

# city of COPONA

Luis Navarro, Senior Financial Analyst February 7, 2024

### **GENERAL FUND UPDATE**

Quarter 2, FY 2024

## Highlights – Mid-Year Estimate Changes General Fund Inflows = Revenues + Transfers In

Net inc	Net increase \$5.9 million, 2.7% compared to current budget								
1	Sales Tax – General Fund – Increasing 5.4%, or \$2.9 million Sales Tax – Measure X – Decreasing 4.5%, or \$2.0 million								
<b>↑</b>	Other Revenue – Increasing 2.2%, or \$0.2 million								
<b>↑</b>	Current Services – Increasing 5.7%, or \$0.7 million								
<b>↑</b>	Other Taxes – Increasing 7.7%, or \$1.1 million								

License, Fees & Permits – Decreasing 4.1%, or \$0.1 million

### General Fund – Inflows | Revenues + Transfers In Budget to Mid-Year Estimates

General Fund	Cu	mulative Budget	Mid-Yr Estimate	\$	%
Revenue Category		FY 2024	FY 2024	Change	Change
Sales Tax	\$	54,128,947	\$ 57,072,014	\$ 2,943,067	5.4%
Measure X		43,789,200	41,818,620	(1,970,580)	-4.5%
Property Tax		61,040,500	61,012,300	(28,200)	0.0%
Other Revenue		11,161,059	11,404,302	243,243	2.2%
Current Services		11,770,683	12,437,199	666,516	5.7%
Other Taxes		14,783,951	15,925,680	1,141,729	7.7%
Payments in Lieu of Services		6,445,705	6,445,705	-	0.0%
Intergovernmental Revenues		4,155,788	4,681,182	525,394	12.6%
Licenses, Fees & Permits		2,215,550	2,125,186	(90,364)	-4.1%
Utility Service Charges		9,800	9,106	(694)	-7.1%
Fines, Penalties & Forfeitures		843,700	1,082,830	239,130	28.3%
Special Assessments		679,215	<i>7</i> 71 <b>,</b> 947	92,732	13.7%
Investment Earnings		3,465,795	5,609,281	2,143,486	61.8%
Total Revenues	\$	214,489,893	\$ 220,395,352	\$ 5,905,459	2.8%
Transfers In		1,235,696	1,235,696	-	0.0%
Total Inflows	\$	215,725,589	\$ 221,631,048	\$ 5,905,459	2.7%

### General Fund – Inflows | Revenues + Transfers In Mid-Year Estimates to Actuals – December 2023

General Fund	M	lid-Yr Estimate	Through Q2	%
Revenue Category		FY 2024	FY 2024	Received
Sales Tax		57,072,014	19,451,287	34.1%
Measure X		41,818,620	13,613,219	32.6%
Property Tax		61,012,300	40,325,530	66.1%
Other Revenue		11,404,302	4,401,842	38.6%
Current Serrvices		12,437,199	6,982,229	56.1%
Other Taxes		15,925,680	5,348,913	33.6%
Payments in Lieu of Services		6,445,705	3,207,846	49.8%
Intergovernmental Revenues		4,681,182	2,051,412	43.8%
Licenses, Fees & Permits		2,125,186	1,104,009	51.9%
Utility Service Charges		9,106	<i>5,</i> 716	62.8%
Fines, Penalties & Forfeitures		1,082,830	510,082	47.1%
Investment Earnings		5,609,281	3,499,480	62.4%
GASB31 Gain/Loss on Investm	ent		5,230,535	N/A
Special Assessments		<i>77</i> 1,9 <i>47</i>	-	0.0%
Total Revenues	\$	220,395,352	\$ 105,732,101	48.0%
Transfers In		1,235,696	561,943	45.5%
Total Inflows		221,631,048	106,294,044	48.0%
Total Inflows (w/o GASB31)	\$	221,631,048	\$ 101,063,509	45.6%

#### General Fund – Inflows | Sales Tax Revenues

#### **SALES TAX – GENERAL FUND 110**

Quarter	Reporting Period	FY 2023 Quarter Total	FY 2024 Quarter Total	Yr over Yr Qtrly Total Change \$	Yr over Yr Qtrly Total Change %
3 <sup>rd</sup> Quarter	July – Sept	\$14,060,616	\$15,432,455	\$1,371,839	9.8%
4 <sup>th</sup> Quarter	Oct – Dec	15,332,146			
1 <sup>st</sup> Quarter	Jan – Mar	15,695,385			
2 <sup>nd</sup> Quarter	Apr – June	16,035,800			
Fiscal Year Tota	al	\$61,123,947	\$15,432,455		

Mid-Year Estimate FY 2024 \$57,072,014 Percentage of estimated revenue received

27.0%

#### General Fund – Inflows | Sales Tax Revenues

#### SALES TAX – MEASURE X FUND 120

Quarter	Reporting Period	FY 2023 Quarter Total	FY 2024 Quarter Total	Yr over Yr Qtrly Total Change \$	Yr over Yr Qtrly Total Change %
3 <sup>rd</sup> Quarter	July – Sept	\$11,442,511	\$10,754,214	(\$688,297)	(6.0%)
4 <sup>th</sup> Quarter	Oct – Dec	11,560,961			
1st Quarter	Jan – Mar	10,639,312			
2 <sup>nd</sup> Quarter	Apr – June	10,873,897			
Fiscal Year Total		\$44,516,681	\$10,754,214		

Mid-Year Estimate FY 2024
Percentage of estimated revenue received

\$41,818,620 25.7%

## Highlights General Fund – Outflows | Expenditures + Transfers Out



### General Fund – Outflows | Expenditures + Transfers Out Budget to Actuals – December 2023

General Fund	Cur	mulative Budget	Through Q2	%
Expenditures By Department		FY 2024	FY 2024	Spent
CIP / O&M Projects	\$	44,144,161	\$ 3,413,990	7.7%
City Manager's Office		13,412,386	2,946,239	22.0%
Community Services		18,453,597	7,898,565	42.8%
Debt Service		22,595,308	4,830,635	21.4%
Economic Development		1,604,768	558,629	34.8%
Elected Officials		144,874	60,967	42.1%
Finance		4,613,646	2,189,914	47.5%
Fire		35,030,777	16,257,452	46.4%
General Government		30,055,601	10,909,032	36.3%
Human Resources		2,946,222	1,354,750	46.0%
Information Technology		1,116,937	107,646	9.6%
Legal & Risk Management		2,022,134	945,681	46.8%
Planning & Development		10,374,851	3,409,585	32.9%
Police		55,312,607	25,529,320	46.2%
Public Works		4,869,932	1,734,966	35.6%
Total Expenditures	\$	246,697,802	\$ 82,147,370	33.3%
Transfers Out		125,039	<u>-</u>	0.0%
Total Outflows	\$	246,822,841	\$ 82,147,370	33.3%

### General Fund Reserves

1

- Equal to 3 months of operating expenditures
- Adjusted at the end of each fiscal year.

2

- Been in place for 20+ years
- Since FY 2022, we no longer add new money into this reserve at the end of the fiscal year.

3

 In FY 2022, \$30 million was transferred from Budget Balancing to the Pension Stabilization Trust Fund 4

- Unspent Measure X funds that don't roll into next fiscal year will go into the reserve
- Reserve amount discussed with Council each year through the budget cycle

**Emergency Contingency** 

\$45,353,853

Budget Balancing

\$3,922,049

Pension Stabilization

\$35,429,248

Measure X Reserves

\$43,340,023

### **UTILITIES FUNDS UPDATE**

Quarter 2, FY 2024

### **Utilities Funds**

Water Funds	2012 Water Revenue Bond Project Fund	Water Capacity Fund	Reclaimed Water Utility Fund	Water Utility Fund	Water Utility Grant/ Agreement Fund
Sewer Funds	Sewer Capacity Fund	2013 Wastewater Revenue Bond Project Fund	Sewer Utility Fund	Sewer Utility Grant/ Agreement Fund	
Electric Funds	Direct Access Electric Utility Fund	Greenfield Electric Utility Fund	Electric Utility Grant/ Agreement Fund		

## Highlights – Mid-Year Estimate Changes Utilities Funds Inflows = Revenues + Transfers In



- 2.5% increase, \$0.4M
- ↑ Current Services
- ↑ Fees & Permits
- ↑ Investment Earnings
- ↑ Other Revenue
- ↑ Utility Service Charges



### Water

- **↓ 0.9% decrease, \$0.7M**
- ↑ Current Services
- ↓ Fines, Penalties & Forfeitures
- ↑ Intergovernmental Revenues
- ↑ Investment Earnings
- ↓ Licenses, Fees & Permits
- **U** Other Revenue
- Proceeds from LT Debt
- ↓ Utility Service Charges



### Sewer

- ↑ 0.4% increase, \$0.1M
- ↑ Current Services
- ↓ Intergovernmental Revenues
- ↑ Investment Earnings
- **↓ Licenses, Fees & Permits**
- ↑ Other Revenue
- ↑ Utility Service Charges

### Utilities Funds – Inflows | Revenue + Transfers In Budget to Mid-Year Estimates

Enterprise Funds	Cui	Cumulative Budget		id-Year Estimate	\$		%
Fund Type		FY 2024	FY 2024			Change	Change
Electric	\$	17,864,624	\$	18,303,718	\$	439,094	2.5%
Water		81,047,345		80,300,121		(747,224)	-0.9%
Sewer		35,688,095		35,820,439		132,344	0.4%
Total Revenues	\$	134,600,063	\$	134,424,278	\$	(175,785)	-0.1%
Transfers In - Electric		-		-		-	N/A
Transfers In - Water		1,114,779		1,114,779		-	0.0%
Transfers In - Sewer		-		-		-	N/A
Total Inflows	\$	135,714,842	\$	135,539,057	\$	(175,785)	-0.1%

#### Utilities Funds – Inflows | Revenue + Transfers In Mid-Year Estimates to Actuals – December 2023

Enterprise Funds		Nid-Yr Estimate		Through Q2	%
Fund Type		FY 2024		FY 2024	Received
Electric	\$	18,303,718	\$	9,427,961	51.5%
GASB31 Gain/Loss on Investment		-		699,804	N/A
Water		80,300,121		34,302,455	42.7%
GASB31 Gain/Loss on Investment		-		1,770,324	N/A
Sewer		35,820,439		14,870,825	41.5%
GASB31 Gain/Loss on Investment		-		2,567,959	N/A
Total Revenues	\$	134,424,278	\$	63,639,328	47.3%
Transfers In - Electric		-		-	N/A
Transfers In - Water		1,11 <i>4,77</i> 9		-	N/A
Transfers In - Sewer		-		-	N/A
Total Inflows	\$	135,539,057	\$	63,639,328	47.0%
Total Inflows (w/o GASB31)	\$	135,539,057	\$	58,601,242	43.2%

## Highlights Utilities Funds – Outflows = Expenditures + Transfers Out

#### Outflows 24.0% of budget spent:

#### Electric – 43.6%

#### Water - 24.6%

#### Sewer – 19.4%

- ✓ Operating budget 48.2% spent
- ✓ CIP / O&M budget 0.7% spent

- ✓ Operating budget41.7% spent
- ✓ CIP / O&M budget 5.5% spent

- ✓ Operating budget 43.2% spent
- ✓ CIP / O&M budget 5.9% spent

### Utilities Fund – Outflows = Expenditures + Transfers Out Budget to Actuals – December 2023

Enterprise Funds	Cur	nulative Budget	1	Through Q2	%
Expenditures By Department		FY 2024		FY 2024	Spent
Electric					
CIP / O&M Projects	\$	1,751,337	\$	12,920	0.7%
Debt Service		85,863		42,987	50.1%
Planning & Development		14,021		1,032	7.4%
Public Works		185,642		34,454	18.6%
Utilities Department		16,244,863		7,885,860	48.5%
Electric Total		18,281,726		7,977,252	43.6%
Water					
CIP / O&M Projects	\$	54,908,043	\$	3,028,415	5.5%
Debt Service		383,627		200,560	52.3%
Planning & Development		82,652		24,162	29.2%
Public Works		927,482		381,179	41.1%
Utilities Department		59,789,834		24,924,425	41.7%
Water Total		116,091,639		28,558,742	24.6%
Sewer					
CIP / O&M Projects	\$	56,876,184	\$	3,344,545	5.9%
City Manager's Office		3,572		1,391	38.9%
Debt Service		215,364		107,820	50.1%
Planning & Development		35,444		17,288	48.8%
Public Works		597,236		255,019	42.7%
Utilities Department		31,594,751		13,641,383	43.2%
Sewer Total		89,322,551		17,367,445	19.4%
Transfers Out - Electric		-		-	N/A
Transfers Out - Water		-		-	N/A
Transfers Out - Sewer		1,114,779		-	N/A
Grand Total	\$	224,810,695	\$	53,903,440	24.0%

### **Utilities Reserves**





## Questions?

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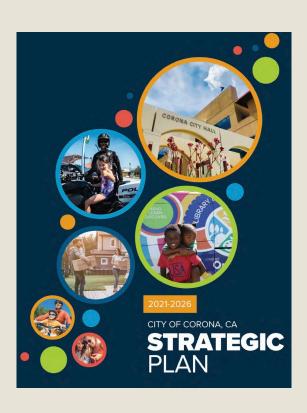
## Strategic Plan Implementation Progress Report FY 24-Q2

# city of COPONA

Aminah Mears, DPA, Assistant to the City Manager February 7, 2024



## The Plan



- > 1 Vision
- ▶ 1 Purpose
- 6 Value statements
- > 6 Goals
- > 21 Objectives
- > 138 Strategic Actions
- 125 Performance Indicators & Milestone Measures



## **VISION**

Corona will be a safe, vibrant, family-friendly community



## **PURPOSE**

To create a community where *everyone* can thrive

## **VALUES**

#### We are **Bold**

We challenge the status quo in our relentless pursuit to rethink how we do business. We are on a mission to innovate, modernize services, and bring government into the 21st century.

#### We are **Humble**

Everyone has a role to play, and we find purpose in doing our part. We own mistakes and learn from them to become better. We value feedback, embrace our vulnerabilities, and take time to celebrate others.

#### We are **Driven**

We have strong work ethic and tackle issues head on, even the tough stuff. We anticipate problems, develop creative solutions, and push ourselves to be better.

#### We are **Honest**

We strive to do what is right, not what is easy. We keep our commitments and take responsibility for results, even if things go wrong.

#### We are Kind

No matter who you are or where you are from, you're welcome here. We embrace diversity, treat people with dignity, and genuinely care for others.

#### We are a Team

We give voice to our community. We trust and honor the process of collaboration. We achieve more together.

## GOALS















## FY24 Q2 Progress Report

Projects, Performance Measures & Milestones



https://performance.envisio.com/dashboard/cityofcorona2172



## **Financial Stability**

Progress Highlights



Pursue an
AAA/Aaa/AAA GO
Bond credit rating
from S&P and
Moody's & Fitch.



Identify core services and service levels for both mandates and nonmandated services



Utilize Strategic
Plan to guide
future financial
decisions



Increase the percentage of services funded via external sources



Regularly review revenue sources to ensure a balanced, intentional allocation of revenue sources



## Financial Stability *Performance Report*

Measure	FY23 Q2	FY24 Q2	Trend
POB balance (in millions)	\$259M	\$243M	<b>1</b>
Outstanding debt per capita	\$2,069	\$1,916	<b>1</b>
% of GO debt capacity used	6.99%	6.42%	<b>1</b>
Debt payments as a % of operating budget	9.5%	9.4%	<b>1</b>
Unfunded pension liability (in millions)	\$0M	\$81.79M	<b>↑</b>



## Strong Economy

Progress Highlights



Build partnerships and programs that support youth and adult development to ensure a prepared and skilled local workforce.



Partner with the Chamber in its Corona 2030 Plan for local job creation to reduce local unemployment



Redevelop the Corona Mall properties



Take steps to increase crime prevention within the downtown business district.



Create a development handbook that explains review and approval process



## Strong Economy *Performance Report*

Measure	FY23 Q2	FY24 Q2	Trend
# of businesses promoted	6	15	<b>↑</b>
# of site selection inquiries that resulted in business opening or expanding in Corona	0	1	1
# of Corona Mall properties redeveloped	0	6	<b>↑</b>
% of business resources that can be accessed in Spanish	50%	60%	1
% of commercial brokers engaged with	12%	11%	<b>1</b>



### Sound Infrastructure

Progress Highlights



Develop a Corporate Energy Management Plan to reduce costs and improve energy efficiency



Develop a Parks and Recreation Master Plan



Develop a Trails Master Plan



Modernize traffic cameras and explore Al to optimize traffic flows



Build an up-to-date Geographic Information System (GIS) inventory of all utility infrastructure.



### Sound Infrastructure *Performance Report*

Measure	FY23 Q2	FY24 Q2	Trend
% of street signs replaced within target timeframes (30 days)	93.7%	98.2%	<b>↑</b>
Town-wide average street PCI rating	70	72	<b>↑</b>
% of residents rating recreation facilities as good or excellent	59%	66%	1
% of residents rating the availability of paths and walking trails as good or excellent	58%	64%	<b>↑</b>
% of residents rating the bike lanes as good or excellent	50%	60%	<b>↑</b>
% of residents rating the quality of public parks as good or excellent	65%	75%	1



## Safe Community

**Progress Highlights** 



Upgrade and maintain the City's 911 system to ensure reliable emergency response



Promote community involvement in identifying hazards and effective measures to reduce impacts.



Implement the City's Homeless Strategic Plan



Develop a plan to address chronic staffing issues in dispatch call center



Develop a long-term funding plan for emergency service assets.



## Safe Community Performance Report

Measure	FY23 Q2	FY24 Q2	Trend
Avg. Police response time to Priority 1 calls	00:05:44	00:05:54	<b>↑</b>
Avg. response time to all fire incidents	00:05:36	00:05:22	<b>4</b>
Avg. response time to all medical calls	00:05:00	00:04:46	<b>1</b>
Violent crimes	102	90	<b>+</b>
Property crimes	871	779	<b>4</b>
Traffic accidents	301	294	<b>1</b>
Number of homeless individuals within the City	110	65	<b>4</b>



# Sense of Place Progress Highlights



Update the Mills Act Landmark list



Develop an implementation plan for ADA improvements to City facilities.



Develop a performing arts venue and/or renovate Historic Civic Center



Utilize volunteer-led hikes to help residents become familiar with trail and park opportunities



Develop "on demand" registration capabilities to provide onsite registration or reservations at parks, fields, or facilities.



## Sense of Place Performance Report

Measure	FY23 Q2	FY24 Q2	Trend
Recreation Activity Participants	197,500	12,141	<b>\</b>
% of residents rating Corona as a place to live as good or excellent	83%	84%	1
% of residents rating Corona as a place to raise a child as good or excellent	76%	79%	1
% of residents rating the quality and number of places to recreate, socialize, meet and connect with friends, neighbors, and family as good or excellent	37%	49%	1
% of residents rating the sense of community in Corona as good or excellent	56%	62%	1
% of residents rating variety and frequency of community events as good or excellent	39%	49%	1
% of residents very likely to recommend living in Corona to someone who asks	81%	88%	1
% of residents who say, given the chance to start over, they would choose to live in Corona again	80%	83%	1



## High Performing Government

Progress Highlights



Pursue award and certification opportunities to evaluate municipal services



Replace the Enterprise Resource Planning System



Explore the option of instituting an employee mentoring program that pairs new staff with seasoned mentors.



Develop annual department work plans based on the Strategic Plan and the City's budget

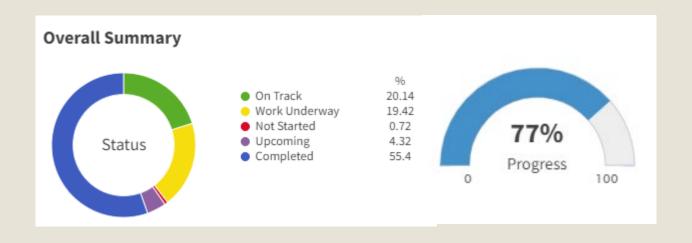


Improve the quality and consistency of customer service by training staff

# High Performing Gov't Performance Report

Measure	FY23 Q2	FY24 Q2	Trend
Social Media Impressions	6,744,171	5,885,869	<b>4</b>
% of major City services that are offered virtually	80%	82%	1
% of residents expressing confidence in city government	40%	51%	1
% of residents rating the overall direction the City is taking as good or excellent	51%	56%	<b>↑</b>
% of residents rating overall quality of City services as good or excellent	62%	65%	1
% of residents rating value of services as good or excellent	43%	48%	1
% of employees agreeing or strongly agreeing that they would recommend the City as a place to work	75%	100%	1
Employee turnover rate	7.1%	4.49%	<b>↓</b>

## Strategic Plan Overall Progress



# Q2 By the Numbers Operational Performance Update (Compared to FY24 Q1 Numbers)

# Community Services

FY24 Q2 Operational Performance











110,634 ↑
Registered Library
Users



**12,322** ↓ Library Program Participants





**Special Events** 





Ridership



# Homelessness

#### FY24 Q2 Operational Performance













# Community Engagement

FY24 Q2 Operational Performance







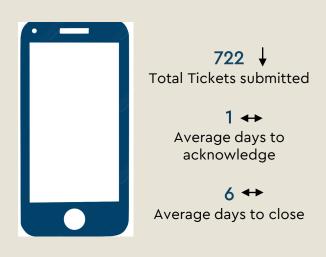






# SeeClickFix

#### FY24 Q2 Operational Performance











# **Economic Development**

#### FY24 Q2 Operational Performance







68 ↑
Businesses Assisted,
Supported, & Promoted



Business Outreach & Visitations



1,235\*↑
Business License
Renewals



Partnership events with the Corona Chamber

<sup>\*</sup> This number reflects business with physical locations in Corona.

# Planning & Development

FY24 Q2 Operational Performance



## PLANNING SERVICES

343 ↓

**Applications Processed** 



Applications Processed on Time



Average Days to Process
Applications

(Does not include over the counter permit)

#### TBD

Satisfaction Rating



## DEVELOPMENT SERVICES

375 ↓

Plan Checks/Permits Issued\*



Plan Checks/Permits
Issued on Time\*



Avg. Days to Review Plan Checks/Permits

(Dry Utility, Grading, TTM/PM Plan Checks & Permits)

#### N/A

Satisfaction Rating\*

\* No customers submitted surveys in Q2



### INSPECTION SERVICES

4,346 / 919 ↑↓
Building/Infrastructure
Inspections



Inspections Completed on Time



Avg. Days to Complete Inspections

#### TBD

Satisfaction Rating



#### PLAN CHECK

1,457 / 1,023 ↓↓
Building Plan Checks/
Permits Issued



Plan Checks/Permits Processed on Time

5.59 / 4.47 ↓↑

Avg. Days to Review Plan Checks/Permits (first check/rechecks)

81% ↔

Satisfaction Rating



#### CODE COMPLIANCE

447 TCases Opened

896 ↑ NOVs Issued

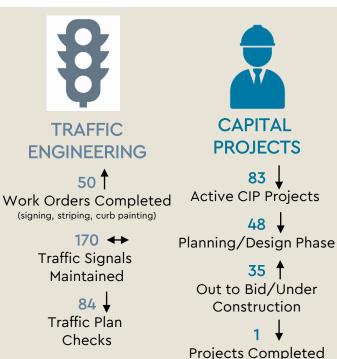
476 Tases Closed

114 †

4

# **Public Works**

#### FY24 Q2 Operational Performance





## NPDES INSPECTIONS

Commercial/Industrial
Inspections

65 T
Construction Site
Inspections

1/ ★
Illicit Connections &
Discharges Identified



## STREET MAINTENANCE

1,034 / 1,032 ↑↑ Work Orders Received/Completed

7,636 Curb Miles Swept

155 T Streetlights Repaired

**5,057 SF** ↓
Sidewalk, Curb, Gutter
Replaced



228 / 324 ↓↑ Scheduled vs. Unscheduled Repairs

238 ▼

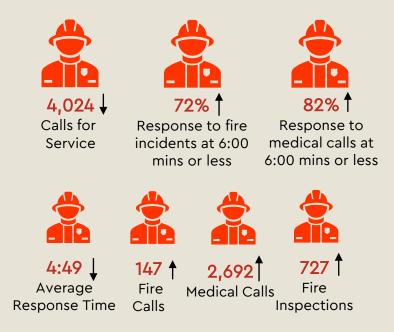
Vehicles & Equipment Inspected

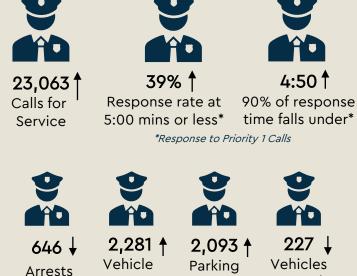
23 / 22 ↓↑

Fire Apparatus
Inspections/
Unscheduled Repairs

# **Public Safety**

#### FY24 Q2 Operational Performance





Citations

Citations

Towed

# **Utilities**

#### FY24 Q2 Operational Performance



BILLING & ADMINISTRATION

48 sec. ↓
Average Speed of Answer

**139,145** ↑ Bills Mailed

8,726 †
Customer Service Calls

**33.6%** ↑ Auto Pay Subscriptions



MAINTENANCE

1,379 / 1,304 ††
Work Orders
Received / Closed

**59,695** ↓ CCTV Inspected

66,045 LF ↓
Sewer Mains Cleaned

110 ↓ Meters Replaced



ELECTRIC UTILITY

**99.997%** ↑ Time Power is On

**132,476** ↑ Mins. w/ Power

4 ↓ Mins. w/o Power

1 ↓ Electrical Outages



2.57 Billion Gal. †

1,342 / 100% ↑ ↔
Water Samples /
Compliance Rate

1.09 Billion Gal. ↓
Wastewater Treated

2,351 / 100% ↑ ↔
Wastewater Samples /
Compliance Rate

49

# Internal Support

FY24 Q2 Operational Performance



#### ACCOUNTING

85% ↓

Invoices Paid within 30 days

6,347 ↓

**Invoices Processed** 

33

Consecutive Years
Receiving GFOA Award



#### HUMAN RESOURCES

**51** ↓ Jobs Posted

**45** ↓ New Hires

43 ↑
Promotions

**42** ↓ Separations



#### **PURCHASING**

17 ↓

Bids Issued

143 ↓

**Contracts Executed** 

310 ↓

Purchase Orders Issued

440 ↓

P-Tracks Completed



#### **CLERK'S OFFICE**

245 ↓

Public Records Requests

10 ↑

Agendas Published

23 ↓

Claims Received

25 <sup>†</sup>

Subpoenas Processed



#### INFORMATION TECHNOLOGY

4,416,343 ↓

Potential Malicious Activity Blocked

2,599 1

IT Service Requests Completed

#5 ↓

National Ranking for IT Services (Population125K-250K)

# Questions?





**(951)** 279-3508



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