

City of Corona

*400 S. Vicentia Ave.
Corona, CA 92882*

City Council Meeting Agenda

Wednesday, June 17, 2020

**Closed Session Council Board Room 4:30 PM
Open Session Council Chambers 6:30 PM**



**CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF
CORONA/CORONA PUBLIC FINANCING AUTHORITY/CORONA UTILITY
AUTHORITY/CORONA HOUSING AUTHORITY MEETING**

**Jim Steiner, Mayor
Jacque Casillas, Vice Mayor
Yolanda Carrillo, Council Member
Jason Scott, Council Member
Wes Speake, Council Member**

CITY COUNCIL

1. **CLOSED SESSION - [CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION](#)**
[Pursuant to Government Code Section 54956.9\(d\)\(1\)](#)
[Name of Case: Seneman, LLC, et al. v. Corona Industrial JV., LLC et al.](#)
[Case Number: Riverside County Superior Court Case No. RIC 1904918](#)

2. **CLOSED SESSION - [CONFERENCE WITH REAL PROPERTY NEGOTIATORS](#)**
[Pursuant to Government Code Section 54956.8](#)
[Property Location: 151, 161, 165, 185, 191, & 195 N. McKinley Street \(APNs 172-420-003 and 172-420-002\)](#)
[Agency Negotiator: Jacob Ellis, City Manager](#)
[Negotiating Party: C.P.I. Properties, LP](#)
[Under Negotiation: Price and Terms of Payment](#)

3. **CLOSED SESSION - [CONFERENCE WITH LABOR NEGOTIATORS](#)**
[Pursuant to Government Code Section 54957.6](#)
[Agency Designated Representative: Jacob Ellis, City Manager](#)
[Employee Organizations: Corona General Employees Association, Corona Fire Association, Corona Police Employees Association, Corona Police Supervisors Association and Corona Supervisors Association](#)

4. **CLOSED SESSION - [CONFERENCE WITH LABOR NEGOTIATORS](#)**
[Pursuant to Government Code Section 54957.6](#)
[Agency Designated Representative: Jacob Ellis, City Manager](#)
[Unrepresented Employee Group: Management/Confidential Group Employees](#)

INVOCATION

The invocation may be offered by a person of any religion, faith, belief or non-belief, as well as Council Members. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information.

PLEDGE OF ALLEGIANCE - Mayor's Youth Council

CONVENE OPEN SESSION

Individuals wishing to address the City Council are requested to complete a speaker card available at the rear of the Council Chambers. Please deliver the card to the City Clerk prior to the item being heard by the City Council or, for items not listed on the agenda, before the "Communications" section of the agenda is called. Please observe a three-minute limit for communications and please note that the Communications section of the agenda is limited to items within the subject matter jurisdiction of the City Council that are not listed on the agenda. Once called upon to speak, you are requested to state your name and city of residence for the record.

PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS

5. [Recognition: Mayor's Youth Council.](#)

6. [Presentation: Senate Bill 1383 Update.](#)

MEETING MINUTES

7. **MINUTES** - [Approval of Minutes for the City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, Corona Housing Authority Budget Workshop Meeting of May 26, 2020.](#)
8. **MINUTES** - [Approval of Minutes for the City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, Corona Housing Authority Study Session Meeting of May 27, 2020.](#)
9. **MINUTES** - [Approval of Minutes for the City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, Corona Housing Authority Meeting of June 3, 2020.](#)

CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member or any person in attendance may request that an item be removed for further consideration.

FINANCIAL REPORTS

10. **FINANCIAL REPORT** - [City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, and Corona Housing Authority consideration to receive and file the Monthly Fiscal Report for the month of April 2020.](#)
11. **FINANCIAL REPORT** - [City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, and Corona Housing Authority consideration to receive and file the Monthly Investment Portfolio Report for the month of April 2020.](#)

AGREEMENTS

12. **AGREEMENT** - [City Council consideration of a Second Amendment to the Lease Agreement between GKT Corona Hills LW, L.L.C., a Missouri limited liability company, and GKT Corona Hills TMI, L.L.C., a Missouri limited liability company \(collectively, "Landlord"\), and the City of Corona for a Police community office.](#)

That the City Council approve and authorize the Chief of Police to execute the attached Second Amendment to the Lease Agreement between GKT Corona Hills LW, L.L.C., a Missouri limited liability company, and GKT Corona Hills TMI, L.L.C., a Missouri limited liability company (collectively, "Landlord"), and the City of Corona for a Police community office located at 577 North McKinley, Suite 103 in the Corona Hills Marketplace.

- 13. AGREEMENT** - [City Council consideration of an Improvement Agreement for APN's 279-084-008, 279-084-009 and 279-084-010 in unincorporated Riverside County - Raul Castro and Claudia Castro, husband and wife, and Roberto Castro and Juana Castro Delatorre, husband and wife, all as joint tenants.](#)

That the City Council authorize the Mayor to execute an Improvement Agreement between the City and Raul Castro and Claudia Castro, husband and wife, and Roberto Castro and Juana Castro Delatorre, husband and wife, all as joint tenants.

- 14. AGREEMENT** - [City Council consideration of the Termination and Release of a Parking Easement for certain property located in the City, the assignment of a Disposition and Development Agreement to HHC Corona, LLC for property located at 735 S. Main Street, and approval of a Parking License Agreement with HHC Corona, LLC for the use of certain City property generally located at the northeast corner of S. Main and E. Eighth Streets. \(Applicant: City of Corona\)](#)

That the City Council:

- a. Approve the Termination and Release of a Parking Easement recorded on August 13, 2015, by the Riverside County Recorder's Office as recordation number 2015-0361507.
- b. Consent to the assignment of the Disposition and Development Agreement from Corona Third Street, LLC to HHC Corona, LLC for the property located at 735 S. Main Street.
- c. Approve the Parking License Agreement (Corona Mall) between the City of Corona and HHC Corona, LLC for use of certain City parking lots located at the northeast corner of S. Main and E. Eighth Streets (Assessor Parcel Numbers 117-191-019 and 117-183-004).
- d. Delegate authority to the City Manager, or the Director of Community Development, to take all actions necessary and execute all documents in furtherance of this action item.

APPROPRIATIONS

- 15. APPROPRIATION** - [City Council consideration of acceptance and appropriation of \\$4,000 from the County of Riverside Community Improvement Designation fund and increase revenues by \\$4,000 in the General Fund to the Library and Recreation Services operating budget for the Senior Center Travel Program.](#)

That the City Council:

- a. Accept and appropriate funding in the amount of \$4,000 from the County of Riverside Community Improvement Designation Fund.
- b. Appropriate budget and increase revenues by \$4,000 in the General Fund to the Library and Recreation Services operating budget for transportation expenses for the Senior Travel Program.
- c. Authorize the Acting Administrative Services Director to adjust the budget accordingly if the grantor distributes additional funds to the grant participants.

BIDS & PURCHASES

- 16. BID & PURCHASE** - [City Council and Corona Utility Authority consideration to award RFP 20-034AO SCADA Integration Services to South Coast Automation Systems.](#)

That the:

- a. City Council award Request for Proposals (RFP) 20-034AO SCADA Integration Services to South Coast Automation Systems.
- b. City Council authorize the General Manager to execute Professional Services Agreement with South Coast Automation Systems for a five-year term.
- c. City Council authorize the Purchasing Agent to issue a purchase order to South Coast Automation Systems in the amount of \$700,000 per year through FY 2025.
- d. City Council authorize the General Manager and City Attorney or their designees to negotiate and execute non-substantive extensions, change orders and amendments up to 10%.
- e. Corona Utility Authority (CUA) review, ratify, and to the extent necessary, direct that the City Council take the above actions.

- 17. BID & PURCHASE** - [City Council consideration of approval to award Maintenance and General Services Agreement for Bid No. NIB 20-061SB for Landscaping Maintenance for Area 2 in the City of Corona, along with all bid specifications, to Greentech Landscape, Inc.](#)

That the City Council:

- a. Approve the specifications for NIB 20-061SB Landscaping Maintenance for Area 2 in the City of Corona.
- b. Award contract for NIB 20-061SB to Greentech Landscape, Inc. for landscape maintenance services for Landscaping Maintenance District (LMD) 84-2 Zones 10 and 15, General Areas, and Fire Station 5 located within Landscape Maintenance Area 2 for a one-year initial contract period in the amount of \$337,630; and waive any and all minor irregularities in the bidding documents as submitted by said bidder.
- c. Authorize the City Manager or General Manager to execute the Maintenance and General Services Agreement with Greentech Landscape, Inc., and to approve necessary non-substantive change orders or amendments up to ten percent of the contract amount.
- d. Authorize the City Manager or General Manager to negotiate and execute five one-year agreement renewals under the terms provided for in this report and the Agreement and in a form approved by the City Attorney.
- e. Authorize the Purchasing Agent to issue yearly purchase orders in accordance with the duly authorized and executed agreements, change orders, amendments and renewals.

18. BID & PURCHASE - [City Council consideration of approval to award Maintenance and General Services Agreement for NIB 20-062SB for Landscaping Maintenance Area 4 LMD in the City of Corona, along with all bid specifications, to Greentech Landscape, Inc.](#)

That the City Council:

- a. Approve the specifications for bid No. NIB 20-062SB Landscaping Maintenance for Landscape Maintenance Districts (LMD)/Community Facilities Districts (CFD)/General Area/Fire Station - Area 4 in the City of Corona.
- b. Award contract for NIB 20-062SB to Greentech Landscape, Inc. for landscape maintenance services for LMD 84-2 Zones 4 and 19, CFD 97-1, CFD 2001-1, CFD 2017-2, CFD 2016-2, CFD 2018-1, General Areas, and Fire Station 7 located within Landscape Maintenance Area 4 for a one-year initial contract period in the amount of \$259,060; and waive any and all minor irregularities in the bidding documents as submitted by said bidder.
- c. Authorize the City Manager or General Manager to execute the Maintenance and General Services Agreement with Greentech Landscape, Inc., and to approve necessary non-substantive change orders or amendments up to ten percent of the contract amount.

- d. Authorize the City Manager or General Manager to negotiate and execute five one-year agreement renewals under the terms provided for in this report and the Agreement and in a form approved by the City Attorney.
- e. Authorize the Purchasing Agent to issue yearly purchase orders in accordance with the duly authorized and executed agreements, change orders, amendments and renewals.

19. BID & PURCHASE - [City Council consideration of approval to award Maintenance and General Services Agreement for NIB 20-063SB for Landscaping Maintenance Area 4 Parks in the City of Corona, along with all bid specifications to Greentech Landscape, Inc.](#)

That the City Council:

- a. Approve the specifications for NIB 20-063SB Landscaping Maintenance for Area 4 Parks in the City of Corona.
- b. Award contract for NIB 20-063SB to Greentech Landscape, Inc. for landscape maintenance services for Chase Park, Citrus Park, Eagle Glen Park, Jameson Park, Rimpau Park, Santana Park and Spyglass Park located within Parks in Area 4 for a one-year initial contract period in the amount of \$170,440; and waive any and all minor irregularities in the bidding documents as submitted by said bidder.
- c. Authorize the City Manager or General Manager to execute the Maintenance and General Services Agreement with Greentech Landscape, Inc., and to approve necessary non-substantive change orders or amendments up to ten percent of the contract amount.
- d. Authorize the City Manager or General Manager to negotiate and execute five one-year agreement renewals under the terms provided for in this report and the Agreement and in a form approved by the City Attorney.
- e. Authorize the Purchasing Agent to issue yearly purchase orders in accordance with the duly authorized and executed agreements, change orders, amendments and renewals.

20. BID & PURCHASE - [City Council and Corona Utility Authority consideration to award RFP 20-045WY DWP Organization, Operational, and Financial Audit.](#)

That the:

- a. City Council award Request for Proposals (RFP) 20-045WY DWP Organization, Operational, and Financial Audit.

- b. City Council authorize the General Manager to execute Professional Services Agreement with Raftelis Financial Consultants, Inc. in the amount of \$122,280.
- c. City Council authorize the Purchasing Agent to issue a purchase order to Raftelis Financial Consultants, Inc. in the amount of \$122,280.
- d. City Council authorize the General Manager and City Attorney or their designees to negotiate and execute non-substantive extensions, change orders and amendments up to 10%.
- e. City Council approve appropriations totaling \$122,280 from the following sources: \$61,140 from the Water Utility Fund 570, \$55,026 from the Water Reclamation Utility Fund 572, \$1,222.80 from the Reclaimed Water Utility Fund 567, and \$4,891.20 from the Electric Utility Fund 578.
- f. Corona Utility Authority (CUA) review, ratify, and to the extent necessary, direct that the City Council take the above actions.

21. BID & PURCHASE - [City Council and Corona Utility Authority consideration to award Notice Inviting Bids \(NIB\) No. 20-057WY Reverse Osmosis Membrane Material and Equipment.](#)

That the:

- a. City Council award NIB No. 20-057WY Reverse Osmosis Membrane Material and Equipment to Toray Membrane USA of Poway, CA.
- b. City Council authorizes the Department of Water and Power (DWP) General Manager to execute agreement with Toray Membrane USA, Inc. in the amount of \$138,346.42 for the first year, \$197,397.48 for the second year and \$134,816.62 for the third and final year of the agreement as provided by CMC 3.08.080(I) and to approve necessary change orders or amendments provided by Corona Municipal Code Section 3.08.080(I).
- c. City Council authorizes the Purchasing Manager to issue a purchase order in the amount of \$138,346.42 for Fiscal Year 2020, \$197,397.48 for FY 2021, \$134,816.62 for FY 2022 to Toray Membrane USA, INC.
- d. City Council authorizes the City Attorney and DWP General Manager to negotiate and execute any extensions and/or amendments to the contract.
- e. Corona Utility Authority (CUA) review, ratify and to the extent necessary direct that the City Council take the above actions.

22. BID & PURCHASE - [City Council and Corona Utility Authority consideration to extend purchase orders for an additional year for formal bid NIB 15-020LD for the Department of Water and Power and Maintenance Services Department for sewer and pipeline materials, supplies and equipment.](#)

That the:

- a. City Council extend award for formal bid NIB 15-020LD by one fiscal year for the Department of Water and Power for sewer and pipeline materials, supplies and equipment and authorize the issuance of annual purchase orders to:
 - i. Core and Main formally known as HD Supply Waterworks, LTD. of Perris, CA for sewer and pipeline materials, supplies and equipment on an "as needed" basis in an amount not to exceed \$750,000 for Fiscal Year 2021.
 - ii. Inland Water Works Supply, San Bernardino, CA, for sewer and pipeline materials, supplies and equipment on an "as needed" basis in an amount not to exceed \$750,000 for Fiscal Year 2021.
 - iii. Ferguson Waterworks of Lake Elsinore, CA for sewer and pipeline materials, supplies and equipment on an "as needed" basis in an amount not to exceed \$750,000 for Fiscal Year 2021.
 - iv. C Wells Pipeline Materials of Corona, CA for sewer and pipeline materials, supplies and equipment on an "as needed" basis in an amount not to exceed \$750,000 for Fiscal Year 2021.
- b. City Council authorize the General Manager to approve necessary change orders or amendments up to the amount provided by CMC 3.08.060(J).
- c. City Council authorize the Purchasing Manager to issue purchase orders to vendors listed above in the amount not to exceed \$750,000 for Fiscal Year 2021.
- d. Corona Utility Authority (CUA) review, ratify, and to the extent necessary, direct that the City Council take the above actions.

23. BID & PURCHASE - [City Council and Corona Utility Authority consideration and approval of City Liability, Property and Workers' Compensation Insurance Policies for fiscal year 2021.](#)

That the:

- a. City Council authorize the renewal of the City's excess general liability insurance policy through the Public Risk Innovation, Solutions and Management ("PRISM") JPA (formerly known as CSAC-EIA) for Fiscal Year ("FY") 2021, with an *estimated maximum* premium amount of **\$747,000**, coverage of \$25,000,000 per occurrence, and maintenance of our self-insured retention ("SIR") at

\$500,000 per occurrence.

- b. City Council authorize the renewal of the City's excess workers' compensation insurance policy through the PRISM for FY 2021, with an estimated premium amount of **\$242,638**. Coverage is equal to the statutory requirements for workers' compensation and \$5,000,000 per occurrence for employer's liability, and an SIR of \$1,000,000 per occurrence. The premium is based on estimated payroll and is subject to adjustment based on actual payroll.
- c. City Council authorize the renewal of the City's property insurance with Alliant's Property Insurance Program ("APIP") for FY 2021, with an estimated premium amount of up to **\$431,197**, coverage for both real and personal property valued at approximately \$561,091,204 (up from \$557,659,042 last year), reduction in coverage limit from \$1B per occurrence to \$500,000,000 per occurrence (subject to policy exclusions and other sub-limits, including a \$500,000 deductible for wildfires), elimination of communicable disease coverage, continuation of coverage for vehicles at actual cash value (as opposed to replacement value), continuation of coverage off-premises only for vehicles with a value of \$100,000 or more, and the continuation of the primary SIR levels set at \$5,000 per occurrence for vehicles off-premises; \$10,000 per occurrence for vehicles on-premises, \$50,000 for buildings and facilities, and \$500,000 for wells.
- d. City Council authorize the renewal of the first year of a two year policy for the City's Master Government Crime insurance through the with the National Union Fire Insurance Company of Pittsburgh, PA ("National Union") for FYs 2021-2022, with an estimated maximum annual premium of **\$12,100** for FY 2021, coverage of \$10,000,000 per occurrence, and a deductible of \$2,500 per occurrence.
- e. City Council authorize the renewal of the first year of a two year policy for the City's Airport Liability insurance with the Starr Indemnity & Liability Company for FYs 2021-2022, with a premium of **\$4,218** for FY 2021, coverage of \$25,000,000 per occurrence, and no deductible or SIR.
- f. City Council authorize the renewal of the third year of a three year policy for the City's enhanced pollution liability insurance with Illinois Union Insurance for FYs 2019-2021, with a premium of approximately **\$47,108** for FY 2021, coverage of \$10,000,000 per pollution condition, and an SIR of \$25,000 per pollution condition.
- g. City Council authorize the renewal of the City's excess Cyber Liability insurance policy with Axis Insurance Company for FY 2021, with a premium of **\$25,308** and coverage of \$3,000,000 in excess of the Cyber Liability coverage included on the City's APIP property policy.
- h. City Council authorize the renewal of Alliant's Deadly Weapon Response Program

coverage, underwritten by Lloyd's of London, for FY 2021, with a premium of **\$5,777** and coverage of \$500,000 and sub-limit coverage of \$250,000 for various incident related services and coverages.

- i. City Council, pursuant to Corona Municipal Code Section 3.08.140(E), find that it is in the best interest of the city and its administrative operations to dispense with the City's normal formal competitive bidding process and authorize the above purchases using Alliant's competitive process, since the City's competitive bidding process is not amenable to the purchase of these insurance policies and Alliant's competitive process is a thorough and competitive which is an appropriate alternative to the City's formal public competitive bidding procedures.
- j. City Council concur with staff recommendation not to purchase earthquake and flood insurance because it is not available at a reasonable cost.
- k. City Council authorize staff to take all actions and execute all documents necessary to implement these recommendations, including any minor adjustments which are consistent with these recommendations and within the proposed FY 2021 budgets for the Workers Compensation Fund (#68320120) and the General Liability Fund (#68720120).
- l. Corona Utility Authority review, ratify and to the extent necessary direct the City Council to take the above actions.

24. BID & PURCHASE - [City Council and Corona Utility Authority consideration of actions to approve purchase order for software licensing renewal.](#)

That the City Council and Corona Utility Authority:

- a. Approve as an exception to bid pursuant to Corona Municipal Code 3.08.140 (b) No Competitive Market for a purchase order in the amount of \$117,568 with CB Pacific for supervisory control and data acquisition (SCADA) software.
- b. Authorize the Purchasing Manager to issue a purchase order to CB Pacific in the amount of \$117,568 for Fiscal Year 2020 to CB Pacific.
- c. Authorize the City Manager or General Manager to approve necessary change orders up to ten percent of the purchase order amount.

BUDGETARY

25. BUDGETARY - [City Council and Corona Utility Authority consideration of approving the Southern California Edison \(SCE\) cost to relocate overhead power to an underground utility alignment at Nelson Street and Keith Street and install an electrical service to the Keith Tank 1220-Zone Potable Water Tank, Project No. 2017-29.](#)

That the:

- a. City Council approve SCE invoice #392685 in the amount of \$124,417.54, dated May 14, 2020, to relocate overhead power lines to an underground utility alignment in Nelson Street and Keith Street at the Keith Tank 1220-Zone Potable Water Tank ("Project"), Project No. 2017-29.
- b. City Council approve SCE invoice #392561 in the amount of \$2,781.03, dated May 13, 2020, to construct a new electrical service for the Project.
- c. City Council authorize the Purchasing Manager to issue a purchase order to SCE, in the amount of \$130,000.00, and authorize the City Manager, or Acting Public Works Director, to approve necessary change orders up to ten percent of the purchase order amount.
- d. Corona Utility Authority (CUA) review, ratify, and to the extent necessary, direct the City Council to take the above actions.

26. BUDGETARY - [City Council and Corona Utility Authority consideration to refund additional sewer capacity purchased by Jomar Table Linens, Inc.](#)**That the**

- a. City Council authorizes the Department of Water and Power (DWP) General Manager to issue a refund for the purchase of unneeded pre-purchased sewer capacity by Jomar Table Linens, Inc. in the amount of \$204,404.08.
- b. City Utility Authority (CUA) review, ratify and to the extent necessary direct that the City Council take the above actions.

GRANTS**27. GRANT - [City Council consideration of acceptance and appropriation of Fiscal Year 2019 U.S. Department of Homeland Security Grant Program award in the amount of \\$30,780.](#)****That the City Council:**

- a. Authorize the submittal for and acceptance of the Fiscal Year 2019 U.S. Department of Homeland Security Grant Program award in the amount of \$30,780.
- b. Approve an appropriation and estimated revenue increase of \$30,780 in the General Fund for the Fire Department to sustain and support its specialized Tactical Emergency Medical Support (TEMS) Team.

- 28. GRANT** - [City Council consideration of accepting and appropriating \\$46,789 for the Bureau of Justice Assistance \(BJA\) FY 2020 Coronavirus Emergency Supplemental Funding \(CESF\) Program Formula Grant, within the U.S Department of Justice \(DOJ\) Grant Fund.](#)

That the City Council:

- a. Authorize the acceptance of the DOJ BJA FY 2020 CESF Grant in the amount of \$46,789.
- b. Appropriate \$46,789 of onetime money from unappropriated General Fund Balance. This will be reimbursed from DOJ and increase the General Fund estimated revenue by the same amount for reimbursement of costs already incurred.
- c. Authorize the City Manager to execute any required grant documents that are in compliance with the City Council's actions hereunder.

- 29. GRANT** - [City Council consideration of acceptance and appropriation of Fiscal Year 2019 U.S. Department of Homeland Security Grant Program Award in the amount of \\$53,323](#)

That the City Council:

- a. Accept the Federal Department of Homeland Security Grant Program (HSGP) and sub-granted through the State of California, Riverside County's Fiscal Year 2019 State Homeland Security Program (SHSP) Grant.
- b. Authorize the Chief of Police to execute all documents related to the Fiscal Year 2019 State Homeland Security Program Grant.
- c. Authorize an appropriation and estimate revenue increase of \$53,323 within the Reimbursement Grants Fund 480 for the Police Department to purchase items related to the Public Safety Enterprise Communication (PSEC) Radio Interoperability Capital Improvement Project for simulcast radio equipment and services, which will be reimbursed with the above noted grant funds.

REPORTS

- 30. REPORT** - [City Council to receive and file Personnel Report.](#)

That the City Council receive and file the Personnel Report for employee updates and recruitment transactions.

- 31. REPORT** - [City Council consideration of adopting the Homeless Strategic Plan.](#)

That the City Council:

- a. Adopt the Homeless Strategic Plan.
- b. Direct the City Manager or his designee to return to City Council for approval of the Fiscal Year 2021 Homeless Solutions Annual Action Plan.
- c. Authorize the City Manager or his designee to make non-substantive changes to the plan.

RESOLUTIONS

- 32. RESOLUTION** - [City Council consideration of Resolution No. 2020-044, declaring intention to annex territory to Community Facilities District No. 2016-3 \(Maintenance Services\) of the City of Corona, and adopting a map of the area proposed to be annexed thereto \(Annexation No. 17\).](#)

That the City Council:

- a. Adopt Resolution No. 2020-044, declaring intention to annex territory to Community Facilities District No. 2016-3 (Maintenance Services) of the City of Corona, and adopting a map of the area proposed to be annexed thereto (Annexation No. 17).
- b. Authorize the Purchasing Agent to increase Purchase Order P21554 in the amount of \$8,250.

- 33. RESOLUTION** - [City Council consideration of Resolution 2020-050 authorizing application for, and receipt of, Local Government Planning Support Grant Program Funds from the California Department of Housing and Community Development. \(Applicant City of Corona\)](#)

That the City Council adopt Resolution No. 2020-050, authorizing application for, and receipt of, Local Government Planning Support Grant Program Funds.

- 34. RESOLUTION** - [City Council consideration of Resolution No. 2020-051, approving the City of Corona's Investment Policy.](#)

That the City Council adopt Resolution No. 2020-051, approving the City of Corona's Investment Policy.

- 35. RESOLUTION** - [City Council consideration of Resolution No. 2020-052, declaring its intent to vacate a portion of public right-of-way fronting 210 Radio Road, south of the 91-freeway and north of the existing terminus of Radio Road, a Purchase and Sale Agreement with Rexco-Hayward, LLC, for the sale of excess right-of-way, and authorize a General Fund revenue increase in the amount of \\$32,300.](#)

That the City Council:

- a. Adopt Resolution No. 2020-052, declaring its intent to vacate a portion of public right-of-way fronting 210 Radio Road, south of the 91-freeway and north of the existing terminus of Radio Road.
- b. Approve the Purchase and Sale Agreement with Rexco-Hayward, LLC, for the sale of approximately 16,140 square-feet of excess right-of-way.
- c. Authorize the City Manager to execute the Purchase and Sale Agreement and any amendments thereto which are non-substantive or are otherwise in compliance with the City Council's actions hereunder.
- d. Authorize a General Fund revenue increase in the amount of \$32,300 for the Purchase and Sale Agreement.

TRANSIT PLANS

- 36. TRANSIT PLAN** - [City Council consideration of adopting the proposed Short Range Transit Plan \(SRTP\) for Fiscal Year 2021 through Fiscal Year 2023; and authorize revisions to the Fiscal Year 2021 Transit Service Fund revenue and expense budget following approval of the Fiscal Year 2021 through Fiscal Year 2023 SRTP from the Riverside County Transportation Commission \(RCTC\).](#)

That the City Council:

- a. Adopt the proposed SRTP for Fiscal Year 2021 through Fiscal Year 2023.
- b. Forward the SRTP to the RCTC for approval.
- c. Authorize revisions to the Fiscal Year 2021 Transit Service Fund revenue and expense budget following approval of the Fiscal Year 2021 through Fiscal Year 2023 SRTP from the RCTC.

COMMUNICATIONS FROM THE PUBLIC

Persons wishing to address the City Council are requested to state their name and city of residence for the record. This portion of the agenda is intended for general public comment only, which means it is limited to items within the subject matter jurisdiction of the City Council that are not listed on the agenda. Please note that state law prohibits the City Council from discussing or taking action on items not listed on the agenda. The City Council will appreciate your cooperation in keeping your comments brief. Please observe a three-minute limit for communications.

PUBLIC HEARINGS

This portion of the agenda is for advertised public hearing items where formal public testimony on each individual item is accepted prior to City Council action.

- 37. PUBLIC HEARING** - [Public Hearing for City Council consideration of Ordinance No. 3316, first reading of an Ordinance of the City of Corona, California for ZTA2020-0001, amending Title 17 of the Corona Municipal Code to permit electric vehicle assembly and parts assembly, and electric vehicle fleet sales and delivery in the M-1 \(Light Manufacturing\), M-2 \(General Manufacturing\), M-3 \(Heavy Manufacturing\), and M-4 \(Industrial Park\) Zones and establish standards for electric vehicle related businesses in Chapter 17.44. \(Applicant: City of Corona\)](#)

That the City Council:

- a. Approve ZTA2020-0001, as recommended by the Planning and Housing Commission.
- b. Introduce by title only and waive full reading for consideration of Ordinance No. 3316, first reading of an ordinance amending Section 17.44.030 and adding Section 17.44.150 to Title 17 (Zoning) of the Corona Municipal Code to permit electric vehicle and parts assembly, sales and delivery in the manufacturing/industrial zones and establishing standards for electric vehicle businesses.

- 38. PUBLIC HEARING** - [Public Hearing for City Council consideration of adopting the Plans and Specifications for the Overlook Street Improvements on Nelson Street, Courtney Street, Duncan Way, and Howe Street, Project No. 2015-02, NIB 20-047CA, the Local Traffic Facilities Development Impact Fee Study; and award the bid.](#)

That the City Council:

- a. Adopt the Plans and Specifications for the Overlook Street Improvements on Nelson Street, Courtney Street, Duncan Way, and Howe Street ("Project"), Project No. 2015-02, NIB 20-047CA, the Local Traffic Facilities Development Impact Fee Study.
- b. Award the bid to Lee & Stires, Inc., the lowest responsive, responsible bidder, for the total bid amount of \$512,633, and waive any and all minor irregularities in the bidding documents as submitted by said bidder.
- c. Authorize the City Manager, or Acting Public Works Director, to execute the Construction Contract with Lee & Stires, Inc., in the amount of \$512,633, and approve necessary change orders up to ten percent of the contract amount.
- d. Authorize the Purchasing Manager to issue a purchase order to Lee & Stires, Inc., in the amount of \$512,633, for the construction services.
- e. Adopt the Local Traffic Facilities Development Impact Fee Study for the Overlook Street Improvements on Nelson Street, Courtney Street, Duncan Way, and Howe Street.

- f. Appropriate \$48,785.19 to the Overlook Street Improvements Capital Improvement Project within the Gas Tax Fund.

39. PUBLIC HEARING - [Public Hearing for City Council consideration of the 2020-2024 Consolidated Plan and 2020-2021 Action Plan, and Analysis of Impediments to Fair Housing Choice for 2020-2024 in connection with the City's Federal Community Development Block Grant and HOME Investment Partnership programs.](#)

That the City Council City Council:

- a. Approve the 2020-2024 Consolidated Plan and 2020-2021 Action Plan, and Analysis of Impediments to Fair Housing Choice for 2020-2024, inclusive of the allocation of funds to the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) projects, and authorize the City Manager or the Community Development Director to submit these documents and any necessary amendments to the United States Department of Housing and Urban Development (HUD).
- b. Authorize the Administrative Services Director to prepare and process all necessary budgetary transactions to receive the funds included in the Housing and Urban Development Funding Approval Agreements.
- c. Authorize the City Manager, or the Community Development Director to negotiate, execute, and amend contracts with sub-recipients, developers, contractors, or professional service providers as necessary to implement the CDBG and HOME program projects using funds under the approved projects identified in the 2020-2021 Action Plan, and any ongoing projects identified in prior Action Plans.
- d. Authorize the City Manager, or the Community Development Director to execute, amend, and submit to HUD all plans and documents necessary to administer the 2020-2021 CDBG and HOME projects.
- e. Authorize the Administrative Services Director to appropriate any CDBG program income receipts from loan payoffs received by the City to the Residential Rehabilitation Program, CIP 67133431, a CDBG approved project, within the Community Development Block Grant Fund.
- f. Authorize the Administrative Services Director to appropriate any HOME program income receipts from loan payoffs received by the City prior to June 30, 2017 to the Residential Rehabilitation Program, CIP 67133432, a HOME approved project, within the HOME Investment Partnership Fund.

LEGISLATIVE MATTERS

This portion of the agenda is for proposed ordinances presented for the City Council's consideration.

BOARDS, COMMISSIONS, AND COMMITTEES – REPORTS FROM CITY COUNCIL, COMMISSIONERS, AND STAFF FOR THE:

This portion of the agenda lists items from Commissions, Committees, and Boards.

A) Planning & Housing Commission

B) Parks & Recreation Commission

C) Infrastructure Committee

- 40. INFRASTRUCTURE COMMITTEE REPORT** - [City Council consideration to receive minutes of the June 3, 2020 meeting of the Infrastructure Committee report by Council Member Jason Scott and Council Member Wes Speake.](#)

D) Finance, Legislation & Economic Development Committee

- 41. FINANCE, LEGISLATION & ECONOMIC DEVELOPMENT COMMITTEE REPORT** - [City Council consideration to receive minutes of the June 3, 2020 meeting of the Finance, Legislative and Economic Development Committee report by Vice Mayor Jacque Casillas and Council Member Jason Scott.](#)

E) Public Services Committee

- 42. PUBLIC SERVICES COMMITTEE REPORT** - [City Council consideration to receive minutes of the June 3, 2020 meeting of the Public Services Committee report by Mayor Jim Steiner and Council Member Yolanda Carrillo.](#)

F) Regional Meetings

- 43. REGIONAL MEETING REPORT** - [Update from Vice Mayor Jacque Casillas on the Western Riverside County Regional Conservation Authority \(RCA\) Meeting of June 11, 2020.](#)
- 44. REGIONAL MEETING REPORT** - [Update from Council Member Jason Scott on the Western Riverside Council of Governments \(WRCOG\) Executive Committee meeting of June 1, 2020.](#)
- 45. REGIONAL MEETING REPORT** - [Update from Council Member Jason Scott on the Southern California Association of Governments General Assembly meeting of June 4, 2020.](#)
- 46. REGIONAL MEETING REPORT** - [Update from Council Member Wes Speake on the Riverside County Transportation Commission \(RCTC\) Meetings of June 4, 2020 and June 10, 2020.](#)

47. **REGIONAL MEETING REPORT** - [Update from Council Member Wes Speake on the State Route 91 Advisory Committee Meeting of June 5, 2020.](#)

ADMINISTRATIVE REPORTS

48. **ADMINISTRATIVE REPORT** - [City Council/Corona Housing Authority/Corona Utility Authority/Corona Public Financing Authority consideration of the Fiscal Year 2021 budget adoption and Fiscal Year 2020 budget amendments](#)

That the:

- a. City Council adopt Resolution No. 2020-045, adopting said City's budget for Fiscal Year 2021, Revised Budget Items and General Fund Budget Policies.
- b. Corona Utility Authority adopt Resolution No. 2020-046, adopting said Authority's budget for Fiscal Year 2021, Revised Budget Items and Budget Policies.
- c. Corona Housing Authority adopt Resolution No. 2020-047, adopting said Authority's budget for Fiscal Year 2021, Revised Budget Items and Budget Policies.
- d. Corona Public Financing Authority adopt Resolution No. 2020-048, adopting said Authority's budget for Fiscal Year 2021, Revised Budget Items and Budget Policies.
- e. City Council adopt Resolution No. 2020-049, adopting the annual appropriations limit for Fiscal Year 2021 and selecting the population and inflation factor accordingly.
- f. City Council adopt Resolution No. 2020-053, approving the City of Corona Position Library and Compensation Plan and repealing prior Plans, including Resolution No. 2020-009.
- g. City Council and Corona Utility Authority approve the following budget items to be included in the Fiscal Year 2021 adopted budget:
 - i. Increase the Community Development operating budget by \$47,303 in the General Fund 110 for the analysis of the California Environmental Quality Act (CEQA) for the Cannabis Program.
 - ii. Increase the Department of Water and Power operating budget by \$1,056,000 in the Water Utility Fund 570, for wholesale reclaimed water purchases.
 - iii. Increase the Reclaimed Water Utility Fund 567 revenues by \$1,056,000, for reclaimed water purchases.
- h. City Council approve the following budget adjustments for Fiscal Year 2020.

- i. Authorize a continuing appropriation from Fiscal Year 2020 to Fiscal Year 2021 of \$282,567 in the Information Technology Fund 681 for Cisco subscription/licensing for security solutions.
- ii. Authorize a continuing appropriation from Fiscal Year 2020 to Fiscal Year 2021 of an estimated \$714,827 in the General Fund 110 for the homeless program.
- iii. Authorize a continuing appropriation from Fiscal Year 2020 to Fiscal Year 2021 of an estimated \$75,000 in the General Fund 110 for development of the City's Strategic Plan.
- iv. Accept and appropriate \$65,000 in the General Fund 110, for the Continuum of Care COVID-19 Grant from Riverside County and increase revenue estimates by the same amount.

CITY ATTORNEY'S REPORTS AND COMMENTS

CITY MANAGER'S REPORTS AND COMMENTS

CITY COUNCIL MEMBER REPORTS AND COMMENTS

49. **CITY COUNCIL MEMBER REPORT** - [Discussion and consideration to authorize the Mayor to execute a letter for the delay of Implementation of Caltrans guidelines regarding vehicle miles traveled \(VMT\).](#)

50. **CITY COUNCIL MEMBER REPORT** - [Ad Hoc Committee Report - Potential Term Limits Ordinance](#)

That the City Council review the Ad Hoc Committee's memo and proposed ordinance and provide direction to staff regarding whether to prepare the documents necessary to place an ordinance on the November 2020 ballot.

ADJOURNMENT

The next regular meeting of the City Council/Successor Agency to the Redevelopment Agency of the City of Corona/Corona Public Financing Authority/Corona Utility Authority/Corona Housing Authority is scheduled for Wednesday, July 1, 2020 at 4:30 P.M. or thereafter as noted on the posted agenda for closed session items in the City Council Board Room followed by the regular meeting at 6:30 p.m. or thereafter as noted on the posted agenda in the City Council Chambers.

Corona City Hall - Online, All the Time at www.CoronaCA.gov

Agendas for all City Council meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall. A complete agenda packet is available for public inspection during business hours at the City Clerk's Office. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, members of the City Council after the posting of the agenda will also be available at the same time for public inspection during business hours at the City Clerk's Office.

Written communications from the public for the agenda must be received by the City Clerk's Office seven (7) days prior to the City Council meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Meeting is Being Recorded

**CITY OF CORONA
COUNCIL AND COMMISSION MEETINGS**

**REGULATIONS FOR PUBLIC ATTENDANCE AND COMMENT
DURING COVID-19 DECLARED EMERGENCY**

(PURSUANT TO RESOLUTION 2020-011)
(UPDATED: 05-15-20)

PUBLIC ATTENDANCE IS PERMITTED

The meeting chambers will be open to the public during meetings. Please note that seating will be arranged to provide for social distancing and face masks should be worn per Riverside County Public Health and State of California recommendations.

If capacity in the meeting chambers is reached with social distancing measures in place, the City will have an overflow area set up in the Multi-Purpose Room where members of the public can view and listen to the meeting via a video screen. For any person wishing to submit comments orally, the City will also either establish a process to admit additional persons into the meeting chambers for this purpose or you will be allowed to comment via remote teleconferencing in the Multi-Purpose Room.

The doors of Corona City Hall and the Multi-Purpose Room will be open thirty (30) minutes before the scheduled meeting time.

WATCHING FROM HOME

Members of the public can still observe the meeting via the following live-streaming options:

[City's Website](#)

[Facebook](#)

[YouTube Channel](#)

Members of the legislative body, employees, consultants or others involved in the meeting at the request of the City may be present in the meeting chambers or may participate either through an appropriate telephonic or video feed established by the City.

WRITTEN PUBLIC COMMENTS

Public comment can be made in person or in writing via email. Community members who desire to submit a written general public comment or a written comment on a specific agenda item can submit them via the following e-mail:

WrittenPublicComments@CoronaCA.gov

DEADLINE FOR SUBMISSION: All written email comments must be submitted at least thirty (30) minutes before the scheduled meeting time on the day of the meeting in order to be read aloud at the meeting. Any comments received after this deadline and before the meeting has been adjourned will be maintained in the City Clerks files along with the minutes of the meeting.

WORD LIMITATION: Please limit your comments to an amount that can be reasonably read within a three (3) minute time period. The presiding officer may direct that the reading end at three (3) minutes. Any comments which are not read in their entirety due to this three (3) minute time limitation will be maintained in the City Clerks files along with the minutes of the meeting.

PRESIDING OFFICER DISCRETION: If unique circumstances present themselves, the presiding officer shall have the authority, with the concurrence of a majority of the legislative body in attendance, to reasonably alter these regulations in an effort to effectuate the orderly conduct of the meeting and to promote public participation. Such measures may include, but are not limited to, expanding or reducing the City's traditional three (3) minute public comment time limit.