, \$34,500 from the Sewer Utility Fund 572, and \$2,250 from the Electric Utility Fund 578 to the Utility Department's operating budget.
- n. Prepare and process budgetary adjustments as needed to receive and record Title XVI Water Reclamation and Reuse Program Grant Funds.
- i. City Council appropriate \$229,087 and increase revenue estimates by the same amount from the Water Utility Grant Fund (571) to the Western Riverside County Regional Wastewater Authority (WRCWRA) Reclaimed Waterline CIP Project 69710571.
 - ii. City Council appropriate \$2,500 and increase revenue estimates by the same amount from the Water Utility Grant Fund (571) to the Old Temescal Reclaimed Waterline CIP Project 70370571.
 - iii. City Council appropriate \$7,500 from the Reclaimed Water Utility Fund (567) to the Old Temescal Reclaimed Waterline CIP Project 70370567.
 - iv. City Council authorize the City Manager, or his/her designee, to prepare and process budgetary adjustments as needed to receive and record Title XVI Water Reclamation and Reuse Program Grant Funds.
- o. Corona Utility Authority (CUA) review, ratify, and to the extent necessary, direct that the City Council take the above actions.

COMMUNICATIONS FROM THE PUBLIC

Persons wishing to address the City Council are requested to state their name and city of residence for the record. This portion of the agenda is intended for general public comment only, which means it is limited to items within the subject matter jurisdiction of the City Council that are not listed on the agenda. Please note that state law prohibits the City Council from discussing or taking action on items not listed on the agenda. The City Council will appreciate your cooperation in keeping your comments brief. Please observe a three-minute limit for communications.

PUBLIC HEARINGS

This portion of the agenda is for advertised public hearing items where formal public testimony on each individual item is accepted prior to City Council action.

ADMINISTRATIVE REPORTS

This portion of the agenda is for Council discussion and action on staff reports and new topics that may not be routine status reports, or documents covering previous City Council action.

- 19. ADMINISTRATIVE REPORT** - [Request from Mayor Speake to explore possible revisions to the City's Historic Resources Ordinance, Corona Municipal Code Chapter 17.63.](#)

That the City Council provide staff with direction on one of the options presented by staff or with another preferred course of action.

- 20. ADMINISTRATIVE REPORT** - [Request from Mayor Speake to have the City Council consider waiving the construction of the missing sidewalk improvements on the south side of Orange Heights Lane between Main Street and Jasper Drive.](#)

That the City Council direct staff to:

- a. Implement the requirements of [CMC Section 15.48.020](#),
- b. The property owner to pay the City the cost of the public improvements in the future as was done with the other property owners on this section of Orange Heights Lane, and
- c. Defer the public improvements adjacent to 234 Orange Heights Lane until they can be constructed at one time.

- 21. ADMINISTRATIVE REPORT** - [Fiscal Year 2023 Quarter 1 Budget Update and Strategic Plan Progress Report](#)

LEGISLATIVE MATTERS

This portion of the agenda is for proposed ordinances presented for the City Council's consideration.

BOARDS AND COMMISSIONS – REPORTS FROM CITY COUNCIL, COMMISSIONERS, AND STAFF FOR THE:

This portion of the agenda lists items from Commissions and Boards.

A) Planning & Housing Commission

B) Parks & Recreation Commission

C) Regional Meetings

22. **REGIONAL MEETING REPORT** - [Update from Council Member Tom Richins on the Riverside Transit Agency \(RTA\) Board Meeting of October 27, 2022.](#)
23. **REGIONAL MEETING REPORT** - [Update from Mayor Wes Speake on the Riverside County Transportation Commission \(RCTC\) Western Programs Meeting of October 24, 2022.](#)

CITY ATTORNEY'S REPORTS AND COMMENTS**CITY MANAGER'S REPORTS AND COMMENTS****CITY COUNCIL MEMBER REPORTS AND COMMENTS**

24. **CITY COUNCIL MEMBER REPORT** - [Consideration of a support letter for S. 2981 and H.R. 3172, the Homes for Every Local Protector, Educator, and Responder \(HELPER\) Act.](#)
25. **CITY COUNCIL MEMBER REPORT** - [Travel and other related expense reimbursements for Mayor Wes Speake.](#)

That the City Council approve the travel and other expense reimbursement claim dated October 25, 2022, per City of Corona Administrative Policy No. 01200.001.

FUTURE AGENDA ITEMS

This portion of the agenda is for items requested by the Mayor or Council Members for consideration at a future meeting. No immediate action is taken on Future Agenda items; this section serves to highlight topics that will be considered at upcoming meetings. Council action on items that have appeared in this section takes place under Administrative Reports, when accompanied by a staff report.

1. Enhanced Community Events Calendar (Staff) November 9, 2022
2. Parks and Recreation Master Plan Update (Staff) November 9, 2022
3. Summer Events (Staff) November 9, 2022
4. Secondhand Smoke as a Nuisance (W. Speake) November 9, 2022
5. Transit Comprehensive Operations Analysis (Staff) November 16, 2022
6. Anti-Camping Ordinance (Staff) November 16, 2022
7. Legislative Priorities Update (Staff) December/January
8. City Park Master Plan Kickoff (Staff) December/January
9. Heritage Room Update (Staff) December/January
10. Utilities Operational Audit Update (Staff) December/January
11. Parking Enforcement Update (Staff) January/February
12. Quarterly Sales Tax Update (Staff) January/February
13. Branding Update (Staff) January/February
14. Volunteer Program Update (Staff) February/March
15. CIP Priorities Check-in (Staff) February/March
16. Quiet Zone at Railroad Crossings (Staff) March/April
17. Rent Stabilization Update (T. Richins) TBD
18. Security Camera Master Plan Update (Staff) TBD
19. Banning Temporary Signs in the Public Right of Way (W. Speake) TBD
20. Catalytic Converters Ordinance (J. Steiner) TBD
21. Historic Civic Center Frontage Design Options (Staff) TBD
22. Development of a I-15 Corridor Lobbying Coalition (W. Speake) TBD
23. Options to Expedite Redevelopment of Main Street & Parkridge Ave. Area (J. Casillas) TBD
24. Cal Cities Membership (T. Richins) TBD
25. Interfund Loan Agreement LMD 84-2 Zone 19 (Staff) TBD

ADJOURNMENT

The next regular meeting of the City Council/Successor Agency to the Redevelopment Agency of the City of Corona/Corona Public Financing Authority/Corona Utility Authority/Corona Housing Authority is scheduled for Wednesday, November 16, 2022 at 4:30 P.M. or thereafter as noted on the posted agenda for closed session items in the City Council Board Room followed by the regular meeting at 6:30 p.m. or thereafter as noted on the posted agenda in the City Council Chambers.

Corona City Hall - Online, All the Time at www.CoronaCA.gov

Agendas for all City Council meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall. A complete agenda packet is available for public inspection during business hours at the City Clerk's Office. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, members of the City Council after the posting of the agenda will also be available at the same time for public inspection during business hours at the City Clerk's Office.

Written communications from the public for the agenda must be received by the City Clerk's Office seven (7) days prior to the City Council meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Meeting is Being Recorded



Staff Report

File #: 22-0869

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code Section 54956.8

Property: APN [103-020-010](#), [103-020-011](#), [103-020-007](#)

Negotiating Parties: FRONTAGE GROUP LLC; OXBOW PARTNERS; KIRKWOOD GROUP, LLC; SERFAS DEVELOPMENT, LLC, SHERMAN SHYH HUANG LEE AND MIN LING LEE, TRUSTEES OF THE SHERMAN SHYH HUANG LEE FAMILY TRUST DATED JULY 19, 1984; GRACE ADORA HSU; ALICE TAMOURA LEE; CHI-YU KING AND BI-SHIA KING, TRUSTEES OF THE C + B TRUST, DATED AUGUST 12, 1991; PINECREST BADGER ASSOCIATES LLC; TAI-NAN WANG AND HSIU-MEI WANG;

MOUNTAIN VIEW COUNTRY CLUB

Agency Negotiator: Jacob Ellis, City Manager

Under Negotiation: Price and Terms of Payment

City of Corona

*400 S. Vicentia Ave.
Corona, CA 92882*

Committee of the Whole Minutes - Draft

Wednesday, October 12, 2022

Council Board Room 4:00 PM



**CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF
CORONA/CORONA PUBLIC FINANCING AUTHORITY/CORONA UTILITY
AUTHORITY/CORONA HOUSING AUTHORITY MEETING**

**Wes Speake, Mayor
Tony Daddario, Vice Mayor
Jacque Casillas, Council Member
Tom Richins, Council Member
Jim Steiner, Council Member**

The Committee of the Whole Meeting of October 12, 2022, will be conducted in person. Members may attend in person or remotely. To participate remotely, please use the following link:

<https://coronaca-gov.zoom.us/j/81599976978>

Rollcall

Present: 4 - Wes Speake, Tony Daddario, Jacque Casillas and Tom Richins

Absent: 1 - Jim Steiner

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Richins.

CONVENE OPEN SESSION

Mayor Speake called the meeting to order at 4:02 p.m.

COMMUNICATIONS FROM THE PUBLIC

None.

AGENDA ITEMS

1. Update of Sales Tax Information by HdL Companies.

Ken Brown, HdL Companies provided an update. Mr. Brown provided a presentation highlighting the following: 2nd Quarter 2022, Bradley-Burns Regional Report, Regional Comparison, City Comparison per capita adjustment sales tax graph, Corona Major Industry Group Performance, Corona Major Industry Groups (Top 5), Corona Major Industry Groups (Final 3), Corona Long-Term Sales Tax Trend, and Corona Measure X adjusted results.

2. Historic Route Signs.

Rosie Ureno, City Traffic Engineer, introduced the item and provided a presentation highlighting the following: Historic Highway Routes in Corona, background on the Corona Historic Preservation Society requests for installation of historic route, proposed signs, proposed sign locations, and pros and cons.

The Council provided comments and had inquiries, and Richard Winn from the Corona Historic Preservation Society and Ms. Ureno provided clarification.

3. Women's Victory Service Flag: Conservation and Display.

Anne Turner, Community Services Director, introduced the item and provided a presentation highlighting the following: Conservator's Findings on the Original Flag, Conservation Options for Original Flag, Original Flag Display, Display Options for Original/Replica Flag,

The Council provided comments and had inquiries, and Ms. Turner and Abigail Lenning, Assistant Director/City Librarian, provided clarification.

Sylvia Edwards, City Clerk, reported that written comments from Herman Mayfarth were received and will be filed with the meeting minutes.

4. Trails Master Plan Update with Alta Planning.

Moses Cortez, Facilities, Parks & Trails Manager, introduced the item. Tim Bevins from Alta Planning provided a presentation highlighting the following: Project Background, Trails Master Plan, Vision and Goals, Trails Working Group, Outside Jurisdiction Coordination, Ongoing Work, and the Next Steps.

The Council provided comments and Mr. Bevins provided clarification.

ADJOURNMENT

The next scheduled meeting of the Council is October 19, 2022. Mayor Speake adjourned the meeting at 5:16 p.m.

City of Corona

*400 S. Vicentia Ave.
Corona, CA 92882*

City Council Minutes - Draft

Wednesday, October 19, 2022

**Closed Session Council Board Room 4:30 PM
Open Session Council Chambers 6:30 PM**



**CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF
CORONA/CORONA PUBLIC FINANCING AUTHORITY/CORONA UTILITY
AUTHORITY/CORONA HOUSING AUTHORITY MEETING**

**Wes Speake, Mayor
Tony Daddario, Vice Mayor
Jacque Casillas, Council Member
Tom Richins, Council Member
Jim Steiner, Council Member**

**Revised agenda on October 19, 2022 at 8:41 a.m.

Item 13 - Presentation was added.

Item 14 - Staff report was added. **

The City Council Meeting of October 19, 2022, will be conducted in person. Members may attend in person or remotely. To participate remotely, please use the following link:

<https://coronaca-gov.zoom.us/j/87081066391>

CONVENE CLOSED SESSION

Closed Session convened at 5:12 p.m. for the purpose listed below. Present were Mayor Speake, Vice Mayor Daddario, Council Member Casillas, Council Member Richins, and Council Member Steiner. Closed Session adjourned at 5:20 p.m.

CITY COUNCIL

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(d)(1)
Name of Case: David Vicondoa v. City of Corona
WCAB Case Number: Unassigned

Rollcall

Present: 5 - Wes Speake, Tony Daddario, Jacque Casillas, Tom Richins, and Jim Steiner

INVOCATION - Pastor Shannon Scott, Grace Baptist Church

The Invocation was led by Pastor Shannon Scott.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Richins.

CONVENE OPEN SESSION

Mayor Speake called the meeting to order at 6:33 p.m. The Council took a break at 6:40 p.m. due to technical difficulties. The meeting resumed at 6:43 p.m.

PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS

2. Recognitions: Elite Roofing Supply and Circle City Roofing.
Amelia Nieves, Woman's Improvement Club, accepted the Recognitions.

MEETING MINUTES

A motion was made by Vice Mayor Daddario, seconded by Council Member Richins, that the Meeting Minutes be approved. The motion carried by the following vote:

Aye: 5 - Speake, Daddario, Casillas, Richins, and Steiner

3. Approval of Minutes for the City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, Corona Housing Authority Fall Policy Workshop of September 28, 2022.

These Minutes were approved.

4. Approval of Minutes for the City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, Corona Housing Authority City Council Meeting of October 5, 2022.

These Minutes were approved.

CONSENT CALENDAR

A motion was made by Council Member Casillas, seconded by Council Member Richins, that the Consent Calendar be approved with the exception of Item 11, which was voted on separately. The motion carried by the following vote:

Aye: 5 - Speake, Daddario, Casillas, Richins, and Steiner

5. City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, and Corona Housing Authority to receive and file the Monthly Fiscal Report for the month of August 2022.

This Financial Report was received and filed.

6. City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, and Corona Housing Authority to receive and file the Monthly Investment Portfolio Report for the month of August 2022.

This Financial Report was received and filed.

7. Approve the Amended and Restated Cooperative Agreement with the Riverside County Flood Control and Water Conservation District for the East Grand Boulevard Storm Drain Project.

This Agreement was approved.

8. Award of Contract to NPG, Inc. for the Cresta Verde Park-Parking Lot Americans with Disabilities Act Improvements Project, No. 2021-29.

This Bid & Purchase was approved.

9. Award of a Professional Services Agreement with AKM Consulting Engineers to provide Construction Management and Inspection Services for the Western Riverside County Regional Wastewater Authority Reclaimed Waterline, Project No. 2017-21.

This Bid & Purchase was approved.

10. Request for a partial reduction in the amount of the precise grading security posted by Latitude Business Park, LLC for Parcel Map 37608, located on the west side of Temescal Canyon Road and north of Tom Barnes Street.

This Grading Security was approved.

11. Acceptance and appropriation of Fiscal Year 2021 Assistance to Firefighters Grant Program award.

Don Fuller, resident, addressed the Council in support of the proposed item. Mayor Speake provided comments.

A motion was made by Council Member Casillas, seconded by Council Member Steiner, that this Grant be approved. The motion carried by the following vote:

Aye: 5 - Speake, Daddario, Casillas, Richins, and Steiner

12. Resolution ordering the summary vacation of a temporary emergency vehicular access easement and a temporary water line easement located on Lot 8 of Tract 25690-2 and Lot 9 of Tract 25690-1 located between MacBeth Avenue and Dakin Drive.

This Resolution was adopted.

COMMUNICATIONS FROM THE PUBLIC

Dale Ploung, resident, addressed the Council regarding the negotiations for property of the City park.

John Donaldson, resident, addressed the Council regarding the negotiations for property of the City park.

Pete Sayegh, resident, addressed the Council regarding the Corona Fire Safety Foundation Fundraiser.

The following residents addressed the Council regarding rent stabilization: Lydia Heusner, Joe Rudolph, Margarita Rudolph, Alicia Loomis, Natalie Lara, Steve Heusner, Isaac Cervantes, Susana Lopez

Robert Mirshafiee, resident, addressed the Council to express his concerns with the City of Corona.

Ms. Edwards reported that written comments from Michelle Casey regarding rent stabilization were received and will be filed with the meeting minutes.

PUBLIC HEARINGS

None.

ADMINISTRATIVE REPORTS

13. Authorize the creation of Capital Improvement Project No. 2022-12 for the Widening of Ontario Avenue at Lincoln Avenue and approve the Transportation Uniform Mitigation Fee Reimbursement Agreement with Western Riverside Council of Governments as funding assistance for the project.

Julianna Zaleski, Associate Engineer, and Savat Khamphou, Public Works Director, provided a report. The Council discussed the item and had inquiries. Ms. Zaleski and Mr. Khamphou provided clarification.

Ms. Edwards reported that written comments from Michael Kersey were received and will be filed with the meeting minutes.

The following residents addressed the Council regarding the proposed item: Robert Mirshafiee, Michael Kersey, David Wells, Joe Morgan, Tony Finaldi, Steve Felix, and Karen Parker.

A motion was made by Council Member Richins, seconded by Council Member Casillas, that this Administrative Report be approved. The motion carried by the following vote:

Aye: 5 - Speake, Daddario, Casillas, Richins, and Steiner

14. Results of the City of Corona's Participation in the National Community Survey.

Donna Finch, Assistant to the City Manager, provided a report. The Council discussed the item and had inquiries. Ms. Finch provided clarification.

The following residents addressed the Council regarding the survey: Joe Morgan and Don Fuller.

This Administrative Report was received and filed.

LEGISLATIVE MATTERS

None.

BOARDS AND COMMISSIONS – REPORTS FROM CITY COUNCIL, COMMISSIONERS, AND STAFF FOR THE:**A) Planning & Housing Commission****15.** Precise Plan 2022-0001 to review a proposed electric vehicle charging station with 52 charging spaces, an 8,000 square-foot market and 1,200 square-foot automated carwash, located at 1335 and 1341 W. Sixth Street in the C-3 (General Commercial) zone.

The following residents addressed the Council regarding the proposed item: Tony Finaldi and Joe Morgan.

The Council had inquiries and Matt Stowe with ARG Devco, applicant, provided clarification.

The Council Took no Action.

16. Conditional Use Permit 2022-0002 to establish a 1,200 square-foot automated carwash tunnel proposed as part of an electric vehicle charging service station in the C-3 (General Commercial) zone, located at 1335 and 1341 West Sixth Street.

The Council Took no Action.

B) Parks & Recreation Commission**17.** Receive and file Parks and Recreation Commission updates from the October 11, 2022 meeting:

- a.) Trails Master Plan Update
- b.) Fall Workshop Update
- c.) Community Services Budget and Park Bond/Quimby Loan Overview

This Parks & Recreation Commission Report was received and filed.

C) Regional Meetings

- 18.** Update from Council Member Jacque Casillas on the Western Riverside Council of Governments (WRCOG) meeting of October 3, 2022.
Council Member Casillas provided an update.
- 19.** Update from Mayor Wes Speake on the Southern California Association of Governments (SCAG) Community, Economic and Human Development (CEHD) Committee Meeting of October 6, 2022.
Mayor Speake provided an update.
- 20.** Update from Mayor Wes Speake on the Riverside County Transportation Commission (RCTC) Meeting of October 12, 2022.
Mayor Speake provided an update.
- 21.** Update from Mayor Wes Speake on the Southern California Association of Governments (SCAG) Resilience & Conservation Subcommittee Meeting of October 17, 2022.
Mayor Speake provided an update.

CITY ATTORNEY'S REPORTS AND COMMENTS

None.

CITY MANAGER'S REPORTS AND COMMENTS

Jacob Ellis, City Manager, announced the Park and Recreation Master Plan survey is available, which will allow for public input on Parks and Recreation programs.

CITY COUNCIL MEMBER REPORTS AND COMMENTS

Council Member Richins provided a brief overview of Halloweekend and discussed the League of California Cities.

Vice Mayor Daddario provided a brief overview of Halloweekend and the Islamic Society of Corona Norco's Open Mosque Day.

Mayor Speake provided a brief overview of the following: Halloweekend, District 5 Town Hall meeting, Combat Cancer Walk, and the Islamic Society of Corona Norco's Open Mosque Day. He announced the Biking for Benjamin event at Santiago High School on October 22, 2022 and the clean-up event on Upper and Lemon Grove on October 22, 2022. Mayor Speake encouraged the public to vote at the upcoming General Election on November 8, 2022.

FUTURE AGENDA ITEMS

1. Infill Fees in Historic Districts (W. Speake) October 26, 2022
2. Branding Research Findings (Staff) October 26, 2022
3. Communications Plan Update (Staff) October 26, 2022
4. Enhanced Community Events Calendar (Staff) November 9, 2022
5. Parks and Recreation Master Plan Update (Staff) November 9, 2022
6. Summer Events (Staff) November 9, 2022
7. Secondhand Smoke as a Nuisance (W. Speake) November 9, 2022
8. Transit Comprehensive Operations Analysis (Staff) November 16, 2022
9. Anti-Camping Ordinance (Staff) November 16, 2022
10. Historic Preservation Code Revisions (W. Speake) November/December
11. City Park Master Plan Kickoff (Staff) December/January
12. Heritage Room Update (Staff) December/January
13. Utilities Operational Audit Update (Staff) December/January
14. Parking Enforcement Update (Staff) January/February
15. RCTC Zero Bus Emissions Update (Staff) January/February
16. Quarterly Sales Tax Update (Staff) January/February
17. Branding Update (Staff) January/February
18. Volunteer Program Update (Staff) February/March
19. CIP Priorities Check-in (Staff) February/March
20. Quiet Zone at Railroad Crossings (Staff) February/March
21. Rent Stabilization Update (T. Richins) TBD
22. Security Camera Master Plan Update (Staff) TBD
23. Banning Temporary Signs in the Public Right of Way (W. Speake) TBD
24. Catalytic Converters Ordinance (J. Steiner) TBD
25. Historic Civic Center Frontage Design Options (Staff) TBD
26. Development of a I-15 Corridor Lobbying Coalition (W. Speake) TBD
27. Options to Expedite Redevelopment of Main Street & Parkridge Ave. Area (J. Casillas) TBD
28. Orange Heights Sidewalk Improvement Waiver (W. Speake) TBD

ADJOURNMENT

The next scheduled meeting of the Council is the Study Session Meeting of October 26, 2022. Mayor Speake adjourned the meeting at 9:34 p.m. in honor of three of his friends who have recently passed.



Staff Report

File #: 22-0846

REQUEST FOR CITY COUNCIL ACTION

DATE: 11/02/2022

TO: Honorable Mayor and City Council Members

FROM: Police Department

SUBJECT:

Acceptance of the State of California Office of Traffic Safety Selective Traffic Enforcement Program Federal Grant Award.

EXECUTIVE SUMMARY:

This staff report asks the City Council to accept the State of California Office of the Traffic Safety Selective Traffic Enforcement Program Federal Grant Award of \$170,000 and appropriate the funds for the purchase of a driving under the influence (DUI) trailer along with associated equipment, supplies, and project overtime in support of the program.

RECOMMENDED ACTION:

That the City Council:

- a. Authorize the acceptance of the State of California Office of the Traffic Safety Selective Traffic Enforcement Program Federal Award Grant number PT23096 of \$170,000 for Local Law Enforcement Agencies.
- b. Appropriate \$170,000 of one-time money from the unappropriated General Fund Balance to be reimbursed from the State of California Office of Traffic Safety and increase the General Fund estimated revenue by the same amount for the program award.
- c. Authorize the City Manager, or his designee, to execute any required grant documents that are in compliance with the City Council's actions hereunder.

BACKGROUND & HISTORY:

The Office of Traffic Safety Selective Traffic Enforcement Program provides grant funding for specific projects that address the priorities of the Selective Traffic Enforcement Program. These priorities include: driving under the influence saturation patrols, sobriety checkpoints, collaborative driving under the influence enforcement, traffic safety education including Know Your Limits, distracted driving enforcement, traffic enforcement, bicycle and pedestrian enforcement, collaborative traffic

enforcement, street racing and sideshow enforcement operations, and motorcycle safety enforcement.

The Police Department has successfully applied for funding from the State of California Office of Traffic Safety for the Selective Traffic Enforcement Program for Local Law Enforcement Agencies.

ANALYSIS:

This grant will support the Office of Traffic Safety’s priority program areas outlined above. In addition, the City of Corona’s Police Department will participate in and report data for various campaigns, such as the Distracted Driving Awareness Month in April 2023 and participate in the statewide Click It or Ticket mobilization period in May 2023.

Last year’s Office of Traffic Safety agreement awarded additional funding for a fully equipped driving under the influence (DUI) trailer. Due to manufacturing delays, the DUI trailer could not be purchased by the end of the grant period, September 30, 2022. Funding for the DUI trailer was transferred to this new grant award. The trailer will serve as a communication and command post during Office of Traffic Safety operations. The trailer will provide a custom and tailored setup to enhance safety and efficiency in operations. In subsequent budget years, the Police Department will address ongoing motor pool costs during the budget process. Based on the motor pool rate of the current DUI trailer, the recurring costs are anticipated to be between \$7,500 - \$8,000.

The grant will also provide DUI checkpoint equipment and supplies and cover authorized training costs. The training funding will allow four officers to attend standardized field sobriety testing (SFST) and Advanced Roadside Impaired Driving Enforcement (ARIDE) classes. One officer is authorized to attend the Drug Recognition Expert (DRE) Training, and one officer will attend the DRE Recertification training.

The grant is a one-time award for General Fund reimbursement of equipment, designated training, and project overtime in support of the program. The grant performance period is from October 1, 2022, to September 30, 2023.

The City Attorney has reviewed and approved, as to form, the proposed Grant Agreement.

FINANCIAL IMPACT:

Approval of the recommended actions will result in an appropriation of \$170,000 from the unappropriated General Fund Balance to be reimbursed from the State of California Office of Traffic Safety and an increase in General Fund estimated revenues by the same amount for the program award. Expenditures will be reimbursed to the General Fund after submitting the quarterly claim amounts in that period. There is no cash match requirement. Any remaining budget from Fiscal Year 2023 will carry forward into Fiscal Year 2024.

<u>Police Department</u>	<u>Grant Award</u>
Estimated Overtime Enforcement	\$117,311
Training	2,750
DUI Trailer	45,000

DUI Equipment and Supplies	<u>4,939</u>
Total	\$170,000

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the common sense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action of direct enforcement is minimal and there is no possibility this will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: MICHELLE ADAMS, MANAGEMENT ANALYST II

REVIEWED BY: ROBERT NEWMAN, CHIEF OF POLICE

Attachments:

1. Exhibit 1 - State of California Office of Traffic Safety Grant Agreement PT23096

1. GRANT TITLE Selective Traffic Enforcement Program (STEP)	
2. NAME OF AGENCY Corona	3. Grant Period From: 10/01/2022 To: 09/30/2023
4. AGENCY UNIT TO ADMINISTER GRANT Corona Police Department	
5. GRANT DESCRIPTION Best practice strategies will be conducted to reduce the number of persons killed and injured in crashes involving alcohol and other primary crash factors. The funded strategies may include impaired driving enforcement, enforcement operations focusing on primary crash factors, distracted driving, night-time seat belt enforcement, special enforcement operations encouraging motorcycle safety, enforcement and public awareness in areas with a high number of bicycle and pedestrian crashes, and educational programs. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.	
6. Federal Funds Allocated Under This Agreement Shall Not Exceed: \$170,000.00	
7. TERMS AND CONDITIONS: The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement: <ul style="list-style-type: none"> • Schedule A – Problem Statement, Goals and Objectives and Method of Procedure • Schedule B – Detailed Budget Estimate and Sub-Budget Estimate (if applicable) • Schedule B-1 – Budget Narrative and Sub-Budget Narrative (if applicable) • Exhibit A – Certifications and Assurances • Exhibit B* – OTS Grant Program Manual • Exhibit C – Grant Electronic Management System (GEMS) Access <p>*Items shown with an asterisk (*), are hereby incorporated by reference and made a part of this agreement as if attached hereto.</p> <p>These documents can be viewed at the OTS home web page under Grants: www.ots.ca.gov.</p> <p>We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions.</p> <p>IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.</p>	
8. Approval Signatures	
A. GRANT DIRECTOR NAME: Bryan Snow TITLE: Sergeant EMAIL: bryan.snow@coronaca.gov PHONE: (951) 739-4885 ADDRESS: 730 Public Safety Way Corona, CA 92878-4002 <hr style="width: 80%; margin-left: 0;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 0;"> (Signature) (Date) </div>	B. AUTHORIZING OFFICIAL ADDRESS: Robert Newman Police Chief robert.newman@coronaca.gov (951) 817-5787 730 Public Safety Way Corona, CA 92878-4002 <hr style="width: 80%; margin-left: 0;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 0;"> (Signature) (Date) </div>
C. FISCAL OFFICIAL ADDRESS: Michelle Adams Management Analyst II michelle.adams@coronaca.gov 951-817-5727 730 Public Safety Way Corona, CA 92878-4002 <hr style="width: 80%; margin-left: 0;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 0;"> (Signature) (Date) </div>	D. AUTHORIZING OFFICIAL OF OFFICE OF TRAFFIC SAFETY ADDRESS: Barbara Rooney Director barbara.rooney@ots.ca.gov (916) 509-3030 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758 <hr style="width: 80%; margin-left: 0;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 0;"> (Signature) (Date) </div>

E. ACCOUNTING OFFICER OF OFFICE OF TRAFFIC SAFETY NAME: Carolyn Vu ADDRESS: 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758	9. SAM INFORMATION SAM #: JCVFXGCJ8BK8 REGISTERED ADDRESS: 400 S Vicentia Ave CITY: Corona ZIP+4: 92882-2187
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10. PROJECTED EXPENDITURES						
FUND	CFDA	ITEM/APPROPRIATION	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
164AL-23	20.608	0521-0890-101	2022	43/22	BA/22	\$123,000.00
402PT-23	20.600	0521-0890-101	2022	43/22	BA/22	\$47,000.00
					AGREEMENT TOTAL	\$170,000.00
					AMOUNT ENCUMBERED BY THIS DOCUMENT	
					\$170,000.00	
<i>I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.</i>					PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT	
					\$ 0.00	
OTS ACCOUNTING OFFICER'S SIGNATURE			DATE SIGNED		TOTAL AMOUNT ENCUMBERED TO DATE	
					\$170,000.00	

1. PROBLEM STATEMENT

The City of Corona's population is 169,454, per the Department of Justice 2021, which is approximately a 11.02% percent increase since the 2010 U.S. Census. Since the year 2000, the population has increased about 35.5 percent, or about 44,000 residents according to census data. The population increase over the last two decades in Corona and surrounding communities has led to a rise in crashes involving vehicles, bicyclists and pedestrians throughout the city. A factor associated with the increase of the population and subsequent crashes, is the City of Corona's central location and ease of access through Interstate 15 and State Route 91. In addition, State Route 71 borders the city to the west. Citizens throughout Corona and from the communities to the east and south commute to and from Orange County, Los Angeles County, San Diego County, and San Bernardino County. This centralized location, combined with affordable housing, has made it very appealing to working class families. The City of Corona has historically ranked as among the worst in the state and nation for commute times, averaging around 37 minutes each way according the United States Census Bureau in 2020. The City of Corona also experiences pass-through traffic that utilizes the main corridor roadways to bypass the SR-91 and I-15, which also contribute to the traffic issues. While COVID related restrictions and lockdowns reduced the overall traffic volume initially, it had an unintended effect of increased speeds and reckless driving as indicated in a significant increase in fatal crashes and reckless driving. Prior to the COVID restrictions, there was substantial congestion attributed to the factors as stated above.

The City of Corona encompasses a total of 39.3 square miles.

In 2014, CALTRANS began a major improvement project to widen the 91 freeway where it passes through Corona. This project has now completed, but traffic issues remain as the regional population increases and subsequent commuter traffic is too much for the freeway to handle. In addition, during the last quarter of 2020, Caltrans began construction on the westbound SR-91 from Green River Road to the 241 toll road. This project will affect westbound morning commuters and commuter routes in the city by diverting traffic that would normally travel on the freeway.

In 2017-2018 the I-15 widening project began in the City of Corona. Construction is currently ongoing but is in the latter stages, with a completion date in 2022. While the major construction is complete, construction continues for several overpasses for the 91 Express Toll Lanes. Due to the construction, there are occasionally closures or work that will potentially divert or influence motorists to use city streets.

Due to the continued construction and increase in commuter traffic, there has been a rise in distracted drivers utilizing social media apps, such as Google Maps and Waze, to cut through the city, and drivers not obeying traffic control devices and signs. Distracted driving is not isolated to Corona, it has become an inherent problem throughout the nation. There has been an increase in traffic crashes involving distracted drivers.

During the last 5-year period ending in 2021, Corona experienced a 1.79% increase in injury traffic crashes, 2160 from 2122 (it should be noted that due to the calendar year 2021 just finishing, there may be crashes not completed or entered into the system yet). From 2017 to 2021, Corona experienced 29 fatal traffic crashes, which is a 26% increase from the previous 5-year period ending in 2016.

Alcohol continues to be a problem with 13 of the 29 fatal crashes the past 5 years being alcohol related. Alcohol and drug related traffic crashes continue to be a significant matter in the City of Corona. There were about 821 crashes between 2017 and 2021 where alcohol and/or drugs were involved, with about 235 causing injury and 14 fatalities. This is a decrease over the previous 5-year period ending in 2016 (862 crashes / 265 injuries / 17 fatalities). While our efforts have had an impact, alcohol/drug related crashes continue to account for over 50% of fatalities.

Pedestrian, bicycle, and motorcycle related crashes continue to be a concern in Corona. Between 2017 and 2021 there were 468 total crash involving pedestrians (219), bicycles (124) and motorcycles (125). During the same time-period, injuries were sustained in 184 pedestrian, 106 bicycle, and 81 motorcycle crashes. There were 8 pedestrian, 2 bicycle and 6 motorcycle fatalities. In the previous 5-year period ending in 2016,

there were only small changes in the number of crashes (decrease by 25) and injuries (increase by 1) and no change in fatalities (16).

The City of Corona has worked to mitigate many traffic concerns and in many cases accomplish and exceed the performance measures. Between 2017 and 2021, the data showed a steady and consistent decrease in DUI related injury crashes and fatalities (14 from 17), although the 1-year data (2020-2021) showed a slight increase in injuries (58 from 50) and the same number of fatalities (3). We feel COVID related restrictions that extended in 2021 reduced the number of vehicles on the roadway but also accounted for an increase in speeding and other acts of dangerous driving (distracted driving). The City of Corona Police Department also participates in several presentations and events for youth and adults that address alcohol and drug related driving including Drive4Life, and other smaller presentations. Due to COVID, we have not participated in the MADD/VIP classes as we have in years past. We plan to participate again when the opportunity arises. Over the last decade budgets have been tightened, with the City of Corona as no exception. This has resulted in a reduction in personnel overall and in the traffic bureau. Over the last decade the Traffic Bureau has lost 3 traffic investigators, 2 motor officers, and several civilian staff. In 2021, the Traffic Bureau gained another motor position. We continue to provide excellent service to the community and as demonstrated, are actively pursuing activities and personnel to accomplish our mission of reducing injuries and fatal crashes.

2. PERFORMANCE MEASURES

A. Goals:

1. Reduce the number of persons killed in traffic crashes.
2. Reduce the number of persons injured in traffic crashes.
3. Reduce the number of pedestrians killed in traffic crashes.
4. Reduce the number of pedestrians injured in traffic crashes.
5. Reduce the number of bicyclists killed in traffic crashes.
6. Reduce the number of bicyclists injured in traffic crashes.
7. Reduce the number of persons killed in alcohol-involved crashes.
8. Reduce the number of persons injured in alcohol-involved crashes.
9. Reduce the number of persons killed in drug-involved crashes.
10. Reduce the number of persons injured in drug-involved crashes.
11. Reduce the number of persons killed in alcohol/drug combo-involved crashes.
12. Reduce the number of persons injured in alcohol/drug combo-involved crashes.
13. Reduce the number of motorcyclists killed in traffic crashes.
14. Reduce the number of motorcyclists injured in traffic crashes.
15. Reduce hit & run fatal crashes.
16. Reduce hit & run injury crashes.
17. Reduce nighttime (2100 - 0259 hours) fatal crashes.
18. Reduce nighttime (2100 - 0259 hours) injury crashes.

B. Objectives:

	Target Number
1. Issue a press release announcing the kick-off of the grant by November 15. The kick-off press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov , and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.	1
2. Participate and report data (as required) in the following campaigns; Quarter 1: National Walk to School Day, National Teen Driver Safety Week, NHTSA Winter Mobilization; Quarter 3: National Distracted Driving Awareness Month, National Motorcycle Safety Month, National Bicycle Safety Month, National Click it or Ticket Mobilization; Quarter 4: NHTSA Summer Mobilization, National Child Passenger Safety Week, and California's Pedestrian Safety Month.	10
3. Develop (by December 31) and/or maintain a "DUI BOLO" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. Updated DUI BOLOs should be distributed to patrol and traffic officers monthly.	12
4. Send law enforcement personnel to the NHTSA Standardized Field Sobriety Testing (SFST) (minimum 16 hours) POST-certified training.	4

5. Send law enforcement personnel to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training.	4
6. Send law enforcement personnel to the Drug Recognition Expert (DRE) training.	1
7. Send law enforcement personnel to the DRE Recertification training.	1
8. Conduct DUI/DL Checkpoints. A minimum of 1 checkpoint should be conducted during the NHTSA Winter Mobilization and 1 during the Summer Mobilization. To enhance the overall deterrent effect and promote high visibility, it is recommended the grantee issue an advance press release and conduct social media activity for each checkpoint. For combination DUI/DL checkpoints, departments should issue press releases that mention DL's will be checked at the DUI/DL checkpoint. Signs for DUI/DL checkpoints should read "DUI/Driver's License Checkpoint Ahead." OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoints that begin prior to 1800 hours. When possible, DUI/DL Checkpoint screeners should be DRE- or ARIDE-trained.	6
9. Conduct DUI Saturation Patrol operation(s).	18
10. Conduct Traffic Enforcement operation(s), including but not limited to, primary crash factor violations.	18
11. Conduct highly publicized Distracted Driving enforcement operation(s) targeting drivers using hand held cell phones and texting.	8
12. Conduct highly publicized Motorcycle Safety enforcement operation(s) in areas or during events with a high number of motorcycle incidents or crashes resulting from unsafe speed, DUI, following too closely, unsafe lane changes, improper turning, and other primary crash factor violations by motorcyclists and other drivers.	6
13. Conduct highly publicized pedestrian and/or bicycle enforcement operation(s) in areas or during events with a high number of pedestrian and/or bicycle crashes resulting from violations made by pedestrians, bicyclists, and drivers.	8
14. Conduct Traffic Safety educational presentation(s) with an effort to reach community members. Note: Presentation(s) may include topics such as distracted driving, DUI, speed, bicycle and pedestrian safety, seat belts and child passenger safety.	4
15. Conduct Know Your Limit campaigns with an effort to reach members of the community.	5
16. Participate in highly visible collaborative DUI Enforcement operations.	4
17. Participate in highly visible collaborative Traffic Enforcement operations.	3
18. Conduct specialized enforcement operations focusing specifically on street racing and sideshow activities.	4
3. METHOD OF PROCEDURE	
A. Phase 1 – Program Preparation (1st Quarter of Grant Year)	
<ul style="list-style-type: none"> • The department will develop operational plans to implement the “best practice” strategies outlined in the objectives section. • All training needed to implement the program should be conducted this quarter. • All grant related purchases needed to implement the program should be made this quarter. • In order to develop/maintain the “DUI BOLOs,” research will be conducted to identify the “worst of the worst” repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The Hot Sheets may include the driver’s name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. DUI BOLOs should be updated and distributed to traffic and patrol officers at least monthly. • Implementation of the STEP grant activities will be accomplished by deploying personnel at high crash locations. • Media Requirements Issue a press release approved by the OTS PIO announcing the kick-off of the grant by November 15, but no sooner than October 1. The kick-off release must be approved by the OTS PIO and only distributed after the grant is fully signed and executed. If you are unable to meet the November 15 deadline to issue a kick-off press release, communicate reasons to your OTS coordinator and OTS PIO. 	

B. Phase 2 – Program Operations (Throughout Grant Year)

- The department will work to create media opportunities throughout the grant period to call attention to the innovative program strategies and outcomes.

Media Requirements

The following requirements are for all grant-related activities:

- Send all media advisories, alerts, videos, graphics, artwork, posters, radio/PSA/video scripts, storyboards, digital and/or print educational materials for grant-related activities to the OTS PIO at pio@ots.ca.gov for approval and copy your OTS coordinator. Optimum lead time would be 7 days before the scheduled release but at least 3 business days prior to the scheduled release date for review and approval is appreciated.
- The OTS PIO is responsible for the approval of the design and content of materials. The agency understands OTS PIO approval is not authorizing approval of budget expenditure or cost. Any cost approvals must come from the Coordinator.
- Pre-approval is not required when using any OTS-supplied template for media advisories, press releases, social media graphics, videos or posts, or any other OTS-supplied educational material. However, copy the OTS PIO at pio@ots.ca.gov and your OTS coordinator when any material is distributed to the media and public, such as a press release, educational material, or link to social media post. The OTS-supplied kick-off press release templates and any kickoff press releases are an exception to this policy and require prior approval before distribution to the media and public.
- If an OTS-supplied template, educational material, social media graphic, post or video is substantially changed, the changes shall be sent to the OTS PIO at pio@ots.ca.gov for approval and copy to your OTS Coordinator. Optimum lead time would be 7 days prior to the scheduled release date, but at least 3 business days prior to the scheduled release date for review and approval is appreciated.
- Press releases, social media posts and alerts on platforms such as NextDoor and Nixle reporting immediate and time-sensitive grant activities (e.g. enforcement operations, day of event highlights or announcements, event invites) are exempt from the OTS PIO approval process. The OTS PIO and your Coordinator should still be notified when the grant-related activity is happening (e.g. car seat checks, bicycle rodeos, community presentations, DUI checkpoints, etc.).
- Enforcement activities such as warrant and probation sweeps, court stings, etc. that are embargoed or could impact operations by publicizing in advance are exempt from the PIO approval process. However, announcements and results of activities should still be copied to the OTS PIO at pio@ots.ca.gov and your Coordinator with embargoed date and time or with "INTERNAL ONLY: DO NOT RELEASE" message in subject line of email.
- Any earned or paid media campaigns for TV, radio, digital or social media that are part of a specific grant objective, using OTS grant funds, or designed and developed using contractual services by a subgrantee, requires prior approval. Please send to the OTS PIO at pio@ots.ca.gov for approval and copy your grant coordinator at least 3 business days prior to the scheduled release date.
- Social media posts highlighting state or national traffic safety campaigns (Distracted Driving Month, Motorcycle Safety Awareness Month, etc.), enforcement operations (DUI checkpoints, etc.), or any other grant-related activity such as Bicycle rodeos, presentations, or events, are highly encouraged but do not require prior approval.
- Submit a draft or rough-cut of all digital, printed, recorded or video material (brochures, posters, scripts, artwork, trailer graphics, digital graphics, social posts connected to an earned or paid media campaign grant objective) to the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator for approval prior to the production or duplication.
- Use the following standard language in all press, media, and printed materials, space permitting: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
- Space permitting, include the OTS logo on all grant-funded print materials, graphics and paid or earned social media campaign grant objective; consult your OTS Coordinator for specifics, format-appropriate logos, or if space does not permit the use of the OTS logo.

- Email the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator at least 21 days in advance, or when first confirmed, a short description of any significant grant-related traffic safety event or program, particularly events that are highly publicized beforehand with anticipated media coverage so OTS has sufficient notice to arrange for attendance and/or participation in the event. If unable to attend, email the OTS PIO and coordinator brief highlights and/or results, including any media coverage (broadcast, digital, print) of event within 7 days following significant grant-related event or program. Media and program highlights are to be reflected in QPRs.
- Any press releases, work plans, scripts, storyboards, artwork, graphics, videos or any educational or informational materials that received PIO approval in a prior grant year needs to be resubmitted for approval in the current grant year.
- Contact the OTS PIO or your OTS Coordinator for consultation when changes from any of the above requirements might be warranted.

C. Phase 3 – Data Collection & Reporting (Throughout Grant Year)

1. Prepare and submit invoice claims (due January 30, April 30, July 30, and October 30)
2. Prepare and submit Quarterly Performance Reports (QPR) (due January 30, April 30, July 30, and October 30)
 - Collect and report quarterly, appropriate data that supports the progress of goals and objectives.
 - Provide a brief list of activity conducted, procurement of grant-funded items, and significant media activities. Include status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
 - Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
 - Collect, analyze and report statistical data relating to the grant goals and objectives.

4. METHOD OF EVALUATION

Using the data compiled during the grant, the Grant Director will complete the “Final Evaluation” section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant’s accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

5. ADMINISTRATIVE SUPPORT

This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.

FUND NUMBER	CATALOG NUMBER (CFDA)	FUND DESCRIPTION	TOTAL AMOUNT		
164AL-23	20.608	Minimum Penalties for Repeat Offenders for Driving While Intoxicated	\$123,000.00		
402PT-23	20.600	State and Community Highway Safety	\$47,000.00		
COST CATEGORY		FUND NUMBER	UNIT COST OR RATE	UNITS	TOTAL COST TO GRANT
A. PERSONNEL COSTS					
Straight Time					
					\$0.00
Overtime					
DUI/DL Checkpoints	164AL-23	\$7,613.70	6	\$45,682.00	
DUI Saturation Patrols	164AL-23	\$1,058.04	18	\$19,045.00	
Know Your Limit	164AL-23	\$881.70	5	\$4,409.00	
Collaborative DUI Enforcement	164AL-23	\$440.85	4	\$1,763.00	
Benefits- 164OT @ 3.05%	164AL-23	\$70,889.00	1	\$2,162.00	
Traffic Enforcement	402PT-23	\$881.70	18	\$15,871.00	
Distracted Driving	402PT-23	\$881.70	8	\$7,054.00	
Motorcycle Safety	402PT-23	\$881.70	6	\$5,290.00	
Pedestrian and Bicycle Enforcement	402PT-23	\$881.70	8	\$7,054.00	
Collaborative Traffic Enforcement	402PT-23	\$440.85	3	\$1,323.00	
Street Racing and Sideshow Enforcement Operations	402PT-23	\$881.70	4	\$3,527.00	
Traffic Safety Education	402PT-23	\$705.36	4	\$2,821.00	
Benefits- 402OT @3.05%	402PT-23	\$42,938.79	1	\$1,310.00	
Category Sub-Total				\$117,311.00	
B. TRAVEL EXPENSES					
In State Travel	402PT-23	\$2,750.00	1	\$2,750.00	
					\$0.00
Category Sub-Total				\$2,750.00	
C. CONTRACTUAL SERVICES					
					\$0.00
Category Sub-Total				\$0.00	
D. EQUIPMENT					
DUI Trailer	164AL-23	\$45,000.00	1	\$45,000.00	
Category Sub-Total				\$45,000.00	
E. OTHER DIRECT COSTS					
DUI Checkpoint Supplies	164AL-23	\$4,939.00	1	\$4,939.00	
Category Sub-Total				\$4,939.00	
F. INDIRECT COSTS					
					\$0.00
Category Sub-Total				\$0.00	
GRANT TOTAL				\$170,000.00	

BUDGET NARRATIVE

PERSONNEL COSTS

DUI/DL Checkpoints - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

DUI Saturation Patrols - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Know Your Limit - Overtime for grant funded traffic safety presentations or campaigns conducted by appropriate department personnel.

Collaborative DUI Enforcement - Overtime for grant funded Collaborative DUI Enforcement operations conducted by appropriate department personnel

Benefits- 1640T @ 3.05% - Benefits
 3% for Medicare
 .05% for State Unemployment.

Traffic Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Distracted Driving - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Motorcycle Safety - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Pedestrian and Bicycle Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Collaborative Traffic Enforcement - Overtime for grant funded Collaborative Traffic Enforcement operations conducted by appropriate department personnel

Street Racing and Sideshow Enforcement Operations - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Traffic Safety Education - Overtime for grant funded traffic safety presentations or campaigns conducted by appropriate department personnel.

Benefits- 4020T @3.05% - Benefits
 3% for Medicare
 .05% for State Unemployment.

TRAVEL EXPENSES

In State Travel - Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. All conferences, seminars or training not specifically identified in the Budget Narrative must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.

CONTRACTUAL SERVICES

-

EQUIPMENT

DUI Trailer-Fully equipped trailer to transport DUI checkpoint supplies and to serve as a communication and command post during OTS operations. Costs may include the trailer, sales tax, delivery, installation costs, and other modifications and accessories or other items necessary to make the trailer usable for grant purposes, such as a generator, lighting, paint and graphics. The trailer cannot include any furniture or fixtures not affixed to the trailer.

OTHER DIRECT COSTS

DUI Checkpoint Supplies - On-scene supplies needed to conduct sobriety checkpoints. Costs may include 28" traffic cones, MUTCD compliant traffic signs, MUTCD compliant high visibility vests (maximum of 10), traffic counters (maximum of 2), generator, gas for generators, lighting, reflective banners, electronic flares, PAS Device/Calibration Supplies, heater, propane for heaters, fan, anti-fatigue mats, and canopies. Additional items may be purchased if approved by OTS. The cost of food and beverages will not be reimbursed. Each item must have a unit cost of less than \$5,000 (including tax and shipping).

INDIRECT COSTS

-

STATEMENTS/DISCLAIMERS

There will be no program income generated from this grant.

Nothing in this "agreement" shall be interpreted as a requirement, formal or informal, that a particular law enforcement officer issue a specified or predetermined number of citations in pursuance of the goals and objectives here under.

The OTS grant funded activities must be separate from the CHP Cannabis Tax Fund Grant Program activities and maintained under separate accounting/tracking/other codes (example: the same DUI checkpoint may not be funded by both the CHP and the OTS).

Benefits for personnel costs can only be applied to straight time or overtime hours charged to the grant.

CERTIFICATIONS AND ASSURANCES FOR HIGHWAY SAFETY GRANTS
(23 U.S.C. Chapter 4; Sec. 1906, Pub. L. 109-59, As Amended By Sec. 4011, Pub. L. 114-94)

The officials named on the grant agreement, certify by way of signature on the grant agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies, and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but are not limited to, the following:

GENERAL REQUIREMENTS

- 23 U.S.C. Chapter 4 – Highway Safety Act of 1966, as amended
- Sec. 1906, Pub. L. 109-59, as amended by Sec. 4011, Pub. L. 114-94
- 23 CFR part 1300 – Uniform Procedures for State Highway Safety Grant Programs
- 2 CFR part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 CFR part 1201 – Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

NONDISCRIMINATION

(applies to all subrecipients as well as States)

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 *et seq.*), and **Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

The Subgrantee-

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non- Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:
 - "During the performance of this contract/funding agreement, the contractor/funding recipient agrees—
 - a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
 - b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
 - c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
 - d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
 - e. To insert this clause, including paragraphs (a) through (e), in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)

The Subgrantee will provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about:
 - 1. The dangers of drug abuse in the workplace;
 - 2. The grantee's policy of maintaining a drug-free workplace;
 - 3. Any available drug counseling, rehabilitation, and employee assistance programs;
 - 4. The penalties that may be imposed upon employees for drug violations occurring in the workplace;
 - 5. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- c. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –
 - 1. Abide by the terms of the statement;
 - 2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- d. Notifying the agency within ten days after receiving notice under subparagraph (c)(2) from an

- employee or otherwise receiving actual notice of such conviction;
- e. Taking one of the following actions, within 30 days of receiving notice under subparagraph (c)(2), with respect to any employee who is so convicted –
 1. Taking appropriate personnel action against such an employee, up to and including termination;
 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - f. Making a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

POLITICAL ACTIVITY (HATCH ACT)

(applies to all subrecipients as well as States)

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(applies to all subrecipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The signed certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(applies to all subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(applies to all subrecipients as well as States)

Instructions for Primary Tier Participant Certification (States)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Tier Covered Transactions

(1) The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment

rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

(applies to all subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

(applies to all subrecipients as well as States)

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

POLICY ON SEAT BELT USE

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information and resources on traffic safety programs and policies for employers, please contact the Network of Employers for Traffic Safety (NETS), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. You can download information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives at www.trafficsafety.org. The NHTSA website (www.nhtsa.gov) also provides information on statistics, campaigns, and program evaluations and references.

POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or rented vehicles, Government-owned, leased or rented vehicles, or privately-owned vehicles when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

INSTRUCTIONS FOR ADDING OR UPDATING GEMS USERS

1. Each agency is allowed a total of **FIVE (5) GEMS Users**.
2. GEMS Users listed on this form will be authorized to login to GEMS to complete and submit Quarterly Performance Reports (QPRs) and reimbursement claims.
3. Complete the form if adding, removing or editing a GEMS user(s).
4. The Grant Director must sign this form and return it with the Grant Agreement.

GRANT DETAILS	
Grant Number:	PT23096
Agency Name:	Corona Police Department
Grant Title:	Selective Traffic Enforcement Program (STEP)
Agreement Total:	\$170,000.00
Authorizing Official:	Robert Newman
Fiscal Official:	Michelle Adams
Grant Director:	Bryan Snow

CURRENT GEMS USER(S)

1. Michelle Adams

Title: Management Analyst II
Phone: 951-817-5727
Email: michelle.adams@coronaca.gov

Media Contact: No

2. Lidia Duarte

Title: Account/Grant Specialist
Phone: (951) 736-2337
Email: lidia.duarte@coronaca.gov

Media Contact: No

3. Bryan Snow

Title: Sergeant
Phone: (951) 739-4885
Email: bryan.snow@coronaca.gov

Media Contact: Yes

Complete the below information if adding, removing or editing a GEMS user(s)

GEMS User 1		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Add/Change <input type="checkbox"/>	Remove Access <input type="checkbox"/>		
Name		Job Title	
Email address		Phone number	
GEMS User 2		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Add/Change <input type="checkbox"/>	Remove Access <input type="checkbox"/>		
Name		Job Title	
Email address		Phone number	
GEMS User 3		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Add/Change <input type="checkbox"/>	Remove Access <input type="checkbox"/>		
Name		Job Title	
Email address		Phone number	
GEMS User 4		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Add/Change <input type="checkbox"/>	Remove Access <input type="checkbox"/>		
Name		Job Title	
Email address		Phone number	
GEMS User 5		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Add/Change <input type="checkbox"/>	Remove Access <input type="checkbox"/>		
Name		Job Title	
Email address		Phone number	
Form completed by:		Date:	
As a signatory I hereby authorize the listed individual(s) to represent and have GEMS user access.			
Signature		Name	
		Grant Director	
Date		Title	



Staff Report

File #: 22-0847

REQUEST FOR CITY COUNCIL ACTION

DATE: 11/02/2022

TO: Honorable Mayor and City Council Members

FROM: Community Services Department

SUBJECT:

Professional Service Agreement with RSG Inc. for technical support and analysis related to Rent Stabilization for Mobile Home Residents.

EXECUTIVE SUMMARY:

This staff report asks Council to approve a professional services agreement with RSG Inc. for research related to a Rent Stabilization program for Mobile Home Parks. RSG Inc., a consultant with specialized experience in rent stabilization, will assist staff in obtaining, documenting, and analyzing market data to pursue a study of legal findings required to enact a mobile home rent stabilization ordinance. They will also, conduct public outreach meetings with the Mobile Home Park Owners, mobile home park residents, petitioning residents, and stakeholders.

RECOMMENDED ACTION:

That the City Council:

- a. Award a professional service agreement to RSG Inc. in the amount of \$98,016 to provide professional services to pursue a study of legal findings required to enact a mobile home rent stabilization ordinance, and;
- b. Authorize the City Manager, or his designee, to approve an increase up to 20% of the contract value for a total contract not to exceed \$117,620.
- c. Approve an appropriation not to exceed \$117,620 from the General Fund 110 to the Community Services' operating budget for the agreement with RSG Inc., and;
- d. Find that competitive bidding has been satisfied and pursuant to Corona Municipal Code

3.08.140 (B) No Competitive Market and authorize the City Manager, or his designee, to enter a professional service contract with RSG Inc. to complete the scope of services highlighted herein.

BACKGROUND & HISTORY:

Several years ago, a few local mobile home parks were sold to new owners who implemented space rent increases shortly after the purchase. For many of Corona’s mobile home residents, the rent increase created financial hardships. At the request of a group of mobile home residents, the City Council tasked staff with researching the feasibility of mobile home rent control to mitigate the financial hardship of the mobile home residents. On April 26, 2017, a City Council Study Session was held to discuss options for potential mobile home rent control regulations. The City Council opted against moving forward with local rent control regulations at that time. Nevertheless, a couple of Council Members mediated an agreement between residents and owners of the Corona La Linda Mobile Home Park to stabilize rents for all existing residents who agreed to sign a long-term lease.

Earlier this year, resident of Corona La Linda resumed their petition for rent stabilization. They met with Council Members and with staff in early June. In response, staff was directed to prepare a staff report for further discussion at the June 15, 2022 Council meeting. In furtherance of the Council’s direction, a request for proposal was prepared to commission the services of a consulting firm specializing in rent stabilization analysis, planning, and implementation.

ANALYSIS:

Mobile home parks are regulated by the Mobile Home Residency Law (MRL). As such, local regulations are valid only if they do not conflict with the MRL. California courts have upheld a local agency’s authority to regulate mobile home rents. However, a public entity must demonstrate a legitimate government interest when enacting mobile home rent stabilization regulations.

To determine and document whether the City of Corona has a legitimate government interest, an analysis will be conducted to obtain specific market data to understand the impacts of mobile home rental costs within the community. On September 28, 2022, RSG Inc. was engaged and invited to provide a proposal to complete a scope of work for the Rent Stabilization Mobile Home Park Analysis and an Alternate Bid scope of work for the Mobile Home Rent Stabilization Implementation Plan.

The scope of work for the Base Bid includes the following components and will be conducted throughout all mobile home parks located within the City limits:

1. Analyze mobile home resident demographics (i.e., household size, household income, ages of household, etc.) - this information may be obtained through a combination of methods such as direct contact and reliable government databases.
2. Review local Housing Element to determine if mobile homes constitute an essential source of affordable housing.
3. Assess low-income households to determine if a rent burden exists as defined by the US Department of Housing and Urban Development.
4. Examine past and current space rent rates and pass-through fees included in space rent (i.e., utilities, property tax, capital works fair-share, etc.).

5. Assess rent increases and the escalator used to determine if increases are reasonable or inconsistent with standard practices.
6. Evaluate the feasibility of relocating mobile homes.
7. Assess the number of spaces that may potentially be exempted under the Mobile Home Residency Law.
8. Outreach efforts with park owners and resident associations, and individuals.
9. Host a minimum of four (4) meetings.

If the findings conclude a legitimate government interest exists, staff will seek Council direction on whether to move forward with a rent stabilization ordinance. The Alternate Bid was obtained by staff to provide an understanding of the processes and activities involved in creating the program, the additional time involved, and the costs associated with the implementation phase of this activity. The Scope of Work for the Alternate Bid - Mobile Home Rent Stabilization Implementation Plan - includes the following components:

1. Assess the infrastructure necessary to implement a mobile home rent stabilization program, including staffing needs, start-up costs, and projected annual costs.
2. Provide recommendations for the City's initial and long-term program implementation based on known best practices.
3. Provide advisory services throughout the creation of the ordinance and program guidelines. Assist staff with fee studies and all financial impacts of the program. Assist staff with content creation - i.e., forms, applications, letters, fliers/handouts.
4. Provide staffing support with all startup tasks and program launch. Including but not limited to CPI rent calculations, notices, Fair Return petition review, Capital Improvement Pass-Through applications, Inquires and Staff Training.
5. Provide As-Needed Services.

Base Bid Proposal Summary

Members of the public are invited to review a full copy of the proposal attached to this staff report as Exhibit 1. The proposal provides information on RSG's background, firm qualifications, schedule of fees - Base Bid and Alternate Bid, understanding, approach, sources and methods, key personnel (and their qualifications), and relevant sample projects.

The Base Bid shown below represents the scope of work and analysis needed to understand relevant facts of all ten (10) of Corona's mobile home parks and its residents to determine if a legitimate government interest exists in establishing a rent stabilization section within the municipal code and resultant program. As previously mentioned, the Alternate Bid, found on page 9 of the Proposal, was solicited for informational purposes at this time. Alternative Bid items relate to the planning and implementation phase and provide insight into costs and timing associated should the Council opt to proceed with a rent stabilization program.

BID SCHEDULE

BASE BID (Rent Stabilization Mobile Home Analysis)

	Description of Work	Unit Price
1.	Analyze mobile home resident demographics (i.e., household size, household income, ages of household, etc.) – this information may be obtained through a combination of methods such as direct contact and through reliable government databases.	\$ 24,066
2.	Review local Housing Element to determine if mobile homes constitute an important source of affordable housing.	\$ 5,735
3.	Assess low-income households to determine if a rent burden exists as defined by the US Department of Housing and Urban Development.	\$ 4,775
4.	Examine past and current space rent rates and pass-through fees included in space rent (i.e., utilities, property tax, capital works fair-share, etc.).	\$ 9,575
5.	Assess rent increases and the escalator used to determine if increases are reasonable or inconsistent with standard practices.	\$ 5,600
6.	Assess the number of spaces that may potentially be exempted under the Mobile Home Residency Law.	\$ 4,800
7.	Evaluate the feasibility of relocating mobile homes.	\$ 5,800
8.	Outreach efforts with park owner and resident associations and individuals.	\$ 12,530
9.	Host a minimum of four (4) meetings.	\$ 25,135
TOTAL COST		\$ 98,016

Schedule and Timing

The Base Bid Analysis is estimated to take one (1) year from the award date. Should the City proceed with codifying and creating a program, the Alternate Bid Planning and Implementation activities are estimated to take an additional one (1) year, for a total of two (2) years.

Basis for Determination of Competitive Bidding

Staff has found it difficult to find firms specializing in rent stabilization for mobile home parks. Several firms in the region, such as RSG Inc., have experience in housing and economic development services. However, with the exception of RSG Inc., those firms do not provide this type of specialized rent stabilization service. Therefore, due to its specific expertise and to avoid any further delay on this matter, staff recommends that the Council find that competitive bidding has been satisfied under

CMC 3.08.140(B) No Competitive Market and authorize the City Manager, or his designee, to enter a professional service contract with RSG Inc. to complete the scope of services highlighted herein.

FINANCIAL IMPACT:

In accordance with the Proposal submitted by RSG Inc., the professional service agreement is \$98,016. Staff requests a total appropriation from General Fund 110 for \$117,620. There is sufficient fund balance available for the recommended action. The additional funds are 20% above the base bid for unanticipated incidental activities. Therefore, staff also request the City Council authorize the City Manager to increase the contract to 20% above the base bid, only if needed.

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the common sense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the action is not subject to CEQA. This action considers pursuing studies and analysis related to rent stabilization, and there is no possibility that approval of the report will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: CYNTHIA LARA, COMMUNITY ASSISTANCE MANAGER

REVIEWED BY: ANNE K. TURNER, COMMUNITY SERVICES DIRECTOR



Staff Report

File #: 22-0783

**REQUEST FOR CITY COUNCIL AND
CORONA UTILITY AUTHORITY ACTION**

DATE: 10/05/2022

TO: Honorable Mayor and City Council Members
Honorable President and Board Members

FROM: Utilities Department

SUBJECT:
Change orders for Potable Water and Sewer Treatment Chemicals for Fiscal Year 2023.

EXECUTIVE SUMMARY:

This staff report asks Council to approve increases in purchase orders for Potable Water and Sewer Treatment Chemicals for Fiscal Year 2023, due to a significant jump in chemical prices. These specific chemicals are critical to the treatment process and ensure City treatment plants are operational and continue to comply with local, state, and federal laws and regulations.

RECOMMENDED ACTION:

That the:

- a. City Council approve increases to the Purchase Orders for Fiscal Year 2023 as outlined in Table 1 below, under the Analysis section.
- b. City Council authorize a total appropriation of \$2,037,011 from the following sources: \$487,905 from the Water Utility Fund 570 and \$1,549,106 from the Sewer Utility Fund 572 to the Utilities Department operating budget.
- c. City Council authorize the City Manager, or his designee, to negotiate and execute non-substantive extensions, change orders, and amendments up to 10 percent of the revised purchase order amounts for each vendor, and to issue annual purchase orders subject to the revised purchase order amounts to each vendor for each of the three one-year renewal periods.
- d. Corona Utility Authority review, ratify, and to the extent necessary, direct that the City Council

take the above actions.

BACKGROUND & HISTORY:

The Utilities Department operates 4 water treatment facilities and 3 sewer treatment facilities serving the City of Corona. The Utilities Department uses a variety of chemicals at these facilities to treat potable water and sewage to ensure compliance with state and federal laws and regulations.

On June 8, 2021, the Purchasing Division issued Notice Inviting Bids (NIB) 21-082CA for Potable Water and Water Reclamation Treatment Chemicals. The lowest bidder for each of the chemicals on the NIB was issued Purchase Orders for Fiscal Year (FY) 2022 based on the awarded amounts approved by City Council on July 7, 2021. In the Addenda to the bid documents, included as Exhibit 1, page 7 (of 16) of Addendum No. 3 allows for Option year pricing to be mutually negotiated by the Parties prior for each agreement period.

ANALYSIS:

The changes in pricing affecting the annual purchase orders for potable water and water reclamation treatment chemicals exceed the CPI-U for Riverside County. The chemical industry has experienced a great deal of turmoil and cost increases over the year. When staff reached out to discuss new pricing, we were provided catalogs for Chlorine, Caustic, and Diesel, all showing significant increases. Without the increases proposed, staff does not expect to have a guaranteed purchase agreement for the needed chemicals.

There were, and still are, a lot of unknowns in the economic climate surrounding chemical manufacturing and delivery, and staff expects pricing adjustments in the future until things settle down. The impacts of the COVID-19 pandemic remain prevalent, manifesting through staffing issues and supply chain challenges. Other challenges include increased wages, diesel fuel, and raw material prices. Many agencies in the State are experiencing increases in costs. A post from a member of the California Association of Public Procurement Officials (CAPPO) dated October 13, 2022, indicated that Sodium Hypochlorite is 147 percent higher, Soda Ash 25 percent higher, and Fluoride 74 percent higher.

Staff surveyed the rates of chemicals from other local water and sewer utilities. It was determined that the City's chemical rates are competitive and reasonable based on current industry trends. Additionally, due to national chemical shortages, chemical manufacturers are prioritizing their service to existing customers. In some instances, new customers are not guaranteed to receive their desired chemical. If a new customer receives their desired chemical, it may be at a higher rate compared to the rates presented here. As a result, going out to bid again for these services could result in significantly higher cost increases or potentially a scenario where the City does not receive any response on the product solicitation. Based on the information provided, Staff believes it is in the City's best interest to retain the services of the existing chemical vendors to ensure uninterrupted service. Staff will monitor the industry trends and local agencies and, when feasible, will take treatment chemicals out to bid.

As a result of the price increases for the chemicals used in the treatment processes, Staff requests

the following increases for the FY 2023 Purchase Orders (POs):

Table 1: Change Orders for Water and Sewer Chemical POs for FY23

Chemical	Vendor	FY22 Price	FY23 Price	FY 2023 Purchase Order	F23 Change Order Amount	FY 2023 Adjusted Purchase Order Amount
Sodium Hypochlorite 12.5%	Olin Chlor	\$0.90/gal	\$1.85/gal	\$1,750,000	\$956,000	\$2,706,000
Ammonium Hydroxide 19%	Airgas Specialty	\$0.77/gal	\$1.80/gal	\$46,200	\$32,800	\$79,000
Cationic Polymer (GBT)	Aqua Ben Corp	\$1.30/gal	\$2.11/gal	\$647,020	\$708,980	\$1,356,000
Cationic Polymer (Centrifuge)		\$1.36/gal	\$2.18/gal			
Anionic Polymer		\$1.04/gal	\$1.56/gal			
Sulfuric Acid 93%	Northstar Chemical	\$2.59/gal	\$2.97/gal	\$181,500	\$86,500	\$268,000
Cationic Polymer (Water)	Polydyne, Inc.	\$0.63/lb	\$1.01/lb	\$125,000	\$62,000	\$187,000
Antiscalant	King Lee Tech	\$6.51/gal	\$9.25/gal	\$150,000	\$12,000	\$162,000
Ferric Chloride (15-40%)	Cal. Water Tech	\$1.61/gal	\$2.25/gal	\$100,000	\$12,000	\$112,000

FINANCIAL IMPACT:

Approval of the recommended actions will result in an appropriation of \$487,905 from the Water Utility Fund 570 and \$1,549,106 from the Sewer Utility Fund 572 to the Utilities Department operating budget. There is sufficient working capital for the recommended actions.

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action involves the purchase of required chemicals for water and sewer treatment, and there is no possibility that the recommended actions will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: KRISTIAN ALFELOR, OPERATIONS MANAGER

REVIEWED BY: TOM MOODY, DIRECTOR OF UTILITIES

Attachment:

1. Exhibit 1 - NIB 21-082CA Addenda



**CITY OF CORONA
DEPARTMENT OF WATER & POWER**

June 17, 2021

SUBJECT: Notice Inviting Bids No. 21-082CA

**Addendum No. 1
Potable Water & Wastewater Treatment Chemicals**

This Addendum No. 1 to the subject Notice Inviting Bids provides answers to questions received. Please note the bid due date and time have not changed.

All provisions of this Addendum No. 1 are hereby incorporated by reference into the subject NIB. Bidders shall account for all provisions pursuant to this Addendum No. 1 in submitting their bids. Each bidder shall acknowledge receipt of this Addendum in their Bid in the spaces provided therein.

1. Questions & Answers:

1.1 Question: “Who is the current anionic polymer vendor at Temescal Desalter Plant? What is the product name and current price? What application is the anionic polymer being used for at Temescal Desalter Plant?”

Response: Polymer is not used at the Temescal Desalter.

1.2 Question: “Who is your current cationic and anionic supplier for Water Reclamation and Water Treatment Facilities?”

Response: Water Reclamation:
Anionic supplier – Solenis. Cationic supplier – Aqua Ben and Solenis

Potable Water Treatment:
Cationic- Polydyne
Anionic- Aqua Ben

1.3 Question: Please provide the product names for the cationic and anionic polymers.

Response: Water Reclamation:
Belt Press / Centrifuge Cationic Polymer (Aqua Ben 750 L)
GBT Cationic Polymer (Praestol K 275 FLX)

Primary Clarifier Anionic Polymer (Praestol A 3040 LTR)

Potable Water Treatment:

Pretreatment- C308P

Gravity thickener- Hydrofloc 534P

1.4 Question: “What are the dosages of cationic and anionic polymer?”

Response: Water Reclamation:

Anionic – 0.5 gallons per hour

GBT Cationic – ~1 gallons per hour

Centrifuge Cationic - ~5 gallons per hour

Potable Water Treatment:

Cationic- 0.75 mg/l

Anionic - .50 mg/l

1.5 Question: “In the Bid Evaluation section for Water Reclamation and Water Treatment Facilities, please provide what the minimum desired results are for cationic and anionic polymers.”

Response: Water Reclamation:

Anionic polymer – increased non-soluble BOD removal and non-soluble TSS removal from primary clarifiers to meet permit requirements.

Cationic polymer – to produce thickened sludge and increase solids capacity in digesters; to produce dewatered centrifuge cake of 18% TS or greater.

Potable Water Treatment:

0.05 NTU in post filter effluent

1.6 Question: “In the Bid/Price form section, will the dose rate come from the vendor jar test results?”

Response: They will be used as a guide for both water reclamation and potable water treatment. Flow rates may change based upon demand changes, and accordingly, the dose rates will also need to change from time to time to accommodate for process/flow changes.

1.7 Question: “Since the vendor is required to submit one (1) liter bid product samples, will the City conduct its own jar test to determine the dose rate that meet the minimum desired results?”

- Response: Bidders will conduct the jar testing.
- 1.8 Question: “What type of applications are being used at the Temescal Desalter?”
- Response: Pre- sulfuric acid and threshold inhibitor
Post- caustic soda, sodium hypochlorite, ammonium hydroxide and polyphosphate
- 1.9 Question: “Please provide the product names and current prices for the scale and corrosion inhibitors.”
- Response: Sulfuric Acid and Kinglee pretreat 0100 plus
- 1.10 Question: “Please provide the product names and current prices for the scale and corrosion inhibitors.”
- Response: Sulfuric Acid
Threshold Inhibitor
- 1.11 Question: “I just wanted to confirm the bid will be open to the public amid COVID-19 restriction. If not, how soon can we get the bid results after the bid opening?”
- Response: The bid will be open to the public amid COVID-19 restriction. Bidders will be notified by email with the bid results for each chemical. There will not be an official public bid opening as bids are to be submitted electronically through PlanetBids.
- 1.12 Question: “Who is the supplier and the current pricing for the cationic and anionic polymers? Can you provide the bid tabulation from the last bid?”
- Response: Water Reclamation:
Belt Press / Centrifuge Cationic Polymer (750 L) – Aqua Ben
\$63,500 per 5000-gallon bulk load.
GBT Cationic Polymer (Praestol K 275 FLX) – Solenis / \$58,800
per 5,000-gallon bulk load, \$3200 per 275-gallon tote.
Primary Clarifier Anionic Polymer (Praestol A 3040 LTR) – Solenis /
\$59,000 per 5000-gallon bulk load.

Potable Water Treatment:

Cationic polymer - Polydyne- \$0.76/lb

Anionic polymer - Aqua Ben- \$1.47/lb

1.13 Question: “Are one year option year renewals based on mutual agreement with Supplier and City?”

Response: Yes

1.14 Question: “Who are your suppliers and price for the following chemicals: Sodium Hypochlorite, Caustic Soda, Polymer, Aluminums Sulfate, Ammonium Hydroxide, Ferric and Polymer?”

Response: Sodium Hypochlorite – Olin / \$4000 per 5000-gallon bulk load.
Caustic Soda – n/a
Aluminum Sulfate – Aqua Ben / \$2715 per 275-gallon tote.
Ammonium Hydroxide – N/A
Ferric Chloride – California Water Technologies / \$5300 per 5000-gallon bulk load.
Belt Press / Centrifuge Cationic Polymer (750 L) – Aqua Ben \$63,500 per 5000-gallon bulk load.
GBT Cationic Polymer (Praestol K 275 FLX) – Solenis / \$58,800 per 5,000-gallon bulk load, \$3200 per 275-gallon tote.
Primary Clarifier Anionic Polymer (Praestol A 3040 L) – Solenis / \$59,000 per 5000-gallon bulk load.
Sodium Bisulfite – UNIVAR / \$4750 per 5000-gallon bulk load.
Antiscalant- Kinglee Tech - \$9.45/gal
Cationic polymer-Polydyne - \$0.76/lb
Alum- Thatcher - \$0.13/lb
Ammonia - Airgas - \$0.13/lb
Sulfuric Acid - Univar - \$0.12/lb
Caustic Soda - JCI Jones - \$1.48/gal
Sodium Hypochlorite - Olin- \$1.02/gal

1.15 Question: “Can you post the last bid tab for this?”

Response: No. Please submit a Public Records Request through the Corona City Clerk’s office to receive this information.

1.16 Question: “May I get the current supplier/price for Aluminum Sulfate and Ferric Chloride, please?”

Response: Water Reclamation:
Aluminum Sulfate – Aqua Ben / \$2715 per 275-gallon tote
Ferric Chloride – California Water Technologies / ~\$5300 per 5000-gallon bulk load
Potable Water Treatment:
Aluminum Sulfate- Thatcher- \$0.13/lb

1.17 Question: “The Corrosion and Scale inhibitor references 2 tote deliveries. Are the totes dropped off at site or are they pumped off into a tank on site?”

Response: There is one delivery location, Temescal Desalter. The totes are dropped off at site.

1.18 Question: “Will there be a public opening? If yes, will this be available via conference call or a virtual meeting online?”

Response: No

1.19 Question: “Can you post the last bid tab for this?”

Response: No. Please submit a Public Records Request through the Corona City Clerk’s office to receive this information.

1.20 Question: “Who is supplying each product?”

Response: Sodium Hypochlorite – Olin / \$4000 per 5000-gallon bulk load.
Caustic Soda – n/a
Aluminum Sulfate – Aqua Ben / \$2715 per 275-gallon tote.
Ammonium Hydroxide – N/A
Ferric Chloride – California Water Technologies / \$5300 per 5000-gallon bulk load.
Belt Press / Centrifuge Cationic Polymer (750 L) – Aqua Ben \$63,500 per 5000-gallon bulk load.
GBT Cationic Polymer (Praestol K 275 FLX) – Solenis / \$58,800 per 5,000-gallon bulk load, \$3200 per 275-gallon tote.
Primary Clarifier Anionic Polymer (Praestol A 3040 L) – Solenis / \$59,000 per 5000-gallon bulk load.
Sodium Bisulfite – UNIVAR / \$4750 per 5000-gallon bulk load.
Antiscalant- Kinglee Tech- \$9.45/gal
Cationic polymer - Polydyne- \$0.76/lb
Alum – Thatcher - \$0.13/lb

Ammonia - Airgas- \$0.13/lb
Sulfuric Acid – Univar - \$0.12/lb
Caustic Soda - JCI Jones - \$1.48/gal
Sodium Hypochlorite – Olin - \$1.02/gal

1.21 Question: “What are you current paying for each product?”

Response: Refer to the response provided for Question 1.20.

1.22 Question: “We will be submitting samples of our Alum and Acid Alum for the current bid. We use a 1 liter Nalgene bottle typically. Can we use this style container to send our Alum to you? If not, we can see about expediting glass bottles and sending prior to bid opening on 6/28?”

Response: Nalgene is acceptable.

1.23 Question: Please can you kindly let me know if we need to bid on the entire bid line items for potable water and wastewater treatment chemicals? Or can we bid on single line items?

Response: Bidders may bid on any line items and do not need to bid on all line items.

1.24 Question: As your incumbent supplier (Olin) for sodium hypochlorite do we still need to submit a sample?

Response: No

1.25 Question: “Who are the current suppliers and pricing for all the chemicals?”

Response: Refer to the response provided for Question 1.20.

1.26 Question: “In the bid pricing package for the waste water chemicals there is only one spot for cationic polymer. There are two potential polymers to be bid, Centrifuge and GBT. Please advise.”

Response: There are two polymers GBT for thickening, Centrifuge for dewatering. Please provide a price for each.

- 1.27 Question: “For the waste water chemical bid, there is a requirement for independent 3rd party certificate of analysis of the cationic and anionic polymer samples. This is an unknown test for the local labs we have spoken with. Can we for polyacrylamide only, provide the manufacturing COA only?”
- Response: Yes
- 1.28 Question: “May I get the current supplier/price for Aluminum Sulfate and Ferric Chloride, please?”
- Response: Ferric Chloride supplier is California Water Technologies. Refer to the response to Question 1.20 for pricing information.
- 1.29 Question: “Who is the incumbent of Sulfuric Acid 93%?”
- Response: Univar.
- 1.30 Question: “Who is the incumbent of Sodium Hydroxide 25%?”
- Response: JCI Jones
- 1.31 Question: “Who is the incumbent of Aluminum Sulfate 48%?”
- Response: Thatcher
- 1.32 Question: “What is the current price of Sulfuric Acid 93%?”
- Response: Refer to the response to Question 1.20 for pricing information.
- 1.33 Question: “What is the current price of Sodium Hydroxide 25%?”
- Response: Refer to the response to Question 1.20 for pricing information.
- 1.34 Question: “Is it necessary for bid consideration to send a sample for each product being bid?”
- Response: Samples are required for all chemicals being bid except Sulfuric Acid.

- 1.35 Question: “Can a supplier supply a product specification instead of a sample?”
Response: No
- 1.36 Question: “Can a supplier sign a statement attesting to the product specification?”
Response: No
- 1.37 Question: “Who is the incumbent for Aluminum Sulfate 43.65% & 10% Acidified?”
Response: Refer to the response to Question 1.20.
- 1.38 Question: “What is the current price for Aluminum Sulfate 43.65% & 10% Acidified?”
Response: Refer to the response to Question 1.20.
- 1.39 Question: “Will you post the full bid results from last year?”
Response: No

Carol Appelt

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**CITY OF CORONA
DEPARTMENT OF WATER & POWER**

June 22, 2021

SUBJECT: Notice Inviting Bids No. 21-082CA

**Addendum No. 2
Potable Water & Wastewater Treatment Chemicals**

This Addendum No. 2 to the subject Notice Inviting Bids provides answers to questions received. Please note the bid due date and time have not changed. The City anticipates issuing a third addendum to answer additional questions not included in this Addendum 2.

All provisions of this Addendum No. 2 are hereby incorporated by reference into the subject NIB. Bidders shall account for all provisions pursuant to this Addendum No. 2 in submitting their bids. Each bidder shall acknowledge receipt of this Addendum in their Bid in the spaces provided therein.

1. Questions & Answers:

1.40 Question: “As the incumbent supplier (Polydyne) of cationic polymer for water treatment, do we still need to submit a sample of this product?”

Response: No

1.41 Question: “Are PET jars with Polypropylene caps acceptable for submitting polymer samples? We transitioned from glass approximately two years ago and would have to order glass containers?”

Response: Yes, PET jars with Polypropylene caps are acceptable.

1.42 Question: “Who is the current supplier of the Liquid Aluminum Sulfate 48.5%?”

Response: Thatcher

1.43 Question: “Who is the current supplier of the 10% Acid Aluminum Sulfate?”

Response: Thatcher

- 1.44 Question: “At what price is the Liquid Aluminum Sulfate 48.5% currently being purchased at?”
- Response: \$0.13/lb
- 1.45 Question: “At what price is the 10% Acid Aluminum Sulfate currently being purchased at?”
- Response: \$0.13/lb
- 1.46 Question: “Does a bidder have to request a polymer sludge and water samples to qualify?”
- Response: Yes
- 1.47 Question: “Is the estimated volume of 15,000 gallons for Aluminum Sulfate 48.5% used year round or just in the summer months?”
- Response: Year round
- 1.48 Question: “On page 6 of 10 in Section V - Price Form, a Dose rate is requested as _____ ml/m_____. What are the units requested? If the units are milliliter per minute, what is the flow rate, since the amount of water being treated per minute would need to be known? A flow rate is also needed for determination of Dose rate for the wastewater treatment polymers as well.”
- Response: Water Reclamation and Potable Water Treatment should both read:
_____ mg/l _____.
- Water Reclamation:
Flows vary. Average centrifuge flow = 70 GPM
Average flow to GBT = 350 GPM
Primary influent flow through plant 1A = 5.5 MGD
- 1.49 Question: “Can the third party certificate of analysis be removed from the bid, as it does not change product dosage or performance?”
- Response: No

- 1.50 Question: “Can bulk delivery time be extended from 10 days to 15 days to deliver for Cationic Polymer for Potable Water Treatment?”
- Response: No
- 1.51 Question: “If a bidder is not located in the City of Corona, should we just indicate that the Local Bidder Preference Program Statement is not applicable and submit with bid or sign it in addition to indicating that it is not applicable?”
- Response: The Local Bidder Preference form is only applicable to bidders that are “local businesses” with fixed facilities with one or more employees which may include a sole proprietor, located at an address within City limits (post office box alone is insufficient); and (ii) an appropriate City business license. Only bidders that qualify for the program are required to complete and provide the Local Bidder Preference form with their bid. The “required form” status from all bidders for the Local Bidder Preference form in PlanetBids has been eliminated.
- 1.52 Question: “What is the minimum delivery quantity for hypo for any one individual ship-to site?”
- Response: Water Reclamation:
500 gallons to Water Reclamation Facility 3.
- Potable Water Treatment:
No minimum, however on multiple stop deliveries, City will keep the loads 4000-5000 gallons.
- 1.53 Question: “There is a conflict in accounting for sales tax in the bid. One section says bid pricing should “exclude sales taxes”. The pricing sheets say, “all costs including sales tax” shall be in unit pricing. Which should it be?”
- Response: Chemicals that remain in the water (sodium hypochlorite, ammonium hydroxide, corrosion inhibitor (polyphosphate) are non taxable, all the rest are taxable.
- 1.54 Question: “For the polymer products, including the cationic polymer for potable water treatment, is the manufacturer's certificate of analysis acceptable for the bid submittal in addition to accompanying

deliveries? Third party labs that do not work with polymers do not have the equipment to conduct the necessary tests.”

Response: Yes, as long as a sample is provided.

1.55 Question: “As your incumbent supplier (JCI) for Sodium Hydroxide 25%, do we still need to submit a sample?”

Response: No

Carol Appelt

Carol Appelt
Purchasing Specialist V
City of Corona
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Corona, CA 92882
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Email: carolyn.appelt@coronaca.gov



**CITY OF CORONA
DEPARTMENT OF WATER & POWER**

=====

June 23, 2021

SUBJECT: Notice Inviting Bids No. 21-082CA

**Addendum No. 3
Potable Water & Wastewater Treatment Chemicals**

This Addendum No. 3 to the subject Notice Inviting Bids provides answers to questions received and revised bid forms. Please note the bid due date and time have not changed.

All provisions of this Addendum No. 3 are hereby incorporated by reference into the subject NIB. Bidders shall account for all provisions pursuant to this Addendum No. 3 in submitting their bids. Each bidder shall acknowledge receipt of this Addendum in their Bid in the spaces provided therein.

1. Questions & Answers:

1.52 Question: “Annual Renewal Pricing; Annual industrial bulk chemical costs of bleach have little to do with the CPI index. The Producer Price index actually has an index WUP0 for chlorine and alkali chemicals. Would you consider using this for annual cost reviews for hypo? If not, then annual renewal options should be upon mutual agreement of both parties.”

Response: The CPI index will be utilized as the base from which negotiations will take place to determine a mutually agreed upon renewal price for option years.

1.53 Question: “Insurance; Contractor’s Pollution coverage is typically for building/construction/maintenance contractors, not chemical deliveries. Requiring contractors’ pollution coverage will add much higher costs to bid selling prices and is not necessary for this type service. Will transportation pollution liability coverage (sudden and accidental liability) covering transportation and offloading safely into customer storage tanks suffice? Will taking exception to Contractor’s Pollution coverage deem bids non-responsive?”

Response: The City is removing the Contractor’s Pollution Liability insurance requirement from the bid. The Pollution Transportation Liability insurance remains a bid requirement.

- 1.56 Question: “Would you please clarify once again the trade name for the Corrosion Scale Inhibitor and who your current supplier is? Also, can you provide product specs required? Thank you.”
- Response: Aquapure 3655 provided by Brenntag. Please refer to Exhibit “A” attached hereto for the product spec.
- 1.59 Question: “Does California Mill Assessment need to be included in the bid price?”
- Response: Bidders are to include all applicable fees and assessments in their unit cost bid price and exclude California Sales Tax.
- 1.60 Question: “Are renewals upon mutual agreement? Are there any price adjustment rules?”
- Response: The CPI index will be utilized as the base from which negotiations will take place to determine a mutually agreed upon renewal price for option years.

2. **Bid and Contract Documents:**

- 2.01 Section II. Instruction to Bidders, Subsection N.4(A) Insurance Requirements is hereby deleted in its entirety and replaced with the following:
- (A) Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned); (3) *Workers’ Compensation and Employer’s Liability*: Workers’ Compensation insurance as required by the State of California and Employer’s Liability Insurance; and (4) *Transportation Pollution Liability*: Transportation Pollution Liability insurance covering materials to be transported.
- 2.02 Section II. Instructions to Bidders, Subsection N.5(C) Insurance Endorsements (Contractor’s Pollution Liability) is hereby deleted in its entirety.
- 2.03 Section IV. Bid Content & Forms, Insurance Requirements Check List is hereby deleted in its entirety and replaced with the Revised Insurance Requirements Check List form attached hereto.

- 2.04 Section V. Bid/Price Form. The Bid/Price Form is hereby deleted in its entirety and replaced with the Revised Bid/Price Form attached hereto. **Please note the City is requesting that all bidders submit their unit pricing excluding sales tax for all chemicals.**

Carol Appelt

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REVISED CITY OF CORONA
NIB NO. 21-082CA INSURANCE REQUIREMENTS CHECK LIST
(To be Completed and Submitted with Bid)

All applicable insurance requirements are identified with a ‘YES’ under the “Applicable to Vendor” column. Indicate Yes or No below if you are able to comply with the requirement.

	YES	NO	Applicable to Vendor
Can your company provide General Liability - \$2M occurrence			YES
Can your company provide Automobile Liability - bodily injury and property damage - \$2M?			YES
Can your company provide Workers Compensation and Employer's Liability - \$1M?			YES
Can your company provide Errors and Omissions (Professional) Liability Insurance - \$1M occurrence/\$2M aggregate?			Not Applicable
Can your company provide Technology Professional Errors and Omissions Liability Insurance - \$2M occurrence or \$2M aggregate?			Not Applicable
Can your company provide Builders'/All Risk for the completed value of the project naming the City as the loss payee?			Not Applicable
Can your company provide Transportation Pollution Liability with minimum limits of \$2 million/\$4 million with a primary Additional Insured endorsement?			YES
Can your company provide coverage with an insurer with a current A. M. Best's rating no less than (A-):VII and licensed as an admitted insurance carrier in California?			YES
Can your company provide coverage with an insurer with a current A. M. Best's rating no less than (A-):X and authorized to issue the required policies in California?			YES

Insurance Endorsements
General Liability

	YES	NO	Applicable to Vendor
(Occurrence form CG 0001)			YES
Will your company provide an insurance policy that states the City, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insured with respect to liability arising out of work or operations performed by or on behalf of the Contractor, including materials, parts or equipment furnished in connection therewith?			YES
Will your company provide an insurance policy that states any person or organization whom you have agreed to include as an additional insured under a written contract? provided such contract was executed prior to the date of loss?			YES
Can your company provide Completed Operations as evidenced with the following endorsements?			YES
Endorsement form CG 20 10 11 85 OR			YES
CG 20 37 and one of the following			YES
CG 20 10			YES
CG 20 26			
CG 20 33			
CG 20 38			

Will your company provide a General Liability endorsement stating that the insurance coverage shall be primary any City insurance will be in excess of the contractors' insurance and will not be called upon to contribute Endorsement Form shall be as broad as CG 20 01 04 13?			YES
---	--	--	-----

Automobile Liability

	YES	NO	Applicable to Vendor
Does your insurance cover Owned automobiles with Form number CA 0001 code 1 (Any Auto)?			YES
If your company does not have owned automobiles, does your insurance cover No owned autos Code 8 (hired) and 9 (non-owned)?			YES

Workers' Compensation

	YES	NO	Applicable to Vendor
Will your company provide a waiver for all rights of subrogation against the City, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of the insurance policy which arise from work or Services performed by the Contractor?			YES
Will your company provide a Waiver of Subrogation – All Other Policies. Contractor hereby waives all rights of subrogation any insurer of Contractor's may acquire against the City, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of any insurance policy which arise from work or Services performed by the Contractor?			YES
Will your insurance policies have a (30) days' notice of cancellation endorsement?			YES
If your firm is unable to provide a (30) day notice of cancellation will your firm sign a City provided statement that the Vendor shall notify the City within two business days any notice of cancellation?			YES
Does your insurance have any deductibles and/or self-insurance retentions?			YES

Transportation Pollution Liability

	YES	NO	Applicable to Vendor
Will you provide an Automobile Liability policy endorsement that includes Transportation Pollution Liability or separate Transportation Pollution Liability policy with an endorsement covering the material to be transported?			
Will your insurance policies have a (30) days' notice of cancellation endorsement?			YES
If your firm is unable to provide a (30) day notice of cancellation will your firm sign a City provided statement that the Vendor shall notify the City within two business days any notice of cancellation?			YES
Does your insurance have any deductibles and/or self-insurance retentions?			YES

Use the space below to explain any "NO" responses.

SECTION V.

REVISED BID / PRICE FORM

NOTICE INVITING BIDS: **NIB 21-082CA**

DESCRIPTION: **Potable Water & Wastewater Treatment Chemicals**

BIDDER'S NAME/ADDRESS: _____

NAME/TELEPHONE NO. OF
AUTHORIZED REPRESENTATIVE _____

ANNUAL PURCHASE ORDER

The initial Purchase Order Period shall be effective on or about July 1, 2021 through June 30, 2022 with four (1) one year option renewal periods on an as-needed basis with no guarantee of usage for Potable Water & Wastewater Chemicals. Bid prices shall remain effective and in force for the entire Initial Purchase Order Period. Subsequent purchase order periods, if exercised by the City, are as follows:

- Option 1, if exercised, shall be effective July 1, 2022 through June 30, 2023
- Option 2, if exercised, shall be effective July 1, 2023 through June 30, 2024
- Option 3, if exercised, shall be effective July 1, 2024 through June 30, 2025
- Option 4, if exercised, shall be effective July 1, 2025 through June 30, 2026

Option year pricing shall be negotiated by the Parties prior to commencement of each additional one-year period. Negotiated price adjustments will be made in accordance with and shall not exceed the percentage of change in the United States Bureau of Labor Statistics Consumer Price Index "All Urban Consumers for Riverside, California, Area (CPI-U), not seasonally adjusted, for the most recent twelve (12) months for which statistics are available. This method of price adjustment shall apply to each extension period exercised. Option years shall become effective only upon issuance by the City of a duly authorized Purchase Order.

Bidders may submit bids for one or more bulk chemicals, but each bulk chemical must be bid individually and submitted in accordance with the Submission of Bids subsection in the Instructions to Bidders, Section II.E.

No person, organization, or corporation is allowed to make, submit, or be interested in more than one Bid unless in a sub-contractual relationship with respect to the Bids. **A person, organization or corporation submitting sub-proposals or quoting prices on materials to Bidders is prevented from submitting a Bid to the City as a primary bidder.**

Provide Firm Fixed Price cost information in the spaces provided below for each chemical bid, and any other incidental or additional costs required to complete the specifications pursuant to Section III herein. In the event that bidder intends to bid zero dollar value for any item shown in the Bid/Price Form, bidder shall enter “zero” or “0” in the space provided for price or cost.

Unit prices shall include all costs, **except California State sales tax**, including but not limited to materials, supplies, labor, equipment, certification fees, delivery, transportation, mill assessments where applicable, and ancillary costs for performing under the scope and specifications of this NIB.

1. SODIUM HYPOCHLORITE (NaOCl) 12.5%

Estimated Annual Quantity 1,000,000 Gallons

Quantity	Delivered Price – Per Gallon
2,000 – 4,999 gallon delivery	\$ _____
5,000 gallon delivery	\$ _____

Manufacturer’s Name: _____

Brand Name: _____

Manufacturer’s Address: _____

Optional Carrier Stop Charge for Split Delivery Points

Charge for multiple delivery points combined in a single order to attain minimum 5,000 gallon delivered price. Carrier Stop Charge would apply only when deliveries are split and only to the individual delivery point location(s) not meeting the minimum 5,000 gallon order quantity.

\$ _____ per site not meeting minimum 2,000 gallon quantity

4. AMMONIUM HYDROXIDE (NH₄OH) 19%

Estimated Annual Quantity 40,000 Gallons

Quantity	Delivered Price – Per Gallon
250 – 1,999 gallon delivery	\$ _____
2,000 – 5,000 gallon delivery	\$ _____

Manufacturer's Name: _____

Brand Name: _____

Manufacturer's Address: _____

Charge for multiple delivery points combined in a single order to attain minimum 2,000 gallon delivered price. Carrier Stop Charge would apply only when deliveries are split and only to the individual delivery point location(s) not meeting the minimum 2,000 gallon order quantity.

\$ _____ per site not meeting minimum 2,000 gallon quantity

5. CORROSION AND SCALE INHIBITOR

Estimated Annual Quantity 18,000 Gallons

Quantity	Delivered Price – Per Gallon
275 gallon tote delivery	\$ _____

Manufacturer's Name: _____

Brand Name: _____

Manufacturer's Address: _____

6. CATIONIC POLYMER FOR WASTEWATER TREATMENT

Estimated Annual Quantity 40,000 Gallons

Dose rate = _____ gph _____

Pounds per day required for 24 hour operation= _____

Cost per pound \$ _____/lb

Bidders shall enter their formula below for use by City in determining contract value:

7. ANIONIC POLYMER FOR WASTEWATER TREATMENT

Estimated Annual Quantity 15,000 Gallons

Dose rate = _____ gph _____

Pounds per day required for 24 hour operation= _____

Cost per pound \$ _____/lb

Bidders shall enter their formula below for use by City in determining contract value:

8. CATIONIC POLYMER FOR WATER TREATMENT

Estimated Annual Quantity 14,500 Gallons

Dose rate = _____ ml/m _____ 500 – 1,999 gal 2000 - 5000 gal
Pounds per day required for 24 hour operation= _____
Cost per pound \$ _____ /lb \$ _____ /lb

Bidders shall enter their formula below for use by City in determining contract value:

9. ANIONIC POLYMER FOR WATER TREATMENT

Estimated Annual Quantity 12,500 Gallons

Dose rate = _____ ml/m _____ 500 – 1,999 gal 2000 - 5000 gal
Pounds per day required for 24 hour operation= _____
Cost per pound \$ _____ /lb \$ _____ /lb

Bidders shall enter their formula below for use by City in determining contract value:

12. FERRIC CHLORIDE (FeCl₃) 15%-40%

Estimated Quantity 55,000 Gallons

Quantity	Delivered Price
4,000 gallon delivery	\$ _____ Per Gallon
5,000 gallon delivery	\$ _____ Per Gallon

Manufacturer's Name: _____

Brand Name: _____

Manufacturer's Address: _____

13. SODIUM BISULFITE (NaHSO₃)25%

Estimated Quantity 40,000 Gallons

Quantity	Delivered Price – Per Gallon
4,000-5,000 gallon delivery	\$ _____

Manufacturer's Name: _____

Brand Name: _____

Manufacturer's Address: _____

Please check your calculations before submitting your bid; the City will not be responsible for Bidder miscalculations.

With the exception of "Reason(s) for No Bid", all spaces in the Bid/Price Form shall be filled in by bidders. City reserves the right to reject as non-responsive any or all bids containing blank spaces.

Bidder's Acknowledgement of his Understanding of the Terms and Conditions. Signature below verifies that Bidder has read, understands, and agrees to the conditions contained herein and on all of the attachments and addenda.

Are there any other additional or incidental costs which will be required by your firm in order to meet the requirements of the Technical Specifications? Yes / No. (circle one). If you answered "Yes", please provide detail of said additional costs:

Please indicate any exceptions to or deviations from the NIB Requirements here.

Have you included in your bid all informational items and forms as requested? Yes / No. (circle one). If you answered "No", please explain:

This offer shall remain firm for 90 days from NIB close date.

Terms and conditions as set forth in this NIB apply to this bid.

Cash discount allowable _____% days; unless otherwise stated, payment terms are: Net 30 days.

In signing this bid, Bidder warrants that all certifications and documents requested herein are attached and properly completed and signed.

From time to time, the City may issue one or more addenda to this NIB. Below, please indicate all Addenda to this NIB received by your firm, and the date said Addenda was/were received. It is the Bidder's responsibility to ensure that all addendums are received. Failure to acknowledge receipt of addenda may cause the City to reject the bid as non-responsive.

Verification of Addenda Received

Addenda No: _____ Received on: _____
Addenda No: _____ Received on: _____
Addenda No: _____ Received on: _____

AUTHORIZED SIGNATURE: _____

PRINT SIGNER'S NAME AND TITLE: _____

DATE SIGNED: _____

COMPANY NAME & ADDRESS: _____

PHONE: _____

EMAIL: _____

AQUAPURE 3655 NSF

PRODUCT DISTRIBUTED BY / PRODUIT DISTRIBUÉ PAR

Brenntag Canada Inc.
43 Jutland Road.
Toronto, Ontario
M8Z 2G6
(416) 259-8231

WHMIS Number: 00072211
Index: BCI1352/15D
Effective Date: 2015 December 14
Date of Revision: 2015 December 14
Website: <http://www.brenntag.ca>

EMERGENCY TELEPHONE NUMBER (For Emergencies Involving Chemical Spills or Releases)

1 855 273 6824

NUMÉRO DE TÉLÉPHONE D'URGENCE (pour les urgences impliquant des rejets ou des déversements chimiques)

This document consists of an MSDS in English.

Le présent document comprend une fiche signalétique en anglais.

WHMIS Classification / Symbol: Not regulated



Classification / symbole SIMDUT: Non réglementé

READ THE ENTIRE MSDS FOR THE COMPLETE HAZARD EVALUATION OF THIS PRODUCT.

LIRE LA FICHE SIGNALÉTIQUE EN ENTIER POUR UNE ÉVALUATION COMPLÈTE DES DANGERS QUE REPRÉSENTE CE PRODUIT

1. Identification

Product identifier	AQUAPURE 3655 NSF	
Other means of identification	None.	
Recommended use	ALL PROPER AND LEGAL PURPOSES	
Recommended restrictions	None known.	
Manufacturer/Importer/Supplier/Distributor information		
Manufacturer		
Company name	Brenntag Mid-South, Inc.	
Address	1405 Highway 136, West Henderson, KY 42420	
Telephone	270-830-1222	
E-mail	Not available.	
Emergency phone number	800-424-9300	CHEMTREC

2. Hazard(s) identification

Physical hazards	Not classified.
Health hazards	Not classified.
Environmental hazards	Not classified.
OSHA defined hazards	Not classified.
Label elements	
Hazard symbol	None.
Signal word	None.
Hazard statement	The mixture does not meet the criteria for classification.
Precautionary statement	
Prevention	Observe good industrial hygiene practices.
Response	Wash hands after handling.
Storage	Store away from incompatible materials.
Disposal	Dispose of waste and residues in accordance with local authority requirements.
Hazard(s) not otherwise classified (HNOC)	None known.
Supplemental information	None.

3. Composition/information on ingredients

Mixtures

The manufacturer lists no ingredients as hazardous according to OSHA 29 CFR 1910.1200.

*Designates that a specific chemical identity and/or percentage of composition has been withheld as a trade secret.

4. First-aid measures

Inhalation	Move to fresh air. Call a physician if symptoms develop or persist.
Skin contact	Wash off with soap and water. Get medical attention if irritation develops and persists.
Eye contact	Rinse with water. Get medical attention if irritation develops and persists.
Ingestion	Rinse mouth. Get medical attention if symptoms occur.
Most important symptoms/effects, acute and delayed	Direct contact with eyes may cause temporary irritation.
Indication of immediate medical attention and special treatment needed	Treat symptomatically.

General information Ensure that medical personnel are aware of the material(s) involved, and take precautions to protect themselves.

5. Fire-fighting measures

Suitable extinguishing media Water fog. Foam. Dry chemical powder. Carbon dioxide (CO₂).

Unsuitable extinguishing media Do not use water jet as an extinguisher, as this will spread the fire.

Specific hazards arising from the chemical During fire, gases hazardous to health may be formed.

Special protective equipment and precautions for firefighters Self-contained breathing apparatus and full protective clothing must be worn in case of fire.

Fire fighting equipment/instructions Move containers from fire area if you can do so without risk.

Specific methods Use standard firefighting procedures and consider the hazards of other involved materials.

General fire hazards No unusual fire or explosion hazards noted.

6. Accidental release measures

Personal precautions, protective equipment and emergency procedures Keep unnecessary personnel away. For personal protection, see section 8 of the SDS.

Methods and materials for containment and cleaning up Large Spills: Stop the flow of material, if this is without risk. Dike the spilled material, where this is possible. Cover with plastic sheet to prevent spreading. Absorb in vermiculite, dry sand or earth and place into containers. Following product recovery, flush area with water.

Small Spills: Wipe up with absorbent material (e.g. cloth, fleece). Clean surface thoroughly to remove residual contamination.

Never return spills to original containers for re-use. For waste disposal, see section 13 of the SDS.

Environmental precautions Avoid discharge into drains, water courses or onto the ground.

7. Handling and storage

Precautions for safe handling Observe good industrial hygiene practices.

Conditions for safe storage, including any incompatibilities Store in original tightly closed container. Store away from incompatible materials (see Section 10 of the SDS).

8. Exposure controls/personal protection

Occupational exposure limits No exposure limits noted for ingredient(s).

Biological limit values No biological exposure limits noted for the ingredient(s).

Appropriate engineering controls Good general ventilation (typically 10 air changes per hour) should be used. Ventilation rates should be matched to conditions. If applicable, use process enclosures, local exhaust ventilation, or other engineering controls to maintain airborne levels below recommended exposure limits. If exposure limits have not been established, maintain airborne levels to an acceptable level.

Individual protection measures, such as personal protective equipment

Eye/face protection Wear safety glasses with side shields (or goggles).

Skin protection

Hand protection Wear appropriate chemical resistant gloves. Suitable gloves can be recommended by the glove supplier.

Other Wear suitable protective clothing.

Respiratory protection In case of insufficient ventilation, wear suitable respiratory equipment.

Thermal hazards Wear appropriate thermal protective clothing, when necessary.

General hygiene considerations Always observe good personal hygiene measures, such as washing after handling the material and before eating, drinking, and/or smoking. Routinely wash work clothing and protective equipment to remove contaminants.

9. Physical and chemical properties

Appearance

Physical state Liquid.

Form Liquid.

Color	CLEAR COLORLESS TO PALE STRAW
Odor	NONE
Odor threshold	Not available.
pH	Not available.
Melting point/freezing point	32 °F (0 °C)
Initial boiling point and boiling range	212 °F (100 °C) estimated
Flash point	Not available.
Evaporation rate	Not available.
Flammability (solid, gas)	Not applicable.
Upper/lower flammability or explosive limits	
Flammability limit - lower (%)	Not available.
Flammability limit - upper (%)	Not available.
Explosive limit - lower (%)	Not available.
Explosive limit - upper (%)	Not available.
Vapor pressure	Not available.
Vapor density	Not available.
Relative density	Not available.
Solubility(ies)	
Solubility (water)	Not available.
Partition coefficient (n-octanol/water)	Not available.
Auto-ignition temperature	Not available.
Decomposition temperature	Not available.
Viscosity	Not available.
Other information	
Density	11.40 lbs/gal
Explosive properties	Not explosive.
Oxidizing properties	Not oxidizing.
Percent volatile	61.8 % estimated
Specific gravity	1.37

10. Stability and reactivity

Reactivity	The product is stable and non-reactive under normal conditions of use, storage and transport.
Chemical stability	Material is stable under normal conditions.
Possibility of hazardous reactions	No dangerous reaction known under conditions of normal use.
Conditions to avoid	Contact with incompatible materials.
Incompatible materials	Strong oxidizing agents.
Hazardous decomposition products	No hazardous decomposition products are known.

11. Toxicological information

Information on likely routes of exposure

Inhalation	No adverse effects due to inhalation are expected.
Skin contact	No adverse effects due to skin contact are expected.
Eye contact	Direct contact with eyes may cause temporary irritation.
Ingestion	Expected to be a low ingestion hazard.

Symptoms related to the physical, chemical and toxicological characteristics	Direct contact with eyes may cause temporary irritation.
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Information on toxicological effects

Acute toxicity	Not available.
Skin corrosion/irritation	Prolonged skin contact may cause temporary irritation.
Serious eye damage/eye irritation	Direct contact with eyes may cause temporary irritation.
Respiratory or skin sensitization	
Respiratory sensitization	Not a respiratory sensitizer.
Skin sensitization	This product is not expected to cause skin sensitization.
Germ cell mutagenicity	No data available to indicate product or any components present at greater than 0.1% are mutagenic or genotoxic.
Carcinogenicity	This product is not considered to be a carcinogen by IARC, ACGIH, NTP, or OSHA.
IARC Monographs. Overall Evaluation of Carcinogenicity	Not available.
OSHA Specifically Regulated Substances (29 CFR 1910.1001-1050)	Not listed.
US. National Toxicology Program (NTP) Report on Carcinogens	Not available.
Reproductive toxicity	This product is not expected to cause reproductive or developmental effects.
Specific target organ toxicity - single exposure	Not classified.
Specific target organ toxicity - repeated exposure	Not classified.
Aspiration hazard	Not an aspiration hazard.

12. Ecological information

Ecotoxicity	The product is not classified as environmentally hazardous. However, this does not exclude the possibility that large or frequent spills can have a harmful or damaging effect on the environment.
Persistence and degradability	No data is available on the degradability of this product.
Bioaccumulative potential	No data available.
Mobility in soil	No data available.
Other adverse effects	No other adverse environmental effects (e.g. ozone depletion, photochemical ozone creation potential, endocrine disruption, global warming potential) are expected from this component.

13. Disposal considerations

Disposal instructions	Collect and reclaim or dispose in sealed containers at licensed waste disposal site.
Local disposal regulations	Dispose in accordance with all applicable regulations.
Hazardous waste code	The waste code should be assigned in discussion between the user, the producer and the waste disposal company.
Waste from residues / unused products	Dispose of in accordance with local regulations. Empty containers or liners may retain some product residues. This material and its container must be disposed of in a safe manner (see: Disposal instructions).
Contaminated packaging	Since emptied containers may retain product residue, follow label warnings even after container is emptied. Empty containers should be taken to an approved waste handling site for recycling or disposal.

14. Transport information

DOT	Not regulated as dangerous goods. DOT information on packaging may be different from that listed.
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15. Regulatory information

US federal regulations	This product is not known to be a "Hazardous Chemical" as defined by the OSHA Hazard Communication Standard, 29 CFR 1910.1200.
TSCA Section 12(b) Export Notification (40 CFR 707, Subpt. D)	Not regulated.

Country(s) or region	Inventory name	On inventory (yes/no)*
United States & Puerto Rico	Toxic Substances Control Act (TSCA) Inventory	Yes

*A "Yes" indicates that all components of this product comply with the inventory requirements administered by the governing country(s)
A "No" indicates that one or more components of the product are not listed or exempt from listing on the inventory administered by the governing country(s).

16. Other information, including date of preparation or last revision

Issue date	04-14-2015
Revision date	12-14-2015
Version #	05
HMIS® ratings	Health: 0 Flammability: 0 Physical hazard: 0
NFPA ratings	Health: 0 Flammability: 0 Instability: 0
Disclaimer	While Brenntag believes the information contained herein to be accurate, Brenntag makes no representation or warranty, express or implied, regarding, and assumes no liability for, the accuracy or completeness of the information. The Buyer assumes all responsibility for handling, using and/or reselling the Product in accordance with applicable federal, state, and local law. This SDS shall not in any way limit or preclude the operation and effect of any of the provisions of Brenntag's terms and conditions of sale.



Staff Report

File #: 22-0849

**REQUEST FOR CITY COUNCIL AND
CORONA UTILITY AUTHORITY ACTION**

DATE: 11/02/2022

TO: Honorable Mayor and City Council Members
Honorable President and Board Members

FROM: Utilities Department

SUBJECT:

Purchase Order with Suez Water Technologies and Solutions for the preparation, packaging, and transportation of used membranes acquired from the City of Henderson, Nevada and the purchase of membrane cassette frames for Water Reclamation Facility No. 3.

EXECUTIVE SUMMARY:

This staff report asks Council to approve a purchase order in the amount of \$421,945 with Suez Water Technologies and Solutions (Suez) for the purchase of Suez ZeeWeed 500D LEAP cassette frames and the preparation, packaging, and transportation of used Suez ZeeWeed LEAPmbr 500D membranes from the City of Henderson, Nevada for Water Reclamation Facility No. 3 (WRF-3). Suez ZeeWeed 500C membranes are utilized in the sewer treatment process at WRF-3. The current membranes have reached the end of their useful life and require immediate replacement to ensure continued compliance with the City's National Pollutant Discharge and Elimination System (NPDES) permit and other applicable laws and regulations.

RECOMMENDED ACTION:

That the:

- a. City Council authorize a total appropriation of \$464,140 from the Sewer Utility Fund (572) to the Utilities Department operating budget for a purchase order and contingencies.
- b. City Council determine that competitive bidding has been satisfied pursuant to Corona Municipal Code [Section 3.08.140\(B\)](#) No Competitive Market for a purchase order in the amount of \$421,945 with Suez Water Technologies and Solutions for the purchase, packaging, and transportation of used Suez ZeeWeed LEAPmbr 500D membranes from the City of Henderson, Nevada and the purchase of Suez ZeeWeed 500D LEAP cassette frames.

- c. City Council authorize the Purchasing Manager to issue a Purchase Order to Suez Water Technologies and Solutions in the amount of \$421,945.
- d. City Council authorize the City Manager, or his designee, to negotiate and issue change orders up to 10% or \$42,194 as authorized in Corona Municipal Code [Section 3.08.080\(I\)](#).
- e. Corona Utility Authority review, ratify, and to the extent necessary, direct that the City Council take the above actions.

BACKGROUND & HISTORY:

The Utilities Department’s (UD) Water Reclamation Facility No. 3 (WRF-3) is a membrane bioreactor (MBR) sewer treatment plant. This method of treatment combines the conventional biological process (activated sludge) with membrane filtration technology manufactured by Suez. Membranes are semi-permeable and submerged in aerated biological reactors. The function of the membranes is to filter out solids from wastewater.

ANALYSIS:

The ZeeWeed 500C membranes and 500C cassette frames manufactured by Suez, a sole source vendor of this product, are currently being utilized in the sewer treatment process at WRF-3. The membranes have reached the end of their useful life and require immediate replacement to maintain compliance with the City’s NPDES permit. The 500C membranes and cassettes are no longer being produced; however, the 500D membranes and cassette frames are compatible with our treatment system.

A permit condition that is directly impacted by the performance of the membranes is the Nephelometric Turbidity Units (NTU) limit of the WRF-3 effluent. NTU is the unit used to measure the turbidity or the presence of suspended particles in water. The WRF-3 NPDES permit states the effluent must not exceed 0.2 NTU more than 5 percent of the time within a 24-hour period (72 minutes) and it must not exceed 0.5 NTU at any time. The WRF-3 NTU data indicates an upward trend and a high potential for violating the NPDES permit, indicating a need to replace the membranes.

Elevated NTUs are an indication of decreased membrane performance. It is crucial to replace the membranes as soon as possible to avoid potential violations, fines, and penalties from the State Water Resources Control Board (SWRCB) and the United States Environmental Protection Agency (EPA).The potential fines and penalties for violating the conditions of the NPDES permit are up to \$25,000 per day and \$25 per gallon of wastewater discharged.

Membrane Replacement Options:

Options:	Timeline:	Cost:
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#1 - New 500D Membranes and 500D Cassette Frames	November 2023	\$798,000
#2 - Used 500D Membranes and 500D Cassette Frames	March 2023	\$421,945

Due to the swift timeline and lower cost, Option #2 - used 500D membranes and 500D cassette frames is the most viable and cost-effective option to install replacement membranes and remain in compliance with the NPDES permit and other applicable laws and regulations.

Option#2 includes (240) two hundred forty used 500D membranes, (15) fifteen 500D cassette frames, membrane packing and preparation, and transportation. The cost of this option is \$421,945. The used 500D membranes are being acquired from a wastewater treatment plant in Henderson, Nevada. The membranes are being removed from service and replaced with new membranes on October 31, 2022. Water Reclamation Staff visited the Henderson Wastewater Treatment Plant on October 19, 2022 to visually inspect the membranes and verified their integrity and functionality. Suez will begin the packing and transportation of the 500D membranes to WRF-3 the week of November 7, 2022. The 500C cassette frames being utilized at WRF-3 are not compatible with the 500D membranes. ZeeWeed 500D cassette frames are required and must be purchased to utilize the 500D membranes from Henderson. The lead time for 500D cassette frames is approximately March of 2023. While UD awaits the delivery of the 500D cassette frames, the 500D membranes will be stored and maintained at WRF-1.

Basis for Determination of Competitive Bidding

Staff believes that Competitive Bidding has been accomplished for these purchases pursuant to Corona Municipal Code (CMC) [Section 3.08.140\(B\)](#), which states as follows:

"No competitive market." When the purchasing agent and the authorized contracting party, with the approval of the City Manager, determines, in accordance with applicable law, that a competitive market does not exist and that no competitive advantage will be gained by the public bidding process. The most cost effective manner to purchase this item is on the resale market, which only has one possible seller. As a result, there is no competitive market for a resold product.

Staff requests approval of a purchase order in the amount of \$421,945 with Suez Water Technologies and Solutions for the purchase, packaging, and transportation of used Suez ZeeWeed LEAPmbr 500D membranes from the City of Henderson, Nevada, and the purchase of Suez ZeeWeed 500D LEAP cassette frames based on this exception.

FINANCIAL IMPACT:

Approval of the recommended actions will result in a total appropriation of \$464,140 from the Sewer Utility Fund (572) to the Utilities Department operating budget. There is sufficient working capital in the Sewer Utility Fund (572) for the recommended actions.

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California

Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action involves the purchase of membranes for the sewer treatment process, and there is no possibility that the recommended actions will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: KRISTIAN ALFELOR, OPERATIONS MANAGER

REVIEWED BY: TOM MOODY, DIRECTOR OF UTILITIES



Staff Report

File #: 22-0850

**REQUEST FOR CITY COUNCIL AND
CORONA UTILITY AUTHORITY ACTION**

DATE: 11/02/2022

TO: Honorable Mayor and City Council Members
Honorable President and Board Members

FROM: Utilities Department

SUBJECT:
Maintenance/General Services Agreement for As-Needed Painting Services with Tony Painting, Inc.

EXECUTIVE SUMMARY:

This staff report asks the City Council to approve an Agreement for as-needed painting and corrosion control in the amount not to exceed \$450,000. The City of Corona Utilities Department owns, maintains, and operates water treatment plants, sewer plants, reclaimed water facilities, electric infrastructure, well sites, booster stations, pressure reducing stations, lift stations, and potable water, sewer and reclaimed water horizontal facilities. Painting these facilities will prolong their useful life and aid in providing uninterrupted services to customers and compliance with all federal, state, and local regulatory requirements and permits.

RECOMMENDED ACTION:

That the:

- a. City Council award Request for Proposal 22-075RH for As-Needed Painting Services to Tony Painting, Inc., in the amount of \$450,000 and waive any and all minor irregularities in the bidding document as submitted by said bidder.
- b. City Council authorize the City Manager, or his designee, to execute the Maintenance/General Services Agreement with Tony Painting, Inc. in the amount of \$450,000 per fiscal year and authorize the extension of the agreement with two (2) additional two (2) year optional renewal periods.
- c. City Council authorize the City Manager, or his designee, to negotiate and execute non-substantive extensions, change orders and amendments up to 10% of total contract cost or

\$45,000 as authorized by Corona Municipal Code [Section 3.08.060\(J\)](#).

- d. City Council authorize the Purchasing Manager to issue a purchase order to Tony Painting, Inc. in the amount of \$450,000.
- e. Corona Utility Authority review, ratify, and to the extent necessary, direct the City Council to take the above actions.

BACKGROUND & HISTORY:

Utilities Department (UD) maintains and operates 4 water treatment plants, 24 well sites, 18 booster stations, 19 water storage tanks, 46 pressure reducing stations, 3 sewer treatment plants, 14 sewer lift stations, 3 reclaimed water booster stations, approximately 9,000 potable water hydrants, 822 air-vacs, 602 blow-offs and 243 combination airvacs/blow-offs to reliably serve the residents and businesses of the City of Corona and its service area. These facilities and equipment need protection against corrosion and ultra-violet rays.

The UD has preventative and corrective maintenance programs in place to prolong the useful life of the Department's assets, which include painting and corrosion control. UD requests funds for these programs during each fiscal year's (FY) budget approval process. Aside from aesthetics, painting and corrosion control help protect the assets from early deterioration. During the FY 2023 budget process, the City Council approved funds for painting and corrosion control in the Utilities Department operating budget within the Sewer Utility Fund 572, Water Utility Fund 570, Reclaimed Water Utility Fund 567, and Electric Utility Fund 578 for preventative and corrective maintenance.

ANALYSIS:

In order to select a vendor that best serves the City's service needs, the Purchasing Division conducted a competitive procurement process by means of a Request for Proposal (RFP), as allowed by Corona Municipal Code (CMC) [Section 3.08.060\(H\)](#). Staff believes that the RFP conducted for these services is in the best interest of the City because of the importance of high quality workmanship of corrosion control and commercial painting. Specifically, an RFP allows staff to evaluate potential contractors on additional criteria other than their bid amount, such as their staffing levels, performance with similar municipal agencies, and their safety history.

The evaluation of the proposals was based on four essential criteria: 1. Work Plan/Work Organization; 2. Qualifications of Company and Personnel; 3. Approach to Safety Measures; 4. Cost proposal.

RFP 22-075RH was advertised in the Sentinel Weekly pursuant to CMC [Section 3.08.110](#) non-public projects formal bidding procedure requirements on August 16, 2022.

UD's staff prepared a comprehensive price form along with the scope of work and approved materials. The successful bidder is required to furnish all materials, transportation, labor, equipment and all services and materials necessary to facilitate and complete the comprehensive scope of work at a fixed per square foot rate for different surfaces and finishes.

The City received one (1) responsive and responsible bid by the submission date of September 19, 2022. Tony Painting was evaluated and scored satisfactory in all evaluation criteria.

The summary of proposal scoring and evaluation rankings are presented below:

Vendor	City
Tony Painting, Inc	Grand Terrace, CA

The RFP included comprehensive bidding criteria for all bidders to provide specific pricing. Criteria included interior and exterior exposure, flat walls, metal, concrete, plastic and drywalled surfaces, round, oblong or irregular shaped surfaces including but not limited to buildings, equipment, piping and tanks. As noted in Exhibit 1, the package for RFP 22-075RH provided pricing sheet examples to clarify that costs should include furnishing all labor, materials, supplies, equipment, tools, transportation and any other incidental or additional costs to complete all obligations of the work described. Staff feels the pricing submitted by Tony Painting, Inc. is appropriate and considers all relevant factors. The Utilities Department recommends approval of the Maintenance/General Services Agreement with Tony Painting, Inc. in response to RFP 22-075RH.

The contract amount for these services is non-guaranteed and depends on the needs of the Department each fiscal year.

FINANCIAL IMPACT:

Funding for the recommended action is included in the Fiscal Year 2023 Utilities Department Operating Budget within the Sewer Utility Fund 572, Water Utility Fund 570, Reclaimed Water Utility Fund 567, and Electric Utility Fund 578. Funding for future fiscal years' service will be recommended through the annual budget process.

ENVIRONMENTAL ANALYSIS:

This action is categorically exempt pursuant to Section 15301 of the Guidelines for the California Environmental Quality Act (CEQA), which states that operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the CEQA determination, and is therefore exempt from CEQA. This action involves painting and corrosion control. Therefore, no environmental analysis is required.

PREPARED BY: AFTAB HUSSAIN, MAINTENANCE MANAGER

REVIEWED BY: TOM MOODY, DIRECTOR OF UTILITIES

Attachments:

1. Exhibit 1 - RFP 22-075RH
2. Exhibit 2 - RFP Summary
3. Exhibit 3 - MGSA with Tony Painting, Inc.

The successful contractor and all subcontractor(s) under him, shall comply with all applicable Prevailing Wage Laws, which include, but are not limited to the payment of not less than the required prevailing rates to all workers employed by them in the execution of the Agreement, the employment of apprentices, the hours of labor, the payment of overtime, and the debarment of contractors and subcontractors. The successful contractor and all subcontractor(s) under him shall also be responsible for any and all violations and fines imposed on them pursuant to the Prevailing Wage Laws.

Each contractor shall be a licensed contractor pursuant to the Business and Professions Code and shall be licensed in the following appropriate classification(s) of contractor's license(s), for the work proposal upon, and must maintain the license(s) throughout the duration of the Contract: Specialty Classification **C-33 – Painting and Decorating**.

The successful contractor(s) must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Although the SCAQMD and CARB limits and requirements are more broad, the successful contractor shall specifically be aware of their application to "portable equipment", which definition is considered by SCAQMD and CARB to include any item of equipment with a fuel-powered engine. The successful contractor will be required to indemnify City against any fines or penalties imposed by SCAQMD, CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by the successful proposer, its subcontractors, or others for whom the successful contractor is responsible under its indemnity obligations.

Issuance of this RFP and/or receipt of proposals does not commit City to award a contract.

Signed,

J. Richard Hogate

Purchasing Specialist Contractor for the
Purchasing Division | Finance Department
City of Corona
400 S. Vicentia Ave., Suite 320 | Corona, CA 92882
Phone: 714 620-5404 | Email: Richard.Hogate@CoronaCA.gov
Website: www.coronca.gov



Live Bidding date: August 16, 2022

Legal Ad Publishing date: August 19, 2022

SUBJECT: REQUEST FOR PROPOSALS (RFP) No. 22-075RH

SECTION I
INVITATION

The City of Corona invites proposals from qualified Contractors for:

AS NEEDED UTILITIES DEPARTMENT PAINTING SERVICES

The **Utilities Department** (City) wants to qualify multiple Contractors to provide **As Needed Painting Services** to the City. Proposals will be evaluated on the following criteria:

- Criteria 1: Work Plan/Work Organization
- Criteria 2: Qualifications of Company and Personnel (Experience)
- Criteria 3: Approach to Safety Measures
- Criteria 4: Cost Proposal

Estimated Contract Term:

The contract term shall be effective on or about October 2022 through June 30, 2024 with optional renewal periods.

- Option 1, if exercised, shall be effective July 1, 2024 through June 30, 2026 .
- Option 2, if exercised, shall be effective July 1, 2026 through June 30, 2028.

Please read this entire RFP package and include all requested information and forms in your proposal. Proposals must be signed by an authorized agent of the company submitting a proposal in order to be considered responsive. **AS NEEDED UTILITIES DEPARTMENT PAINTING SERVICES** through the PlanetBids bidding platform **before 7:00 AM (PDT), September 19, 2022**. The City's electronic bidding system will not allow proposals to be submitted after the due date and time. It is the contractor's responsibility to allow sufficient time to complete and submit their proposal, including all documentation required by this RFP, prior to the stated deadline. **Electronic submission cannot be completed unless the contractor properly uploads all required documents. Only electronic proposals will be accepted; hard copy proposals will be rejected as nonresponsive and returned unopened without exception.**

Parties interested in obtaining a copy of this RFP No. 22-075RH may do so by registering with PlanetBids as a City of Corona vendor by visiting the PlanetBids Vendor Portal: <https://www.planetbids.com/portal/portal.cfm?CompanyID=39497>. Registered vendors can download a copy of this RFP No. 22-075RH and supporting documents at no cost and receive addenda and other notifications when issued.

For further information, contact J. Richard Hogate at Richard.Hogate@CoronaCA.gov

SECTION II. TECHNICAL SPECIFICATIONS AND SCOPE OF WORK

A. PROJECT DESCRIPTION AND GENERAL INFORMATION

1. PROJECT DESCRIPTION

The City Utilities Department is planning an annual Project List to apply protective coatings and paint as maintenance to various metal architectural, structural, motor and piping elements throughout the City at various facilities and equipment. The City has an annual budget of up to \$450,000.00. There is no guarantee for the amount of work that will be assigned to the selected Contractors.

The Contractor shall be required to provide a Bid Bond for Projects \$25,000.00 and above.

2. GOALS/PURPOSE

The purpose of this solicitation is to award As Needed agreements with one (1) or multiple contractors to provide painting services throughout the City's Utilities Department facilities and equipment.

There is no guarantee for the amount of work that will be assigned to the selected Contractors.

3. REQUIREMENTS OF THE CONTRACTOR WITH FUTURE ASSIGNED WORK

- a. Project Job Walks and Bid Proposals:** The selected Contractors shall be required to attend a Job Walk for an upcoming Project to obtain the details of the Scope of Work to be performed and details of the requirements such as duration of Project, starting days, etc. The Contractors will be notified one (1) week in advance of a Project Job Walk. Following the Job Walk the Contractors will be required to provide a written estimate for the services to be provided by 4 p.m. two (2) weeks from the Job Walk. The pricing for the Project work shall be based on pricing provided in response to this RFP and shall be firm and fixed.
- b. Bid Submission:** The Contractor shall be required to provide a Bid Bond for Projects \$25,000.00 and above with the submission of the written estimate.
- c. Project Invoice Submission Requirements:** Project invoices must include a copy of all material invoices and certified payroll reports as submitted to CA DIR within 14 calendar days following the completion of the Project.
- d. Work Hours:** Permissible work hours are from 7:30 a.m. to 4:30 p.m. Monday through Friday, excluding City and Union Observed holidays. Any deviations will require approval from the City's Project Representative.

- e. **General Requirements:** The Contractor shall fully and timely provide all deliverables described herein in strict accordance with the terms, covenants and conditions of the Contract and all applicable Federal, State and local laws, rules and regulations.
- f. **Mandatory Requirements:** The Contractor and Subcontractors shall provide all mandatory PPE and safety equipment to meet all applicable Federal, State and Local laws, rules and regulations.
- g. **Experience Statements:** The Contractor shall have a minimum of five (5) years experience performing similar work for Cities and Agencies in the Southern California and Inland Empire regions. Provide contact information for previous work performed in your response to this RFP.
- h. **DIR Registration:** The Contractor must be currently registered with the California Department of Industrial Relations.
- i. **Contractor's License Requirements:** The Contractor must have and maintain a valid C-33 Painting and Decorating License from the California State License Board (CSLB).

B. TECHNICAL SPECIFICATIONS AND SCOPE OF WORK

1. General Requirements

- a. **Definition:** Paint as used herein shall mean coating system materials, including primers, emulsions, enamels, stains, sealers and fillers, and other applied materials whether used as prime, intermediate or finish coats.
- b. **Preparation:** All surfaces to be painted shall have all loose or weather damaged existing paint removed by pressure washing, etching or TSP cleaning as required.
- c. **Areas not to be painted:** Any code-required labels such as Underwriters' Laboratories and Factory Mutual. Manufacturer or other equipment identification labels or plates, performance rating, name or nomenclature plates.
- d. **Submittals:** The Contractor shall submit product data submittals for each paint system specified including block fillers and primers.
 - i. Provide technical information including label analysis and instructions for handling, storage and application of each material to be used. Include preparation requirements and application instructions.
 - ii. List each material, finish system and application method. Identify material by the manufacturer's catalog number and general classification.
 - iii. Certification from or by the manufacturer that the products supplied comply with local regulations controlling the use of volatile organic compounds (VOC's).
 - iv. Provide appropriate material safety data sheets (MSDS) and instructions from all manufacturers for all materials to be provided.

- e. **Single Source Responsibility:** Provide coating systems from one manufacturer, primers and other undercoat paint produced by the same manufacturer as the finish coat. Use only thinners specifically recommended by the paint or coating manufacturer.
- f. **Coordination of Work:** Ensure compatibility of total coating system for various substrates and prime coats.
- g. **Do not open containers:** Until approved by the City's Representative.
- h. **Delivery, Storage and Handling:**
 - i. Deliver materials to the job site in original, unopened containers bearing the manufacturer's name and label.
 - ii. Store materials not in actual use in tightly covered containers in well ventilated areas with ambient temperatures continuously maintained at not less than 45°F or more than 120°F. Maintain containers used in storage of paint in clean condition, free of foreign materials and residue. Remove rags and waste from project area on a daily basis.
 - iii. Handle materials in conformance with the material manufacturer's material safety data sheets (MSDS) and instructions.
 - iv. During all phases of the Work, including cleaning, cleanup, surface preparation and coating application phases ensure that all employees are protected from toxic and hazardous chemical agents which exceed concentrations as established by Federal, State and Local laws and guidelines.
 - v. Protect against fire from open containers or flammable materials. Avoid the use of flammable materials. If flammable materials are used provide extra precaution by disposing of materials in tightly closed metal containers and remove from the site on a daily basis. Benzene, gasoline and petroleum distillates shall not be permitted on the site.
- i. **Application Guidelines:**
 - i. Do not apply coatings in foggy or rainy weather, or if fog or rain are in the immediate weather forecast.
 - ii. Do not apply coatings when the temperature is less than 5°F above the dew point.
 - iii. Do not apply coatings when the temperature is less than 40°F for oil based paint.
 - iv. Do not apply coatings when the temperature is less than 10°F for latex paint.
 - v. Do not apply coatings when the temperature is more than 95°F.
- j. **Cleanup and Protection:**
 - i. Cleanup: During the progress of the Work, at the end of each Work day remove from the site discarded paint materials, rubbish, cans and rags.
 - ii. Upon the completion of the painting Work, clean all paint spattered surfaces (including any overspray). Remove spattered paint by proper methods of washing and scraping, using care not to scratch or otherwise damage the finish of the spattered surfaces.
 - iii. Protect all surrounding areas whether they are being painted or not, against damage from preparation work or paint activities. Correct any damage as is acceptable to the City's Representative.

- a) Post “Wet Paint” signs, barricades or other devices as required to protect newly painted areas.
- b) Remove temporary protective wrappings after the completion of painting operations.
- c) Touch up and restore damaged or defaced painted surfaces prior to final approval by the City’s Representative.

k. Extra Materials:

- i. Provide three (3) 1-gallon containers of finish coat paint in original, sealed containers bearing the manufacturer’s label, for each type and color used for finish coats. Identify each container by color, type and location used.
- ii. Deliver to location on site as identified by the City’s Representative.

2. Materials

- a. **Acceptable Manufacturers:** Dunn Edwards, Sherwin Williams, Benjamin Moore, PPG
- b. **Material Types: See 4. Process Descriptions (below)**

3. Execution

a. Initial or Existing Condition Inspection:

- i. Examine areas and conditions where paint shall be applied and correct conditions that are detrimental to proper completion of the Work. **DO NOT** proceed with work until all unsatisfactory conditions have been corrected and approved by the City’s Representative prior to the application of any coating or paint.
- ii. **DO NOT** paint over dirt, rust, scale, grease, moisture, scuffed surfaces or conditions otherwise detrimental to the formation of a durable painted surface.

b. Surface Preparation:

- i. General: Perform preparation and cleaning procedures in conformance with paint manufacturer’s printed instructions and as specified in this Section, for each particular substrate condition.
- ii. Remove hardware, hardware accessories, machined surfaces, plates, lighting fixtures and similar items in place and not to be finish-panted or provide surface applied protection prior to surface preparation and during painting operations. Remove, if necessary, for complete painting of items and adjacent surfaces. Reinstall and check operation of removed items following completion of painting of each space or area.
- iii. Thoroughly clean and degloss all surfaces to be painted before applying paint or surface treatments by sanding or other means prior to painting. Prime patched or bare areas with paint system primer. Remove oil and grease prior to mechanical cleaning. Schedule cleaning and painting so that contaminants from the cleaning process will not fall onto wet newly painted surfaces.
- iv. Remove any bond breakers and curing agents. Clean surface before applying primers, sealers or finish paints.

- v. Ferrous Metals: Clean ferrous surfaces, which are not galvanized or shop coated, of oil grease, dirt, loose mill scale and other foreign substances by solvent or mechanical cleaning. Prime within three (3) hours after preparation.
- vi. Galvanized Surfaces: Clean free of oil and surface contaminants with nonpetroleum based solvent in conformance with pretreatment wash following manufacturer's written instruction. Pretreat galvanized metal prior to priming.
- vii. Pipe Surfaces: Clean bare and covered pipes, ducts, hangers, expose3d steel and ironwork and primed metal surfaces of equipment installed under mechanical and electrical work prior to priming.
- viii. Cleaned Surfaces: All cleaned surfaces are to be approved by the City's Representative prior to priming or painting.

c. Application

- i. General: Apply paint in conformance with the manufacturer's written directions.
 - a) Provide finish coats that are compatible with primer paints.
 - b) Apply additional coats when undercoats, stains or other conditions show through final coat of paint, until the finish is uniform in color and appearance. All surfaces, including edges, corners, crevices, welds and exposed fasteners receive a dry finish thickness equivalent to that of flat surfaces.
 - c) Undercoat products shall be tinted slightly to not conflict with the appearance of the finish coat.
 - ii. Prime Coat: Apply prime coat of material which is required to be painted or finished, and which has not previously been prime coated or the prime coat is damaged. Recoat and seal surfaces where there is evidence of unsealed areas of the existing surface.
 - iii. First Coat: Apply material to surfaces that have been cleaned, pretreated or otherwise prepared for painting as soon as practicable after preparation and before subsequent surface deterioration.
 - a) Allow sufficient time between successive coatings to permit proper drying.
 - d) Do not recoat until the paint has dried to where it feels firm and does not deform or feel sticky under moderate thumb pressure, and application of another coat of paint does not cause lightening or loss of adhesion of the undercoat.
 - iv. Opaque Finish: Completely cover to provide an opaque, smooth surface of uniform finish, color, appearance and coverage. Cloudiness, spotting, laps, brush marks, runs, sags, ropiness or other surface imperfections will not be acceptable.
- d. Minimum Coating Thicknesses:** Apply materials at not less than manufacturer's recommended spreading rate to establish the maximum dry film thickness rating.
 - e. Mechanical Components:** Verify that all mechanical operators of equipment are in working order (not painted shut), example: valves, fire hydrants, backflow preventer.
 - f. Completed Work:** Remove, refinish or repaint work not approved by the City's Representative.

4. Process Descriptions:

General: For Minimum Coating Thickness see 3.d – above.

a. Process 1 – Painting Ferrous Metals Not Subject to Submergence and Structural Steel:

- i. Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B66W310
 - Product Name: Pro-Cryl Primer
- ii. Finish Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B66W600
 - Product Name: Pro Industrial Acrylic

b. Process 2 – Painting Ferrous Metal Subject to Submergence:

This process (system) shall consist of a minimum of two (2) finish coats. Each coat shall be a different color, approved by the City’s Representative.

- i. Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58-X745, B58-X745
 - Product Name: Macropoxy 5500LT
- ii. Finish Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58-X745, B58-X745
 - Product Name: Macropoxy 5500LT

c. Process 3 – Painting Ductile Iron Pipe:

- i. Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58-X745, B58-X745
 - Product Name: Macropoxy 5500LT
- ii. Finish Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58-X745, B58-X745
 - Product Name: Macropoxy 5500LT

d. Process 4 – Concrete Floors:

- i. Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B70W8100
 - Product Name: Armorseal 8100
- ii. Finish Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B70W8100
 - Product Name: Armorseal 8100

e. Process 5 – Concrete – Secondary Containment:

- i.* Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: LX02W0050
 - Product Name: Loxon Concrete and Masonry Primer
- ii.* Finish Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B66-600
 - Product Name: Pro Industrial Acrylic

f. Process 6 – Concrete – Immersion:

- i.* Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58RX745
 - Product Name: Macropoxy 5500LT Primer
- ii.* Intermediate Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58W1745
 - Product Name: Macropoxy 5500LT
- iii.* Finish Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58WX745
 - Product Name: Macropoxy

g. Process 7 – Aliphatic Polyurethane:

This process consists of a two component aliphatic acrylic polyurethane coating material providing superior color and gloss retention, resistance to splash from acid and alkaline chemicals, resistant to chemical fumes and severe weathering and with minimum solids content of 58% by volume. Primer shall be a rust inhibitive two component epoxy coating with a minimum solids content of 68% by volume.

- i.* Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58W620
 - Product Name: Macropoxy 646 100
- ii.* Finish Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: as required by project
 - Product Name: Sherloxane 800

When necessary additional finish coats will be required to produce uniform color results.

h. Process 8 – Vinyl Ester:

This Vinyl Ester process is a resin coating material with an inert flake pigmentation for immersion surface in thirty percent (30%) hydrochloric acid and thirty percent (30%) sulfuric acid solutions.

- i.* Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58W5100, B58V5100
 - Product Name: Corobond 100
- ii.* Finish Coat: 2 Coats

Manufacturer: Sherwin Williams
Product Code: B88A25 (Grey), B88R25 (Tile Red), B88V99 (Clear),
B88R99 (Red).
Product Name: Cor-Cote Ven FF

i. Process 9 – Storage Tanks (Non-Water)

This process refers to descriptions of processes above.

- i.* Exterior Method A: Spot blast, clean, spot prime and finish coat per Process 1.
- ii.* Exterior Method B: Full blast and complete Process 1.
- iii.* Interior Method A: Spot blast, clean, spot prime and Process 2 with second finish coat.
- iv.* Interior Method B: Full blast and complete Process 2 with second finish coat.
- v.* Spray application will be allowed on storage tanks only.

j. Process 10 – Architectural Surfaces

i. Materials:

a) Primer, Sealer and Undercoat

- 1) P2 – Pigmented Wall Primer and Sealer:
Sherwin Williams, Pormar 200 Zero VOC
- 2) P3 – Pigmented Vinyl Primer and Sealer:
Sherwin Williams, Pormar 200 Zero VOC
- 3) P4 – Exterior Wood Primer:
Sherwin Williams, Exterior Latex Wood Primer
- 4) P5 – Undercoat
Sherwin Williams, Preprite Problock – Interior/Exterior Latex
Primer/Sealer
- 5) P6 – Clear Sealer – Natural or Stained Wood Finishes
MinWax Water Based Helmsman 275 VOC Compliant Formula
- 6) P7 – Primer – Metal Doors and Frames
Manufacturer: Sherwin Williams
Product Code: B66-1300 (series)
Product Name: Pro Industrial Pro-Cryl

b) Finish Coat

- 1) F1 – Latex Flat or Eggshell Wall Paint
Manufacturer: Sherwin Williams
Product Code: B30W2651
Product Name: Promar 200 Zero VOC
- 2) F2 – Semi-Gloss Alkyd Enamel
Manufacturer: Sherwin Williams
Product Code: B31W2651
Product Name: Promar 200 Zero VOC Semi Gloss
- 3) F3 – Gloss Acrylic Enamel
Manufacturer: Sherwin Williams
Product Code: B66-600 Series
Product Name: Pro Industrial
- 4) F4 – Interior Metal Doors and Frames
Manufacturer: Sherwin Williams
Product Code: B66-600 (Series)

- Product Name: Pro Industrial – Acrylic Gloss
- 5) F5 – Exterior Latex Finish
- Manufacturer: Sherwin Williams
- Product Code: A6W1151
- Product Name: A-100

ii. All coatings shall be recommended by the Manufacturer for the specific uses as noted in the Finish Schedule below.

Finish Schedule			
Item Description and Finish	1st Coat	2nd Coat	3rd Coat
Interior Plaster, Flat	P2	F1	F1
Interior Drywall, Flat	P3	F1	F1
Interior Drywall, Semi-Gloss	P3	F2	F2
Interior Wood, Semi-Gloss	P5	F2	F2
Interior Wood, Natural or Stained	P6	P6	P6
Metal Doors and Frames, Gloss Acrylic	P7	F4	F4
Exterior Wood, Flat	P4	F5	F5

NOTE: If existing painted surfaces are compatible to new finish the surface may receive one finish coat only (primer and additional finish coat may be omitted).

SECTION III

RFP INSTRUCTIONS

A. Pre-Proposal Meeting

Not Applicable

B. Examination of Proposal Documents

By submitting a proposal, Contractors represent that they have thoroughly examined and become familiar with the work required under this RFP and that they are capable of performing quality work to achieve the City's objectives.

Before submitting proposals, Contractors must fully inform themselves of the conditions, requirements and specifications of the work or materials to be furnished. Failure to do so will be at Contractors' own risk and they cannot secure relief on the plea of error.

C. Addenda

Substantive City changes to the requirements will be made by written addendum to this RFP. Any written addenda issued pertaining to this RFP shall be incorporated into the terms and conditions of any resulting Agreement. Copies of all Addenda will be furnished through the City's electronic bidding system, PlanetBids, no later than 72 hours prior to the proposal Due Date and Time. Contractors shall access any and all Addenda from the electronic bidding system's Addenda & Email tab for this RFP. The City shall not be bound to any modifications to or deviations from the requirements set forth in this RFP as the result of oral instruction.

D. Informed Contractors

Before submitting proposals, Contractors must fully inform themselves of the conditions, requirements and specifications of the work or materials to be furnished. Failure to do so will be at Contractors' own risk and they cannot secure relief on the plea of error.

E. Clarifications

1. Examination of Documents

Should a Contractor require clarifications of this RFP, the Contractor shall notify the City in writing in accordance with Section E.2 below. Should it be found that the point in question is substantive and is not clearly and fully set forth, the City shall issue a written addendum clarifying the matter.

2. Submitting Requests

Contractors shall submit all questions, clarifications or comments through the City's PlanetBids electronic bidding system:

<https://www.planetbids.com/portal/portal.cfm?CompanyID=39497> utilizing the Questions & Answers tab. Contractor questions must be submitted **before 11:00 AM (PDT), August 29, 2022**. Please note the City's electronic bidding system will not allow inquiries to be submitted after this date and time.

3. City Responses

- a. Responses from the City will be communicated in writing to all known recipients of this RFP, by way of Addendum in accordance with Section C above.
- b. It is the responsibility of Contractors to make sure they have received all addenda prior to submitting their proposal. The Tentative Schedule may change at any time. Any and all changes to the Tentative Schedule will be made by way of addendum. If an Addendum is issued less than 72 hours before the Proposal Due Date and Time, the Proposal Due date will be extended.

F. Submission of Proposals

1. Date and Time

All proposals shall be submitted **before 7:00 AM (PDT), September 19, 2022**.

2. Electronic Submission

Proposals shall be submitted electronically using the City's PlanetBids Vendor Portal. Please note the City's electronic bidding system will not allow proposals to be submitted after the due date and time. It is the contractor's responsibility to allow sufficient time to complete and submit their proposal, including all documentation required by this RFP, prior to the stated deadline. **Electronic submission cannot be completed unless the contractor properly uploads all required documents. Only electronic proposals will be accepted; hard copy proposals will be rejected as nonresponsive and returned unopened without exception.**

3. Acceptance of Proposals

- a. The City reserves the right to accept or reject any and all proposals, or any item or part thereof, or to waive any informalities or irregularities in proposals.
- b. The City reserves the right to withdraw this RFP at any time without prior notice, and the City makes no representations that any contract will be awarded to any consultant responding to this RFP.
- c. The City reserves the right to postpone proposal opening for its own convenience.

G. Proposal Withdrawal

Electronic proposals may be withdrawn by consultant prior to the date and time set forth in Section E. 1 above. After that time, contractors may not withdraw their proposals for a period of ninety (90) days from the Proposal Submittal Deadline. At no time may the successful contractor(s) withdraw their proposal(s).

H. Pre-Contractual Expenses

Pre-contractual expenses are defined as expenses incurred by the Contractor in:

- a. preparing its proposal in response to this RFP;
- b. submitting the proposal to City;
- c. negotiating with City any matter related to the proposal; or
- d. any other expenses incurred by the Contractor prior to date of award, if any, of the Agreement.

The City shall not, in any event, be liable for any pre-contractual expenses incurred by Contractor in the preparation of its proposal. Contractor shall not include any such expenses as part of its proposal.

I. Contract Award

Issuance of this RFP and receipt of proposals does not commit the City to award an Agreement. The City reserves the right to postpone proposal opening for its own convenience, to accept or reject any or all proposals received in response to this RFP, to negotiate with other than the selected Contractor(s) should negotiations with the selected Contractor(s) be terminated, to negotiate with more than one Contractor simultaneously, or to cancel all or part of this RFP.

J. Acceptance of Order

The successful Contractor(s) will be required to accept a Purchase Order and execute a written Agreement (see Section VII, Form of Agreement) in accordance with and including as a part thereof the published notice of Request for Proposals and this Request for Proposals, including all requirements, conditions and specifications contained herein, with no exceptions other than those specifically listed in the written purchase order and/or Agreement.

K. Vendor Performance

It is the intent of the City to create a long-term working partnership with the Contractor. The City's representative will be completing a Vendor Performance Evaluation Form on a periodic basis. An example of this type of form can be reviewed in Section VI. This type of form will be the basis for conversations between the vendor and the City around contract performance metrics.

L. City of Corona Business License

The successful contractor(s) and any subcontractors are required to obtain a City of Corona Business License prior to award of Contract, and to maintain the license for the entire term of the Agreement. The Business License is not a prerequisite for submission of a proposal. The Business

License is not a prerequisite for submission of a proposal. Inquiries regarding the City Business License may be answered by calling 951-736-2275 or visiting the website: <https://corona.hdlgov.com/Home/Index/BusinessLicense>

M. Prevailing Wage

Refer to Section VII, Form of Agreement, Section 3.3.5 for Prevailing Wage requirements.

N. Insurance Requirements

Within ten (10) consecutive calendar days after the notice of award, the Contractor to whom a contract is awarded from this request for proposals shall furnish the City with the certificates of insurance evidencing coverage as specified in Section VII, Form of Agreement, Section 3.2.10 Insurance, et seq. and naming the City of Corona, its directors, officials, employees, volunteers and agents as additional insureds by written endorsement. Failure to do so may, in the sole discretion of the City, result in the forfeiture of the Contract Award.

Contractors are encouraged to have their insurance provider(s) review the Insurance Requirements in Section VII, Form of Agreement, Subsection 3.2.10 et seq. prior to submission of a Proposal to ensure the minimum coverage limits, endorsements and other requirements can be met.

Additionally, the City has provided a summary of the insurance requirements Section VI with a document titled “Insurance Requirements Check Sheet”. This document will need to be submitted with the proposal.

O. Special Provisions for Services

1. Accessibility. Contractor shall fully inform himself regarding any peculiarities and limitations of the spaces available for the performance of work under this contract. Contractor shall exercise due and particular caution to determine that all parts of his work are made quickly and easily accessible.
2. Authority of the City of Corona. Subject to the power and authority of the City as provided by law in this contract, the City shall in all cases determine the quantity, quality, and acceptability of the work, materials and supplies for which payment is to be made under this contract. The City shall decide questions that may arise relative to the fulfillment of the contract or the obligations of the contractor hereunder.
3. Performance Bond and Payment (Labor and Materials) Bond Requirements. Within 10 days from date of the Notice of Award, the Contractor to whom a Contract is awarded shall deliver to the City the Performance and Payment (Labor and Materials) Bonds in the form supplied by the City and included in these RFP Documents. The surety supplying the bond must be an admitted surety insurer, as defined in Code of Civil Procedure Section 995.120, authorized to do business as such in the State of California and satisfactory to the City. The Performance Bond and the Payment (Labor and Materials) Bond shall be for one hundred percent (100%) of the Total Proposal Price. The City does not require original, embossed corporate seals on any bonds. However, the City reserves the right at any time to demand an original bond with an embossed

corporate seal, and Contractor shall supply such bond within seven (7) calendar days of any such request.

4. Changes in Work. The City may, at any time work is in progress, by written order and without notice to the sureties, make alterations in the terms of work as shown in the specifications, require the performance of extra work, decrease the quantity of work, or make such other changes as the City may find necessary or desirable. The contractor shall not claim forfeiture of contract by reasons of such changes by the City. Changes in work and the amount of compensation to be paid to the contractor for any extra work as so ordered shall be determined in accordance with the unit prices quoted.
5. Clean-up. During performance and upon completion of work on this project, contractor will remove all unused equipment and instruments of service, all excess or unsuitable material, trash, rubbish and debris, and legally dispose of same, unless otherwise directed by these specifications. Contractor shall leave entire area in a neat, clean and acceptable condition as approved by the City.
6. Compliance With OSHA. Contractor agrees that all item(s) offered comply with all applicable Federal and the State Occupational Safety and Health Act, laws, standards and regulations, and that Contractor will indemnify and hold the City harmless for any failure to so conform.
7. Contract Incorporation. This contract embodies the entire contract between the City and the Contractor. The parties shall not be bound by or be liable for any statement, representation, promise, inducement or understanding of any kind or nature not set forth herein. No changes, amendments, or modifications of any of the terms or conditions of the contract shall be valid unless reduced to writing and signed by both parties. The complete contract shall include the entire contents of the RFP solicitation, all addenda, all of Contractor's successful submittal, supplemental agreements, change orders, performance bond(s), and any and all written agreements which alter, amend or extend the contract.
8. Cooperation Between Contractors. The City reserves the right to contract for and perform other or additional work on or near the work covered by these specifications. When separate contracts are let within the limits of any one project, each contractor shall conduct his work so as not to interfere with or hinder the progress or completion of the work being performed by other contractors. Contractors working on the same project shall cooperate with each other as directed. Each contractor involved shall assume all liability, financial or otherwise, in connection with his contract and shall protect and save harmless the City from any and all damages or claims that may arise because of inconvenience, delays, or loss experienced by him because of the presence and operations of other contractors working within the limits of the same project.
9. Coordination With Agencies. The contractor shall coordinate his activities with the proper regulatory agencies and have their representative on site at the proper times.
10. Damage. The contractor shall be held responsible for any breakage, loss of the City's equipment or supplies through negligence of the contractor or his employee while working on the City's premises. The contractor shall be responsible for restoring or

replacing any equipment, facilities, etc., so damaged. Contractor shall immediately report to the City any damages to the premises resulting from services performed under this contract. Failure or refusal to restore or replace such damaged property will be a breach of this contract.

11. Examination of Specification and Site. Contractor is expected to carefully examine the site of the proposed work and all RFP specifications, documents, and forms. Contractor shall satisfy himself as to the character, quality, and quantities of work to be performed, materials to be furnished and the requirements of the proposed specifications.
12. Independent Contractor. In accepting this contract, Contractor covenants that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services hereunder. Contractor further covenants that, in the performance of this contract, no subcontractor or person having such an interest shall be employed. Contractor certifies that to the best of his knowledge, no one who has or will have any financial interest under this contract is an officer or employee of City. It is expressly agreed by Contractor that in the performance of the services required under this contract, Contractor, and any of its subcontractors or employees, shall at times be considered independent contractors and not agents of City.
13. Measurements. It is the responsibility of the Contractor to make all measurements to determine his proposal price. The City will not be responsible for determining the quantities of materials necessary to complete the work specified.
14. Permits. Unless otherwise specified herein, Contractor shall at his expense, obtain all permits and licenses and pay all charges and fees necessary for the performance of the contract, and shall give all public notices necessary for the lawful performance of the contract.

Contractor shall pay all taxes, levies, duties and assessments of every nature due in connection with any work under the contract, shall make any and all payroll deductions required by law, and shall indemnify and hold harmless the City from any liability on account of any and all such taxes, levies, duties, assessments and deductions.

15. Protection of Public. Adequate warning devices, barricades, guards, flagmen or other necessary precautions shall be taken by the contractor to give advised and reasonable protection, safety and warning to persons and vehicular traffic concerned in the area.
16. Rejection of Work. Contractor agrees that the City has the right to make all final determinations as to whether the work has been satisfactorily completed.

Unknown Obstructions. Should any unknown obstruction be encountered during the course of this contract, Contractor immediately bring it to the attention of the City.

Contractor shall take adequate precautions to protect existing sidewalks, curbs, pavement, inlet/outlet piping, overflow/bypass structures, fencing, access roads, utilities and other adjoining property and structures, etc., and avoid damage thereto. Contractor shall immediately replace or repair any damage caused by the Work operations.

Contractor shall take care to prevent disturbing or covering any survey markers, monuments or other devices marking property boundaries or corners. If such markers are disturbed by accident, they shall be replaced by an approved civil engineer or land surveyor, at no cost to the City.

17. Subcontractors.

- a. Contractor agrees to bind every subcontractor to the terms of the Contract Documents as far as such terms are applicable to subcontractor's portion of the Work. Contractor shall be as fully responsible to the City for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by its subcontractors, as Contractor is for acts and omissions of persons directly employed by Contractor. Nothing contained in these Contract Documents shall create any contractual relationship between any subcontractor and the City.
- b. City reserves the right to approve all subcontractors. City's approval of any subcontractor under this Contract shall not in any way relieve Contractor of its obligations in the Contract Documents.
- c. Prior to substituting any subcontractor listed in the Proposal Forms, Contractor must comply with the requirements of the Subletting and Subcontracting Fair Practices Act pursuant to California Public Contract Code section 4100 et seq.

18. SB854 Notice Requirements.

This contract is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

Pursuant to SB 854, which amended the Prevailing Wage Laws, this Contract is subject to compliance monitoring and enforcement by the DIR. Beginning March 1, 2015, with very limited exceptions, no contractor or subcontractor may be listed on a proposal for this Contract unless registered with the DIR pursuant to Labor Code section 1725.5. Beginning April 1, 2015, no contractor or subcontractor may be awarded this Contract unless registered with the DIR pursuant to Labor Code section 1725.5.

The DIR registration number for each contractor and subcontractor must be identified on the proposal - failure to identify this number could result in the proposal being rejected as non-responsive. It is each contractor's responsibility to ensure that they have fully complied with SB 854. The City will report all necessary contracts to the DIR as required by the Prevailing Wage Laws.

P. Safety Requirements/OSHA Violations

Safety at the Project site during performance of the work is of paramount concern to the City. Accordingly, Contractors must not have committed any serious violations within the last two (2) years or any willful violations within the last five (5) years of federal or state OSHA regulations.

Contractors must identify the number of OSHA violations on the CONTRACTOR'S INDUSTRIAL SAFETY RECORD form. Any serious or willful violation falling within the

timeframes noted above may render a proposal as non-responsive. We strongly encourage full disclosure, since failure to identify all violations on the CONTRACTOR'S INDUSTRIAL SAFETY RECORD form may result in rejection of the proposal as non-responsive or the Contractor non-responsible following a hearing.

A citation properly appealed through OSHA is not considered to be a violation until the matter is closed and considered final by OSHA. The City still expects this information to be disclosed by the Contractor with an explanation and documentation showing that the matter is properly under appeal with OSHA and not considered closed or final. Failure to be forthcoming with this information may result in rejection of the proposal as non-responsive. Notwithstanding the preceding, the City may waive this criterion in its sole and absolute discretion.

Q. Laws Governing Contract

This contract shall be in accordance with the laws of the state of California. The parties stipulate that this contract was entered into in the county of Riverside, in state of California. The parties further stipulate that the county of Riverside, California, is the only appropriate forum for any litigation resulting from a breach hereof or any questions risen here from.

R. Primary Contractor

No person, organization, or corporation is allowed to make, submit, or be interested in more than one Proposal unless in a sub-contractual relationship with respect to the Proposals. A person, organization or corporation submitting sub-proposals or quoting prices on materials to Contractors is prevented from submitting a Proposal to the City as a primary Contractor.

S. Public Records

Responses (proposals) to this Request for Proposal (RFP) and the documents constituting any contract entered into thereafter become the exclusive property of the City of Corona and shall be subject to the California Public Records Act (Government Code Section 6250 et seq.). The City of Corona's use and disclosure of its records are governed by this Act.

Those elements in each proposal which Contractor considers to be trade secrets, as that term is defined in Civil Code Section 3426.1(d), or otherwise exempt by law from disclosure, should be prominently marked as "TRADE SECRET", "CONFIDENTIAL", or "PROPRIETARY" by Contractor. The City of Corona will use its best efforts to inform Contractor of any request for disclosure of any such document. **The City of Corona, shall not in any way, be liable or responsible for the disclosure of any such records including, without limitation; those so marked if disclosure is deemed to be required by law or by an order of the Court.**

In the event of litigation concerning disclosure of information the Contractor considers exempt from disclosure, the City of Corona will act as a stakeholder only, holding the information until otherwise ordered by a court or other legal process. If the City of Corona is required to defend an action arising out of a Public Records Act request for any of the contents of a Contractor's proposal marked "Confidential", "Proprietary", or "Trade Secret", Contractor shall defend and indemnify the City of Corona from all liability, damages, costs, and expense, including attorneys' fees, in any action or proceeding arising under the Public Records Act.

To insure confidentiality, Contractors are instructed to enclose all “Confidential, “Proprietary,” or “Trade Secret” data in separate sealed envelopes, which are then included with the proposal documents. Because the proposal documents are available for review by any person after award of a contract resulting from an RFP, the City of Corona shall not in any way be held responsible for disclosure of any “Confidential,” Proprietary,” or “Trade Secret” documents that are not contained in envelopes and prominently marked.

T. Participating Government Agencies

Contractors may extend the pricing, terms and conditions of (RFP) No. 22-075RH As Needed City Wide Painting Services to other government agencies. Participating agencies may enter into a contract with the Contractor for the purchase of the same commodities based on the terms, conditions and prices, offered by the Contractor to the City of Corona for this RFP. Any additional terms and conditions not established from (RFP) No. 22-075RH AS NEEDED UTILITIES DEPARTMENT Painting Services will need to be negotiated directly between the Contractor and the participating agency

U. Labor Compliance

1. Certified Payroll Records:

In accordance with California Prevailing Wage Laws, Consultant shall keep accurate payroll records. The payroll records shall show the name, address, social security number, work classification, straight time and overtime hours worked, and actual wages paid to each applicable worker employed by consultant in connection with the work. The payroll records shall be certified and made available for inspection at all reasonable hours in accordance with the California Prevailing Wage Laws.

The certified payroll records shall be on forms provided by the Division of Labor Standards Enforcement (DLSE) of the DIR or shall contain the same information as the forms provided by the DSLE. The record of wages paid shall be certified by the Consultant and submitted with each progress payment request. **Consultant shall redact the street address and all but the last four digits in the employee’s social security number prior to submitting the certified payroll records to the City.**

2. Apprentices:

Consultant shall comply with the provisions of Section 1777. 5 of the California Labor Code with respect to the employment of properly registered apprentices upon public works when Consultant employs workmen in an apprenticeable craft or trade. The primary responsibility for compliance with said section for all apprenticeable occupations shall be with Consultant.

Within 10 days of award or no later than receipt of the Notice to Proceed, Consultant shall submit a copy of the completed Division of Apprenticeship Standards Public Works Contract Award – DAS 140 form to the City. Consultant shall submit copies of completed Division of Apprenticeship Standards Requests for Dispatch of an Apprentice – DAS 142 forms with the progress payment request immediately following submission to the appropriate Apprenticeship Committee in the craft or trade of the public work.

SECTION IV

PROPOSAL CONTENT

A. Presentation

Proposals should not include any unnecessarily elaborate or promotional material. Information should be presented in the order in which it is requested. Lengthy narrative is discouraged, and presentations should be brief and concise

1. **Cover Letter:** Proposals shall contain the following information in a cover letter:
 - a. identification of Contractor, including name, address and telephone;
 - b. proposed working relationship between Contractor and subcontractors, if applicable;
 - c. acknowledgment of receipt of all RFP addenda, if any;
 - d. name, title, address, telephone number and email address of contact person during period of proposal evaluation;
 - e. a statement to the effect that the proposal shall remain valid for a period of not less than 60 days from the date of submittal; and
 - f. signature of a person authorized to bind Contractor to the terms of the proposal.

Following the cover letter, proposals should address the following items in turn:

2. **Technical Proposal:**
 - a. **Project Approach:**
 - i. Describe how your proposed approach and methodology addresses the City's needs as expressed in the RFP.
 - b. **Work Plan:** This section must contain sufficient detail to convey to members of the evaluation team your firm's knowledge of the subjects and skills necessary to successfully complete the project.
 - i. Describe your plan for accomplishing the tasks described in the Scope of Work.
 - ii. Describe personnel working on the project, their tasks, and their time commitments.
 - iii. Describe any enhancements or procedural or technical innovations that would further the purpose and outcomes of this RFP.
 - c. **Project Schedule:**
 - i. Describe when various elements of work would be completed and when deliverables would be provided after work begins.
 - d. **Deliverables:**
 - i. Describe fully any deliverables that will be due under the contract, based on the Scope of Work.

3. **Experience**

- a. Completed Contractor Information Form (attached)
- b. Completed Contractor Experience Form (attached)
- c. Disclosures:
 - i. Contractor must include in his proposal a complete disclosure of any alleged significant prior or ongoing contract failures, any civil or criminal litigation or investigation pending which involves the Contractor or in which the Contractor has been judged guilty or liable.
- d. Team Structure:
 - i. Describe your firm's organizational chart, identify who will have overall responsibility for the work, and include the lines of authority between team members up to this senior level.
- e. Sample Work (if applicable):
 - i. Describe samples of work from other, similar projects that demonstrate your firm's capability to accomplish the work describe in this RFP.

4. **Safety:**

- a. Completed Industrial Safety Record Form (attached)
- b. Describe the safety measures you plan to put in place to assure the City that all applicable OSHA regulations will be adhered to with the inclusion of an Injury and Illness Prevention Program.

5. **Cost Proposal**

- a. Completed Proposal Pricing Forms and Examples (below)

6. **Technical Proposal**

a. **Qualifications, Related Experience and References**

This section of the proposal should establish the ability of contractor to satisfactorily perform the required work by reasons of: experience in performing work of a similar nature; demonstrated competence in the services to be provided; educational qualifications; strength and stability of the firm; staffing capability; work load; record of meeting schedules on similar projects; and supportive client references.

Contractor shall:

- (1) provide a brief profile of the firm, including the types of services offered; the year founded; form of the organization (corporation,

partnership, sole proprietorship); number, size and location of offices; number of employees;

- (2) provide a general description of the firm's financial condition; identify any conditions (e.g., bankruptcy, pending litigation, planned office closures, impending merger) that may impede contractor's ability to complete the project;
- (3) describe the firm's experience in performing work of a similar nature to that solicited in this RFP, and highlight the participation in such work by the key personnel proposed for assignment to this project;
- (4) identify affiliates by company name, address, contact person, telephone number and project function and describe financial institution's experience working with each affiliate; and
- (5) provide, at a minimum, three references from the projects cited as related experience; reference shall furnish the name, title, address and telephone number of the person(s) at the client organization who is most knowledgeable about the work performed. Contractor may also supply references from other work not cited in this section as related experience.

b. Proposed Staffing and Project Organization

This section of the proposal should establish the qualifications of the proposed project staff.

Contractor shall:

- (1) provide education, experience and applicable professional credentials of proposed project staff;
- (2) furnish brief resumes (not more than two [2] pages each) for the proposed Project Manager and other key personnel;
- (3) include a project organization chart which clearly delineates communication/reporting relationships among the project staff; and

c. Work Plan

Contractor shall provide a narrative which addresses the Scope of Work, EXHIBIT "A" and shows contractor's understanding of the City's needs and requirements.

Contractor shall:

- (1) describe the approach to completing the tasks specified in the Scope of Work;
- (2) outline sequentially the activities that would be undertaken in completing the tasks and specify who would perform them; and

Contractor may also propose enhancement or procedural or technical innovations to the Scope of Work which do not materially deviate from the objectives or required content of the project.

B. Exceptions/Deviations

State any exceptions to or deviations from the requirements of this RFP on the Price Form where indicated. Contractors are cautioned that exceptions to or deviations from RFP requirements may cause their proposal to be rejected as non-responsive.

C. Appendices

Information considered by Contractor to be pertinent to this RFP and which has not been specifically solicited in any of the aforementioned sections may be placed in a separate appendix section. Contractors are cautioned, however, that this does not constitute an invitation to submit large amounts of extraneous materials; appendices should be relevant and brief.

D. Licensing and Certification Requirements

By submitting a proposal, Contractor warrants that any and all licenses and/or certifications required by law, statute, code or ordinance in performing under the scope and specifications of this RFP are currently held by Contractor and are valid and in full force and effect. Copies or legitimate proof of such licensure and/or certification shall be included in Contractor's response. Proposals lacking copies and/or proof of said licenses and/or certifications may be deemed non-responsive and may be rejected.

E. Fee Proposal

Contractor shall include a schedule of fees for each line of service included in Contractor's proposal and complete and sign the Price Form in Section C. below in its entirety. **(Fee Proposal must be submitted in a sealed envelope separate from proposal documents and marked "Pricing Forms & Examples").**

All prices shall be quoted F.O.B. destination, Corona, California. All shipping, handling and freight charges must be shown separately on the Price Form.

F. Ownership of Contract Documents

All Contract Documents furnished by the City are City property. They are not to be used by Contractor or any Subcontractor on other work nor shall Contractor claim any right to such documents. With exception of one complete set of Contract Documents, all documents shall be returned to the City on request at completion of the Work.

G. Prohibited Interests

No City official or representative who is authorized in such capacity and on behalf of the City to negotiate, supervise, make, accept, or approve, or to take part in negotiating, supervising, making, accepting or approving any engineering, inspection, construction or material supply contract or any subcontract in connection with construction of the Project, shall be or become directly or indirectly interested financially in the Contract.

H. Proposal Checklist

- Cover Letter
- Technical Proposal
- Acceptance of Terms
- Contractor's Price Form
- Non-Collusion Declaration
- Acknowledgment of the Terms and Conditions of the Agreement
- Insurance Requirements Check Sheet
- Contractor Information Form
- Contractor Experience Form
- Vendor Performance Evaluation Form Acknowledgement
- Industrial Safety Record Form
- Price Form
- Contractor's Experience Statement
- Statement of Past Disqualifications
- Workers' Compensation Certification

MODIFICATIONS OF PROPOSALS

Each Contractor shall submit its Proposal in strict conformity with the requirements of the Contract Documents. Unauthorized additions, modifications, revisions, conditions, limitations, exclusions or provisions attached to a Proposal may render it non-responsive and may cause its rejection. Proposals shall neither delete, modify, nor supplement the printed matter on the Proposal Forms, nor make substitutions thereon. Oral, telephonic and electronic modifications will not be considered.

SECTION V

EVALUATION AND AWARD

AS NEEDED UTILITIES DEPARTMENT PAINTING SERVICES

The City is soliciting Contractors who have established knowledge and expertise in all aspects of the services requested in this RFP.

A. Evaluation Criteria

The following weighting and points will be assigned to the Proposal for evaluation purposes:

EVALUATION CRITERIA AND MAXIMUM POINTS

1. Work Plan/Work Organization - 25 points	Maximum Points
Project Approach and Understanding the City's Requirements	17
Work Plan	8
2. Qualifications of Company and Personnel (Experience) - 25 points	
Contractor Information Form	4
Contractor Experience Form	9
Disclosures	7
Team Structure	5
3. Approach to Safety Measures - 25 points	
Industrial Safety Record Form	19
Injury and Illness Prevention Program	6
4. Cost Proposal - 25 points	
Reasonableness of the individual firm-fixed prices and/or hourly rates, and competitiveness of quoted firm fixed prices with other proposals received	10
Adequacy Example pricing accurately reflected data provided in the Price Form	10
Basis on which prices are quoted.	5

The City reserves the right to negotiate with each Contractor a Best and Final Offer

Contractor must include in his proposal a complete disclosure of any alleged significant prior or ongoing contract failures, any civil or criminal litigation or investigation pending which involves the Contractor or in which the Contractor has been judged guilty or liable. Failure to comply with the terms of this provision will disqualify any Proposals. The City reserves the right to reject any Proposals based upon the Contractor's prior history with the City or with any other party, which documents, without limitation, unsatisfactory performance, adversarial or contentious demeanor, significant failure(s) to meet contract milestones or other contractual failures.

B. Evaluation Procedure

All proposals received as specified will be evaluated by City staff in accordance with the above criteria. During the evaluation period, the City may do any or all of the following:

1. generate a "short list" and conduct interviews with the top candidates;
2. conduct on-site visits and/or tours of the candidates' places of business;
3. conduct negotiations with the most qualified candidate(s).

Contractors should be aware, however, that award may be made without Contractor visits, interviews, or further discussions or negotiations.

C. Award

City staff will select MULTIPLE Contractors best meeting the above-specified criteria or submit a recommendation to City Council for consideration and selection, from all complete proposals evaluated by staff to be the most qualified.

The City anticipates making final selections and awards on or about August 2022.

In addition, negotiations may or may not be conducted with Contractors; therefore, the proposal submitted should contain your most favorable terms and conditions, since the selection and award may be made without discussion with any Contractor.

SECTION VI

PRICE FORM

REQUEST FOR PROPOSALS: RFP No. 22-075RH

DESCRIPTION OF RFP: AS NEEDED UTILITIES DEPARTMENT PAINTING SERVICES

CONTRACTOR'S NAME/ADDRESS: _____

NAME/TELEPHONE NO. OF AUTHORIZED REPRESENTATIVE _____

Please provide detailed Firm Fixed Price cost information in the spaces provided below, and any other incidental or additional costs required to complete the scope of the project requirements.

Extended price shall include all equipment, materials, supplies, labor and ancillary costs required to complete the Project.

The Contractor shall complete the Electronic Price Form found in the Line Items tab within the PlanetBids electronic bidding system. Provide firm fixed prices to furnish all labor, materials, supplies, equipment, tools, transportation, services, and any other incidental or additional costs to complete all duties and obligations necessary and required to perform and complete the Work Described. This copy of the Price Form is provided for reference purposes only and need not be completed and returned. ***The Responder must ALSO return the six (6) Pricing Proposals following this Price Form with their response.***

Application of materials shall be brushed and/or rolled only, unless otherwise noted below. Please note the specifics of the individual item sections.

The Proposer understands that these quantities are estimates only and are given solely for the purpose of facilitating the comparison of pricing and annual budgets, and that the Contractor's compensation will be computed on the basis of the actual quantities of completed Work.

Proposal Pricing Sheets & examples for AS NEEDED UTILITIES DEPARTMENT Painting Services (begins on next page):

PROPOSAL PRICING FORMS

AS NEEDED UTILITIES DEPARTMENT PAINTING SERVICES

Item	Description	Unit	Unit Cost
Include Labor, Disposable Tools and Material Costs for Preparation and Prime as Described Below Flat Surfaces in Interior and Exterior Environments			
1	Light clean and spot prime with compatible product for identified finish coat.	SF	\$
2	Hand clean and wash down and spot prime with compatible product for identified finish coat.	SF	\$
3	Sandblast, SSPC-6, Prime coat with compatible product for identified finish coat on exterior surface.	SF	\$
4	Pressure wash, prime coat with compatible product for identified finish coat on exterior surface.	SF	\$
5	Spot blast, clean, spot prime with compatible product for identified finish coat on exterior surface.	SF	\$
Include Labor, Disposable Tools and Material Costs for Preparation, Prime Coat on Rounded Surface (Pipe) and Irregular Shaped Objects or Surfaces (Motors, etc.) Interior, Exterior and in Industrial Process Areas			
6	Light clean and spot prime with compatible product for identified finish coat.	SF	\$
7	Hand clean and wash down and spot prime with compatible product for identified finish coat.	SF	\$
8	Sandblast, SSPC-6, Prime coat with compatible product for identified finish coat on exterior surface.	SF	\$
9	Pressure Wash Prime coat with compatible product for identified finish coat on exterior surface.	SF	\$

Item	Description	Unit	Unit Cost
Include Labor, Disposable Tools and Material Costs for Finish Coat/Product			
10	One finish coat in specified thickness.	SF	\$
11	Additional coats to specified thickness.	SF	\$
12	2 Part/Step Epoxy Finish application only.	SF	\$
13	Aliphatic Polyurethane application only	SF	\$
14	Vinyl Ester application only.	SF	\$
15	Spray Application on Tank Surfaces.	SF	\$
16	Fire Hydrant – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$
17	Four inch (4”) Blow off Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$
18	One inch (1”) Backflow Preventer Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$
19	Two inch (2”) Backflow Preventer Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$
20	Three inch (3”) Backflow Preventer Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$
21	Four inch (4”) Backflow Preventer Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$
22	Six inch (6”) Backflow Preventer Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$
23	Eight inch (8”) Backflow Preventer Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$
24	One inch (1”) Air Vacuum Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$

Item	Description	Unit	Unit Cost
25	Two inch (2") Air Vacuum Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$
26	Four inch (4") Air Vacuum Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$
Equipment Rental Rates			
27	Scissor Lift – Hourly – One Hour	HR	\$
28	Scissor Lift – Daily – One Day	DAY	\$
29	Scissor Lift – Weekly – One Week	WK	\$
30	Bucket Lift – Hourly – One Hour	HR	\$
31	Bucket Lift – Daily – One Day	DAY	\$
32	Bucket Lift – Weekly – One Week	WK	\$
33	Scaffold – Weekly Rent	WK	\$
Hourly Labor Rates			
34	Supervising Painter	HR	\$
35	Painter	HR	\$
36	Laborer	HR	\$
TOTAL PRICE (Items 1 - 36)			\$

TOTAL PRICE IN WORDS (Items 1 – 36): _____

MATERIAL MARKUP _____ % to be added to the material purchase invoice.

EQUIPMENT RENTAL MARKUP _____ % to be added to the equipment rental invoice.

PROPOSAL PRICING SHEETS WITH EXAMPLES

Provide pricing for the following examples, based on the above Price Form pricing. Provide all costs to accomplish the complete description of the work. Costs to include furnishing all labor, materials, supplies, equipment, tools, transportation and any other incidental or additional costs to complete all obligations of the work described. Provide breakdown as shown below. (This format will be used for Project Cost Submission, or similar, per approved form maybe used).

Application of all materials shall be by brush or roller, unless otherwise noted.

Example 1: Metal Chemical Tank

Clean, prime and repaint all exterior surfaces of a 15 ft. diameter, 20 ft. high, covered metal chemical tank. Using Process 9 – Exterior Method A.

- A. Spot blast, clean, spot prime with compatible product for identified process and finish coat on exterior surface Item 5 (Process 9 – Exterior Method A):

Sq. Ft. _____ x \$ _____ \$ _____

- B. Finish Coat – Item 10 per Process 9 - Exterior Method A – spraying application allowed for tanks only:

Sq. Ft. _____ x \$ _____ \$ _____

- C. Equipment Rental: Invoice + Markup

\$ _____

- D. Material, small tools: Invoice + Markup

\$ _____

TOTAL

\$ _____

Example 2: Fire Hydrants – Quantity 10

Clean, prime and repaint ten (10) fire hydrants (Item 16).

- A. Clean, prime and one (1) finish coat as described in Process 1 with UV protection additive. All mechanical operators must be in working order:

Each \$ _____ x Qty 10 \$ _____

- B. Material (include UV protection additive), small tools: Invoice + Markup

\$ _____

TOTAL

\$ _____

Example 3: Exterior Flat Metal Deck Surface

Clean, prime and repaint a ten feet by ten feet (10' x 10') exterior flat metal deck surface (non-submerged). Clean and prime per Item 4 price and description. Refer to Process 1 for prime and paint materials. Provide two (2) coats of finish coat as priced in Items 10 and 11.

- A. Pressure wash, prime coat with compatible product for identified process and finish coat on exterior surface Item (Process 1):

Sq. Ft. _____ x \$ _____ \$ _____

- B. First Finish Coat – Item 10 per Process 1 finish coat:

Sq. Ft. _____ x \$ _____ \$ _____

Second Coat – Item 11 per Process 1 finish coat with slip resistant additive:

Sq. Ft. _____ x \$ _____ \$ _____

- C. Equipment Rental: Invoice + Markup

\$ _____

- D. Material, small tools: Invoice + Markup

\$ _____

TOTAL

\$ _____

Example 4: 6” Backflow Preventer – Quantity 10

Clean, prime and repaint ten (10) 6” Backflow Preventers (Item 22).

- A. Clean, prime and one (1) finish coat as described in Process 1 with UV protection additive. All mechanical operators must be in working order:

Each \$ _____ x Qty 10 \$ _____

- B. Material (include UV protection additive), small tools: Invoice + Markup

\$ _____

TOTAL

\$ _____

Example 5: Digester Tank – Interior Coating Replacement – Vinyl Ester Process

Clean, prime and recoat all interior surfaces of a twenty feet (20’) diameter digester tank with five feet (5’) high walls, immersion surface is in thirty percent (30%) hydrochloric acid and thirty percent (30%) sulfuric acid conditions. Application method shall be determined by the City’s Representative, but for this purpose quote using the roller method. Sandblast and prime coat concrete surface (Item 3) with vinyl ester prime, include control joint filing with a semi-rigid joint compound, apply silica sand to provide an anchor for the vinyl ester product to adhere to (if wet joint material is used). Apply substrate coat over the primer layer and topcoat (Item 14) - Process 8.

- A. Sand blast, prime coat with compatible product for identified process and finish coat on exterior surface Item 3 (using Process 8 primer):

Sq. Ft. _____ x \$ _____ \$ _____

- B. Substrate Coat – Item 14 – substrate coat over primer per Process 8

Sq. Ft. _____ x \$ _____ \$ _____

Top Coat – Item 14 per Process 8 finish coat:

Sq. Ft. _____ x \$ _____ \$ _____

- C. Equipment Rental: Invoice + Markup

\$ _____

- D. Material, small tools, required PPE: Invoice + Markup

\$ _____

TOTAL

\$ _____

Example 6: Interior Room – 20’ x 20’ room with 8’ walls, 2 windows and 2 doors

- A. Clean, prime and one (1) finish coat as described in Process 1 (Item 2 and Item 10):

\$ _____

- B. Material: Invoice + Markup

\$ _____

TOTAL

\$ _____

Please check your calculations before submitting your proposal; the City will not be responsible for Contractor miscalculations.

In the event that Contractor intends to propose zero-dollar value for any item shown in the RFP/Price Form, Contractor shall enter “zero” or “0” in the space provided for price or cost. With the exception of “Reason(s) for No Proposal”, all spaces in the RFP/Price Form shall be filled in by Contractors. City reserves the right to reject as non-responsive any or all proposals containing blank spaces.

Contractor shall complete the following required information:

Contractor’s Acknowledgement of His Understanding of the Terms and Conditions. Signature

below verifies that Contractor has read, understands, and agrees to the conditions contained herein and on all of the attachments and agenda.

Are there any other additional or incidental costs which will be required by your firm in order to meet the requirements of the Technical Specifications? Yes / No. (circle one). If you answered “Yes”, please provide detail of said additional costs: _____

Please indicate any exceptions to or deviations from the RFP Requirements here.

Have you included in your proposal all informational items and forms as requested? Yes / No (circle one). If you answered “No”, please explain: _____

Have you been or are you on any federal list of debarred or suspended Contractors?
Yes / No (circle one)

This offer shall remain firm for ninety (90) days from RFP close date.

Terms and conditions as set forth in this RFP apply to this solicitation.

Cash discount allowable _____% _____ days; unless otherwise stated, payment terms are: Net thirty (30) days.

In signing this proposal, Contractor warrants that all certifications and documents requested herein are attached and properly completed and signed.

From time to time, the City may issue one or more addenda to this RFP. Below, please indicate all Addenda to this RFP received by your firm, and the date said Addenda was/were received. It is the Contractor's responsibility to ensure that all addendums are received. Failure to acknowledge receipt of addenda may cause the City to reject the proposal as non-responsive.

Verification of Addenda Received

Addenda No: _____	Received on: _____
Addenda No: _____	Received on: _____
Addenda No: _____	Received on: _____

AUTHORIZED SIGNATURE: _____

PRINT SIGNER'S NAME AND TITLE: _____

DATE SIGNED: _____

COMPANY NAME & ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: _____

DIR REGISTRATION NO.: _____

PARTY SUBMITTING PROPOSAL: _____

**NON-COLLUSION DECLARATION
(TO BE EXECUTED BY CONTRACTOR AND SUBMITTED WITH PROPOSAL)**

The undersigned declares:

I am the _____ [title] of
_____ [Contractor], the party making the foregoing proposal.

The proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The proposal is genuine and not collusive or a sham. The Contractor has not directly or indirectly induced or solicited any other Contractor to put in a false or sham proposal. The Contractor has not directly or indirectly colluded, conspired, plotted, or agreed with any Contractor or anyone else to put in a sham proposal, or to refrain from submitting a proposal. The Contractor has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price of the Contractor or any other Contractor, or to fix any overhead, profit, or cost element of the proposal price, or of that of any other Contractor. All statements contained in the proposal are true. The Contractor has not, directly or indirectly, submitted his or her proposal price, or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, proposal depository, or to any member or agent thereof to effectuate a collusive or sham proposal, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Contractor that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Contractor.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [state].

Signature

Typed or Printed Name

Title

Party Submitting Proposal

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

**ACKNOWLEDGMENT OF THE TERMS AND CONDITIONS OF THE CITY OF CORONA
MAINTENANCE/GENERAL SERVICES AGREEMENT**

(To be Completed and Submitted with Contractor's Proposal)

This is to acknowledge that we have read the City of Corona Maintenance/General Services Agreement and will sign the agreement, as presented, without exception, for the City's RFP No. 22-075RH; AS-NEEDED UTILITIES DEPARTMENT PAINTING SERVICES .

(Firm name)

(Print name and title of person signing for firm)

(Signature/date)

**RFP No. 22-075RH AS NEEDED UTILITIES DEPARTMENT PAINTING SERVICES
ACKNOWLEDGMENT OF THE INSURANCE REQUIREMENTS CHECK SHEET**

(To be Completed and Submitted with Consultant’s Proposal)

All applicable insurance requirements to this RFP are identified with a ‘YES’ under the “Applicable to Vendor” column on the RFP Insurance Requirements Check List.

Consultant acknowledges that we have reviewed the City of Corona Insurance Requirements Check Sheet and understand that we will be able to provide the insurance coverage required. A sample certificate of insurance is enclosed for the City’s preliminary review. Any deductibles or self-insured retention amounts have been specified below for City’s review and approval.

Deductible Amounts/Self-insured Retentions:

(Firm Name)

(Print name and title of person signing for firm)

(Signature/Date)

City of Corona
RFP No. 22-052SB Insurance Requirements Check List
(To be Completed and Submitted with Consultant’s Proposal)

All applicable insurance requirements are identified with a ‘YES’ under the “Applicable to Vendor” column. Indicate Yes or No below if you are able to comply with the requirement.

	YES	NO	Applicable to Vendor
Can your company provide General Liability - \$1M occurrence/\$2M aggregate?			YES
Can your company provide Automobile Liability - \$1M?			YES
Can your company provide Workers Compensation and Employer's Liability - \$1M?			YES
Can your company provide Errors and Omissions (Professional) Liability Insurance - \$1M occurrence/\$2M aggregate?			Not Applicable
Can your company provide Technology Professional Errors and Omissions Liability Insurance - \$2M occurrence or \$2M aggregate?			Not Applicable
Can your company provide Builders'/All Risk for the completed value of the project naming the City as the loss payee?			Not Applicable
Can your company provide Contractor’s Pollution Liability and Transportation Pollution Liability with minimum limits of \$1 million/\$2 million with a primary Additional Insured endorsement?			Not Applicable
Can your company provide coverage with an insurer with a current A. M. Best’s rating no less than (A-):VII and licensed as an admitted insurance carrier in California?			YES
Can your company provide coverage with an insurer with a current A. M. Best’s rating no less than (A-):X and authorized to issue the required policies in California?			YES

**Insurance Endorsements
General Liability**

	YES	NO	Applicable to Vendor
(Occurrence form CG 0001)			YES
Will your company provide an insurance policy that states the City, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insured with respect to liability arising out of work or operations performed by or on behalf of the Contractor, including materials, parts or equipment furnished in connection therewith?			YES
Will your company provide an insurance policy that states any person or organization whom you have agreed to include as an additional insured under a written contract? provided such contract was executed prior to the date of loss?			YES
Can your company provide Completed Operations as evidenced with the following endorsements?			YES
Endorsement form CG 20 10 11 85 OR			YES
CG 20 37 and one of the following			YES
CG 20 10			YES
CG 20 26			
CG 20 33			
CG 20 38			
Will your company provide a General Liability endorsement stating that the insurance coverage shall be primary any City insurance will be in excess of the contractors’ insurance and will not be called upon to contribute Endorsement Form shall be as broad as CG 20 01 04 13?			YES

Automobile Liability

	YES	NO		Applicable to Vendor
Does your insurance cover Owned automobiles with Form number CA 0001 code 1 (Any Auto)?				YES
If your company does not have owned automobiles, does your insurance cover No owned autos Code 8 (hired) and 9 (non-owned)?				YES

Workers' Compensation

	YES	NO		Applicable to Vendor
Will your company provide a waiver for all rights of subrogation against the City, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of the insurance policy which arise from work or Services performed by the Consultant?				YES
Will your company provide a Waiver of Subrogation – All Other Policies. Consultant hereby waives all rights of subrogation any insurer of Consultant’s may acquire against the City, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of any insurance policy which arise from work or Services performed by the Consultant?				YES
Will your insurance policies have a (30) days' notice of cancellation endorsement?				YES
If your firm is unable to provide a (30) day notice of cancellation will your firm sign a City provided statement that the Vendor shall notify the City within two business days any notice of cancellation?				YES
Does your insurance have any deductibles and/or self-insurance retentions?				YES

Use the space below to explain any "NO" responses.

CONTRACTOR INFORMATION FORM

A. Information about Contractor

[***Indicate not applicable (“N/A”) where appropriate. ***]

NOTE: Where Contractor is a joint venture, pages shall be duplicated, and information provided for all parties to the joint venture.

1 Name of Contractor: _____

2 Type, if Entity: _____

3 Consultant Address: _____

Email Address	Telephone Number
---------------	------------------

4. _____

License Number	DIR Registration Number
----------------	-------------------------

5 How many years has Contractor’s organization been in business performing the services requested in this RFP? _____

6 How many years has Contractor’s organization been in business under its present name? _____

6.1 Under what other or former names has Contractor’s organization operated: _____

7 If Contractor’s organization is a corporation, answer the following:

7.1 Date of Incorporation: _____

7.2 State of Incorporation: _____

7.3 President’s Name: _____

7.4 Vice-President’s Name(s): _____

7.5 Secretary’s Name: _____

7.6 Treasurer’s Name: _____

- 8 If an individual or a partnership, answer the following:
- 8.1 Date of Organization: _____
- 8.2 Name and address of all partners (state whether general or limited partnership):
- _____
- _____
- _____
- 9 If other than a corporation or partnership, describe organization and name principals:
- _____
- _____
10. List other states in which Contractor's organization is legally qualified to do business.
- _____
- _____
- _____
11. What type of work does the Contractor normally perform with its own forces?
- _____
- _____
12. Has Contractor ever failed to complete any work awarded to it? If so, note when, where, and why:
- _____
- _____
13. Within the last ten years, has any officer or partner of Contractor's organization ever been an officer or partner of another organization when it failed to complete a contract? If so, attach a separate sheet of explanation:
- _____
- _____
14. List Trade References:
- _____
- _____

15. List Bank References (Bank and Branch Address):

16. Insurance Documentation:

Submit a sample of your certificate of insurance for a preliminary review by the City.

Disclose any deductibles or self-insured retentions. Any deductibles or self-insured retentions are subject to approval by the City

B. Personnel (copy this page if additional space is required)

The Contractor shall identify the key personnel to be assigned to this project in a management, construction supervision or engineering capacity.

1. List each person's job title, name and percent of time to be allocated to this project:

2. Summarize each person's specialized education:

3. List each person's years of experience relevant to the project:

4. Summarize such experience:

Contractor agrees that personnel named in this Proposal will remain on this Project until completion of all relevant Work, unless substituted by personnel of equivalent experience and qualifications approved in advance by the City.

Additional Contractor’s Statements:

If the Contractor feels that there is additional information which has not been included in the questionnaire above, and which would contribute to the qualification review, it may add that information in a statement here or on an attached sheet, appropriately marked:

C. Verification and Execution

These Forms shall be executed only by a duly authorized official of the Contractor:

I declare under penalty of perjury under the laws of the State of California that the foregoing information is true and correct:

Name of Contractor _____

Signature _____

Name _____

Title _____

Dated _____

CONTRACTOR EXPERIENCE FORM

Contractor is required to have successfully performed three (3) projects with a minimum value of \$50,000 or greater within the last five years and submit references for the three (3) projects.

1. Owner's Name _____
Project Name _____
Address _____

Phone Number _____
Contact Person _____
Dates of Project _____ to _____
Value of Project _____

2. Owner's Name _____
Project Name _____
Address _____

Phone Number _____
Contact Person _____
Dates of Project _____ to _____
Value of Project _____

3. Owner's Name _____
Project Name _____
Address _____

Phone Number _____
Contact Person _____
Dates of Project _____ to _____
Value of Project _____

I hereby certify that I have performed the work listed above.

Signature of Contractor



Vendor Performance Evaluation Form

Department:		Division:							
Prepared By:		Title:							
Vendor Name:			P.O. #:						
Contract Amount: \$		Change Order Amount: \$							
Project Name:									
Description of Project:									
Date Prepared:									
Performance Evaluation Period: (select one)									
Weekly	<input type="radio"/>	Monthly	<input type="radio"/>	Quarterly	<input type="radio"/>	Annually	<input type="radio"/>	Other	<input type="radio"/>
Vendor Category: (select one)									
General and Maintenance Services - Commercial services provided on a frequent basis such as catering, lawn service, general maintenance, or cleaning.			<input type="radio"/>		Professional Service - unique, technical, and/or infrequent functions performed by an independent Consultant/vendor qualified by education, experience, and/or technical ability to provide services.			<input type="radio"/>	
Products - a supplier of a tangible object that is manufactured or refined for sale.			<input type="radio"/>		Software - a supplier of technology infrastructure or any license/maintenance based, or cloud based software, requiring access to the City's information technology system.			<input type="radio"/>	
Evaluation Score Range and Criteria Factors									
EXCELLENT	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE		UNSATISFACTORY				
5 (4.50-5.00)	4 (3.20-4.49)	3 (2.60-3.19)	2 (1.81-2.59)		1 (1.00-1.80)				
<ol style="list-style-type: none"> 1. <i>Quality of Goods and Services: A measure to determine if the goods/ service received met the quality desired.</i> 2. <i>Quality of Work Performed: A measure to determine if the actual performed met the quality desired.</i> 3. <i>Timeliness of Delivery of Goods: A measure to determine if the goods delivered met (at minimum) the date specified to the vendor.</i> 4. <i>Compliance with Law and Regulations: A measure to determine if the supplier adhered to compliance law and regulations related to the nature of work or product delivered.</i> 									

5. *Safety and Protection: A measure to determine if the supplier followed all safety precautions and wore the appropriate protection gear to perform the service.*
6. *Appropriate of Tools/Technology: A measure to determine if the vendor provided tools/technology that aligned with requirements.*
7. *Customer Service: How knowledgeable was the vendor regarding the product or service, was the vendor proactive in addressing City staff problems or concerns regarding the product or service.*
8. *Overall Timeliness of Invoices: Invoices for payment were submitted on a timely basis reflective to the contract.*
9. *Overall accuracy of Invoices: Invoices for payment were accurate and complete, covering the Work completed as of the date of the Application, inclusive of all required attachments and backup data*

For each category identified below, enter the score (1 – 5) with 1 being unsatisfactory and 5 being excellent

Evaluation Criteria	Evaluation Score				
1. <i>Quality of Goods and Services</i>	5	4	3	2	1
2. <i>Quality of Work Performed</i>	5	4	3	2	1
3. <i>Timeliness of Delivery of Goods</i>	5	4	3	2	1
4. <i>Compliance with Law and Regulations</i>	5	4	3	2	1
5. <i>Safety and Protection</i>	5	4	3	2	1
6. <i>Appropriate of Tools/Technology</i>	5	4	3	2	1
7. <i>Customer Service</i>	5	4	3	2	1
8. <i>Overall Timeliness of Invoices</i>	5	4	3	2	1
9. <i>Overall accuracy of Invoices</i>	5	4	3	2	1

ACKNOWLEDGMENT OF THE VENDOR PERFORMANCE EVALUATION FORM

This is to acknowledge that we have read the City of Corona Vendor Performance Evaluation Form and understand a version of this type of form will be used to provide the basis for regular conversations with the City around contract performance metrics.

(Firm name)

(Print name and title of person signing for firm)

(Signature/date)

**CONTRACTOR’S CERTIFICATE REGARDING
WORKERS’ COMPENSATION**

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers’ compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Contract.

Contractor’s Name _____

Signature _____

Name _____

Title _____

Dated _____

INDUSTRIAL SAFETY RECORD

(To be Completed and Submitted with Contractor's Proposal)

Number of OSHA Violations within the last 5 years (must state zero if none):

___ Serious ___ Willful ___ Repeat ___ Other ___ Unclass _____ Total

Firm Name (Print)

Signature

Name and Title (Print)

Date

Section 9550, which mandates that the City require a payment bond for certain public work projects involving an expenditure in excess of \$25,000.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **AS NEEDED UTILITIES DEPARTMENT PAINTING SERVICES** maintenance or other general services necessary for the Project (“Services”). The Services are more particularly described in Exhibit “A” attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from [***INSERT START DATE***] to [***INSERT ENDING DATE***] (“Term”), unless earlier terminated as provided herein. Contractor shall complete the Services within the Term of this Agreement, and shall meet any other established schedules and deadlines. The City has the right to extend the Term of this Agreement, in its sole discretion and under the same terms and conditions, for [***INSERT WRITTEN AMOUNT***] ([***INSERT NUMERICAL AMOUNT***]) additional one (1) year periods (each a “Renewal Term”). The terms “Term” and “Renewal Term” may sometimes be generally and collectively referred to as “Term” in this Agreement.

3.2 Responsibilities of Contractor.

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Contractor on an independent contractor basis and not as an employee. Contractor retains the right to perform similar or different services for others during the Term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of City and shall at all times be under Contractor’s exclusive direction and control. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers’ compensation insurance.

3.2.2 Schedule of Services. Contractor shall perform the Services within the Term of this Agreement, in accordance with the Schedule of Services set forth in Exhibit “B” attached hereto and incorporated herein by reference, and in accordance with any other completion schedule or milestones which may be separately agreed upon in writing by the Parties. Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor’s conformance with the Schedule, City shall respond to Contractor’s submittals in a timely manner. Upon request of City, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All Services performed by Contractor shall be subject to the approval of City.

3.2.4 City’s Representative. The City hereby designates [***INSERT NAME OR TITLE***], or his or her designee, to act as its representative for the performance of this Agreement (“City’s Representative”).

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3.2.9.1 Employment Eligibility; Contractor. By executing this Agreement, Contractor verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time. Such requirements and restrictions include, but are not limited to, examination and retention of documentation confirming the identity and immigration status of each employee of the Contractor. Contractor also verifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement and shall not violate any such law at any time during the Term of the Agreement. Contractor shall avoid any violation of any such law during the Term of this Agreement by participating in an electronic verification of work authorization program operated by the United States Department of Homeland Security, by participating in an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, or by some other legally acceptable method. Contractor shall maintain records of each such verification, and shall make them available to the City or its representatives for inspection and copy at any time during normal business hours. The City shall not be responsible for any costs or expenses related to Contractor's compliance with the requirements provided for in Section 3.2.9 or any of its sub-sections.

3.2.9.2 Employment Eligibility; Subcontractors, Sub-subcontractors and Consultants. To the same extent and under the same conditions as Contractor, Contractor shall require all of its subcontractors, sub-subcontractors and consultants performing any work or Services relating to the Project or this Agreement to make the same verifications and comply with all requirements and restrictions provided for in Section 3.2.9.1.

3.2.9.3 Employment Eligibility; Failure to Comply. Each person executing this Agreement on behalf of Contractor verifies that they are a duly authorized officer of Contractor, and understands that any of the following shall be grounds for the City to terminate the Agreement for cause: (1) failure of Contractor or its subcontractors, sub-subcontractors or consultants to meet any of the requirements provided for in Sections 3.2.9.1 or 3.2.9.2; (2) any misrepresentation or material omission concerning compliance with such requirements (including in those verifications provided to the Contractor under Section 3.2.9.2); or (3) failure to immediately remove from the Project any person found not to be in compliance with such requirements.

3.2.9.4 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.2.9.5 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Contractor shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.2.9.6 Air Quality. Contractor must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Although the SCAQMD and CARB limits and requirements are more broad, Contractor shall specifically be aware of their application to "portable equipment", which definition is considered by SCAQMD and CARB to include any item of equipment with a fuel-powered engine. Contractor shall indemnify City against any fines or penalties imposed by SCAQMD, CARB, or any other governmental or regulatory

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agency for violations of applicable laws, rules and/or regulations by Contractor, its subcontractors, or others for whom Contractor is responsible under its indemnity obligations provided for in this Agreement.

3.2.10 Insurance.

3.2.10.1 Time for Compliance. Promptly following the Effective Date of this Agreement, but in no event before Contractor commences any Services under this Agreement, Contractor shall provide evidence satisfactory to the City that it has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the City to terminate this Agreement for cause.

3.2.10.2 Minimum Requirements. Contractor shall, at its expense, procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Contractor, its agents, representatives, employees or subcontractors. Contractor shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

(A) Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned); and (3) *Workers' Compensation and Employer's Liability*: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

(B) Minimum Limits of Insurance. Contractor shall maintain limits no less than: (1) *General Liability*: \$1,000,000 MINIMUM; per occurrence for bodily injury, personal injury, advertising injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used including, but not limited to, form CG 2503, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability*: \$1,000,000 MINIMUM; per accident for bodily injury and property damage; and (3) *Workers' Compensation and Employer's Liability*: Workers' Compensation limits as required by the Labor Code of the State of California. Employer's Liability limits of \$1,000,000 MINIMUM; per accident for bodily injury or disease.

3.2.10.3 Insurance Endorsements. The insurance policies shall contain or be endorsed (amended) to include the following provisions:

(A) General Liability. The general liability policy shall state that: (1) the City, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insured with respect to liability arising out of work or operations performed by or on behalf of the Contractor, including materials, parts or equipment furnished in connection therewith (the endorsement form shall be at least as broad as ISO Form CG 20 10 11 85 or both CG 20 37 and one of the following: CG 20 10, CG 20 26, CG 20 33 or CG 20 38); and (2) the insurance coverage shall be primary insurance coverage as respects the City, its directors, officials, officers, employees, agents, and volunteers (the endorsement form shall be at least as broad as ISO CG 20 01 04 13). Any insurance or self-insurance maintained by the City, its directors, officials, officers, employees, agents, and volunteers shall be excess of the Contractor's insurance and shall not be called upon to contribute with it in any way.

(B) Waiver of Subrogation – Workers' Compensation and Employer's Liability Coverage. The insurer shall agree to waive all rights of subrogation against the City, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of the insurance policy which arise from work or Services performed by the Contractor.

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(C) All Coverages. If Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City is entitled to the broader coverage and/or higher limits maintained by Contractor. Thus, any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

3.2.10.4 Other Provisions; Endorsements Preferred. Contractor shall endeavor to provide endorsements regarding the following provisions, but nonetheless understands, acknowledges and agrees that the following provisions shall apply and that failure to comply shall be considered to be a breach of this Agreement by Contractor:

(A) Waiver of Subrogation – All Other Policies. Contractor hereby waives all rights of subrogation any insurer of Contractor's may acquire against the City, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of any insurance policy which arise from work or Services performed by the Contractor. Contractor understands, acknowledges and agrees that this provision is in full force and effect even if the City does not receive a waiver of subrogation endorsement from the insurer.

(B) Notice. Contractor shall either: (1) require its insurer to provide thirty (30) days prior written notice to the City before coverage is suspended, voided, or canceled; or (2) notify City in writing that such notice is not available and forward any notice of such actions to the City within two (2) business days from date of receipt by Contractor. Contractor understands, acknowledges and agrees that this provision is in full force and effect even if the City does not receive a waiver of subrogation endorsement from the insurer.

3.2.10.5 Claims Made Policies. The following provisions shall apply to all policies that provide coverage on a claims-made basis: (A) the retroactive date must be shown and must be before the date on which any Services under this Agreement commence; (B) the insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Project; and (C) if coverage is canceled or not renewed and is not replaced with another claims-made policy with a retroactive date prior to the date on which any Services under this Agreement commence, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of Project.

3.2.10.6 Deductibles and Self-Insurance Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the Contractor to provide proof of ability to pay losses and related investigation, claims administration and defense expenses within the deductible or self-insured retention. The deductible or self-insured retention may be satisfied by either the named insured or the City.

3.2.10.7 Acceptability of Insurers. Unless under the circumstances a different rating is otherwise acceptable to the City in its sole and absolute discretion, insurance is to be placed with insurers which are satisfactory to the City and which meet either of the following criteria : (1) an insurer with a current A.M. Best's rating no less than A-:VII and licensed as an admitted insurance carrier in California; or (2) an insurer with a current A.M. Best's rating no less than A-:X and authorized to issue the required policies in California.

3.2.10.8 Verification of Coverage. Contractor shall furnish City with original certificates of insurance, as well as amendatory endorsements or copies of the applicable policy language effecting coverage required by this Agreement. All documents must be received and approved by the City before any Services commence; provided, however, that failure to obtain the required documents prior to the commencement of Services shall not waive Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

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3.2.10.9 Reporting of Claims. Contractor shall report to the City, in addition to Contractor's insurer, any and all insurance claims submitted by Contractor in connection with the Services under this Agreement.

3.2.10.10 Sub-Contractors. All subcontractors shall comply with each and every insurance provision of this Section 3.2.10. Contractor shall therefore not allow any subcontractor to commence work on any subcontract to perform any part of the Services until it has provided evidence satisfactory to the City that the subcontractor has secured all insurance required under this Agreement.

3.2.10.11 Special Risk or Circumstances. The City reserves the right, in its sole and absolute discretion, to modify the requirements of this Section 3.2.10, including limits, based on any of the following: (A) the nature of the risk of the Services; (B) the prior experience of the insured; (C) the rating or other quality or characteristic of the insurer; (D) any special or unique coverage issues; and (E) any other special or unique circumstances.

3.2.11 Safety. Contractor shall execute and maintain its work and Services so as to avoid injury or damage to any person or property. In carrying out its Services, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the Services and the conditions under which the Services are to be performed.

3.2.12 Bonds.

3.2.12.1 Performance Bond. If required by law or otherwise specifically requested by City in Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City, when the City approves an individual call-out and issues a project work order for that project, a Performance Bond in the amount of the project work order and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.12.2 Payment Bond. If required by law or otherwise specifically requested by City in Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City, when the City approves an individual call-out and issues a project work order for that project, a Payment Bond in the amount of the project work order and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City..

3.2.12.3 Bond Provisions. Should, in City's sole opinion, any bond become insufficient or any surety be found to be unsatisfactory, Contractor shall renew or replace the affected bond within 10 days of receiving notice from City. In the event the surety or Contractor intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the City, and Contractor shall post acceptable replacement bonds at least ten (10) days prior to expiration of the original bonds. No further payments shall be deemed due or will be made under this Agreement until any replacement bonds required by this Section are accepted by the City. To the extent, if any, that the total compensation or compensation for a project work order is increased in accordance with the Agreement, the Contractor shall, upon request of the City, cause the amount of the bonds to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the City. To the extent available, the bonds shall further provide that no change or alteration of the Agreement (including, without limitation, an increase in the total compensation or compensation for a project work order, as referred to above), extensions of time, or modifications of the time, terms, or conditions of payment to the Contractor, will release the surety. If the Contractor fails to furnish any required bond, the City may terminate this Agreement for cause..

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3.2.12.4 Surety Qualifications. The bonds must be provided by a surety which is satisfactory to the City and which meets either of the following criteria: (1) a surety with a current A.M. Best's rating no less than A-:VII and licensed as an admitted surety insurer in California; or (2) a surety with a current A.M. Best's rating no less than A-:X and authorized to issue the required bonds in California. If a surety does not meet these requirements, the insurer will be considered qualified if it is in conformance with Section 995.660 of the California Code of Civil Procedure, and proof of such is provided to the City.

3.2.13 Accounting Records. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.3 Fees and Payments.

3.3.1 Rates & Total Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation, including authorized reimbursements, shall not exceed [***INSERT WRITTEN DOLLAR AMOUNT***] (\$[***INSERT NUMERICAL DOLLAR AMOUNT***) ("Total Compensation") without written approval of City's Representative. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Contractor shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Contractor. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within 30 days of receiving such statement, review the statement and pay all approved charges thereon.

3.3.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the Term of this Agreement, City may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from City's Representative.

3.3.5 Prevailing Wages. Contractor is aware of the requirements of Chapter 1 (beginning at Section 1720 et seq.) of Part 7 of Division 2 of the California Labor Code, as well as Title 8, Section 16000 et seq. of the California Code of Regulations ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the Total Compensation is \$1,000 or more, Contractor and its subcontractors shall fully comply with the Prevailing Wage Laws for their employees and any others to whom such laws are applicable. Contractor and its subcontractors shall also be responsible for any and all violations and fines imposed on them pursuant to the Prevailing Wage Laws. Pursuant to SB 854, which amended the Prevailing Wage Laws, this Agreement would also be subject to compliance monitoring and enforcement by the California Department of Industrial Relations ("DIR"). Beginning April 1, 2015, no contractor or subcontractor may be awarded this Agreement unless registered with the DIR pursuant to Labor Code Section 1725.5. The City will report all necessary agreements to the DIR as required by the Prevailing Wage Laws. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or

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type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Contractor's principal place of business and at the Project site. It is most efficient for the Contractor to obtain a copy of the prevailing wages in effect at the commencement of this Agreement from the website of the Division of Labor Statistics and Research of the DIR located at www.dir.ca.gov/dlsr/. In the alternative, Contractor may obtain a copy of the prevailing wages from the City's Representative. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.3.6 Apprenticeable Crafts. If the Work, Project OR Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor shall comply with the provisions of Section 1777.5 of the California Labor Code with respect to the employment of properly registered apprentices upon public works when Contractor employs workmen in an apprenticeable craft or trade. The primary responsibility for compliance with said section for all apprenticeable occupations shall be with Contractor.

3.4 Termination of Agreement.

3.4.1 Grounds for Termination. City may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those Services which have been adequately rendered to City, as well as any authorized reimbursable expenses, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.

3.4.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Contractor to provide all finished or unfinished Documents and Data and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

3.4.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5 General Provisions.

3.5.1 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:

Contractor:

[***INSERT NAME, ADDRESS & CONTACT PERSON***]

City:

City of Corona
400 South Vicentia Avenue
Corona, CA 92882
Attn: [***INSERT NAME & DEPARTMENT***]

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

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3.5.2 Indemnification. To the fullest extent permitted by law, Contractor shall defend (with counsel of City's choosing), indemnify and hold the City, its directors, officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, to the extent arising out of, pertaining to, or incident to any alleged willful misconduct or negligent acts, errors or omissions of Contractor, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Contractor's Services, the Project or this Agreement, including without limitation the payment of all settlement amounts, expert witness fees and attorneys fees and other related costs and expenses. Notwithstanding the foregoing, to the extent Contractor's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor. Contractor's obligation to indemnify shall survive expiration or termination of this Agreement, and shall not be restricted to insurance proceeds, if any, received by the City, its directors, officials officers, employees, agents, or volunteers.

3.5.3 Governing Law; Government Code Claim Compliance. This Agreement shall be governed by the laws of the State of California. Venue shall be in Riverside County. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Contractor must comply with the claim procedures set forth in Government Code Sections 900 et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Contractor shall be barred from bringing and maintaining a valid lawsuit against the City.

3.5.4 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.5 City's Right to Employ Other Contractors. City reserves right to employ other contractors in connection with this Project.

3.5.6 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.6.1 Subcontractors; Assignment or Transfer. Contractor shall not subcontract any portion of the Services required under this Agreement, except as expressly authorized herein, without the prior written approval of the City. Subcontracts, if any, shall include a provision making them subject to all provisions of this Agreement. Contractor shall also not assign, hypothecate or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to subcontract or take any other action not authorized herein shall be null and void, and any subcontractors, assignees, hypothecates or transferees shall acquire no right or interest by reason of such action.

3.5.6.2 Corona Utility Authority. To the extent that this Agreement is deemed to be a "material contract" under either of the CUA Management Agreements, Contractor has no right to terminate this Agreement, either with or without cause, based upon the existence or non-existence of either or both of the CUA Management Agreements. Therefore, if an applicable CUA Management Agreement expires or terminates for any reason, Contractor shall remain fully obligated to perform under this Agreement with the CUA or another third party contracted by the CUA for the maintenance, management and operation of the applicable utility system. .

3.5.7 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees,

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agents, and subcontractors of Contractor, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Agreement.

3.5.8 Amendment; Modification. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.9 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel or otherwise.

3.5.10 No Third-Party Beneficiaries. Except to the extent expressly provided for in Section 3.5.6, there are no intended third-party beneficiaries of any right or obligation assumed by the Parties.

3.5.11 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.12 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor further agrees to file, or shall cause its employees or subcontractors to file, a Statement of Economic Interest with the City's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the Term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.13 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.14 Attorney's Fees. If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorney's fees and all other costs of such action.

3.5.15 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.16 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.5.17 Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both Parties.

[SIGNATURES ON NEXT 2 PAGES]

RFP No. 22-075RH Section VII. "Agreement Sample".
As Needed Utilities Department Painting Services

CA\DD\02000.50102\10151745.3
REV. 3.3.6 PTEAM 04302019

CITY'S SIGNATURE PAGE FOR
CITY OF CORONA
MAINTENANCE/GENERAL SERVICES AGREEMENT
WITH [*INSERT NAME***]**
([*INSERT TYPE OF SERVICES***] – [***INSERT PROJECT NAME***])**

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the date first written above.

CITY OF CORONA

By:

[***INSERT NAME***]
[***INSERT TITLE***]

Attest:

[***INSERT NAME***]
City Clerk

RFP No. 22-075RH Section VII. "Agreement Sample".
As Needed Utilities Department Painting Services

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REV. 3.3.6 PTEAM 04302019

CONTRACTOR'S SIGNATURE PAGE FOR
CITY OF CORONA
MAINTENANCE/GENERAL SERVICES AGREEMENT
WITH [*INSERT NAME***]**
([*INSERT TYPE OF SERVICES***] – [***INSERT PROJECT NAME***])**

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the date first written above.

[*INSERT NAME OF CONTRACTOR***]**
a **[***INSERT TYPE OF LEGAL ENTITY***]**

By: _____
[***INSERT NAME***]
[***INSERT TITLE***]

By: _____
[***INSERT NAME***]
[***INSERT TITLE***]

RFP No. 22-075RH Section VII. "Agreement Sample".
As Needed Utilities Department Painting Services

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REV. 3.3.6 PTEAM 04302019

**EXHIBIT “A”
SCOPE OF SERVICES**

INSERT PROPOSED SCOPE OF SERVICES

NOTE – NOT PUBLIC PROJECT WORK

This Agreement generally governs only work which is considered to be “maintenance work” under CMC Section 3.08.010(k) and Public Contract Code Section 22002(d), and does not include “public project” work under CMC Section 3.08.010(m) and Public Contract Code Section 22002(c). The only time that an individual call-out, as described in Exhibits “B” and “C” attached hereto, might include “public project” work is when an individual call-out is strictly limited to an amount that is not required to be informally or formally bid under the CMC or state law (e.g. less than \$45,000), and individual projects shall not be split to fall below that amount.

RFP No. 22-075RH Section VII. “Agreement Sample”.
As Needed Utilities Department Painting Services

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REV. 3.3.6 PTEAM 04302019

**EXHIBIT “B”
SCHEDULE OF SERVICES**

INSERT PROPOSED SCHEDULE OF SERVICES

AS-NEEDED SERVICES

Each individual call-out under this Agreement is a separate project for purposes the City’s bidding and purchasing requirements.

Contractor shall provide the Services on an as-needed basis, and as scheduled and directed by the City’s Representative.

For each individual call-out, Contractor shall respond, mobilize and be on-site ready to start work no later than *****INSERT NUMBER***** hours after notification for routine work, repairs and installations. Contractor must be able to respond by telephone to emergency call-out notifications from City within *****INSERT NUMBER***** minutes of being notified by City that there is an emergency, and to be mobilized and on-site within one (1) hour *****OR INSERT “HOURS” IF APPLICABLE***** of such emergency notification by City.

**EXHIBIT “C”
COMPENSATION**

INSERT PROPOSED RATES FOR SERVICES

BONDS

Each individual call-out under this Agreement is a separate project for purposes of the City’s bidding and purchasing requirements, including, but not limited to, its bond requirements provided for in Civil Code Section 3247, which mandates that the City require a payment bond for certain public work projects involving an expenditure in excess of \$25,000.

Payment Bonds: Contractor shall provide a 100% payment bond for all individual call-out projects for which a project work order has been issued by the City in excess of \$25,000.

Performance Bonds: Contractor shall be required to provide a 100% performance bond whenever the City indicates that one is required in the project work order issued for an individual call-out project.

Cost of Bonds: Whenever a bond is required by the City for an individual call-out project, Contractor will be able to include the costs of the bonds for that individual call-out.



RFP SUMMARY & DEPT. HEAD TENTATIVE APPROVAL

Purchasing Division - Finance Department

DATE:	September 29, 2022
SUBJECT:	RFP Results

RFP No.: RFP 22-075RH
RFP Name: As Needed Utilities Department Painting Services
Live Bidding on Planet Bids: 08/16/2022 7:51 PM (PDT)
RFP Close on Planet Bids : 09/19/2022 7:00 AM (PDT)
Advertised Date: 08/19/2022
Agency Notifications: 64 Corona Vendors Notified
No. of Proposals received: 1

Rank	Company	City/State
1	Tony Painting	Garden Grove, CA

A Bid has been evaluated and the summary is provided as a matter of information only. A contract award to the single bid response is tentative upon final approval of the City Council and the authorized contracting party.

The highest-ranking & lowest cost bid was submitted by: Tony Painting, Garden Grove, CA

Council Action Date: 11/02/2022

Sign below if you concur with the bid results and wish to proceed to City Council with a tentative vendor recommendation, award of a contract and purchase order to the highest-ranked bid.

Approved By: DocuSigned by:
Tom Moody
D619EFD915GF45C... DS
alt
Signature Tom Moody
Name Director of Utilities
Title

RFP 22-075RH
As Needed Utilities Department Painting Services

**CITY OF CORONA
MAINTENANCE/GENERAL SERVICES AGREEMENT
WITH TONY PAINTING, INC.
“AS-NEEDED” UTILITIES DEPARTMENT PAINTING SERVICES RFP 22-075RH**

1. PARTIES AND DATE.

This Agreement is made and entered into this _____ day of _____, _____ (“Effective Date”) by and between the City of Corona, a municipal corporation organized under the laws of the State of California with its principal place of business at 400 South Vicentia Avenue, Corona, California 92882 (“City”) and Tony Painting, Inc., a California Corporation with its principal place of business at 7291 Garden Grove Blvd., Suite A, Garden Grove, CA 92841 (“Contractor”). City and Contractor are sometimes individually referred to as “Party” and collectively as “Parties” in this Agreement.

2. RECITALS.

2.1 Contractor.

Contractor desires to perform and assume responsibility for the provision of certain maintenance or other general services required by the City on the terms and conditions set forth in this Agreement. Contractor represents that it is experienced in providing painting services to public clients, that it and its employees or subcontractors have all necessary licenses and permits to perform the Services in the State of California, and that it is familiar with the plans of City. Contractor shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

2.2 Project.

City desires to engage Contractor to render such services for the “As-Needed” Utilities Department Painting Services RFP 22-075RH project (“Project”) as set forth in this Agreement.

2.3 Corona Utility Authority.

Contractor understands that the City has entered into a Water Enterprise Management Agreement and a Wastewater Enterprise Management Agreement, both dated as of February 6, 2002, with the Corona Utility Authority (“CUA”) for the maintenance, management and operation of those utility systems (collectively, the “CUA Management Agreements”). To the extent that this Agreement is deemed to be a "material contract" under either of the CUA Management Agreements, City enters into this Agreement on behalf of the CUA and subject to the terms of the applicable CUA Management Agreement(s).

2.4 As-Needed Services.

This Agreement is for as-needed or on-call services. This means that each individual callout under this Agreement is a separate project for purposes of the City's bidding and purchasing requirements, including, but not limited to, its bond requirements provided for in Civil Code Section 9550, which mandates that the City require a payment bond for certain public work projects involving an expenditure in excess of \$25,000.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional painting maintenance or other general services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from November 2, 2022 to June 30, 2024 ("Term"), unless earlier terminated as provided herein. Contractor shall complete the Services within the Term of this Agreement, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the Term of this Agreement one or more times by executing a written amendment pursuant to Section 3.5.8 below (each a "Renewal Term"). The terms "Term" and "Renewal Term" may sometimes be generally and collectively referred to as "Term" in this Agreement.

3.2 Responsibilities of Contractor.

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Contractor on an independent contractor basis and not as an employee. Contractor retains the right to perform similar or different services for others during the Term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of City and shall at all times be under Contractor's exclusive direction and control. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Contractor shall perform the Services within the Term of this Agreement, in accordance with the Schedule of Services set forth in Exhibit “B” attached hereto and incorporated herein by reference, and in accordance with any other completion schedule or milestones which may be separately agreed upon in writing by the Parties. Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor’s conformance with the Schedule, City shall respond to Contractor’s submittals in a timely manner. Upon request of City, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All Services performed by Contractor shall be subject to the approval of City.

3.2.4 City’s Representative. The City hereby designates Tom Moody, or his or her designee, to act as its representative for the performance of this Agreement (“City’s Representative”). City’s Representative shall have the power to act on behalf of the City for all purposes under this Agreement. Contractor shall not accept direction or orders from any person other than the City’s Representative or his or her designee.

3.2.5 Contractor’s Representative. Contractor hereby designates Ante Marijanovic, or his or her designee, to act as its representative for the performance of this Agreement (“Contractor’s Representative”). Contractor’s Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Agreement. The Contractor’s Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.6 Coordination of Services. Contractor agrees to work closely with City staff in the performance of Services and shall be available to City’s staff, consultants and other staff at all reasonable times.

3.2.7 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor agrees that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and subcontractors shall have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a City Business License, and that such licenses and approvals shall be maintained throughout the Term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Contractor’s failure to comply with the standard of care provided for herein. Any employee of the Contractor or its sub-contractors who is determined by

the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.8 Disputes. Should any dispute arise respecting the true value of any work done, of any work omitted, or of any extra work which Contractor may be required to do, or respecting the size of any payment to Contractor during the performance of this Contract, Contractor shall continue to perform the Work while said dispute is decided by the City. If Contractor disputes the City's decision, Contractor shall have such remedies as may be provided by law.

3.2.9 Laws and Regulations; Employee/Labor Certifications. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If the Contractor performs any work or Services knowing them to be contrary to such laws, rules and regulations and without giving written notice to the City, Contractor shall be solely responsible for all costs arising therefrom. City is a public entity of the State of California subject to certain provisions of the Health & Safety Code, Government Code, Public Contract Code, and Labor Code of the State. It is stipulated and agreed that all provisions of the law applicable to the public contracts of a municipality are a part of this Contract to the same extent as though set forth herein and will be complied with. These include but are not limited to the payment of prevailing wages, the stipulation that eight (8) hours' labor shall constitute a legal day's work and that no worker shall be permitted to work in excess of eight (8) hours during any one calendar day except as permitted by law. Contractor shall defend, indemnify and hold City, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.9.1 Employment Eligibility; Contractor. By executing this Agreement, Contractor verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time. Such requirements and restrictions include, but are not limited to, examination and retention of documentation confirming the identity and immigration status of each employee of the Contractor. Contractor also verifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the Term of the Agreement. Contractor shall avoid any violation of any such law during the Term of this Agreement by participating in an electronic verification of work authorization program operated by the United States Department of Homeland Security, by participating in an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly

hired employees, or by some other legally acceptable method. Contractor shall maintain records of each such verification, and shall make them available to the City or its representatives for inspection and copy at any time during normal business hours. The City shall not be responsible for any costs or expenses related to Contractor's compliance with the requirements provided for in Section 3.2.9 or any of its sub-sections.

3.2.9.2 Employment Eligibility; Subcontractors, Sub-subcontractors and Consultants. To the same extent and under the same conditions as Contractor, Contractor shall require all of its subcontractors, sub-subcontractors and consultants performing any work or Services relating to the Project or this Agreement to make the same verifications and comply with all requirements and restrictions provided for in Section 3.2.9.1.

3.2.9.3 Employment Eligibility; Failure to Comply. Each person executing this Agreement on behalf of Contractor verifies that they are a duly authorized officer of Contractor, and understands that any of the following shall be grounds for the City to terminate the Agreement for cause: (1) failure of Contractor or its subcontractors, sub-subcontractors or consultants to meet any of the requirements provided for in Sections 3.2.9.1 or 3.2.9.2; (2) any misrepresentation or material omission concerning compliance with such requirements (including in those verifications provided to the Contractor under Section 3.2.9.2); or (3) failure to immediately remove from the Project any person found not to be in compliance with such requirements.

3.2.9.4 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.2.9.5 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Contractor shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.2.9.6 Air Quality. Contractor must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Although the SCAQMD and CARB limits and requirements are more broad, Contractor shall specifically be aware of their application to "portable equipment", which definition is considered by SCAQMD and CARB to include any item of equipment with a fuel-powered engine. Contractor shall indemnify City against any fines or penalties imposed by SCAQMD, CARB, or

any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Contractor, its subcontractors, or others for whom Contractor is responsible under its indemnity obligations provided for in this Agreement.

3.2.10 Insurance.

3.2.10.1 Time for Compliance. Promptly following the Effective Date of this Agreement, but in no event before Contractor commences any Services under this Agreement, Contractor shall provide evidence satisfactory to the City that it has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the City to terminate this Agreement for cause.

3.2.10.2 Minimum Requirements. Contractor shall, at its expense, procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Contractor, its agents, representatives, employees or subcontractors. Contractor shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

(A) Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned); and (3) *Workers' Compensation and Employer's Liability*: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

(B) Minimum Limits of Insurance. Contractor shall maintain limits no less than: (1) *General Liability*: \$1,000,000 per occurrence for bodily injury, personal injury, advertising injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used including, but not limited to, form CG 2503, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability*: 1,000,000 per accident for bodily injury and property damage; and (3) *Workers' Compensation and Employer's Liability*: Workers' Compensation limits as required by the Labor Code of the State of California. Employer's Liability limits of \$1,000,000 per accident for bodily injury or disease.

3.2.10.3 Insurance Endorsements. The insurance policies shall contain or be endorsed (amended) to include the following provisions:

(A) General Liability. The general liability policy shall state that: (1) the City, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insured with respect to liability arising out of work or operations performed

by or on behalf of the Contractor, including materials, parts or equipment furnished in connection therewith (the endorsement form shall be at least as broad as ISO Form CG 20 10 11 85 or both CG 20 37 and one of the following: CG 20 10, CG 20 26, CG 20 33 or CG 20 38); and (2) the insurance coverage shall be primary insurance coverage as respects the City, its directors, officials, officers, employees, agents, and volunteers (the endorsement form shall be at least as broad as ISO CG 20 01 04 13). Any insurance or self-insurance maintained by the City, its directors, officials, officers, employees, agents, and volunteers shall be excess of the Contractor's insurance and shall not be called upon to contribute with it in any way.

(B) Waiver of Subrogation – Workers' Compensation and Employer's Liability Coverage. The insurer shall agree to waive all rights of subrogation against the City, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of the insurance policy which arise from work or Services performed by the Contractor.

(C) All Coverages. If Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City is entitled to the broader coverage and/or higher limits maintained by Contractor. Thus, any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

3.2.10.4 Other Provisions; Endorsements Preferred. Contractor shall endeavor to provide endorsements regarding the following provisions, but nonetheless understands, acknowledges and agrees that the following provisions shall apply and that failure to comply shall be considered to be a breach of this Agreement by Contractor:

(A) Waiver of Subrogation – All Other Policies. Contractor hereby waives all rights of subrogation any insurer of Contractor's may acquire against the City, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of any insurance policy which arise from work or Services performed by the Contractor. Contractor understands, acknowledges and agrees that this provision is in full force and effect even if the City does not receive a waiver of subrogation endorsement from the insurer.

(B) Notice. Contractor shall either: (1) require its insurer to provide thirty (30) days prior written notice to the City before coverage is suspended, voided, or canceled; or (2) notify City in writing that such notice is not available and forward any notice of such actions to the City within two (2) business days from date of receipt by Contractor. Contractor understands, acknowledges and agrees that this provision is in full force and effect even if the City does not receive a waiver of subrogation endorsement from the insurer.

3.2.10.5 Claims Made Policies. The following provisions shall apply to all policies that provide coverage on a claims-made basis: (A) the retroactive date must be shown and must be before the date on which any Services under this Agreement commence; (B) the insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Project; and (C) if coverage is canceled or not renewed and is not replaced with another claims-made policy with a retroactive date prior to the date on which any

Services under this Agreement commence, Contractor must purchase “extended reporting” coverage for a minimum of five (5) years after completion of Project.

3.2.10.6 Deductibles and Self-Insurance Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the Contractor to provide proof of ability to pay losses and related investigation, claims administration and defense expenses within the deductible or self-insured retention. The deductible or self-insured retention may be satisfied by either the named insured or the City.

3.2.10.7 Acceptability of Insurers. Unless under the circumstances a different rating is otherwise acceptable to the City in its sole and absolute discretion, insurance is to be placed with insurers which are satisfactory to the City and which meet either of the following criteria : (1) an insurer with a current A.M. Best’s rating no less than A-:VII and licensed as an admitted insurance carrier in California; or (2) an insurer with a current A.M. Best’s rating no less than A-:X and authorized to issue the required policies in California.

3.2.10.8 Verification of Coverage. Contractor shall furnish City with original certificates of insurance, as well as amendatory endorsements or copies of the applicable policy language effecting coverage required by this Agreement. All documents must be received and approved by the City before any Services commence; provided, however, that failure to obtain the required documents prior to the commencement of Services shall not waive Contractor’s obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

3.2.10.9 Reporting of Claims. Contractor shall report to the City, in addition to Contractor’s insurer, any and all insurance claims submitted by Contractor in connection with the Services under this Agreement.

3.2.10.10 Sub-Contractors. All subcontractors shall comply with each and every insurance provision of this Section 3.2.10. Contractor shall therefore not allow any subcontractor to commence work on any subcontract to perform any part of the Services until it has provided evidence satisfactory to the City that the subcontractor has secured all insurance required under this Agreement.

3.2.10.11 Special Risk or Circumstances. The City reserves the right, in its sole and absolute discretion, to modify the requirements of this Section 3.2.10, including limits, based on any of the following: (A) the nature of the risk of the Services; (B) the prior experience of the insured; (C) the rating or other quality or characteristic of the insurer; (D) any special or unique coverage issues; and (E) any other special or unique circumstances.

3.2.11 Safety. Contractor shall execute and maintain its work and Services so as to avoid injury or damage to any person or property. In carrying out its Services, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the Services and the conditions under which the Services are to be performed.

3.2.12 Bonds.

3.2.12.1 Performance Bond. If required by law or otherwise specifically requested by City in Exhibit “C” attached hereto and incorporated herein by reference, Contractor shall execute and provide to City, when the City approves an individual call-out and issues a project work order for that project, a Performance Bond in the amount of the project work order and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.12.2 Payment Bond. If required by law or otherwise specifically requested by City in Exhibit “C” attached hereto and incorporated herein by reference, Contractor shall execute and provide to City, when the City approves an individual call-out and issues a project work order for that project, a Payment Bond in the amount of the project work order and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.12.3 Bond Provisions. Should, in City’s sole opinion, any bond become insufficient or any surety be found to be unsatisfactory, Contractor shall renew or replace the affected bond within 10 days of receiving notice from City. In the event the surety or Contractor intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the City, and Contractor shall post acceptable replacement bonds at least ten (10) days prior to expiration of the original bonds. No further payments shall be deemed due or will be made under this Agreement until any replacement bonds required by this Section are accepted by the City. To the extent, if any, that the total compensation or compensation for a project work order is increased in accordance with the Agreement, the Contractor shall, upon request of the City, cause the amount of the bonds to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the City. To the extent available, the bonds shall further provide that no change or alteration of the Agreement (including, without limitation, an increase in the total compensation or compensation for a project work order, as referred to above), extensions of time, or modifications of the time, terms, or conditions of payment to the Contractor, will release the surety. If the Contractor fails to furnish any required bond, the City may terminate this Agreement for cause.

3.2.12.4 Surety Qualifications. The bonds must be provided by a surety which is satisfactory to the City and which meets either of the following criteria: (1) a surety with a current A.M. Best’s rating no less than A-:VII and licensed as an admitted surety insurer in California; or (2) a surety with a current A.M. Best’s rating no less than A-:X and authorized to issue the required bonds in California. If a surety does not meet these requirements, the insurer will be considered qualified if it is in conformance with Section 995.660 of the California Code of Civil Procedure, and proof of such is provided to the City.

3.2.13 Accounting Records. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records

shall be clearly identifiable. Contractor shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.3 Fees and Payments.

3.3.1 Rates & Total Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation, including authorized reimbursements, shall not exceed Four Hundred and Fifty Thousand Dollars (\$450,000) per fiscal year ("Total Compensation") without written approval of City's Representative. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Contractor shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Contractor. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within 30 days of receiving such statement, review the statement and pay all approved charges thereon.

3.3.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the Term of this Agreement, City may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from City's Representative.

3.3.5 Prevailing Wages. Contractor is aware of the requirements of Chapter 1 (beginning at Section 1720 et seq.) of Part 7 of Division 2 of the California Labor Code, as well as Title 8, Section 16000 et seq. of the California Code of Regulations ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the Total Compensation is \$1,000 or more, Contractor and its subcontractors shall fully comply with the Prevailing Wage Laws for their employees and any others to whom such laws are applicable. Contractor and its subcontractors shall also be responsible for any and all violations and fines imposed on them pursuant to the Prevailing Wage Laws. Pursuant to SB 854, which amended the Prevailing Wage Laws, this Agreement would also be subject to compliance monitoring and enforcement by the California Department of Industrial Relations

(“DIR”). Beginning April 1, 2015, no contractor or subcontractor may be awarded this Agreement unless registered with the DIR pursuant to Labor Code Section 1725.5. The City will report all necessary agreements to the DIR as required by the Prevailing Wage Laws. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Contractor’s principal place of business and at the Project site. It is most efficient for the Contractor to obtain a copy of the prevailing wages in effect at the commencement of this Agreement from the website of the Division of Labor Statistics and Research of the DIR located at www.dir.ca.gov/dlsr/. In the alternative, Contractor may obtain a copy of the prevailing wages from the City’s Representative. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.3.6 Apprenticeable Crafts. If the services are being performed as part of an applicable “public works” or “maintenance” project, as defined by the Prevailing Wage Laws, Contractor shall comply with the provisions of Section 1777.5 of the California Labor Code with respect to the employment of properly registered apprentices upon public works when Contractor employs workmen in an apprenticeable craft or trade. The primary responsibility for compliance with said section for all apprenticeable occupations shall be with Contractor.

3.4 Termination of Agreement.

3.4.1 Grounds for Termination. City may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those Services which have been adequately rendered to City, as well as any authorized reimbursable expenses, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.

3.4.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Contractor to provide all finished or unfinished Documents and Data and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

3.4.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5 General Provisions.

3.5.1 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:

Contractor:

Tony Painting, Inc.
7291 Garden Grove Blvd., Suite A
Garden Grove, CA 92841
Attn: Ante Marijanovic

City:

City of Corona
400 South Vicentia Avenue
Corona, CA 92882
Attn: Tom Moody, Utilities Department

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.2 Indemnification. To the fullest extent permitted by law, Contractor shall defend (with counsel of City's choosing), indemnify and hold the City, its directors, officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, to the extent arising out of, pertaining to, or incident to any alleged willful misconduct or negligent acts, errors or omissions of Contractor, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Contractor's Services, the Project or this Agreement, including without limitation the payment of all settlement amounts, expert witness fees and attorneys fees and other related costs and expenses. Notwithstanding the foregoing, to the extent Contractor's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor. Contractor's obligation to indemnify shall survive expiration or termination of this Agreement, and shall not be restricted to insurance proceeds, if any, received by the City, its directors, officials officers, employees, agents, or volunteers.

3.5.3 Governing Law; Government Code Claim Compliance. This Agreement shall be governed by the laws of the State of California. Venue shall be in Riverside County. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Contractor must comply with the claim procedures set forth in Government Code Sections 900 et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters

that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Contractor shall be barred from bringing and maintaining a valid lawsuit against the City.

3.5.4 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.5 City's Right to Employ Other Contractors. City reserves right to employ other contractors in connection with this Project.

3.5.6 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.6.1 Subcontractors; Assignment or Transfer. Contractor shall not subcontract any portion of the Services required under this Agreement, except as expressly authorized herein, without the prior written approval of the City. Subcontracts, if any, shall include a provision making them subject to all provisions of this Agreement. Contractor shall also not assign, hypothecate or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to subcontract or take any other action not authorized herein shall be null and void, and any subcontractors, assignees, hypothecates or transferees shall acquire no right or interest by reason of such action.

3.5.6.2 Corona Utility Authority. To the extent that this Agreement is deemed to be a "material contract" under either of the CUA Management Agreements, Contractor has no right to terminate this Agreement, either with or without cause, based upon the existence or non-existence of either or both of the CUA Management Agreements. Therefore, if an applicable CUA Management Agreement expires or terminates for any reason, Contractor shall remain fully obligated to perform under this Agreement with the CUA or another third party contracted by the CUA for the maintenance, management and operation of the applicable utility system.

3.5.7 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and subcontractors of Contractor, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Agreement.

3.5.8 Amendment; Modification. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.9 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel or otherwise.

3.5.10 No Third Party Beneficiaries. Except to the extent expressly provided for in Section 3.5.6, there are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.5.11 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.12 Prohibited Interests. Contractor warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor further agrees to file, or shall cause its employees or subcontractors to file, a Statement of Economic Interest with the City's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the Term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.13 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.14 Attorney's Fees. If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorney's fees and all other costs of such action.

3.5.15 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.16 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.5.17 Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both Parties.

[SIGNATURES ON NEXT 2 PAGES]

CITY’S SIGNATURE PAGE FOR
CITY OF CORONA
MAINTENANCE/GENERAL SERVICES AGREEMENT
WITH TONY PAINTING, INC.
“AS-NEEDED” UTILITIES DEPARTMENT PAINTING SERVICES RFP 22-075RH

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the date first written above.

CITY OF CORONA

By: _____
Tom Moody
Director of Utilities

Reviewed By: _____
Katie Hockett
Assistant Director of Utilities

Reviewed By: _____
Aftab Hussain
Maintenance Manager

Attest:

Sylvia Edwards
City Clerk

CONTRACTOR'S SIGNATURE PAGE FOR
CITY OF CORONA
MAINTENANCE/GENERAL SERVICES AGREEMENT
WITH TONY PAINTING, INC.
"AS-NEEDED" UTILITIES DEPARTMENT PAINTING SERVICES RFP 22-075RH

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the date first written above.

TONY PAINTING, INC.
a California Corporation

By: 
Ante Marjanovic
President/Treasurer

EXHIBIT "A" SCOPE OF SERVICES

Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the painting maintenance services necessary for the Project ("Services"). The Services are more particularly described in this Exhibit.

1. General Requirements

- a. **Definition:** Paint as used herein shall mean coating system materials, including primers, emulsions, enamels, stains, sealers and fillers, and other applied materials whether used as prime, intermediate or finish coats.
- b. **Preparation:** All surfaces to be painted shall have all loose or weather damaged existing paint removed by pressure washing, etching or TSP cleaning as required.
- c. **Areas not to be painted:** Any code-required labels such as Underwriters' Laboratories and Factory Mutual. Manufacturer or other equipment identification labels or plates, performance rating, name or nomenclature plates.
- d. **Submittals:** The Contractor shall submit product data submittals for each paint system specified including block fillers and primers.
 - i. Provide technical information including label analysis and instructions for handling, storage and application of each material to be used. Include preparation requirements and application instructions.
 - ii. List each material, finish system and application method. Identify material by the manufacturer's catalog number and general classification.
 - iii. Certification from or by the manufacturer that the products supplied comply with local regulations controlling the use of volatile organic compounds (VOC's).
 - iv. Provide appropriate material safety data sheets (MSDS) and instructions from all manufacturers for all materials to be provided.
- e. **Single Source Responsibility:** Provide coating systems from one manufacturer, primers and other undercoat paint produced by the same manufacturer as the finish coat. Use only thinners specifically recommended by the paint or coating manufacturer.
- f. **Coordination of Work:** Ensure compatibility of total coating system for various substrates and prime coats.
- g. **Do not open containers:** Until approved by the City's Representative.
- h. **Delivery, Storage and Handling:**
 - i. Deliver materials to the job site in original, unopened containers bearing the manufacturer's name and label.
 - ii. Store materials not in actual use in tightly covered containers in well ventilated areas with ambient temperatures continuously maintained at not

less than 45°F or more than 120°F. Maintain containers used in storage of paint in clean condition, free of foreign materials and residue. Remove rags and waste from project area on a daily basis.

- iii. Handle materials in conformance with the material manufacturer's material safety data sheets (MSDS) and instructions.
- iv. During all phases of the Work, including cleaning, cleanup, surface preparation and coating application phases ensure that all employees are protected from toxic and hazardous chemical agents which exceed concentrations as established by Federal, State and Local laws and guidelines.
- v. Protect against fire from open containers or flammable materials. Avoid the use of flammable materials. If flammable materials are used provide extra precaution by disposing of materials in tightly closed metal containers and remove from the site on a daily basis. Benzene, gasoline and petroleum distillates shall not be permitted on the site.

i. Application Guidelines:

- i. Do not apply coatings in foggy or rainy weather, or if fog or rain are in the immediate weather forecast.
- ii. Do not apply coatings when the temperature is less than 5°F above the dew point.
- iii. Do not apply coatings when the temperature is less than 40°F for oil based paint.
- iv. Do not apply coatings when the temperature is less than 10°F for latex paint.
- v. Do not apply coatings when the temperature is more than 95°F.

j. Cleanup and Protection:

- i. Cleanup: During the progress of the Work, at the end of each Work day remove from the site discarded paint materials, rubbish, cans and rags.
- ii. Upon the completion of the painting Work, clean all paint spattered surfaces (including any overspray). Remove spattered paint by proper methods of washing and scraping, using care not to scratch or otherwise damage the finish of the spattered surfaces.
- iii. Protect all surrounding areas whether they are being painted or not, against damage from preparation work or paint activities. Correct any damage as is acceptable to the City's Representative.
 - a) Post "Wet Paint" signs, barricades or other devices as required to protect newly painted areas.
 - b) Remove temporary protective wrappings after the completion of painting operations.
 - c) Touch up and restore damaged or defaced painted surfaces prior to final approval by the City's Representative.

k. Extra Materials:

- i. Provide three (3) 1-gallon containers of finish coat paint in original, sealed containers bearing the manufacturer's label, for each type and color used for finish coats. Identify each container by color, type and location used.
- ii. Deliver to location on site as identified by the City's Representative.

2. Materials

- a. **Acceptable Manufacturers:** Dunn Edwards, Sherwin Williams, Benjamin Moore, PPG
- b. **Material Types: See 4. Process Descriptions (below)**

3. Execution

a. Initial or Existing Condition Inspection:

- i. Examine areas and conditions where paint shall be applied and correct conditions that are detrimental to proper completion of the Work. **DO NOT** proceed with work until all unsatisfactory conditions have been corrected and approved by the City's Representative prior to the application of any coating or paint.
- ii. **DO NOT** paint over dirt, rust, scale, grease, moisture, scuffed surfaces or conditions otherwise detrimental to the formation of a durable painted surface.

b. Surface Preparation:

- i. General: Perform preparation and cleaning procedures in conformance with paint manufacturer's printed instructions and as specified in this Section, for each particular substrate condition.
- ii. Remove hardware, hardware accessories, machined surfaces, plates, lighting fixtures and similar items in place and not to be finish-panted or provide surface applied protection prior to surface preparation and during painting operations. Remove, if necessary, for complete painting of items and adjacent surfaces. Reinstall and check operation of removed items following completion of painting of each space or area.
- iii. Thoroughly clean and degloss all surfaces to be painted before applying paint or surface treatments by sanding or other means prior to painting. Prime patched or bare areas with paint system primer. Remove oil and grease prior to mechanical cleaning. Schedule cleaning and painting so that contaminants from the cleaning process will not fall onto wet newly painted surfaces.
- iv. Remove any bond breakers and curing agents. Clean surface before applying primers, sealers or finish paints.
- v. Ferrous Metals: Clean ferrous surfaces, which are not galvanized or shop coated, of oil grease, dirt, loose mill scale and other foreign substances by solvent or mechanical cleaning. Prime within three (3) hours after preparation.

- vi. Galvanized Surfaces: Clean free of oil and surface contaminants with nonpetroleum based solvent in conformance with pretreatment wash following manufacturer's written instruction. Pretreat galvanized metal prior to priming.
 - vii. Pipe Surfaces: Clean bare and covered pipes, ducts, hangers, exposed steel and ironwork and primed metal surfaces of equipment installed under mechanical and electrical work prior to priming.
 - viii. Cleaned Surfaces: All cleaned surfaces are to be approved by the City's Representative prior to priming or painting.
- c. Application**
- i. General: Apply paint in conformance with the manufacturer's written directions.
 - a) Provide finish coats that are compatible with primer paints.
 - b) Apply additional coats when undercoats, stains or other conditions show through final coat of paint, until the finish is uniform in color and appearance. All surfaces, including edges, corners, crevices, welds and exposed fasteners receive a dry finish thickness equivalent to that of flat surfaces.
 - c) Undercoat products shall be tinted slightly to not conflict with the appearance of the finish coat.
 - ii. Prime Coat: Apply prime coat of material which is required to be painted or finished, and which has not previously been prime coated or the prime coat is damaged. Recoat and seal surfaces where there is evidence of unsealed areas of the existing surface.
 - iii. First Coat: Apply material to surfaces that have been cleaned, pretreated or otherwise prepared for painting as soon as practicable after preparation and before subsequent surface deterioration.
 - a) Allow sufficient time between successive coatings to permit proper drying.
 - d) Do not recoat until the paint has dried to where it feels firm and does not deform or feel sticky under moderate thumb pressure, and application of another coat of paint does not cause lightening or loss of adhesion of the undercoat.
 - iv. Opaque Finish: Completely cover to provide an opaque, smooth surface of uniform finish, color, appearance and coverage. Cloudiness, spotting, laps, brush marks, runs, sags, ropiness or other surface imperfections will not be acceptable.
- d. Minimum Coating Thicknesses:** Apply materials at not less than manufacturer's recommended spreading rate to establish the maximum dry film thickness rating.
- e. Mechanical Components:** Verify that all mechanical operators of equipment are in working order (not painted shut), example: valves, fire hydrants, backflow preventer.
- f. Completed Work:** Remove, refinish or repaint work not approved by the City's Representative.

4. Process Descriptions:

General: For Minimum Coating Thickness see 3.d – above.

a. Process 1 – Painting Ferrous Metals Not Subject to Submergence and Structural Steel:

- i.* Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B66W310
 - Product Name: Pro-Cryl Primer
- ii.* Finish Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B66W600
 - Product Name: Pro Industrial Acrylic

b. Process 2 – Painting Ferrous Metal Subject to Submergence:

This process (system) shall consist of a minimum of two (2) finish coats. Each coat shall be a different color, approved by the City’s Representative.

- i.* Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58-X745, B58-X745
 - Product Name: Macropoxy 5500LT
- ii.* Finish Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58-X745, B58-X745
 - Product Name: Macropoxy 5500LT

c. Process 3 – Painting Ductile Iron Pipe:

- i.* Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58-X745, B58-X745
 - Product Name: Macropoxy 5500LT
- ii.* Finish Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58-X745, B58-X745
 - Product Name: Macropoxy 5500LT

d. Process 4 – Concrete Floors:

- i.* Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B70W8100
 - Product Name: Armorseal 8100
- ii.* Finish Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B70W8100
 - Product Name: Armorseal 8100

e. Process 5 – Concrete – Secondary Containment:

- i.* Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: LX02W0050
 - Product Name: Loxon Concrete and Masonry Primer
- ii.* Finish Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B66-600
 - Product Name: Pro Industrial Acrylic

f. Process 6 – Concrete – Immersion:

- i.* Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58RX745
 - Product Name: Macropoxy 5500LT Primer
- ii.* Intermediate Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58W1745
 - Product Name: Macropoxy 5500LT
- iii.* Finish Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58WX745
 - Product Name: Macropoxy

g. Process 7 – Aliphatic Polyurethane:

This process consists of a two-component aliphatic acrylic polyurethane coating material providing superior color and gloss retention, resistance to splash from acid and alkaline chemicals, resistant to chemical fumes and severe weathering and with minimum solids content of 58% by volume. Primer shall be a rust inhibitive two component epoxy coating with a minimum solids content of 68% by volume.

- i.* Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58W620
 - Product Name: Macropoxy 646 100
 - ii.* Finish Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: as required by project
 - Product Name: Sherloxane 800
- When necessary additional finish coats will be required to produce uniform color results.

h. Process 8 – Vinyl Ester:

This Vinyl Ester process is a resin coating material with an inert flake pigmentation for immersion surface in thirty percent (30%) hydrochloric acid and thirty percent (30%) sulfuric acid solutions.

- i.* Prime Coat:
 - Manufacturer: Sherwin Williams
 - Product Code: B58W5100, B58V5100
 - Product Name: Corobond 100
- ii.* Finish Coat: 2 Coats
 - Manufacturer: Sherwin Williams
 - Product Code: B88A25 (Grey), B88R25 (Tile Red), B88V99 (Clear), B88R99 (Red).
 - Product Name: Cor-Cote Ven FF

i. Process 9 – Storage Tanks (Non-Water)

This process refers to descriptions of processes above.

- i.* Exterior Method A: Spot blast, clean, spot prime and finish coat per Process 1.
- ii.* Exterior Method B: Full blast and complete Process 1.
- iii.* Interior Method A: Spot blast, clean, spot prime and Process 2 with second finish coat.
- iv.* Interior Method B: Full blast and complete Process 2 with second finish coat.
- v.* Spray application will be allowed on storage tanks only.

j. Process 10 – Architectural Surfaces

- i.* Materials:
 - a) Primer, Sealer and Undercoat
 - 1) P2 – Pigmented Wall Primer and Sealer:
Sherwin Williams, Pormar 200 Zero VOC
 - 2) P3 – Pigmented Vinyl Primer and Sealer:
Sherwin Williams, Pormar 200 Zero VOC
 - 3) P4 – Exterior Wood Primer:
Sherwin Williams, Exterior Latex Wood Primer
 - 4) P5 – Undercoat
Sherwin Williams, Preprite Problock – Interior/Exterior Latex Primer/Sealer
 - 5) P6 – Clear Sealer – Natural or Stained Wood Finishes
MinWax Water Based Helmsman 275 VOC Compliant Formula
 - 6) P7 – Primer – Metal Doors and Frames
Manufacturer: Sherwin Williams
Product Code: B66-1300 (series)
Product Name: Pro Industrial Pro-Cryl

b) Finish Coat

- 1) F1 – Latex Flat or Eggshell Wall Paint
 Manufacturer: Sherwin Williams
 Product Code: B30W2651
 Product Name: Promar 200 Zero VOC
- 2) F2 – Semi-Gloss Alkyd Enamel
 Manufacturer: Sherwin Williams
 Product Code: B31W2651
 Product Name: Promar 200 Zero VOC Semi-Gloss
- 3) F3 – Gloss Acrylic Enamel
 Manufacturer: Sherwin Williams
 Product Code: B66-600 Series
 Product Name: Pro Industrial
- 4) F4 – Interior Metal Doors and Frames
 Manufacturer: Sherwin Williams
 Product Code: B66-600 (Series)
 Product Name: Pro Industrial – Acrylic Gloss
- 5) F5 – Exterior Latex Finish
 Manufacturer: Sherwin Williams
 Product Code: A6W1151
 Product Name: A-100

- ii.* All coatings shall be recommended by the Manufacturer for the specific uses as noted in the Finish Schedule below.

Finish Schedule			
Item Description and Finish	1st Coat	2nd Coat	3rd Coat
Interior Plaster, Flat	P2	F1	F1
Interior Drywall, Flat	P3	F1	F1
Interior Drywall, Semi-Gloss	P3	F2	F2
Interior Wood, Semi-Gloss	P5	F2	F2
Interior Wood, Natural or Stained	P6	P6	P6
Metal Doors and Frames, Gloss Acrylic	P7	F4	F4
Exterior Wood, Flat	P4	F5	F5

NOTE: If existing painted surfaces are compatible to new finish the surface may receive one finish coat only (primer and additional finish coat may be omitted).

NOTE – NOT PUBLIC PROJECT WORK

This Agreement generally governs only work which is considered to be “maintenance work” under CMC Section 3.08.010(k) and Public Contract Code Section 22002(d), and does not include “public project” work under CMC Section 3.08.010(m) and Public Contract Code Section 22002(c). The only time that an individual call-out, as described in Exhibits “B” and “C” attached hereto, might include “public project” work is when an individual call-out is strictly limited to an amount that is not required to be informally or formally bid under the CMC or state law (e.g. less than \$45,000), and individual projects shall not be split to fall below that amount

**EXHIBIT “B”
SCHEDULE OF SERVICES**

Contractor shall perform the Services within the Term of this Agreement, in accordance with the Schedule of Services set forth in this Exhibit

The contract term shall be effective pursuant to Section 3.1.2 above with two (2) additional two (2) option year renewal periods, on an as-needed basis, with no guaranteed usage for painting services. Bid prices shall remain effective and in force for the entire two (2) fiscal year contract terms. City reserves the right to exercise option year renewals in its sole discretion. Subsequent purchase order periods, if exercised by the City, are as follows:

Option 1, if exercised, shall be effective July 1, 2024 through June 30, 2026

Option 2, if exercised, shall be effective July 1, 2026 through June 30, 2028

Option year pricing shall be negotiated by the Parties prior to commencement of each additional two (2) fiscal year periods. Negotiated price adjustments will be made in accordance with and shall not exceed the percentage of change in the United States Bureau of Labor Statistics Consumer Price Index “All Urban Consumers for Riverside, California, Area (CPI-U), not seasonally adjusted, for the most recent twelve (12) months for which statistics are available. This method of price adjustment shall apply to each extension period exercised. Option years shall become effective only upon issuance by the City of a duly authorized Purchase Order.

AS-NEEDED SERVICES

Each individual call-out under this Agreement is a separate project for purposes the City’s bidding and purchasing requirements. Contractor shall provide the Services on an as-needed basis, and as scheduled and directed by the City’s Representative.

For each individual call-out, Contractor shall respond, mobilize and be on-site ready to start work no later than two weeks after notification for routine work, repairs and installations. Contractor must be able to respond by telephone to emergency call-out notifications from City within one week of being notified by City that there is an emergency, and to be mobilized and on-site within one week of such emergency notification by City

EXHIBIT "C"
COMPENSATION

Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in this Exhibit

Item	Description	Unit	Unit Cost
Include Labor, Disposable Tools and Material Costs for Preparation and Prime as Described Below Flat Surfaces in Interior and Exterior Environments			
1	Light clean and spot prime with compatible product for identified finish coat.	SF	\$5.00
2	Hand clean and wash down and spot prime with compatible product for identified finish coat.	SF	\$6.00
3	Sandblast, SSPC-6, Prime coat with compatible product for identified finish coat on exterior surface.	SF	\$20.00
4	Pressure wash, prime coat with compatible product for identified finish coat on exterior surface.	SF	\$7.00
5	Spot blast, clean, spot prime with compatible product for identified finish coat on exterior surface.	SF	\$12.00
Include Labor, Disposable Tools and Material Costs for Preparation, Prime Coat on Rounded Surface (Pipe) and Irregular Shaped Objects or Surfaces (Motors, etc.) Interior, Exterior and in Industrial Process Areas			
6	Light clean and spot prime with compatible product for identified finish coat.	SF	\$6.00
7	Hand clean and wash down and spot prime with compatible product for identified finish coat.	SF	\$7.00
8	Sandblast, SSPC-6, Prime coat with compatible product for identified finish coat on exterior surface.	SF	\$20.00
9	Pressure Wash Prime coat with compatible product for identified finish coat on exterior surface.	SF	\$14.00

Item	Description	Unit	Unit Cost
Include Labor, Disposable Tools and Material Costs for Finish Coat/Product			
10	One finish coat in specified thickness.	SF	\$4.00
11	Additional coats to specified thickness.	SF	\$4.00
12	2 Part/Step Epoxy Finish application only.	SF	\$10.00
13	Aliphatic Polyurethane application only	SF	\$12.00
14	Vinyl Ester application only.	SF	\$36.00
15	Spray Application on Tank Surfaces.	SF	\$10.00
16	Fire Hydrant – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$75.00
17	Four inch (4”) Blow off Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$75.00
18	One inch (1”) Backflow Preventer Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$75.00
19	Two inch (2”) Backflow Preventer Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$75.00
20	Three inch (3”) Backflow Preventer Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$75.00
21	Four inch (4”) Backflow Preventer Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$130.00
22	Six inch (6”) Backflow Preventer Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$130.00
23	Eight inch (8”) Backflow Preventer Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$140.00
24	One inch (1”) Air Vacuum Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$75.00

Item	Description	Unit	Unit Cost
25	Two inch (2") Air Vacuum Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$75.00
26	Four inch (4") Air Vacuum Assembly – Clean, prime and one (1) finish coat as described in Process 1. All mechanical operators must be in working order. (5 Minimum)	EA	\$75.00
Equipment Rental Rates			
27	Scissor Lift – Hourly – One Hour	HR	\$500.00
28	Scissor Lift – Daily – One Day	DAY	\$500.00
29	Scissor Lift – Weekly – One Week	WK	\$1,000.00
30	Bucket Lift – Hourly – One Hour	HR	\$750.00
31	Bucket Lift – Daily – One Day	DAY	\$750.00
32	Bucket Lift – Weekly – One Week	WK	\$2,000.00
33	Scaffold – Weekly Rent	WK	\$2,000.00
Hourly Labor Rates			
34	Supervising Painter	HR	\$95.00
35	Painter	HR	\$85.00
36	Laborer	HR	\$75.00

MATERIAL MARKUP 10% to be added to the material purchase invoice.

EQUIPMENT RENTAL MARKUP 10% to be added to the equipment rental invoice.

BONDS

Each individual call-out under this Agreement is a separate project for purposes of the City's bidding and purchasing requirements, including, but not limited to, its bond requirements provided for in Civil Code Section 3247, which mandates that the City require a payment bond for certain public work projects involving an expenditure in excess of \$25,000. Payment Bonds: Contractor shall provide a 100% payment bond for all individual call-out projects for which a project work order has been issued by the City in excess of \$25,000. Performance Bonds: Contractor shall be required to provide a 100% performance bond whenever the City indicates that one is required in the project work order issued for an individual call-out project. Cost of Bonds: Whenever a bond is required by the City for an individual call-out project, Contractor will be able to include the costs of the bonds for that individual call-out.



Staff Report

File #: 22-0831

REQUEST FOR CITY COUNCIL ACTION

DATE: 11/02/2022

TO: Honorable Mayor and City Council Members

FROM: Planning and Development Department

SUBJECT:

Extension of time for Tentative Tract Map 34760 generally located at the south end of Malaga Street, in the Estate Residential Cluster of the Mountain Gate Specific Plan ([APN 114-040-019](#)).

EXECUTIVE SUMMARY:

This staff report asks Council to approve a discretionary two-year extension of time for Rancho Paseo De Valencia LLC, the owner of Tentative Tract Map 34760 (TTM 34760), which is allowed per the Subdivision Map Act and [Corona Municipal Code Section 16.12.066](#). Pursuant to the Subdivision Map Act, Tentative Tract Map 34760 is eligible for a discretionary extension of time by the City Council not exceeding a period of six years. The City Council has previously granted two discretionary extensions of time totaling four years. This request would extend Tentative Tract Map 34760 for two years to November 4, 2024 and would be the final discretionary extension of time allowed for this project.

RECOMMENDED ACTION:

That the City Council approve a two-year extension of time for Tentative Tract Map 34760, expiring on November 4, 2024.

BACKGROUND & HISTORY:

The project site is 64.4 acres located at the south end of Malaga Street and east of an access road known as Lords Canyon Road. The project site is zoned Estate Residential Cluster (ER Cluster) in Planning Area 26 of the Mountain Gate Specific Plan (SP-89-01). Tentative Tract Map 34760 (TTM 34760) accommodates 34 single-family homes with lot sizes ranging from 20,033 square feet to 25,549 square feet, and an overall average lot size of 21,464 square feet.

TTM 34760 was originally approved by the City Council on May 4, 2011.

ANALYSIS:

The initial term of TTM 34760 was 24 months from the date of its initial approval. TTM 34760 qualified for legislative extensions approved by the State, which extended its expiration to May 4, 2017. On June 21, 2017, City Council approved a two-year discretionary extension of time which extended the map expiration date to May 4, 2019. On April 17, 2019, the City Council approved a second discretionary extension of time for two years, which extended the map expiration date to May 4, 2021. The tentative tract map was granted an automatic 18-month extension of time pursuant to Assembly Bill 1561, which extended TTM 34760 to November 4, 2022.

The applicant submitted an extension of time request to the City prior to the expiration date. Pursuant to the Subdivision Map Act, the request grants an automatic extension of 60 days or until the extension is approved, conditionally approved, or denied by the City's legislative body, which is the City Council. The applicant is requesting a discretionary two-year extension of time, which will extend TTM 34760 to November 4, 2024. This request is the final discretionary extension of time available to the applicant pursuant to the Subdivision Map Act.

The applicant is currently in the plan check process with the City to have TTM 34760 recorded. Additionally, the current owner is in the process of selling the property to a new owner who is eager to get the project built. The additional time will allow the applicant to finish the current process with the City and have the map recorded at the County without having to start over the process by applying for a new map. If for some unforeseen reason TTM 34760 is not recorded by November 4, 2024, the applicant will need to apply for a new tentative tract map and restart the process with the City.

FINANCIAL IMPACT:

All applicable fees have been paid by the developer.

ENVIRONMENTAL ANALYSIS:

An Environmental Impact Report (EIR) for Tentative Tract Map 34760 (TTM 34760) was approved and certified by the City Council on May 4, 2011, pursuant to the California Environmental Quality Act (CEQA). The extension of time does not change the scope of the project from its initial approval. Therefore, this request does not require further environmental analysis under CEQA.

PREPARED BY: CHRISTOPHER HORN, P.E., ACTING DEVELOPMENT SERVICES MANAGER

REVIEWED BY: JOANNE COLETTA, PLANNING AND DEVELOPMENT DIRECTOR

Attachments:

1. Exhibit 1 - Location Map
2. Exhibit 2 - Letter from applicant dated September 27, 2022

TENTATIVE TRACT NO. 34760

OWNER/DEVELOPER

RANCHO PASO DE VALENCIA
1233 ENTERPRISE COURT
CORONA, CA 92882
PH: (951) 279-8077 FAX: (951) 279-4889
ATTN: MARCEL VALENCIA

ENGINEER

ARMSTRONG & BROOKS CONSULTING ENGINEERS
1530 CONSUMER CIRCLE, UNIT B
CORONA, CA 92880
PH: (951) 372-8400 FAX: (951) 372-8430
ATTN: DENNIS ARMSTRONG

ASSESSOR'S PARCEL NO.

114-040-019, 114-040-020, 275-100-003

LEGAL DESCRIPTION

PARCEL 1 OF PARCEL MAP 28201, AS SHOWN BY MAP RECORDED IN BOOK 107, PAGES 40-42, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, TOGETHER WITH A PORTION OF PARCEL 1 OF PARCEL MAP 28154, AS SHOWN BY MAP RECORDED IN BOOK 107, PAGES 27-43, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, ALSO TOGETHER WITH A PORTION OF GOVERNMENT LOT 1 A PART OF SECTION 11, TOWNSHIP 4 SOUTH, RANGE 7 WEST, SAN BERNARDINO BASE AND MERIDIAN.

PROJECT DATA

GROSS ACREAGE: 65.4 ACRES
CITY OF CORONA: 39.9 ACRES
COUNTY OF RIVERSIDE: 24.4 ACRES
N.A.P. (EXIST. RESIDENTIAL): 1.1 ACRES
NET ACREAGE: 64.3 ACRES
DENSITY: MAXIMUM ALLOWABLE DU PER GENERAL PLAN: 39.9 AC = 58 DU
CITY OF CORONA - 1.47 DU/AC
CO. RIVERSIDE - 0.50 DU/AC
TOTAL: 24.4 AC = 12 DU
TOTAL: 70 DU
MAXIMUM AVERAGE DENSITY: 0.98 DU/AC
MAXIMUM ALLOWABLE DU PER A.P.D. DENSITY: 64 DU
PERCENT OF ALLOWABLE DENSITY: 64 DU
PER SLOPE ANALYSIS: 70%
ADJUSTED MAXIMUM ALLOWABLE DU: 44 DU
PROPOSED DWELLING UNITS: 34 DU
PROPOSED DENSITY: 0.53 DU/AC

SOUTH CORONA CFP DATA

VILLAGE NUMBER: 3
CFP PLANNING AREA: (332)
LAND USE: (E) ESTATE (E)

LAND USE / ZONING SUMMARY

DESCRIPTION	ON-SITE	NORTH	SOUTH	EAST	WEST
GENERAL PLAN RHP	CU ESTATE (1-3 DU/AC) CU: R-R (0.2-0.5 DU/AC)	(E) ESTATE	(S) ESTATE	(E) ESTATE	(O) OPEN SPACE
EXISTING ZONING	CU - CLUSTER	(E) ESTATE	(S) ESTATE	(E) ESTATE	(O) OPEN SPACE
PROPOSED ZONING	ER CLUSTER (SP-89-01)				
EXISTING LAND USE	AVOCADO/CITRUS GROVES	SINGLE FAMILY RESIDENCE	CLEAVLAND NAT'L FOREST	VACANT	VACANT
PROPOSED LAND USE	SINGLE FAMILY RESIDENTIAL				

DENSITY / SLOPE ANALYSIS

PROJECT ACREAGE	MAXIMUM PERCENT DU/AVG DENSITY (0.98 DU/AC)	SLOPE PERCENTAGE	PERCENT OF PROJECT	MAXIMUM PERCENT OF ALLOWABLE DENSITY	ADJUSTED MAXIMUM ALLOWABLE DU/AC
14.42	44	0-25%	22.4%	N/A	10
34.59	34	25% TO 100%	53.6%	70%	24
15.29	15	NATURAL STATE	23.8%	N/A	10
TOTAL	64.30		100%	70%	44

OPEN SPACE (NATURAL STATE)

LOT	LOT AREA (ACRES)	LOT DATA
1	1367.8	1.00
2	1368.8	1.00
3	1369.4	1.00
4	1369.9	1.00
5	1369.9	1.00
6	1369.2	1.00
7	1368.4	1.00
8	1367.7	1.00
9	1366.9	1.00
10	1366.0	1.00
11	1366.1	1.00
12	1366.1	1.00
13	1369.6	1.00
14	1399.5	1.00
15	1399.7	1.00
16	1395.1	1.00
17	1394.7	1.00
18	1393.9	1.00
19	1393.0	1.00
20	1410.0	1.00
21	1404.0	1.00
22	1398.0	1.00
23	1388.0	1.00
24	1366.1	1.00
25	1376.9	1.00
26	1359.8	1.00
27	1361.8	1.00
28	1363.1	1.00
29	1364.2	1.00
30	1363.5	1.00
31	1366.6	1.00
32	1368.2	1.00
33	1370.8	1.00
34	1371.4	1.00
TOTAL	54,720	1.25

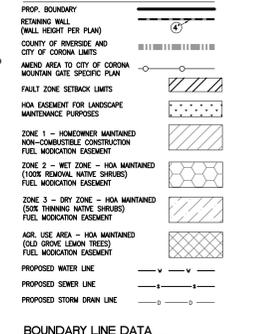
WATER QUALITY BASINS (HOA MAINTENANCE)

LOT	LOT AREA (ACRES)	LOT DATA
1	1367.8	0.45
2	1368.8	0.45
3	1369.4	0.45
4	1369.9	0.45
5	1369.9	0.45
6	1369.2	0.45
7	1368.4	0.45
8	1367.7	0.45
9	1366.9	0.45
10	1366.0	0.45
11	1366.1	0.45
12	1366.1	0.45
13	1369.6	0.45
14	1399.5	0.45
15	1399.7	0.45
16	1395.1	0.45
17	1394.7	0.45
18	1393.9	0.45
19	1393.0	0.45
20	1410.0	0.45
21	1404.0	0.45
22	1398.0	0.45
23	1388.0	0.45
24	1366.1	0.45
25	1376.9	0.45
26	1359.8	0.45
27	1361.8	0.45
28	1363.1	0.45
29	1364.2	0.45
30	1363.5	0.45
31	1366.6	0.45
32	1368.2	0.45
33	1370.8	0.45
34	1371.4	0.45
TOTAL	1,137,292	26.09

LOT AREAS

LOT NO.	LOT AREA (ACRES)	WIDTH	DEPTH	PAD AREA (SQ FT)
1	21,299	0.48	127'	21,299
2	20,821	0.47	102'	20,821
3	20,816	0.47	100'	20,816
4	20,886	0.47	107'	20,886
5	20,278	0.46	110'	20,278
6	20,690	0.47	127'	20,690
7	22,245	0.51	140'	22,245
8	21,329	0.48	140'	21,329
9	20,761	0.47	138'	20,761
10	23,854	0.54	143'	23,854
11	20,113	0.46	109'	18,495
12	22,073	0.46	104'	18,071
13	20,348	0.46	109'	20,348
14	22,191	0.50	107'	22,191
15	20,833	0.47	100'	20,833
16	20,921	0.48	100'	20,921
17	21,805	0.50	121'	21,805
18	20,683	0.47	125'	20,683
19	22,422	0.51	148'	22,422
20	20,549	0.46	108'	18,297
21	22,747	0.52	136'	17,085
22	20,111	0.48	129'	17,299
23	23,226	0.53	140'	23,226
24	23,880	0.54	140'	23,880
25	24,711	0.56	134'	24,711
26	20,425	0.46	108'	20,425
27	20,033	0.45	111'	20,033
28	20,192	0.46	109'	20,192
29	20,269	0.46	114'	20,269
30	20,591	0.47	113'	20,591
31	21,814	0.50	132'	20,590
32	22,560	0.51	130'	21,408
33	20,033	0.46	108'	20,033
34	21,899	0.50	114'	21,899
AVG.	21,464	0.48	129'	20,568

LEGEND

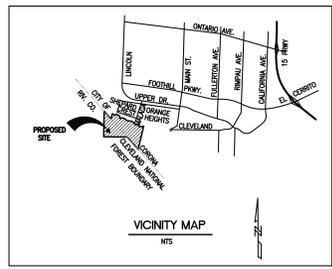


BOUNDARY LINE DATA

NUMBER	DIRECTION	DISTANCE
1	N 30°49'22" E	6.27'
2	N 83°24'22" E	18.67'
3	N 2°50'15" W	28.50'
4	N 19°40'15" E	59.52'
5	N 2°20'15" W	51.33'
6	N 60°49'15" E	75.42'
7	N 23°20'15" E	41.87'
8	N 3°52'45" W	170.00'
9	N 14°59'42" E	100.00'

BOUNDARY CURVE DATA

NUMBER	DELTA ANGLE	RADIUS	ARC LENGTH
1	32°42'00"	160.02'	81.22'



SERVICE PROVIDERS

CITY OF CORONA UTILITY SERVICES	(951) 736-2363
CITY OF CORONA SEWER AND WATER	(951) 736-2321
SOUTHERN CALIFORNIA GAS (DISTRIBUTION)	(800) 426-4133
SOUTHERN CALIFORNIA ELECTRIC	(800) 442-4690
PACIFIC BELL	(951) 462-4980
CORONA PUBLIC WORKS DEPARTMENT	(951) 736-2281
CORONA DIAL-A-RIDE (SUPERSONIC)	(951) 844-1984
WESTERN MAILE	(951) 737-0343
U.S. POSTAL SERVICE	(951) 736-1017
CORONA-HOVED LIMITED SCHOOL DISTRICT	(951) 736-3340
SCHOOL DISTRICT TRANSPORTATION MANAGER	(951) 736-3305
HOVED TRANSIT AGENCY	(951) 688-0860
CORONA POLICE DEPARTMENT (FOR NOTIFICATION)	(951) 736-2330
CORONA FIRE DEPARTMENT (FOR NOTIFICATION)	(951) 736-2261
COUNTY CABLEVISION	(951) 272-6680

STREET LINEAR FOOTAGE

PROPOSED MALAGA STREET	211 L.F.
PROPOSED "A" CIRCLE	1,400 L.F.
PROPOSED "B" CIRCLE	940 L.F.
PROPOSED "C" CIRCLE	990 L.F.
PROPOSED "D" CIRCLE	1,080 L.F.
PROPOSED "E" CIRCLE	1,280 L.F.
TOTAL	4,201 L.F.

LANDSCAPE AREA

PROPOSED MALAGA STREET	2,321 S.F.
PROPOSED "A" CIRCLE	15,400 S.F.
PROPOSED "B" CIRCLE	3,760 S.F.
PROPOSED "C" CIRCLE	10,890 S.F.
PROPOSED "D" CIRCLE	12,880 S.F.
PROPOSED "E" CIRCLE	20,250 S.F.
TOTAL	47,001 S.F.

EASEMENT NOTES

- AN EASEMENT IN FAVOR OF REIMER J.K. MOSS AND THOMAS MOSS FOR INGRESS AND EGRESS AND INCIDENTAL PURPOSES, RECORDED AUGUST 5, 1988 IN BOOK 470, PAGE 100 OF OFFICIAL RECORDS, CANNOT BE LOCATED FROM THE RECORDS.
- AN EASEMENT IN FAVOR OF LEONE M. REDDING FOR INGRESS AND EGRESS AND INCIDENTAL PURPOSES, RECORDED NOVEMBER 18, 1922 IN BOOK 1417, PAGE 17 OF OFFICIAL RECORDS, CANNOT BE LOCATED FROM THE RECORDS.
- AN EASEMENT IN FAVOR OF CALIFORNIA ELECTRIC POWER COMPANY FOR EITHER OR BOTH FULL AND PARTIAL RIGHTS OF UNDERGROUND FACILITIES AND INCIDENTAL PURPOSES, RECORDED AUGUST 24, 1960 AS INSTRUMENT NO. 75548 OF OFFICIAL RECORDS, CANNOT BE LOCATED FROM THE RECORDS.
- AN EASEMENT IN FAVOR OF ED E. WITTE AND HELEN A. WITTE FOR ROADWAY AND INCIDENTAL PURPOSES, RECORDED MAY 29, 1988 AS INSTRUMENT NO. 49982 OF OFFICIAL RECORDS, CANNOT BE LOCATED FROM THE RECORDS.
- AN EASEMENT IN FAVOR OF THE CITY OF CORONA FOR WATER PIPES, RECORDED NOVEMBER 5, 1987 IN BOOK 85, PAGE 187 OF DEEDS, CANNOT BE LOCATED FROM THE RECORDS.
- AN EASEMENT GRANTED TO CORONA CITY WATER COMPANY FOR WATER PIPES PURPOSES, RECORDED FEBRUARY 2, 1960 IN BOOK 91, PAGE 351 OF DEEDS, CANNOT BE LOCATED FROM THE RECORDS.
- AN EASEMENT GRANTED TO CALIFORNIA ELECTRIC POWER COMPANY FOR PUBLIC UTILITIES PURPOSES, RECORDED AUGUST 19, 1960 AS INSTRUMENT NO. 73395 OF OFFICIAL RECORDS, WITH NOT ORAL.
- AN EASEMENT GRANTED TO ADORCE GASK, LLC FOR CONSTRUCTION AND MAINTENANCE OF AN ACCESS ROAD, RECORDED FEBRUARY 26, 1998 AS INSTRUMENT NO. 66474 OF OFFICIAL RECORDS.
- AN EASEMENT GRANTED TO CORONA CITY FOR STREET AND PUBLIC UTILITY PURPOSES, RECORDED FEBRUARY 25, 1998 AS INSTRUMENT NO. 66475 OF OFFICIAL RECORDS.
- AN EASEMENT GRANTED TO PACIFIC BELL FOR PUBLIC UTILITIES PURPOSES, RECORDED MARCH 22, 1998 AS INSTRUMENT NO. 117118 OF OFFICIAL RECORDS.
- AN EASEMENT GRANTED TO ED E. WITTE FOR ACCESS PURPOSES, RECORDED MAY 18, 1999 AS INSTRUMENT NO. 214567 OF OFFICIAL RECORDS.
- AN EASEMENT GRANTED TO BRUCE F. HICKS AND JEFFREY R. MORROWES FOR ACCESS PURPOSES, RECORDED MAY 18, 1999 AS INSTRUMENT NO. 214568 OF OFFICIAL RECORDS.
- AN EASEMENT GRANTED TO CENTER HOMES A NEVADA GENERAL PARTNERSHIP FOR CONSTRUCTION, PLANNING, PLACEMENT, MAINTENANCE AND USE OF WATER MODIFICATION AND RELATED IMPROVEMENTS AS REQUIRED BY THE CALIFORNIA DEPARTMENT OF FISH AND GAME, RECORDED JUNE 23, 1999 AS INSTRUMENT NO. 276493 OF OFFICIAL RECORDS.

GENERAL NOTES

- ALL LOT LINES AND DIMENSIONS ARE APPROXIMATE.
- ALL STREETS WITHIN THIS SUBDIVISION SHALL BE PRIVATE.
- STREET GRACES SHALL BE A MINIMUM OF 0.6%.
- ALL PAVED AREAS GREATER THAN 12% SHALL BE CONSTRUCTED WITH CONCRETE PAVING.
- FUEL MODIFICATION REQUIREMENTS PER SEPARATE PLAN.

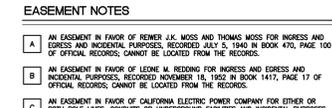
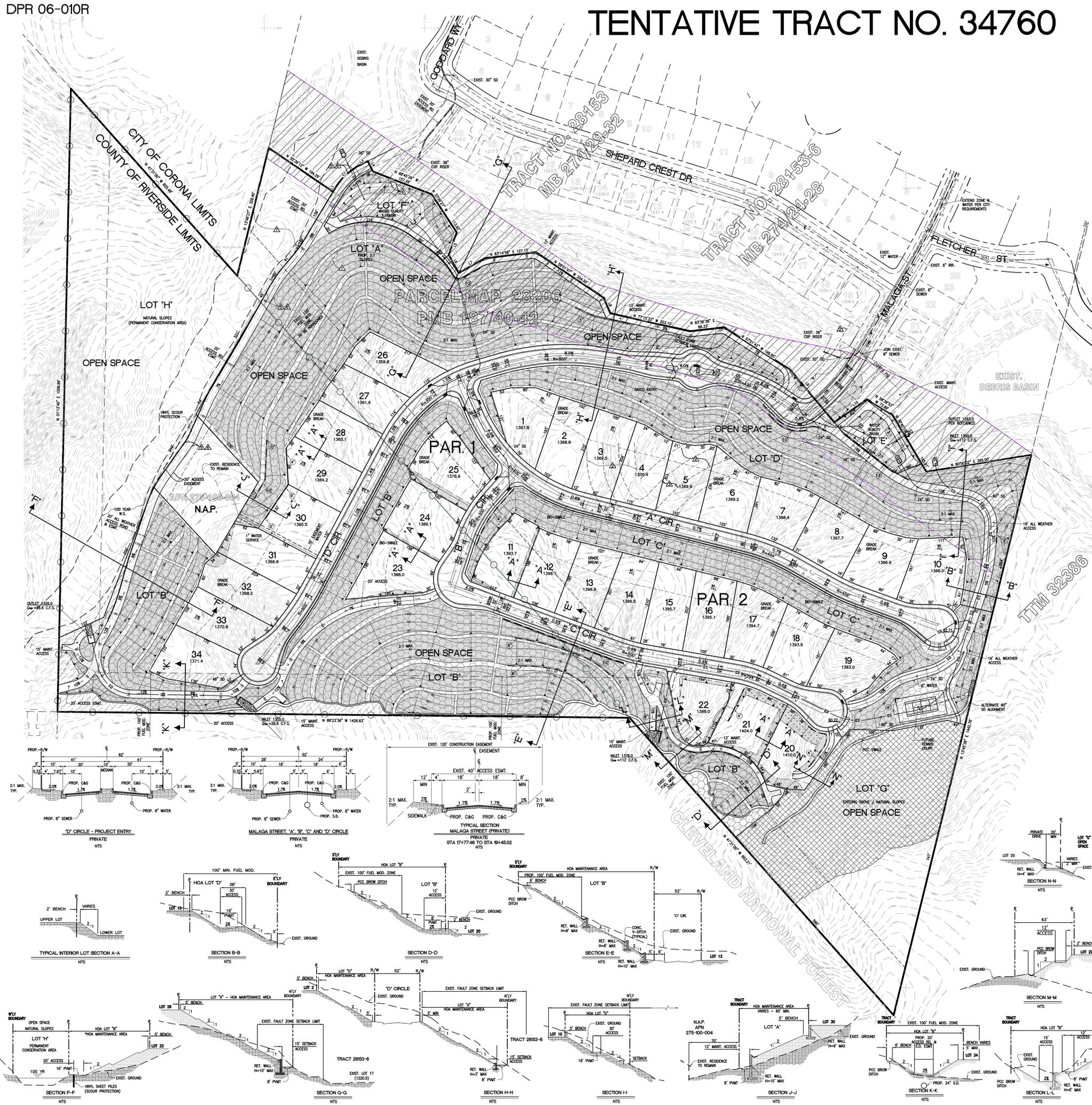


EXHIBIT 1

TENTATIVE TRACT NO. 34760
CITY OF CORONA, CA

DATE: 9/2/09
PREPARED BY:

ARMSTRONG & BROOKS CONSULTING ENGINEERS
PLANNING INFRASTRUCTURE SITE DEVELOPMENT WATER RESOURCES
1530 CONSUMER CIRCLE, SUITE B - CORONA, CA 92880
P: 951-372-8400 F: 951-372-8430



J.N. 111.1072
August 21, 2022

**Armstrong & Brooks
Consulting Engineers**

City of Corona
400 South Vicentia Ave.
Corona, California 92882

Civil Engineering - Water Resources - Surveying

Attn: Planning Department

Re: TTM 34760
Request for Extension of Time

This letter is written to the City of Corona on behalf of Rancho Paseo de Valencia, LLC, Manuel G. Valencia and the Jose G. Valencia Family Trust (the ownership) to request an additional two-year extension of time for Tentative Tract Map 34760:

Tentative Tract 34760 was conditionally approved by City Council on May 4, 2011. In compliance with the Subdivision Map Act, the original conditional approval was valid until May 4, 2013.

The map was eligible under AB 208 for a two-year extension, which extended the expiration date to May 4, 2015. An additional state legislative action, AB 116, extended the map an additional two years to May 4, 2017. Our office then requested an additional extension through the City, which further extended the expiration date to April 14, 2019. Another extension request was then made, extending the expiration date another two years to May 4, 2021.

During the most recent extension from April 14, 2019 to May 4, 2021 a new state legislative action in response to COVID-19, Assembly Bill 1561, extended the map an additional 18 months. AB 1561 extended entitlements that were effective prior to March 4, 2020 and set to expire before December 31, 2021.

Based on our calculations, the new expiration date would be November 4, 2022. Therefore, we respectfully request that an extension be made for an additional two years. An extension of time is permitted per the City of Corona's municipal code via City Council.

Although the economic situation surrounding single family dwellings above the \$1.5M mark had improved, ownership had delayed in the processing of the final map and accompanying improvement plans, while trying to engage a buyer/partner. Ownership believes the single family residential market may be challenging over the course of the next couple years as it continues in its efforts to secure a deal with a buyer/partner before the anticipated November 4, 2022 expiration date.

Please notify our office at your earliest convenience should there be a need for any additional information to assist the City in making its determination.

Sincerely,

Dennis G. Armstrong, P.E.
Principal



Staff Report

File #: 22-0810

REQUEST FOR CITY COUNCIL ACTION

DATE: 11/02/2022
TO: Honorable Mayor and City Council Members
FROM: Public Works Department

SUBJECT: Creation of a new Capital Improvement Project and transferring funding for the demolition of the City Park pool, pool house, and abandoned water tank.

EXECUTIVE SUMMARY:

This staff report asks the City Council to authorize the creation of a new Capital Improvement Project titled "City Park Pool and Building Demolition", and to transfer funding from the Demolition of Armory Building project at City Park to this project.

RECOMMENDED ACTION:

That the City Council:

- a. Authorize the creation of a new Capital Improvement Project titled "City Park Pool and Building Demolition, Project No. 2022-18."
- b. Authorize a transfer of \$750,000, within Measure X funding, from the existing Capital Improvement Project No. 76370 Demolition of Armory Building at City Park to the newly created Capital Improvement Project City Park Pool and Building Demolition.

BACKGROUND & HISTORY:

The City of Corona is committed to building and sustaining high-quality infrastructure and creating a sense of place, as evidenced by the City's Strategic Plan Goals. An identified strategy for achieving these goals is redeveloping City Park, which is currently being studied through a master plan process devoted specifically for the renovation of City Park.

As the oldest park in Corona, City Park has seen numerous changes throughout the years. The City's first community pool, the Municipal Plunge, was built at City Park in the 1930s and was later replaced in the 1960s by the current City pool and pool building. The pool and pool building were remodeled in 2001 to make necessary repairs, re-pipe the pool equipment and add accessibility features to the

pool building. These repairs helped to extend the life of the pool in order to continue to serve the needs of the community. Prior to 2020, the City of Corona offered aquatics programs at City Park pool, which included lap swim, recreation swim, club swimming, learn-to-swim programs, site rentals for parties, and open waterslide time. Over the years, the pool and park as a whole, park has aged and some of its amenities including the pool are past their useful life, resulting in the pool closing, and some park activities moving to other locations.

ANALYSIS:

The City Park pool was closed in 2020 due to the COVID-19 pandemic. The pool was later drained and assessed in 2021 by Aquatic Design Group, a full-service aquatic consulting firm that, for the last 38 years, has specialized in swimming pool and water feature architecture and engineering. The assessment report identified a number of deficiencies at the swimming pool and pool building. These include:

- The need for an updated configuration to better accommodate the desired programming, including a deeper area to accommodate safe diving starts and additional lanes to support both current needs and potential future hosting of swim competitions.
- Swimming pool deck is cracked, crumbling, patched, heaving, rough, and uneven in numerous places, lacks in-deck drainage, and is not Americans with Disabilities Act (ADA) compliant.
- Significant cracks in the pool's plaster, including staining, delamination, spalling, and separation, resulting in potential hazards such as sharp surfaces, increased pathogen growth sites, and structural failure of the pool shell.
- An inadequate number of restroom toilets, lavatories, and showers. The facilities do not provide patron privacy, security, and protection from the elements.
- The overall pool facility does not have features of modern aquatic centers, which would decrease maintenance while increasing safety, including separate chemical rooms.
- The waterslide is in fair condition but has areas of concern, including cracks in the slide structure and rust on the bottom of the stairs.

After the end of COVID-19 restrictions, City staff kept the City Park pool closed due to the pool condition and results of the assessment. Swim activities were transferred from City Park to the pool at Auburndale Park and Community Center. Cost estimates for repairs to the pool to bring it into safety compliance total \$2,133,265. These costs do not include any needed ADA improvements, restroom additions, deck corrections, and the repairs do not come with a guarantee on how long they will extend the life of the pool.

Based upon the high cost for repairs, existing hazardous conditions, and the development of the current City Park Master Plan and Citywide Park Master Plan, which will help identify the recreation desires and needs of the community, City staff recommends the demolition of the pool and pool house building at City Park.

In addition to the pool and pool house, City staff recommends the demolition of the abandoned water storage tank/pump station at the site, as shown on Exhibit 1. This tank is partially buried and was originally used to provide water to the Municipal Plunge swimming pool. The tank has since been abandoned and serves no purpose at the site. It attracts unwanted activities, including graffiti

and vandalism. Staff, therefore, requests sufficient funding in the project budget to remove the tank in conjunction with the removal of the pool and pool house. Any items of a historic nature at the water tank will be identified, removed, and preserved during the project process.

Staff recommends a transfer of \$750,000 from an existing Capital Improvement Project No. 76370, the Demolition of the Armory Building at City Park to fund this project. Project 76370 removed the former Corona Armory and two ancillary metal buildings at City Park to eliminate elements that attracted negative and unwanted activities and provide a clean slate for future plans for City Park. The Armory Building Demolition was completed under the original estimated budget of \$1,100,000, and there is currently \$845,668 remaining in the project account. Staff will return to City Council to award the project bid for the City Park Pool and Building Demolition once a contractor is selected.

FINANCIAL IMPACT:

Approval of the recommended actions will result in a transfer of \$750,000, within Measure X funding, from the existing Capital Improvement Project No. 76370 Demolition of Armory Building at City Park to the newly created Capital Improvement Project City Park Pool and Building Demolition. The current available balance in the Demolition of Armory Building at City Park CIP No. 76370 is \$845,668, which is sufficient for the recommended actions.

ENVIRONMENTAL ANALYSIS:

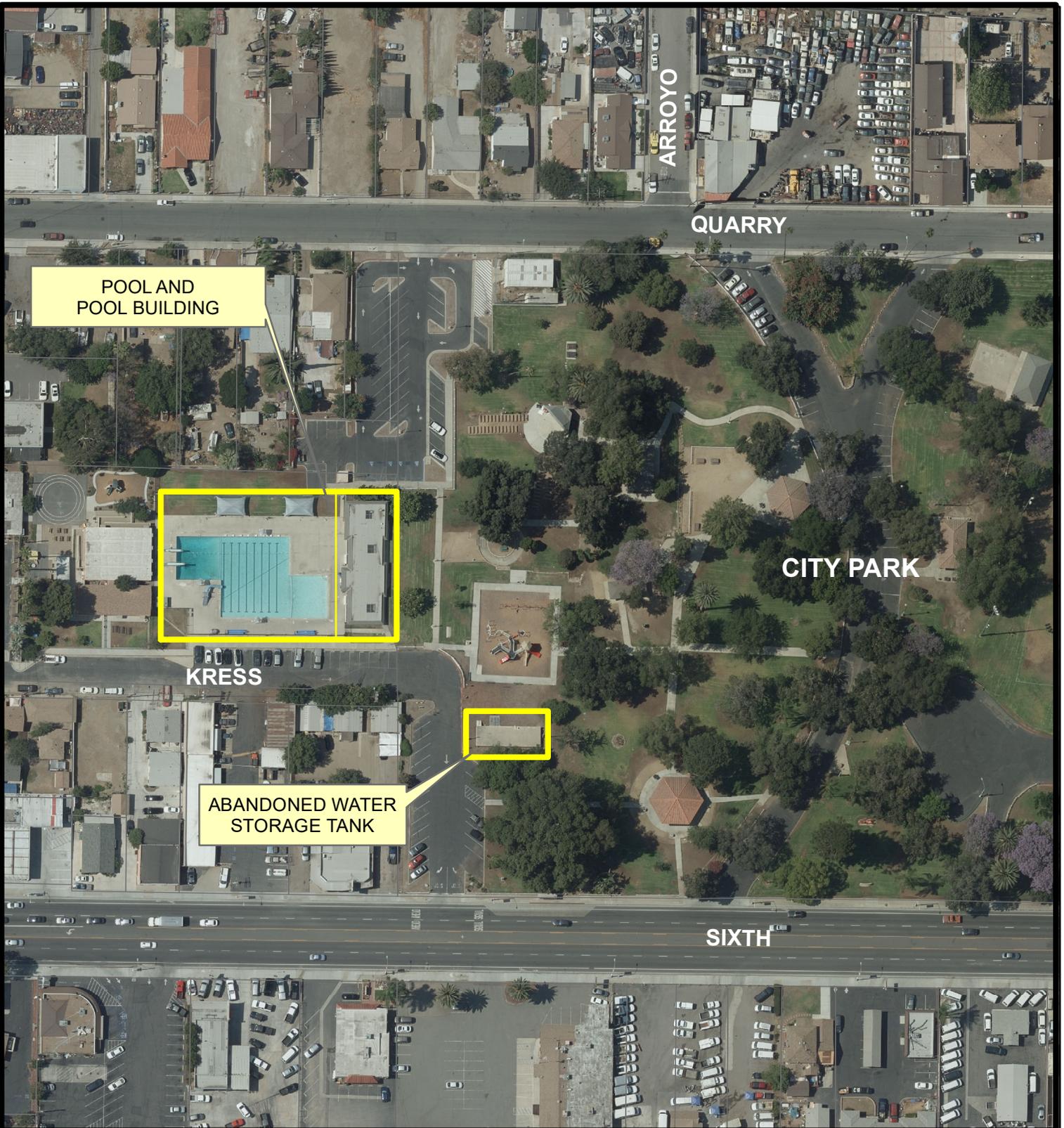
This action is categorically exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action is to create a new Capital Improvement Project and transfer funding, and there is no possibility that adopting this action will have a significant effect on the environment. Therefore, no environmental analysis is required at this time.

PREPARED BY: TRACY MARTIN, CAPITAL IMPROVEMENT PROJECT MANAGER

REVIEWED BY: SAVAT KHAMPHOU, PUBLIC WORKS DIRECTOR

Attachments:

1. Exhibit 1 - Project Location Map
2. Exhibit 2 - Existing Site Pictures



**CITY OF CORONA
PUBLIC WORKS DEPARTMENT**

CITY PARK POOL AND BUILDING DEMOLITION

**EXHIBIT 1
PROJECT LOCATION MAP**



**CITY OF CORONA
PUBLIC WORKS DEPARTMENT
EXHIBIT 2 – EXISTING SITE PHOTOS
City Park Pool and Pool Building**









Abandoned Water Storage Tank







Staff Report

File #: 22-0848

REQUEST FOR CITY COUNCIL ACTION

DATE: 11/02/2022

TO: Honorable Mayor and City Council Members

FROM: Finance Department

SUBJECT:
Fiscal Year 2023 Quarter 1 Budgetary Adjustments.

EXECUTIVE SUMMARY:

This staff report asks Council to consider budgetary adjustments for Fiscal Year 2023 based on the Quarter 1 results and staff recommendations for funding level changes. On a quarterly basis, staff presents an update to the City Council on the current fiscal year revenue and expenditures. As part of the process, departments review the operating and capital improvement project funding levels and provide recommendations for budgetary adjustments.

RECOMMENDED ACTION:

That the:

- a. City Council approve the following General Fund budgetary adjustments:
 - i. Appropriate \$20,000 to the Public Works Department operating budget for the Utility Box Art Program.
 - ii. Appropriate \$3,252 and increase revenue estimates by the same amount, in the Police Department operating budget, for Fiscal Year 2022 Patrick Leahy Bulletproof Vest Partnership grant award.
 - iii. Appropriate \$18,000 to the Public Works Department operating budget for the Riverside County Post Landfill Annual Agreement.
- b. City Council appropriate \$75,000, from the Library Facilities and Collection Fee Fund 206 to the Library Materials project, to purchase library materials.

- c. City Council appropriate \$153,323, in the NPDES Fund 245 to the Public Works Department operating budget, for expenses that were inadvertently omitted in the Fiscal Year 2023 budget process.
- d. City Council appropriate \$180,000, in Gas Tax Fund 222, for the Foothill Parkway Mitigation project.
- e. City Council approve the following Library-Other Grants Fund 415 budget adjustments:
 - i. Appropriate \$216,992 and increase revenue estimates by the same amount for the Building Forward Grant Program to update the Library's security camera system.
 - ii. Accept funding from the California State Library for the ZipBooks Grant, and appropriate \$18,125 to the Community Services operating budget and increase revenue estimates by the same amount.
- f. City Council appropriate \$35,000, in the Traffic Offender Fund 422 to the Police Department operating budget, for various equipment needs.
- g. City Council appropriate \$59,811 and increase revenue estimates by the same amount (\$27,006 Adult Literacy Services and \$32,805 Family Literacy Services), in the Adult and Family Literacy Grant Fund 442, to the Community Services operating budget for the Fiscal Year 2023 literacy services grant award.
- h. City Council approve the following adjustments for the Alcoa Dike Project Phase 2:
 - i. Appropriate \$85,000 and increase revenue estimates by the same amount, in the Reimbursement Grant Fund 480.
 - ii. Appropriate \$35,000, in the Gas Tax Fund 222.
- i. City Council authorize the creation of a new capital improvement project titled "Sierra Del Oro Water Treatment Plant Backwash Tank Epoxy Lining Project", and appropriate \$150,000 from the Water Utility Fund 570 to the newly created project.
- j. City Council appropriate \$100,000 from the Water Utility Fund 570 to the Flow Meter Upgrade capital improvement project for Annual Flowmeter Testing and Replacement.
- k. City Council authorize the City Manager, or his/her designee, to issue a purchase order for \$158,858.24 to CS Amsco for the purchase of various size valves for Water Reclamation Facility 1 Plant 1B RAS Isolation Check Valve Replacement Project and determine, under Corona Municipal Code Section 3.08.140(B), that competitive bidding is not required because no competitive market exists.

- l. City Council authorize the creation of a new capital improvement project titled "Glen Ivy Water Treatment Plan Project", and appropriate \$300,000 for the design of the project from the Water Utility Fund 570.

- m. Change Order and Operating Budget Appropriation for Promise Network Inc., for Customer Payment Plan Processing Fees.
 - i. City Council authorize the City Manager, or his/her designee, to process a \$75,000 change order for Promise Network, Inc. annual to a total annual Purchase Order of \$150,000.

 - ii. City Council authorize the City Manager, or his/her designee, to negotiate and execute non-substantive extensions, change orders and amendments up to 10% of total contract cost or \$15,000 as authorized by Corona Municipal Code Section 3.08.070(I).

 - iii. City Council authorize the City Manager, or his/her designee, to execute the Professional Services agreement with Promise Network, Inc. in the amount of \$150,000 per fiscal year and authorize the extension of the agreement with two (2) additional two (2) year optional renewal periods.

 - iv. City Council authorize an appropriation of \$38,250 from the Water Utility Fund 570, \$34,500 from the Sewer Utility Fund 572, and \$2,250 from the Electric Utility Fund 578 to the Utility Department's operating budget.

- n. Prepare and process budgetary adjustments as needed to receive and record Title XVI Water Reclamation and Reuse Program Grant Funds.
 - i. City Council appropriate \$229,087 and increase revenue estimates by the same amount from the Water Utility Grant Fund (571) to the Western Riverside County Regional Wastewater Authority (WRCWRA) Reclaimed Waterline CIP Project 69710571.

 - ii. City Council appropriate \$2,500 and increase revenue estimates by the same amount from the Water Utility Grant Fund (571) to the Old Temescal Reclaimed Waterline CIP Project 70370571.

 - iii. City Council appropriate \$7,500 from the Reclaimed Water Utility Fund (567) to the Old Temescal Reclaimed Waterline CIP Project 70370567.

 - iv. City Council authorize the City Manager, or his/her designee, to prepare and process budgetary adjustments as needed to receive and record Title XVI Water Reclamation and Reuse Program Grant Funds.

- o. Corona Utility Authority (CUA) review, ratify, and to the extent necessary, direct that the City Council take the above actions.

BACKGROUND & HISTORY:

On a quarterly basis, the Finance Department provides a budget update to the City Council. As part of the quarterly process, departments provide operating and CIP adjustments that need to be addressed in the fiscal year (FY). The Finance Department prepares a consolidated request for the City Council's consideration.

ANALYSIS:

Item a - General Fund budgetary adjustments.

- i. At the June 8, 2022, Committee of the Whole Meeting, City Council approved a pilot program to wrap seven (7) existing traffic signal boxes with art created by artists in the community. The program was subsequently named the "Canvas on the Curb" Program. This Program requires funding in the amount of \$20,000 from the General Fund. Program funding will go towards the artist stipend, staff time to administer the program, and the vinyl wrap creation and installation of seven (7) boxes in the City. The City will seek cost-sharing in the form of sponsorships for six (6) of the boxes. Sponsorship will be \$1,300 per box, with the City funding one of the boxes completely. The program is expected to run through June 2023 at which time it will be evaluated, and a determination will be made on whether to continue with the program and if so, any changes to the program structure.
- ii. The Police Department has been awarded \$3,252 for the FY 2022 Bulletproof Vest Partnership (BVP). The mission of the BVP Program is to outfit police officers with ballistic vests. Since 1999, the BVP program has funded over one million vests.

Ballistic safety vests are provided as per the police officer's Memorandum of Understanding for up to \$1,150 every five (5) years. The City of Corona has certified a "mandatory-wear" body armor policy for all uniformed officers, as required for application of the grant. The BVP will fund up to 50% of the cost of each qualifying vest purchased or replaced by law enforcement applicants. This grant will provide 50% funding for approximately six (6) vests. Only vest models that comply with the requirements of the Office of Justice Program's National Institute of Justice, or NIJ, and are purchased after April 1, 2022, may be purchased with FY 2022 grant funds. The program requires that all applicant jurisdictions be responsible for providing at least 50 percent of the cost of each qualifying vest purchased. The reimbursement period ends on August 31, 2024.

- iii. Appropriate \$18,000 to the Public Works Department operating budget for the Riverside County Post Landfill Annual Agreement. This is an annual agreement between the City of Corona and the County of Riverside for post-closure maintenance, environmental monitoring, and operation and maintenance of the landfill's gas collection system and flare station at the now closed Corona Sanitary Landfill, located at 14340 Magnolia. The agreement was first made and entered in June 2010. The annual maintenance agreement costs of \$18,000 have remained the same since entering the agreement. The annual costs were previously budgeted under the Maintenance Services Department and were inadvertently omitted with department reorganization when preparing the FY 2023 budget.

Item b - appropriate \$75,000, from the Library Facilities and Collection Fee Fund 206 to the Library

Materials project, to purchase library materials.

Residential Development Impact Fees are applied to the digital and print collections of the Public Library and monies accumulated in the account are requested to purchase and process library materials.

Item c - appropriate \$153,323, in the NPDES Fund 245 to the Public Works Department operating budget, for expenses that were inadvertently omitted during the FY 2023 budget process.

The NPDES FY 2023 operating budget was inadvertently omitted with the reorganization of activities from the Maintenance Services Department to the Public Works Department. FY 2023 items totaling \$153,323 include \$57,880 for the Annual Wastewater Discharge Requirements Permit Fee, \$70,193 for Memberships and Dues, and other personnel and services/supplies related expenses.

Item d - appropriate \$180,000, in Gas Tax Fund 222, for Foothill Parkway Mitigation.

The budget is to pay for City consultant time for project management to coordinate conservation easements for six (6) sites with Riverside-Corona Resource Conservation District (RCRCD) and Army Corps of Engineers with the assistance of the City attorney's office. The restoration of the six (6) mitigation sites will start in late October 2022 for site 2, the larger site. Additional surveying is needed to establish limit points between mitigation sites and adjacent properties for RCRCD to perform landscape and irrigation. The surveyor must also create ingress/egress access easements for sites 2 and 3 from the street to the mitigation sites.

Item e - Library-Other Grant Fund 415 budgetary adjustments.

- i. Accept and appropriate \$216,992 for the Building Forward Grant Program. This award is intended to fund the following project outputs and related activities as applied for and in accordance with allowable costs per the Grant Guidelines. The grant is to update the Library's security camera system - parts and installation. The request for a 100% reduction in the required cash match amount has also been approved. Therefore, the grant is to cover 100% of the cost with no matching funds requirement.

Following a rigorous evaluation process, the State Library announced the first round of award decisions for the Building Forward Library Infrastructure Grant Program. The Budget Act of 2021 (SB 129) allocated \$439 million in one-time funds to address the life-safety and critical maintenance needs of our library buildings, prioritized for libraries serving high poverty areas of the state.

This project funding is provided by the State of California and administered by the California State Library. The grant period will begin once the agreement has been fully executed and ends in March 2026.

- ii. Accept funding from the California State Library for the ZipBooks grant. Appropriate \$18,125 to the Community Services operating budget and increase revenue estimates by the same amount in the Library-Other Grants Fund 415.

The ZipBooks program provides library users with speedy access to books that are not available at their local libraries. A patron simply requests the item, the library purchases it

from Amazon, and the book is shipped directly to the patron's home. When finished, the patron returns it to the library, and the library adds it to the collection. Because ZipBooks is a user-driven program, the library collection becomes more closely matched to the needs of the local community.

ZipBooks began as a pilot project in 2011, funded by an LSTA grant from the California State Library. The program has proved extremely popular with libraries and library users throughout the state and has grown substantially over the past decade. In early 2022, the number of participating libraries expanded to include 89 jurisdictions. In a recent two-year survey, over 95 percent of respondents gave the ZipBooks program an overall "excellent" rating.

This project funding is provided by the State of California and administered by the California State Library. The grant period is July 1, 2022, through June 30, 2023.

Item f - appropriate \$35,000, in the Traffic Offender Fund 422 to the Police Department operating budget, for various equipment needs.

The Police Department is requesting an appropriation of \$35,000 from the Traffic Offender Fund 422, to purchase several pieces of equipment for the Traffic Bureau. The equipment includes two (2) Unmanned Aircraft Systems (UAS), which will be used with the Pix4D software. The software and UAS are vital to the Collision Response Team (CRT), which investigates major injury and fatal traffic collisions. CRT utilizes drones to draw the scene in the investigation of traffic crashes at an approximate cost of \$9,000.

The Traffic Bureau will utilize a portion of the funding, approximately \$3,000, to purchase a new radar detection device. With new officers assigned to the Traffic Bureau, another radar gun is needed. The devices are used daily by motor and traffic officers to enforce speed laws throughout the City. In addition, this device helps the Traffic Bureau provide safety to the community through enforcement and education.

Recently two motor officers were assigned to the Traffic Bureau. An officer is outfitted with uniform and safety equipment consisting of a Kevlar motor jacket and pants, boots, helmet, gloves, and glasses. These items run approximately \$5,000 per officer and are mandatory for safety purposes. Also, when the FY 2023 budget was prepared, the uniform needs of the Traffic Bureau were inadvertently missed. Another \$7,000 will be utilized to purchase uniforms, helmets, and eye protection, for the other Traffic motor officers, for a total of \$17,000 in uniforms.

Lastly, the Traffic Conference room chairs, where multiple meetings are held weekly, have reached the end of life and are no longer usable. Replacement of the Traffic conference room chairs will cost approximately \$6,000.

This equipment is an appropriate purchase for the funding source.

Item g - appropriate \$59,811 and increase revenue estimates by the same amount (\$27,006 Adult Literacy Services and \$32,805 Family Literacy Services), in the Adult and Family Literacy Grant Fund 442, to the Community Services operating budget for the FY 2023 literacy services grant award.

- i. Family Literacy: The Corona Public Library (CPL) has been awarded funds from the California State Library to support family literacy. The funding has allowed the Library's Literacy program to expand services to families of low-literate adults to improve their reading and writing skills and foster literacy in the home.

CPL has been awarded \$32,085 for Fiscal Year 2023 to support existing family literacy programming in the community. These funds will be used to strengthen the services provided to learners enrolled in the California Library Literacy Services program and support the library in reaching out to and engaging underserved adults and families. Some of the grant dollars also fund a portion of one existing part-time staff position involved in literacy programming.

- ii. Adult Literacy: The Corona Public Library (CPL) applies annually for funds to support the Adult Literacy program. The FY 2023 CPL has been awarded \$27,006. This grant provides for one-on-one literacy tutoring for adults. Tutoring encompasses a myriad of skills, including reading, math, financial literacy, and basic computer skills.

The Adult Literacy program has been in existence since 1994. It is funded almost exclusively through grants from the California State Library, for which the City must apply annually. This funding supports the purchase of supplies and resources, such as educational software and online resources for our volunteer tutors and their adult learners. Training for volunteer tutors and staff is also funded as is the partial funding of an existing part-time position.

The annual funds are supplemented with other grants, donations, and general City revenues when they are available. Due to the impact of COVID-19, 14 existing tutor/learner pairs are connecting virtually or in person. The Adult Literacy grant has allowed for the creation of a partnership with Corona Norco Unified School District (CNUSD) Adult school, and this class currently has 20 English Literacy and Civics (ELAC) students.

Item h - Approve the following adjustments for the Alcoa Dike Project Phase 2.

- i. Appropriate \$85,000 and increase revenue estimates by the same amount in the Reimbursement Grant Fund 480, to be reimbursed through an agreement with the County of Orange.
- ii. Appropriate \$35,000, in Gas Tax Fund 222.

The project was managed in-house by City staff from the utility division and handling other various projects. The Alcoa Dike project, a complex project, was given to a consultant to oversee the multi-discipline construction aspect from the City's utilities, right-of-way, outside utilities, drainage, traffic, and street improvements. The project requires a dedicated project manager for ongoing meetings, addressing street design and utility conflicts, detours, and closures, and most importantly, to focus on change orders, address proper design measures and ensure a satisfactory project for the City of Corona and the Army Corps of Engineers.

Item i - Authorize the creation of a new capital improvement project titled "Sierra Del Oro Water Treatment Plant Backwash Tank Epoxy Lining Project", and appropriate \$150,000 from the Water

Utility Fund 570 to the newly created project.

The Sierra Del Oro (SDO) Water Treatment Plant (WTP) backwash tank had a leak that was repaired during FY 2022. The backwash tank was installed in 1989 when the plant was built and commissioned. The tank was evaluated by HCI Group, Inc. using Non-destructive Examination (NDE) and Nondestructive Techniques (NDT) by measuring the material response and measurement. It was determined through NDT that the steel tank wall thickness was close to or the same as the design values.

Utilities Department's (UD) staff reviewed the x-rays provided and the tank wall thickness is the same as it was at the time when it was designed. Based on this, staff determined that with epoxy coating, the useful life of the tank can be extended another 20+ years based on similar epoxy coating at other UD facilities.

SDO WTP is taken offline during the winter months (limited duration) for scheduled maintenance. To extend the useful life and to avoid additional WTP closures, UD is requesting the creation of a new capital improvement project for the SDO WTP Backwash Tank Epoxy Lining Project with an appropriation of \$150,000 from the Water Utility Fund (570). The epoxy coating specified will meet National Sanitation Foundation (NSF) NSF 61 standards.

Item j - Appropriate \$100,000 from the Water Utility Fund 570 to the Flow Meter Upgrade capital improvement project for Annual Flowmeter Testing and Replacement.

The Utilities Department (UD) operates and manages both potable water and wastewater treatment facilities, a potable water distribution system, and a sewer collection system, all of which are subject to State and Federal laws and regulations. UD is required to submit electronic reports to the State Water Resources Control Board Division of Drinking Water per Title 22 of the California Code of Regulations (CCR), California Health and Safety Code (CHSC), Santa Ana Regional Water Quality Control Board per the federal Clean Water Act, and Title 40 of the Code of Federal Regulations. Accurate flowmeters are crucial to ensure system-wide operation, measure capacity, and ensure compliance. UD operates and maintains over 200 flowmeters, which are essential components in these regulated facilities' daily operations and plans to continue flowmeter testing and replacement for this fiscal year.

On April 4, 2021, City Council approved an annual purchase order for \$265,000 to Endress and Hauser through FY 2024 for the Flowmeter Upgrade Project 76000. UD is requesting to appropriate the funding associated with this purchase order in the amount of \$100,000 from the Water Utility Fund (570) to CIP 76000570 for Annual Flowmeter Testing and Replacement.

Item k - Authorize the City Manager, or his/her designee, to issue a purchase order for \$158,858.24 to CS Amsco for the purchase of various size valves for Water Reclamation Facility 1 Plant 1B RAS Isolation Check Valve Replacement Project and determine, under Corona Municipal Code Section 3.08.140(B), that competitive bidding is not required because no competitive market exists.

During budget preparation, the Utilities Department (UD) staff requested and Council approved funding for the Water Reclamation Facility 1 (WRF 1) Plant 1B RAS Isolation and Check Valve Replacement Project. Staff prepared and obtained proposals for various size DeZurik valves required for the project.

On June 15, 2022, Council approved Resolution 2022-046, which updated the Exclusive Standard Equipment and Products List for UD per Public Contracting Code Section 3400. The Dezurik Reduced Port Plug Valve is included on the Exclusive Standard Equipment and Products List. DeZurik valves are installed at WRF1, WRF2 and WRF3. They are reliable and have 20 plus years of useful life. DeZurik Valve is a Sole Source Product and exempt from competitive bidding because CS Amsco is the only vendor that sells the DeZurik Valve. Therefore, a competitive bidding process would not yield any results.

Awarding a Purchase Order to CS Amsco for the purchase of DeZurik Valve Project will allow for the replacement of 26-year-old valves that have reached their useful life and need to be changed in order to continue to provide water reclamation services and remain in compliance with Order No. R8-2020-0021 and NPDES No. CA8000383. These valves will be installed by UD's Facilities Maintenance Division staff.

UD is requesting that competitive bidding be found to have been satisfied for the purchase of various size valves at an amount of \$158,858.24 for the WRF 1 Plant 1 B RAS Isolation and Check Valve Replacement Project pursuant to Corona Municipal Code ("CMC") Section 3.08.140 (B), which states: (B) **No competitive market.** When the purchasing agent and the authorized contracting party, with the approval of the City Manager, determines, in accordance with applicable law, that a competitive market does not exist and that no competitive advantage will be gained by the public bidding process.

Staff requests authorization to issue a purchase order for \$158,858.24 to CS Amsco for the purchase of various size valves for Water Reclamation Facility 1 Plant 1 B RAS Isolation and Check Valve Replacement Project (77580572)

Item I - Authorize the creation of a new capital improvement project titled "Glen Ivy Water Treatment Plan Project", and appropriate \$300,000 for the design of the project from the Water Utility Fund 570.

The Utility Department's (UD) Glen Ivy Water Storage Tank, located at 8965 Glen Ivy Rd, was completed in 1979 and features a 500,000-gallon welded steel potable water storage tank. The cylindrical tank has a diameter of 60 feet and a height of approximately 25 feet. UD operates three wells (SW-03, SW-20, SW-21) that deliver groundwater from the Coldwater Basin to the Glen Ivy Water Storage Tank.

In October of 2016, the California Department of Drinking Water (DDW) classified the UD's well water from SW-03, SW-20, and SW-21 as groundwater under the direct influence of surface water (GWUDI). As a result, the existing wells, storage tank, and disinfection facilities have been inactive for approximately five (5) years. UD intends to reactivate the facilities and ensure compliance with DDW standards. This will require added filtration and chlorine disinfection with contact time. As a result, UD must construct a water treatment plant (Glen Ivy Water Treatment Plant) to utilize and treat well water from SW-03, SW-20, and SW-21.

UD has obtained the services of GHD to establish and evaluate three (3) options for disinfection of

well water, utilizing existing facilities and providing operational redundancies as much as possible. Based on the selected option, GHD will design the plans for the Glen Ivy Water Treatment Plant.

GHD created three (3) options below in Table 1:

Table 1

Options	Chlorine Contactor Cost	Cartridge Filters Cost	Project Total
#1 - Pipeline Chlorine Contactor	\$560,000	\$828,000	\$1,388,000
#2 - New Standalone Chlorine Contact Chamber	\$390,000	\$828,000	\$1,218,000
#3 - Modify Existing Reservoir	\$300,000	\$828,000	\$1,128,000

GHD assessed the condition of the existing facilities. They established key design parameters such as well flow design and raw water quality. Disinfection levels, dosing, and chlorine contact time (CT) requirements were formulated in accordance with DDW requirements. Finally, chlorine and ammonia storage requirements were also established.

UD staff determined Option# 2, New Standalone Chlorine Contact Chamber, is the viable and streamlined option to pursue with a projected cost of \$1,218,000. This option was selected due to the quick construction timeline, simple design, and low maintenance. Water from the three wells will be routed to the tank site, chlorinated, filtered, and then piped into the contactor. This contactor will be placed on the tank site where it will have ammonia addition and enter the storage tank.

Approval of the recommended actions will result in a total appropriation of \$300,000 from the Water Utility Fund 570 to the new capital improvement project titled "Glen Ivy Water Treatment Plant". This funding is for design only. Funding for construction will be requested at a later date.

Item m - Change Order and Operating Budget Appropriation for Promise Network Inc., for Customer Payment Plan Processing Fees.

On June 9, 2021, the Utility Department (UD) staff presented to the Corona Committee of the Whole regarding utility bill delinquencies related to the COVID-19 pandemic. During the meeting, staff presented several options for the Committee's consideration which included engaging the services of Promise Network, Inc. (Promise Pay) to assist with payment arrangement plans for utility customers' past due balances. The UD began using Promise Pay's services in February 2022 and offered customers assistance by allowing them to pay high past due balances in manageable installment payments and avoid disconnection. There are currently 2,203 accounts enrolled in payment plans with Promise Pay. To date, they have successfully collected \$1,140,687.62 in payments and have set up payment plans for an additional \$1,969,267 to be collected from enrolled customers. Due to the high adoption and success of the program, the UD is requesting an increase to their annual contract from \$75,000 to \$150,000, which includes \$25,000 for their annual SaaS fees and the remaining portion to cover customer's payment transaction fees, as shown on the table below.

Description	Negotiated Price
PromisePay Annual SaaS Fee	\$25,000
Automatic Clearing House or ACH	\$1.35 per transaction
Credit/Debit/ Apple Pay/Google Pay/Venmo	\$2.75 for payments up to \$300 3% for payments greater than \$300

Item n - Prepare and process budgetary adjustments as needed to receive and record Title XVI Water Reclamation and Reuse Program Grant Funds.

In September 2016, City Council accepted a grant from the United States Department of the Interior Bureau of Reclamation (BOR) for the Title XVI Water Reclamation and Reuse Program Grant (Title XVI). The Title XVI Program is intended to identify and investigate opportunities to reclaim and reuse wastewater and naturally impaired ground and surface water. The grant award was for a Comprehensive Reclaimed Water Conversion for Corona, which included a list of multiple projects in the planning, design, and construction phases. Each project and phase requested would be funded at twenty-five percent (25%) of project costs up to a total of \$3,880,000. Because several of the projects on the list were future projects, the grant budget was only appropriated for the small group of projects that were active at that time.

In 2018, a Reclaimed Water Master Plan was completed which revised the Utility Department’s plan for the Comprehensive Reclaimed Water Conversion. The updated list of projects has been included in the current adopted Capital Improvement Project plan. The BOR requested a feasibility study for the new list of projects prior to approving the changes to the grant. The feasibility study has since been completed and submitted to the BOR for approval. Once the approval process is complete, Title XVI funds will be shifted to the new list of reclaimed water projects with a grant amendment. While the BOR goes through the approval process, the City has been authorized to continue to spend Title XVI funds on projects that were on the original funding list. The BOR has requested that the City hold off on any official budget transfers until after the feasibility study is approved but will allow grant funds to be spent on any authorized projects up to the \$3,880,000 maximum.

One of the originally approved Title XVI projects was the WRCRWA Reclaimed Waterline project (69710571). On September 7, 2022, City Council approved the award of Notice Inviting Bids 22-082CA to Ferreira Coastal Construction Company for this project. Additionally, a revised funding agreement with the Riverside County Flood Control and Water Conservation District was approved at this time.

Because of an increase in cost for the WRCRWA Reclaimed Waterline project, the originally allocated amount of Title XVI funding must be increased to reach 25% of the cost of the project. UD requests an appropriation of both an expenditure and an offsetting revenue budget in the amount of \$229,087 from the Water Utility Grant Fund (571) to the WRCRWA Reclaimed Waterline project (69710571).

The Old Temescal Reclaimed Waterline Project (70370567/70370571) was another originally approved Title XVI project. Design was completed for this project in FY22, and the remaining funding

was removed from the project until the start of construction, which is planned for FY2024. It was recently discovered that some minor additional work needs to be done on the design for this project. UD requests an appropriation of both an expenditure and an offsetting revenue budget in the amount of \$2,500 from the Water Utility Grant Fund (571) and an appropriation of \$7,500 from the Reclaimed Water Utility Fund (567) to the Old Temescal Reclaimed Waterline Project (70370567/70370571).

Additionally, UD requests authorization for the City Manager, or his designee, to prepare and process future budget adjustments for this grant as we complete the approval process for the reallocation of grant funding

FINANCIAL IMPACT:

Approval of all actions will have no additional financial impact. There is sufficient fund balance or working capital available in each of the respective funds for approval of the recommended actions.

FUND	APPROPRIATION	OFFSETTING REVENUE	NET IMPACT TOTAL
General Fund 110	\$41,252	\$3,252	\$38,000
Library Facilities Fund 206	\$75,000	\$0	\$75,000
Gas Tax Fund 222	\$215,000	\$0	\$215,000
NPDES FUND 245	\$153,323	\$0	\$153,323
Grants Fund 415	\$235,117	\$235,117	\$0
Traffic Offender Fund 422	\$35,000	\$0	\$35,000
Adult & Literacy Grant Fund 442	\$59,811	\$59,811	\$0
Reimbursement Grant Fund 480	\$85,000	\$85,000	\$0
Reclaimed Water Utility Fund 567	\$7,500	\$0	\$7,500
Water Utility Fund 570	\$588,250	\$0	\$588,250
Water Utility Grant Fund 571	\$231,587	\$231,587	\$0
Sewer Utility Fund 572	\$34,500	\$0	\$34,500
Electric Utility Fund 578	\$2,250	\$0	\$2,250

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the general rule that CEQA applies only to projects that have potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the action is not subject to CEQA. This action is to approve budgetary adjustments for Fiscal Year 2023, and there is no possibility that approval of the recommended actions will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: JULIE KENNICUTT, BUDGET MANAGER

REVIEWED BY: KIM SITTON, FINANCE DIRECTOR

Attachments:

1. Exhibit 1 - Bulletproof Vest Partnership (BVP) FY 2022 Award Announcement
2. Exhibit 2 - FY 2022 BVP Awards
3. Exhibit 3 - BVP Allocation Status

Michelle Adams

From: BVP Email Account <ojp@public.govdelivery.com>
Sent: Wednesday, September 21, 2022 9:21 AM
To: Michelle Adams
Subject: Bulletproof Vest Partnership (BVP) – FY 2022 Award Announcement

[CAUTION] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Dear BVP applicant,

The Bureau of Justice Assistance (BJA) is pleased to inform you that your jurisdiction will receive an award under the Fiscal Year (FY) 2022 Patrick Leahy Bulletproof Vest Partnership (BVP) solicitation. These funds have been posted to your account in the [BVP System](#). A complete list of FY 2022 BVP awards is available at: <https://www.ojp.gov/program/bulletproof-vest-partnership/overview>.

Important: Jurisdictions must be registered in the SAM system (<https://www.sam.gov/SAM/>) in order to be paid for any 2022 BVP funds. Please ensure the banking information in SAM is up to date. For more information about renewing and updating your existing SAM registration, or registering in SAM as a new entity, please visit <https://sam.gov/content/status-tracker>. The SAM Helpdesk can be reached at 866-606-8220.

The FY 2022 award may be used for National Institute of Justice (NIJ) compliant armored vests which were ordered after April 1, 2022. The deadline to request payments from the FY 2022 award is August 31, 2024, or until all available funds have been requested. Awards will not be extended past that date, and any unused funds will be forfeited.

Please see the following website for a list of NIJ compliant vests: <https://cjtec.org/compliance-testing-program/compliant-product-lists/>. As a reminder, all jurisdictions that applied for FY 2022 BVP funding certified that a mandatory wear policy was in place for their jurisdiction. BJA will be conducting reviews of the mandatory wear policies as funds are requested from the BVP System. For more information on the BVP mandatory wear policy, please see the BVP Frequently Asked Questions document: https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/FAQsBVP MandatoryWearPolicy_0.pdf.

Finally, please visit the following page for checklists and guides for each step of the BVP process: <https://www.ojp.gov/program/bulletproof-vest-partnership/program-resources>.

For questions regarding the BVP Program or your award, please do not hesitate to contact the BVP Help Desk at vests@usdoj.gov or 1-877-758-3787.

In addition, please visit BJA's Officer Robert Wilson III Preventing Violence Against Law Enforcement Officers and Ensuring Officer Resilience and Survivability (VALOR) Initiative website to obtain other information regarding officer safety: [VALOR Officer Safety and Wellness Initiative | Overview | Bureau of Justice Assistance \(ojp.gov\)](#). The VALOR Initiative is a comprehensive set of programs that deliver no-cost officer safety, wellness, resilience training, resources, and technical assistance to law enforcement throughout the country. VALOR brings together the latest research and practices to address current and emerging officer safety and wellness issues/threats. Please see the VALOR Initiative Overview-Booklet for a detailed synopsis of this important initiative: [BJA VALOR INITIATIVE \(ojp.gov\)](#).

Thank you BVP Program Support Team

Bureau of Justice Assistance

This email was sent to michelle.adams@ci.corona.ca.us using GovDelivery Communications Cloud on behalf of: Department of Justice · Washington, DC

CA	CLAREMONT CITY	\$4,164.19
CA	CLEARLAKE CITY	\$1,792.34
CA	COALINGA CITY	\$2,990.00
CA	COLTON CITY	\$4,148.63
CA	COLUSA COUNTY	\$3,579.24
CA	CORONA CITY	\$3,251.78
CA	CORONADO CITY	\$5,442.85
CA	COSTA MESA CITY	\$5,967.19
CA	COVINA CITY	\$10,500.00
CA	CULVER CITY	\$18,304.65
CA	CYPRESS CITY	\$6,353.64
CA	DEL NORTE COUNTY	\$5,382.70
CA	DESERT HOT SPRINGS CITY	\$1,825.50
CA	DINUBA CITY	\$1,609.50
CA	DIXON CITY	\$3,567.65
CA	DOWNEY CITY	\$6,866.68
CA	DUBLIN CITY	\$6,400.00
CA	EAST BAY REGIONAL PARK DIST	\$1,061.97
CA	EL PASO DE ROBLES CITY	\$5,223.00
CA	EL SEGUNDO CITY	\$4,765.56
CA	EMERYVILLE CITY	\$4,002.46
CA	ESCALON CITY	\$5,172.23
CA	EUREKA CITY	\$5,861.20
CA	EXETER CITY	\$3,099.22
CA	FOLSOM CITY	\$10,043.52
CA	FONTANA UNIFIED SCH DIST	\$3,235.91
CA	FORT BRAGG CITY	\$1,981.00
CA	FORTUNA CITY	\$2,481.07
CA	FOSTER CITY	\$4,038.75
CA	FOWLER CITY	\$1,429.01
CA	FRESNO COUNTY	\$50,208.87
CA	FULLERTON CITY	\$4,329.33
CA	GALT CITY	\$4,666.22
CA	GARDENA CITY	\$9,471.69
CA	GLENDORA CITY	\$7,762.69
CA	GLENN COUNTY	\$12,548.55
CA	GONZALES CITY	\$4,031.96
CA	GRASS VALLEY CITY	\$5,360.47
CA	GREENFIELD CITY	\$5,140.33
CA	GRIDLEY CITY	\$3,312.50
CA	GROVER BEACH CITY	\$2,371.58
CA	HANFORD CITY	\$9,612.94
CA	HEMET CITY	\$11,461.82
CA	HERCULES CITY	\$4,708.54
CA	HOLLISTER CITY	\$10,100.81
CA	HUMBOLDT COUNTY	\$19,881.75
CA	IMPERIAL COUNTY	\$4,960.28
CA	INDIO CITY	\$7,468.00
CA	INGLEWOOD CITY	\$8,453.90

STATUS

This "Status" page shows any pending actions that must be completed prior to program deadlines. It also provides you with payment(s) status for tracking your requests for approved funds.

- Red **!**'s indicate your attention is needed in order to complete a task for action.

CURRENT ACTIVITY STATUS

Application ✔ Approved by BVP [View Details](#)

CURRENT PAYMENT REQUESTS

ATTN	Created Date	Total Amount Requested	Current Status	Status Date	Funding Type	Action
	08/04/2022	\$6,348.02	Sent for BVP Approval	08/04/2022	Regular Fund	View Details
	05/26/2022	\$6,384.49	Sent for BVP Approval	08/04/2022	Regular Fund	View Details

AVAILABLE AWARDS

ATTN	Fiscal Year	Award Amount	Total Paid	Total Requests	Eligible Balance	Expiration Date
	2021	\$12,732.51	\$0.00	\$12,732.51	\$0.00	08/31/2023
	2022	\$3,251.78	\$0.00	\$0.00	\$3,251.78	08/31/2024



Staff Report

File #: 22-0830

REQUEST FOR CITY COUNCIL ACTION

DATE: 11/02/2022

TO: Honorable Mayor and City Council Members

FROM: Planning and Development Department

SUBJECT:

Request from Mayor Speake to explore possible revisions to the City's Historic Resources Ordinance, [Corona Municipal Code Chapter 17.63](#).

EXECUTIVE SUMMARY:

Mayor Speake is asking the City Council to consider approving an Ad-Hoc Committee to review and possibly amend certain sections of the City's Historic Resources Ordinance. The City's current ordinance was adopted by the City Council in 2001 and was created in collaboration with the Corona Historic Preservation Society to establish criteria for listing a historic landmark and for the alteration, relocation, or demolition of historic resources.

RECOMMENDED ACTION:

That the City Council provide staff with direction on one of the options presented by staff or with another preferred course of action.

PROPOSED OPTIONS:

Option 1. City Council approve the creation of an Ad-Hoc Committee to evaluate and discuss possible amendments to the City's Historic Resources Ordinance and report back to the City Council on future action items.

Option 2. Defer this request to a future City Council Policy Workshop to allow for consideration of the workload associated with this project within the context of other Council priorities.

Option 3. Continue with the Historic Resources Ordinance as adopted.

BACKGROUND:

The City's Historic Resources Ordinance (CMC Chapter 17.63) was adopted by the City Council in 2001. The Historic Resources Ordinance was adopted at the same time as the Historic Resources

Element of the General Plan. City staff collaborated with the Corona Historic Preservation Society during the creation of the ordinance and Historic Resources Element.

The Historic Resources Ordinance promotes the recognition, preservation, and continued viability of historic resources in the City. The ordinance describes the criteria for approving a property or structure as a local landmark on the Corona Register of Historic Resources and for listing a geographical area as a historic district. The ordinance also describes the process for the alteration, relocation, or demolition of historic resources.

Consistent with the Historic Resources Ordinance, the City established a Corona Heritage Inventory, which lists all properties that are considered a potential resource because of its age, and either its context in the neighborhood, its association with an historic event or period, or its significance to the architectural, engineering, scientific, economic, agricultural, educational, cultural, social, artistic, political, or military history of Corona. The inventory identifies the location of the property, the type of structure, the age, and the potential for being listed as a landmark on the Corona Register. A property's potential is ranked as either high, moderate, or low. Currently there are 529 properties listed on the Heritage Inventory.

Heritage Inventory properties may or may not be eligible for listing on the Corona Register of Historic Resources as a landmark. Property owners are responsible for applying to have their property approved as a historic landmark based on the listing criteria described in the ordinance. The City Council has approved 62 landmark properties.

Properties that have been granted historic landmark status in the City are eligible to enter into a Historic Property Preservation Agreement, commonly known as the Mills Act. The Agreement allows the owner to receive a reduction in property taxes in exchange for the property owner's commitment to specific restoration improvements and satisfactory maintenance of the property. The City Council has approved 45 Historic Property Preservation Agreements.

Mayor Speake's request involves the following:

- Formation of an Ad-Hoc Committee, for a limited time, to review possible changes to the ordinance.
- Review the existing ordinance to determine if changes need to be made, such as removing the criterion that the age of the structure shall be at least 50 years old, and replacing it with structures built in a certain era.
- Rather than limit properties to a "landmark" status, explore the creation of additional categories to create a pathway for homes to be recognized and qualify for a Historic Preservation Agreement under the Mills Act.
- Review historic preservation ordinances and guidelines of other cities, such as Riverside and Redlands, to determine if additional criteria should be applied to Corona.
- Explore changes to the City's Historic Property Preservation Agreement.

ANALYSIS:

The proposed request would require the commitment of time from City staff in the Planning and Development Department to assist the Ad-Hoc Committee at meetings, with research, and the preparation of materials. Staff's workload is determined by application submittals from the public, the management of projects, and plan reviews. The Department would need to adjust project assignments among staff so that the staff assigned to work with the Ad Hoc Committee would be able to attend to the associated tasks.

If the Ad Hoc Committee recommends changes to the existing ordinance, an amendment to the ordinance would need to be prepared and considered at a public hearing by the Planning and Housing Commission and subsequently by the City Council.

The timeframe anticipated for the ad-hoc committee work is approximately 10 months.

FINANCIAL IMPACT:

The Department would divert current staffing resources from normal operations to the Ad-Hoc Committee in order to fulfill this assignment. Contract or consulting staff may be required to backfill Department needs in order to ensure operational quality.

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. There is no possibility that this action will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: JOANNE COLETTA, PLANNING AND DEVELOPMENT DIRECTOR



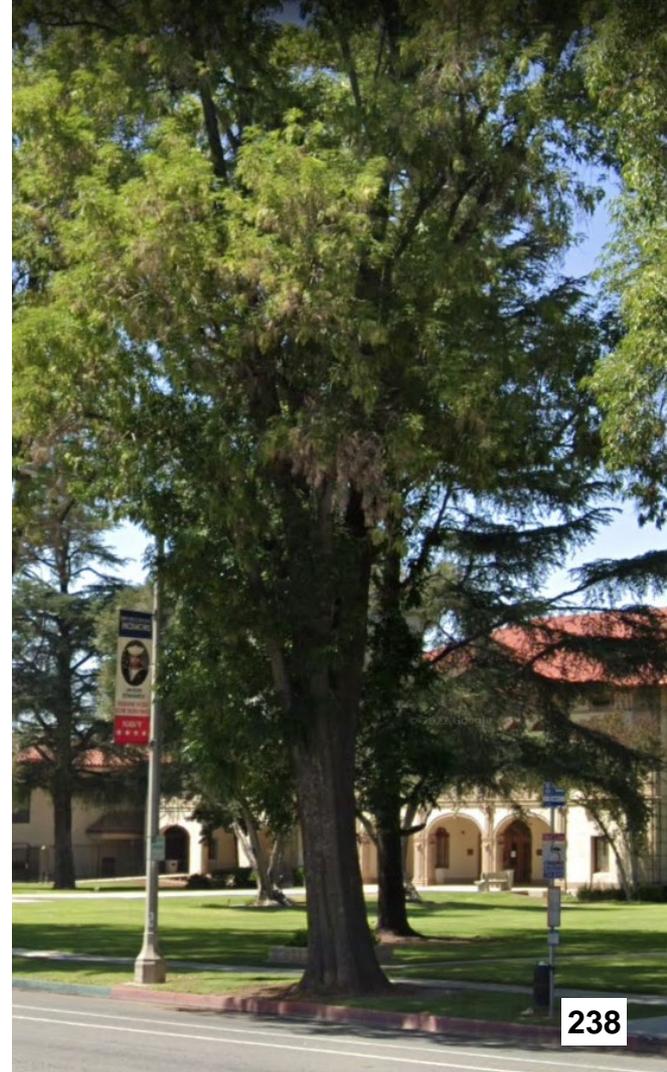
Request by Mayor Speake Historic Resources Ordinance Revisions (CMC Chapter 17.63)



Joanne Coletta
Planning & Development Director
November 2, 2022

The Ask..

Does the City Council want to establish an Ad-Hoc Committee to review the City's Historic Resources Ordinance and report possible recommendations for revising the existing ordinance.



Historic Resources Ordinance CMC Chapter 17.63

- ▷ Adopted 2001
- ▷ Established criteria for:
 - Approving property or a structure as a local landmark on the Corona Register of Historic Resources.
 - Listing a geographical area as a historic district.
 - Alteration, relocation or demolition of historic resources.



Accomplishments



Corona Heritage Inventory

529 Properties. Identifies property location, type of structure, year built and potential for landmark listing (high, moderate or low).



Design Guidelines for Historic Buildings on Inventory

Approved design guidelines for the preservation of historic buildings listed on the inventory.



Corona Landmark Properties & Districts

Approved 62 properties for local landmarks and 10 historic districts.



Historic Landmark Nomination Application

Kept the application fee at \$300 since inception of the ordinance (10% cost recovery)



Historic Property Preservation Agreements

Approved 45 agreements under the Mills Act.



National Landmark Listings

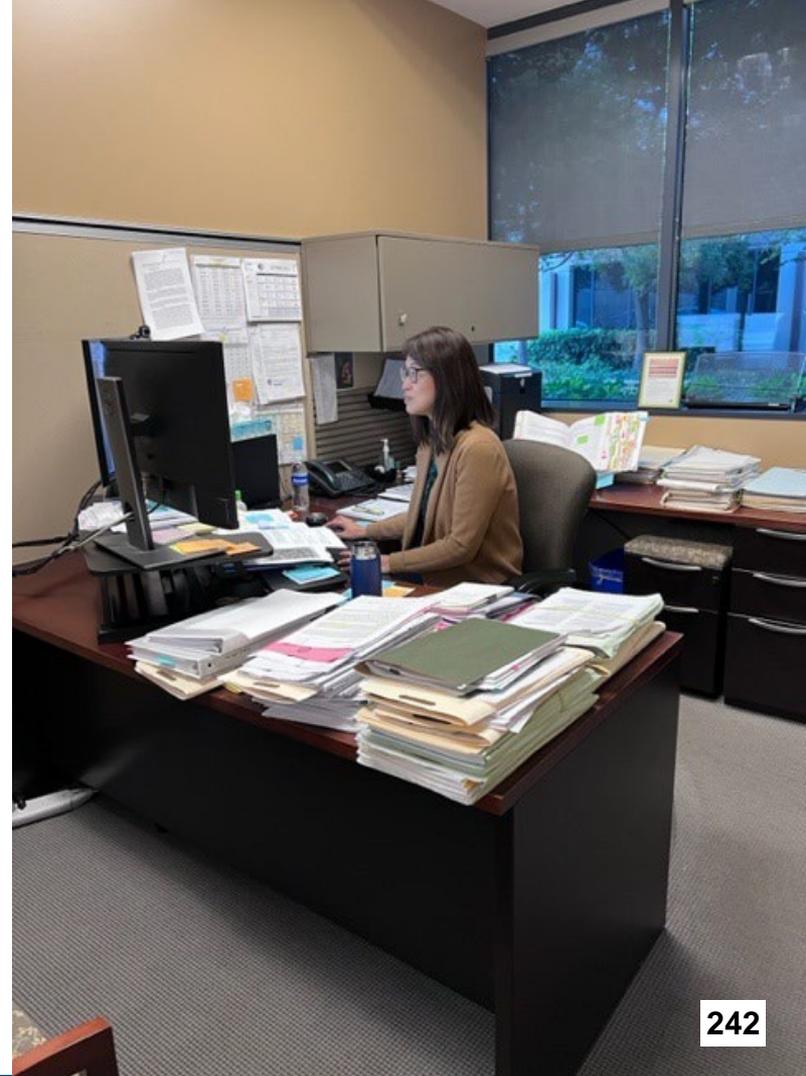
4 Properties and 1 Street (Grand Boulevard)

Request Involves:

-  Formation of an Ad-Hoc Committee.
-  Review of the Ordinance and recommendations for possible amendments (ex: replace age of structure to structures built within a certain era).
-  Other than “landmark” status, explore the creation of additional categories to create a pathway for getting homes recognized and qualify for Property Preservation Agreements under the Mills Act.
-  Review Historic Preservation Ordinances of other jurisdictions.
-  Explore changes to the Property Preservation Agreement.

Operational Adjustments to Consider

- ▷ Commitment of staff time to assist Ad-Hoc Committee (meetings, research, preparation of materials).
- ▷ Adjust project assignments among staff so that staff assigned to the Ad-Hoc can attend to tasks.
- ▷ Ad-Hoc recommendations could lead to an amendment to the ordinance, requiring public hearings at the Planning Commission and City Council.
- ▷ To ensure operational quality, consultants may be needed to assist with workload.
- ▷ Timeframe: Estimated 10 months.



City Council to provide staff with direction on one of the options presented

OPT. 1

Approve the creation of an Ad-Hoc Committee to evaluate and discuss possible amendments to the City's Historic Resources Ordinance and report back to the City Council on future action items.

OPT. 2

Defer this request to a future City Council Policy Workshop to allow for consideration of the workload associated with this project within the context of other Council priorities.

OPT. 3

Continue with the Historic Resources Ordinance as adopted.

Discussion





Staff Report

File #: 22-0838

REQUEST FOR CITY COUNCIL ACTION

DATE: 11/02/2022

TO: Honorable Mayor and City Council Members

FROM: Planning and Development Department

SUBJECT:
Request from Mayor Speake to have the City Council consider waiving the construction of the missing sidewalk improvements on the south side of Orange Heights Lane between Main Street and Jasper Drive.

EXECUTIVE SUMMARY:

Mayor Speake is asking the City Council to consider waiving the construction of the missing sidewalk improvements on the south side of Orange Heights Lane between Main Street and Jasper Drive. The north side of Orange Heights Lane is an improved local street, with curb, gutter, sidewalk and streetlights. The south side of Orange Heights Lane within this segment is unimproved and consists of eight single family residences, each on approximately 5-acre parcels. The public right-of-way on the south side is fully dedicated to the City and [Corona Municipal Code Section 15.48.020](#) requires the construction of said improvements under the present conditions.

RECOMMENDED ACTION:

That the City Council direct staff to:

- a. Implement the requirements of [CMC Section 15.48.020](#),
- b. The property owner to pay the City the cost of the public improvements in the future as was done with the other property owners on this section of Orange Heights Lane, and
- c. Defer the public improvements adjacent to 234 Orange Heights Lane until they can be constructed at one time.

BACKGROUND:

Orange Heights Lane is a local street, improved with curb, gutter, sidewalk, and streetlights, except for the south side of the street between Main Street and Jasper Drive. The south side of Orange

Heights Lane within this segment consists of eight single family residences, each on an approximately 5-acre parcel. The property owner of 234 Orange Heights Lane applied for a building permit at the Planning and Development Department to construct a new, two-story accessory building totaling approximately 11,600 square feet. [Corona Municipal Code Section 15.48.020](#) requires the construction of the missing public improvements adjacent to properties when an applicant applies for a building permit for construction of a new building or a building addition that exceeds 650 square feet. Public improvements include, but are not limited to, curb, gutter, sidewalk, driveway approaches, streetlights, and fire hydrants.

The required right-of-way for Orange Heights Lane has been dedicated to the City through the recordation of various parcel maps and tract maps recorded along this street to support the construction of single-family homes. The right-of-way for the south side of Orange Heights Lane between Main Street and Jasper Drive was dedicated to the City at the time of recordation of Parcel Map 54/36 and Parcel Map 65/45, recorded on September 1, 1978, and May 24, 1979, respectively. Although the City has the dedicated right-of-way for this segment of the street, Orange Heights Lane still has missing public improvements adjacent to the eight residential parcels.

The following table generally describes the public improvements that are missing adjacent to the residential properties. The south side of street is also subject to streetlights and fire hydrants that would be spaced accordingly per the City’s approved standards.

Address	Approximate Date of Single- Family Residence	Missing Public Improvements	Has the City Received Payment or Security for Missing Improvements
696 Orange Heights Lane	1989	Curb, gutter and sidewalk	No
532 Orange Heights Lane	2006	Curb, gutter and sidewalk	Yes/Property Lien Recorded 2010
520 Orange Heights Lane	2004	Curb, gutter and sidewalk	Yes/Property Lien Recorded 2004
430 Orange Heights Lane	1983	Sidewalk	No
376 Orange Heights Lane	1993	Sidewalk	Yes/Property Lien Recorded 1992
300 Orange Heights Lane	1980	Sidewalk	No
234 Orange Heights Lane	1980	Sidewalk	No
3762 Main Street (corner of Orange Heights Lane)	1983	Curb, gutter and sidewalk	No

Per [Section 15.48.030 of the CMC](#), the City Council may waive or defer the construction of any public improvement or payment of any construction charges associated with the public improvement. As noted in the table, the City does have lien agreements on 376 Orange Heights Lane, 520 Orange Heights Lane, and 532 Orange Heights Lane to secure the cost of the construction of the public improvements adjacent to these properties. At the time of these agreements, the City Council determined that the construction of the public street improvements in their entirety would be more beneficial to the City and the local area than construction in short incremental sections. They agreed to defer the construction of the public improvements until they could be constructed at one time.

234 Orange Heights Lane

The property owner of 234 Orange Heights Lane recently submitted building plans to the Planning and Development Department for the construction of a two-story accessory building that consists of approximately 8,400 square feet on the ground floor and approximately 3,200 square feet on the second floor, for a total square footage of approximately 11,600 square feet. The property currently contains an existing single-family residence. According to the City's records, the existing residence is approximately 7,700 square feet and was constructed in 1980.

The new building requires the property owner to construct or guarantee the construction of the missing public improvements adjacent to the property, which includes the sidewalk and the installation of a streetlight. The electrical conduit for the streetlight currently exists within the right-of-way. The estimated construction cost for the public improvements, which includes miscellaneous grading and the relocation of the backflow device is \$46,691.

The property owner was advised of the deferral process listed in CMC Section 15.48.030. The deferral of the public improvements however does not relieve the property owner from paying his or her fair share cost associated with the construction of the improvements. Therefore, the property owner would still be responsible for paying the fair share of the cost of the public improvements.

The property owner contacted Mayor Speake and is requesting that the missing sidewalk improvements on Orange Heights Lane adjacent to his property be waived. The property owner said the construction of the public improvements would be challenging due to the grade of the existing driveway and would affect the walls and gate across the front of the property.

ANALYSIS:

Street Condition of Orange Heights Lane

Orange Heights Lane is designated a local street and the required right-of-way for the street was dedicated by the parcel maps and tract maps approved in the immediate area to support residential development. The public improvements for Orange Heights Lane have been entirely constructed on the north side of the street with curb, gutter, sidewalk and streetlights between Main Street and Jasper Drive. The public improvements on Orange Heights Lane beyond Jasper Drive to the west where Orange Heights Lane meets Mountain Gate Drive have also been constructed on both sides of the street.

According to the parcel maps recorded on the properties located on the south side of Orange Heights

Lane between Main Street and Jasper Drive, the City's right-of-way extends 14 feet behind the existing curb. Except for the property located at the corner of Orange Heights Lane and Main Street, the properties have walls and gates across the front of the property behind the City's dedicated right-of-way, including the three properties that have liens for the future construction of the missing public improvements.

The existing wall and driveway gate across the property at 234 Orange Heights Lane is setback approximately 40 feet from behind the existing curb, which is 26 feet behind the City's dedicated right-of-way.

City Ordinance

CMC Chapter 15.48 governs off-site improvements associated with new construction. The purpose of the ordinance is to provide safe street designs to minimize hazards to drivers and pedestrians. The City Council at the time of the adoption of the ordinance found that the lack of sidewalks in the City forces school children and other pedestrians to walk in the streets and be subjected to the hazards of vehicular traffic. The Council at the time also found that the lack of adequate streetlights in and along public streets of the City constitutes an immediate hazard to the public health, safety, and general welfare of the City and its residents because it encourages crime.

The ordinance is designed to remedy deficiencies in safe street design throughout the City as improvements occur to the residences. The ordinance does establish criteria that would allow the City Council to consider an application for the waiver or deferral of the construction of public improvements under the following conditions.

- 1) The strict application of the particular requirement will cause unnecessary hardship to the applicant, which is inconsistent with the findings stated in Section 15.48.010;
- 2) There are exceptional circumstances or conditions applicable to the subject property, or to its proposed use or development which makes the application of the requirement unfair and oppressive to the applicant; and
- 3) The granting of a waiver or deferral from such requirement would not adversely affect the public health, safety, and general welfare, nor be injurious to any property or improvements in the immediate vicinity of the property for which the applicant has pending with the city a request for a building permit.

The City Council may impose any reasonable condition on a grant of a waiver or deferral, including the filing of an improvement security in the case of a deferral.

As previously indicated, the City granted a deferral on the construction of the public improvements adjacent to 376 Orange Heights Lane, 520 Orange Heights Lane, and 532 Orange Heights Lane but secured liens against the properties to cover the cost of the construction of the future improvements. The City Council at the time made the determination that the construction of the public improvements on the south side of Orange Heights Lane between Main Street and Jasper Drive would be better done in its entirety rather than in increments.

Mayor Speake's Request

Waive the construction of the missing sidewalk improvements on the south side of Orange Heights Lane between Main Street and Jasper Drive.

Option 1. City Council direct staff to prepare a report with the required findings for the City Council's consideration to waive the sidewalk improvements within the City's dedicated right-of-way on the south side of Orange Heights Lane between Main Street and Jasper Drive.

Pros: Lowers the cost of construction for current and future development on the southern section of Orange Heights Lane between Main Street and Jasper Drive.

Cons: Public improvements would not be built consistent with other areas of the community or for those on this street that have already paid to have the improvements installed. Potentially creates a precedent for waiving the installation of public improvements in other areas of the community.

Option 2a. City Council direct staff to implement the requirement of CMC Section 15.48.020 and have the public improvements adjacent to 234 Orange Heights Lane deferred and have the property owner pay the City the estimated cost of the public improvements adjacent to the property for the construction of the improvements. Property owner pays the cost upfront now for the improvements, with the City building the improvements at an appropriate point in the future.

Pros: Provides funding to complete the public improvements along the south side of this section of Orange Heights. Cheaper for the resident as they pay out of pocket at today's cost and do not have to account for future inflation, as they would through a property lien in the future.

Cons: Increases the cost of development to the residents in this area by having to complete additional improvements.

Option 2b. City Council direct staff to collect future payments (through a lien on the property) from the property owners on the south side of Orange Heights Lane, between Main Street and Jasper Drive, for the missing public improvements adjacent to their property when the on-site construction of new buildings occurs on the properties in accordance with CMC Section 15.48.020.

Pros: Provides funding to complete the public improvements along the south side of this section of Orange Heights.

Cons: Increases the cost of development to the residents in this area by having to complete additional improvements. More expensive as a lien is placed on the property, which is collected in the future by the City when the public improvement is ready to be constructed at the cost in the future.

Staff Recommendation

Although the missing public improvements are not being immediately constructed, the intent is to

ultimately have the public improvements constructed when the funding is secured for the improvements from the remaining parcels. The parcels on the south side of Orange Heights Lane are five acres. Substantial space exists on the properties to accommodate the construction of future buildings by the property owners, including the properties of the owners that have not yet paid a fair share toward the cost of the public improvements. If the construction of buildings occur on these properties in the future, the City would be able to secure the remaining funding required for the improvements.

The implementation of the CMC 15.48.020 in this case does not appear to meet any of the criteria that would qualify the applicant for a waiver of the requirements noted above. Waiving the requirements would leave this portion of Orange Heights Lane out of conformity with the majority of the roadway that has the required improvements.

Collecting the cost of the improvements when possible and deferring the construction of these improvements to a later date enables the City to secure funding of the missing improvements, reduce construction costs by completing the section in a single project, and guarantees that the community design standards are satisfied for residential areas. Over time, the other owners of the properties that abut Orange Heights Lane and haven't paid for the public improvements on the south side will be required to pay their fair share of the cost of the improvements.

Staff's recommendation is to implement the requirements of CMC Section 15.48.020, by collecting the fair share cost of the improvements from the property owner of 234 Orange Heights Lane to pay the City the cost of the public improvements in the future as was done with the other property owners on this section of Orange Heights Lane, and defer the public improvements adjacent to 234 Orange Heights Lane until they can be constructed at one time.

FINANCIAL IMPACT:

The proposed options presented with this request will have no financial impact on the City.

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. There is no possibility that this action will have a significant effect on the environment. Therefore, no environmental analysis is required.

Attachment:

1. Exhibit 1 - Location map
2. Exhibit 2 - Future Agenda Item Request Form

Location



EXHIBIT 1



Future Agenda Item Request Form

Future agenda items should be limited to new issues that emerge during the course of the year that are urgent and cannot wait until the next priority setting session of Council before requiring action.

Name: Wes Speake

Date: 11/6/2022

Title Name/Topic: Orange Heights Sidewalk improvement waiver

Background

1. What is the purpose for the request i.e. what you are trying to achieve or do?

Not waste residents money on improvements that do not make sense

2. What is the scope of the work you wish to see done?

Eliminate the requirement for Sidewalk and street light improvements on the South Side of Orange Heights between Jasper and Main Street

3. Does this request align with the City's Strategic Plan? How?

6. High Performing government- Streamline organizational processes to improve efficiency and reduce costs.

4. What is the desired timeline to have the issue considered by Council?

ASAP, based on resident's project timeline

5. Is the issue urgent requiring action before the next priority setting session of Council (Spring Workshop)?

Resident's project is starting soon.

Staff Section (To be completed by staff)

Approximate Staff Time Required: 10.5 Hours

Approximate Cost: \$ 1900



Request from Mayor Speake

Orange Heights Lane – Waiver of Sidewalk Improvement (South Side between Main Street and Jasper Drive)

November 2, 2022

The Ask...

Does the City Council want to consider the request by Mayor Speake on waiving the construction of the missing sidewalk improvements on the south side of Orange Heights Lane between Main Street and Jasper Drive.



Orange Heights Lane

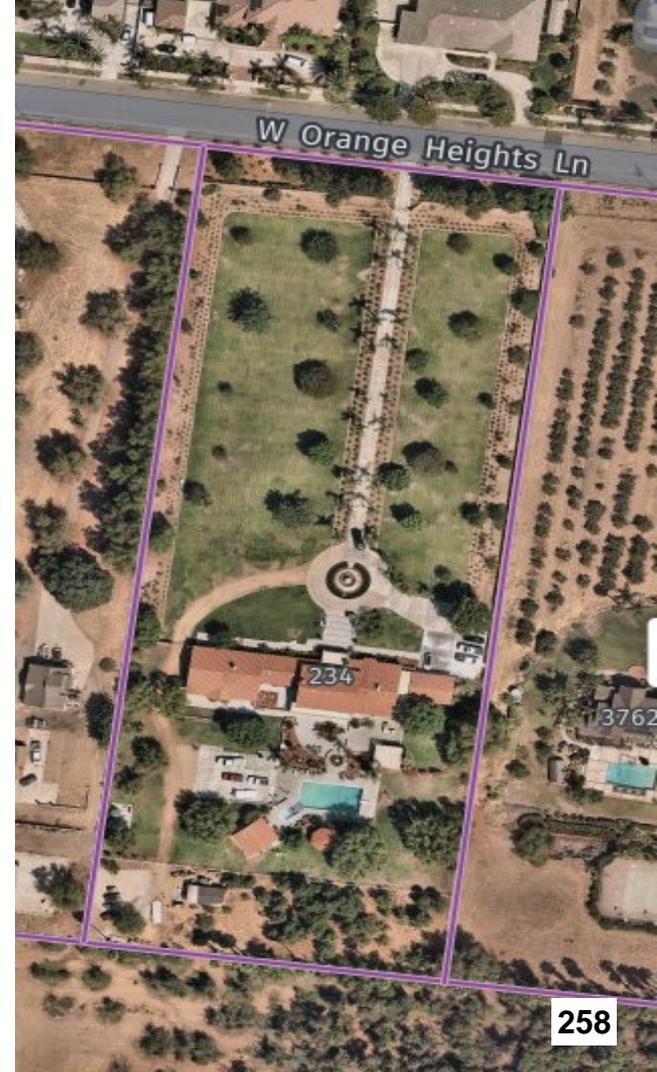


Orange Heights Lane -Background

- ▷ Local street
- ▷ Length: Main Street to Mountain Gate Drive
- ▷ Right-of-way dedication exists
- ▷ Public street improvements including curb, gutter, sidewalk, streetlight and fire hydrants exist on both sides of the street, except on the south side between Main Street and Jasper Drive
- ▷ Previous City Council deferred the public improvements on the south side.
 - Starting in 1992, the Council approved liens on three properties [376, 520 & 532 Orange Heights Lane] within this roadway segment to secure the cost of the construction of the future public improvements at the time of application of new construction.
 - Council determined that the construction of the missing public improvements in their entirety would be more beneficial to the local area than in short incremental sections.

234 Orange Heights Lane

- ▷ 5 acres
- ▷ Property owner applied for building permit to construct a two-story, approximately 11,600 sf accessory building.
- ▷ Street right-of-way along the front of the property already dedicated to the City.
- ▷ Public improvements such as sidewalk, streetlight and landscaped parkway missing adjacent to the property.
- ▷ Owner was required to guarantee the cost of the construction of the missing public improvement adjacent to the property, per CMC Section 15.48.020.
- ▷ Estimated Cost: \$46,691





Corona Municipal Code Chapter 15.48, Off-Site Improvements

- ▷ Ensure required public street improvements are put in place, such as sidewalks and streetlights, to prevent hazards of vehicular traffic on pedestrians and to prevent street crimes.
- ▷ Requires the construction of the missing public improvements at the time of new construction on property, as applicable.
- ▷ Ordinance makes provisions for the City Council to waive or defer missing public improvements

Corona Municipal Code Chapter 15.48, Off-Site Improvements Waiver or Deferral Criteria



City Council must find all the following conditions exist for which a waiver or deferral of the requirement is sought:

- (1) The strict application of the particular requirement will cause unnecessary hardship to the applicant, which is inconsistent with the findings, as stated in § [15.48.010](#);
- (2) There are exceptional circumstances or conditions applicable to the subject property, or to its proposed use or development which makes the application of the requirement unfair and oppressive to the applicant;
- (3) Would not adversely affect the public health, safety, and general welfare, nor be injurious to any property or improvements in the immediate vicinity of the property for which the applicant has pending with the city a request for a building permit.

The City Council may impose any reasonable condition on a grant of a waiver or deferral under this chapter, including the filing of improvement security in the case of a deferral.

The request: Waive the construction of the missing sidewalk improvements on the south side of Orange Heights Lane between Main Street and Jasper Drive

OPT. 1

Direct staff to prepare a report with the required findings for the City Council's consideration to waive the sidewalk improvements within the City's dedicated right-of-way on the south side of Orange Heights Lane between Main Street and Jasper Drive.

Pros: Lowers the cost of construction for current and future development on the southern section of Orange Heights Lane between Main Street and Jasper Drive.

Cons: Public improvements would not be built consistent with other areas of the community or for those on this street that have already paid to have the improvements installed. Potentially creates a precedent for waiving the installation of public improvements in other areas of the community.

The request: Waive the construction of the missing sidewalk improvements on the south side of Orange Heights Lane between Main Street and Jasper Drive

OPT. 2

Direct staff to implement the requirement of CMC Section 15.48.020:

- Have the public improvements adjacent to 234 Orange Heights Lane deferred.
- Have the property owner pay the City the estimated construction cost of the public improvements adjacent to the property.
- Have the property owner pay the cost upfront now for the improvements, with the City building the improvements at an appropriate point in the future.
- Continue to collect payments from the property owners on the south side of Orange Heights Lane between Main Street and Jasper Drive when the on-site construction of new buildings occurs on the properties.

Pros: Provides the funding to the city to complete the public improvements at one time along the south side of this section of Orange Heights.

Cons: Increases the cost of development to the residents in this roadway segment by having to pay their fair share for the construction of the missing public improvements.

Staff's Recommendation

Option 2

Direct staff to implement the requirement of CMC Section 15.48.020:

- Have the public improvements adjacent to 234 Orange Heights Lane deferred.
- Have the property owner pay the City the estimated construction cost of the public improvements adjacent to the property.
- Have the property owner pay the cost upfront now for the improvements, with the City building the improvements at an appropriate point in the future.
- Continue to collect payments from the property owners on the south side of Orange Heights Lane between Main Street and Jasper Drive when the on-site construction of new buildings occurs on the properties.

The Ask...

Does the City Council want to consider the request by Mayor Speake on waiving the construction of the missing sidewalk improvements on the south side of Orange Heights Lane between Main Street and Jasper Drive.



Discussion



City of Corona, CA

Quarterly Budget Update - Quarter 1, FY 2023

November 2, 2022

Quarter 1, Fiscal Year 2023

Overview

City management is pleased to present this quarterly update summarizing the City's overall budget activity through Quarter 1 (September 30, 2022) for Fiscal Year (FY) 2023. The City's fiscal year is July 1 through June 30. For audited information, or to find greater detail, please refer to the City's annual financial statement, which is released by December 31st following the end of the fiscal year.

Budget Adjustments and Revenue Estimates. The revenue projections and budget expenditures presented in this update include budget adjustments approved by the City Council, continuing appropriations, and prior year encumbrances.

General Fund

General Fund Financial Condition. The City's General Fund is the primary source of discretionary resources that funds many of the services provided to the citizens of the City of Corona.

The General Fund inflows (revenue and transfers in) for FY 2023 are currently estimated at \$196.1 million. This represents an increase of \$0.1 million over the adopted inflows amount of \$196.0 million.

The City has received or recorded 13.4% of the estimated General Fund inflows, through the end of Quarter 1 (at the time this information was prepared). Overall, inflows are up by 46.7% when compared to the same quarter of FY 2022.

As of Quarter 1 of FY 2023, the General Fund has expended 16.0% of its cumulative budget. The current savings is primarily due to capital improvement projects which will take multiple years to complete.

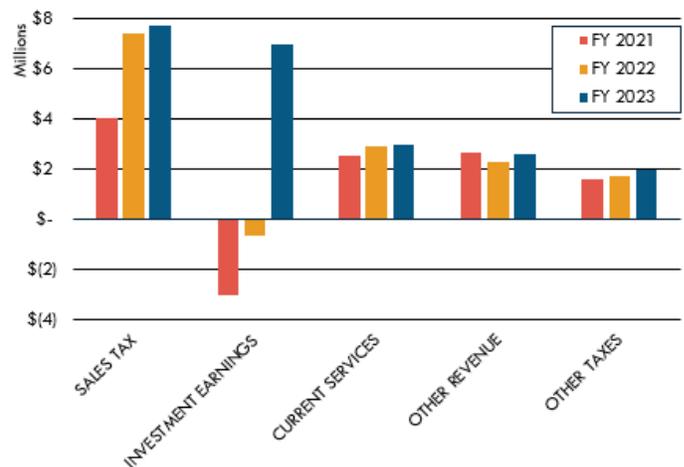
Comparing Quarter 1 of FY 2023 to FY 2022, expenditures are 5.6% lower, or \$2.0 million.

General Fund Inflows

Top Five Revenues. The City's top five General Fund revenue categories account for approximately 92% of the total estimated General Fund inflows for



**General Fund Revenues
Top 5 Revenues Compared, Quarter 1**



FY 2023. Focusing on these sources can provide a useful understanding of the City's income position. Details of the categories will be described in the following paragraphs.

The bar graph above illustrates the performance of the top five revenues as compared to the same quarter of the prior two fiscal years.

Sales Tax. At the end of Quarter 1, Sales Tax is the largest General Fund revenue category. This category includes the City's portion of sales tax, Measure X, Prop. 172 sales tax, and allowance for sales tax agreements. As of Quarter 1, the total received is \$7.7 million. At the time this information was prepared, the revenues are up by 4.1% as compared to the prior year.

City of Corona, CA

Quarterly Budget Update - Quarter 1, FY 2023

November 2, 2022

Quarter 1, Fiscal Year 2023

General Fund Inflows - Revenues + Transfers In Quarter 1, FY 2022 to FY 2023

General Fund Revenue Category	Through Q1 FY 2022	Through Q1 FY 2023	% Change
Sales Tax	\$ 4,375,017	\$ 4,585,915	4.8%
Measure X	3,024,966	3,114,481	3.0%
Property Tax	1,675,437	1,659,608	-0.9%
Other Revenue	2,297,327	2,602,090	13.3%
Current Services	2,863,438	2,934,372	2.5%
Other Taxes	1,721,249	1,948,652	13.2%
Payments in Lieu of Services	1,486,049	1,475,716	-0.7%
Intergovernmental Revenues	189,111	40,256	-78.7%
Licenses, Fees & Permits	679,922	624,107	-8.2%
Fines, Penalties & Forfeitures	143,828	156,744	9.0%
Special Assessments	-	-	N/A
Investment Earnings	(646,531)	6,988,459	1180.9%
Total Revenues	\$ 17,809,813	\$ 26,130,400	46.7%
Transfers In	145,252	204,663	40.9%
Total Inflows	\$ 17,955,065	\$ 26,335,064	46.7%

Investment Earnings. This category is usually not one of the five largest, but as of Quarter 1, FY 2023, it ranks second largest. There is a significant difference when compared to the prior year that needs to be explained.

Interest on Investments and Other Interest Income are up by \$7.6 million when compared to Quarter 1 of FY 2022. The biggest factor in this category's increase is due to how the City must report the unrealized gains/losses from investments. These are book entries and not actual cash. At the end of Quarter 1, the Gain/Loss entries total \$6.1 million which is a positive change of \$8.3 million as compared to FY 2022.

Current Services. At the end of Quarter 1, a total of \$2.9 million has been received in the Current Services category. Items in this revenue group include plan check fees, engineering and inspection fees, recreation revenues, and the Emergency Medical Services Program. Current Services are up 2.5%, or \$70,933 as compared to Quarter 1 of FY 2022.

When comparing to the prior fiscal year, there is an increase in the cannabis program related revenues, due to the startup of hosting cannabis businesses in the City. Plan check and inspection related revenues

are also experiencing increases, as well as reimbursement for public safety emergency response and police false alarms. In addition, there are decreases in paramedic program revenues and recreation program revenues.

Other Revenues. The Other Revenues category is the fourth largest category at the end of the Quarter 1. Activity in this revenue group includes Rental/Lease Income, Development Agreements, Telecommunication Site Rentals, and Billboard Revenues. At the end of Quarter 1, the total received is \$2.6 million. Overall, the Other Revenues category is up by 13.3%, or \$304,763 as compared to the same quarter in FY 2022.

Other Taxes. At the end of Quarter 1, a total of \$1.9 million has been received in the Other Taxes category. Items in this category include Franchise Fees, Transient Occupancy Taxes (TOT), and Business Licenses Taxes. Through the end of Quarter 1, revenues are up by 13.2%, or \$227,403, as compared to FY 2022.

Franchise Fees, TOT revenues, and Business License Taxes are all higher when comparing to Quarter 1 of the prior year.

Property Tax. This revenue category is usually at the top of mind when people think of City revenues, however, it does not fall in the top 5 categories for Quarter 1 due to the timing of how property tax is collected and received by local agencies. The majority of property tax revenues are recorded as revenue and booked as a receivable, once the annual report is received from the County of Riverside (generally November/December). Year-end adjustments 'true-up' the amounts to the actual cash received.

City of Corona, CA

Quarterly Budget Update - Quarter 1, FY 2023

November 2, 2022

Quarter 1, Fiscal Year 2023

General Fund Inflows - Revenues + Transfers In Budget to Actuals, Quarter 1, FY 2023

General Fund Revenue Category	Projected FY 2023	Through Q1 FY 2023	% Received
Sales Tax	\$ 49,646,951	\$ 4,585,915	9.2%
Measure X	40,487,975	3,114,481	7.7%
Property Tax	55,813,100	1,659,608	3.0%
Other Revenue	11,193,910	2,602,090	23.2%
Current Services	11,334,877	2,934,372	25.9%
Other Taxes	11,896,000	1,948,652	16.4%
Payments in Lieu of Services	6,144,200	1,475,716	24.0%
Intergovernmental Revenues	2,318,332	40,256	1.7%
Licenses, Fees & Permits	2,067,250	624,107	30.2%
Fines, Penalties & Forfeitures	741,800	156,744	21.1%
Special Assessments	587,581	-	0.0%
Investment Earnings	2,675,853	6,988,459	261.2%
Total Revenues	\$ 194,907,829	\$ 26,130,400	13.4%
Transfers In	1,200,000	204,663	17.1%
Total Inflows	\$ 196,107,829	\$ 26,335,064	13.4%

General Fund Expenditures

The FY 2023 budget was adopted with \$182.5 million in General Fund expenditures. With continuing appropriations of \$19.2 million, and encumbrances (committed purchase orders) of \$5.5 million, the beginning outflow budget was \$207.2 million. Through Council Actions and other authorized adjustments, the cumulative budget is \$207.5 million.

Through Quarter 1, the City has spent \$33.2 million, or 16.0% of the cumulative budget. At this point in the fiscal year, expenditures should be approximately 25% of budget. The largest expenditure category for the General Fund is Personnel Services.

Personnel Services. In the PERS unfunded liability line items, there is a decrease of \$4.0 million, or 99.5%, when compared to the prior year. This is due to the issuance of pension obligation bonds in October 2021. For the life of the bonds, the debt service payments will move from the personnel category to materials and supplies.

The Personnel Services (Other) is an increase of \$719,478 as compared to the same quarter last fiscal year. The changes are based on current MOU contracts that are good through December 2024.

General Fund Outflows Expenditures + Transfers Out Quarter 1, FY 2022 to FY 2023

General Fund Expenditures By Category	Through Q1 FY 2022	Through Q1 FY 2023	% Change
Contractual	1,598,324	1,501,353	-6.1%
Materials and Supplies	4,750,280	7,175,628	51.1%
Other Sources	526,625	-	-100.0%
Personnel Services (Other)	22,788,746	23,508,224	3.2%
PERS Unfunded Liability (UAL)	3,974,619	21,410	-99.5%
Utilities	1,263,992	965,486	-23.6%
Total Expenditures	\$ 34,902,586	\$ 33,172,101	-5.0%
Transfers Out	229,101	-	-100.0%
Total Outflows	\$ 35,131,687	\$ 33,172,101	-5.6%

Materials and Supplies. The Materials and Supplies category is up by \$2.4 million when compared to Quarter 1 of FY 2022. There are multiple increases and decreases in this category. The primary drivers are one-time expenditures in the current fiscal year for technical rescue equipment and furniture/equipment purchases.

General Fund Outflows Expenditures + Transfers Out Budget to Actuals, Quarter 1, FY 2023

General Fund Expenditures By Department	Cumulative Budget FY 2023	Through Q1 FY 2023	% Spent
Capital Improvement Projects	\$ 26,447,170	\$ 1,822,611	6.9%
City Manager's Office	7,847,605	945,090	12.0%
Community Services	17,248,689	2,744,156	15.9%
Debt Service	21,369,124	1,068,811	5.0%
Economic Development	1,450,044	234,663	16.2%
Elected Officials	141,733	26,613	18.8%
Finance	4,617,017	871,936	18.9%
Fire	33,713,251	6,994,991	20.7%
General Government	25,414,741	5,051,474	19.9%
Human Resources	2,749,612	492,551	17.9%
Information Technology	743,292	22,025	3.0%
Legal & Risk Management	1,875,246	417,900	22.3%
Maintenance Services	134,587	112,272	83.4%
Planning & Development	8,510,500	1,060,472	12.5%
Police	49,742,807	10,613,791	21.3%
Public Works	5,465,243	692,744	12.7%
Total Expenditures	\$ 207,470,660	\$ 33,172,101	16.0%
Transfers Out	-	-	N/A
Total Outflows	\$ 207,470,660	\$ 33,172,101	16.0%

City of Corona, CA

Quarterly Budget Update - Quarter 1, FY 2023

November 2, 2022

Quarter 1, Fiscal Year 2023

General Fund Expenditures by Department. Through September 30, 2022, approximately 25% of the fiscal year is complete. Departments with a variance of greater than 10% are explained in the following section.

- **Capital Improvement Projects.** This budget does not follow the normal trends as these are multi-year projects. Any unspent encumbrances (purchase orders) or remaining balance carries forward to the next fiscal year to continue the project activities.
- **City Manager's Office.** Current savings are related to the contractual services budget. The contractual services are primarily related to the Homeless Program. The improvement project for the shelter is still in progress and contracted operating costs will begin once the shelter is operational.
- **Debt Services.** Quarter 1 is low due to the timing of debt service payments based on approved payment cycles.
- **Information Technology.** Related to Measure X. There are some vacancy savings and some projects that have not started as of quarter 1.
- **Maintenance Services.** The Maintenance Services Department currently is higher than 25% due to the personnel and utilities categories. This is related to the reorganization that occurred in FY 2022. Staff is working to address the charges and the issues should be resolved by Quarter 2.
- **Planning & Development.** Current savings is due to vacancies and contractual services.
- **Public Works.** The Public Works Department currently has savings due to personnel vacancies, materials and supplies, and contractual services.

General Fund Reserves

The General Fund has multiple reserves in fund balance for various purposes. For the full list, please reference the City's financial statements, Note 14 (for Fiscal Year Ending June 30, 2021, page 112). This quarterly update will highlight three of those reserves. Noted below are the unaudited FY 2022 amounts, which total \$75.7 million. This represents a

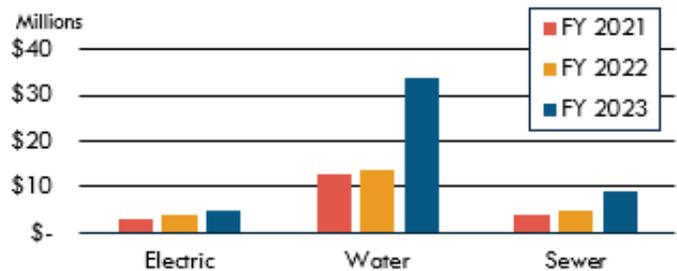
decrease of \$4.4 million over the FY 2021 noted reserves. The final amounts may be adjusted once the FY 2022 financial statements are issued.

Emergency Contingency	Budget Balancing	Pension Stabilization	Total of Noted Reserves
\$ 41,699,024	\$ 3,922,049	\$ 30,102,382	\$ 75,723,455

Enterprise Funds-Utilities

The City operates three utility services through the Utilities Department (formerly the Department of Wa-

**Enterprise Funds-Utilities Revenues
Revenues Compared, Quarter 1
FY 2021 - FY 2022 - FY 2023**



ter and Power): electric, water, and sewer. Through the collection of fees and charges, these funds should collect revenues sufficient to finance the costs associated with administration, operations, capital improvement projects (CIP), and debt service.

Enterprise Funds-Utilities Revenues

Through Quarter 1 FY 2023, revenues received have an increase of 113%, or \$25.3 million, as compared to the same quarter in Fiscal Year 2022.

Electric. Comparing Quarter 1 FY 2023 revenues to FY 2022, there is an increase of \$833,039, or 20.5%. There is currently an increase in Current Services, Fines, Penalties, and Forfeitures and Investment Earnings. The change in the Investment Earnings category is due to how the City must report the unrealized gains/losses from investments. These are book entries and not actual cash. The book entries for the Electric Utility are an increase of \$1.3 million when compared to Quarter 1 of FY 2022.

City of Corona, CA

Quarterly Budget Update - Quarter 1, FY 2023

November 2, 2022

Quarter 1, Fiscal Year 2023

Water. Through the first quarter of FY 2023, there is an increase of 152.2%, or \$20.3 million, as compared to FY 2022. Other Revenue has an increase of \$19.0 million, largely due to a one-time lawsuit settlement. Investment Earnings has an increase of \$1.6 million, almost entirely due to the unrealized gains/losses from investments which are book entries. There is a decrease of \$0.4 million in the Licenses, Fees and Permits category related to one-time capacity fees received in FY 2022 (building related activity).

Sewer. Through Quarter 1, there is an increase of 83.2%, or \$4.1 million, when compared to FY 2022. There is an increase of \$4.1 million in the Investment Earnings, almost entirely due to the unrealized gains/losses from investments which are book entries. There is also an increase of \$83,231 in Fines, Penalties & Forfeitures and a decrease of \$42,199 for licenses, fees, and permits.

Enterprise Funds-Utilities Inflows - Revenues + Transfers In Quarter 1, FY 2022 to FY 2023

Enterprise Funds Fund Type	Through Q1 FY 2022	Through Q1 FY 2023	% Change
Electric	\$ 4,073,303	\$ 4,906,341	20.5%
Water	13,367,447	33,708,288	152.2%
Sewer	4,957,019	9,081,764	83.2%
Total Revenues	\$ 22,397,768	\$ 47,696,394	113.0%
Transfers In - Electric	-	-	N/A
Transfers In - Water	-	-	N/A
Transfers In - Sewer	-	6	N/A
Total Inflows	\$ 22,397,768	\$ 47,696,400	113.0%

Enterprise Funds-Utilities Inflows - Revenues + Transfers In Budget to Actuals, Quarter 1, FY 2023

Enterprise Funds Fund Type	Cumulative Budget FY 2023	Through Q1 FY 2023	% Received
Electric	\$ 16,857,432	\$ 4,906,341	29.1%
Water	77,012,774	33,708,288	43.8%
Sewer	35,198,336	9,081,764	25.8%
Total Revenues	\$ 129,068,542	\$ 47,696,394	37.0%
Transfers In - Electric	-	-	N/A
Transfers In - Water	-	-	N/A
Transfers In - Sewer	-	6	N/A
Total Inflows	\$ 129,068,542	\$ 47,696,400	37.0%

Enterprise Funds-Utilities Outflows

When comparing the total of utility outflows, Quarter 1 of FY 2023 to FY 2022, outflows are lower by 6.7%, or \$1.4 million.

Enterprise Funds-Utilities Outflows - Expenditures + Transfers Out Quarter 1, FY 2022 to FY 2023

Enterprise Funds Expenditures By Category	Through Q1 FY 2022	Through Q1 FY 2023	% Change
Electric			
Contractual	\$ 79,633	\$ 97,258	22.1%
Depreciation	-	\$ -	N/A
Materials and Supplies	503,714	312,118	-38.0%
Personnel Services (Other)	378,482	240,658	-36.4%
PERS Unfunded Liability (UAL)	89,771	-	-100.0%
Utilities	1,759,762	3,092,494	75.7%
Electric Total	2,811,362	3,742,529	33.1%
Water			
Contractual	\$ 2,097,010	\$ 1,079,920	-48.5%
Depreciation	-	\$ -	N/A
Materials and Supplies	7,794,175	7,238,888	-7.1%
Personnel Services (Other)	1,777,535	1,696,363	-4.6%
PERS Unfunded Liability (UAL)	401,089	-	-100.0%
Utilities	478,753	1,128,710	135.8%
Water Total	12,548,562	11,143,881	-11.2%
Sewer			
Contractual	\$ 1,240,309	\$ 583,009	-53.0%
Depreciation	-	\$ -	N/A
Materials and Supplies	3,018,642	2,956,684	-2.1%
Personnel Services (Other)	1,133,415	1,136,222	0.2%
PERS Unfunded Liability (UAL)	225,167	-	-100.0%
Utilities	611,700	580,445	-5.1%
Sewer Total	6,229,233	5,256,359	-15.6%
Transfers Out - Electric	-	-	N/A
Transfers Out - Water	-	-	N/A
Transfers Out - Sewer	-	6	N/A
Grand Total	\$ 21,589,158	\$ 20,142,774	-6.7%

City of Corona, CA

Quarterly Budget Update - Quarter 1, FY 2023

November 2, 2022

Quarter 1, Fiscal Year 2023

Electric. Overall, the Electric utility expenditures through Quarter 1 are up by 33.1% when compared to last fiscal year. There is a decrease in materials and supplies and personnel services. There is an increase of \$1.3 million in utilities and an increase in contractual services.

Water. Overall, the Water utility expenditures are down by 11.2% or \$1.4 million, when compared to Quarter 1 in FY 2022. Much like the Electric utility, the Water utility saw the same decreases in materials and supplies and personnel services. In addition, there was a decrease of \$1.0 million in the contractual services category. The water utility had an increase of \$649,957 in utilities.

Sewer. The Sewer utility expenditures are down by 15.6%, or \$972,874, when compared to Quarter 1 of FY 2022. There were decreases across the board for the Sewer utility in contractual obligations, materials and supplies, personnel services, and utilities.

Enterprise Fund Reserves

To build the target reserve amount, the Utilities Department shall annually contribute ten percent (10%) of the difference between actual operating revenues and actual operating expenses for each of the Utilities Department Operating Funds at the beginning of each fiscal year until the target reserve is met. If the reserve amount exceeds the target reserve amount, the additional funds shall remain in reserves.

The reserve process will occur once the FY 2022 audit and financials are finalized and it will be posted as of 07/01/2022 in FY 2023.

Enterprise Funds-Utilities Outflows Expenditures + Transfers Out Budget to Actuals, Quarter 1, FY 2023

Enterprise Funds Expenditures By Department	Budget FY 2023	Through Q1 FY 2023	%
			Spent
Electric			
Capital Improvement Projects	\$ 1,543,624	\$ 805	0.1%
Debt Service	87,023	(14,305)	-16.4%
Planning & Development	12,199	2,792	22.9%
Public Works	212,225	23,513	11.1%
Utilities Department	14,279,881	3,729,724	26.1%
Electric Total	16,134,953	3,742,529	23.2%
Water			
Capital Improvement Projects	\$ 55,152,141	\$ 1,004,571	1.8%
Debt Service	388,810	(63,914)	-16.4%
Planning & Development	79,470	16,763	21.1%
Public Works	992,374	136,803	13.8%
Utilities Department	55,619,629	10,049,659	18.1%
Water Total	112,232,425	11,143,881	9.9%
Sewer			
Capital Improvement Projects	\$ 33,558,044	\$ 419,748	1.3%
City Manager's Office	3,515	435	12.4%
Debt Service	218,274	(35,881)	-16.4%
Planning & Development	46,207	10,840	23.5%
Public Works	685,048	96,815	14.1%
Utilities Department	30,458,101	4,764,402	15.6%
Sewer Total	64,969,190	5,256,359	8.1%
Transfers Out - Electric	-	-	N/A
Transfers Out - Water	-	-	N/A
Transfers Out - Sewer	-	6	N/A
Grand Total	\$ 193,336,567	\$ 20,142,774	10.4%

What do you think? We value your opinion.

Is there anything additional you'd like to see in future reports? This will be an evolving process to capture the areas that are of most interest to the City Council and the community. Please let us know. We appreciate the feedback! Please share your ideas at BudgetPrep@CoronaCA.gov, Julie.Kennicutt@CoronaCA.gov, or contact Budget staff at (951) 279-3500.

		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
110	GENERAL FUND						
00	NOT APPLICABLE						
	SALARIES-BENEFITS						
41100	PERMANENT EMPLOYEES	0.00	375.36	2,189.60	0.00	(2,189.60)	0.00
41300	OVERTIME	0.00	2,828.10	3,180.52	0.00	(3,180.52)	0.00
41520	TIERED EMP DEF COMPENSATION	0.00	6.57	6.57	0.00	(6.57)	0.00
41530	TIERED RHS BENEFIT	0.00	6.57	6.57	0.00	(6.57)	0.00
41600	LONGEVITY	0.00	5.78	33.67	0.00	(33.67)	0.00
41910	PERS-NORMAL	0.00	41.45	241.89	0.00	(241.89)	0.00
41920	MEDICARE	0.00	94.74	159.77	0.00	(159.77)	0.00
41929	SHORT TERM DISABILITY	0.00	1.55	8.96	0.00	(8.96)	0.00
41930	LONG TERM DISABILITY	0.00	2.55	14.88	0.00	(14.88)	0.00
41931	WORKERS COMP	0.00	7.52	43.81	0.00	(43.81)	0.00
41932	STATE UNEMPLOYMENT INSURANCE	0.00	1.62	2.72	0.00	(2.72)	0.00
41940	HEALTH INSURANCE	0.00	446.33	736.45	0.00	(736.45)	0.00
41946	LIFE INSURANCE	0.00	3.12	18.18	0.00	(18.18)	0.00
41951	HEALTH ALLOWANCE CREDIT	0.00	1.77	9.71	0.00	(9.71)	0.00
TOTAL FOR SALARIES-BENEFITS		0.00	3,823.03	6,653.30	0.00	(6,653.30)	0.00
	SERVICES-SUPPLIES						
40000	CIP & PROJECT EXPENSE	13,081,781.24	0.00	0.00	0.00	13,081,781.24	0.00
42020	MINOR EQUIPMENT & FURNITURE	0.00	0.00	0.00	25,712.99	(25,712.99)	0.00
42033	CONSTRUCTION MATERIALS	34,827.91	213.15	35,041.06	0.00	(213.15)	100.61
42055	COMPUTER EQUIPMENT &	190,431.72	0.00	61,906.66	190,431.72	(61,906.66)	132.50
42813	MTCE & REPAIR - EQUIP & FAC	39,556.00	29,667.00	36,664.00	0.00	2,892.00	92.68
42900	PROF. & CONT. SVCS	541,326.56	13,537.50	23,491.50	609,963.30	(92,128.24)	117.01
43300	CONSTRUCTION CONTRACTS	40,357.20	32,910.00	153,306.34	56,825.00	(169,774.14)	520.67
43301	CAPITAL IMPROVEMENTS	33,612.35	0.00	0.00	33,612.35	0.00	100.00
43727	INSPECTION	6,078.20	9,983.00	0.00	250,000.00	(243,921.80)	4,113.05
TOTAL FOR SERVICES-SUPPLIES		13,967,971.18	86,310.65	310,409.56	1,166,545.36	12,491,016.26	10.57
	CAPITAL OUTLAY						
45100	LICENSED VEHICLES	30,911.56	0.00	32,179.13	30,911.56	(32,179.13)	204.10
45200	MACHINERY, EQUIPMENT, & FIXTUR	199,544.64	161,148.22	161,148.22	38,396.42	0.00	100.00
TOTAL FOR CAPITAL OUTLAY		230,456.20	161,148.22	193,327.35	69,307.98	(32,179.13)	113.96
TOTAL FOR NOT APPLICABLE		14,198,427.38	251,281.90	510,390.21	1,235,853.34	12,452,183.83	12.29
10	CITY COUNCIL						
	SALARIES-BENEFITS						
41100	PERMANENT EMPLOYEES	48,000.00	4,000.00	12,000.00	0.00	36,000.00	25.00
41510	PST DEFERRED COMPENSATION	124.80	10.40	31.20	0.00	93.60	25.00
41910	PERS-NORMAL	4,177.92	348.16	1,044.48	0.00	3,133.44	25.00
41920	MEDICARE	1,999.68	166.95	500.86	0.00	1,498.82	25.04

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		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
41931	WORKERS COMP	960.00	80.00	240.00	0.00	720.00	25.00
41940	HEALTH INSURANCE	31,259.04	2,611.10	7,831.80	0.00	23,427.24	25.05
41946	LIFE INSURANCE	330.00	27.60	82.80	0.00	247.20	25.09
TOTAL FOR SALARIES-BENEFITS		86,851.44	7,244.21	21,731.14	0.00	65,120.30	25.02
SERVICES-SUPPLIES							
42010	SUBSCRIPTIONS	0.00	0.00	310.37	0.00	(310.37)	0.00
42020	MINOR EQUIPMENT & FURNITURE	500.00	0.00	0.00	0.00	500.00	0.00
42055	COMPUTER EQUIPMENT &	1,000.00	0.00	0.00	0.00	1,000.00	0.00
42220	PROMOTIONAL/PUBLIC OUTREACH	18,500.00	0.00	0.00	0.00	18,500.00	0.00
42300	WIRELESS COMMUNICATION	3,600.00	0.00	331.77	0.00	3,268.23	9.21
42320	POSTAGE & SHIPPING	100.00	30.18	73.25	0.00	26.75	73.25
42340	OFFICE SUPPLIES	500.00	53.61	53.61	0.00	446.39	10.72
42345	FIRST AID KIT SUPPLIES	50.00	0.00	0.00	0.00	50.00	0.00
42350	PROGRAM EXPENDITURES	1,000.00	0.00	105.10	0.00	894.90	10.51
42355	MEETING EXPENDITURES	4,400.00	0.00	209.17	0.00	4,190.83	4.75
42710	MILEAGE/VEHICLE EXP REIMB	500.00	0.00	0.00	0.00	500.00	0.00
42800	EQUIPMENT MAINTENANCE	500.00	0.00	0.00	0.00	500.00	0.00
43100	MEMBERSHIP & DUES	1,200.00	0.00	0.00	0.00	1,200.00	0.00
43200	CONFERENCE, TRAINING & TRAVEL	8,100.00	0.00	0.00	0.00	8,100.00	0.00
TOTAL FOR SERVICES-SUPPLIES		39,950.00	83.79	1,083.27	0.00	38,866.73	2.71
TOTAL FOR CITY COUNCIL		126,801.44	7,328.00	22,814.41	0.00	103,987.03	17.99
11 CITY MANAGER'S OFFICE							
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	1,577,804.30	107,245.20	341,414.20	0.00	1,236,390.10	21.63
41103	OUT OF CLASS PAY	0.00	1,222.40	3,723.66	0.00	(3,723.66)	0.00
41140	FINAL LEAVE	0.00	7,499.24	7,499.24	0.00	(7,499.24)	0.00
41141	SP COMP-BILINGUAL	11,610.00	1,190.80	3,614.92	0.00	7,995.08	31.13
41200	TEMPORARY EMPLOYEES	139,322.99	7,278.75	26,211.67	0.00	113,111.32	18.81
41300	OVERTIME	10,500.00	778.63	2,020.78	0.00	8,479.22	19.24
41410	AUTO ALLOWANCE	17,280.00	886.16	2,690.13	0.00	14,589.87	15.56
41500	DEFERRED COMPENSATION MATCH	11,400.00	1,375.00	1,375.00	0.00	10,025.00	12.06
41510	PST DEFERRED COMPENSATION	392.38	94.61	259.42	0.00	132.96	66.11
41520	TIERED EMP DEF COMPENSATION	24,100.00	6,025.00	6,025.00	0.00	18,075.00	25.00
41530	TIERED RHS BENEFIT	3,600.00	1,050.00	1,050.00	0.00	2,550.00	29.16
41600	LONGEVITY	8,000.00	561.50	1,814.17	0.00	6,185.83	22.67
41660	TUITION REIMBURSEMENT	2,500.00	1,665.00	1,665.00	0.00	835.00	66.60
41700	ANNUAL LEAVE BUYBACK	54,273.00	0.00	33,024.00	0.00	21,249.00	60.84
41710	ANNUAL LEAVE OVER MAX	12,237.00	0.00	0.00	0.00	12,237.00	0.00
41910	PERS-NORMAL	185,673.13	9,511.94	33,914.92	0.00	151,758.21	18.26

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		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
41920	MEDICARE	52,878.40	4,105.06	12,598.30	0.00	40,280.10	23.82
41929	SHORT TERM DISABILITY	5,048.98	439.68	1,399.74	0.00	3,649.24	27.72
41930	LONG TERM DISABILITY	10,729.07	729.28	2,321.64	0.00	8,407.43	21.63
41931	WORKERS COMP	34,574.75	2,330.23	7,454.43	0.00	27,120.32	21.56
41932	STATE UNEMPLOYMENT INSURANCE	911.79	64.02	213.17	0.00	698.62	23.37
41940	HEALTH INSURANCE	228,275.52	18,009.41	57,713.27	0.00	170,562.25	25.28
41945	OPT OUT HEALTH INSURANCE	4,800.00	200.00	1,000.00	0.00	3,800.00	20.83
41946	LIFE INSURANCE	13,095.78	890.13	2,833.74	0.00	10,262.04	21.63
41951	HEALTH ALLOWANCE CREDIT	0.00	1,270.08	4,164.16	0.00	(4,164.16)	0.00
TOTAL FOR SALARIES-BENEFITS		2,409,007.09	174,422.12	556,000.56	0.00	1,853,006.53	23.08
SERVICES-SUPPLIES							
42010	SUBSCRIPTIONS	25,473.00	44.85	913.66	0.00	24,559.34	3.58
42012	AUDIO VISUAL	500.00	0.00	95.74	0.00	404.26	19.14
42020	MINOR EQUIPMENT & FURNITURE	2,000.00	0.00	0.00	0.00	2,000.00	0.00
42055	COMPUTER EQUIPMENT &	6,500.00	1,884.33	3,015.18	0.00	3,484.82	46.38
42200	ADVERTISING EXPENSE	7,000.00	1,703.61	1,703.61	0.00	5,296.39	24.33
42220	PROMOTIONAL/PUBLIC OUTREACH	38,959.00	8,468.66	17,446.65	0.00	21,512.35	44.78
42300	WIRELESS COMMUNICATION	8,820.00	0.00	1,211.51	0.00	7,608.49	13.73
42320	POSTAGE & SHIPPING	1,500.00	61.88	228.32	0.00	1,271.68	15.22
42340	OFFICE SUPPLIES	8,650.00	151.07	617.70	0.00	8,032.30	7.14
42345	FIRST AID KIT SUPPLIES	150.00	51.30	59.66	0.00	90.34	39.77
42350	PROGRAM EXPENDITURES	31,650.00	10,132.93	11,913.95	11,978.47	7,757.58	75.48
42355	MEETING EXPENDITURES	10,000.00	0.00	229.93	0.00	9,770.07	2.29
42360	CLEANING/JANITORIAL SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
42710	MILEAGE/VEHICLE EXP REIMB	600.00	0.00	9.07	0.00	590.93	1.51
42800	EQUIPMENT MAINTENANCE	5,000.00	0.00	61.16	0.00	4,938.84	1.22
42813	MTCE & REPAIR - EQUIP & FAC	19,838.00	0.00	0.00	19,838.00	0.00	100.00
42900	PROF. & CONT. SVCS	1,182,175.20	58,445.40	110,851.88	2,483,215.31	(1,411,891.99)	219.43
43100	MEMBERSHIP & DUES	95,024.00	0.00	11,426.00	0.00	83,598.00	12.02
43110	EMPLOYEE ENGAGEMENT	22,000.00	0.00	1,787.40	0.00	20,212.60	8.12
43200	CONFERENCE, TRAINING & TRAVEL	24,250.00	1,788.00	2,537.28	0.00	21,712.72	10.46
43722	PREVENTION & MAINTENANCE	0.00	210.00	210.00	630.00	(840.00)	0.00
TOTAL FOR SERVICES-SUPPLIES		1,490,189.20	82,942.03	164,318.70	2,515,661.78	(1,189,791.28)	179.84
TOTAL FOR CITY MANAGER'S OFFICE		3,899,196.29	257,364.15	720,319.26	2,515,661.78	663,215.25	82.99

12 TREASURER

SALARIES-BENEFITS

41100	PERMANENT EMPLOYEES	2,400.00	200.00	600.00	0.00	1,800.00	25.00
41500	DEFERRED COMPENSATION MATCH	1,900.00	539.40	539.40	0.00	1,360.60	28.38
41520	TIERED EMP DEF COMPENSATION	600.00	150.00	150.00	0.00	450.00	25.00

		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
41910	PERS-NORMAL	261.12	21.76	65.28	0.00	195.84	25.00
41920	MEDICARE	416.01	48.81	105.89	0.00	310.12	25.45
41931	WORKERS COMP	48.00	4.00	12.00	0.00	36.00	25.00
41940	HEALTH INSURANCE	9,240.00	770.00	2,310.00	0.00	6,930.00	25.00
41946	LIFE INSURANCE	66.00	5.50	16.50	0.00	49.50	25.00
TOTAL FOR SALARIES-BENEFITS		14,931.13	1,739.47	3,799.07	0.00	11,132.06	25.44
TOTAL FOR TREASURER		14,931.13	1,739.47	3,799.07	0.00	11,132.06	25.44
13 DEBT SERVICE							
SERVICES-SUPPLIES							
42500	RENTS & LEASES	4,247,873.00	0.00	904,171.77	0.00	3,343,701.23	21.28
42900	PROF. & CONT. SVCS	3,000.00	0.00	1,250.00	0.00	1,750.00	41.66
44001	DS PRINCIPAL 2021 POBS	11,536,124.74	0.00	0.00	0.00	11,536,124.74	0.00
44100	INTEREST EXPENSE	0.00	0.00	163,389.37	0.00	(163,389.37)	0.00
44101	DS INTEREST 2021 POBS	3,919,134.42	0.00	0.00	0.00	3,919,134.42	0.00
TOTAL FOR SERVICES-SUPPLIES		19,706,132.16	0.00	1,068,811.14	0.00	18,637,321.02	5.42
TOTAL FOR DEBT SERVICE		19,706,132.16	0.00	1,068,811.14	0.00	18,637,321.02	5.42
15 HUMAN RESOURCES							
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	966,557.84	68,277.38	210,357.91	0.00	756,199.93	21.76
41103	OUT OF CLASS PAY	0.00	422.40	1,282.29	0.00	(1,282.29)	0.00
41140	FINAL LEAVE	0.00	2,175.37	2,175.37	0.00	(2,175.37)	0.00
41141	SP COMP-BILINGUAL	3,870.00	595.40	1,807.46	0.00	2,062.54	46.70
41300	OVERTIME	6,000.00	0.00	15.05	0.00	5,984.95	0.25
41410	AUTO ALLOWANCE	5,760.00	443.08	1,345.06	0.00	4,414.94	23.35
41500	DEFERRED COMPENSATION MATCH	9,500.00	2,257.72	2,257.72	0.00	7,242.28	23.76
41520	TIERED EMP DEF COMPENSATION	3,000.00	750.00	750.00	0.00	2,250.00	25.00
41530	TIERED RHS BENEFIT	3,000.00	750.00	750.00	0.00	2,250.00	25.00
41600	LONGEVITY	6,400.00	492.28	1,494.42	0.00	4,905.58	23.35
41660	TUITION REIMBURSEMENT	0.00	872.00	872.00	0.00	(872.00)	0.00
41700	ANNUAL LEAVE BUYBACK	40,119.00	0.00	26,741.00	0.00	13,378.00	66.65
41710	ANNUAL LEAVE OVER MAX	8,830.00	0.00	0.00	0.00	8,830.00	0.00
41910	PERS-NORMAL	106,278.86	7,546.93	23,205.98	0.00	83,072.88	21.83
41920	MEDICARE	30,886.05	2,259.07	7,424.41	0.00	23,461.64	24.03
41929	SHORT TERM DISABILITY	3,092.99	279.94	860.97	0.00	2,232.02	27.83
41930	LONG TERM DISABILITY	6,572.60	464.26	1,427.84	0.00	5,144.76	21.72
41931	WORKERS COMP	19,408.56	1,375.65	4,230.49	0.00	15,178.07	21.79
41932	STATE UNEMPLOYMENT INSURANCE	514.35	37.10	125.40	0.00	388.95	24.38
41940	HEALTH INSURANCE	212,936.16	12,558.48	37,665.30	0.00	175,270.86	17.68
41945	OPT OUT HEALTH INSURANCE	0.00	1,200.00	3,600.00	0.00	(3,600.00)	0.00

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		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
41946	LIFE INSURANCE	8,022.43	566.72	1,742.97	0.00	6,279.46	21.72
41951	HEALTH ALLOWANCE CREDIT	0.00	715.32	2,145.96	0.00	(2,145.96)	0.00
41996	VACANCY FACTOR	(55,276.00)	0.00	0.00	0.00	(55,276.00)	0.00
TOTAL FOR SALARIES-BENEFITS		1,385,472.84	104,039.10	332,277.60	0.00	1,053,195.24	23.98
SERVICES-SUPPLIES							
42010	SUBSCRIPTIONS	4,000.00	0.00	0.00	0.00	4,000.00	0.00
42034	SAFETY MATERIALS/CONSTRUCTION	4,000.00	0.00	0.00	0.00	4,000.00	0.00
42055	COMPUTER EQUIPMENT &	15,500.00	0.00	43.27	0.00	15,456.73	0.27
42101	SAFETY SHOES - MOU ITEM	850.00	0.00	0.00	0.00	850.00	0.00
42200	ADVERTISING EXPENSE	63,100.00	8,995.00	10,793.44	0.00	52,306.56	17.10
42300	WIRELESS COMMUNICATION	1,320.00	0.00	82.00	0.00	1,238.00	6.21
42320	POSTAGE & SHIPPING	1,700.00	41.44	212.69	0.00	1,487.31	12.51
42340	OFFICE SUPPLIES	12,320.00	752.31	2,553.96	0.00	9,766.04	20.73
42345	FIRST AID KIT SUPPLIES	120.00	3.02	15.52	0.00	104.48	12.93
42350	PROGRAM EXPENDITURES	2,000.00	0.00	20.00	0.00	1,980.00	1.00
42800	EQUIPMENT MAINTENANCE	6,000.00	0.00	0.00	0.00	6,000.00	0.00
42900	PROF. & CONT. SVCS	354,294.00	6,856.00	10,681.00	30,783.00	312,830.00	11.70
43041	MANDATED SAFETY TRAINING	170,000.00	0.00	55,289.08	0.00	114,710.92	32.52
43100	MEMBERSHIP & DUES	7,000.00	0.00	568.98	0.00	6,431.02	8.12
43110	EMPLOYEE ENGAGEMENT	30,300.00	15,345.88	15,903.82	185.60	14,210.58	53.10
43200	CONFERENCE, TRAINING & TRAVEL	22,000.00	0.00	219.00	0.00	21,781.00	0.99
43400	LEGAL SERVICES-SPECIAL COUNSEL	113,687.10	13,871.80	13,923.30	63,687.10	36,076.70	68.26
TOTAL FOR SERVICES-SUPPLIES		808,191.10	45,865.45	110,306.06	94,655.70	603,229.34	25.36
TOTAL FOR HUMAN RESOURCES		2,193,663.94	149,904.55	442,583.66	94,655.70	1,656,424.58	24.49

16 GENERAL GOVERNMENT

SALARIES-BENEFITS

41140	FINAL LEAVE	600,000.00	0.00	0.00	0.00	600,000.00	0.00
41500	DEFERRED COMPENSATION MATCH	0.00	1.29	1.29	0.00	(1.29)	0.00
41520	TIERED EMP DEF COMPENSATION	0.00	1.53	1.53	0.00	(1.53)	0.00
41530	TIERED RHS BENEFIT	0.00	(3.93)	(3.93)	0.00	3.93	0.00
41600	LONGEVITY	0.00	(0.50)	0.39	0.00	(0.39)	0.00
41601	MARKSMANSHIP	0.00	(0.06)	0.03	0.00	(0.03)	0.00
41650	EMPLOYEE EXPENSE	0.00	1,748.33	1,748.33	0.00	(1,748.33)	0.00
41800	UNIFORM ALLOWANCE	0.00	(0.47)	0.26	0.00	(0.26)	0.00
41910	PERS-NORMAL	420,000.00	(0.26)	0.04	0.00	419,999.96	0.00
41920	MEDICARE	200.00	9.38	27.20	0.00	172.80	13.60
41921	RETIREEES MEDICARE REIMB	583,000.00	25,568.40	52,004.90	0.00	530,995.10	8.92
41930	LONG TERM DISABILITY	0.00	0.00	0.05	0.00	(0.05)	0.00
41932	STATE UNEMPLOYMENT INSURANCE	0.00	0.16	0.49	0.00	(0.49)	0.00

		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance (Over)/Under</u>	<u>% Used</u>
			<u>Month to</u>	<u>YTD</u>			
41940	HEALTH INSURANCE	0.00	3.71	18.03	0.00	(18.03)	0.00
41941	RETIREEES HEALTH INSURANCE/OPEB	6,272,031.00	517,337.90	1,547,357.11	0.00	4,724,673.89	24.67
41942	RETIREEES LIFE INSURANCE	26,000.00	2,046.00	6,193.00	0.00	19,807.00	23.81
41944	RETIREEE FLEX SPENDING PLAN	135,000.00	0.00	0.00	0.00	135,000.00	0.00
41947	RETIREEE HRA	130,000.00	0.00	0.00	0.00	130,000.00	0.00
41951	HEALTH ALLOWANCE CREDIT	0.00	0.59	1.74	0.00	(1.74)	0.00
41997	BUDGETARY/PAYROLL	605,144.00	0.00	0.00	0.00	605,144.00	0.00
TOTAL FOR SALARIES-BENEFITS		8,771,375.00	546,712.07	1,607,350.46	0.00	7,164,024.54	18.32
SERVICES-SUPPLIES							
42310	PHONES, FAX, ISDN LINES	31,000.00	2,784.01	5,607.34	0.00	25,392.66	18.08
42320	POSTAGE & SHIPPING	0.00	25.68	25.68	0.00	(25.68)	0.00
42330	PHONES,FAX-INDIRECT DEPT	5,160.00	396.46	661.58	0.00	4,498.42	12.82
42350	PROGRAM EXPENDITURES	15,000.00	1,904.48	2,861.12	0.00	12,138.88	19.07
42380	GEN BENEFIT_CITYWIDE EXPENSE	129,463.00	0.00	0.00	0.00	129,463.00	0.00
42410	ELECTRIC UTILITY	1,769,400.00	63,695.76	351,312.07	0.00	1,418,087.93	19.85
42420	NATURAL GAS UTILITY	87,700.00	0.00	17,675.68	0.00	70,024.32	20.15
42430	WATER UTILITY	764,400.00	71,441.82	208,066.81	0.00	556,333.19	27.21
42435	RECYCLED WATER UTILITY	912,800.00	113,146.06	321,875.57	0.00	590,924.43	35.26
42600	MOTOR POOL RENTAL	21,710.00	0.00	0.00	0.00	21,710.00	0.00
42900	PROF. & CONT. SVCS	291,113.00	9,068.20	28,648.03	129,562.00	132,902.97	54.34
42902	CUST CREDIT CRD PROCESSING FEE	260,000.00	58.69	45,978.84	0.00	214,021.16	17.68
42960	INDIRECT SPEC DST COUNTY ADMIN	947,975.00	0.00	0.00	14,225.00	933,750.00	1.50
43010	INSURANCE PREMIUMS	1,500,000.00	0.00	0.00	0.00	1,500,000.00	0.00
43100	MEMBERSHIP & DUES	12,000.00	0.00	0.00	0.00	12,000.00	0.00
44200	BAD DEBTS EXPENSE	50,000.00	0.00	0.00	0.00	50,000.00	0.00
44613	INTERNAL SVC CHRГ-WAREHOUSE	78,612.00	19,653.00	19,653.00	0.00	58,959.00	25.00
44614	INTERNAL SVC CHRГ-INFO TECH	9,767,033.00	2,441,758.25	2,441,758.25	0.00	7,325,274.75	25.00
TOTAL FOR SERVICES-SUPPLIES		16,643,366.00	2,723,932.41	3,444,123.97	143,787.00	13,055,455.03	21.55
TOTAL FOR GENERAL GOVERNMENT		25,414,741.00	3,270,644.48	5,051,474.43	143,787.00	20,219,479.57	20.44
17 INFORMATION TECHNOLOGY							
SERVICES-SUPPLIES							
TOTAL FOR SERVICES-SUPPLIES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR INFORMATION TECHNOLOGY		0.00	0.00	0.00	0.00	0.00	0.00
18 FINANCE							
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	2,343,937.24	154,255.14	448,232.33	0.00	1,895,704.91	19.12
41103	OUT OF CLASS PAY	0.00	0.00	1,361.49	0.00	(1,361.49)	0.00
41141	SP COMP-BILINGUAL	10,694.88	700.00	1,779.38	0.00	8,915.50	16.63
41200	TEMPORARY EMPLOYEES	36,823.14	0.00	4,348.08	0.00	32,475.06	11.80

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		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
41300	OVERTIME	32,000.00	5,017.32	15,234.52	0.00	16,765.48	47.60
41410	AUTO ALLOWANCE	5,760.00	443.08	1,345.06	0.00	4,414.94	23.35
41500	DEFERRED COMPENSATION MATCH	24,358.33	2,035.00	2,035.00	0.00	22,323.33	8.35
41510	PST DEFERRED COMPENSATION	221.95	0.00	0.00	0.00	221.95	0.00
41520	TIERED EMP DEF COMPENSATION	8,950.00	1,500.00	1,500.00	0.00	7,450.00	16.75
41530	TIERED RHS BENEFIT	6,583.33	1,200.00	1,200.00	0.00	5,383.33	18.22
41600	LONGEVITY	29,064.61	2,058.34	6,827.23	0.00	22,237.38	23.48
41660	TUITION REIMBURSEMENT	0.00	0.00	1,428.99	0.00	(1,428.99)	0.00
41700	ANNUAL LEAVE BUYBACK	86,133.00	0.00	56,842.40	0.00	29,290.60	65.99
41710	ANNUAL LEAVE OVER MAX	43,914.00	0.00	0.00	0.00	43,914.00	0.00
41910	PERS-NORMAL	261,495.02	17,083.09	50,208.02	0.00	211,287.00	19.20
41920	MEDICARE	76,882.92	4,997.99	16,160.81	0.00	60,722.11	21.02
41929	SHORT TERM DISABILITY	7,500.60	632.45	1,832.11	0.00	5,668.49	24.42
41930	LONG TERM DISABILITY	15,938.77	1,048.92	3,038.69	0.00	12,900.08	19.06
41931	WORKERS COMP	47,994.39	3,054.58	8,990.42	0.00	39,003.97	18.73
41932	STATE UNEMPLOYMENT INSURANCE	1,284.00	83.29	274.89	0.00	1,009.11	21.40
41940	HEALTH INSURANCE	583,130.92	23,713.80	69,720.74	0.00	513,410.18	11.95
41945	OPT OUT HEALTH INSURANCE	33,600.00	4,516.00	13,548.00	0.00	20,052.00	40.32
41946	LIFE INSURANCE	19,454.68	1,280.32	3,709.01	0.00	15,745.67	19.06
41951	HEALTH ALLOWANCE CREDIT	0.00	1,165.66	3,211.33	0.00	(3,211.33)	0.00
41996	VACANCY FACTOR	(128,224.00)	0.00	0.00	0.00	(128,224.00)	0.00
41997	BUDGETARY/PAYROLL	20,905.79	0.00	0.00	0.00	20,905.79	0.00
TOTAL FOR SALARIES-BENEFITS		3,568,403.57	224,784.98	712,828.50	0.00	2,855,575.07	19.97
SERVICES-SUPPLIES							
42010	SUBSCRIPTIONS	300.00	0.00	0.00	0.00	300.00	0.00
42020	MINOR EQUIPMENT & FURNITURE	7,647.82	0.00	7,214.62	0.00	433.20	94.33
42055	COMPUTER EQUIPMENT &	8,000.00	3,194.40	3,194.40	3,195.04	1,610.56	79.86
42200	ADVERTISING EXPENSE	300.00	0.00	0.00	0.00	300.00	0.00
42320	POSTAGE & SHIPPING	3,800.00	175.84	626.15	0.00	3,173.85	16.47
42340	OFFICE SUPPLIES	3,000.00	133.89	754.30	0.00	2,245.70	25.14
42345	FIRST AID KIT SUPPLIES	25.00	21.35	29.71	0.00	(4.71)	118.84
42350	PROGRAM EXPENDITURES	5,000.00	244.29	386.48	0.00	4,613.52	7.72
42710	MILEAGE/VEHICLE EXP REIMB	200.00	0.00	0.00	0.00	200.00	0.00
42900	PROF. & CONT. SVCS	667,136.00	49,676.67	88,489.90	389,486.10	189,160.00	71.64
43100	MEMBERSHIP & DUES	5,490.00	0.00	1,440.00	0.00	4,050.00	26.22
43200	CONFERENCE, TRAINING & TRAVEL	12,500.00	0.00	1,591.00	0.00	10,909.00	12.72
43724	OUTSIDE SERVICES - LABOR	63,917.50	17,753.00	17,753.00	46,164.50	0.00	100.00
TOTAL FOR SERVICES-SUPPLIES		777,316.32	71,199.44	121,479.56	438,845.64	216,991.12	72.08
TOTAL FOR FINANCE		4,345,719.89	295,984.42	834,308.06	438,845.64	3,072,566.19	29.29

		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
19	ECONOMIC DEVELOPMENT						
	SALARIES-BENEFITS						
41100	PERMANENT EMPLOYEES	395,151.00	30,174.40	92,004.83	0.00	303,146.17	23.28
41141	SP COMP-BILINGUAL	3,870.00	893.10	2,264.65	0.00	1,605.35	58.51
41410	AUTO ALLOWANCE	5,760.00	443.08	1,345.06	0.00	4,414.94	23.35
41520	TIERED EMP DEF COMPENSATION	0.00	150.00	150.00	0.00	(150.00)	0.00
41530	TIERED RHS BENEFIT	0.00	150.00	150.00	0.00	(150.00)	0.00
41910	PERS-NORMAL	43,413.48	3,380.12	10,256.46	0.00	33,157.02	23.62
41920	MEDICARE	11,982.65	948.67	2,869.10	0.00	9,113.55	23.94
41929	SHORT TERM DISABILITY	1,264.48	123.72	377.24	0.00	887.24	29.83
41930	LONG TERM DISABILITY	2,687.03	205.18	625.61	0.00	2,061.42	23.28
41931	WORKERS COMP	7,980.42	618.24	1,875.93	0.00	6,104.49	23.50
41932	STATE UNEMPLOYMENT INSURANCE	202.39	16.20	49.13	0.00	153.26	24.27
41940	HEALTH INSURANCE	92,517.36	4,500.96	13,499.26	0.00	79,018.10	14.59
41945	OPT OUT HEALTH INSURANCE	0.00	600.00	1,800.00	0.00	(1,800.00)	0.00
41946	LIFE INSURANCE	3,279.75	250.46	763.68	0.00	2,516.07	23.28
41951	HEALTH ALLOWANCE CREDIT	0.00	121.14	363.42	0.00	(363.42)	0.00
41996	VACANCY FACTOR	(5,781.00)	0.00	0.00	0.00	(5,781.00)	0.00
TOTAL FOR SALARIES-BENEFITS		562,327.56	42,575.27	128,394.37	0.00	433,933.19	22.83
	SERVICES-SUPPLIES						
42010	SUBSCRIPTIONS	42,840.00	4,930.80	8,772.50	0.00	34,067.50	20.47
42020	MINOR EQUIPMENT & FURNITURE	3,000.00	0.00	10.84	0.00	2,989.16	0.36
42055	COMPUTER EQUIPMENT &	10,000.00	0.00	4,185.76	0.00	5,814.24	41.85
42200	ADVERTISING EXPENSE	7,500.00	0.00	0.00	0.00	7,500.00	0.00
42220	PROMOTIONAL/PUBLIC OUTREACH	29,550.00	3,000.00	3,519.83	0.00	26,030.17	11.91
42300	WIRELESS COMMUNICATION	3,700.00	0.00	426.22	0.00	3,273.78	11.51
42320	POSTAGE & SHIPPING	1,000.00	61.86	186.89	0.00	813.11	18.68
42340	OFFICE SUPPLIES	3,000.00	15.17	287.73	0.00	2,712.27	9.59
42345	FIRST AID KIT SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
42350	PROGRAM EXPENDITURES	1,500.00	296.96	296.96	0.00	1,203.04	19.79
42710	MILEAGE/VEHICLE EXP REIMB	500.00	0.00	0.00	0.00	500.00	0.00
42800	EQUIPMENT MAINTENANCE	400.00	0.00	0.00	0.00	400.00	0.00
42840	FACILITY RENTALS	1,000.00	0.00	0.00	0.00	1,000.00	0.00
42900	PROF. & CONT. SVCS	256,850.00	928.13	17,187.21	248,446.24	(8,783.45)	103.41
43100	MEMBERSHIP & DUES	16,810.00	0.00	3,379.10	0.00	13,430.90	20.10
43200	CONFERENCE, TRAINING & TRAVEL	33,300.00	1,375.00	1,375.00	0.00	31,925.00	4.12
43400	LEGAL SERVICES-SPECIAL COUNSEL	72,000.00	0.00	0.00	0.00	72,000.00	0.00
TOTAL FOR SERVICES-SUPPLIES		483,050.00	10,607.92	39,628.04	248,446.24	194,975.72	59.63
TOTAL FOR ECONOMIC DEVELOPMENT		1,045,377.56	53,183.19	168,022.41	248,446.24	628,908.91	39.83

20 LEGAL AND RISK MANAGEMENT

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		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	1,014,239.00	75,870.56	230,321.45	0.00	783,917.55	22.70
41141	SP COMP-BILINGUAL	3,870.00	297.70	903.73	0.00	2,966.27	23.35
41200	TEMPORARY EMPLOYEES	33,803.20	1,657.62	4,581.80	0.00	29,221.40	13.55
41410	AUTO ALLOWANCE	17,280.00	1,329.24	4,035.19	0.00	13,244.81	23.35
41500	DEFERRED COMPENSATION MATCH	7,600.00	525.00	525.00	0.00	7,075.00	6.90
41510	PST DEFERRED COMPENSATION	439.44	21.55	59.58	0.00	379.86	13.55
41520	TIERED EMP DEF COMPENSATION	15,000.00	3,750.00	3,750.00	0.00	11,250.00	25.00
41530	TIERED RHS BENEFIT	2,400.00	750.00	750.00	0.00	1,650.00	31.25
41600	LONGEVITY	7,000.00	538.40	1,634.43	0.00	5,365.57	23.34
41700	ANNUAL LEAVE BUYBACK	89,782.00	0.00	59,853.60	0.00	29,928.40	66.66
41710	ANNUAL LEAVE OVER MAX	26,040.00	0.00	0.00	0.00	26,040.00	0.00
41910	PERS-NORMAL	111,531.86	8,345.68	25,335.11	0.00	86,196.75	22.71
41920	MEDICARE	35,348.58	2,805.06	9,592.34	0.00	25,756.24	27.13
41929	SHORT TERM DISABILITY	3,245.56	311.08	944.35	0.00	2,301.21	29.09
41930	LONG TERM DISABILITY	6,896.82	515.92	1,566.19	0.00	5,330.63	22.70
41931	WORKERS COMP	21,038.25	1,538.81	4,662.51	0.00	16,375.74	22.16
41932	STATE UNEMPLOYMENT INSURANCE	590.19	40.76	153.62	0.00	436.57	26.02
41940	HEALTH INSURANCE	83,220.00	6,240.14	18,715.34	0.00	64,504.66	22.48
41945	OPT OUT HEALTH INSURANCE	14,400.00	1,200.00	3,600.00	0.00	10,800.00	25.00
41946	LIFE INSURANCE	8,418.18	629.72	1,911.65	0.00	6,506.53	22.70
41951	HEALTH ALLOWANCE CREDIT	0.00	348.88	1,046.64	0.00	(1,046.64)	0.00
TOTAL FOR SALARIES-BENEFITS		1,502,143.08	106,716.12	373,942.53	0.00	1,128,200.55	24.89
SERVICES-SUPPLIES							
42055	COMPUTER EQUIPMENT &	4,180.00	0.00	1,307.91	0.00	2,872.09	31.28
42300	WIRELESS COMMUNICATION	2,220.00	0.00	253.36	0.00	1,966.64	11.41
42320	POSTAGE & SHIPPING	500.00	16.10	70.72	0.00	429.28	14.14
42340	OFFICE SUPPLIES	5,250.00	48.94	48.94	0.00	5,201.06	0.93
42345	FIRST AID KIT SUPPLIES	120.00	0.20	8.01	0.00	111.99	6.67
42710	MILEAGE/VEHICLE EXP REIMB	100.00	0.00	0.00	0.00	100.00	0.00
42900	PROF. & CONT. SVCS	350.00	0.00	0.00	0.00	350.00	0.00
43100	MEMBERSHIP & DUES	2,505.00	0.00	25.00	0.00	2,480.00	0.99
43200	CONFERENCE, TRAINING & TRAVEL	10,000.00	0.00	0.00	0.00	10,000.00	0.00
43400	LEGAL SERVICES-SPECIAL COUNSEL	94,225.00	4,079.63	10,153.63	23,196.00	60,875.37	35.39
43410	LEGAL RESEARCH	10,820.00	1,376.72	2,233.68	8,882.08	(295.76)	102.73
43430	LITIGATION EXPENSE	22,000.00	5,542.55	5,658.29	9,000.00	7,341.71	66.62
TOTAL FOR SERVICES-SUPPLIES		152,270.00	11,064.14	19,759.54	41,078.08	91,432.38	39.95
TOTAL FOR LEGAL AND RISK MANAGEMENT		1,654,413.08	117,780.26	393,702.07	41,078.08	1,219,632.93	26.28

21 COMMUNITY DEVELOPMENT

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		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	3,559,844.17	186,881.51	547,198.37	0.00	3,012,645.80	15.37
41103	OUT OF CLASS PAY	0.00	529.92	1,589.76	0.00	(1,589.76)	0.00
41140	FINAL LEAVE	0.00	0.00	9,896.94	0.00	(9,896.94)	0.00
41141	SP COMP-BILINGUAL	31,469.89	1,161.95	3,602.22	0.00	27,867.67	11.44
41200	TEMPORARY EMPLOYEES	47,342.29	873.41	4,713.42	0.00	42,628.87	9.95
41300	OVERTIME	14,400.00	431.84	4,235.81	0.00	10,164.19	29.41
41400	SPECIAL DUTY PAY	0.00	235.84	707.52	0.00	(707.52)	0.00
41410	AUTO ALLOWANCE	5,068.80	389.92	1,183.69	0.00	3,885.11	23.35
41500	DEFERRED COMPENSATION MATCH	12,049.00	991.56	991.56	0.00	11,057.44	8.22
41510	PST DEFERRED COMPENSATION	615.45	11.35	61.29	0.00	554.16	9.95
41520	TIERED EMP DEF COMPENSATION	4,446.00	790.31	790.31	0.00	3,655.69	17.77
41530	TIERED RHS BENEFIT	3,134.00	598.44	598.44	0.00	2,535.56	19.09
41600	LONGEVITY	18,919.01	1,243.41	4,738.03	0.00	14,180.98	25.04
41700	ANNUAL LEAVE BUYBACK	67,522.96	0.00	44,496.22	0.00	23,026.74	65.89
41710	ANNUAL LEAVE OVER MAX	31,667.00	0.00	0.00	0.00	31,667.00	0.00
41910	PERS-NORMAL	392,745.05	20,594.44	60,395.83	0.00	332,349.22	15.37
41920	MEDICARE	111,942.34	5,866.40	18,847.09	0.00	93,095.25	16.83
41929	SHORT TERM DISABILITY	11,391.51	766.21	2,242.33	0.00	9,149.18	19.68
41930	LONG TERM DISABILITY	24,206.94	1,270.81	3,719.15	0.00	20,487.79	15.36
41931	WORKERS COMP	72,929.03	3,786.62	11,158.92	0.00	61,770.11	15.30
41932	STATE UNEMPLOYMENT INSURANCE	1,889.77	99.15	321.43	0.00	1,568.34	17.00
41940	HEALTH INSURANCE	819,867.58	30,096.58	88,618.69	0.00	731,248.89	10.80
41945	OPT OUT HEALTH INSURANCE	35,400.00	4,589.96	13,519.88	0.00	21,880.12	38.19
41946	LIFE INSURANCE	29,546.71	1,551.17	4,539.65	0.00	25,007.06	15.36
41951	HEALTH ALLOWANCE CREDIT	0.00	1,405.47	4,142.45	0.00	(4,142.45)	0.00
41996	VACANCY FACTOR	(195,147.00)	0.00	0.00	0.00	(195,147.00)	0.00
TOTAL FOR SALARIES-BENEFITS		5,101,250.50	264,166.27	832,309.00	0.00	4,268,941.50	16.31
SERVICES-SUPPLIES							
42001	APPOINTED OFFICIAL STIPEND	5,750.00	0.00	250.00	0.00	5,500.00	4.34
42010	SUBSCRIPTIONS	426.00	0.00	0.00	0.00	426.00	0.00
42011	SCAN/MICROFIL/MAPPING SVCS	37,000.00	0.00	0.00	0.00	37,000.00	0.00
42014	ELECTRONIC INFO RESOURCES	1,800.00	44.58	552.58	0.00	1,247.42	30.69
42020	MINOR EQUIPMENT & FURNITURE	8,285.00	1,546.59	1,578.93	0.00	6,706.07	19.05
42033	CONSTRUCTION MATERIALS	700.00	0.00	0.00	0.00	700.00	0.00
42034	SAFETY MATERIALS/CONSTRUCTION	1,200.00	0.00	0.00	0.00	1,200.00	0.00
42055	COMPUTER EQUIPMENT &	29,890.00	0.00	211.77	0.00	29,678.23	0.70
42100	UNIFORM EXPENSE	8,266.00	0.00	0.00	0.00	8,266.00	0.00
42101	SAFETY SHOES - MOU ITEM	9,329.00	0.00	0.00	0.00	9,329.00	0.00
42200	ADVERTISING EXPENSE	3,500.00	790.21	790.21	0.00	2,709.79	22.57

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42220 PROMOTIONAL/PUBLIC OUTREACH	500.00	0.00	0.00	0.00	500.00	0.00
42300 WIRELESS COMMUNICATION	19,876.00	0.00	1,122.28	0.00	18,753.72	5.64
42320 POSTAGE & SHIPPING	12,350.00	1,233.58	3,023.50	0.00	9,326.50	24.48
42340 OFFICE SUPPLIES	14,300.00	664.47	766.87	0.00	13,533.13	5.36
42345 FIRST AID KIT SUPPLIES	300.00	55.91	99.45	0.00	200.55	33.15
42350 PROGRAM EXPENDITURES	19,700.00	2,168.45	4,830.18	0.00	14,869.82	24.51
42360 CLEANING/JANITORIAL SUPPLIES	165.60	0.00	0.00	0.00	165.60	0.00
42430 WATER UTILITY	0.00	726.69	2,192.47	0.00	(2,192.47)	0.00
42441 UNLEADED FUEL	1,200.00	0.00	0.00	0.00	1,200.00	0.00
42600 MOTOR POOL RENTAL	109,090.00	0.00	0.00	0.00	109,090.00	0.00
42605 RETAINED VEHICLE EXPENSE	1,949.00	0.00	0.00	0.00	1,949.00	0.00
42710 MILEAGE/VEHICLE EXP REIMB	770.00	0.00	0.00	0.00	770.00	0.00
42800 EQUIPMENT MAINTENANCE	14,500.00	0.00	0.00	0.00	14,500.00	0.00
42900 PROF. & CONT. SVCS	1,624,078.00	139,335.83	129,280.08	629,401.67	865,396.25	46.71
42906 OTHER GOVT AGENCY FEES	35,000.00	0.00	450.00	35,000.00	(450.00)	101.28
43100 MEMBERSHIP & DUES	9,422.00	695.00	845.00	0.00	8,577.00	8.96
43200 CONFERENCE, TRAINING & TRAVEL	15,910.00	513.37	1,553.37	0.00	14,356.63	9.76
43500 BOOKS	17,119.60	8,402.26	12,766.18	0.00	4,353.42	74.57
43724 OUTSIDE SERVICES - LABOR	30,393.12	0.00	0.00	37,535.12	(7,142.00)	123.49
43727 INSPECTION	0.00	0.00	0.00	4,500.00	(4,500.00)	0.00
TOTAL FOR SERVICES-SUPPLIES	2,032,769.32	156,176.94	160,312.87	706,436.79	1,166,019.66	42.63
TOTAL FOR COMMUNITY DEVELOPMENT DEPT	34,019.82	420,343.21	992,621.87	706,436.79	5,434,961.16	23.81

30 FIRE

SALARIES-BENEFITS

41100 PERMANENT EMPLOYEES	11,855,058.21	857,019.06	2,511,592.38	0.00	9,343,465.83	21.18
41141 SP COMP-BILINGUAL	64,949.92	4,530.70	13,307.97	0.00	51,641.95	20.48
41149 SP COMP-PARAMEDIC CQI COORD	5,979.96	460.00	1,396.43	0.00	4,583.53	23.35
41150 SP COMP-HAZRDOUS PAY	91,184.64	5,698.94	17,300.36	0.00	73,884.28	18.97
41151 SP COMP-SECONDARY MEDIC	155,006.16	13,147.26	40,799.58	0.00	114,206.58	26.32
41153 SP COMP-ACTING FIRE ENG	0.00	302.16	501.01	0.00	(501.01)	0.00
41154 SP COMP-ACTING FIRE CAPT	0.00	0.00	43.98	0.00	(43.98)	0.00
41155 SP COMP-ACTING BATTALION CHIEF	0.00	47.37	47.37	0.00	(47.37)	0.00
41200 TEMPORARY EMPLOYEES	104,553.25	3,195.46	8,269.50	0.00	96,283.75	7.90
41300 OVERTIME	1,040,000.00	190,561.58	255,164.71	0.00	784,835.29	24.53
41310 OVERTIME - FLSA	577,563.00	20,673.28	63,109.73	0.00	514,453.27	10.92
41330 CONSTANT STAFF LEVELS-OT FIRE	4,798,042.00	418,556.99	1,269,967.37	0.00	3,528,074.63	26.46
41350 OVERTIME - TRAINING	481,278.93	79,420.80	137,285.02	0.00	343,993.91	28.52
41400 SPECIAL DUTY PAY	20,000.00	1,191.54	4,105.82	0.00	15,894.18	20.52
41420 FIRE HOLIDAY PAY	585,301.08	25,656.40	65,320.45	0.00	519,980.63	11.16
41500 DEFERRED COMPENSATION MATCH	6,200.00	175.00	175.00	0.00	6,025.00	2.82

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			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
41510	PST DEFERRED COMPENSATION	1,203.19	41.54	105.78	0.00	1,097.41	8.79
41520	TIERED EMP DEF COMPENSATION	2,400.00	600.00	600.00	0.00	1,800.00	25.00
41530	TIERED RHS BENEFIT	409,500.00	101,901.97	101,901.97	0.00	307,598.03	24.88
41600	LONGEVITY	331,200.28	24,593.76	74,935.41	0.00	256,264.87	22.62
41660	TUITION REIMBURSEMENT	106,523.00	4,776.38	10,331.38	0.00	96,191.62	9.69
41700	ANNUAL LEAVE BUYBACK	70,383.00	0.00	44,131.58	0.00	26,251.42	62.70
41710	ANNUAL LEAVE OVER MAX	78,844.00	0.00	0.00	0.00	78,844.00	0.00
41800	UNIFORM ALLOWANCE	2,200.00	169.24	513.76	0.00	1,686.24	23.35
41910	PERS-NORMAL	2,702,826.51	189,888.63	563,100.18	0.00	2,139,726.33	20.83
41912	PERS-UNFUNDED	21,410.00	0.00	21,410.00	0.00	0.00	100.00
41920	MEDICARE	404,346.88	26,678.72	71,820.44	0.00	332,526.44	17.76
41929	SHORT TERM DISABILITY	37,936.18	3,513.10	10,296.72	0.00	27,639.46	27.14
41930	LONG TERM DISABILITY	80,614.39	5,826.70	17,077.99	0.00	63,536.40	21.18
41931	WORKERS COMP	692,536.40	49,547.17	145,001.85	0.00	547,534.55	20.93
41932	STATE UNEMPLOYMENT INSURANCE	9,683.50	823.60	2,257.06	0.00	7,426.44	23.30
41940	HEALTH INSURANCE	2,314,795.68	140,428.88	403,158.86	0.00	1,911,636.82	17.41
41945	OPT OUT HEALTH INSURANCE	28,800.00	9,400.00	29,000.00	0.00	(200.00)	100.69
41946	LIFE INSURANCE	98,396.98	7,111.64	20,844.03	0.00	77,552.95	21.18
41951	HEALTH ALLOWANCE CREDIT	0.00	7,182.44	21,324.58	0.00	(21,324.58)	0.00
TOTAL FOR SALARIES-BENEFITS		27,178,717.14	2,193,120.31	5,926,198.27	0.00	21,252,518.87	21.80
SERVICES-SUPPLIES							
42010	SUBSCRIPTIONS	7,600.00	0.00	0.00	0.00	7,600.00	0.00
42020	MINOR EQUIPMENT & FURNITURE	305,258.41	104,748.19	108,914.39	87,498.41	108,845.61	64.34
42025	HOSE AND APPLIANCE	25,000.00	0.00	0.00	0.00	25,000.00	0.00
42026	HAZMAT EQUIPMENT	20,000.00	309.41	578.27	0.00	19,421.73	2.89
42027	TECHNICAL RESCUE EQUIPMENT	35,000.00	4,056.76	4,072.31	0.00	30,927.69	11.63
42028	SCBA BREATHING APPARATUS	15,000.00	3,575.85	3,575.85	424.15	11,000.00	26.66
42033	CONSTRUCTION MATERIALS	0.00	103.48	103.48	0.00	(103.48)	0.00
42034	SAFETY MATERIALS/CONSTRUCTION	0.00	246.54	246.54	0.00	(246.54)	0.00
42055	COMPUTER EQUIPMENT &	10,500.00	0.00	0.00	0.00	10,500.00	0.00
42100	UNIFORM EXPENSE	36,600.00	0.00	1,319.05	26,918.89	8,362.06	77.15
42101	SAFETY SHOES - MOU ITEM	2,400.00	0.00	300.00	0.00	2,100.00	12.50
42105	PROTECTIVE CLOTHING	302,989.00	30,219.96	30,219.96	16,405.64	256,363.40	15.38
42110	EMS SUPPLIES	248,000.00	8,589.74	8,589.74	115,410.26	124,000.00	50.00
42200	ADVERTISING EXPENSE	500.00	290.41	290.41	0.00	209.59	58.08
42220	PROMOTIONAL/PUBLIC OUTREACH	8,000.00	0.00	0.00	0.00	8,000.00	0.00
42300	WIRELESS COMMUNICATION	54,500.00	179.14	4,643.16	0.00	49,856.84	8.51
42305	PBLC SFTY RADIO COMMUNICATION	37,500.00	161.88	404.92	0.00	37,095.08	1.07
42310	PHONES, FAX, ISDN LINES	6,000.00	549.56	2,090.59	0.00	3,909.41	34.84
42320	POSTAGE & SHIPPING	1,400.00	46.90	629.09	0.00	770.91	44.93

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			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
42340	OFFICE SUPPLIES	9,500.00	517.04	986.91	0.00	8,513.09	10.38
42350	PROGRAM EXPENDITURES	73,267.59	6,887.81	16,844.90	0.00	56,422.69	22.99
42360	CLEANING/JANITORIAL SUPPLIES	27,200.00	3,427.21	5,655.82	0.00	21,544.18	20.79
42441	UNLEADED FUEL	0.00	0.00	23.88	0.00	(23.88)	0.00
42600	MOTOR POOL RENTAL	1,147,675.00	0.00	0.00	0.00	1,147,675.00	0.00
42605	RETAINED VEHICLE EXPENSE	5,081.00	0.00	0.00	0.00	5,081.00	0.00
42610	DIRECT VEHICLE EXPENSE	27,000.00	5,785.50	6,221.44	0.00	20,778.56	23.04
42640	MDC RENTAL RATES	59,120.00	0.00	0.00	0.00	59,120.00	0.00
42700	OTHER EQUIPMENT RENTAL	2,000.00	0.00	0.00	0.00	2,000.00	0.00
42710	MILEAGE/VEHICLE EXP REIMB	500.00	0.00	0.00	0.00	500.00	0.00
42800	EQUIPMENT MAINTENANCE	19,900.00	0.00	347.16	0.00	19,552.84	1.74
42810	BUILDING MAINTENANCE	47,900.00	9,900.00	9,945.49	8,944.70	29,009.81	39.43
42900	PROF. & CONT. SVCS	409,556.00	42,812.54	43,206.23	135,370.79	230,978.98	43.60
42907	EMS SUBSCRIPTION ADMIN	60,000.00	0.00	0.00	0.00	60,000.00	0.00
42912	CAD DISPATCH SERVICES	174,260.00	0.00	0.00	0.00	174,260.00	0.00
43100	MEMBERSHIP & DUES	8,850.00	0.00	2,459.57	0.00	6,390.43	27.79
43200	CONFERENCE, TRAINING & TRAVEL	117,000.00	4,183.52	32,756.79	0.00	84,243.21	27.99
43500	BOOKS	5,000.00	3,453.03	5,356.18	0.00	(356.18)	107.12
43600	DISASTER PREPAREDNESS	4,000.00	0.00	0.00	0.00	4,000.00	0.00
43716	JOB REQ CERTIFICATES & LICENSE	20,000.00	0.00	300.00	0.00	19,700.00	1.50
TOTAL FOR SERVICES-SUPPLIES		3,334,057.00	230,044.47	290,082.13	390,972.84	2,653,002.03	20.42
CAPITAL OUTLAY							
45200	MACHINERY, EQUIPMENT, & FIXTUR	50,444.56	0.00	0.00	50,444.56	0.00	100.00
TOTAL FOR CAPITAL OUTLAY		50,444.56	0.00	0.00	50,444.56	0.00	100.00
TOTAL FOR FIRE		30,563,218.70	2,423,164.78	6,216,280.40	441,417.40	23,905,520.90	21.78
32 POLICE							
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	22,464,839.07	1,488,009.82	4,449,120.08	0.00	18,015,718.99	19.80
41101	SPECIAL ASSIGNMENT PAY	0.00	0.00	941.89	0.00	(941.89)	0.00
41102	SHIFT DIFFERENTIAL	130,000.00	7,071.22	20,474.17	0.00	109,525.83	15.74
41105	INCENTIVE PAY PROGRAM	0.00	15,000.00	22,500.00	0.00	(22,500.00)	0.00
41140	FINAL LEAVE	0.00	1,081.12	9,465.14	0.00	(9,465.14)	0.00
41141	SP COMP-BILINGUAL	197,015.58	14,980.05	48,498.95	0.00	148,516.63	24.61
41143	SP COMP-CGEA TRAINING OFFICER	0.00	269.25	728.88	0.00	(728.88)	0.00
41144	SP COMP-LEAD ANIMAL CTRL	0.00	202.32	614.19	0.00	(614.19)	0.00
41145	SP COMP-LEAD RECORDS TECH	8,659.92	333.08	1,189.57	0.00	7,470.35	13.73
41157	SP COMP-ACCIDENT INVESTIGATION	0.00	400.64	1,216.23	0.00	(1,216.23)	0.00
41158	SP COMP-MOTOR OFFICER	30,540.64	2,003.20	7,283.06	0.00	23,257.58	23.84
41159	SP COMP-INTERMEDIATE POST	426,552.44	3,429.44	11,828.38	0.00	414,724.06	2.77

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41160	SP COMP-ADVANCED POST	641,786.66	70,046.33	234,910.82	0.00	406,875.84	36.60
41161	SP COMP-SUPERVISOR POST	23,985.17	0.00	0.00	0.00	23,985.17	0.00
41162	SP COMP-MGMT POST	39,975.29	4,878.66	15,978.44	0.00	23,996.85	39.97
41164	SP COMP-CANINE PAY	16,562.00	1,983.76	7,204.61	0.00	9,357.39	43.50
41165	SP COMP-SCHOOL RESOURCE OFFCR	21,249.95	1,531.52	4,687.32	0.00	16,562.63	22.05
41166	SP COMP-INVESTIGATIVE UNIT	38,780.21	2,640.80	8,723.65	0.00	30,056.56	22.49
41167	SP COMP-TRAFFIC CPL/SGT	7,060.56	543.12	2,205.04	0.00	4,855.52	31.23
41168	SP COMP-RELIEF WATCH CMND	28,242.24	1,629.36	5,267.71	0.00	22,974.53	18.65
41169	SP COMP-SPEC ENFORC TEAM	5,474.56	0.00	0.00	0.00	5,474.56	0.00
41171	SP COMP-SR DETECTIVE	46,098.78	3,454.08	11,009.88	0.00	35,088.90	23.88
41172	SP COMP-COMMERCIAL	5,208.32	400.64	1,226.47	0.00	3,981.85	23.54
41173	SP COMP-PACT TEAM	5,474.56	802.72	2,818.43	0.00	2,656.13	51.48
41174	SP COMP-PERSONNEL OFFICER	21,099.52	821.76	2,915.75	0.00	18,183.77	13.81
41176	SP COMP-DETECTIVE SGT	22,569.47	1,629.36	6,373.44	0.00	16,196.03	28.23
41177	SP COMP-PROFESSIONAL STND UNIT	8,619.52	517.28	1,569.43	0.00	7,050.09	18.20
41178	SP COMP-PERSONNEL & TRAINING	6,752.63	517.28	1,958.27	0.00	4,794.36	29.00
41179	SP COMP-TRAINING OFFICER	5,208.32	2,790.30	9,613.77	0.00	(4,405.45)	184.58
41180	SP COMP-YOUTH DIVERSION	5,612.88	949.04	2,881.01	0.00	2,731.87	51.32
41182	SP COMP-TACTICAL FLIGHT OFFCR	5,208.32	0.00	0.00	0.00	5,208.32	0.00
41183	SP COMP-HOPE-HMLS OUTRCH &	22,685.52	1,364.94	4,775.78	0.00	17,909.74	21.05
41184	SP COMP-FLEX TEAM OFFICER/CORP	22,951.76	1,715.04	6,043.46	0.00	16,908.30	26.33
41200	TEMPORARY EMPLOYEES	474,612.25	11,648.32	37,838.04	0.00	436,774.21	7.97
41300	OVERTIME	2,055,669.33	300,452.32	961,645.32	0.00	1,094,024.01	46.78
41310	OVERTIME - FLSA	0.00	412.50	2,718.27	0.00	(2,718.27)	0.00
41320	COMP TIME	532,715.00	74,851.57	242,276.32	0.00	290,438.68	45.47
41400	SPECIAL DUTY PAY	119,315.00	7,856.79	23,800.87	0.00	95,514.13	19.94
41500	DEFERRED COMPENSATION MATCH	31,600.00	1,940.00	1,940.00	0.00	29,660.00	6.13
41510	PST DEFERRED COMPENSATION	5,839.22	133.24	415.51	0.00	5,423.71	7.11
41520	TIERED EMP DEF COMPENSATION	18,600.00	4,350.00	4,350.00	0.00	14,250.00	23.38
41530	TIERED RHS BENEFIT	673,700.00	155,829.45	155,829.45	0.00	517,870.55	23.13
41600	LONGEVITY	431,093.66	45,950.65	140,729.80	0.00	290,363.86	32.64
41601	MARKSMANSHIP	65,595.60	4,541.43	13,832.46	0.00	51,763.14	21.08
41660	TUITION REIMBURSEMENT	40,804.00	832.50	6,199.50	0.00	34,604.50	15.19
41700	ANNUAL LEAVE BUYBACK	699,131.00	0.00	424,452.13	0.00	274,678.87	60.71
41710	ANNUAL LEAVE OVER MAX	137,300.00	0.00	0.00	0.00	137,300.00	0.00
41800	UNIFORM ALLOWANCE	551,819.20	40,098.66	121,331.17	0.00	430,488.03	21.98
41910	PERS-NORMAL	5,167,252.04	361,426.25	1,099,580.95	0.00	4,067,671.09	21.27
41920	MEDICARE	859,605.53	62,977.60	203,353.91	0.00	656,251.62	23.65
41929	SHORT TERM DISABILITY	71,887.47	6,384.23	19,092.48	0.00	52,794.99	26.55
41930	LONG TERM DISABILITY	152,760.91	4,462.70	17,246.53	0.00	135,514.38	11.28

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	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
41931 WORKERS COMP	1,272,344.36	87,019.40	262,528.46	0.00	1,009,815.90	20.63
41932 STATE UNEMPLOYMENT INSURANCE	14,629.68	1,071.79	3,482.42	0.00	11,147.26	23.80
41940 HEALTH INSURANCE	4,380,596.17	224,494.39	671,878.61	0.00	3,708,717.56	15.33
41945 OPT OUT HEALTH INSURANCE	116,928.00	30,195.86	90,372.90	0.00	26,555.10	77.28
41946 LIFE INSURANCE	186,458.17	12,923.30	38,647.80	0.00	147,810.37	20.72
41951 HEALTH ALLOWANCE CREDIT	0.00	10,818.74	32,716.34	0.00	(32,716.34)	0.00
41996 VACANCY FACTOR	(546,374.00)	0.00	0.00	0.00	(546,374.00)	0.00
41997 BUDGETARY/PAYROLL	(25,840.82)	0.00	0.00	0.00	(25,840.82)	0.00
41999 PAYROLL SUSPENSE	0.00	33,180.31	117,797.85	0.00	(117,797.85)	0.00
TOTAL FOR SALARIES-BENEFITS	41,746,255.66	3,114,848.13	9,598,080.91	0.00	32,148,174.75	22.99
SERVICES-SUPPLIES						
42010 SUBSCRIPTIONS	1,157.00	0.00	0.00	0.00	1,157.00	0.00
42020 MINOR EQUIPMENT & FURNITURE	192,396.98	6,091.18	15,894.76	20,516.20	155,986.02	18.92
42033 CONSTRUCTION MATERIALS	0.00	0.00	19.52	0.00	(19.52)	0.00
42034 SAFETY MATERIALS/CONSTRUCTION	275.00	0.00	44.96	0.00	230.04	16.34
42055 COMPUTER EQUIPMENT &	17,194.00	4,561.27	5,676.80	0.00	11,517.20	33.01
42100 UNIFORM EXPENSE	50,950.00	6,329.83	7,527.29	14,476.59	28,946.12	43.18
42101 SAFETY SHOES - MOU ITEM	10,050.00	0.00	0.00	0.00	10,050.00	0.00
42105 PROTECTIVE CLOTHING	35,691.40	4,490.38	4,490.38	0.00	31,201.02	12.58
42110 EMS SUPPLIES	0.00	29.54	29.54	0.00	(29.54)	0.00
42300 WIRELESS COMMUNICATION	62,250.00	331.60	6,484.66	0.00	55,765.34	10.41
42305 PBLC SFTY RADIO COMMUNICATION	173,373.00	14,245.44	29,016.99	0.00	144,356.01	16.73
42310 PHONES, FAX, ISDN LINES	36,450.00	2,752.19	6,597.83	0.00	29,852.17	18.10
42320 POSTAGE & SHIPPING	20,120.00	1,900.56	4,497.63	0.00	15,622.37	22.35
42340 OFFICE SUPPLIES	46,900.00	2,934.39	8,234.81	0.00	38,665.19	17.55
42345 FIRST AID KIT SUPPLIES	200.00	6.05	29.36	0.00	170.64	14.68
42350 PROGRAM EXPENDITURES	254,293.05	31,974.80	50,668.12	78,182.99	125,441.94	50.67
42360 CLEANING/JANITORIAL SUPPLIES	15,000.00	1,450.46	1,450.46	0.00	13,549.54	9.66
42410 ELECTRIC UTILITY	0.00	0.00	699.19	0.00	(699.19)	0.00
42500 RENTS & LEASES	1.00	0.00	0.00	0.00	1.00	0.00
42600 MOTOR POOL RENTAL	1,852,392.00	0.00	0.00	0.00	1,852,392.00	0.00
42605 RETAINED VEHICLE EXPENSE	76,852.00	0.00	0.00	0.00	76,852.00	0.00
42610 DIRECT VEHICLE EXPENSE	2,249.00	0.00	0.00	0.00	2,249.00	0.00
42640 MDC RENTAL RATES	151,410.00	0.00	0.00	0.00	151,410.00	0.00
42800 EQUIPMENT MAINTENANCE	119,100.00	910.04	57,180.89	3,271.38	58,647.73	50.75
42810 BUILDING MAINTENANCE	25,450.00	1,652.56	3,489.03	0.00	21,960.97	13.70
42840 FACILITY RENTALS	2,000.00	0.00	0.00	0.00	2,000.00	0.00
42900 PROF. & CONT. SVCS	1,147,547.20	52,851.70	276,571.06	454,526.65	416,449.49	63.70
42905 SPECIAL INVESTIGATIONS	11,050.00	2,167.80	2,917.80	0.00	8,132.20	26.40
43100 MEMBERSHIP & DUES	11,279.00	0.00	2,540.00	0.00	8,739.00	22.51

		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
43200	CONFERENCE, TRAINING & TRAVEL	62,480.00	1,695.00	9,759.88	0.00	52,720.12	15.62
43220	P.O.S.T. CONFERENCE & TRAINING	62,952.00	345.00	17,302.43	0.00	45,649.57	27.48
43715	REGULATORY PERMIT & USE FEES	705.00	0.00	0.00	0.00	705.00	0.00
TOTAL FOR SERVICES-SUPPLIES		4,441,767.63	136,719.79	511,123.39	570,973.81	3,359,670.43	24.36
CAPITAL OUTLAY							
45100	LICENSED VEHICLES	116,175.01	0.00	0.00	101,593.82	14,581.19	87.44
TOTAL FOR CAPITAL OUTLAY		116,175.01	0.00	0.00	101,593.82	14,581.19	87.44
TOTAL FOR POLICE		46,304,198.30	3,251,567.92	10,109,204.30	672,567.63	35,522,426.37	23.28

39 PUBLIC WORKS

SALARIES-BENEFITS

41100	PERMANENT EMPLOYEES	1,555,330.53	106,611.46	322,958.37	0.00	1,232,372.16	20.76
41103	OUT OF CLASS PAY	0.00	33.12	476.66	0.00	(476.66)	0.00
41141	SP COMP-BILINGUAL	13,711.83	1,015.33	3,131.04	0.00	10,580.79	22.83
41200	TEMPORARY EMPLOYEES	14,710.92	0.00	64.54	0.00	14,646.38	0.43
41300	OVERTIME	106,650.00	8,818.59	24,852.21	0.00	81,797.79	23.30
41320	COMP TIME	0.00	0.00	359.37	0.00	(359.37)	0.00
41400	SPECIAL DUTY PAY	27,000.00	4,350.71	12,848.09	0.00	14,151.91	47.58
41410	AUTO ALLOWANCE	3,052.80	234.10	703.31	0.00	2,349.49	23.03
41500	DEFERRED COMPENSATION MATCH	8,633.00	330.37	330.37	0.00	8,302.63	3.82
41510	PST DEFERRED COMPENSATION	191.24	0.00	0.84	0.00	190.40	0.43
41520	TIERED EMP DEF COMPENSATION	5,928.00	1,480.02	1,480.02	0.00	4,447.98	24.96
41530	TIERED RHS BENEFIT	2,796.00	738.48	738.48	0.00	2,057.52	26.41
41600	LONGEVITY	14,128.08	984.32	3,032.13	0.00	11,095.95	21.46
41700	ANNUAL LEAVE BUYBACK	46,987.44	0.00	31,265.16	0.00	15,722.28	66.53
41710	ANNUAL LEAVE OVER MAX	3,752.00	0.00	0.00	0.00	3,752.00	0.00
41910	PERS-NORMAL	172,497.84	11,878.23	36,266.52	0.00	136,231.32	21.02
41920	MEDICARE	53,226.60	3,757.07	12,179.25	0.00	41,047.35	22.88
41929	SHORT TERM DISABILITY	4,977.05	437.07	1,326.49	0.00	3,650.56	26.65
41930	LONG TERM DISABILITY	10,576.25	724.90	2,199.94	0.00	8,376.31	20.80
41931	WORKERS COMP	32,334.92	2,201.69	6,686.58	0.00	25,648.34	20.67
41932	STATE UNEMPLOYMENT INSURANCE	894.51	63.33	207.53	0.00	686.98	23.20
41940	HEALTH INSURANCE	398,173.23	15,644.88	47,080.00	0.00	351,093.23	11.82
41945	OPT OUT HEALTH INSURANCE	7,440.00	3,356.00	10,735.71	0.00	(3,295.71)	144.29
41946	LIFE INSURANCE	12,909.24	884.87	2,685.48	0.00	10,223.76	20.80
41951	HEALTH ALLOWANCE CREDIT	0.00	751.31	2,179.10	0.00	(2,179.10)	0.00
41996	VACANCY FACTOR	(101,582.00)	0.00	0.00	0.00	(101,582.00)	0.00
41997	BUDGETARY/PAYROLL	19,554.16	0.00	0.00	0.00	19,554.16	0.00
TOTAL FOR SALARIES-BENEFITS		2,413,873.64	164,295.85	523,787.19	0.00	1,890,086.45	21.69

SERVICES-SUPPLIES

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	<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
		<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
42020 MINOR EQUIPMENT & FURNITURE	3,500.00	1,780.62	1,939.62	0.00	1,560.38	55.41
42033 CONSTRUCTION MATERIALS	60,000.00	9,238.30	17,227.34	10,000.00	32,772.66	45.37
42034 SAFETY MATERIALS/CONSTRUCTION	7,700.00	1,514.57	1,793.41	0.00	5,906.59	23.29
42055 COMPUTER EQUIPMENT &	13,550.00	0.00	1,146.58	0.00	12,403.42	8.46
42100 UNIFORM EXPENSE	7,800.00	1,456.47	3,319.67	0.00	4,480.33	42.55
42101 SAFETY SHOES - MOU ITEM	5,367.00	0.00	0.00	0.00	5,367.00	0.00
42200 ADVERTISING EXPENSE	300.00	375.00	2,140.00	0.00	(1,840.00)	713.33
42220 PROMOTIONAL/PUBLIC OUTREACH	17,500.00	0.00	0.00	0.00	17,500.00	0.00
42300 WIRELESS COMMUNICATION	13,020.00	0.00	1,766.09	0.00	11,253.91	13.56
42320 POSTAGE & SHIPPING	251.00	11.87	47.10	0.00	203.90	18.76
42340 OFFICE SUPPLIES	7,600.00	250.52	250.52	0.00	7,349.48	3.29
42345 FIRST AID KIT SUPPLIES	200.00	15.52	33.56	0.00	166.44	16.78
42350 PROGRAM EXPENDITURES	15,000.00	3,574.87	5,953.55	0.00	9,046.45	39.69
42360 CLEANING/JANITORIAL SUPPLIES	200.00	93.49	93.49	0.00	106.51	46.74
42441 UNLEADED FUEL	1,500.00	162.68	721.87	0.00	778.13	48.12
42442 DIESEL FUEL	500.00	0.00	74.49	0.00	425.51	14.89
42600 MOTOR POOL RENTAL	418,741.25	5,670.86	5,670.86	0.00	413,070.39	1.35
42605 RETAINED VEHICLE EXPENSE	13,014.00	0.00	0.00	0.00	13,014.00	0.00
42700 OTHER EQUIPMENT RENTAL	1,800.00	0.00	0.00	2,000.00	(200.00)	111.11
42710 MILEAGE/VEHICLE EXP REIMB	1,650.00	0.00	0.00	0.00	1,650.00	0.00
42800 EQUIPMENT MAINTENANCE	5,000.00	0.00	0.00	0.00	5,000.00	0.00
42813 MTCE & REPAIR - EQUIP & FAC	170,000.00	0.00	0.00	7,000.00	163,000.00	4.11
42816 MOWING/LANDSCAPE CONTRACTS	70,000.00	0.00	0.00	0.00	70,000.00	0.00
42900 PROF. & CONT. SVCS	1,020,643.75	55,041.22	45,021.72	658,807.15	316,814.88	68.95
43100 MEMBERSHIP & DUES	3,700.00	0.00	32.60	0.00	3,667.40	0.88
43200 CONFERENCE, TRAINING & TRAVEL	20,880.00	0.00	1,499.41	0.00	19,380.59	7.18
43715 REGULATORY PERMIT & USE FEES	1,700.00	0.00	0.00	0.00	1,700.00	0.00
43716 JOB REQ CERTIFICATES & LICENSE	5,500.00	0.00	0.00	0.00	5,500.00	0.00
43722 PREVENTION & MAINTENANCE	10,200.00	0.00	0.00	0.00	10,200.00	0.00
43724 OUTSIDE SERVICES - LABOR	140,032.64	0.00	965.00	190,586.29	(51,518.65)	136.79
43727 INSPECTION	337,659.25	123,510.00	79,260.00	214,149.25	44,250.00	86.89
TOTAL FOR SERVICES-SUPPLIES	2,374,508.89	202,695.99	168,956.88	1,082,542.69	1,123,009.32	52.70
TOTAL FOR PUBLIC WORKS	4,788,382.53	366,991.84	692,744.07	1,082,542.69	3,013,095.77	37.07
41 MAINTENANCE SERVICES						
SALARIES-BENEFITS						
41100 PERMANENT EMPLOYEES	0.00	12,888.04	42,127.21	0.00	(42,127.21)	0.00
41140 FINAL LEAVE	0.00	0.00	586.92	0.00	(586.92)	0.00
41141 SP COMP-BILINGUAL	0.00	113.43	344.00	0.00	(344.00)	0.00
41148 SP COMP-GRADE 5 CERT PAY	0.00	148.96	452.20	0.00	(452.20)	0.00
41300 OVERTIME	0.00	1,157.09	6,140.43	0.00	(6,140.43)	0.00

		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
41320	COMP TIME	0.00	387.86	869.98	0.00	(869.98)	0.00
41400	SPECIAL DUTY PAY	0.00	181.70	725.81	0.00	(725.81)	0.00
41410	AUTO ALLOWANCE	0.00	57.60	174.86	0.00	(174.86)	0.00
41500	DEFERRED COMPENSATION MATCH	0.00	167.49	167.49	0.00	(167.49)	0.00
41520	TIERED EMP DEF COMPENSATION	0.00	127.18	127.18	0.00	(127.18)	0.00
41530	TIERED RHS BENEFIT	0.00	122.18	122.18	0.00	(122.18)	0.00
41600	LONGEVITY	0.00	183.03	653.71	0.00	(653.71)	0.00
41700	ANNUAL LEAVE BUYBACK	0.00	0.00	3,649.42	0.00	(3,649.42)	0.00
41910	PERS-NORMAL	0.00	1,459.83	4,846.39	0.00	(4,846.39)	0.00
41920	MEDICARE	0.00	450.27	1,653.34	0.00	(1,653.34)	0.00
41929	SHORT TERM DISABILITY	0.00	52.84	172.85	0.00	(172.85)	0.00
41930	LONG TERM DISABILITY	0.00	87.66	286.65	0.00	(286.65)	0.00
41931	WORKERS COMP	0.00	269.14	880.16	0.00	(880.16)	0.00
41932	STATE UNEMPLOYMENT INSURANCE	0.00	7.50	28.09	0.00	(28.09)	0.00
41940	HEALTH INSURANCE	0.00	2,556.69	8,875.95	0.00	(8,875.95)	0.00
41945	OPT OUT HEALTH INSURANCE	0.00	101.36	302.81	0.00	(302.81)	0.00
41946	LIFE INSURANCE	0.00	107.02	349.97	0.00	(349.97)	0.00
41951	HEALTH ALLOWANCE CREDIT	0.00	103.81	336.51	0.00	(336.51)	0.00
TOTAL FOR SALARIES-BENEFITS		0.00	20,730.68	73,874.11	0.00	(73,874.11)	0.00
SERVICES-SUPPLIES							
42020	MINOR EQUIPMENT & FURNITURE	0.00	0.00	434.98	0.00	(434.98)	0.00
42033	CONSTRUCTION MATERIALS	0.00	0.00	551.23	0.00	(551.23)	0.00
42034	SAFETY MATERIALS/CONSTRUCTION	0.00	0.00	85.53	0.00	(85.53)	0.00
42310	PHONES, FAX, ISDN LINES	0.00	0.00	35.52	0.00	(35.52)	0.00
42340	OFFICE SUPPLIES	0.00	0.00	3.24	0.00	(3.24)	0.00
42350	PROGRAM EXPENDITURES	0.00	0.00	3,994.52	0.00	(3,994.52)	0.00
42710	MILEAGE/VEHICLE EXP REIMB	0.00	0.00	240.00	0.00	(240.00)	0.00
42813	MTCE & REPAIR - EQUIP & FAC	114,502.05	0.00	10,028.62	114,502.05	(10,028.62)	108.75
42900	PROF. & CONT. SVCS	2,500.00	0.00	334.90	2,500.00	(334.90)	113.39
43722	PREVENTION & MAINTENANCE	8,349.16	49.92	49.92	8,349.16	(49.92)	100.59
TOTAL FOR SERVICES-SUPPLIES		125,351.21	49.92	15,758.46	125,351.21	(15,758.46)	112.57
CAPITAL OUTLAY							
TOTAL FOR CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR MAINTENANCE SERVICES		125,351.21	20,780.60	89,632.57	125,351.21	(89,632.57)	171.50
47 COMMUNITY SERVICES							
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	3,051,710.88	205,876.27	620,884.93	0.00	2,430,825.95	20.34
41140	FINAL LEAVE	0.00	16,584.74	16,584.74	0.00	(16,584.74)	0.00
41141	SP COMP-BILINGUAL	56,217.39	2,097.90	6,355.36	0.00	49,862.03	11.30

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		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
41200	TEMPORARY EMPLOYEES	2,039,132.68	120,231.89	377,059.29	0.00	1,662,073.39	18.49
41300	OVERTIME	188,276.00	21,558.88	73,354.51	0.00	114,921.49	38.96
41320	COMP TIME	0.00	66.70	767.09	0.00	(767.09)	0.00
41400	SPECIAL DUTY PAY	20,420.00	6,708.01	20,336.36	0.00	83.64	99.59
41410	AUTO ALLOWANCE	5,472.00	420.92	1,276.21	0.00	4,195.79	23.32
41500	DEFERRED COMPENSATION MATCH	21,080.00	4,052.50	4,052.50	0.00	17,027.50	19.22
41510	PST DEFERRED COMPENSATION	21,132.98	1,328.09	4,101.11	0.00	17,031.87	19.40
41520	TIERED EMP DEF COMPENSATION	11,400.00	2,767.50	2,767.50	0.00	8,632.50	24.27
41530	TIERED RHS BENEFIT	7,000.00	1,667.50	1,667.50	0.00	5,332.50	23.82
41600	LONGEVITY	19,571.37	1,406.74	4,270.73	0.00	15,300.64	21.82
41700	ANNUAL LEAVE BUYBACK	123,571.05	0.00	80,122.66	0.00	43,448.39	64.83
41710	ANNUAL LEAVE OVER MAX	27,021.00	0.00	0.00	0.00	27,021.00	0.00
41910	PERS-NORMAL	402,492.13	24,904.89	76,847.16	0.00	325,644.97	19.09
41920	MEDICARE	133,486.21	9,544.36	30,420.98	0.00	103,065.23	22.78
41929	SHORT TERM DISABILITY	9,765.47	841.12	2,542.29	0.00	7,223.18	26.03
41930	LONG TERM DISABILITY	20,751.63	1,395.05	4,216.54	0.00	16,535.09	20.31
41931	WORKERS COMP	103,590.28	6,645.71	20,340.61	0.00	83,249.67	19.63
41932	STATE UNEMPLOYMENT INSURANCE	2,751.30	191.48	612.94	0.00	2,138.36	22.27
41940	HEALTH INSURANCE	810,918.74	36,491.01	109,335.38	0.00	701,583.36	13.48
41945	OPT OUT HEALTH INSURANCE	14,400.00	5,874.00	17,554.25	0.00	(3,154.25)	121.90
41946	LIFE INSURANCE	25,329.21	1,702.72	5,146.48	0.00	20,182.73	20.31
41951	HEALTH ALLOWANCE CREDIT	0.00	1,969.49	5,738.67	0.00	(5,738.67)	0.00
41996	VACANCY FACTOR	(305,181.00)	0.00	0.00	0.00	(305,181.00)	0.00
41997	BUDGETARY/PAYROLL	31,176.89	0.00	0.00	0.00	31,176.89	0.00
TOTAL FOR SALARIES-BENEFITS		6,841,486.21	474,327.47	1,486,355.79	0.00	5,355,130.42	21.72
SERVICES-SUPPLIES							
42001	APPOINTED OFFICIAL STIPEND	5,400.00	500.00	1,200.00	0.00	4,200.00	22.22
42010	SUBSCRIPTIONS	8,279.00	247.83	1,644.25	0.00	6,634.75	19.86
42012	AUDIO VISUAL	15,000.00	0.00	0.00	0.00	15,000.00	0.00
42014	ELECTRONIC INFO RESOURCES	21,850.00	0.00	0.00	0.00	21,850.00	0.00
42020	MINOR EQUIPMENT & FURNITURE	20,513.00	3,117.90	3,915.79	0.00	16,597.21	19.08
42030	BUILDING MAINTENANCE SUPPLIES	0.00	1,283.33	1,283.33	0.00	(1,283.33)	0.00
42033	CONSTRUCTION MATERIALS	286,695.00	21,564.83	34,376.39	185,184.26	67,134.35	76.58
42034	SAFETY MATERIALS/CONSTRUCTION	2,000.00	1,059.29	1,180.11	0.00	819.89	59.00
42055	COMPUTER EQUIPMENT &	24,655.46	2,159.34	7,279.17	18,303.46	(927.17)	103.76
42100	UNIFORM EXPENSE	16,314.00	1,224.35	3,012.57	0.00	13,301.43	18.46
42101	SAFETY SHOES - MOU ITEM	9,260.00	0.00	0.00	0.00	9,260.00	0.00
42200	ADVERTISING EXPENSE	2,300.00	1,300.42	1,300.42	0.00	999.58	56.54
42220	PROMOTIONAL/PUBLIC OUTREACH	9,050.00	0.00	577.69	0.00	8,472.31	6.38
42300	WIRELESS COMMUNICATION	32,722.00	30.56	2,983.23	0.00	29,738.77	9.11

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		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
42310	PHONES, FAX, ISDN LINES	10,488.00	822.82	1,836.93	0.00	8,651.07	17.51
42320	POSTAGE & SHIPPING	31,200.00	37.39	8,925.10	0.00	22,274.90	28.60
42340	OFFICE SUPPLIES	16,230.00	1,727.17	3,550.77	0.00	12,679.23	21.87
42345	FIRST AID KIT SUPPLIES	2,035.00	0.00	72.50	0.00	1,962.50	3.56
42350	PROGRAM EXPENDITURES	258,907.39	8,975.39	33,428.91	35,760.85	189,717.63	26.72
42410	ELECTRIC UTILITY	0.00	0.00	100.86	0.00	(100.86)	0.00
42435	RECYCLED WATER UTILITY	0.00	832.77	2,025.92	0.00	(2,025.92)	0.00
42440	GASOLINE	1,479.00	0.00	0.00	0.00	1,479.00	0.00
42441	UNLEADED FUEL	4,069.00	137.13	453.71	0.00	3,615.29	11.15
42500	RENTS & LEASES	3,800.00	0.00	0.00	0.00	3,800.00	0.00
42600	MOTOR POOL RENTAL	258,365.00	0.00	0.00	0.00	258,365.00	0.00
42605	RETAINED VEHICLE EXPENSE	15,088.00	0.00	0.00	0.00	15,088.00	0.00
42610	DIRECT VEHICLE EXPENSE	2,900.00	0.00	0.00	0.00	2,900.00	0.00
42630	PARTS/LABOR ON CITY VEHICLES	700.00	0.00	0.00	0.00	700.00	0.00
42700	OTHER EQUIPMENT RENTAL	34,700.00	2,548.44	4,878.64	22,451.56	7,369.80	78.76
42710	MILEAGE/VEHICLE EXP REIMB	1,276.00	106.15	151.34	0.00	1,124.66	11.86
42800	EQUIPMENT MAINTENANCE	41,566.00	0.00	120.00	0.00	41,446.00	0.28
42810	BUILDING MAINTENANCE	2,000.00	0.00	0.00	0.00	2,000.00	0.00
42811	MAINTENANCE & OPERATING	115,000.00	0.00	0.00	0.00	115,000.00	0.00
42813	MTCE & REPAIR - EQUIP & FAC	629,530.00	188,555.82	204,412.77	543,601.39	(118,484.16)	118.82
42815	SCADA MAINTENANCE	4,000.00	0.00	0.00	0.00	4,000.00	0.00
42816	MOWING/LANDSCAPE CONTRACTS	1,598,763.93	58,149.88	103,200.68	831,464.35	664,098.90	58.46
42819	GRAFFITI REMOVAL	157,500.00	64,040.00	144,945.00	73,500.00	(60,945.00)	138.69
42821	TREE MAINTENANCE	996,017.00	3,493.80	41,869.80	0.00	954,147.20	4.20
42822	VANDALISM	11,000.00	0.00	0.00	0.00	11,000.00	0.00
42840	FACILITY RENTALS	7,000.00	0.00	0.00	0.00	7,000.00	0.00
42900	PROF. & CONT. SVCS	1,654,814.71	131,063.10	352,551.85	503,254.63	799,008.23	51.71
43000	INSURANCE & SURETY BONDS	8,700.00	0.00	8,060.00	0.00	640.00	92.64
43100	MEMBERSHIP & DUES	8,061.00	140.00	2,115.99	0.00	5,945.01	26.24
43200	CONFERENCE, TRAINING & TRAVEL	27,667.74	1,869.38	2,242.33	16,962.74	8,462.67	69.41
43301	CAPITAL IMPROVEMENTS	0.00	419.93	419.93	0.00	(419.93)	0.00
43500	BOOKS	20,000.00	0.00	270.79	0.00	19,729.21	1.35
43501	CHILDREN'S BOOKS	30,000.00	368.94	368.94	0.00	29,631.06	1.22
43505	PASSPORT EXPENSES	31,675.00	234.69	2,533.65	400.00	28,741.35	9.26
43715	REGULATORY PERMIT & USE FEES	10,637.00	348.00	3,525.22	0.00	7,111.78	33.14
43716	JOB REQ CERTIFICATES & LICENSE	1,200.00	0.00	0.00	0.00	1,200.00	0.00
43722	PREVENTION & MAINTENANCE	428,917.00	25,178.33	25,934.33	240,501.42	162,481.25	62.11
TOTAL FOR SERVICES-SUPPLIES		6,879,325.23	521,536.98	1,006,748.91	2,471,384.66	3,401,191.66	50.55
CAPITAL OUTLAY							
45100	LICENSED VEHICLES	25,775.00	0.00	0.00	0.00	25,775.00	0.00

	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
TOTAL FOR CAPITAL OUTLAY	25,775.00	0.00	0.00	0.00	25,775.00	0.00
TOTAL FOR COMMUNITY SERVICES	13,746,586.44	995,864.45	2,493,104.70	2,471,384.66	8,782,097.08	36.11
65 PARK MAINTENANCE/LMD						
SALARIES-BENEFITS						
41100 PERMANENT EMPLOYEES	0.00	0.00	2,479.17	0.00	(2,479.17)	0.00
41141 SP COMP-BILINGUAL	0.00	0.00	43.75	0.00	(43.75)	0.00
41200 TEMPORARY EMPLOYEES	0.00	0.00	261.47	0.00	(261.47)	0.00
41300 OVERTIME	0.00	0.00	2,815.13	0.00	(2,815.13)	0.00
41320 COMP TIME	0.00	0.00	20.47	0.00	(20.47)	0.00
41400 SPECIAL DUTY PAY	0.00	0.00	134.70	0.00	(134.70)	0.00
41410 AUTO ALLOWANCE	0.00	0.00	2.37	0.00	(2.37)	0.00
41510 PST DEFERRED COMPENSATION	0.00	0.00	2.74	0.00	(2.74)	0.00
41600 LONGEVITY	0.00	0.00	9.34	0.00	(9.34)	0.00
41660 TUITION REIMBURSEMENT	0.00	0.00	1,388.00	0.00	(1,388.00)	0.00
41910 PERS-NORMAL	0.00	0.00	443.15	0.00	(443.15)	0.00
41920 MEDICARE	0.00	0.00	165.51	0.00	(165.51)	0.00
41929 SHORT TERM DISABILITY	0.00	0.00	10.16	0.00	(10.16)	0.00
41930 LONG TERM DISABILITY	0.00	0.00	16.86	0.00	(16.86)	0.00
41931 WORKERS COMP	0.00	0.00	56.96	0.00	(56.96)	0.00
41932 STATE UNEMPLOYMENT INSURANCE	0.00	0.00	2.90	0.00	(2.90)	0.00
41940 HEALTH INSURANCE	0.00	0.00	391.50	0.00	(391.50)	0.00
41946 LIFE INSURANCE	0.00	0.00	20.58	0.00	(20.58)	0.00
TOTAL FOR SALARIES-BENEFITS	0.00	0.00	8,264.76	0.00	(8,264.76)	0.00
SERVICES-SUPPLIES						
42020 MINOR EQUIPMENT & FURNITURE	0.00	937.05	1,093.37	0.00	(1,093.37)	0.00
42033 CONSTRUCTION MATERIALS	32,226.48	4,106.33	7,372.94	32,226.48	(7,372.94)	122.87
42034 SAFETY MATERIALS/CONSTRUCTION	0.00	0.00	317.38	0.00	(317.38)	0.00
42340 OFFICE SUPPLIES	0.00	0.00	3.24	0.00	(3.24)	0.00
42350 PROGRAM EXPENDITURES	0.00	1,932.29	4,233.63	0.00	(4,233.63)	0.00
42430 WATER UTILITY	0.00	341.78	1,025.34	0.00	(1,025.34)	0.00
42435 RECYCLED WATER UTILITY	0.00	99.27	215.97	0.00	(215.97)	0.00
42610 DIRECT VEHICLE EXPENSE	37,813.96	0.00	0.00	37,813.96	0.00	100.00
42700 OTHER EQUIPMENT RENTAL	0.00	0.00	24,555.70	0.00	(24,555.70)	0.00
42813 MTCE & REPAIR - EQUIP & FAC	10,923.76	0.00	0.00	10,923.76	0.00	100.00
42816 MOWING/LANDSCAPE CONTRACTS	69,345.80	525.30	16,650.60	18,000.00	34,695.20	49.96
42819 GRAFFITI REMOVAL	31,555.00	0.00	(18,445.00)	50,000.00	0.00	100.00
42910 REFUSE DISPOSAL	0.00	148.12	3,848.92	0.00	(3,848.92)	0.00
43722 PREVENTION & MAINTENANCE	12,565.70	0.00	0.00	12,565.70	0.00	100.00
TOTAL FOR SERVICES-SUPPLIES	194,430.70	8,090.14	40,872.09	161,529.90	(7,971.29)	104.09

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	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
TOTAL FOR PARK MAINTENANCE/LMD	194,430.70	8,090.14	49,136.85	161,529.90	(16,236.05)	108.35
FUN 110	175,455,591.57	11,892,013.36	29,858,949.48	10,379,558.06	135,217,084.03	22.93

		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
120	MEASURE X FUND						
00	NOT APPLICABLE						
	SALARIES-BENEFITS						
41100	PERMANENT EMPLOYEES	0.00	1,782.96	5,567.84	0.00	(5,567.84)	0.00
41300	OVERTIME	0.00	0.00	1,947.28	0.00	(1,947.28)	0.00
41320	COMP TIME	0.00	0.00	430.95	0.00	(430.95)	0.00
41520	TIERED EMP DEF COMPENSATION	0.00	47.81	47.81	0.00	(47.81)	0.00
41530	TIERED RHS BENEFIT	0.00	47.81	47.81	0.00	(47.81)	0.00
41600	LONGEVITY	0.00	27.40	85.58	0.00	(85.58)	0.00
41910	PERS-NORMAL	0.00	196.96	615.13	0.00	(615.13)	0.00
41920	MEDICARE	0.00	55.14	226.60	0.00	(226.60)	0.00
41929	SHORT TERM DISABILITY	0.00	7.31	22.82	0.00	(22.82)	0.00
41930	LONG TERM DISABILITY	0.00	12.12	37.88	0.00	(37.88)	0.00
41931	WORKERS COMP	0.00	35.67	111.38	0.00	(111.38)	0.00
41932	STATE UNEMPLOYMENT INSURANCE	0.00	0.92	3.80	0.00	(3.80)	0.00
41940	HEALTH INSURANCE	0.00	257.26	936.06	0.00	(936.06)	0.00
41946	LIFE INSURANCE	0.00	14.80	46.20	0.00	(46.20)	0.00
41951	HEALTH ALLOWANCE CREDIT	0.00	8.38	25.84	0.00	(25.84)	0.00
TOTAL FOR SALARIES-BENEFITS		0.00	2,494.54	10,152.98	0.00	(10,152.98)	0.00
	SERVICES-SUPPLIES						
40000	CIP & PROJECT EXPENSE	9,752,012.11	0.00	0.00	0.00	9,752,012.11	0.00
42020	MINOR EQUIPMENT & FURNITURE	0.00	0.00	351.22	0.00	(351.22)	0.00
42028	SCBA BREATHING APPARATUS	515,064.92	460,475.03	1,183,828.26	39,908.64	(708,671.98)	237.58
42320	POSTAGE & SHIPPING	0.00	9.20	130.76	0.00	(130.76)	0.00
42350	PROGRAM EXPENDITURES	0.00	986.27	1,016.70	0.00	(1,016.70)	0.00
42435	RECYCLED WATER UTILITY	0.00	146.65	146.65	0.00	(146.65)	0.00
42900	PROF. & CONT. SVCS	120,019.99	19,564.64	19,564.64	148,568.75	(48,113.40)	140.08
43300	CONSTRUCTION CONTRACTS	0.00	0.00	0.00	947,200.00	(947,200.00)	0.00
43301	CAPITAL IMPROVEMENTS	0.00	96,927.23	96,927.23	29,075.00	(126,002.23)	0.00
43715	REGULATORY PERMIT & USE FEES	0.00	0.00	102.28	0.00	(102.28)	0.00
43727	INSPECTION	0.00	0.00	0.00	83,400.00	(83,400.00)	0.00
TOTAL FOR SERVICES-SUPPLIES		10,387,097.02	578,109.02	1,302,067.74	1,248,152.39	7,836,876.89	24.55
	CAPITAL OUTLAY						
45100	LICENSED VEHICLES	1,606,904.32	0.00	0.00	1,606,904.32	0.00	100.00
45200	MACHINERY, EQUIPMENT, & FIXTUR	0.00	0.00	0.00	119,995.00	(119,995.00)	0.00
TOTAL FOR CAPITAL OUTLAY		1,606,904.32	0.00	0.00	1,726,899.32	(119,995.00)	107.46
TOTAL FOR NOT APPLICABLE		11,994,001.34	580,603.56	1,312,220.72	2,975,051.71	7,706,728.91	35.74
11	CITY MANAGER'S OFFICE						
	SALARIES-BENEFITS						
41100	PERMANENT EMPLOYEES	561,683.80	32,597.60	76,813.70	0.00	484,870.10	13.67

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		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
41141	SP COMP-BILINGUAL	3,870.00	297.70	893.10	0.00	2,976.90	23.07
41300	OVERTIME	5,000.00	0.00	0.00	0.00	5,000.00	0.00
41910	PERS-NORMAL	61,532.25	3,579.00	8,454.49	0.00	53,077.76	13.73
41920	MEDICARE	17,375.70	996.32	2,363.66	0.00	15,012.04	13.60
41929	SHORT TERM DISABILITY	1,797.38	133.65	314.92	0.00	1,482.46	17.52
41930	LONG TERM DISABILITY	3,819.45	221.65	522.33	0.00	3,297.12	13.67
41931	WORKERS COMP	11,311.07	646.03	1,537.17	0.00	9,773.90	13.58
41932	STATE UNEMPLOYMENT INSURANCE	292.48	16.95	40.21	0.00	252.27	13.74
41940	HEALTH INSURANCE	98,559.36	4,450.32	8,204.05	0.00	90,355.31	8.32
41945	OPT OUT HEALTH INSURANCE	14,400.00	600.00	1,800.00	0.00	12,600.00	12.50
41946	LIFE INSURANCE	4,661.97	270.57	637.58	0.00	4,024.39	13.67
41951	HEALTH ALLOWANCE CREDIT	0.00	407.32	761.24	0.00	(761.24)	0.00
TOTAL FOR SALARIES-BENEFITS		784,303.46	44,217.11	102,342.45	0.00	681,961.01	13.04
SERVICES-SUPPLIES							
42010	SUBSCRIPTIONS	6,000.00	0.00	0.00	0.00	6,000.00	0.00
42020	MINOR EQUIPMENT & FURNITURE	12,500.00	0.00	0.00	0.00	12,500.00	0.00
42200	ADVERTISING EXPENSE	400.00	0.00	0.00	0.00	400.00	0.00
42220	PROMOTIONAL/PUBLIC OUTREACH	600.00	0.00	0.00	0.00	600.00	0.00
42300	WIRELESS COMMUNICATION	5,000.00	0.00	0.00	0.00	5,000.00	0.00
42320	POSTAGE & SHIPPING	400.00	0.00	0.00	0.00	400.00	0.00
42340	OFFICE SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00	0.00
42350	PROGRAM EXPENDITURES	318,406.47	121,368.47	121,368.47	32,928.00	164,110.00	48.45
42710	MILEAGE/VEHICLE EXP REIMB	1,000.00	0.00	0.00	0.00	1,000.00	0.00
42900	PROF. & CONT. SVCS	2,813,836.64	1,059.35	1,059.35	98,111.93	2,714,665.36	3.52
43100	MEMBERSHIP & DUES	690.00	0.00	0.00	0.00	690.00	0.00
43200	CONFERENCE, TRAINING & TRAVEL	3,000.00	0.00	0.00	0.00	3,000.00	0.00
43722	PREVENTION & MAINTENANCE	271.94	0.00	0.00	271.94	0.00	100.00
TOTAL FOR SERVICES-SUPPLIES		3,164,105.05	122,427.82	122,427.82	131,311.87	2,910,365.36	8.01
TOTAL FOR CITY MANAGER'S OFFICE		3,948,408.51	166,644.93	224,770.27	131,311.87	3,592,326.37	9.01
13 DEBT SERVICE							
SERVICES-SUPPLIES							
44001	DS PRINCIPAL 2021 POBS	1,662,992.00	0.00	0.00	0.00	1,662,992.00	0.00
TOTAL FOR SERVICES-SUPPLIES		1,662,992.00	0.00	0.00	0.00	1,662,992.00	0.00
TOTAL FOR DEBT SERVICE		1,662,992.00	0.00	0.00	0.00	1,662,992.00	0.00
15 HUMAN RESOURCES							
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	305,720.20	12,499.21	37,497.61	0.00	268,222.59	12.26
41700	ANNUAL LEAVE BUYBACK	2,478.00	0.00	1,651.80	0.00	826.20	66.65
41910	PERS-NORMAL	33,262.36	1,359.92	4,079.76	0.00	29,182.60	12.26

		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
41920	MEDICARE	9,341.01	388.30	1,213.49	0.00	8,127.52	12.99
41929	SHORT TERM DISABILITY	978.30	51.24	153.72	0.00	824.58	15.71
41930	LONG TERM DISABILITY	2,078.90	85.00	255.00	0.00	1,823.90	12.26
41931	WORKERS COMP	6,114.40	249.98	749.94	0.00	5,364.46	12.26
41932	STATE UNEMPLOYMENT INSURANCE	157.70	6.64	20.76	0.00	136.94	13.16
41940	HEALTH INSURANCE	58,580.16	722.16	2,165.90	0.00	56,414.26	3.69
41945	OPT OUT HEALTH INSURANCE	7,200.00	600.00	1,800.00	0.00	5,400.00	25.00
41946	LIFE INSURANCE	2,537.48	103.74	311.22	0.00	2,226.26	12.26
41951	HEALTH ALLOWANCE CREDIT	0.00	22.86	68.58	0.00	(68.58)	0.00
TOTAL FOR SALARIES-BENEFITS		428,448.51	16,089.05	49,967.78	0.00	378,480.73	11.66
SERVICES-SUPPLIES							
42055	COMPUTER EQUIPMENT &	102,500.00	0.00	0.00	0.00	102,500.00	0.00
42350	PROGRAM EXPENDITURES	25,000.00	0.00	0.00	0.00	25,000.00	0.00
TOTAL FOR SERVICES-SUPPLIES		127,500.00	0.00	0.00	0.00	127,500.00	0.00
TOTAL FOR HUMAN RESOURCES		555,948.51	16,089.05	49,967.78	0.00	505,980.73	8.98
17 INFORMATION TECHNOLOGY							
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	83,144.53	2,991.36	14,336.64	0.00	68,807.89	17.24
41910	PERS-NORMAL	9,046.13	325.46	1,559.82	0.00	7,486.31	17.24
41920	MEDICARE	2,460.86	87.77	419.20	0.00	2,041.66	17.03
41929	SHORT TERM DISABILITY	266.06	12.26	58.79	0.00	207.27	22.09
41930	LONG TERM DISABILITY	565.38	20.34	97.50	0.00	467.88	17.24
41931	WORKERS COMP	1,662.89	59.12	282.84	0.00	1,380.05	17.00
41932	STATE UNEMPLOYMENT INSURANCE	41.57	1.50	7.19	0.00	34.38	17.29
41940	HEALTH INSURANCE	24,639.84	1,995.46	5,064.17	0.00	19,575.67	20.55
41946	LIFE INSURANCE	690.10	24.83	118.99	0.00	571.11	17.24
41951	HEALTH ALLOWANCE CREDIT	0.00	47.00	79.36	0.00	(79.36)	0.00
TOTAL FOR SALARIES-BENEFITS		122,517.36	5,565.10	22,024.50	0.00	100,492.86	17.97
SERVICES-SUPPLIES							
42101	SAFETY SHOES - MOU ITEM	300.00	0.00	0.00	0.00	300.00	0.00
42912	CAD DISPATCH SERVICES	520,475.00	0.00	0.00	0.00	520,475.00	0.00
TOTAL FOR SERVICES-SUPPLIES		520,775.00	0.00	0.00	0.00	520,775.00	0.00
CAPITAL OUTLAY							
45300	COMPUTER SOFTWARE	100,000.00	0.00	0.00	0.00	100,000.00	0.00
TOTAL FOR CAPITAL OUTLAY		100,000.00	0.00	0.00	0.00	100,000.00	0.00
TOTAL FOR INFORMATION TECHNOLOGY		743,292.36	5,565.10	22,024.50	0.00	721,267.86	2.96

18 FINANCE
SALARIES-BENEFITS

		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
41100	PERMANENT EMPLOYEES	185,203.20	9,942.80	24,077.20	0.00	161,126.00	13.00
41141	SP COMP-BILINGUAL	0.00	297.70	893.10	0.00	(893.10)	0.00
41500	DEFERRED COMPENSATION MATCH	0.00	600.00	600.00	0.00	(600.00)	0.00
41520	TIERED EMP DEF COMPENSATION	0.00	150.00	150.00	0.00	(150.00)	0.00
41530	TIERED RHS BENEFIT	0.00	150.00	150.00	0.00	(150.00)	0.00
41600	LONGEVITY	0.00	107.68	323.04	0.00	(323.04)	0.00
41910	PERS-NORMAL	20,150.11	1,125.88	2,751.92	0.00	17,398.19	13.65
41920	MEDICARE	5,478.19	328.49	770.13	0.00	4,708.06	14.05
41929	SHORT TERM DISABILITY	592.65	40.77	98.73	0.00	493.92	16.65
41930	LONG TERM DISABILITY	1,259.38	67.61	163.73	0.00	1,095.65	13.00
41931	WORKERS COMP	3,704.06	204.81	499.41	0.00	3,204.65	13.48
41932	STATE UNEMPLOYMENT INSURANCE	92.60	5.26	12.86	0.00	79.74	13.88
41940	HEALTH INSURANCE	49,279.68	2,599.78	6,353.51	0.00	42,926.17	12.89
41946	LIFE INSURANCE	1,537.19	82.52	199.84	0.00	1,337.35	13.00
41951	HEALTH ALLOWANCE CREDIT	0.00	230.36	584.28	0.00	(584.28)	0.00
TOTAL FOR SALARIES-BENEFITS		267,297.06	15,933.66	37,627.75	0.00	229,669.31	14.07
SERVICES-SUPPLIES							
42055	COMPUTER EQUIPMENT &	4,000.00	0.00	0.00	0.00	4,000.00	0.00
TOTAL FOR SERVICES-SUPPLIES		4,000.00	0.00	0.00	0.00	4,000.00	0.00
TOTAL FOR FINANCE		271,297.06	15,933.66	37,627.75	0.00	233,669.31	13.86
19 ECONOMIC DEVELOPMENT							
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	226,077.04	16,729.60	50,188.80	0.00	175,888.24	22.19
41141	SP COMP-BILINGUAL	3,870.00	297.70	893.10	0.00	2,976.90	23.07
41910	PERS-NORMAL	25,018.24	1,852.58	5,557.74	0.00	19,460.50	22.21
41920	MEDICARE	6,789.52	515.96	1,547.88	0.00	5,241.64	22.79
41929	SHORT TERM DISABILITY	723.45	68.60	205.80	0.00	517.65	28.44
41930	LONG TERM DISABILITY	1,537.32	113.76	341.28	0.00	1,196.04	22.19
41931	WORKERS COMP	4,598.94	337.14	1,011.42	0.00	3,587.52	21.99
41932	STATE UNEMPLOYMENT INSURANCE	114.97	8.84	26.52	0.00	88.45	23.06
41940	HEALTH INSURANCE	43,237.68	1,444.32	4,331.79	0.00	38,905.89	10.01
41945	OPT OUT HEALTH INSURANCE	0.00	600.00	1,800.00	0.00	(1,800.00)	0.00
41946	LIFE INSURANCE	1,876.44	138.84	416.52	0.00	1,459.92	22.19
41951	HEALTH ALLOWANCE CREDIT	0.00	106.54	319.62	0.00	(319.62)	0.00
TOTAL FOR SALARIES-BENEFITS		313,843.60	22,213.88	66,640.47	0.00	247,203.13	21.23
SERVICES-SUPPLIES							
42010	SUBSCRIPTIONS	20,800.00	0.00	0.00	0.00	20,800.00	0.00
42200	ADVERTISING EXPENSE	7,500.00	0.00	0.00	0.00	7,500.00	0.00
42220	PROMOTIONAL/PUBLIC OUTREACH	6,500.00	0.00	0.00	0.00	6,500.00	0.00

	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
42300 WIRELESS COMMUNICATION	650.00	0.00	0.00	0.00	650.00	0.00
42320 POSTAGE & SHIPPING	800.00	0.00	0.00	0.00	800.00	0.00
42840 FACILITY RENTALS	1,000.00	0.00	0.00	0.00	1,000.00	0.00
42900 PROF. & CONT. SVCS	49,572.36	0.00	0.00	49,572.36	0.00	100.00
43200 CONFERENCE, TRAINING & TRAVEL	4,000.00	0.00	0.00	0.00	4,000.00	0.00
TOTAL FOR SERVICES-SUPPLIES	90,822.36	0.00	0.00	49,572.36	41,250.00	54.58
TOTAL FOR ECONOMIC DEVELOPMENT	404,665.96	22,213.88	66,640.47	49,572.36	288,453.13	28.71

20 LEGAL AND RISK MANAGEMENT
SALARIES-BENEFITS

41100 PERMANENT EMPLOYEES	162,864.00	12,528.00	18,792.00	0.00	144,072.00	11.53
41141 SP COMP-BILINGUAL	3,870.00	0.00	0.00	0.00	3,870.00	0.00
41910 PERS-NORMAL	18,140.66	1,363.04	2,044.56	0.00	16,096.10	11.27
41920 MEDICARE	4,920.11	373.86	560.79	0.00	4,359.32	11.39
41929 SHORT TERM DISABILITY	521.16	51.36	77.04	0.00	444.12	14.78
41930 LONG TERM DISABILITY	1,107.48	85.20	127.80	0.00	979.68	11.53
41931 WORKERS COMP	3,334.68	250.56	375.84	0.00	2,958.84	11.27
41932 STATE UNEMPLOYMENT INSURANCE	83.37	6.36	9.54	0.00	73.83	11.44
41940 HEALTH INSURANCE	24,639.84	1,877.62	1,877.62	0.00	22,762.22	7.62
41946 LIFE INSURANCE	1,351.77	103.98	155.97	0.00	1,195.80	11.53
41951 HEALTH ALLOWANCE CREDIT	0.00	176.96	176.96	0.00	(176.96)	0.00
TOTAL FOR SALARIES-BENEFITS	220,833.07	16,816.94	24,198.12	0.00	196,634.95	10.95
TOTAL FOR LEGAL AND RISK MANAGEMENT	220,833.07	16,816.94	24,198.12	0.00	196,634.95	10.95

21 COMMUNITY DEVELOPMENT
SALARIES-BENEFITS

41100 PERMANENT EMPLOYEES	893,943.40	19,788.01	49,820.55	0.00	844,122.85	5.57
41141 SP COMP-BILINGUAL	8,531.10	175.00	437.19	0.00	8,093.91	5.12
41600 LONGEVITY	0.00	221.50	221.50	0.00	(221.50)	0.00
41910 PERS-NORMAL	98,189.23	2,196.06	5,492.13	0.00	92,697.10	5.59
41920 MEDICARE	26,734.03	612.00	1,537.50	0.00	25,196.53	5.75
41929 SHORT TERM DISABILITY	2,860.62	81.13	204.26	0.00	2,656.36	7.14
41930 LONG TERM DISABILITY	6,078.81	134.55	338.73	0.00	5,740.08	5.57
41931 WORKERS COMP	18,049.49	400.75	987.81	0.00	17,061.68	5.47
41932 STATE UNEMPLOYMENT INSURANCE	451.24	10.42	26.22	0.00	425.02	5.81
41940 HEALTH INSURANCE	277,316.16	2,777.22	6,873.24	0.00	270,442.92	2.47
41945 OPT OUT HEALTH INSURANCE	0.00	400.00	1,200.00	0.00	(1,200.00)	0.00
41946 LIFE INSURANCE	7,419.73	164.25	413.54	0.00	7,006.19	5.57
41951 HEALTH ALLOWANCE CREDIT	0.00	97.25	297.73	0.00	(297.73)	0.00
TOTAL FOR SALARIES-BENEFITS	1,339,573.81	27,058.14	67,850.40	0.00	1,271,723.41	5.06

SERVICES-SUPPLIES

	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
42055 COMPUTER EQUIPMENT &	17,720.00	0.00	0.00	0.00	17,720.00	0.00
42100 UNIFORM EXPENSE	500.00	0.00	0.00	0.00	500.00	0.00
42101 SAFETY SHOES - MOU ITEM	1,350.00	0.00	0.00	0.00	1,350.00	0.00
42300 WIRELESS COMMUNICATION	240.00	0.00	0.00	0.00	240.00	0.00
42441 UNLEADED FUEL	2,400.00	0.00	0.00	0.00	2,400.00	0.00
42600 MOTOR POOL RENTAL	12,396.00	0.00	0.00	0.00	12,396.00	0.00
43100 MEMBERSHIP & DUES	1,600.00	0.00	0.00	0.00	1,600.00	0.00
43200 CONFERENCE, TRAINING & TRAVEL	700.00	0.00	0.00	0.00	700.00	0.00
TOTAL FOR SERVICES-SUPPLIES	36,906.00	0.00	0.00	0.00	36,906.00	0.00
TOTAL FOR COMMUNITY DEVELOPMENT DEPT	376,479.81	27,058.14	67,850.40	0.00	1,308,629.41	4.92

30 FIRE

SALARIES-BENEFITS

41100 PERMANENT EMPLOYEES	987,402.46	82,062.42	170,429.63	0.00	816,972.83	17.26
41141 SP COMP-BILINGUAL	22,650.00	0.00	0.00	0.00	22,650.00	0.00
41151 SP COMP-SECONDARY MEDIC	32,070.24	411.16	1,233.48	0.00	30,836.76	3.84
41200 TEMPORARY EMPLOYEES	181,887.93	7,055.46	13,039.83	0.00	168,848.10	7.16
41310 OVERTIME - FLSA	13,693.54	336.08	1,008.24	0.00	12,685.30	7.36
41350 OVERTIME - TRAINING	55,000.00	7,449.37	7,449.37	0.00	47,550.63	13.54
41400 SPECIAL DUTY PAY	0.00	236.70	783.74	0.00	(783.74)	0.00
41420 FIRE HOLIDAY PAY	29,490.06	448.12	821.41	0.00	28,668.65	2.78
41510 PST DEFERRED COMPENSATION	2,364.54	91.71	169.50	0.00	2,195.04	7.16
41530 TIERED RHS BENEFIT	20,000.00	4,223.03	4,223.03	0.00	15,776.97	21.11
41600 LONGEVITY	17,046.64	1,311.28	3,933.84	0.00	13,112.80	23.07
41660 TUITION REIMBURSEMENT	8,500.00	0.00	4,000.00	0.00	4,500.00	47.05
41910 PERS-NORMAL	178,053.22	13,631.79	31,619.67	0.00	146,433.55	17.75
41920 MEDICARE	18,827.54	1,822.45	3,782.85	0.00	15,044.69	20.09
41929 SHORT TERM DISABILITY	3,159.69	336.44	698.74	0.00	2,460.95	22.11
41930 LONG TERM DISABILITY	6,714.34	558.06	1,158.97	0.00	5,555.37	17.26
41931 WORKERS COMP	63,514.03	4,710.92	9,852.29	0.00	53,661.74	15.51
41932 STATE UNEMPLOYMENT INSURANCE	630.97	49.48	99.57	0.00	531.40	15.78
41940 HEALTH INSURANCE	181,779.36	7,017.39	13,490.68	0.00	168,288.68	7.42
41945 OPT OUT HEALTH INSURANCE	7,200.00	600.00	1,800.00	0.00	5,400.00	25.00
41946 LIFE INSURANCE	8,195.44	681.14	1,414.57	0.00	6,780.87	17.26
41951 HEALTH ALLOWANCE CREDIT	0.00	339.42	669.12	0.00	(669.12)	0.00
TOTAL FOR SALARIES-BENEFITS	1,838,180.00	133,372.42	271,678.53	0.00	1,566,501.47	14.77

SERVICES-SUPPLIES

42020 MINOR EQUIPMENT & FURNITURE	608,000.00	503,160.29	503,160.29	18,632.08	86,207.63	85.82
42101 SAFETY SHOES - MOU ITEM	300.00	0.00	0.00	0.00	300.00	0.00
42305 PBLC SFTY RADIO COMMUNICATION	357,452.00	0.00	0.00	0.00	357,452.00	0.00

CONSOLIDATED EXPENDITURE REPORT- BY FUND/DEPT
09/30/2022

		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
42600	MOTOR POOL RENTAL	331,100.00	0.00	0.00	0.00	331,100.00	0.00
43200	CONFERENCE, TRAINING & TRAVEL	15,000.00	3,120.00	3,871.84	0.00	11,128.16	25.81
TOTAL FOR SERVICES-SUPPLIES		1,311,852.00	506,280.29	507,032.13	18,632.08	786,187.79	40.07
TOTAL FOR FIRE		3,150,032.00	639,652.71	778,710.66	18,632.08	2,352,689.26	25.31

32 POLICE

SALARIES-BENEFITS

41100	PERMANENT EMPLOYEES	1,356,162.43	88,018.71	259,551.95	0.00	1,096,610.48	19.13
41102	SHIFT DIFFERENTIAL	0.00	420.24	2,116.84	0.00	(2,116.84)	0.00
41141	SP COMP-BILINGUAL	10,067.05	818.82	2,939.56	0.00	7,127.49	29.19
41143	SP COMP-CGEA TRAINING OFFICER	0.00	12.20	34.50	0.00	(34.50)	0.00
41159	SP COMP-INTERMEDIATE POST	15,977.52	0.00	0.00	0.00	15,977.52	0.00
41160	SP COMP-ADVANCED POST	26,629.20	3,717.79	11,898.29	0.00	14,730.91	44.68
41167	SP COMP-TRAFFIC CPL/SGT	5,474.56	421.12	1,528.44	0.00	3,946.12	27.91
41181	SP COMP-POLICE SUPPORT SVCS	8,619.52	0.00	0.00	0.00	8,619.52	0.00
41183	SP COMP-HOPE-HMLS OUTRCH &	7,060.56	780.74	2,138.54	0.00	4,922.02	30.28
41200	TEMPORARY EMPLOYEES	323,835.92	11,905.56	30,165.05	0.00	293,670.87	9.31
41300	OVERTIME	58,000.00	2,343.00	13,235.93	0.00	44,764.07	22.82
41310	OVERTIME - FLSA	0.00	0.00	292.50	0.00	(292.50)	0.00
41320	COMP TIME	12,000.00	0.00	3,222.77	0.00	8,777.23	26.85
41400	SPECIAL DUTY PAY	0.00	959.60	1,834.48	0.00	(1,834.48)	0.00
41500	DEFERRED COMPENSATION MATCH	500.00	0.00	0.00	0.00	500.00	0.00
41510	PST DEFERRED COMPENSATION	1,972.89	44.24	112.54	0.00	1,860.35	5.70
41520	TIERED EMP DEF COMPENSATION	600.00	0.00	0.00	0.00	600.00	0.00
41530	TIERED RHS BENEFIT	30,200.00	7,500.00	7,500.00	0.00	22,700.00	24.83
41600	LONGEVITY	10,740.00	2,240.37	6,408.58	0.00	4,331.42	59.67
41601	MARKSMANSHIP	2,520.00	209.95	608.58	0.00	1,911.42	24.15
41660	TUITION REIMBURSEMENT	0.00	832.50	832.50	0.00	(832.50)	0.00
41700	ANNUAL LEAVE BUYBACK	19,509.00	0.00	18,454.80	0.00	1,054.20	94.59
41800	UNIFORM ALLOWANCE	22,480.00	1,752.09	5,114.63	0.00	17,365.37	22.75
41910	PERS-NORMAL	270,877.20	19,614.93	57,289.64	0.00	213,587.56	21.14
41920	MEDICARE	49,006.01	3,238.73	10,221.20	0.00	38,784.81	20.85
41929	SHORT TERM DISABILITY	4,339.73	366.34	1,080.64	0.00	3,259.09	24.90
41930	LONG TERM DISABILITY	9,221.90	298.11	1,052.99	0.00	8,168.91	11.41
41931	WORKERS COMP	69,258.46	4,696.69	13,624.28	0.00	55,634.18	19.67
41932	STATE UNEMPLOYMENT INSURANCE	910.53	58.56	183.33	0.00	727.20	20.13
41940	HEALTH INSURANCE	326,598.96	13,280.04	38,370.67	0.00	288,228.29	11.74
41945	OPT OUT HEALTH INSURANCE	12,000.00	1,148.14	3,459.81	0.00	8,540.19	28.83
41946	LIFE INSURANCE	11,256.15	741.60	2,187.64	0.00	9,068.51	19.43
41951	HEALTH ALLOWANCE CREDIT	0.00	615.31	1,943.86	0.00	(1,943.86)	0.00
41997	BUDGETARY/PAYROLL	2,058.00	0.00	0.00	0.00	2,058.00	0.00

CONSOLIDATED EXPENDITURE REPORT- BY FUND/DEPT
09/30/2022

		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
41999	PAYROLL SUSPENSE	0.00	1,330.80	4,285.66	0.00	(4,285.66)	0.00
TOTAL FOR SALARIES-BENEFITS		2,667,875.59	167,366.18	501,690.20	0.00	2,166,185.39	18.80
SERVICES-SUPPLIES							
42020	MINOR EQUIPMENT & FURNITURE	94,650.00	0.00	0.00	0.00	94,650.00	0.00
42055	COMPUTER EQUIPMENT &	7,240.00	0.00	0.00	0.00	7,240.00	0.00
42101	SAFETY SHOES - MOU ITEM	1,950.00	0.00	0.00	0.00	1,950.00	0.00
42105	PROTECTIVE CLOTHING	31,280.00	0.00	0.00	0.00	31,280.00	0.00
42300	WIRELESS COMMUNICATION	112,065.00	0.00	0.00	0.00	112,065.00	0.00
42350	PROGRAM EXPENDITURES	1,250.00	0.00	0.00	0.00	1,250.00	0.00
42600	MOTOR POOL RENTAL	41,177.00	0.00	0.00	0.00	41,177.00	0.00
42640	MDC RENTAL RATES	4,326.00	0.00	0.00	0.00	4,326.00	0.00
42900	PROF. & CONT. SVCS	193,750.00	0.00	0.00	20,000.00	173,750.00	10.32
43200	CONFERENCE, TRAINING & TRAVEL	30,000.00	2,410.60	2,410.60	0.00	27,589.40	8.03
43220	P.O.S.T. CONFERENCE & TRAINING	56,600.00	485.80	485.80	0.00	56,114.20	0.85
TOTAL FOR SERVICES-SUPPLIES		574,288.00	2,896.40	2,896.40	20,000.00	551,391.60	3.98
CAPITAL OUTLAY							
45100	LICENSED VEHICLES	196,445.03	0.00	0.00	108,500.88	87,944.15	55.23
TOTAL FOR CAPITAL OUTLAY		196,445.03	0.00	0.00	108,500.88	87,944.15	55.23
TOTAL FOR POLICE		3,438,608.62	170,262.58	504,586.60	128,500.88	2,805,521.14	18.41
39 PUBLIC WORKS							
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	216,403.20	0.00	0.00	0.00	216,403.20	0.00
41200	TEMPORARY EMPLOYEES	17,596.80	0.00	0.00	0.00	17,596.80	0.00
41910	PERS-NORMAL	25,459.20	0.00	0.00	0.00	25,459.20	0.00
41920	MEDICARE	6,658.51	0.00	0.00	0.00	6,658.51	0.00
41929	SHORT TERM DISABILITY	692.49	0.00	0.00	0.00	692.49	0.00
41930	LONG TERM DISABILITY	1,471.54	0.00	0.00	0.00	1,471.54	0.00
41931	WORKERS COMP	4,680.00	0.00	0.00	0.00	4,680.00	0.00
41932	STATE UNEMPLOYMENT INSURANCE	117.00	0.00	0.00	0.00	117.00	0.00
41940	HEALTH INSURANCE	49,279.68	0.00	0.00	0.00	49,279.68	0.00
41946	LIFE INSURANCE	1,796.15	0.00	0.00	0.00	1,796.15	0.00
TOTAL FOR SALARIES-BENEFITS		324,154.57	0.00	0.00	0.00	324,154.57	0.00
SERVICES-SUPPLIES							
42020	MINOR EQUIPMENT & FURNITURE	17,400.00	0.00	0.00	0.00	17,400.00	0.00
42101	SAFETY SHOES - MOU ITEM	300.00	0.00	0.00	0.00	300.00	0.00
TOTAL FOR SERVICES-SUPPLIES		17,700.00	0.00	0.00	0.00	17,700.00	0.00
CAPITAL OUTLAY							
45200	MACHINERY, EQUIPMENT, & FIXTUR	335,006.00	0.00	0.00	125,829.15	209,176.85	37.56

	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
TOTAL FOR CAPITAL OUTLAY	335,006.00	0.00	0.00	125,829.15	209,176.85	37.56
TOTAL FOR PUBLIC WORKS	676,860.57	0.00	0.00	125,829.15	551,031.42	18.59
41 MAINTENANCE SERVICES						
SERVICES-SUPPLIES						
42813 MTCE & REPAIR - EQUIP & FAC	500.00	0.00	0.00	500.00	0.00	100.00
43722 PREVENTION & MAINTENANCE	7,038.00	0.00	0.00	7,038.00	0.00	100.00
TOTAL FOR SERVICES-SUPPLIES	7,538.00	0.00	0.00	7,538.00	0.00	100.00
TOTAL FOR MAINTENANCE SERVICES	7,538.00	0.00	0.00	7,538.00	0.00	100.00
47 COMMUNITY SERVICES						
SALARIES-BENEFITS						
41100 PERMANENT EMPLOYEES	779,859.80	37,617.36	113,309.32	0.00	666,550.48	14.52
41141 SP COMP-BILINGUAL	2,274.96	175.00	525.00	0.00	1,749.96	23.07
41200 TEMPORARY EMPLOYEES	197,247.82	4,326.96	15,623.84	0.00	181,623.98	7.92
41300 OVERTIME	29,484.00	0.00	0.00	0.00	29,484.00	0.00
41500 DEFERRED COMPENSATION MATCH	1,900.00	600.00	600.00	0.00	1,300.00	31.57
41510 PST DEFERRED COMPENSATION	2,253.70	38.87	155.63	0.00	2,098.07	6.90
41520 TIERED EMP DEF COMPENSATION	600.00	150.00	150.00	0.00	450.00	25.00
41530 TIERED RHS BENEFIT	600.00	150.00	150.00	0.00	450.00	25.00
41600 LONGEVITY	1,600.00	123.06	369.18	0.00	1,230.82	23.07
41660 TUITION REIMBURSEMENT	2,500.00	1,388.00	1,388.00	0.00	1,112.00	55.52
41700 ANNUAL LEAVE BUYBACK	13,878.00	0.00	8,811.20	0.00	5,066.80	63.49
41910 PERS-NORMAL	87,869.21	4,270.59	12,822.76	0.00	75,046.45	14.59
41920 MEDICARE	27,437.75	1,227.84	3,950.65	0.00	23,487.10	14.39
41929 SHORT TERM DISABILITY	2,495.56	154.22	464.53	0.00	2,031.03	18.61
41930 LONG TERM DISABILITY	5,303.04	255.77	770.42	0.00	4,532.62	14.52
41931 WORKERS COMP	19,734.21	827.38	2,526.74	0.00	17,207.47	12.80
41932 STATE UNEMPLOYMENT INSURANCE	512.17	21.72	71.15	0.00	441.02	13.89
41940 HEALTH INSURANCE	203,638.80	6,127.54	18,193.92	0.00	185,444.88	8.93
41945 OPT OUT HEALTH INSURANCE	0.00	600.00	1,800.00	0.00	(1,800.00)	0.00
41946 LIFE INSURANCE	6,472.84	312.23	940.48	0.00	5,532.36	14.52
41951 HEALTH ALLOWANCE CREDIT	0.00	332.10	990.62	0.00	(990.62)	0.00
TOTAL FOR SALARIES-BENEFITS	1,385,661.86	58,698.64	183,613.44	0.00	1,202,048.42	13.25
SERVICES-SUPPLIES						
42020 MINOR EQUIPMENT & FURNITURE	45,000.00	0.00	0.00	0.00	45,000.00	0.00
42033 CONSTRUCTION MATERIALS	9,500.00	0.00	0.00	0.00	9,500.00	0.00
42345 FIRST AID KIT SUPPLIES	367.00	0.00	0.00	0.00	367.00	0.00
42350 PROGRAM EXPENDITURES	41,665.00	0.00	0.00	0.00	41,665.00	0.00
42360 CLEANING/JANITORIAL SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.00
42420 NATURAL GAS UTILITY	0.00	0.00	101.87	0.00	(101.87)	0.00

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	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
42710 MILEAGE/VEHICLE EXP REIMB	350.00	0.00	0.00	0.00	350.00	0.00
42811 MAINTENANCE & OPERATING	350,000.00	0.00	0.00	0.00	350,000.00	0.00
42813 MTCE & REPAIR - EQUIP & FAC	211,150.00	0.00	0.00	1,150.00	210,000.00	0.54
42816 MOWING/LANDSCAPE CONTRACTS	51,499.00	0.00	0.00	17,499.00	34,000.00	33.97
42821 TREE MAINTENANCE	700,000.00	0.00	0.00	0.00	700,000.00	0.00
42822 VANDALISM	4,000.00	0.00	0.00	0.00	4,000.00	0.00
42900 PROF. & CONT. SVCS	297,929.00	13,820.00	11,626.29	0.00	286,302.71	3.90
43500 BOOKS	25,000.00	0.00	0.00	21,000.00	4,000.00	84.00
43715 REGULATORY PERMIT & USE FEES	510.00	0.00	0.00	0.00	510.00	0.00
43722 PREVENTION & MAINTENANCE	30,220.00	0.00	0.00	2,220.00	28,000.00	7.34
TOTAL FOR SERVICES-SUPPLIES	1,767,690.00	13,820.00	11,728.16	41,869.00	1,714,092.84	3.03
TOTAL FOR COMMUNITY SERVICES	3,153,351.86	72,518.64	195,341.60	41,869.00	2,916,141.26	7.52
FUN 120	31,604,309.67	1,733,359.19	3,283,938.87	3,478,305.05	24,842,065.75	21.39

	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
232 CIVIC CENTER						
00 NOT APPLICABLE						
SERVICES-SUPPLIES						
40000 CIP & PROJECT EXPENSE	254,741.59	0.00	0.00	0.00	254,741.59	0.00
TOTAL FOR SERVICES-SUPPLIES	<u>254,741.59</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>254,741.59</u>	<u>0.00</u>
TOTAL FOR NOT APPLICABLE	<u>254,741.59</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>254,741.59</u>	<u>0.00</u>
41 MAINTENANCE SERVICES						
SERVICES-SUPPLIES						
42033 CONSTRUCTION MATERIALS	1,124.31	0.00	0.00	1,124.31	0.00	100.00
42410 ELECTRIC UTILITY	0.00	3,399.05	16,392.14	0.00	(16,392.14)	0.00
42420 NATURAL GAS UTILITY	0.00	0.00	31.25	0.00	(31.25)	0.00
42430 WATER UTILITY	0.00	2,111.66	6,216.16	0.00	(6,216.16)	0.00
42813 MTCE & REPAIR - EQUIP & FAC	376.00	0.00	0.00	376.00	0.00	100.00
42822 VANDALISM	189.89	0.00	0.00	189.89	0.00	100.00
42900 PROF. & CONT. SVCS	0.00	0.00	0.00	300.00	(300.00)	0.00
43722 PREVENTION & MAINTENANCE	7.20	0.00	0.00	7.20	0.00	100.00
TOTAL FOR SERVICES-SUPPLIES	<u>1,697.40</u>	<u>5,510.71</u>	<u>22,639.55</u>	<u>1,997.40</u>	<u>(22,939.55)</u>	<u>1,451.45</u>
TOTAL FOR MAINTENANCE SERVICES	<u>1,697.40</u>	<u>5,510.71</u>	<u>22,639.55</u>	<u>1,997.40</u>	<u>(22,939.55)</u>	<u>1,451.45</u>
47 COMMUNITY SERVICES						
SERVICES-SUPPLIES						
42033 CONSTRUCTION MATERIALS	3,900.00	0.00	33.50	7,000.00	(3,133.50)	180.34
42410 ELECTRIC UTILITY	63,000.00	0.00	0.00	0.00	63,000.00	0.00
42420 NATURAL GAS UTILITY	1,092.00	0.00	0.00	0.00	1,092.00	0.00
42430 WATER UTILITY	23,814.00	0.00	0.00	0.00	23,814.00	0.00
42813 MTCE & REPAIR - EQUIP & FAC	13,100.00	165.30	165.30	13,800.00	(865.30)	106.60
42822 VANDALISM	1,000.00	0.00	0.00	3,000.00	(2,000.00)	300.00
42900 PROF. & CONT. SVCS	35,752.00	2,835.93	5,719.48	2,500.00	27,532.52	22.99
43715 REGULATORY PERMIT & USE FEES	394.00	0.00	0.00	0.00	394.00	0.00
43722 PREVENTION & MAINTENANCE	12,268.00	655.00	655.00	937.00	10,676.00	12.97
TOTAL FOR SERVICES-SUPPLIES	<u>154,320.00</u>	<u>3,656.23</u>	<u>6,573.28</u>	<u>27,237.00</u>	<u>120,509.72</u>	<u>21.90</u>
TOTAL FOR COMMUNITY SERVICES	<u>154,320.00</u>	<u>3,656.23</u>	<u>6,573.28</u>	<u>27,237.00</u>	<u>120,509.72</u>	<u>21.90</u>
FUN 232	<u>410,758.99</u>	<u>9,166.94</u>	<u>29,212.83</u>	<u>29,234.40</u>	<u>352,311.76</u>	<u>14.22</u>

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	<u>Budget</u>	<u>Month to</u>	<u>Expenditures</u> <u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
GRAND TOTAL	207,470,660.23	13,634,539.49	33,172,101.18	13,887,097.51	160,411,461.54	22.68

		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
578	ELECTRIC UTILITY FUND						
00	NOT APPLICABLE						
	SALARIES-BENEFITS						
41100	PERMANENT EMPLOYEES	0.00	125.12	187.68	0.00	(187.68)	0.00
41520	TIERED EMP DEF COMPENSATION	0.00	0.94	0.94	0.00	(0.94)	0.00
41530	TIERED RHS BENEFIT	0.00	0.94	0.94	0.00	(0.94)	0.00
41600	LONGEVITY	0.00	1.92	2.88	0.00	(2.88)	0.00
41910	PERS-NORMAL	0.00	13.81	20.71	0.00	(20.71)	0.00
41920	MEDICARE	0.00	3.80	5.68	0.00	(5.68)	0.00
41929	SHORT TERM DISABILITY	0.00	0.52	0.78	0.00	(0.78)	0.00
41930	LONG TERM DISABILITY	0.00	0.85	1.27	0.00	(1.27)	0.00
41931	WORKERS COMP	0.00	2.51	3.77	0.00	(3.77)	0.00
41932	STATE UNEMPLOYMENT INSURANCE	0.00	0.07	0.11	0.00	(0.11)	0.00
41940	HEALTH INSURANCE	0.00	18.06	27.08	0.00	(27.08)	0.00
41946	LIFE INSURANCE	0.00	1.04	1.56	0.00	(1.56)	0.00
41951	HEALTH ALLOWANCE CREDIT	0.00	0.59	0.89	0.00	(0.89)	0.00
TOTAL FOR SALARIES-BENEFITS		0.00	170.17	254.29	0.00	(254.29)	0.00
	SERVICES-SUPPLIES						
40000	CIP & PROJECT EXPENSE	1,448,034.54	0.00	0.00	0.00	1,448,034.54	0.00
42020	MINOR EQUIPMENT & FURNITURE	0.00	404.06	404.06	0.00	(404.06)	0.00
42033	CONSTRUCTION MATERIALS	0.00	68.62	68.62	0.00	(68.62)	0.00
42900	PROF. & CONT. SVCS	43,716.13	77.82	77.82	43,638.31	0.00	100.00
43300	CONSTRUCTION CONTRACTS	0.00	0.00	0.00	125,500.00	(125,500.00)	0.00
43301	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	20,000.00	(20,000.00)	0.00
TOTAL FOR SERVICES-SUPPLIES		1,491,750.67	550.50	550.50	189,138.31	1,302,061.86	12.71
	CAPITAL OUTLAY						
45200	MACHINERY, EQUIPMENT, & FIXTUR	51,873.75	0.00	0.00	51,873.75	0.00	100.00
TOTAL FOR CAPITAL OUTLAY		51,873.75	0.00	0.00	51,873.75	0.00	100.00
TOTAL FOR NOT APPLICABLE		1,543,624.42	720.67	804.79	241,012.06	1,301,807.57	15.66
13	DEBT SERVICE						
	SERVICES-SUPPLIES						
44101	DS INTEREST 2021 POBS	87,023.39	0.00	(14,305.22)	0.00	101,328.61	(16.43)
TOTAL FOR SERVICES-SUPPLIES		87,023.39	0.00	(14,305.22)	0.00	101,328.61	(16.43)
TOTAL FOR DEBT SERVICE		87,023.39	0.00	(14,305.22)	0.00	101,328.61	(16.43)
21	COMMUNITY DEVELOPMENT						
	SALARIES-BENEFITS						
41100	PERMANENT EMPLOYEES	9,710.00	720.96	2,094.40	0.00	7,615.60	21.56
41141	SP COMP-BILINGUAL	227.50	17.50	52.50	0.00	175.00	23.07
41300	OVERTIME	0.00	0.00	33.01	0.00	(33.01)	0.00

		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
41910	PERS-NORMAL	1,081.20	80.34	233.58	0.00	847.62	21.60
41920	MEDICARE	293.15	21.82	64.36	0.00	228.79	21.95
41929	SHORT TERM DISABILITY	31.07	2.96	8.60	0.00	22.47	27.67
41930	LONG TERM DISABILITY	66.03	4.90	14.26	0.00	51.77	21.59
41931	WORKERS COMP	198.75	14.76	42.92	0.00	155.83	21.59
41932	STATE UNEMPLOYMENT INSURANCE	4.97	0.38	1.11	0.00	3.86	22.33
41940	HEALTH INSURANCE	930.05	72.22	216.60	0.00	713.45	23.28
41946	LIFE INSURANCE	80.59	5.98	17.38	0.00	63.21	21.56
41951	HEALTH ALLOWANCE CREDIT	0.00	4.42	13.26	0.00	(13.26)	0.00
41996	VACANCY FACTOR	(471.00)	0.00	0.00	0.00	(471.00)	0.00
TOTAL FOR SALARIES-BENEFITS		12,152.31	946.24	2,791.98	0.00	9,360.33	22.97
SERVICES-SUPPLIES							
42101	SAFETY SHOES - MOU ITEM	30.00	0.00	0.00	0.00	30.00	0.00
42350	PROGRAM EXPENDITURES	17.00	0.00	0.00	0.00	17.00	0.00
TOTAL FOR SERVICES-SUPPLIES		47.00	0.00	0.00	0.00	47.00	0.00
TOTAL FOR COMMUNITY DEVELOPMENT DEPT		12,199.31	946.24	2,791.98	0.00	9,407.33	22.88

39 PUBLIC WORKS

SALARIES-BENEFITS

41100	PERMANENT EMPLOYEES	150,238.43	4,055.89	12,226.01	0.00	138,012.42	8.13
41141	SP COMP-BILINGUAL	1,205.73	59.13	194.68	0.00	1,011.05	16.14
41200	TEMPORARY EMPLOYEES	2,915.34	196.83	553.25	0.00	2,362.09	18.97
41300	OVERTIME	0.00	76.62	78.74	0.00	(78.74)	0.00
41500	DEFERRED COMPENSATION MATCH	570.00	0.00	0.00	0.00	570.00	0.00
41510	PST DEFERRED COMPENSATION	37.90	2.56	7.19	0.00	30.71	18.97
41520	TIERED EMP DEF COMPENSATION	180.00	23.34	23.34	0.00	156.66	12.96
41530	TIERED RHS BENEFIT	180.00	23.34	23.34	0.00	156.66	12.96
41600	LONGEVITY	600.00	31.01	82.15	0.00	517.85	13.69
41700	ANNUAL LEAVE BUYBACK	7,858.92	0.00	5,207.04	0.00	2,651.88	66.25
41910	PERS-NORMAL	16,542.41	451.08	1,360.29	0.00	15,182.12	8.22
41920	MEDICARE	4,791.92	128.59	534.52	0.00	4,257.40	11.15
41929	SHORT TERM DISABILITY	480.76	16.63	50.10	0.00	430.66	10.42
41930	LONG TERM DISABILITY	1,021.62	27.59	83.18	0.00	938.44	8.14
41931	WORKERS COMP	3,087.18	86.23	259.45	0.00	2,827.73	8.40
41932	STATE UNEMPLOYMENT INSURANCE	81.41	2.25	9.30	0.00	72.11	11.42
41940	HEALTH INSURANCE	29,494.15	802.75	2,599.29	0.00	26,894.86	8.81
41946	LIFE INSURANCE	1,246.98	33.65	101.43	0.00	1,145.55	8.13
41951	HEALTH ALLOWANCE CREDIT	0.00	38.51	119.39	0.00	(119.39)	0.00
41996	VACANCY FACTOR	(8,423.00)	0.00	0.00	0.00	(8,423.00)	0.00
41997	BUDGETARY/PAYROLL	(184.52)	0.00	0.00	0.00	(184.52)	0.00

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	<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance (Over)/Under</u>	<u>% Used</u>
		<u>Month to</u>	<u>YTD</u>			
TOTAL FOR SALARIES-BENEFITS	211,925.23	6,056.00	23,512.69	0.00	188,412.54	11.09
SERVICES-SUPPLIES						
42101 SAFETY SHOES - MOU ITEM	300.00	0.00	0.00	0.00	300.00	0.00
TOTAL FOR SERVICES-SUPPLIES	300.00	0.00	0.00	0.00	300.00	0.00
TOTAL FOR PUBLIC WORKS	212,225.23	6,056.00	23,512.69	0.00	188,712.54	11.07
52 ELECTRIC UTILITY						
SALARIES-BENEFITS						
41100 PERMANENT EMPLOYEES	338,172.23	44,593.31	138,318.18	0.00	199,854.05	40.90
41103 OUT OF CLASS PAY	0.00	0.00	117.68	0.00	(117.68)	0.00
41140 FINAL LEAVE	0.00	0.00	195.64	0.00	(195.64)	0.00
41141 SP COMP-BILINGUAL	771.19	188.22	521.52	0.00	249.67	67.62
41147 SP COMP-GRADE 4 CERT PAY	240.00	0.00	0.00	0.00	240.00	0.00
41148 SP COMP-GRADE 5 CERT PAY	252.00	321.80	976.83	0.00	(724.83)	387.63
41200 TEMPORARY EMPLOYEES	13,111.19	620.45	1,966.70	0.00	11,144.49	15.00
41300 OVERTIME	8,379.00	767.07	1,786.23	0.00	6,592.77	21.31
41320 COMP TIME	0.00	57.39	57.39	0.00	(57.39)	0.00
41400 SPECIAL DUTY PAY	517.00	140.25	655.98	0.00	(138.98)	126.88
41410 AUTO ALLOWANCE	398.40	190.52	578.36	0.00	(179.96)	145.17
41500 DEFERRED COMPENSATION MATCH	806.00	431.36	431.36	0.00	374.64	53.51
41510 PST DEFERRED COMPENSATION	11.32	8.07	25.56	0.00	(14.24)	225.79
41520 TIERED EMP DEF COMPENSATION	372.00	506.52	506.52	0.00	(134.52)	136.16
41530 TIERED RHS BENEFIT	244.00	351.58	351.58	0.00	(107.58)	144.09
41600 LONGEVITY	928.95	541.18	1,850.82	0.00	(921.87)	199.23
41700 ANNUAL LEAVE BUYBACK	2,644.08	0.00	11,535.39	0.00	(8,891.31)	436.27
41710 ANNUAL LEAVE OVER MAX	19,334.00	0.00	0.00	0.00	19,334.00	0.00
41910 PERS-NORMAL	38,197.08	4,967.42	15,407.76	0.00	22,789.32	40.33
41920 MEDICARE	25,941.17	1,455.47	4,778.66	0.00	21,162.51	18.42
41929 SHORT TERM DISABILITY	1,082.15	182.87	567.41	0.00	514.74	52.43
41930 LONG TERM DISABILITY	5,532.49	303.09	940.37	0.00	4,592.12	16.99
41931 WORKERS COMP	7,079.54	931.05	2,890.81	0.00	4,188.73	40.83
41932 STATE UNEMPLOYMENT INSURANCE	182.80	24.27	81.25	0.00	101.55	44.44
41940 HEALTH INSURANCE	79,359.66	8,070.12	24,373.91	0.00	54,985.75	30.71
41941 RETIREES HEALTH INSURANCE/OPEB	126,012.00	0.00	0.00	0.00	126,012.00	0.00
41945 OPT OUT HEALTH INSURANCE	192.00	785.18	2,728.88	0.00	(2,536.88)	1,421.29
41946 LIFE INSURANCE	2,806.82	370.03	1,147.86	0.00	1,658.96	40.89
41951 HEALTH ALLOWANCE CREDIT	0.00	434.66	1,306.41	0.00	(1,306.41)	0.00
41996 VACANCY FACTOR	(26,015.00)	0.00	0.00	0.00	(26,015.00)	0.00
41997 BUDGETARY/PAYROLL	1,721.00	0.00	0.00	0.00	1,721.00	0.00
TOTAL FOR SALARIES-BENEFITS	648,273.07	66,241.88	214,099.06	0.00	434,174.01	33.02

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		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
SERVICES-SUPPLIES							
42020	MINOR EQUIPMENT & FURNITURE	2,100.00	0.00	0.00	0.00	2,100.00	0.00
42033	CONSTRUCTION MATERIALS	137,182.00	0.00	1,349.37	8,650.63	127,182.00	7.28
42034	SAFETY MATERIALS/CONSTRUCTION	60.00	0.00	0.00	0.00	60.00	0.00
42055	COMPUTER EQUIPMENT &	2,671.00	147.19	439.59	69.87	2,161.54	19.07
42100	UNIFORM EXPENSE	0.00	0.00	45.87	0.00	(45.87)	0.00
42101	SAFETY SHOES - MOU ITEM	372.00	0.00	0.00	0.00	372.00	0.00
42200	ADVERTISING EXPENSE	1,010.00	0.00	0.00	0.00	1,010.00	0.00
42220	PROMOTIONAL/PUBLIC OUTREACH	274.00	0.00	0.00	205.64	68.36	75.05
42300	WIRELESS COMMUNICATION	7,958.00	190.38	558.28	0.00	7,399.72	7.01
42310	PHONES, FAX, ISDN LINES	3,872.00	258.82	520.23	0.00	3,351.77	13.43
42320	POSTAGE & SHIPPING	8,557.00	1,288.93	1,317.74	4,535.94	2,703.32	68.40
42340	OFFICE SUPPLIES	1,077.00	28.13	104.72	0.00	972.28	9.72
42350	PROGRAM EXPENDITURES	3,158.00	62.90	377.42	0.00	2,780.58	11.95
42410	ELECTRIC UTILITY	26,888.00	1,014.61	4,308.68	0.00	22,579.32	16.02
42415	WHOLESALE ENERGY	10,445,741.00	1,417,308.51	3,087,107.10	33,280.00	7,325,353.90	29.87
42500	RENTS & LEASES	134,400.00	33,235.25	33,235.25	0.00	101,164.75	24.72
42600	MOTOR POOL RENTAL	24,806.00	0.00	0.00	0.00	24,806.00	0.00
42605	RETAINED VEHICLE EXPENSE	6,813.00	0.00	0.00	0.00	6,813.00	0.00
42700	OTHER EQUIPMENT RENTAL	24.57	0.00	0.00	24.57	0.00	100.00
42710	MILEAGE/VEHICLE EXP REIMB	20.00	0.00	0.00	0.00	20.00	0.00
42813	MTCE & REPAIR - EQUIP & FAC	108,000.00	0.00	0.00	110,000.00	(2,000.00)	101.85
42815	SCADA MAINTENANCE	13,250.00	164.00	164.00	10,586.00	2,500.00	81.13
42900	PROF. & CONT. SVCS	763,802.94	38,633.15	83,439.51	326,552.22	353,811.21	53.67
42902	CUST CREDIT CRD PROCESSING FEE	16,219.00	2,301.46	2,372.60	15,417.19	(1,570.79)	109.68
43000	INSURANCE & SURETY BONDS	18,212.00	0.00	18,504.93	0.00	(292.93)	101.60
43100	MEMBERSHIP & DUES	19,179.00	0.00	13,440.00	0.00	5,739.00	70.07
43200	CONFERENCE, TRAINING & TRAVEL	9,850.00	0.00	4.00	0.00	9,846.00	0.04
43400	LEGAL SERVICES-SPECIAL COUNSEL	109,172.00	11,204.02	11,204.02	92,377.99	5,589.99	94.87
43715	REGULATORY PERMIT & USE FEES	4,081.00	969.03	969.03	0.00	3,111.97	23.74
43722	PREVENTION & MAINTENANCE	131,308.00	0.00	0.00	101,308.42	29,999.58	77.15
44100	INTEREST EXPENSE	163,369.00	0.00	(127,945.13)	0.00	291,314.13	(78.31)
44200	BAD DEBTS EXPENSE	25,138.00	0.00	0.00	0.00	25,138.00	0.00
44610	ADMINISTRATIVE SERVICES CHARGE	726,625.00	241,002.75	241,002.75	0.00	485,622.25	33.16
44613	INTERNAL SVC CHRГ-WAREHOUSE	2,628.00	657.00	657.00	0.00	1,971.00	25.00
44614	INTERNAL SVC CHRГ-INFO TECH	408,290.00	102,072.50	102,072.50	0.00	306,217.50	25.00
44630	FRANCHISE IN LIEU CHARGE	305,500.00	40,375.94	40,375.94	0.00	265,124.06	13.21
TOTAL FOR SERVICES-SUPPLIES		13,631,607.51	1,890,914.57	3,515,625.40	703,008.47	9,412,973.64	30.94
TOTAL FOR ELECTRIC UTILITY		14,279,880.58	1,957,156.45	3,729,724.46	703,008.47	9,847,147.65	31.04
FUN 578		16,134,952.93	1,964,879.36	3,742,528.70	944,020.53	11,448,403.70	29.04

	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
579 ELECTRIC UTILITY GRANT/AGRMT						
52 ELECTRIC UTILITY						
SALARIES-BENEFITS						
TOTAL FOR SALARIES-BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR ELECTRIC UTILITY	0.00	0.00	0.00	0.00	0.00	0.00
FUN 579	0.00	0.00	0.00	0.00	0.00	0.00

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	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
GRAND TOTAL	16,134,952.93	1,964,879.36	3,742,528.70	944,020.53	11,448,403.70	29.04

	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
453 2012 WATER REV REF PROJECT						
00 NOT APPLICABLE						
SERVICES-SUPPLIES						
TOTAL FOR SERVICES-SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR NOT APPLICABLE	0.00	0.00	0.00	0.00	0.00	0.00
FUN 453	0.00	0.00	0.00	0.00	0.00	0.00

		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance (Over)/Under</u>	<u>% Used</u>
			<u>Month to</u>	<u>YTD</u>			
507	WATER CAPACITY						
00	NOT APPLICABLE						
	SALARIES-BENEFITS						
41100	PERMANENT EMPLOYEES	0.00	0.00	110.46	0.00	(110.46)	0.00
41600	LONGEVITY	0.00	0.00	0.81	0.00	(0.81)	0.00
41910	PERS-NORMAL	0.00	0.00	12.11	0.00	(12.11)	0.00
41920	MEDICARE	0.00	0.00	3.30	0.00	(3.30)	0.00
41929	SHORT TERM DISABILITY	0.00	0.00	0.45	0.00	(0.45)	0.00
41930	LONG TERM DISABILITY	0.00	0.00	0.75	0.00	(0.75)	0.00
41931	WORKERS COMP	0.00	0.00	2.21	0.00	(2.21)	0.00
41932	STATE UNEMPLOYMENT INSURANCE	0.00	0.00	0.06	0.00	(0.06)	0.00
41940	HEALTH INSURANCE	0.00	0.00	12.49	0.00	(12.49)	0.00
41946	LIFE INSURANCE	0.00	0.00	0.92	0.00	(0.92)	0.00
41951	HEALTH ALLOWANCE CREDIT	0.00	0.00	1.17	0.00	(1.17)	0.00
TOTAL FOR SALARIES-BENEFITS		0.00	0.00	144.73	0.00	(144.73)	0.00
	SERVICES-SUPPLIES						
40000	CIP & PROJECT EXPENSE	3,026,582.60	0.00	0.00	0.00	3,026,582.60	0.00
43300	CONSTRUCTION CONTRACTS	143,740.46	0.00	0.00	0.00	143,740.46	0.00
TOTAL FOR SERVICES-SUPPLIES		3,170,323.06	0.00	0.00	0.00	3,170,323.06	0.00
TOTAL FOR NOT APPLICABLE		3,170,323.06	0.00	144.73	0.00	3,170,178.33	0.00
50	WATER UTILITY SERVICES						
	SERVICES-SUPPLIES						
44100	INTEREST EXPENSE	509,691.00	0.00	(151,154.20)	0.00	660,845.20	(29.65)
44610	ADMINISTRATIVE SERVICES CHARGE	9,541.00	2,385.25	2,385.25	0.00	7,155.75	25.00
TOTAL FOR SERVICES-SUPPLIES		519,232.00	2,385.25	(148,768.95)	0.00	668,000.95	(28.65)
TOTAL FOR WATER UTILITY SERVICES		519,232.00	2,385.25	(148,768.95)	0.00	668,000.95	(28.65)
FUN 507		3,689,555.06	2,385.25	(148,624.22)	0.00	3,838,179.28	(4.02)

	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
567 RECLAIMED WATER SYSTEM						
00 NOT APPLICABLE						
SALARIES-BENEFITS						
41100 PERMANENT EMPLOYEES	0.00	1,466.35	2,361.56	0.00	(2,361.56)	0.00
41141 SP COMP-BILINGUAL	0.00	31.17	47.57	0.00	(47.57)	0.00
41520 TIERED EMP DEF COMPENSATION	0.00	4.12	4.12	0.00	(4.12)	0.00
41530 TIERED RHS BENEFIT	0.00	4.12	4.12	0.00	(4.12)	0.00
41600 LONGEVITY	0.00	1.98	7.57	0.00	(7.57)	0.00
41910 PERS-NORMAL	0.00	163.15	262.94	0.00	(262.94)	0.00
41920 MEDICARE	0.00	44.44	71.60	0.00	(71.60)	0.00
41929 SHORT TERM DISABILITY	0.00	6.00	9.68	0.00	(9.68)	0.00
41930 LONG TERM DISABILITY	0.00	9.97	16.06	0.00	(16.06)	0.00
41931 WORKERS COMP	0.00	29.96	48.18	0.00	(48.18)	0.00
41932 STATE UNEMPLOYMENT INSURANCE	0.00	0.76	1.25	0.00	(1.25)	0.00
41940 HEALTH INSURANCE	0.00	331.70	564.51	0.00	(564.51)	0.00
41946 LIFE INSURANCE	0.00	12.17	19.61	0.00	(19.61)	0.00
41951 HEALTH ALLOWANCE CREDIT	0.00	15.68	28.26	0.00	(28.26)	0.00
TOTAL FOR SALARIES-BENEFITS	0.00	2,121.57	3,447.03	0.00	(3,447.03)	0.00
SERVICES-SUPPLIES						
40000 CIP & PROJECT EXPENSE	2,045,966.88	0.00	0.00	0.00	2,045,966.88	0.00
42033 CONSTRUCTION MATERIALS	0.00	0.00	2,264.87	2,000.00	(4,264.87)	0.00
42900 PROF. & CONT. SVCS	17,744.85	77.82	77.82	17,667.03	0.00	100.00
TOTAL FOR SERVICES-SUPPLIES	2,063,711.73	77.82	2,342.69	19,667.03	2,041,702.01	1.06
CAPITAL OUTLAY						
TOTAL FOR CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR NOT APPLICABLE	2,063,711.73	2,199.39	5,789.72	19,667.03	2,038,254.98	1.23
13 DEBT SERVICE						
SERVICES-SUPPLIES						
44101 DS INTEREST 2021 POBS	21,225.91	0.00	(3,489.19)	0.00	24,715.10	(16.43)
TOTAL FOR SERVICES-SUPPLIES	21,225.91	0.00	(3,489.19)	0.00	24,715.10	(16.43)
TOTAL FOR DEBT SERVICE	21,225.91	0.00	(3,489.19)	0.00	24,715.10	(16.43)
39 PUBLIC WORKS						
SALARIES-BENEFITS						
41100 PERMANENT EMPLOYEES	12,508.03	627.20	2,088.25	0.00	10,419.78	16.69
41103 OUT OF CLASS PAY	0.00	39.74	291.52	0.00	(291.52)	0.00
41141 SP COMP-BILINGUAL	159.25	20.84	62.52	0.00	96.73	39.25
41500 DEFERRED COMPENSATION MATCH	114.00	0.00	0.00	0.00	114.00	0.00
41520 TIERED EMP DEF COMPENSATION	36.00	4.92	4.92	0.00	31.08	13.66
41530 TIERED RHS BENEFIT	36.00	4.92	4.92	0.00	31.08	13.66

		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
41600	LONGEVITY	96.00	3.48	13.44	0.00	82.56	14.00
41700	ANNUAL LEAVE BUYBACK	795.24	0.00	530.21	0.00	265.03	66.67
41910	PERS-NORMAL	1,388.65	75.20	267.15	0.00	1,121.50	19.23
41920	MEDICARE	406.94	20.60	88.44	0.00	318.50	21.73
41929	SHORT TERM DISABILITY	40.03	2.58	8.59	0.00	31.44	21.45
41930	LONG TERM DISABILITY	85.05	4.27	14.23	0.00	70.82	16.73
41931	WORKERS COMP	253.34	13.74	48.82	0.00	204.52	19.27
41932	STATE UNEMPLOYMENT INSURANCE	6.78	0.36	1.53	0.00	5.25	22.56
41940	HEALTH INSURANCE	3,203.18	182.27	589.93	0.00	2,613.25	18.41
41946	LIFE INSURANCE	103.82	5.20	17.32	0.00	86.50	16.68
41951	HEALTH ALLOWANCE CREDIT	0.00	17.34	56.01	0.00	(56.01)	0.00
41996	VACANCY FACTOR	(730.00)	0.00	0.00	0.00	(730.00)	0.00
41997	BUDGETARY/PAYROLL	(184.52)	0.00	0.00	0.00	(184.52)	0.00
TOTAL FOR SALARIES-BENEFITS		18,317.79	1,022.66	4,087.80	0.00	14,229.99	22.31
SERVICES-SUPPLIES							
42101	SAFETY SHOES - MOU ITEM	39.00	0.00	0.00	0.00	39.00	0.00
TOTAL FOR SERVICES-SUPPLIES		39.00	0.00	0.00	0.00	39.00	0.00
TOTAL FOR PUBLIC WORKS		18,356.79	1,022.66	4,087.80	0.00	14,268.99	22.26
53 RECLAIMED WATER							
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	103,768.78	15,792.23	48,939.34	0.00	54,829.44	47.16
41102	SHIFT DIFFERENTIAL	0.00	0.00	14.98	0.00	(14.98)	0.00
41140	FINAL LEAVE	0.00	0.00	391.28	0.00	(391.28)	0.00
41141	SP COMP-BILINGUAL	1,474.08	101.09	297.98	0.00	1,176.10	20.21
41147	SP COMP-GRADE 4 CERT PAY	1,320.00	5.77	28.86	0.00	1,291.14	2.18
41148	SP COMP-GRADE 5 CERT PAY	956.20	0.00	0.00	0.00	956.20	0.00
41200	TEMPORARY EMPLOYEES	384.22	0.00	0.00	0.00	384.22	0.00
41300	OVERTIME	8,254.00	472.47	642.28	0.00	7,611.72	7.78
41320	COMP TIME	0.00	0.00	40.44	0.00	(40.44)	0.00
41400	SPECIAL DUTY PAY	936.00	273.09	818.36	0.00	117.64	87.43
41410	AUTO ALLOWANCE	99.60	44.30	134.48	0.00	(34.88)	135.02
41500	DEFERRED COMPENSATION MATCH	613.00	157.10	157.10	0.00	455.90	25.62
41520	TIERED EMP DEF COMPENSATION	528.00	183.59	183.59	0.00	344.41	34.77
41530	TIERED RHS BENEFIT	220.00	141.14	141.14	0.00	78.86	64.15
41600	LONGEVITY	836.24	169.70	564.65	0.00	271.59	67.52
41700	ANNUAL LEAVE BUYBACK	1,487.47	0.00	4,406.28	0.00	(2,918.81)	296.22
41710	ANNUAL LEAVE OVER MAX	4,075.00	0.00	0.00	0.00	4,075.00	0.00
41910	PERS-NORMAL	11,812.34	1,748.45	5,422.61	0.00	6,389.73	45.90
41920	MEDICARE	3,576.21	523.14	1,713.85	0.00	1,862.36	47.92

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41929 SHORT TERM DISABILITY	332.06	64.77	200.89	0.00	131.17	60.49
41930 LONG TERM DISABILITY	705.63	107.43	333.21	0.00	372.42	47.22
41931 WORKERS COMP	2,203.84	325.44	1,009.19	0.00	1,194.65	45.79
41932 STATE UNEMPLOYMENT INSURANCE	59.84	8.78	29.26	0.00	30.58	48.89
41940 HEALTH INSURANCE	29,201.61	1,929.82	6,537.62	0.00	22,663.99	22.38
41941 RETIREES HEALTH INSURANCE/OPEB	30,238.00	0.00	0.00	0.00	30,238.00	0.00
41945 OPT OUT HEALTH INSURANCE	168.00	444.15	1,410.87	0.00	(1,242.87)	839.80
41946 LIFE INSURANCE	861.26	131.13	406.71	0.00	454.55	47.22
41951 HEALTH ALLOWANCE CREDIT	0.00	96.80	308.69	0.00	(308.69)	0.00
41996 VACANCY FACTOR	(8,470.00)	0.00	0.00	0.00	(8,470.00)	0.00
41997 BUDGETARY/PAYROLL	2,958.00	0.00	0.00	0.00	2,958.00	0.00
TOTAL FOR SALARIES-BENEFITS	198,599.38	22,720.39	74,133.66	0.00	124,465.72	37.32
SERVICES-SUPPLIES						
42020 MINOR EQUIPMENT & FURNITURE	3,015.00	0.00	0.00	0.00	3,015.00	0.00
42033 CONSTRUCTION MATERIALS	124,387.88	8,069.65	(5,201.70)	37,496.88	92,092.70	25.96
42034 SAFETY MATERIALS/CONSTRUCTION	15.00	0.00	0.00	0.00	15.00	0.00
42055 COMPUTER EQUIPMENT &	217.00	29.98	88.53	2,088.70	(1,960.23)	1,003.33
42100 UNIFORM EXPENSE	0.00	0.00	30.58	0.00	(30.58)	0.00
42101 SAFETY SHOES - MOU ITEM	327.00	0.00	0.00	0.00	327.00	0.00
42200 ADVERTISING EXPENSE	15.00	0.00	0.00	0.00	15.00	0.00
42300 WIRELESS COMMUNICATION	770.00	0.00	50.75	0.00	719.25	6.59
42320 POSTAGE & SHIPPING	745.00	0.00	0.00	0.00	745.00	0.00
42340 OFFICE SUPPLIES	240.00	11.20	15.14	0.00	224.86	6.30
42350 PROGRAM EXPENDITURES	315.00	15.08	81.21	0.00	233.79	25.78
42410 ELECTRIC UTILITY	697,680.00	39,361.29	151,980.45	0.00	545,699.55	21.78
42442 DIESEL FUEL	5,000.00	0.00	0.00	2,000.00	3,000.00	40.00
42500 RENTS & LEASES	486.00	0.00	0.00	0.00	486.00	0.00
42600 MOTOR POOL RENTAL	8,731.00	0.00	0.00	0.00	8,731.00	0.00
42605 RETAINED VEHICLE EXPENSE	2,270.00	0.00	0.00	0.00	2,270.00	0.00
42700 OTHER EQUIPMENT RENTAL	1,000.00	0.00	0.00	750.00	250.00	75.00
42710 MILEAGE/VEHICLE EXP REIMB	50.00	0.00	0.00	0.00	50.00	0.00
42813 MTCE & REPAIR - EQUIP & FAC	181,338.00	0.00	0.00	92,468.00	88,870.00	50.99
42815 SCADA MAINTENANCE	104,527.00	246.00	8,151.72	75,504.00	20,871.28	80.03
42816 MOWING/LANDSCAPE CONTRACTS	3,052.00	246.89	677.64	0.00	2,374.36	22.20
42900 PROF. & CONT. SVCS	494,226.00	38,959.03	88,050.36	302,104.45	104,071.19	78.94
43000 INSURANCE & SURETY BONDS	6,071.00	0.00	6,168.31	0.00	(97.31)	101.60
43100 MEMBERSHIP & DUES	6,443.00	0.00	0.00	0.00	6,443.00	0.00
43200 CONFERENCE, TRAINING & TRAVEL	60.00	0.00	1.00	0.00	59.00	1.66
43715 REGULATORY PERMIT & USE FEES	55.00	0.00	0.00	0.00	55.00	0.00
43722 PREVENTION & MAINTENANCE	131,941.00	0.00	0.00	41,431.45	90,509.55	31.40

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	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
44100 INTEREST EXPENSE	360,662.00	182,925.54	(5,506.37)	0.00	366,168.37	(1.52)
44200 BAD DEBTS EXPENSE	903.00	0.00	0.00	0.00	903.00	0.00
44610 ADMINISTRATIVE SERVICES CHARGE	128,351.00	32,087.75	32,087.75	0.00	96,263.25	25.00
44613 INTERNAL SVC CHRГ-WAREHOUSE	4,301.00	1,075.25	1,075.25	0.00	3,225.75	25.00
44614 INTERNAL SVC CHRГ-INFO TECH	46,834.00	11,708.50	11,708.50	0.00	35,125.50	25.00
TOTAL FOR SERVICES-SUPPLIES	2,314,027.88	314,736.16	289,459.12	553,843.48	1,470,725.28	36.44
TOTAL FOR RECLAIMED WATER	2,512,627.26	337,456.55	363,592.78	553,843.48	1,595,191.00	36.51
FUN 567	4,615,921.69	340,678.60	369,981.11	573,510.51	3,672,430.07	20.43

		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
570	WATER UTILITY						
00	NOT APPLICABLE						
	SALARIES-BENEFITS						
41100	PERMANENT EMPLOYEES	0.00	5,943.61	16,391.61	0.00	(16,391.61)	0.00
41141	SP COMP-BILINGUAL	0.00	83.67	230.24	0.00	(230.24)	0.00
41300	OVERTIME	0.00	363.10	1,445.63	0.00	(1,445.63)	0.00
41500	DEFERRED COMPENSATION MATCH	0.00	7.49	7.49	0.00	(7.49)	0.00
41520	TIERED EMP DEF COMPENSATION	0.00	34.17	34.17	0.00	(34.17)	0.00
41530	TIERED RHS BENEFIT	0.00	19.17	19.17	0.00	(19.17)	0.00
41600	LONGEVITY	0.00	20.98	52.94	0.00	(52.94)	0.00
41910	PERS-NORMAL	0.00	658.09	1,814.24	0.00	(1,814.24)	0.00
41920	MEDICARE	0.00	191.44	538.76	0.00	(538.76)	0.00
41929	SHORT TERM DISABILITY	0.00	24.35	67.19	0.00	(67.19)	0.00
41930	LONG TERM DISABILITY	0.00	40.40	111.42	0.00	(111.42)	0.00
41931	WORKERS COMP	0.00	120.64	332.71	0.00	(332.71)	0.00
41932	STATE UNEMPLOYMENT INSURANCE	0.00	3.27	9.23	0.00	(9.23)	0.00
41940	HEALTH INSURANCE	0.00	1,188.24	3,350.26	0.00	(3,350.26)	0.00
41945	OPT OUT HEALTH INSURANCE	0.00	18.75	56.25	0.00	(56.25)	0.00
41946	LIFE INSURANCE	0.00	49.37	136.07	0.00	(136.07)	0.00
41951	HEALTH ALLOWANCE CREDIT	0.00	60.36	161.25	0.00	(161.25)	0.00
TOTAL FOR SALARIES-BENEFITS		0.00	8,827.10	24,758.63	0.00	(24,758.63)	0.00
	SERVICES-SUPPLIES						
40000	CIP & PROJECT EXPENSE	38,649,129.16	0.00	0.00	0.00	38,649,129.16	0.00
42033	CONSTRUCTION MATERIALS	0.00	40,199.97	232,579.48	75,883.52	(308,463.00)	0.00
42430	WATER UTILITY	0.00	1,912.20	2,037.92	0.00	(2,037.92)	0.00
42800	EQUIPMENT MAINTENANCE	2,440.80	0.00	0.00	2,440.80	0.00	100.00
42815	SCADA MAINTENANCE	108,757.09	14,935.00	14,935.00	93,822.09	0.00	100.00
42900	PROF. & CONT. SVCS	869,762.20	50,590.45	107,857.65	973,852.16	(211,947.61)	124.36
43300	CONSTRUCTION CONTRACTS	1,969,852.70	464,306.76	489,778.76	2,931,459.61	(1,451,385.67)	173.67
43301	CAPITAL IMPROVEMENTS	0.00	0.00	20,989.00	0.00	(20,989.00)	0.00
43724	OUTSIDE SERVICES - LABOR	12,912.00	0.00	0.00	0.00	12,912.00	0.00
43726	PROJECT MANAGEMENT	62,026.77	37,097.23	81,927.71	13,699.06	(33,600.00)	154.17
43727	INSPECTION	0.00	0.00	0.00	137,920.00	(137,920.00)	0.00
TOTAL FOR SERVICES-SUPPLIES		41,674,880.72	609,041.61	950,105.52	4,229,077.24	36,495,697.96	12.42
	CAPITAL OUTLAY						
45100	LICENSED VEHICLES	168,973.00	0.00	0.00	168,973.00	0.00	100.00
45200	MACHINERY, EQUIPMENT, & FIXTUR	60,156.08	7,666.88	7,666.88	114,749.20	(62,260.00)	203.49
TOTAL FOR CAPITAL OUTLAY		229,129.08	7,666.88	7,666.88	283,722.20	(62,260.00)	127.17
TOTAL FOR NOT APPLICABLE		41,904,009.80	625,535.59	982,531.03	4,512,799.44	36,408,679.33	13.11

		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
13	DEBT SERVICE						
	SERVICES-SUPPLIES						
	44101 DS INTEREST 2021 POBS	367,584.53	0.00	(60,424.85)	0.00	428,009.38	(16.43)
	TOTAL FOR SERVICES-SUPPLIES	367,584.53	0.00	(60,424.85)	0.00	428,009.38	(16.43)
	TOTAL FOR DEBT SERVICE	367,584.53	0.00	(60,424.85)	0.00	428,009.38	(16.43)
21	COMMUNITY DEVELOPMENT						
	SALARIES-BENEFITS						
	41100 PERMANENT EMPLOYEES	54,288.89	3,324.96	11,243.52	0.00	43,045.37	20.71
	41103 OUT OF CLASS PAY	0.00	66.24	198.72	0.00	(198.72)	0.00
	41141 SP COMP-BILINGUAL	806.99	62.08	132.08	0.00	674.91	16.36
	41200 TEMPORARY EMPLOYEES	6,414.79	107.95	582.54	0.00	5,832.25	9.08
	41300 OVERTIME	0.00	0.00	66.02	0.00	(66.02)	0.00
	41500 DEFERRED COMPENSATION MATCH	455.00	60.00	60.00	0.00	395.00	13.18
	41510 PST DEFERRED COMPENSATION	83.39	1.41	7.57	0.00	75.82	9.07
	41520 TIERED EMP DEF COMPENSATION	120.00	15.00	15.00	0.00	105.00	12.50
	41530 TIERED RHS BENEFIT	120.00	15.00	15.00	0.00	105.00	12.50
	41600 LONGEVITY	564.46	10.76	96.52	0.00	467.94	17.09
	41700 ANNUAL LEAVE BUYBACK	662.70	0.00	441.84	0.00	220.86	66.67
	41910 PERS-NORMAL	6,055.84	369.68	1,244.56	0.00	4,811.28	20.55
	41920 MEDICARE	1,788.03	106.39	371.23	0.00	1,416.80	20.76
	41929 SHORT TERM DISABILITY	173.72	13.62	45.98	0.00	127.74	26.46
	41930 LONG TERM DISABILITY	369.16	22.60	76.20	0.00	292.96	20.64
	41931 WORKERS COMP	1,235.70	70.76	241.58	0.00	994.12	19.55
	41932 STATE UNEMPLOYMENT INSURANCE	31.55	1.80	6.46	0.00	25.09	20.47
	41940 HEALTH INSURANCE	8,183.14	476.60	1,662.12	0.00	6,521.02	20.31
	41945 OPT OUT HEALTH INSURANCE	360.00	30.02	90.06	0.00	269.94	25.01
	41946 LIFE INSURANCE	450.60	27.60	93.04	0.00	357.56	20.64
	41951 HEALTH ALLOWANCE CREDIT	0.00	24.18	72.58	0.00	(72.58)	0.00
	41996 VACANCY FACTOR	(2,814.00)	0.00	0.00	0.00	(2,814.00)	0.00
	TOTAL FOR SALARIES-BENEFITS	79,349.96	4,806.65	16,762.62	0.00	62,587.34	21.12
	SERVICES-SUPPLIES						
	42101 SAFETY SHOES - MOU ITEM	120.00	0.00	0.00	0.00	120.00	0.00
	TOTAL FOR SERVICES-SUPPLIES	120.00	0.00	0.00	0.00	120.00	0.00
	TOTAL FOR COMMUNITY DEVELOPMENT DEPT	79,469.96	4,806.65	16,762.62	0.00	62,707.34	21.09
39	PUBLIC WORKS						
	SALARIES-BENEFITS						
	41100 PERMANENT EMPLOYEES	663,334.23	23,236.83	73,808.27	0.00	589,525.96	11.12
	41103 OUT OF CLASS PAY	0.00	331.20	2,460.58	0.00	(2,460.58)	0.00
	41141 SP COMP-BILINGUAL	3,207.20	224.29	685.30	0.00	2,521.90	21.36

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		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
41200	TEMPORARY EMPLOYEES	28,737.04	1,211.19	3,757.72	0.00	24,979.32	13.07
41300	OVERTIME	1,000.00	23.96	522.84	0.00	477.16	52.28
41400	SPECIAL DUTY PAY	0.00	352.36	1,058.22	0.00	(1,058.22)	0.00
41410	AUTO ALLOWANCE	1,152.00	88.34	265.93	0.00	886.07	23.08
41500	DEFERRED COMPENSATION MATCH	3,878.00	0.75	0.75	0.00	3,877.25	0.01
41510	PST DEFERRED COMPENSATION	373.58	15.74	48.85	0.00	324.73	13.07
41520	TIERED EMP DEF COMPENSATION	1,452.00	263.22	263.22	0.00	1,188.78	18.12
41530	TIERED RHS BENEFIT	1,192.00	248.59	248.59	0.00	943.41	20.85
41600	LONGEVITY	3,965.93	200.58	661.49	0.00	3,304.44	16.67
41700	ANNUAL LEAVE BUYBACK	28,208.23	0.00	18,779.21	0.00	9,429.02	66.57
41710	ANNUAL LEAVE OVER MAX	497.00	0.00	0.00	0.00	497.00	0.00
41910	PERS-NORMAL	72,961.68	2,612.15	8,494.32	0.00	64,467.36	11.64
41920	MEDICARE	21,363.17	760.72	3,005.04	0.00	18,358.13	14.06
41929	SHORT TERM DISABILITY	2,122.67	95.28	302.61	0.00	1,820.06	14.25
41930	LONG TERM DISABILITY	4,510.67	158.02	501.91	0.00	4,008.76	11.12
41931	WORKERS COMP	13,941.16	508.94	1,640.89	0.00	12,300.27	11.77
41932	STATE UNEMPLOYMENT INSURANCE	365.58	13.17	52.33	0.00	313.25	14.31
41940	HEALTH INSURANCE	114,868.06	3,562.78	12,000.12	0.00	102,867.94	10.44
41945	OPT OUT HEALTH INSURANCE	1,560.00	364.00	1,229.59	0.00	330.41	78.81
41946	LIFE INSURANCE	5,505.67	192.87	612.61	0.00	4,893.06	11.12
41951	HEALTH ALLOWANCE CREDIT	0.00	244.52	762.20	0.00	(762.20)	0.00
41996	VACANCY FACTOR	(50,894.00)	0.00	0.00	0.00	(50,894.00)	0.00
41997	BUDGETARY/PAYROLL	(1,291.66)	0.00	0.00	0.00	(1,291.66)	0.00
TOTAL FOR SALARIES-BENEFITS		922,010.21	34,709.50	131,162.59	0.00	790,847.62	14.22
SERVICES-SUPPLIES							
42020	MINOR EQUIPMENT & FURNITURE	3,000.00	0.00	0.00	0.00	3,000.00	0.00
42055	COMPUTER EQUIPMENT &	25,150.00	0.00	0.00	0.00	25,150.00	0.00
42101	SAFETY SHOES - MOU ITEM	1,494.00	0.00	0.00	0.00	1,494.00	0.00
42300	WIRELESS COMMUNICATION	1,000.00	0.00	180.09	0.00	819.91	18.00
42320	POSTAGE & SHIPPING	20.00	0.00	0.00	0.00	20.00	0.00
42340	OFFICE SUPPLIES	200.00	0.00	0.00	0.00	200.00	0.00
42350	PROGRAM EXPENDITURES	200.00	0.00	0.00	0.00	200.00	0.00
43100	MEMBERSHIP & DUES	13,736.00	0.00	0.00	0.00	13,736.00	0.00
43200	CONFERENCE, TRAINING & TRAVEL	7,207.00	0.00	1,372.04	0.00	5,834.96	19.03
TOTAL FOR SERVICES-SUPPLIES		52,007.00	0.00	1,552.13	0.00	50,454.87	2.98
TOTAL FOR PUBLIC WORKS		974,017.21	34,709.50	132,714.72	0.00	841,302.49	13.62
50 WATER UTILITY SERVICES							
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	4,643,422.19	262,726.91	798,914.33	0.00	3,844,507.86	17.20

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	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>	
41101	SPECIAL ASSIGNMENT PAY	0.00	0.00	1,153.85	0.00	(1,153.85)	0.00
41102	SHIFT DIFFERENTIAL	0.00	2,436.79	7,634.61	0.00	(7,634.61)	0.00
41103	OUT OF CLASS PAY	0.00	299.20	1,025.93	0.00	(1,025.93)	0.00
41140	FINAL LEAVE	0.00	0.00	28,372.06	0.00	(28,372.06)	0.00
41141	SP COMP-BILINGUAL	22,065.57	1,707.98	5,115.33	0.00	16,950.24	23.18
41147	SP COMP-GRADE 4 CERT PAY	102,358.00	3,469.64	11,446.75	0.00	90,911.25	11.18
41148	SP COMP-GRADE 5 CERT PAY	89,672.10	6,431.88	19,985.96	0.00	69,686.14	22.28
41200	TEMPORARY EMPLOYEES	44,674.89	622.58	1,636.65	0.00	43,038.24	3.66
41300	OVERTIME	436,727.00	39,051.24	121,444.57	0.00	315,282.43	27.80
41320	COMP TIME	0.00	1,649.26	7,750.76	0.00	(7,750.76)	0.00
41400	SPECIAL DUTY PAY	60,669.00	6,484.86	17,874.70	0.00	42,794.30	29.46
41410	AUTO ALLOWANCE	4,880.40	88.62	269.03	0.00	4,611.37	5.51
41500	DEFERRED COMPENSATION MATCH	23,855.00	1,211.70	1,211.70	0.00	22,643.30	5.07
41510	PST DEFERRED COMPENSATION	113.25	8.10	21.29	0.00	91.96	18.79
41520	TIERED EMP DEF COMPENSATION	15,312.00	3,493.19	3,493.19	0.00	11,818.81	22.81
41530	TIERED RHS BENEFIT	8,008.00	1,809.03	1,809.03	0.00	6,198.97	22.59
41600	LONGEVITY	28,355.69	1,855.33	5,825.59	0.00	22,530.10	20.54
41700	ANNUAL LEAVE BUYBACK	93,710.43	0.00	57,653.59	0.00	36,056.84	61.52
41710	ANNUAL LEAVE OVER MAX	11,080.00	0.00	0.00	0.00	11,080.00	0.00
41910	PERS-NORMAL	534,333.10	30,995.51	93,849.33	0.00	440,483.77	17.56
41920	MEDICARE	164,482.47	9,971.27	32,329.82	0.00	132,152.65	19.65
41929	SHORT TERM DISABILITY	14,858.95	1,078.10	3,277.17	0.00	11,581.78	22.05
41930	LONG TERM DISABILITY	31,575.28	1,788.38	5,436.18	0.00	26,139.10	17.21
41931	WORKERS COMP	100,050.97	5,640.83	17,208.67	0.00	82,842.30	17.19
41932	STATE UNEMPLOYMENT INSURANCE	2,770.40	168.49	551.92	0.00	2,218.48	19.92
41940	HEALTH INSURANCE	1,327,976.77	52,466.64	158,661.66	0.00	1,169,315.11	11.94
41941	RETIREEES HEALTH INSURANCE/OPEB	526,398.00	0.00	0.00	0.00	526,398.00	0.00
41945	OPT OUT HEALTH INSURANCE	14,280.00	7,715.67	23,019.55	0.00	(8,739.55)	161.20
41946	LIFE INSURANCE	38,540.40	2,182.78	6,635.28	0.00	31,905.12	17.21
41951	HEALTH ALLOWANCE CREDIT	0.00	2,322.19	6,853.69	0.00	(6,853.69)	0.00
41996	VACANCY FACTOR	(350,623.00)	0.00	0.00	0.00	(350,623.00)	0.00
41997	BUDGETARY/PAYROLL	46,948.00	0.00	0.00	0.00	46,948.00	0.00
TOTAL FOR SALARIES-BENEFITS		8,036,494.86	447,676.17	1,440,462.19	0.00	6,596,032.67	17.92
SERVICES-SUPPLIES							
42020	MINOR EQUIPMENT & FURNITURE	121,901.94	11,438.27	20,068.05	19,442.89	82,391.00	32.41
42033	CONSTRUCTION MATERIALS	1,205,280.96	100,483.96	233,670.60	195,908.13	775,702.23	35.64
42034	SAFETY MATERIALS/CONSTRUCTION	42,550.00	5,006.13	8,961.05	0.00	33,588.95	21.06
42055	COMPUTER EQUIPMENT &	37,924.00	1,961.97	5,473.91	9,081.99	23,368.10	38.38
42100	UNIFORM EXPENSE	22,979.00	2,959.90	5,930.85	0.00	17,048.15	25.80
42101	SAFETY SHOES - MOU ITEM	13,602.00	0.00	0.00	0.00	13,602.00	0.00

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		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
42200	ADVERTISING EXPENSE	4,717.00	3,975.79	3,975.79	0.00	741.21	84.28
42220	PROMOTIONAL/PUBLIC OUTREACH	25,153.00	0.00	0.00	4,807.67	20,345.33	19.11
42300	WIRELESS COMMUNICATION	54,542.00	354.17	3,895.53	0.00	50,646.47	7.14
42310	PHONES, FAX, ISDN LINES	12,168.00	1,163.44	2,175.85	0.00	9,992.15	17.88
42320	POSTAGE & SHIPPING	142,052.00	22,142.13	23,512.69	75,834.91	42,704.40	69.93
42340	OFFICE SUPPLIES	13,086.00	513.68	715.85	0.00	12,370.15	5.47
42345	FIRST AID KIT SUPPLIES	280.00	2.43	3.94	0.00	276.06	1.40
42350	PROGRAM EXPENDITURES	30,905.00	5,773.17	15,459.92	0.00	15,445.08	50.02
42360	CLEANING/JANITORIAL SUPPLIES	0.00	551.61	719.93	0.00	(719.93)	0.00
42410	ELECTRIC UTILITY	5,613,462.00	211,461.49	949,487.08	0.00	4,663,974.92	16.91
42420	NATURAL GAS UTILITY	1,040.00	0.00	85.94	0.00	954.06	8.26
42430	WATER UTILITY	53,060.00	4,918.05	15,319.33	0.00	37,740.67	28.87
42435	RECYCLED WATER UTILITY	13,293.00	748.78	1,707.12	0.00	11,585.88	12.84
42441	UNLEADED FUEL	2,880.00	147.11	1,145.50	0.00	1,734.50	39.77
42442	DIESEL FUEL	11,140.00	147.16	644.17	3,750.00	6,745.83	39.44
42443	OTHER FUELS	250.00	0.00	0.00	0.00	250.00	0.00
42500	RENTS & LEASES	736,851.00	181,281.11	181,281.11	0.00	555,569.89	24.60
42501	CUA LEASES	2,430,513.00	607,628.25	607,628.25	0.00	1,822,884.75	25.00
42600	MOTOR POOL RENTAL	451,148.27	0.00	0.00	0.00	451,148.27	0.00
42605	RETAINED VEHICLE EXPENSE	23,206.00	0.00	0.00	0.00	23,206.00	0.00
42610	DIRECT VEHICLE EXPENSE	17,850.00	3,546.32	3,546.32	0.00	14,303.68	19.86
42630	PARTS/LABOR ON CITY VEHICLES	0.00	1.75	1.75	0.00	(1.75)	0.00
42700	OTHER EQUIPMENT RENTAL	54,434.66	731.34	1,598.52	26,873.65	25,962.49	52.30
42710	MILEAGE/VEHICLE EXP REIMB	1,515.00	0.00	157.50	0.00	1,357.50	10.39
42813	MTCE & REPAIR - EQUIP & FAC	560,292.77	59,925.61	64,611.64	388,610.72	107,070.41	80.89
42815	SCADA MAINTENANCE	425,567.75	19,381.70	54,957.43	312,899.43	57,710.89	86.43
42816	MOWING/LANDSCAPE CONTRACTS	150,008.00	10,267.36	27,560.42	20,280.00	102,167.58	31.89
42830	REBATE PROGRAMS	25,000.00	0.00	372.83	0.00	24,627.17	1.49
42900	PROF. & CONT. SVCS	3,107,680.63	181,112.79	253,688.01	1,527,424.85	1,326,567.77	57.31
42902	CUST CREDIT CRD PROCESSING FEE	275,717.00	39,124.75	40,334.14	261,506.83	(26,123.97)	109.47
43000	INSURANCE & SURETY BONDS	48,566.00	0.00	49,346.48	0.00	(780.48)	101.60
43100	MEMBERSHIP & DUES	76,291.00	0.00	10,920.00	0.00	65,371.00	14.31
43200	CONFERENCE, TRAINING & TRAVEL	49,380.00	0.00	1,394.95	0.00	47,985.05	2.82
43400	LEGAL SERVICES-SPECIAL COUNSEL	42,500.00	0.00	0.00	0.00	42,500.00	0.00
43502	SCHOOL PROGRAMS	29,480.00	0.00	0.00	0.00	29,480.00	0.00
43699	CHEMICALS-CORRSN & SCALE INHIB	163,125.00	19,975.68	0.00	150,000.00	13,125.00	91.95
43701	CHEMICALS-POLYMER	131,016.00	105,502.52	72,042.31	55,157.69	3,816.00	97.08
43702	CHEMICALS-ALUM	89,232.00	14,260.65	31,956.50	57,275.50	0.00	100.00
43703	CHEMICALS-AMMONIA	51,002.00	12,636.33	31,325.27	14,874.73	4,802.00	90.58
43704	CHEMICALS-ANTISCALANT	213,266.00	38,728.60	38,728.60	111,271.40	63,266.00	70.33

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		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
43705	CHEMICALS-SULFURIC ACID	176,748.00	18,988.59	57,047.30	124,452.70	(4,752.00)	102.68
43706	CHEMICALS-CAUSTIC SODA	41,200.00	0.00	0.00	41,200.00	0.00	100.00
43707	CHEMICALS-SODIUM	246,483.00	76,250.07	142,997.62	111,530.59	(8,045.21)	103.26
43711	CHEMICALS-MISC	82,400.00	0.00	0.00	36,910.00	45,490.00	44.79
43714	OUTSIDE LAB ANALYSIS	366,715.00	0.00	0.00	342,120.00	24,595.00	93.29
43715	REGULATORY PERMIT & USE FEES	152,678.00	857.50	4,798.75	0.00	147,879.25	3.14
43716	JOB REQ CERTIFICATES & LICENSE	2,410.00	220.00	1,633.19	0.00	776.81	67.76
43717	RAW WATER PURCHASES	15,620,549.00	1,954,670.91	3,900,445.00	0.00	11,720,104.00	24.96
43718	TREATED WATER PURCHASES	1,876,352.00	104,297.54	143,581.35	0.00	1,732,770.65	7.65
43720	LAB CHEMICALS AND SUPPLIES	70,558.80	2,356.50	8,518.88	22,824.88	39,215.04	44.42
43722	PREVENTION & MAINTENANCE	1,828,515.00	1,389.36	113,687.74	245,781.56	1,469,045.70	19.65
43723	INLAND EMPIRE BRINE LINE-SARI	1,608,975.00	123,278.98	240,769.58	0.00	1,368,205.42	14.96
43731	CARBON DIOXIDE	41,200.00	0.00	3,019.21	41,200.00	(3,019.21)	107.32
44100	INTEREST EXPENSE	670,974.00	0.00	(281,462.46)	0.00	952,436.46	(41.94)
44200	BAD DEBTS EXPENSE	147,432.00	0.00	0.00	0.00	147,432.00	0.00
44610	ADMINISTRATIVE SERVICES CHARGE	2,723,169.00	680,792.25	680,792.25	0.00	2,042,376.75	25.00
44613	INTERNAL SVC CHRGR-WAREHOUSE	290,551.00	72,637.75	72,637.75	0.00	217,913.25	25.00
44614	INTERNAL SVC CHRGR-INFO TECH	1,982,607.00	495,651.75	495,651.75	0.00	1,486,955.25	25.00
TOTAL FOR SERVICES-SUPPLIES		44,505,424.78	5,199,245.20	8,348,523.04	4,201,020.12	31,955,881.62	28.19
CAPITAL OUTLAY							
45200	MACHINERY, EQUIPMENT, & FIXTUR	45,850.00	0.00	45,850.00	0.00	0.00	100.00
TOTAL FOR CAPITAL OUTLAY		45,850.00	0.00	45,850.00	0.00	0.00	100.00
TOTAL FOR WATER UTILITY SERVICES		52,587,769.64	5,646,921.37	9,834,835.23	4,201,020.12	38,551,914.29	26.69
FUN 570		95,912,851.14	6,311,973.11	10,906,418.75	8,713,819.56	76,292,612.83	20.45

	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
571 WATER UTILITY GRANT/AGREEMENT						
00 NOT APPLICABLE						
SALARIES-BENEFITS						
41100 PERMANENT EMPLOYEES	0.00	514.79	974.14	0.00	(974.14)	0.00
41141 SP COMP-BILINGUAL	0.00	12.01	17.48	0.00	(17.48)	0.00
41520 TIERED EMP DEF COMPENSATION	0.00	1.14	1.14	0.00	(1.14)	0.00
41530 TIERED RHS BENEFIT	0.00	1.14	1.14	0.00	(1.14)	0.00
41600 LONGEVITY	0.00	0.47	4.35	0.00	(4.35)	0.00
41910 PERS-NORMAL	0.00	57.39	108.34	0.00	(108.34)	0.00
41920 MEDICARE	0.00	15.64	29.98	0.00	(29.98)	0.00
41929 SHORT TERM DISABILITY	0.00	2.10	3.96	0.00	(3.96)	0.00
41930 LONG TERM DISABILITY	0.00	3.50	6.59	0.00	(6.59)	0.00
41931 WORKERS COMP	0.00	10.55	19.85	0.00	(19.85)	0.00
41932 STATE UNEMPLOYMENT INSURANCE	0.00	0.26	0.52	0.00	(0.52)	0.00
41940 HEALTH INSURANCE	0.00	127.71	203.37	0.00	(203.37)	0.00
41945 OPT OUT HEALTH INSURANCE	0.00	0.00	15.00	0.00	(15.00)	0.00
41946 LIFE INSURANCE	0.00	4.26	8.06	0.00	(8.06)	0.00
41951 HEALTH ALLOWANCE CREDIT	0.00	6.10	10.31	0.00	(10.31)	0.00
TOTAL FOR SALARIES-BENEFITS	0.00	757.06	1,404.23	0.00	(1,404.23)	0.00
SERVICES-SUPPLIES						
40000 CIP & PROJECT EXPENSE	7,989,901.86	0.00	0.00	0.00	7,989,901.86	0.00
42830 REBATE PROGRAMS	0.00	13,600.98	13,600.98	0.00	(13,600.98)	0.00
42900 PROF. & CONT. SVCS	24,194.91	0.00	1,100.00	24,194.91	(1,100.00)	104.54
TOTAL FOR SERVICES-SUPPLIES	8,014,096.77	13,600.98	14,700.98	24,194.91	7,975,200.88	0.48
TOTAL FOR NOT APPLICABLE	8,014,096.77	14,358.04	16,105.21	24,194.91	7,973,796.65	0.50
50 WATER UTILITY SERVICES						
SALARIES-BENEFITS						
TOTAL FOR SALARIES-BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR WATER UTILITY SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
FUN 571	8,014,096.77	14,358.04	16,105.21	24,194.91	7,973,796.65	0.50

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	<u>Budget</u>	<u>Month to</u>	<u>Expenditures</u> <u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
GRAND TOTAL	112,232,424.66	6,669,395.00	11,143,880.85	9,311,524.98	91,777,018.83	18.22

		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
440	SEWER CAPACITY GEN SRVC						
00	NOT APPLICABLE						
	SALARIES-BENEFITS						
41100	PERMANENT EMPLOYEES	0.00	259.10	923.75	0.00	(923.75)	0.00
41141	SP COMP-BILINGUAL	0.00	6.29	22.41	0.00	(22.41)	0.00
41910	PERS-NORMAL	0.00	28.88	102.96	0.00	(102.96)	0.00
41920	MEDICARE	0.00	7.84	27.94	0.00	(27.94)	0.00
41929	SHORT TERM DISABILITY	0.00	1.06	3.76	0.00	(3.76)	0.00
41930	LONG TERM DISABILITY	0.00	1.77	6.30	0.00	(6.30)	0.00
41931	WORKERS COMP	0.00	5.30	18.89	0.00	(18.89)	0.00
41932	STATE UNEMPLOYMENT INSURANCE	0.00	0.13	0.47	0.00	(0.47)	0.00
41940	HEALTH INSURANCE	0.00	60.33	227.64	0.00	(227.64)	0.00
41946	LIFE INSURANCE	0.00	2.15	7.65	0.00	(7.65)	0.00
41951	HEALTH ALLOWANCE CREDIT	0.00	2.01	7.16	0.00	(7.16)	0.00
TOTAL FOR SALARIES-BENEFITS		0.00	374.86	1,348.93	0.00	(1,348.93)	0.00
	SERVICES-SUPPLIES						
40000	CIP & PROJECT EXPENSE	1,593,807.01	0.00	0.00	0.00	1,593,807.01	0.00
42900	PROF. & CONT. SVCS	59,407.50	27,396.87	27,396.87	32,010.63	0.00	100.00
TOTAL FOR SERVICES-SUPPLIES		1,653,214.51	27,396.87	27,396.87	32,010.63	1,593,807.01	3.59
TOTAL FOR NOT APPLICABLE		1,653,214.51	27,771.73	28,745.80	32,010.63	1,592,458.08	3.67
51	SEWER						
	SERVICES-SUPPLIES						
44100	INTEREST EXPENSE	134,444.00	0.00	(46,244.54)	0.00	180,688.54	(34.39)
44610	ADMINISTRATIVE SERVICES CHARGE	7,538.00	1,884.50	1,884.50	0.00	5,653.50	25.00
TOTAL FOR SERVICES-SUPPLIES		141,982.00	1,884.50	(44,360.04)	0.00	186,342.04	(31.24)
TOTAL FOR SEWER		141,982.00	1,884.50	(44,360.04)	0.00	186,342.04	(31.24)
FUN 440		1,795,196.51	29,656.23	(15,614.24)	32,010.63	1,778,800.12	0.91

		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
572	SEWER UTILITY FUND						
00	NOT APPLICABLE						
	SALARIES-BENEFITS						
41100	PERMANENT EMPLOYEES	0.00	6,521.58	18,298.28	0.00	(18,298.28)	0.00
41141	SP COMP-BILINGUAL	0.00	12.03	97.67	0.00	(97.67)	0.00
41200	TEMPORARY EMPLOYEES	0.00	0.00	602.49	0.00	(602.49)	0.00
41300	OVERTIME	0.00	1,147.84	3,747.69	0.00	(3,747.69)	0.00
41510	PST DEFERRED COMPENSATION	0.00	0.00	7.84	0.00	(7.84)	0.00
41520	TIERED EMP DEF COMPENSATION	0.00	132.67	132.67	0.00	(132.67)	0.00
41530	TIERED RHS BENEFIT	0.00	82.67	82.67	0.00	(82.67)	0.00
41600	LONGEVITY	0.00	55.93	126.08	0.00	(126.08)	0.00
41910	PERS-NORMAL	0.00	716.94	2,015.17	0.00	(2,015.17)	0.00
41920	MEDICARE	0.00	233.15	671.94	0.00	(671.94)	0.00
41929	SHORT TERM DISABILITY	0.00	26.76	75.08	0.00	(75.08)	0.00
41930	LONG TERM DISABILITY	0.00	44.36	124.42	0.00	(124.42)	0.00
41931	WORKERS COMP	0.00	130.68	379.98	0.00	(379.98)	0.00
41932	STATE UNEMPLOYMENT INSURANCE	0.00	3.90	11.61	0.00	(11.61)	0.00
41940	HEALTH INSURANCE	0.00	1,056.74	3,135.58	0.00	(3,135.58)	0.00
41946	LIFE INSURANCE	0.00	54.13	151.87	0.00	(151.87)	0.00
41951	HEALTH ALLOWANCE CREDIT	0.00	82.33	216.18	0.00	(216.18)	0.00
TOTAL FOR SALARIES-BENEFITS		0.00	10,301.71	29,877.22	0.00	(29,877.22)	0.00
	SERVICES-SUPPLIES						
40000	CIP & PROJECT EXPENSE	28,707,404.33	0.00	0.00	0.00	28,707,404.33	0.00
42033	CONSTRUCTION MATERIALS	0.00	844.76	844.76	3,000.00	(3,844.76)	0.00
42800	EQUIPMENT MAINTENANCE	1,528.00	0.00	0.00	1,528.00	0.00	100.00
42815	SCADA MAINTENANCE	37,026.84	19,681.22	31,563.29	94,365.89	(88,902.34)	340.10
42900	PROF. & CONT. SVCS	298,476.85	1,856.95	2,376.95	530,039.90	(233,940.00)	178.37
43300	CONSTRUCTION CONTRACTS	1,837,040.24	122,810.52	122,810.52	1,902,837.13	(188,607.41)	110.26
43301	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	32,080.07	(32,080.07)	0.00
43726	PROJECT MANAGEMENT	17,028.50	4,800.00	7,800.00	17,028.50	(7,800.00)	145.80
TOTAL FOR SERVICES-SUPPLIES		30,898,504.76	149,993.45	165,395.52	2,580,879.49	28,152,229.75	8.88
	CAPITAL OUTLAY						
45200	MACHINERY, EQUIPMENT, & FIXTUR	817,313.46	66,237.68	66,237.68	751,075.78	0.00	100.00
TOTAL FOR CAPITAL OUTLAY		817,313.46	66,237.68	66,237.68	751,075.78	0.00	100.00
TOTAL FOR NOT APPLICABLE		31,715,818.22	226,532.84	261,510.42	3,331,955.27	28,122,352.53	11.33
11	CITY MANAGER'S OFFICE						
	SALARIES-BENEFITS						
41200	TEMPORARY EMPLOYEES	3,353.64	106.26	414.57	0.00	2,939.07	12.36
41510	PST DEFERRED COMPENSATION	43.60	1.38	5.38	0.00	38.22	12.33
41920	MEDICARE	49.35	1.56	6.08	0.00	43.27	12.32

		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
41931	WORKERS COMP	67.07	2.12	8.27	0.00	58.80	12.33
41932	STATE UNEMPLOYMENT INSURANCE	1.68	0.05	0.21	0.00	1.47	12.50
TOTAL FOR SALARIES-BENEFITS		3,515.34	111.37	434.51	0.00	3,080.83	12.36
TOTAL FOR CITY MANAGER'S OFFICE		3,515.34	111.37	434.51	0.00	3,080.83	12.36
13 DEBT SERVICE							
SERVICES-SUPPLIES							
44101	DS INTEREST 2021 POBS	218,273.55	0.00	(35,880.58)	0.00	254,154.13	(16.43)
TOTAL FOR SERVICES-SUPPLIES		218,273.55	0.00	(35,880.58)	0.00	254,154.13	(16.43)
TOTAL FOR DEBT SERVICE		218,273.55	0.00	(35,880.58)	0.00	254,154.13	(16.43)
21 COMMUNITY DEVELOPMENT							
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	32,780.74	2,427.68	7,231.09	0.00	25,549.65	22.05
41103	OUT OF CLASS PAY	0.00	33.12	99.36	0.00	(99.36)	0.00
41141	SP COMP-BILINGUAL	744.74	31.04	66.04	0.00	678.70	8.86
41300	OVERTIME	0.00	0.00	33.01	0.00	(33.01)	0.00
41500	DEFERRED COMPENSATION MATCH	265.00	30.00	30.00	0.00	235.00	11.32
41520	TIERED EMP DEF COMPENSATION	150.00	30.00	30.00	0.00	120.00	20.00
41530	TIERED RHS BENEFIT	90.00	15.00	15.00	0.00	75.00	16.66
41600	LONGEVITY	145.00	11.14	33.42	0.00	111.58	23.04
41700	ANNUAL LEAVE BUYBACK	331.35	0.00	220.92	0.00	110.43	66.67
41910	PERS-NORMAL	3,663.35	268.70	795.70	0.00	2,867.65	21.72
41920	MEDICARE	1,027.63	76.28	230.36	0.00	797.27	22.41
41929	SHORT TERM DISABILITY	104.90	9.96	29.60	0.00	75.30	28.21
41930	LONG TERM DISABILITY	222.91	16.50	49.06	0.00	173.85	22.00
41931	WORKERS COMP	670.51	49.60	146.88	0.00	523.63	21.90
41932	STATE UNEMPLOYMENT INSURANCE	17.18	1.30	3.95	0.00	13.23	22.99
41940	HEALTH INSURANCE	7,090.01	519.99	1,559.55	0.00	5,530.46	21.99
41945	OPT OUT HEALTH INSURANCE	360.00	30.02	90.06	0.00	269.94	25.01
41946	LIFE INSURANCE	272.08	20.14	59.86	0.00	212.22	22.00
41951	HEALTH ALLOWANCE CREDIT	0.00	38.62	115.86	0.00	(115.86)	0.00
41996	VACANCY FACTOR	(1,788.00)	0.00	0.00	0.00	(1,788.00)	0.00
TOTAL FOR SALARIES-BENEFITS		46,147.40	3,609.09	10,839.72	0.00	35,307.68	23.48
SERVICES-SUPPLIES							
42101	SAFETY SHOES - MOU ITEM	60.00	0.00	0.00	0.00	60.00	0.00
TOTAL FOR SERVICES-SUPPLIES		60.00	0.00	0.00	0.00	60.00	0.00
TOTAL FOR COMMUNITY DEVELOPMENT DEPT		46,207.40	3,609.09	10,839.72	0.00	35,367.68	23.45

39 PUBLIC WORKS
SALARIES-BENEFITS

		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
41100	PERMANENT EMPLOYEES	465,706.22	16,324.22	49,963.77	0.00	415,742.45	10.72
41103	OUT OF CLASS PAY	0.00	258.34	1,896.27	0.00	(1,896.27)	0.00
41141	SP COMP-BILINGUAL	3,446.70	118.27	351.01	0.00	3,095.69	10.18
41200	TEMPORARY EMPLOYEES	18,399.44	818.35	2,546.76	0.00	15,852.68	13.84
41300	OVERTIME	500.00	339.82	714.46	0.00	(214.46)	142.89
41400	SPECIAL DUTY PAY	0.00	297.98	893.31	0.00	(893.31)	0.00
41410	AUTO ALLOWANCE	576.00	44.17	132.96	0.00	443.04	23.08
41500	DEFERRED COMPENSATION MATCH	2,868.00	0.76	0.76	0.00	2,867.24	0.02
41510	PST DEFERRED COMPENSATION	239.19	10.64	33.10	0.00	206.09	13.83
41520	TIERED EMP DEF COMPENSATION	912.00	184.59	184.59	0.00	727.41	20.24
41530	TIERED RHS BENEFIT	852.00	181.22	181.22	0.00	670.78	21.26
41600	LONGEVITY	3,041.93	154.31	509.96	0.00	2,531.97	16.76
41700	ANNUAL LEAVE BUYBACK	28,000.81	0.00	18,443.17	0.00	9,557.64	65.86
41710	ANNUAL LEAVE OVER MAX	497.00	0.00	0.00	0.00	497.00	0.00
41910	PERS-NORMAL	51,385.05	1,835.48	5,778.49	0.00	45,606.56	11.24
41920	MEDICARE	15,241.38	542.95	2,217.28	0.00	13,024.10	14.54
41929	SHORT TERM DISABILITY	1,490.26	66.95	204.93	0.00	1,285.33	13.75
41930	LONG TERM DISABILITY	3,166.80	111.00	339.75	0.00	2,827.05	10.72
41931	WORKERS COMP	9,786.01	358.59	1,119.76	0.00	8,666.25	11.44
41932	STATE UNEMPLOYMENT INSURANCE	260.26	9.43	38.54	0.00	221.72	14.80
41940	HEALTH INSURANCE	90,610.86	2,825.57	8,429.12	0.00	82,181.74	9.30
41945	OPT OUT HEALTH INSURANCE	840.00	184.00	575.40	0.00	264.60	68.50
41946	LIFE INSURANCE	3,865.36	135.45	414.56	0.00	3,450.80	10.72
41951	HEALTH ALLOWANCE CREDIT	0.00	150.84	468.61	0.00	(468.61)	0.00
41996	VACANCY FACTOR	(34,996.00)	0.00	0.00	0.00	(34,996.00)	0.00
41997	BUDGETARY/PAYROLL	(184.52)	0.00	0.00	0.00	(184.52)	0.00
TOTAL FOR SALARIES-BENEFITS		666,504.75	24,952.93	95,437.78	0.00	571,066.97	14.31
SERVICES-SUPPLIES							
42055	COMPUTER EQUIPMENT &	14,500.00	0.00	0.00	0.00	14,500.00	0.00
42101	SAFETY SHOES - MOU ITEM	1,068.00	0.00	0.00	0.00	1,068.00	0.00
43100	MEMBERSHIP & DUES	418.00	0.00	0.00	0.00	418.00	0.00
43200	CONFERENCE, TRAINING & TRAVEL	2,557.00	0.00	1,377.01	0.00	1,179.99	53.85
TOTAL FOR SERVICES-SUPPLIES		18,543.00	0.00	1,377.01	0.00	17,165.99	7.42
TOTAL FOR PUBLIC WORKS		685,047.75	24,952.93	96,814.79	0.00	588,232.96	14.13
51 SEWER							
SALARIES-BENEFITS							
41100	PERMANENT EMPLOYEES	3,579,275.68	192,805.77	571,325.82	0.00	3,007,949.86	15.96
41102	SHIFT DIFFERENTIAL	0.00	2,448.69	7,667.65	0.00	(7,667.65)	0.00
41103	OUT OF CLASS PAY	0.00	0.00	117.64	0.00	(117.64)	0.00

CONSOLIDATED EXPENDITURE REPORT- BY FUND/DEPT
09/30/2022

		<u>Budget</u>	<u>Expenditures</u>		<u>Encumbrances</u>	<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>		<u>(Over)/Under</u>	<u>Used</u>
41141	SP COMP-BILINGUAL	20,370.94	1,528.00	3,332.09	0.00	17,038.85	16.35
41147	SP COMP-GRADE 4 CERT PAY	46,080.00	2,063.07	6,277.19	0.00	39,802.81	13.62
41148	SP COMP-GRADE 5 CERT PAY	76,454.70	6,899.64	19,977.93	0.00	56,476.77	26.13
41200	TEMPORARY EMPLOYEES	44,209.47	1,120.95	3,078.90	0.00	41,130.57	6.96
41300	OVERTIME	506,504.00	25,546.48	75,269.03	0.00	431,234.97	14.86
41320	COMP TIME	0.00	55.70	120.40	0.00	(120.40)	0.00
41400	SPECIAL DUTY PAY	50,233.00	2,642.31	7,790.11	0.00	42,442.89	15.50
41410	AUTO ALLOWANCE	4,482.00	62.04	188.34	0.00	4,293.66	4.20
41500	DEFERRED COMPENSATION MATCH	20,371.00	722.82	722.82	0.00	19,648.18	3.54
41510	PST DEFERRED COMPENSATION	101.92	14.57	40.02	0.00	61.90	39.26
41520	TIERED EMP DEF COMPENSATION	12,924.00	2,589.86	2,589.86	0.00	10,334.14	20.03
41530	TIERED RHS BENEFIT	6,264.00	1,274.92	1,274.92	0.00	4,989.08	20.35
41600	LONGEVITY	28,077.20	1,661.81	5,301.88	0.00	22,775.32	18.88
41660	TUITION REIMBURSEMENT	2,500.00	0.00	0.00	0.00	2,500.00	0.00
41700	ANNUAL LEAVE BUYBACK	114,657.72	0.00	55,532.18	0.00	59,125.54	48.43
41710	ANNUAL LEAVE OVER MAX	5,786.00	0.00	0.00	0.00	5,786.00	0.00
41910	PERS-NORMAL	410,735.88	23,071.94	67,738.55	0.00	342,997.33	16.49
41920	MEDICARE	132,632.64	7,209.56	22,756.80	0.00	109,875.84	17.15
41929	SHORT TERM DISABILITY	11,453.69	790.65	2,342.99	0.00	9,110.70	20.45
41930	LONG TERM DISABILITY	24,339.08	1,311.21	3,885.92	0.00	20,453.16	15.96
41931	WORKERS COMP	76,956.40	4,198.59	12,413.47	0.00	64,542.93	16.13
41932	STATE UNEMPLOYMENT INSURANCE	2,236.25	122.02	389.04	0.00	1,847.21	17.39
41940	HEALTH INSURANCE	928,686.78	35,889.57	104,012.76	0.00	824,674.02	11.19
41941	RETIREEES HEALTH INSURANCE/OPEB	314,814.00	0.00	0.00	0.00	314,814.00	0.00
41945	OPT OUT HEALTH INSURANCE	2,160.00	4,444.89	12,996.64	0.00	(10,836.64)	601.69
41946	LIFE INSURANCE	29,707.99	1,600.31	4,742.66	0.00	24,965.33	15.96
41951	HEALTH ALLOWANCE CREDIT	0.00	2,076.14	5,965.44	0.00	(5,965.44)	0.00
41996	VACANCY FACTOR	(275,934.00)	0.00	0.00	0.00	(275,934.00)	0.00
41997	BUDGETARY/PAYROLL	39,372.58	0.00	0.00	0.00	39,372.58	0.00
TOTAL FOR SALARIES-BENEFITS		6,215,452.92	322,151.51	997,851.05	0.00	5,217,601.87	16.05
SERVICES-SUPPLIES							
42020	MINOR EQUIPMENT & FURNITURE	26,426.00	8,673.17	12,613.54	0.00	13,812.46	47.73
42033	CONSTRUCTION MATERIALS	1,172,801.01	105,927.91	135,896.63	215,093.03	821,811.35	29.92
42034	SAFETY MATERIALS/CONSTRUCTION	22,175.00	2,561.18	4,248.06	0.00	17,926.94	19.15
42055	COMPUTER EQUIPMENT &	37,175.00	16,096.29	17,900.75	9,914.42	9,359.83	74.82
42100	UNIFORM EXPENSE	11,163.00	791.20	3,004.33	0.00	8,158.67	26.91
42101	SAFETY SHOES - MOU ITEM	9,099.00	0.00	0.00	0.00	9,099.00	0.00
42200	ADVERTISING EXPENSE	3,941.00	0.00	0.00	0.00	3,941.00	0.00
42220	PROMOTIONAL/PUBLIC OUTREACH	13,931.00	0.00	0.00	3,990.85	9,940.15	28.64
42300	WIRELESS COMMUNICATION	21,037.00	163.05	1,856.78	0.00	19,180.22	8.82

CONSOLIDATED EXPENDITURE REPORT- BY FUND/DEPT
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		<u>Budget</u>	<u>Expenditures</u>			<u>Balance</u>	<u>%</u>
			<u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>(Over)/Under</u>	<u>Used</u>
42310	PHONES, FAX, ISDN LINES	11,809.00	602.51	1,493.09	0.00	10,315.91	12.64
42320	POSTAGE & SHIPPING	118,956.00	19,984.55	20,411.44	64,586.62	33,957.94	71.45
42340	OFFICE SUPPLIES	10,607.00	414.12	596.59	0.00	10,010.41	5.62
42345	FIRST AID KIT SUPPLIES	220.00	0.00	1.32	0.00	218.68	0.60
42350	PROGRAM EXPENDITURES	16,121.00	1,282.59	2,927.35	0.00	13,193.65	18.15
42360	CLEANING/JANITORIAL SUPPLIES	0.00	93.49	261.81	0.00	(261.81)	0.00
42410	ELECTRIC UTILITY	1,734,412.00	136,733.52	414,555.15	0.00	1,319,856.85	23.90
42420	NATURAL GAS UTILITY	51,000.00	0.00	8,110.43	0.00	42,889.57	15.90
42430	WATER UTILITY	50,062.00	3,591.44	13,324.05	0.00	36,737.95	26.61
42435	RECYCLED WATER UTILITY	897,012.00	45,703.78	133,906.46	0.00	763,105.54	14.92
42441	UNLEADED FUEL	3,300.00	119.07	676.94	0.00	2,623.06	20.51
42442	DIESEL FUEL	25,000.00	6,521.64	6,521.64	4,978.36	13,500.00	46.00
42443	OTHER FUELS	60.00	0.00	0.00	0.00	60.00	0.00
42500	RENTS & LEASES	740,920.00	180,338.79	180,338.79	0.00	560,581.21	24.33
42501	CUA LEASES	1,637,405.00	409,351.25	409,351.25	0.00	1,228,053.75	25.00
42600	MOTOR POOL RENTAL	169,630.00	0.00	0.00	0.00	169,630.00	0.00
42605	RETAINED VEHICLE EXPENSE	26,191.00	0.00	0.00	0.00	26,191.00	0.00
42610	DIRECT VEHICLE EXPENSE	15,022.00	0.00	749.18	4,350.82	9,922.00	33.95
42630	PARTS/LABOR ON CITY VEHICLES	0.00	1.75	1.75	0.00	(1.75)	0.00
42700	OTHER EQUIPMENT RENTAL	43,567.48	486.19	1,126.49	104,823.19	(62,382.20)	243.18
42710	MILEAGE/VEHICLE EXP REIMB	525.00	0.00	0.00	0.00	525.00	0.00
42813	MTCE & REPAIR - EQUIP & FAC	689,931.57	37,210.19	130,273.39	334,353.62	225,304.56	67.34
42815	SCADA MAINTENANCE	318,112.75	51,280.61	89,124.54	205,717.97	23,270.24	92.68
42816	MOWING/LANDSCAPE CONTRACTS	93,491.00	10,015.96	18,077.87	24,600.00	50,813.13	45.64
42900	PROF. & CONT. SVCS	1,188,992.71	105,989.05	146,007.55	448,532.56	594,452.60	50.00
42902	CUST CREDIT CRD PROCESSING FEE	248,686.00	35,288.99	36,379.81	236,396.95	(24,090.76)	109.68
42910	REFUSE DISPOSAL	90,588.00	1,348.77	5,928.90	0.00	84,659.10	6.54
43000	INSURANCE & SURETY BONDS	48,566.00	0.00	49,346.48	0.00	(780.48)	101.60
43100	MEMBERSHIP & DUES	36,837.00	0.00	10,521.00	0.00	26,316.00	28.56
43200	CONFERENCE, TRAINING & TRAVEL	42,100.00	0.00	3,239.99	0.00	38,860.01	7.69
43400	LEGAL SERVICES-SPECIAL COUNSEL	5,000.00	0.00	0.00	0.00	5,000.00	0.00
43697	CHEMICALS-NITROGEN	11,836.00	0.00	0.00	0.00	11,836.00	0.00
43698	CHEMICALS-SODIUM BISOLFITE	66,300.00	0.00	14,486.95	51,813.05	0.00	100.00
43700	CHEMICALS-MINERAL OIL	20,000.00	0.00	0.00	10,000.00	10,000.00	50.00
43701	CHEMICALS-POLYMER	873,120.00	0.00	98,907.69	543,512.31	230,700.00	73.57
43702	CHEMICALS-ALUM	0.00	0.00	0.00	10,000.00	(10,000.00)	0.00
43707	CHEMICALS-SODIUM	1,398,420.00	123,655.48	279,378.93	1,119,041.07	0.00	100.00
43709	CHEMICALS-FERRIC CHLORIDE	102,000.00	8,640.17	17,727.33	82,272.67	2,000.00	98.03
43711	CHEMICALS-MISC	23,091.00	0.00	3,501.88	0.00	19,589.12	15.16
43713	BIOSOLIDS DISPOSAL/RECYCLE	1,800,000.00	128,209.22	129,482.15	80,185.79	1,590,332.06	11.64

CONSOLIDATED EXPENDITURE REPORT- BY FUND/DEPT
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		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
43714	OUTSIDE LAB ANALYSIS	561,945.00	4,596.00	6,016.00	472,004.00	83,925.00	85.06
43715	REGULATORY PERMIT & USE FEES	214,713.00	17,743.31	17,743.31	0.00	196,969.69	8.26
43716	JOB REQ CERTIFICATES & LICENSE	1,950.00	0.00	4,955.39	0.00	(3,005.39)	254.12
43720	LAB CHEMICALS AND SUPPLIES	37,632.00	1,307.76	3,066.37	0.00	34,565.63	8.14
43722	PREVENTION & MAINTENANCE	1,276,679.00	52,858.60	71,458.60	333,772.20	871,448.20	31.74
43723	INLAND EMPIRE BRINE LINE-SARI	7,140.00	0.00	0.00	0.00	7,140.00	0.00
43728	WRCRWA CAP ASSET CONTRIBUTION	2,017,564.00	227,088.90	227,088.90	0.00	1,790,475.10	11.25
43729	WRCRWA TRTMNT/CONVEYANCE	2,605,347.00	150,460.20	333,147.56	0.00	2,272,199.44	12.78
44100	INTEREST EXPENSE	425,792.00	0.00	(40,385.83)	0.00	466,177.83	(9.48)
44200	BAD DEBTS EXPENSE	60,178.00	0.00	0.00	0.00	60,178.00	0.00
44610	ADMINISTRATIVE SERVICES CHARGE	1,335,222.00	372,431.25	372,431.25	0.00	962,790.75	27.89
44613	INTERNAL SVC CHRG-WAREHOUSE	64,753.00	16,188.25	16,188.25	0.00	48,564.75	25.00
44614	INTERNAL SVC CHRG-INFO TECH	1,565,112.00	391,278.00	391,278.00	0.00	1,173,834.00	25.00
TOTAL FOR SERVICES-SUPPLIES		24,100,666.52	2,675,028.20	3,805,246.08	4,359,939.48	15,935,480.96	33.87
CAPITAL OUTLAY							
45100	LICENSED VEHICLES	0.00	0.00	5,665.22	50,987.00	(56,652.22)	0.00
TOTAL FOR CAPITAL OUTLAY		0.00	0.00	5,665.22	50,987.00	(56,652.22)	0.00
TOTAL FOR SEWER		30,316,119.44	2,997,179.71	4,808,762.35	4,410,926.48	21,096,430.61	30.41
FUN 572		62,984,981.70	3,252,385.94	5,142,481.21	7,742,881.75	50,099,618.74	20.45

		<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
573	SEWER GRANT/AGRMT						
00	NOT APPLICABLE						
	SALARIES-BENEFITS						
41100	PERMANENT EMPLOYEES	0.00	220.76	275.99	0.00	(275.99)	0.00
41141	SP COMP-BILINGUAL	0.00	6.05	6.05	0.00	(6.05)	0.00
41520	TIERED EMP DEF COMPENSATION	0.00	2.79	2.79	0.00	(2.79)	0.00
41530	TIERED RHS BENEFIT	0.00	2.79	2.79	0.00	(2.79)	0.00
41600	LONGEVITY	0.00	1.14	1.55	0.00	(1.55)	0.00
41910	PERS-NORMAL	0.00	24.79	30.85	0.00	(30.85)	0.00
41920	MEDICARE	0.00	6.84	8.48	0.00	(8.48)	0.00
41929	SHORT TERM DISABILITY	0.00	0.91	1.14	0.00	(1.14)	0.00
41930	LONG TERM DISABILITY	0.00	1.51	1.88	0.00	(1.88)	0.00
41931	WORKERS COMP	0.00	4.54	5.64	0.00	(5.64)	0.00
41932	STATE UNEMPLOYMENT INSURANCE	0.00	0.12	0.14	0.00	(0.14)	0.00
41940	HEALTH INSURANCE	0.00	82.39	88.62	0.00	(88.62)	0.00
41946	LIFE INSURANCE	0.00	1.83	2.28	0.00	(2.28)	0.00
41951	HEALTH ALLOWANCE CREDIT	0.00	3.90	4.49	0.00	(4.49)	0.00
TOTAL FOR SALARIES-BENEFITS		0.00	360.36	432.69	0.00	(432.69)	0.00
	SERVICES-SUPPLIES						
40000	CIP & PROJECT EXPENSE	189,011.66	0.00	0.00	0.00	189,011.66	0.00
42830	REBATE PROGRAMS	0.00	7,638.80	7,638.80	0.00	(7,638.80)	0.00
43300	CONSTRUCTION CONTRACTS	0.00	0.00	121,420.25	0.00	(121,420.25)	0.00
TOTAL FOR SERVICES-SUPPLIES		189,011.66	7,638.80	129,059.05	0.00	59,952.61	68.28
TOTAL FOR NOT APPLICABLE		189,011.66	7,999.16	129,491.74	0.00	59,519.92	68.50
51	SEWER						
	SALARIES-BENEFITS						
TOTAL FOR SALARIES-BENEFITS		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR SEWER		0.00	0.00	0.00	0.00	0.00	0.00
FUN 573		189,011.66	7,999.16	129,491.74	0.00	59,519.92	68.50

CONSOLIDATED EXPENDITURE REPORT- BY FUND/DEPT
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	<u>Budget</u>	<u>Expenditures</u> <u>Month to</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u> <u>(Over)/Under</u>	<u>%</u> <u>Used</u>
GRAND TOTAL	64,969,189.87	3,290,041.33	5,256,358.71	7,774,892.38	51,937,938.78	20.05



Quarterly Report FY23 Q1



Kim Sitton, Finance Director
Donna Finch, Assistant to
the City Manager
November 2, 2022

Overview



Q1

Budget
Update



Q1

Strategic Plan
Implementation
Progress Report



Q1

Operational
Performance
Update

Q1

Budget Update

General Fund Update

Includes:

- General Fund
- Measure X Fund
- Historic Civic Center Fund
- Pension Stabilization Trust Fund

General Fund – Inflows

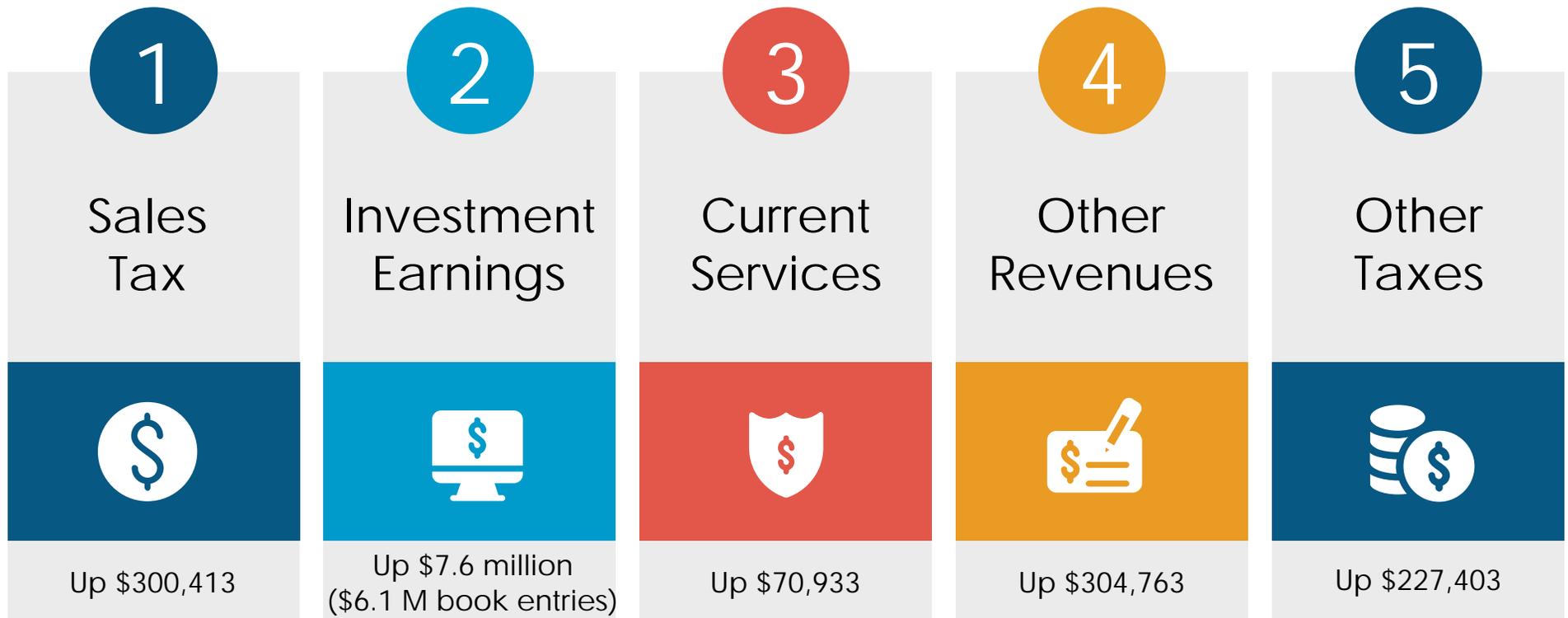
Revenues + Transfers In – Highlights

13.4% of Estimated Inflows Received

- Quarter 1 tends to be slower for revenues than other quarters
- Overall, inflows are up by 46.7% when compared to the same quarter in FY 2022
 - Book entries = \$6.1 million
 - Adjusted for book entries, up by 0.3% when compared to same quarter in FY 2022



Top 5 Revenues



General Fund – Inflows | Revenues + Transfers In Projected to Actuals – September 30, 2022

General Fund Revenue Category	Projected FY 2023	Through Q1 FY 2023	% Received
Sales Tax	\$ 49,646,951	\$ 4,585,915	9.2%
Measure X	40,487,975	3,114,481	7.7%
Property Tax	55,813,100	1,659,608	3.0%
Other Revenue	11,193,910	2,602,090	23.2%
Current Services	11,334,877	2,934,372	25.9%
Other Taxes	11,896,000	1,948,652	16.4%
Payments in Lieu of Services	6,144,200	1,475,716	24.0%
Intergovernmental Revenues	2,318,332	40,256	1.7%
Licenses, Fees & Permits	2,067,250	624,107	30.2%
Fines, Penalties & Forfeitures	741,800	156,744	21.1%
Special Assessments	587,581	-	0.0%
Investment Earnings	2,675,853	6,988,459	261.2%
Total Revenues	\$ 194,907,829	\$ 26,130,400	13.4%
Transfers In	1,200,000	204,663	17.1%
Total Inflows	\$ 196,107,829	\$ 26,335,064	13.4%

General Fund – Inflows | Sales Tax Revenues

		SALES TAX				MEASURE X
Quarter	Reporting Period	FY 2021 Quarter Total	FY 2022 Quarter Total	Yr over Yr Qtrly Total Change \$	Yr over Yr Qtrly Total Change %	FY 2022 Quarter Total
3 rd Quarter	July – Sept	\$12,346,399	\$12,992,912	\$ 646,514	5.2%	\$ 8,857,442
4 th Quarter	Oct – Dec	11,275,064	12,771,584	1,496,520	13.3%	10,606,561
1 st Quarter	Jan – Mar	10,907,420	12,913,677	2,006,256	18.4%	10,394,469
2 nd Quarter	Apr – June	12,515,641	13,631,446	1,115,805	8.9%	11,564,870
Fiscal Year Total		\$47,044,524	\$52,309,619	\$5,265,095	11.2%	\$41,423,341
Projected FY 2022			\$48,688,911			\$37,327,812
Percentage of estimated revenue received			107.4%			111.0%

Highlights

General Fund – Outflows | Expenditures + Transfers Out

- 01 The cumulative budget is \$207.5 million
- 02 Through September, approximately 25% of FY complete (approximately, due to timing of payments)
- 03 Overall outflows % of cumulative budget spent 16%
- 04 <15% Spent: Capital Improvement Projects, City Manager's Office, Debt Service, Information Technology, Planning & Development, and Public Works

General Fund – Outflows | Expenditures + Transfers Out Budget to Actuals – September 30, 2022

General Fund Expenditures By Department	Cumulative Budget FY 2023	Through Q1 FY 2023	% Spent
Capital Improvement Projects	\$ 26,447,170	\$ 1,822,611	6.9%
City Manager's Office	7,847,605	945,090	12.0%
Community Services	17,248,689	2,744,156	15.9%
Debt Service	21,369,124	1,068,811	5.0%
Economic Development	1,450,044	234,663	16.2%
Elected Officials	141,733	26,613	18.8%
Finance	4,617,017	871,936	18.9%
Fire	33,713,251	6,994,991	20.7%
General Government	25,414,741	5,051,474	19.9%
Human Resources	2,749,612	492,551	17.9%
Information Technology	743,292	22,025	3.0%
Legal & Risk Management	1,875,246	417,900	22.3%
Maintenance Services	134,587	112,272	83.4%
Planning & Development	8,510,500	1,060,472	12.5%
Police	49,742,807	10,613,791	21.3%
Public Works	5,465,243	692,744	12.7%
Total Expenditures	\$ 207,470,660	\$ 33,172,101	16.0%
Transfers Out	-	-	N/A
Total Outflows	\$ 207,470,660	\$ 33,172,101	16.0%

General Fund Reserves

Fiscal Year End	Emergency Contingency	Budget Balancing *	Pension Stabilization*	Total of Noted Reserves
June 30, 2015	\$ 18,300,000	\$ 38,951,177	N/A	\$ 57,251,177
June 30, 2016	\$ 30,000,000	\$ 19,429,676	N/A	\$ 49,429,676
June 30, 2017	\$ 30,000,000	\$ 28,945,252	N/A	\$ 58,945,252
June 30, 2018	\$ 32,600,000	\$ 25,182,735	N/A	\$ 57,782,735
June 30, 2019	\$ 32,600,000	\$ 34,433,788	\$ 2,530,492	\$ 69,564,280
June 30, 2020	\$ 33,846,470	\$ 40,539,138	\$ 2,530,492	\$ 76,916,100
June 30, 2021	\$ 36,522,368	\$ 43,614,486	\$ -	\$ 80,136,855
June 30, 2022*	\$ 41,699,024	\$ 3,922,049	\$ 30,102,382	\$ 75,723,455

*Preliminary figures. May change through audit/financial statement process.

Note: Not a full list of General Fund Reserves

Utility Funds Update

Includes:

- Water Funds
- Sewer Funds
- Electric Funds

Utility Funds

Water Funds	2012 Water Revenue Bond Project Fund	Water Capacity Fund	Reclaimed Water Utility Fund	Water Utility Fund	Water Utility Grant/ Agreement Fund
Sewer Funds	Sewer Capacity Fund	2013 Wastewater Revenue Bond Project Fund	Sewer Utility Fund	Sewer Utility Grant/ Agreement Fund	
Electric Funds	Electric Utility Fund	Electric Utility Grant/ Agreement Fund			

Utility Funds – Inflows

Revenues + Transfers In – Highlights

37% of Estimated Inflows Received

- Quarter 1 tends to be slower for revenues than other quarters
- Overall, inflows are up by 113% when compared to the same quarter in FY 2022
 - Book entries = \$4.8 Million
 - One time settlement = \$19.1 Million
 - Adjusted for above, down 3.0% compared to Q1 FY22



Utility Funds – Inflows

Revenues + Transfers In – Highlights



Electric

- ↑ 20.5% increase, \$0.8M, over FY 2022 Q1
- ↑ Current Services
- ↑ Fines, Penalties & Forfeitures
- ↑ Investment Earnings

*Investment Earnings book entries = \$1.3M



Water

- ↑ 152.2% increase, \$20.3M, over FY 2022 Q1
- ↑ Other Revenue
- ↑ Investment Earnings

*Other Revenue includes \$19.1M one-time settlement

*Investment Earnings book entries = \$1.6M



Sewer

- ↑ 83.2% increase, \$4.1M, over FY 2022 Q1
- ↑ Investment Earnings

*Investment Earnings book entries = \$4.0M

Utility Funds – Inflows | Revenue + Transfers In

Budget Estimates to Actuals – September 30, 2022

Enterprise Funds Fund Type	Cumulative Budget FY 2023	Through Q1 FY 2023	% Received
Electric	\$ 16,857,432	\$ 4,906,341	29.1%
Water	77,012,774	33,708,288	43.8%
Sewer	35,198,336	9,081,764	25.8%
Total Revenues	\$ 129,068,542	\$ 47,696,394	37.0%
Transfers In - Electric	-	-	N/A
Transfers In - Water	-	-	N/A
Transfers In - Sewer	-	6	N/A
Total Inflows	\$ 129,068,542	\$ 47,696,400	37.0%

Utility Funds – Outflows

Expenditures + Transfers Out – Highlights

Outflows 10.4% of budget spent:

Electric – 23.2%

Water – 9.9%

Sewer – 8.1%

- ✓ Operating budget
26.1% spent
- ✓ CIP budget
0.1% spent

- ✓ Operating budget
18.1% spent
- ✓ CIP budget
1.8% spent

- ✓ Operating budget
15.6% spent
- ✓ CIP budget
1.3% spent

Utility Funds – Outflows | Expenditures + Transfers Out

Budget to Actuals – September 30, 2022

Enterprise Funds	Budget	Through Q1	%
Expenditures By Department	FY 2023	FY 2023	Spent
Electric			
Capital Improvement Projects	\$ 1,543,624	\$ 805	0.1%
Debt Service	87,023	(14,305)	-16.4%
Planning & Development	12,199	2,792	22.9%
Public Works	212,225	23,513	11.1%
Utilities Department	14,279,881	3,729,724	26.1%
Electric Total	16,134,953	3,742,529	23.2%
Water			
Capital Improvement Projects	\$ 55,152,141	\$ 1,004,571	1.8%
Debt Service	388,810	(63,914)	-16.4%
Planning & Development	79,470	16,763	21.1%
Public Works	992,374	136,803	13.8%
Utilities Department	55,619,629	10,049,659	18.1%
Water Total	112,232,425	11,143,881	9.9%
Sewer			
Capital Improvement Projects	\$ 33,558,044	\$ 419,748	1.3%
City Manager's Office	3,515	435	12.4%
Debt Service	218,274	(35,881)	-16.4%
Planning & Development	46,207	10,840	23.5%
Public Works	685,048	96,815	14.1%
Utilities Department	30,458,101	4,764,402	15.6%
Sewer Total	64,969,190	5,256,359	8.1%
Transfers Out - Electric	-	-	N/A
Transfers Out - Water	-	-	N/A
Transfers Out - Sewer	-	6	N/A
Grand Total	\$ 193,336,567	\$ 20,142,774	10.4%

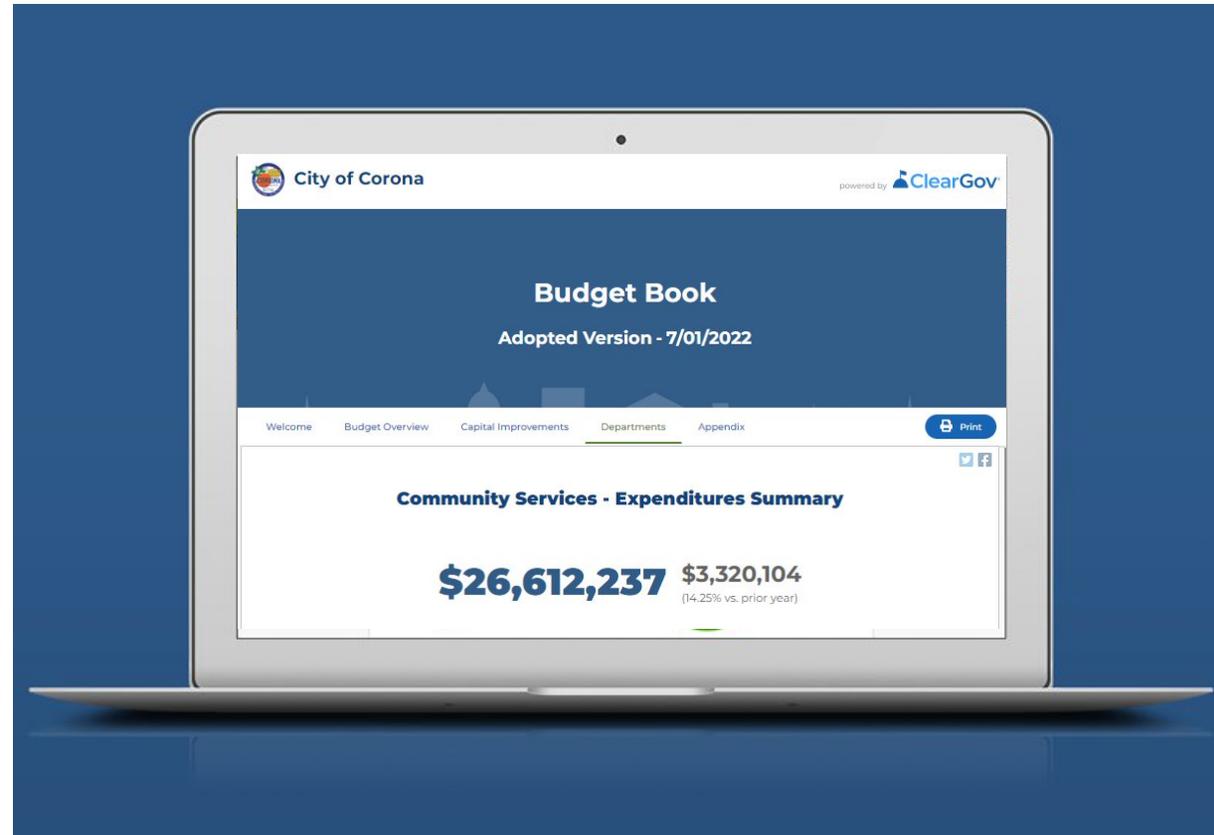
Digital Budget Book

[FY 2023 Adopted Budget](#)

Digital/Interactive Budget Book

Now Available!

- ✓ Easy to understand and consume
- ✓ Print as needed
- ✓ Mobile friendly
- ✓ ADA optimized
- ✓ Available in 133 languages

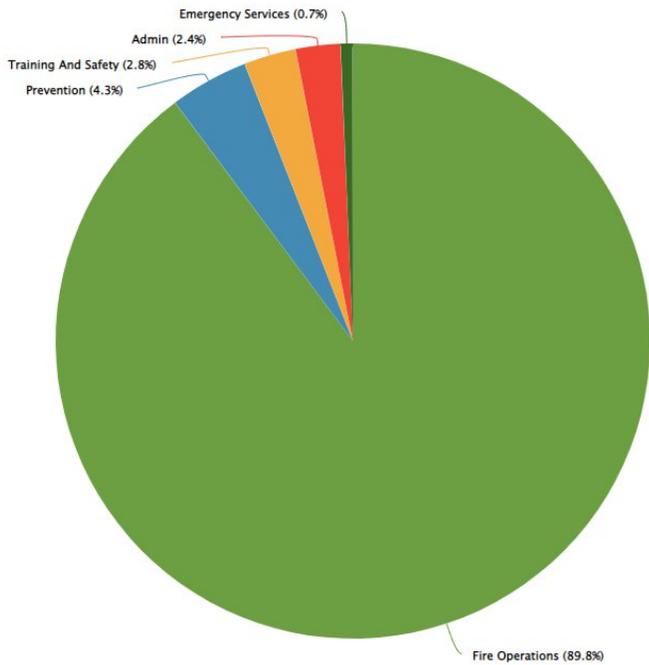


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Fire Expenditures Summary

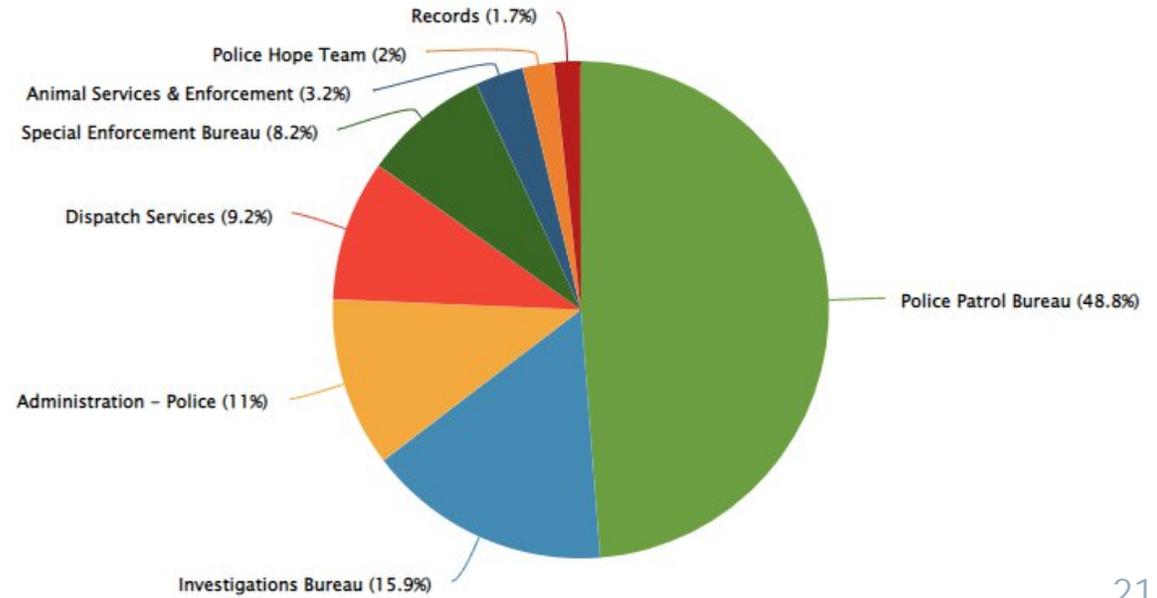
\$32,811,589 **\$2,183,377**
 (7.13% vs. prior year)

Budgeted Expenditures by Function



Police - Expenditures Summary

\$50,231,433 **-\$1,889,992**
 (-3.63% vs. prior year)



ciudad de corona energizado por ClearGov

Libro de presupuesto

Versión adoptada - 7/01/2022

Bienvenidos Descripción general del presupuesto Mejoras de Capital Departamentos Apéndice Impresión

Mensaje de presupuesto del administrador de la ciudad

jacob ellis

Señor Alcalde y Concejo Municipal,

Me complace presentar el documento presupuestario del año fiscal (FY) 2023 de la Ciudad de Corona. Este presupuesto se preparó con el Plan Estratégico de la Ciudad en mente, lo que representa el compromiso de la Ciudad de brindar servicios municipales de alta calidad que respalden a nuestros residentes y sus prioridades, y tomen decisiones acertadas para permanecer financieramente sostenibles.

El Plan Estratégico de la Ciudad de Corona 2021-2026 fue adoptado por el Concejo Municipal en febrero de 2021. El Plan Estratégico fue desarrollado en base a aportes sólidos de los residentes de Corona y las partes interesadas e identifica problemas, necesidades e intereses actuales que son de importancia estratégica para la comunidad. Este plan establece un curso de acción para los próximos cinco años al establecer metas prioritarias para la Ciudad, delinear acciones para lograr esas metas de manera efectiva y establecer un plan para informar nuestro progreso al público.

Город Корона energizado por ClearGov

Информационные технологии

Крис Макмастер
Руководитель информационной службы

Миссия Департамента информационных технологий состоит в том, чтобы служить городу и его жителям, предоставляя техническую базу, стратегическое видение и дальновидные технологические решения для достижения лучших результатов с помощью технологий.

Что мы делаем?

Департамент информационных технологий предлагает технологически инновационные решения для улучшения предоставления услуг, которые улучшают жизнь граждан и сотрудников города Корона. Услуги, предоставляемые в рамках деятельности каждого отдела, подробно описаны ниже.

Показатели эффективности	Актуальные данные		Принятые/Принятые	
	2020 г.	2021 г.	в 2022 г.	в 2023 г.
Насы обучение	600	950	950	950
Сверхурочные часы	610	342	300	300
Процент ЭПЗ ИТ к общегородскому ЭПЗ	3,30%	3,31%	3,40%	3,45%
Количество поддерживаемых общегородских устройств к количеству ИТ	125	240	125	250
Бюджет отдела в процентах от общегородского операционного бюджета	2,89%	2,35%	3,60%	3,78%
Процент незапланированных простоев сети в пиковый период	0,02%	0,08%	0,05%	0,05%
Процент времени работы сети	99,94%	99,92%	99,95%	99,95%
Количество полученных обращений в службу поддержки	9658	10 430	10 500	10 750
Количество полученных обращений в службу поддержки	4636	5860	6000	5800
Скорость первого исправления	43%	54%	55%	60%
ИТ запросы решены в течение 8 рабочих часов	46%	57%	60%	65%
ИТ запросы решены в течение 8 рабочих часов	5%	62%	65%	70%
Общественный рейтинг удовлетворенности внутренних пользователей (1-5 баллов)	3,69%	4,28%	4,60%	4,70%
Процент решенных проблем. Уровень 1 — Служба поддержки	5%	57%	60%	60%
Процент решенных проблем. Уровень 2 — Инциденты передаваны на более высокий уровень и разрешены внутри организации	47%	43%	40%	40%
Процент решенных проблем. Уровень 3 — Инциденты передаваны на рассмотрение и разрешение поставщиками	2%	0%	0%	0%

Thay đổi vị trí trong năm tài chính 2023

Phòng	Chức vụ	Điểm	Bình lu
Văn phòng quản lý thành phố	Chuyên gia truyền thống kỹ thuật số	1,00	Điều chỉnh dịch vụ
	Nhà phân tích quản lý I	1,00	Điều chỉnh dịch vụ
	Chuyên gia về Truyền thông xã hội	1,00	Điều chỉnh dịch vụ
		Thay đổi ròng 3,00	
Dịch vụ cộng đồng	Trợ lý hành chính	2,00	Điều chỉnh dịch vụ
	Lãnh đạo Dịch vụ Cộng đồng	1,36	Điều chỉnh dịch vụ / E
	Trợ lý Thư viện	0,35	Điều chỉnh dịch vụ / E
	Nhân viên văn phòng	(0,42)	Điều chỉnh dịch vụ / E
	Chuyên gia Tuần thủ Quy định I Flex	0,25	Điều chỉnh phân bổ
	Lãnh đạo Dịch vụ Cộng đồng Cấp cao	0,10	Điều chỉnh dịch vụ / E
Kiểm lâm viên cao cấp	0,04	Điều chỉnh dịch vụ / E	
	Thay đổi ròng 3,68		
Tài chính	Cấp quyền quản trị viên	1,00	Điều chỉnh dịch vụ
	Nhà phân tích tài chính cao cấp	1,00	Điều chỉnh dịch vụ
	Thay đổi ròng 2,00		
Ngon lửa	Trợ lý Dịch vụ Khẩn cấp	(0,48)	Điều chỉnh dịch vụ / E
	Điều phối viên Dịch vụ Khẩn cấp	(1,00)	Điều chỉnh dịch vụ
	Điều phối viên Dịch vụ Khẩn cấp	0,48	Điều chỉnh dịch vụ / E
	Người quản lý dịch vụ khẩn cấp	1,00	Điều chỉnh dịch vụ
	Đội cứu hỏa	1,44	Điều chỉnh dịch vụ / E
	Linh cứu hỏa / nhân viên y tế	6,00	2022
Trợ lý văn phòng	0,52	Điều chỉnh dịch vụ / E	
	Thay đổi ròng 7,96		
nguồn nhân lực	Trợ lý nhân sự	1,00	Điều chỉnh dịch vụ
	Thay đổi ròng 1,00		
công nghệ thông tin	Nhà phân tích ứng dụng	1,00	Điều chỉnh dịch vụ
	Bộ phận trợ giúp I	1,00	Điều chỉnh dịch vụ
	Kỹ thuật viên vô tuyến điện	0,52	Điều chỉnh dịch vụ / E
	Kỹ sư dịch vụ kỹ thuật số UI / UX	1,00	Điều chỉnh dịch vụ
	Thay đổi ròng 3,52		
Phòng Pháp lý & Quản lý Rủi ro	Phó luật sư thành phố II (Tổ tụng)	1,00	Điều chỉnh dịch vụ
		Thay đổi ròng 1,00	

Afrikaans	Bengali	Czech	French	Hebrew	Javanese	Lao	Malayalam	Oromo	Scots Gaelic	Sundanese	Turkmen	Zulu
Albanian	Bhojpuri	Danish	Frisian	Hindi	Kannada	Latin	Maltese	Pashto	Sepedi	Swahili	Twi	
Amharic	Bosnian	Dhivehi	Galician	Hmong	Kazakh	Latvian	Maori	Persian	Serbian	Swedish	Ukrainian	
Arabic	Bulgarian	Dogri	Georgian	Hungarian	Khmer	Lingala	Marathi	Polish	Sesotho	Tajik	Urdu	
Armenian	Catalan	Dutch	German	Icelandic	Kinyarwanda	Lithuanian	Meiteilon (Manipuri)	Portuguese	Shona	Tamil	Uyghur	
Assamese	Cebuano	English	Greek	Igbo	Konkani	Luganda	Mizo	Punjabi	Sindhi	Tatar	Uzbek	
Aymara	Chichewa	Esperanto	Guarani	Ilocano	Korean	Luxembourgish	Mongolian	Quechua	Sinhala	Telugu	Vietnamese	
Azerbaijani	Chinese (Simplified)	Estonian	Gujarati	Indonesian	Krio	Macedonian	Myanmar (Burmese)	Romanian	Slovak	Thai	Welsh	
Bambara	Chinese (Traditional)	Ewe	Haitian Creole	Irish	Kurdish (Kurmanji)	Maithili	Nepali	Russian	Slovenian	Tigrinya	Xhosa	
Basque	Corsican	Filipino	Hausa	Italian	Kurdish (Sorani)	Malagasy	Norwegian	Samoan	Somali	Tsonga	Yiddish	
Belarusian	Croatian	Finnish	Hawaiian	Japanese	Kyrgyz	Malay	Odia (Oriya)	Sanskrit	Spanish	Turkish	Yoruba	

Questions?



 (951) 279-3500

 Kim.Sitton@CoronaCA.gov

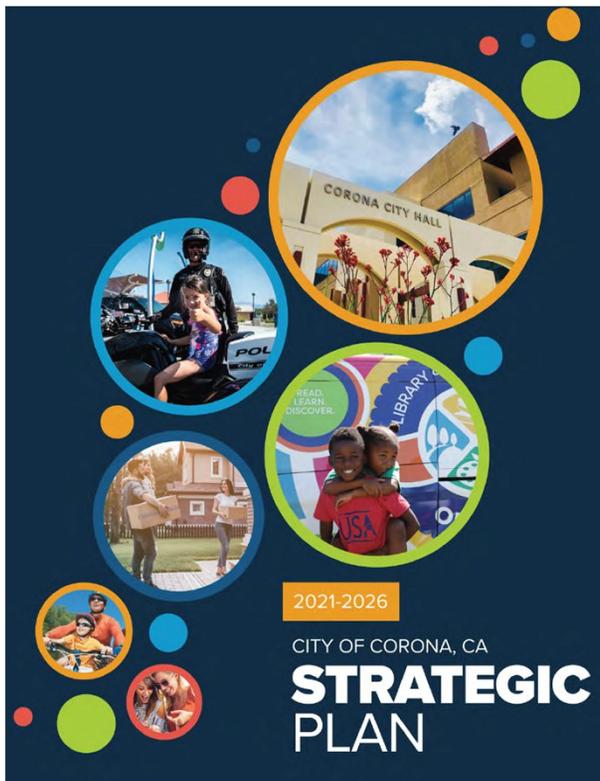
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Q1

Strategic Plan

Progress Report

The Plan



- ▷ 1 Vision
- ▷ 1 Purpose
- ▷ 6 Value statements
- ▷ 6 Goals
- ▷ 21 Objectives
- ▷ 138 Strategic Actions
- ▷ 125 Performance Indicators & Milestone Measures



VISION

Corona will be a safe, vibrant,
family-friendly community



PURPOSE

To create a community
where everyone can thrive

VALUES

We are Bold

We challenge the status quo in our relentless pursuit to rethink how we do business. We are on a mission to innovate, modernize services, and bring government into the 21st century.

We are Humble

Everyone has a role to play, and we find purpose in doing our part. We own mistakes and learn from them to become better. We value feedback, embrace our vulnerabilities, and take time to celebrate others.

We are Driven

We have strong work ethic and tackle issues head on, even the tough stuff. We anticipate problems, develop creative solutions, and push ourselves to be better.

We are Honest

We strive to do what is right, not what is easy. We keep our commitments and take responsibility for results, even if things go wrong.

We are Kind

No matter who you are or where you are from, you're welcome here. We embrace diversity, treat people with dignity, and genuinely care for others.

We are a Team

We give voice to our community. We trust and honor the process of collaboration. We achieve more together.

GOALS



**Financial
Stability**



**Strong
Economy**



**Sound
Infrastructure**



**Safe
Community**



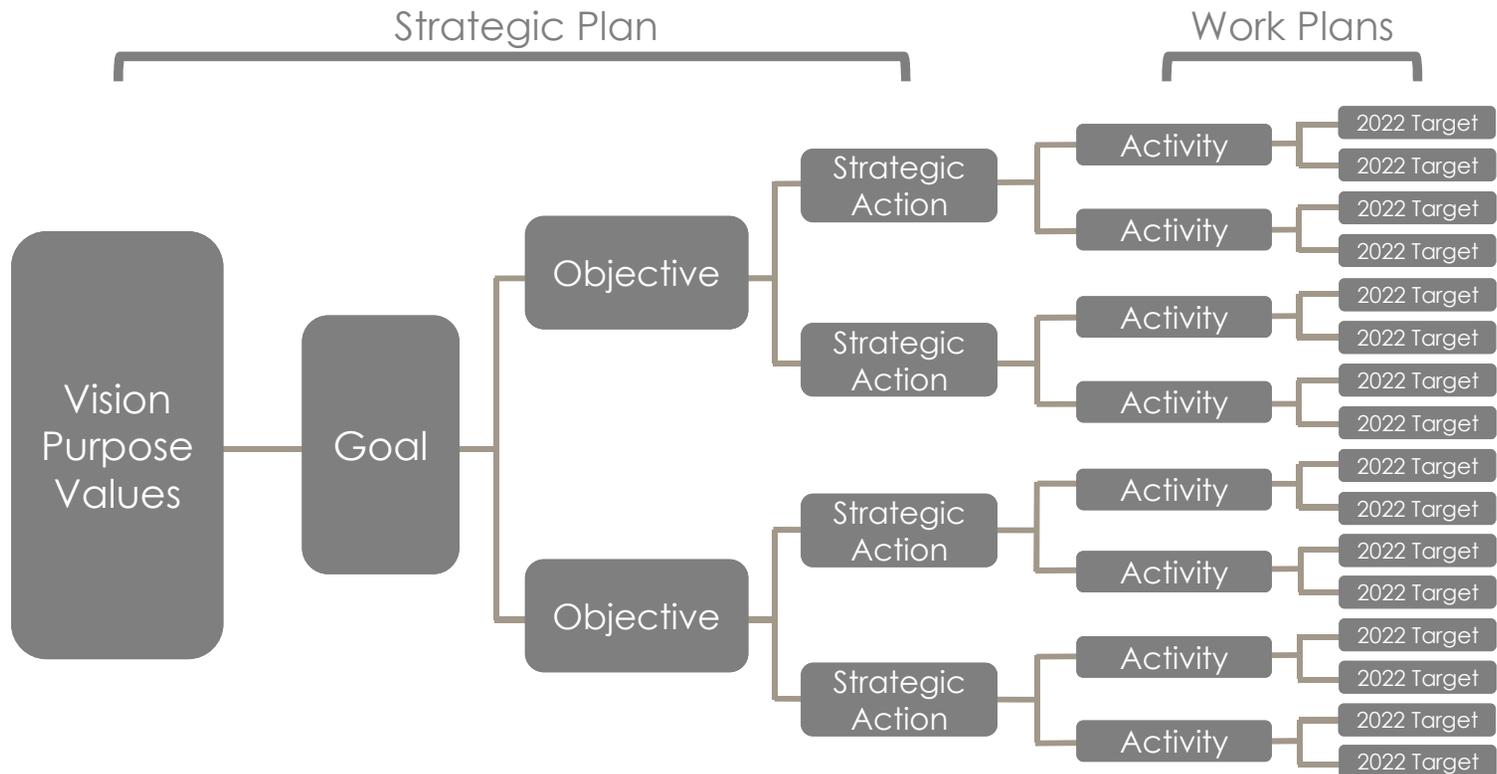
**Sense
of Place**



**High-Performing
Government**



Structure

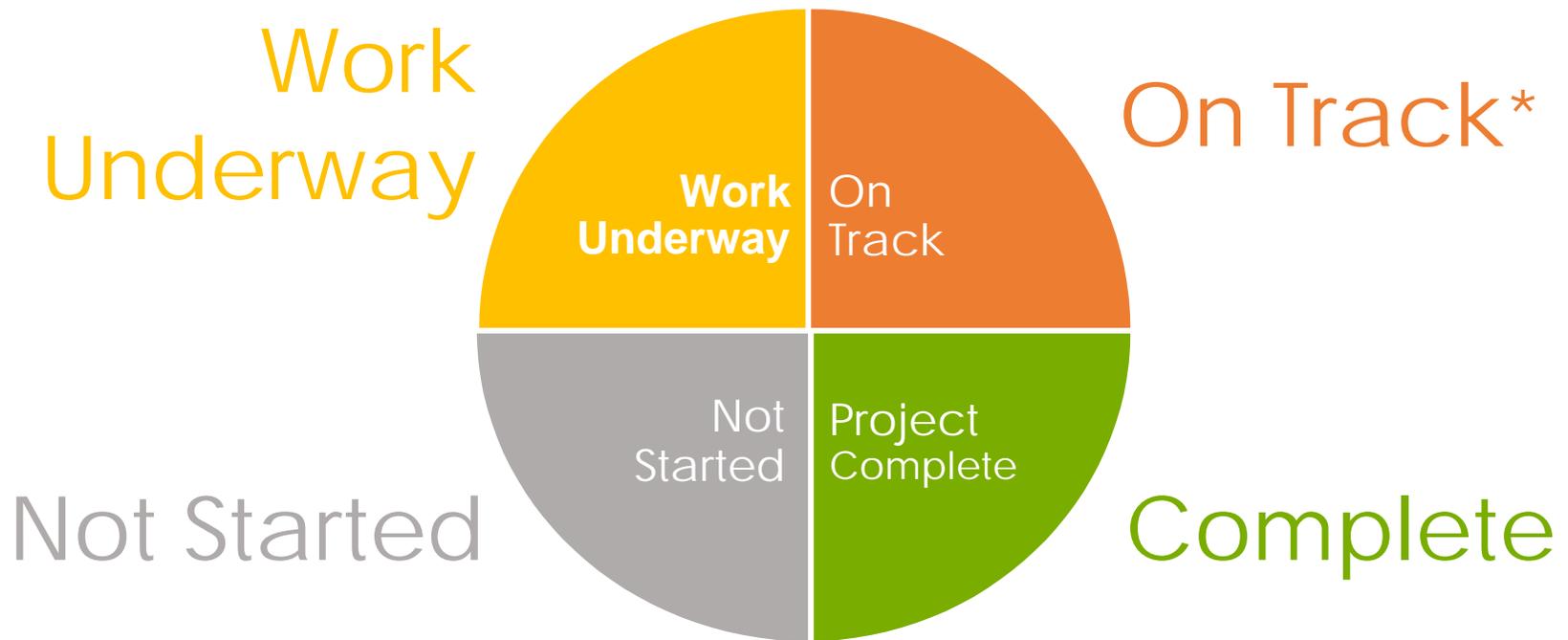




FY23 Q1 Progress Report

Projects, Performance Measures & Milestones

Legend



*based on the adopted project schedule



STRATEGIC GOAL

FINANCIAL STABILITY



Financial Stability

Progress Highlights



Public budget in both English and Spanish



Simplify budget information



Identify potential cost savings and cost containment opportunities



Enhance opportunities for resident participation in budget process



Establish process to track grant funding



Financial Stability Progress Update

FY23 Projects & Milestones	Status	Notes
Utilize the Strategic Plan as a framework to guide future financial decisions.	On Track	Continuous item
Pursue an AAA/Aaa/AAA GO Bond credit rating from S&P and Moody's & Fitch.	Not Started	Pending until next debt issuance
Hold annual work sessions to identify potential cost savings and cost-containment opportunities	On Track	Meetings throughout annual budget process
Regularly review revenue sources to ensure a balanced, intentional allocation of revenue sources that protect against over-reliance on any single source of revenues.	On Track	Annual evaluation through the budget process
Increase the percentage of services funded via external sources by proactively pursuing grants, partnerships, and other funding opportunities.	On Track	Continuous item, working with departments to identify funding opportunities
Ensure budget information is available in both English and Spanish.	Complete	Interactive budget document in multiple languages implemented Q1 FY23
Establish a process to track total grant funding received on an annual basis.	On Track	To be completed by Q4 FY23
Enhance opportunities for resident participation in the budget process.	On Track	Budget available in multiple languages; full day budget workshops; community survey to guide budget priorities
Find ways to simplify budget information.	Complete	Interactive budget implemented, continuous item



Financial Stability Performance Report

Performance Indicators	FY22 Q1	FY23 Q1	Trend
GO Bond credit rating	AA-	AA+	↑
Outstanding debt per capita*	\$569	\$2,047	↓
% of GO debt capacity used*	0.98%	8.04%	↓
Debt payments as a % of operating budget	11.03%	9.50%	↑
Unfunded pension liability/POB balance*	\$272M/\$0M	\$0/\$238M	↑ ↓
Diversity of revenue sources (# and range in size)	#14 0.43% -28.54%	#14 0.21% -26.28%	↔
% of assets funded for scheduled repair & replacement	Not Available	Not Available	--
Major operating funds maintaining minimum fund balance	100%	100%	↔

*Actual debt reflects an accounting change resulting from the issuance of the Pension Obligation Bonds (POBs).



STRATEGIC GOAL
STRONG ECONOMY



Strong Economy Progress Highlights



Develop a Downtown Revitalization Plan



Develop an Economic Development Strategic Plan



Partner with the Chamber of Commerce for local job creation



Craft Incentive Strategy for businesses to locate in Corona



Explore the feasibility of a façade improvement program



Strong Economy Progress Update

FY23 Projects & Milestones	Status	Notes
Develop and implement an Economic Development Strategic Plan.	Completed	Plan adopted in August 2022. Implementation schedule development will be finalized in fall 2022 with implementation occurring shortly after.
Create a development handbook that explains the development review and approval process to community members and businesses.	Work Underway	Staff is in the process of making a series of flow charts on the City's permit and development process.
Review and update the City's purchasing process to ensure it follows best practices and provides better opportunities for local vendors.	Work Underway	Updates presented at Fall Workshop and planned for Nov. 2nd Council agenda. Additional review of process to be completed in FY 2023.
Partner with the Chamber in its Corona 2030 Plan for local job creation to reduce local unemployment.	Work Underway	New annual contract awarded in August 2022 that focuses on business events and co-promotion of Live Work Corona, the City's workforce development initiative.
Craft an incentive strategy for businesses to locate in Corona.	Work Underway	Staff researching incentive strategies in other California communities.
Partner with regional workforce development boards to increase job opportunities.	Work Underway	Partnership with RCWDB. Job fair in partnership with Chamber of Commerce planned for spring 2023.
Build partnerships and programs that support youth and adult development to ensure a prepared and skilled workforce.	On Track	Ongoing partnership with LAUNCH, CNUSD, CMTTC, and local employers.
Develop a Downtown Revitalization Plan.	Completed	Plan adopted in September 2022. Implementation begins fall 2022.



Strong Economy Progress Update

FY23 Projects & Milestones	Status	Notes
Explore creating a program to assist long-time Corona restaurants to open smaller scale operations in the downtown.	Work Underway	Staff researching grant programs to support business expansion in Downtown. Potential opportunity through future grant program.
Explore the benefits and feasibility of a discounted development fee structure for "historic home" infill developments.	Work Underway	Work is currently underway; discussion with City Council planned for Q2 FY23.
Explore the feasibility of a façade improvement program.	Work Underway	Staff has been researching commercial façade improvement programs offered throughout California. Plans to present an initial update to Council in Q3 FY23.
Review and update the City's historic building guidelines and explore the establishment of a Historic Building Ordinance with clear preservation guidelines.	Work Underway	Discussion with the City Council planned in Q2 FY23.
Redevelop the Corona Mall Properties.	Work Underway	Lab commenced construction on South Mall properties in August 2022; construction improvements anticipated to be complete by early 2023, with tenants commencing internal tenant improvements shortly after. City interdepartmental team coordinating parking lot improvements and utility upgrades.



Strong Economy Performance Report

Performance Indicators

	FY22 Q1	FY23 Q1	Trend
# of small business grant applicants	Not Available	Not Available	--
% of small businesses that remain open one year after participating in various entrepreneurship programs	Not Available	100%	--
# of businesses promoted	16	10	↓
% of Emprendedor@s graduates that successfully launch their business	100%	100%	↔
# of site selection inquiries that resulted in business opening or expanding in Corona	Not Available	1	↑
# of Corona Mall properties redeveloped	--	--*	↔
% of business resources that can be accessed in Spanish	--	30%	↑
% of commercial brokers engaged with**	18%	19%	↑

*Initial redevelopment of two properties at the Corona Mall South commenced in August 2022 but anticipated for completion in 2023.

**Based on commercial brokers that are active in Corona over the past year, with at least one commercial transaction.



STRATEGIC GOAL

SOUND INFRASTRUCTURE



Sound Infrastructure Progress Highlights



Revamp the Capital Improvement Plan Program



Place housing within walking distance of commercial and public transportation



Develop a Trails Master Plan



Optimize traffic flows and light responsiveness



Establish quality maintenance standards for Parks and Facilities



Sound Infrastructure Progress Update

FY23 Projects & Milestones

Status

Notes

Review and revamp the Capital Improvement Plan (CIP) program to include all potential capital improvement projects utilizing a 10-year time horizon.

On Track

CIP Working Group established with meetings underway to redefine what a CIP is and develop criteria for prioritizing projects

Modernize traffic cameras and explore utilization of Artificial Intelligence with traffic cameras to **optimize traffic flows and improve responsiveness of traffic lights.**

On Track

Advance Traffic Management System Phase 3 almost ready to bid; once construction begins, AI software and hardware updates can occur

Develop a Parks and Recreation Master Plan

On Track

Park surveys underway; meetings ongoing with Council and Parks Commission; review of cost recovery and assets underway

Develop Trails Master Plan

On Track

Conducted two working group meetings with multiple partner agencies including US Forest Service; focusing efforts on access for Bedford Motorway and Eagle

Advocate with Riverside County Transportation Commission (RCTC) and the State for transportation improvements that impact congestion within Corona.

Work Underway

Staff submitted information on priority transportation projects to RCTC; meeting held with Congressman Calvert to discuss transportation funding priorities

Continue efforts to embrace mixed-use developments that would **place housing within walking distance of commercial centers and public transportation.**

Work Underway

Staff is working with a consultant on the rezoning program for higher density housing within walking distance to public transportation



Sound Infrastructure Progress Update

FY23 Projects & Milestones	Status	Notes
<p>Develop an asset management program for all city infrastructure, including condition assessments, lifecycle determinations, and preventative maintenance program for major capital assets, including City buildings, to extend their lifecycle.</p>	Not Started	Recruitment under way for Asset Mgmt. Coordinator position to oversee development of Asset Management Program
<p>Develop a long-term capital reserve/asset management funding policy for maintaining and replacing infrastructure assets.</p>	Not Started	New Asset Mgmt. Coordinator will oversee development of asset management policy
<p>Utilize an asset management program to ensure condition assessments, maintenance activities, and upgrades for park and recreation facilities are prioritized and completed in a timely manner.</p>	Not Started	New Asset Mgmt. Coordinator will develop and implement Asset Management Program
<p>Establish consistent quality and maintenance standards for parks & recreation facilities.</p>	On Track	Amenity standards established; weekly park inspections ongoing
<p>Continue efforts to implement “park sponsorships” to increase funding and community support for parks.</p>	Not Started	Anticipated to begin in Q3 of FY23



Sound Infrastructure Performance Report

Performance Indicators

	FY22 Q1	FY23 Q1	Trend
Capital asset and building condition ratings	Not Available	Not Available	--
Net investment in capital assets	\$5.5 M	\$7.6 M	↑
% of city facility assets replaced per schedule in the Asset Management Plan	Not Available	Not Available	--
% of street signs replaced within target timeframes (30 days)	94.5%	95.4%	↑
Town-wide average street PCI rating	70	70	↔
Miles of trails per 1,000 residents	0.17	0.17	↔
% of residents rating recreation facilities as good or excellent	Not Available	59%	--
% of residents rating the availability of paths and walking trails as good or excellent	Not Available	58%	--
% of residents rating the bike lanes as good or excellent	Not Available	50%	--
% of residents rating the quality of City parks as good or excellent	Not Available	65%	--
Total acres of parks and green space owned/managed by the City	873.17	873.17	↔
Average level of service for key intersections during AM and PM peak hours*	Not Available	Not Available	--
% of housing within walking distance of commercial centers & public transportation	Not Available	Not Available	--
% of signalized intersections using AI or advanced detection systems*	Not Available	Not Available	--

*Data will be available once traffic signal optimization project is complete



STRATEGIC GOAL
SAFE COMMUNITY



Safe Community Progress Highlights



Upgrade and maintain the City's 911 system



Determine appropriate staffing for effective emergency response



Expand resident engagement in police and fire support efforts



Implement Homeless Strategic Plan



Create a Fire Safe Council



Safe Community Progress Update

FY23 Projects & Milestones

Status

Notes

Upgrade and maintain the City’s 911 system to ensure reliable emergency response.

On Track

Created AutoDial program for quicker regional asset connectivity; installed audio recorder system to improve quality assurance and training.

Identify obstacles to **reducing response times**, implement solutions to meet or beat national benchmarks, track results, and report out publicly.

On Track

Evaluating dispatch protocols to reduce call queue time; partnering on Fire dispatch.

Determine appropriate staffing levels for effective emergency response capability and address understaffing.

On Track

New Call Taker positions are filled. Dispatch has 8 vacancies with numerous applicants in background.

Develop a **low acuity response service model** in Fire.

On Track

Soft launch to begin in October '22

Explore opportunities to **adopt best practices with computer-aided dispatch systems**.

Work Underway

New system (Soma) identified for Fire; PD and IT working closely with Spillman to resolve lingering issues.

Develop a plan to **address chronic staffing issues in the dispatch call center**.

On Track

Plan developed; multiple dispatch positions in background. Mandatory overtime reduced.

Develop a long-term funding strategy—including capital and operating reserve funds—for **emergency service assets**.

Work Underway

Fire facility and fire apparatus replacement plans in development.

Expand resident engagement and involvement in police and fire support efforts.

Continuous

PD created and held first Community Police Academy.



Safe Community Progress Update

FY23 Projects & Milestones (Cont.)

Status

Notes

Promote community involvement in identifying hazards and effective measures to reduce impacts.

Work Underway

Local Hazard Mitigation Plan update in progress

Hold annual safety drills for various emergency situations for both staff and residents.

Work Underway

Onboarding new Emergency Services Manager

Expand Community Emergency Response Team (CERT) trainings and build neighborhood-based CERT Teams.

On Track

Spanish and Adult CERT scheduled in October

Raise public awareness of local hazards and risks via a communication initiative.

On Track

Alert system enhancement in development

Create a Fire Safe Council to better equip residents to mitigate impacts of natural disasters.

On Track

501(c)3 in progress; Board of Directors identified

Implement the Homeless Strategic Plan.

On Track

RFP process completed and Committee recommended for Mercy House to operate shelter & system of services.

Develop a strategy to meet the mandated **Regional Housing Assessment** residential unit numbers.

On Track

Housing program implementation as part of the Housing Element Update 2021-2029.

Adopt a policy to approve and encourage high-density housing within designated areas of the City.

Work Underway

Working on the rezoning program for higher density housing per the approved Housing Element and creating objective development standards



Safe Community Performance Report

Performance Indicators	FY22 Q1	FY23 Q1	Trend
Avg. Police response time to Priority 1 calls / 90% of Priority 1 call response time falls under	5:46/ 4:43	5:44 / 4:53	↑ ↓
Police arrival time within 5:00 min. of all Priority 1 calls	36%	38%	↑
Avg. response time to all fire incidents / 90% of fire incident response time falls under	5:32 / 8:22	5:22/ 7:19	↑ ↑
Fire arrival time within 6:00 min. to fire incidents	70%	70%	--
Avg. response time to all medical calls / 90% of medical incident response time falls under	5:07 / 7:16	5:08 / 7:17	↓ ↓
Fire arrival time within 6:00 min. to medical calls	76%	75%	↓
Violent crimes / clearance rate	75 / 61%	97 / 33%	↓ ↓
Property crimes / clearance rate	785 / 6%	982/ 6%	↓ ↔
Homicides	2	3	↓
% of residents feeling very safe in their neighborhoods during the day	Not Available	86%	--
Community satisfaction rating of public safety efforts	Not Available	59%	--
Suicides	0	0	↔
Traffic fatalities	2	1	↑
Traffic accidents	334	299	↑



Safe Community Performance Report

Performance Indicators (Cont.)

	FY22 Q1	FY23 Q1	Trend
Drug/alcohol related traffic collisions	46	22	↑
% of community members who report they are prepared for an emergency	Not Available	83%	--
Annual number of residents taking part in emergency preparedness trainings. Events include CERT training and CPR classes.	0*	1,275	↑
Community satisfaction rating of the City's efforts to reduce homelessness	Not Available	25%	--
Number of homeless individuals within the City / First time Homeless	109/27	110/35	↓ ↓
Number of emergency shelter / motel voucher beds	25	35	↑
Average length of homelessness	4.3 years	2.4 years	↑
Annual returns to homelessness	13	0	↑
Number of affordable housing units	1,564	1,564	↔
Number of permanent supportive housing units under development	Not Available	90	--

*Covid-19 impacts



Safe Community Performance Report

Performance Indicators (Cont.)

	FY22 Q1	FY23 Q1	Trend
Number of code compliance/property maintenance citations or warnings	625	459	↑
Median annual household income*	\$83,752	\$88,434	↑
Median single family home cost	Not Available	Not Available	--
% of residents rating the overall cleanliness of Corona as good or excellent	Not Available	50%	--
% of residents rating the overall appearance of Corona as good or excellent	Not Available	52%	--
Total number of trees in City owned parks and rights of way	56,271	58,497	↑
Avg. number of days to replace dead or damaged trees	28 days	28 days	↔

*Based on US Census data



STRATEGIC GOAL
SENSE OF PLACE



Sense of Place Progress Highlights



Utilize volunteer led hikes to engage residents in park and trails



Develop On Demand Registration Capabilities



Reimagine the City's brand, identity and story



Highlight contributions of Latinx, Asian, Indigenous, and Black residents to Corona



Develop Equal Opportunity Employment Plan



Sense of Place Progress Update

FY23 Projects & Milestones	Status	Notes
<p>Increase large-scale recreation events (sports themed, food, etc.) that provide both social and economic benefits to the community.</p>	<p>Work Underway</p>	<p>Work continues with large scale regional events.</p>
<p>Utilize volunteer-led hikes to help residents become familiar with trail and park opportunities in the community.</p>	<p>Work Underway</p>	<p>Project scope outlined and project will kickoff in late spring/early summer 2023</p>
<p>Develop “on demand” registration capabilities to provide onsite registration or reservations at parks, fields, or facilities.</p>	<p>Work Underway</p>	<p>Testing new software and data process</p>
<p>Designate the Historic Civic Center as Corona’s center for the arts and relocate all non-arts lessees.</p>	<p>Not Started</p>	<p>All non-art tenants remain under active leases</p>
<p>Review and revamp the City’s calendar of signature community events to clarify the City’s role, determine potential partners, and identify opportunities to celebrate diverse cultures.</p>	<p>On Track</p>	<p>2022 Calendar of Community engagement events posted; engagement ongoing</p>
<p>Update the Mills Act Landmark list.</p>	<p>Work Underway</p>	<p>Slated for discussion with City Council on Historic Preservation in Q2 FY23</p>
<p>Reimagine the City of Corona's brand, identity, and story, and brand City facilities to instill a sense of pride and make them more welcoming.</p>	<p>On Track</p>	<p>Research Phase completed; next steps: Brand Strategy & Development and Visual Identity</p>
<p>Pursue opportunities to highlight the contributions of Latinx, Asian, Indigenous, and Black residents to Corona’s history, culture, and current community.</p>	<p>Work Underway</p>	<p>Held a second Community Conversation for Hispanic Heritage month.</p>



Sense of Place Progress Update

FY23 Projects & Milestones

Status

Notes

Improve the City website for ease of use.

Work Underway

Staff working on RFP for complete website overhaul.

Identify opportunities to increase access to City services and spaces for people with disabilities.

Not Started

Update to the City's ADA Transition Plan will begin in FY23.

Develop an implementation plan for ADA improvements to City facilities and ensure ADA-required improvements are included as part of the City's Capital Improvement Program planning.

Not Started

ADA Transition Plan was last updated in 2017; staff will begin the Plan update in FY23.

Explore the feasibility of expanding inclusive playground equipment across the City.

Work Underway

This will be incorporated into the Parks MP and will look for sites suitable for these amenities

Develop an Equal Employment Opportunity plan to ensure the City workforce reflects the racial and gender diversity of the community.

Work Underway

Met with City Manager's Office to discuss vision for plan; draft plan currently in development.

Promote the use of public spaces for festivals or shows that showcase arts and culture.

On Track

Currently hosting FY23 Co-Sponsorships; FY24 program will open in Q3. Exploring options for alternative use of public space, regional promoters, and incentives.

Ensure robust engagement with a broad cross section of all segments of the community when developing plans for new or renovated parks and facilities.

On Track

All Master Plan website portals up and active. New survey out for PRMP with QR codes throughout the parks. Neighborhood outreach completed by end of October.

Increase the City's support, coordination, and partnerships to enhance veteran services and programs.

Work Underway

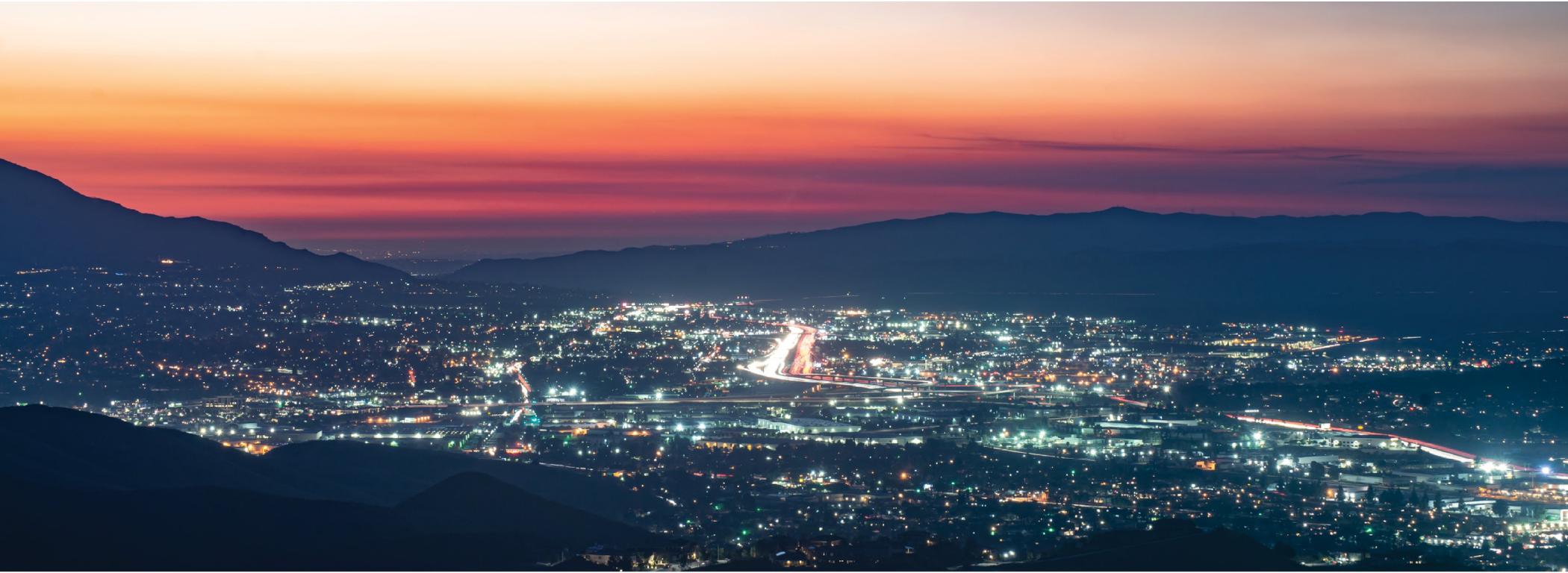
Vets Connect program at Library connects veterans with resources, benefits, programs.



Sense of Place Performance Report

Performance Indicators

	FY22 Q1	FY23 Q1	Trend
Total annual number of participants in City recreation programs.	65,001	54,687	↓
% of City facilities that are ADA compliant.	Not Available	Not Available	--
% of City services that can be accessed in Spanish.	Not Available	Not Available	--
% of persons who view the job posting on diversityjobs.com.	Not Available	Not Available	--
% of residents rating Corona as a place to live as good or excellent.	Not Available	83%	--
% of residents rating Corona as a place to raise a child as good or excellent.	Not Available	76%	--
% of residents rating the community's openness and acceptance towards people of diverse backgrounds as good or excellent.	Not Available	57%	--
% of residents rating the overall image or reputation of Corona as good or excellent.	Not Available	57%	--
% of residents rating the quality and number of places to recreate, socialize, meet and connect with friends, neighbors, and family as good or excellent.	Not Available	37%	--
% of residents rating the sense of community in Corona as good or excellent.	Not Available	56%	--
% of residents rating variety and frequency of community events as good or excellent	Not available	39%	--
% of residents very likely to recommend living in Corona to someone who asks.	Not Available	81%	--
% of residents who say, given the chance to start over, they would choose to live in Corona again.	Not Available	80%	--
% of residents who volunteered time to some group/activity in Corona at least once last month.	Not Available	22%	--



STRATEGIC GOAL

HIGH-PERFORMING
GOVERNMENT



High Performing Government Progress Highlights



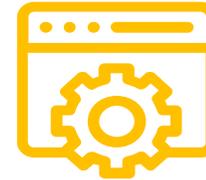
Establish Regular
Community
Satisfaction Surveys



Increase resident
feedback and
engagement



Develop consistent
annual performance
evaluations for all staff



Replace the
Enterprise Resource
Mapping System



Increase the
number of online
options for all major
city services



High Performing Gov't Progress Update

FY23 Projects & Milestones	Status	Notes
<p>Ensure annual reporting on Strategic Plan and departmental workplan milestones and performance measures.</p>	<p>On Track</p>	<p>First Annual Report to be finalized in Q2 FY23; quarterly reports ongoing</p>
<p>Use the open data portal to increase transparency and help residents engage with City government.</p>	<p>Ongoing</p>	<p>Ongoing updates are made to the open data portal; recent changes have been made to community development pages</p>
<p>Establish regular community satisfaction surveys to gather statistically significant data, track residential concerns over time, and ensure that services and service levels are consistent with community needs and wants.</p>	<p>On Track</p>	<p>National Community Survey initiated in Spring '22 with 714 responses; survey results presented to City Council Oct. '22; follow-up surveys will be conducted on an annual basis</p>
<p>Proactively pursue and incorporate resident input into all major planning efforts.</p>	<p>Ongoing</p>	<p>More issue specific videos and surveys going out to engage residents; ongoing efforts to continue increasing engagements continue</p>
<p>Increase the frequency, quality, and quantity of resident feedback and engagement that better reaches the “silent majority,” as well as diverse and historically underrepresented communities.</p>	<p>On Track</p>	<p>Staff working on the implementation of Salesforce; phase 2 approved by City Council in July 2022; Go-Live Q4 of FY 2023</p>
<p>Promote volunteerism through the creation of a volunteer strategy and recognition program to encourage, recognize, support, and enhance volunteer efforts.</p>	<p>On Track</p>	<p>New Volunteer Program Coordinator position established in Community Services Department; host monthly in-person volunteer orientations, website updated with all city volunteer opportunities, held a volunteer recognition event in September 2022; continuing to grow volunteerism in Corona.</p>



High Performing Gov't Progress Update

FY23 Projects & Milestones	Status	Notes
Conduct annual employee engagement surveys and establish standard internal metrics to track engagement.	On Track	Employee Engagement Survey completed June '22; results shared with Directors; Department Action Plans developed to address challenges.
Develop stronger performance management processes, including consistent annual performance evaluations for all staff to ensure accountability, professional conduct, and adaptation to change.	Completed	Electronic Performance Evaluation launched, and training completed by Managers and Supervisors.
Establish career development plans for all staff members.	Completed	Career development plans developed and included in annual performance evaluation process.
Create a formalized staff training and development program on a wide range of topics, with a focus on increasing management skills for supervisors.	Work Underway	Transitioning LMS System and meeting with various companies that offer more soft skill trainings.
Review and revamp the employee wellness program.	On Track	Employee Wellness Fair held in September '22; additional changes to the wellness program in development.
Develop a new Employee Orientation that reinforces organizational values, goals, and helps provide an exciting onboarding experience.	Not Started	Work will begin in Q2.
Review, revise, and simplify personnel policies to improve readability, reduce the number of policies, and embrace forward-thinking policies and practices that will enhance the City's ability to attract, reward, and retain top talent.	Work Underway	Gathering information on best practices .



High Performing Gov't Progress Update

FY23 Projects & Milestones	Status	Notes
Establish a staff recognition program/policy and a retiring employee recognition program/policy to recognize the amazing efforts across the organization and thank long-time employees who are retiring from service.	Work Underway	First annual staff event with awards for years of service took place October 13, 2022; future event planning underway
Replace the Enterprise Resource Planning (ERP) system.	Work Underway	Business process mapping and RFP development in process
Finalize the development of the Electronic Document Management System (EDMS) .	Work Underway	RFP Development for EDMS system in process
Move Voiceover IP Operations to the Cloud.	Work Underway	Proof of concept testing in process
Increase the number of online options for all major City services that can be offered virtually.	Work Underway	Digital Services Portfolio completed; taking results from recent employee survey to find gaps
Develop a concierge program for building permits.	Not Started	Waiting to fill vacant full-time positions to support service
Meet periodically with representatives of the local building and development industry to discuss issues of mutual concern.	Not Started	Work will begin in Q2 FY23



High Performing Gov't Progress Update

FY23 Projects & Milestones	Status	Notes
Streamline and simplify the recruitment process and hiring new employees to reflect best practices.	Work Underway	Standard Operating Procedures in process of being developed
Review and clarify roles and responsibilities of the Council, staff, commissions, and Committees.	On Track	Orientation materials updated for newly elected and appointed officials
Pursue meaningful award and certification opportunities to evaluate municipal services and better demonstrate the talent, commitment, outcomes achieved by the City for its residents.	Work Underway	Awards and certifications assigned to ATTCMs; work will continue in Q2 FY23
Promote collaboration by forming more cross-departmental teams to help solve problems, manage large projects, and get people working together.	Work Underway	Cross-departmental teams formed for several projects and programs, including CIP Revamp, Business Process Mapping, and Wellness Committee.
Hold bi-annual Council workshops for policy making and financial planning.	Continuous	Workshops held Fall '20, Spring '21, Fall '21, Spring '22, Fall '22; future workshops to occur every six months thereafter.



High Performing Gov't Performance Report

Performance Indicators	FY22 Q1	FY23 Q1	Trend
Number of social media engagements	401,625	514,237	↑
Number of social media impressions	6,560,266	7,533,044	↑
% of major City services that are offered virtually	60%	80%	↑
% of residents expressing confidence in city government	Not Available	40%	--
% of residents rating the overall direction the City is taking as good or excellent	Not Available	51%	--
% of residents who believe all City residents are treated fairly	Not Available	51%	--
% of residents rating overall quality of City services as good or excellent	Not Available	62%	--
% of residents rating value of services as good or excellent	Not Available	43%	--
Employee turnover rate	Not Available	5.06%	--
% of employees agreeing or strongly agreeing that they would recommend the City as a place to work	Not Available	75%	--
Number of City awards/certifications earned	Not Available	Not Available	--

Q1

By the Numbers

Operational Performance Update

Community Services

Q1 Operational Performance



↓ 6,410
Trees Trimmed



↓ 658
Trees Planted



↓ 174
Trees Removed



↑ 108,513
Registered Library
Users



↑ 12,084
Library Program
Participants



↑ 640/4,600 Hours
Community
Volunteers



↑ 38,500
Attendees @
Special Events



↑ 248,500
Recreation Activity
Participants



↓ 24,944
Corona Cruiser
Ridership



↓ 6,975
Dial-a-Ride Ridership

Homelessness

Q1 Operational Performance



↑ 1,769

CPD Homeless Related
Calls for Service



↑ 640

Cubic Yards of Debris
Removed



↓ 125

Emergency Shelter
Clients Served



↓ 2

Permanent Housing
Placements



↓ 35*

Emergency Shelter
Beds Available



↓ 195

City Net Street Outreach &
Engagement Contacts

*10 Path of Life Beds and 25 Motel Voucher Rooms

Community Engagement

Q1 Operational Performance



↑ 7,533,287

Social Media Impressions



↓ 686,306

Website Visits



↓ 182,290

Emails Opened



↑ 510,797

Social Media Engagements



↓ 197,828

Total Social Media Audience



↑ 896,743

Total Video Views

SeeClickFix

Q1 Operational Performance



↓ 1,809
Total Tickets submitted

↑ 1.4
Average days to
acknowledge

↑ 7.5
Average days to close



↓ 307
Graffiti Tickets



↓ 86,302 SF
Graffiti Removed



↓ 358
Parkway Maintenance Tickets
(Landscape and Trees)



↑ 279
Street Maintenance Tickets

Economic Development

Q1 Operational Performance



284*
New Businesses



10
Companies supported via
Team Corona, MAP, New
Business and Live Work
Corona Meetings



991*
Business License
Renewals



87
Business Outreach/Visitations



160
Participants in
Entrepreneurship Programs
(Emprededor@s 2.0 and
SCORE)

* This number reflects business with physical locations in Corona.

Planning & Development

Q1 Operational Performance



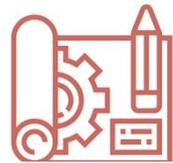
PLANNING SERVICES

↓ 338
Applications Processed

↔ 100%
Applications Processed on Time

↔ 21
Average Days to Process Applications
(Does not include over the counter permit)

TBD
Satisfaction Rating



DEVELOPMENT SERVICES

↑ 663
Plan Checks/Permits Issued*

↓ 71%
Plan Checks/Permits Processed on Time*

↔ 16
Avg. Days to Review Plan Checks/Permits*

TBD
Satisfaction Rating

*Dry Utility, Grading, TTM/PM Plan Checks & Permits



INSPECTION SERVICES

↑ 3,695 / ↓ 1,139
Building/Infrastructure Inspections

↔ 100%
Inspections Completed on Time

↔ 1
Avg. Days to Complete Inspections

TBD
Satisfaction Rating



PLAN CHECK

↑ 2,157 / ↓ 1,344
Building Plan Checks/Permits Issued

↑ 95%
Plan Checks/Permits Processed on Time

↓ 8 / 3
Avg. Days to Review Plan Checks/Permits (first check/rechecks)

↓ 84%
Satisfaction Rating



CODE COMPLIANCE

↓ 392
Cases Opened

↓ 361
NOVs Issued

↓ 258
Cases Closed

↓ 84
Citations Issued

Public Works

Q1 Operational Performance



TRAFFIC ENGINEERING

↓ 51
Work Orders Completed
(signing, striping, curb painting)

↔ 170
Traffic Signals Maintained

↑ 182
Traffic Plan Checks



CAPITAL PROJECTS

↑ 77
Active CIP Projects

↓ 47
Planning/Design Phase

↑ 21
Out to Bid/Under Construction

↓ 8
Projects Completed



NPDES INSPECTIONS

↓ 18*
Commercial/Industrial Inspections

↓ 48*
Construction Site Inspections

↓ 50*
Illegal Connections & Discharges Identified

* data reflects activities by 1 staff (as opposed to 2) for most of reporting period



STREET MAINTENANCE

↑ 1,043/ 1,050
Work Orders Received/Completed

↑ 7,457
Curb Miles Swept

↑ 163
Streetlights Repaired

↑ 3,599 SF
Sidewalk, Curb, Gutter Replaced



FLEET

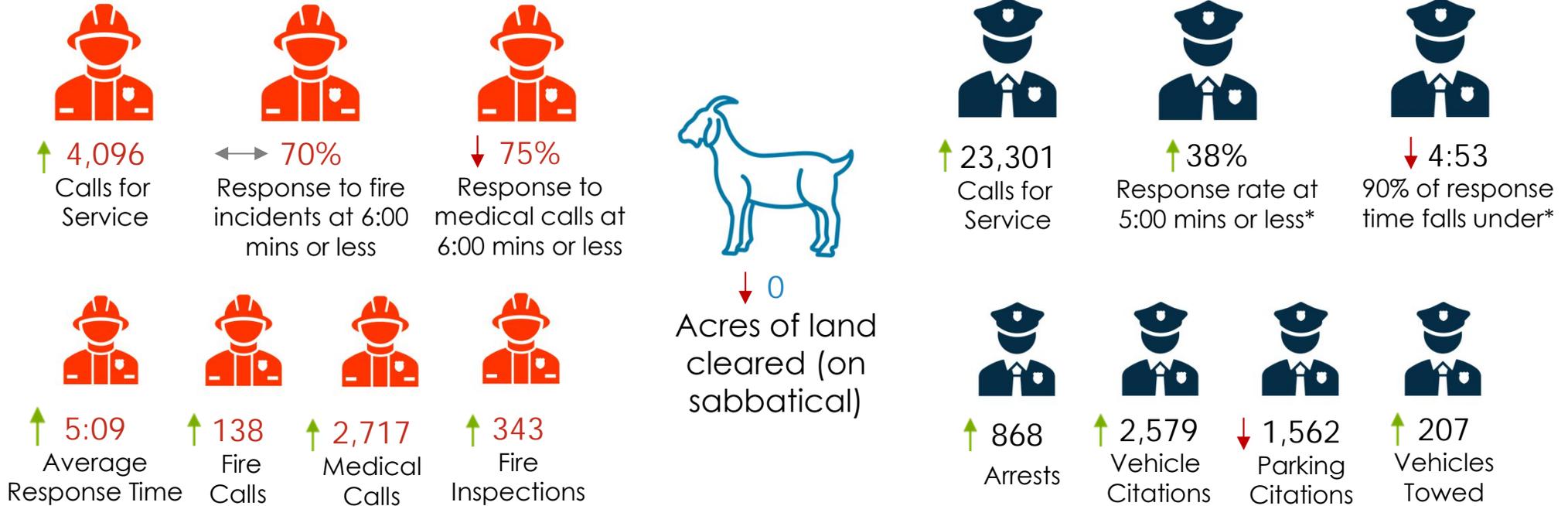
↓ ↑ 196/325
Scheduled vs. Unscheduled Repairs

↓ 196
Vehicles & Equipment Inspected

↑ ↑ 24/13
Fire Apparatus Inspections/ Unscheduled Repairs 73

Public Safety

Q1 Operational Performance



*Response to Priority 1 Calls

Utilities

Q1 Operational Performance



BILLING & ADMINISTRATION

↓ 3 min. 7 sec.
Average Speed of Answer

↑ 138,753
Bills Mailed

↑ 9,112
Customer Service Calls

↑ 30.6%
Auto Pay Subscriptions



UTILITIES MAINTENANCE

↑ 629/992
Work Orders Received / Closed

↓ 77,228 LF
CCTV Inspected

↓ 104,260 LF
Sewer Mains Cleaned

↑ 218
Meters Replaced



ELECTRIC UTILITY

↑ 99.98%
Time Power is On

↑ 132,442
Mins. w/ Power

↑ 38
Mins w/o Power

↑ 2
Electrical Outages



WATER UTILITY

↓ 1.823 Billion Gal.
Water Treated

↓ 1,247 / 100%
Water Samples / Compliance Rate

↑ 1.091 Billion Gal.
Wastewater Treated

↑ 2,340 / 100%
Wastewater Samples / Compliance Rate

Internal Support

Q1 Operational Performance



ACCOUNTING

↑ 87%
Invoices Paid within 30 days

↑ 9,522
Invoices Processed

↔ 31
Consecutive Years Receiving GFOA Award



HUMAN RESOURCES

↑ 60
Jobs Posted

↑ 93
New Hires

↑ 62
Promotions

↓ 43
Separations



PURCHASING

↓ 13
Bids Issued

↓ 227
Contracts Executed

↓ 668
Purchase Orders Issued

↓ 710
P-Tracks Completed



CLERK'S OFFICE

↑ 225
Public Records Requests

↔ 10
Agendas Published

↑ 27
Claims Received

↑ 34
Subpoenas Processed



INFORMATION TECHNOLOGY

↑ 8,048,436
Total Cyber Attacks Deflected

↑ 2,893
IT Service Requests Completed

↔ #1
National Ranking for IT Services (Population 125K-250K)

Questions?



 (951) 279-3670

 Donna.Finch@CoronaCA.gov

 www.CoronaCA.gov



OFFICE OF: Mayor

Phone: 951-736-2371
Fax: 951-736-2493

400 S. Vicentia Ave. P.O. Box 940, Corona, California 92878-0940
City Hall Online All The Time – <http://www.coronaca.gov>

November 2, 2022

The Honorable Nancy Pelosi
Speaker of the House
United States House of Representatives
Washington, D.C. 20515

The Honorable Chuck Schumer
Majority Leader
United States Senate
Washington, D.C. 20510

The Honorable Kevin McCarthy
Republican Leader
United States House of Representatives
Washington, D.C. 20515

The Honorable Mitch McConnell
Republican Leader
United States Senate
Washington, D.C. 20510

Dear Speaker Pelosi, and Majority Leader Schumer, Leader McCarthy, and Leader McConnell:

On behalf of the City of Corona, I am honored to write in strong support of S. 2981 and H.R. 3172, the Homes for Every Local Protector, Educator, and Responder (HELPER) Act, introduced by U.S. Senators Marco Rubio and Jon Ossoff and U.S. Representatives John Rutherford, Al Lawson, John Katko, and Bonnie Watson Coleman.

The HELPER Act creates a home loan program within the Federal Housing Administration to help our law enforcement officers, fire fighters, EMTs, paramedics, and preK-12 teachers (“first responders”) by making homeownership more affordable. Too often, our members struggle to afford their first home. Because of this, we are writing in support of the HELPER Act, which would help our members access the housing they need to serve their communities.

First responders dedicate their lives to protecting and serving their fellow Americans. The COVID-19 pandemic has only made clearer the ongoing challenges that these brave first responders face. It is time we honor them for their service. To that end, the HELPER Act program will function similarly to the home loan program managed by the Department of Veterans Affairs. Managed by the Federal Housing Administration, it will allow law enforcement officers, fire fighters, EMTs, paramedics, and preK-12 teachers to obtain a low-interest, fully insured home loan with no down payment and no monthly mortgage insurance costs.

Our nation’s first responders have demonstrated their unwavering commitment to their communities. Even amidst a deadly pandemic, these heroes have served without hesitation. We believe they have earned access to affordable housing so that they can provide for their families and continue to serve their communities. We hope you will join the City of Corona in support of the HELPER Act, and we look forward to working with you on this important matter.

Sincerely,

Wes Speake
Mayor



Staff Report

File #: 22-0862

REQUEST FOR CITY COUNCIL ACTION

DATE: 11/02/2022

TO: City Council Members

FROM: Honorable Mayor Wes Speake

SUBJECT:
Travel and other related expense reimbursements for Mayor Wes Speake.

EXECUTIVE SUMMARY:

This staff report asks Council to approve reimbursements in the amount of \$291.25 for travel and other related expenses resulting from attendance at the CalCities Annual Conference on September 7th - 9th, 2022.

RECOMMENDED ACTION:

That the City Council approve the travel and other expense reimbursement claim dated October 25, 2022, per City of Corona Administrative Policy No. 01200.001.

BACKGROUND & HISTORY:

City of Corona Elected Officials and employees periodically attend local, regional, state and national conferences, as part of their duties, responsibilities, and professional development. The guidelines set forth in Administrative Policy No. 01200.001 ("the Policy") provide an "accountable expense reimbursement plan" and meet the three basic requirements of Internal Revenue Code Section 62(c). The Policy applies to all City employees, elected officials, and those appointed officials who are members of legislative bodies (as defined by Government Code Section 54952) when they travel on behalf of the City or otherwise seek payment or reimbursement for actual and necessary expenses incurred in the performance of their official duties. The Policy also complies with the requirements of California Government Code sections 53232.2 and 53232.3, pertaining to travel and reimbursement policies for City officials (AB 1234).

ANALYSIS:

The Policy authorizes for City Officials to be reimbursed for actual and necessary expenses incurred in the performance of their official duties. With respect to travel, the Policy authorizes reimbursement for miles traveled at the I.R.S. approved rate, with appropriate supporting documentation.

Authorized expenses include:

- Communicating with representatives of regional, state, national and international government on City Policy position.
- Attending educational seminars, conferences, or activities designed to improve skills and information levels.
- Participating in regional, state, national and international organizations whose activities affect the City's interests.
- Attending events as a representative of the City, including charitable events, that are sponsored, co-sponsored or organized by the City.
- Meetings with consultants, professionals, constituents, applicants or other private or governmental entities or agencies, which are necessary for the performance of their position.
- City Officials attending, as an invited representative of the City by a business, ground-breaking, grand opening or other ceremonial events, held in the state and open to the public, for businesses with a facility already located in the City (limit to 10 per business per fiscal year).
- City Officials attending, as an invited representative of the City by a regional, state, national or international government agency, ceremonial events held in the state by such government agency.
- City Official attending, as an invited representative of the City by a charity charitable event held in the City.
- City Officials' round-trip commutes (from home to a city facility and back) when attending a meeting of their legislative body or participating in another event or activity for which expenses are reimbursable.

Staff has indicated on the attached mileage log those expenses which fall into one of the above expense categories.

FINANCIAL IMPACT:

City Officials' travel and other expenses reimbursements are funded by the City Council's operating budget in the General Fund. Funding for the amount claimed on this report is included in the approved Fiscal Year 2023 budget.

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action is for expense reimbursement and reporting purposes, and there is no

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possibility that approving the recommended action will have a significant effect on the environment.

PREPARED BY: ANGELA NIETO, EXECUTIVE ASSISTANT

REVIEWED BY: JACOB ELLIS, CITY MANAGER

Attachments:

1. Exhibit 1 - Claim Form
2. Exhibit 2 - Travel Expense Mileage Reimbursement Log & Map
3. Exhibit 3 - Receipts



400 SOUTH VICENTIA AVENUE, CORONA, CA 92882

FINANCE DEPARTMENT

This claim form is to be used when general obligation checks are to be issued and normal purchase order and invoicing procedures cannot be followed.

Claims will be paid every Thursday. Claims must be delivered and processed no later than the Thursday preceding the day of payment.

CLAIMANT: Wes Speake

ADDRESS: 400 S. Vicentia Ave. #315

NEEDED BY: Next

CITY: Corona, CA 92882

DATE	ITEMS	AMOUNTS	1
10/25/2022	Mileage reimbursement for Mayor Wes Speake (Mileage reimbursement 0.625/miles)		<input type="checkbox"/>
	September 7 - 9, 2022 Total reported miles: 166.2	\$207.75	<input type="checkbox"/>
	332.40 miles x .625 = \$207.75		<input type="checkbox"/>
10/25/2022	Reimbursement of transportation expenses (Parking & Toll services while attending the League of CA Cities Conference in Long Beach, CA. from September 7 - 9, 2022.	\$83.50	<input type="checkbox"/>
	September 7 - 9 2022 Parking fees \$45.00		<input type="checkbox"/>
	September 7 - 9, 2022 Toll fees \$38.50		<input type="checkbox"/>
	TOTAL	\$ 291.25	

1 Check the box next to the line item if it relates to **taxable** meal or mileage reimbursements. Refer to City Travel Policy to determine if a meal or mileage reimbursement is taxable.

I certify the above is a true and correct claim against the City of Corona and no part of the same has heretofore been paid.

Prepared by: _____

Angela Nieto

Phone ext: X3710

\$ 291.25

TOTAL AMOUNT

PE I.D.

DATE

Approved: _____

Department Authorized Signer

Reviewed: _____

FINANCE



2623 Toumey Ln, Corona, CA 92881

Long Beach Convention Center, 300 E Ocean Blvd



Add destination

Route options

[Close](#)

Avoid

- Highways
- Tolls
- Ferries

Distance units

- Automatic
- miles
- km



[Send directions to your phone](#)



via CA-142 W/Carbon Canyon Rd **2 hr 3 min**
55.3 miles

Fastest route now, avoids slowdown on CA-91 W

[Details](#)



via CA-142 W/Carbon Canyon Rd and E Lambert Rd **2 hr 4 min**
55.4 miles

Some traffic, as usual

ACE

Date: 09/09/2022 Time: 08:32
Employee #: 081408

Long Beach Convention
2637

PUBLIC RATE
\$15.00 (Credit)

NO REFUNDS. NO IN/OUT PRIVILEGES.
THIS CONTRACT LIMITS OUR LIABILITY - READ IT

The Management hereby declares itself not responsible for fire, theft, damage or loss of car or any article left in same, all of such risk being assumed by licensee. Only a rental spaces license is granted hereby and no bailment is intended or granted.

NO OVERNIGHT PARKING. Permit expires at 2:00am.
Any vehicles left after 2:00am will be subject to tow at owners' expense.

REFUNDS & general questions email:
* space@aceparking.com *

If you suspect fraud, please email:
* ethics@aceparking.com *
* (619) 800-6855 *



ACE Ref #: 0814081662737570

QPay Ref #: 656445F7-9AA5-4112-A1D2-C32D532B5E7D

ACE

Date: 09/09/2022 Time: 09:20
Name: Shaui Owens
Employee #: 083617

Lot: Long Beach Convention
Lot #: 2637
Gate: ---
Device: ACE IPHONE 309

PUBLIC RATE

Paid: \$15.00
Cash Sale



Ace Transaction ID:
0836171602654030

ACE

Date: 09/07/2022 Time: 09:54
Name: Twila Malone
Employee #: 080471

Lot: Prom Garage
Lot #: 2637
Gate: ---
Device: ACE IPHONE 333

PUBLIC RATE

Paid: \$15.00
Card: *****8946
Mastercard



QPay ID/Ref #: 8788E747-BAF3-40C3-80D3-B77AF6B1
2F2F

Statement



ACCOUNT NUMBER: 6000071832202

The Toll Roads Service Center
125 Pacifica, Irvine, CA 92618

Statement Date: 09/14/2022
Statement Activity Period: 08/14/2022 - 09/13/2022
Replenishment Method: Credit Card

Send payments to:

The Toll Roads
P.O. Box 57011
Irvine, CA 92619-7011

If you have any questions,
visit our Website at
www.thetollroads.com or call 949-727-4800.

Change of Address/Vehicle: Please visit our website at
TheTollRoads.com or check here and indicate on the reverse side if
you have any changes to your address or vehicle information.

SPEAKE WES J
2623 TOUMEY LANE
CORONA, CA 92881

DATE	TIME	ROAD LOCATION	TOLL	DISCOUNT	DATE	TIME	ROAD LOCATION	TOLL	DISCOUNT
TOLLS FOR TRANSPONDER 010300008885174									
09/09/22	07:37	91W 15N - Co. Line L#2	-7.30						
09/09/22	07:43	91W Co. Line-55 L#2	-5.80						
TOTAL FOR TRANSPONDER 010300008885174			-20.30						
TOLLS PAID BY PLATE									
TOLL PAID: 08/22/22 CA 8WSX514									
TOLL PAID: 08/22/22 CA 8WSX514									
TOLL PAID: 08/20/22 #622089771 CA 8WSX514									
TOLL PAID: 08/20/22 #622090582 CA 8WSX514									
TOLL PAID: 08/21/22 #622110664 CA 8WSX514									
TOLL PAID: 08/21/22 #622110928 CA 8WSX514									
TOLL PAID: 08/30/22 CA 8WSX514									
TOLL PAID: 08/30/22 CA 8WSX514									
TOLL PAID: 08/27/22 12:24 91E Co. Line McKinley L#1 0.00									
TOLL PAID: 09/05/22 CA 8WSX514									
TOLL PAID: 09/07/22 09:11 91W Co. Line-55 L#3 -4.35									
TOLL PAID: 09/07/22 15:19 91E 55-Co. Line L#2 -7.65									
TOLL PAID: 09/08/22 08:21 91W Co. Line-55 L#2 -5.45									
TOLL PAID: 09/08/22 14:40 91E 55-Co. Line L#3 -7.95									
TOTAL PAID BY PLATE CHARGES			-59.21						
TOTAL TOLL CHARGES			-79.51						
TOTAL OF ALL CHARGES			-79.51						
PAYMENTS									
08/22/22 22:28 PAYMENT-VISA			60.00						
09/12/22 22:31 PAYMENT-VISA			60.00						
TOTAL PAYMENTS			120.00						
ENDING STATEMENT BALANCE			71.99						

This statement does not reflect any toll violations associated with this account. Toll violation notices are mailed to the registered owner of the vehicle in question at the address on file with the California - or other relevant state - Department of Motor Vehicles (DMV). If the address used for this account is different than the address you have on file with the DMV for any vehicles associated with this account, please check that address for violation notices. You may also check for outstanding penalties associated with The Toll Roads by contacting us. If you used toll facilities operated by other toll agencies, check with those agencies for possible violations. Visit our website TheTollRoads.com for contact information.