



City of Corona

Corona Public Library
Boardroom
650 S. Main Street
Corona, CA 92882

Minutes - Draft

Library Board of Trustees

Jami Merchant, Chair
Leonard Enlow, Vice Chair
Anna Coriddi-Meza, Trustee
Connie Newhan, Trustee
Shirley Towler-Hayes, Trustee

Monday, June 28, 2021

5:30 PM

Corona Public Library 5:30 PM

CALL TO ORDER

Meeting was called to order at 5:30 PM.

PLEDGE OF ALLEGIANCE

RECOGNITIONS/PRESENTATIONS - Anna Coriddi-Meza

This was tabled.

ROLL CALL

Present 4 - Trustee Anna Coriddi-Meza, Vice Chair Leonard Enlow, Trustee Shirley Towler-Hayes, and Trustee Connie Newhan
Absent 1 - Chair Jami Merchant

Others Present: Abigail Lenning, Assistant Director, Community Services
Katherine Backus, Management Analyst

COMMUNICATIONS FROM THE PUBLIC

None.

MEETING MINUTES

1. [21-0623](#) Approval of the minutes of the regular board meeting held on May 24, 2021

A motion was made by Trustee Newhan, seconded by Trustee Coriddi-Meza, that the Minutes be approved as amended. The motion carried by the following vote:

Aye: 4 - Trustee Coriddi-Meza, Vice Chair Enlow, Trustee Towler-Hayes, and Trustee Newhan

Absent: 1 - Chair Merchant

REPORTS FROM SUPPORT GROUP LIAISONS & THE CITY

The Teen Advisory Council (TAC) provided a report that Katherine Backus, Management Analyst, read aloud:

Color the Town with TAC

The Teen Advisory Council hosted their first in person event at the Circle City Center this past weekend on June 19th. This event was part of the Summer at Your Library reading program which is color-themed this year. At this event, there were 3 activity booths that coincided with the theme: musical chair art, super soaker art, and a film canister rocket experiment. Overall, there were 48 participants for this event and some of the artwork created will be put on display in City Hall.

Murder Mystery

The Teen Advisory Council is currently planning for their annual Murder Mystery event that will be hosted live on Zoom July 30th from 6-8pm. The theme for this year is "Sinister Smart House" and teens can join to solve the mystery of who turned the house into a death trap. The Teen Advisory Council will play the roles of the members of the company responsible for the development and construction of this technologically advanced domicile. The participants will be put in breakout groups where they will have to work together to solve the mystery. Groups that figure out who the killer is will be rewarded with Barnes and Nobles gift cards, and the groups that come close or come up with the most creative answer will be given a smaller prize.

New Officers 2021-2022

On May 24th, the Teen Advisory Council voted on their new elected officials for the 2021-2022 session.

Here are the results:

President - Nandana Menon

Vice President - Rylee Townsend

Social Media Officer - Shivani Mohapatra

In-Person Meetings 2021-2022

Starting on August 9th, 2021, the Teen Advisory Council will be hosting their monthly meetings in-person at the Corona Public Library. Members of the Teen Advisory Council will also have the option of joining online via Discord. During the meetings, members that are unable to join in-person can join the voice chat in our Discord server and participate. The newly appointed Social Media Officer will be responsible for facilitating the Discord server during the meetings to ensure that everyone has an equal access.

ADMINISTRATIVE REPORTS

2. [21-0624](#) Financial Report and Stats

This Report was received and filed.

LIBRARY REPORT

3. [21-0625](#) Assistant Director's Report

Abigail Lenning, Assistant Director, Community Services reported on the following:

COVID Reopening Update

The Library is planning to discontinue the temporary COVID Rules of Conduct, remove distancing and directional set up at library entrance, remove distancing and directional signage throughout library and discontinue capacity limitations. The library will add signage reading, *PER CDC GUIDELINE, FACE MASK NO LONGER REQUIRED FOR FULLY VACCINATED INDIVIDUALS.*

The Senior Center and the Circle City Center (CCC) are opened now with limited capacity and will transition to full capacity after August 1, 2021. These facilities will also add the same signage as the library.

Trustee Retreat in August

We will have a Trustee retreat in August and joint Trustee/Commission meeting in September. Thank you to Len for agreeing to extending your term through October and, Anna, completing your full 2-terms. Your experience on the Board will make this a valuable step in the further development of the department and library services.

Retreat Date/Time: Saturday, August 14, 2021, 9 am - Noon, and the Joint meeting will be September 2021

Passport Services

Passport Services will return, by appointment only, Tuesday, July 6th. Passport services will be available from the Library only.

4. [21-0626](#) Calendar and Flyers

This Report was received and filed.

OLD BUSINESS**5. [21-0627](#) Budget Meeting Follow-Up**

The FY 2022 budget was approved by City Council on 6/16/21.

NEW BUSINESS**6. [21-0652](#) Meeting Dates in Council Chambers July - December 2021**

A motion was made by Trustee Coriddi-Meza, seconded by Trustee Towler-Hayes, that this Report be approved with the meeting dates of July 19, August 30, September 27, October 18, and November 29, 2021. The motion carried by the following vote:

Aye: 4 - Trustee Coriddi-Meza, Vice Chair Enlow, Trustee Towler-Hayes, and Trustee Newhan

Absent: 1 - Chair Merchant

7. [21-0632](#) Election of Officers FY 21/22**a. Election of Chairman of the Board of Trustees for FY 21/22**

A motion was made by Trustee Newhan, seconded by Trustee Coriddi-Meza, to nominate Len Enlow for the position of Chairman of the Board of Trustees for FY 21/22 and was approved by the following vote:

Aye: 4 - Trustee Coriddi-Meza, Vice Chair Enlow, Trustee Towler-Hayes, and Trustee Newhan

Absent: 1 - Chair Merchant

b. Election of Vice Chair of the Board of Trustees for FY 21/22

A motion was made by Trustee Newhan, seconded by Trustee Coriddi-Meza, to nominate

Shirley Towler-Hayes for the position of Vice Chair of the Board of Trustees for FY 21/22 and was approved by the following vote:

Aye: 4 - Trustee Coriddi-Meza, Vice Chair Enlow, Trustee Towler-Hayes, and Trustee Newhan

Absent: 1 - Chair Merchant

8. [21-0628](#) Friend's Report

Len Enlow, Trustee, reported on the Friends' meeting. The Friends would like to let the Trustees know that they are giving a big thank you and they appreciate the board's support of the Friends. August 19th will be the Annual Meeting at 5:30 PM at Mountain Gate Park. They have formed a committee to redesign their website. They recommended approval of the budget. The membership votes on it at the August Annual Meeting. The budget is fluid due to unconfirmed event and dates. The Author's Brunch will be November 6th at 10:00 AM.

9. [21-0629](#) Friend's Representation - July 13, 2021 @ 6:30 PM

The Friends will not have a meeting in July. Len Enlow, Vice Chair, will attend the Annual Meeting in August.

10. [21-0630](#) COTW Report

Connie Newhan, Trustee, reported on the COTW meeting. The items on the agenda were:

Delinquent utility account update due to COVID-19. A discussion and feedback on addressing delinquent utility bills due to the COVID-19 pandemic.

American Rescue Plan Funding Discussion. A discussion and feedback on the American Rescue Plan Funding.

July 4th Celebration Update. An update was given on the 4th of July parade and celebration.

Special Events Visioning & Calendar of Events 2021/2022. An update was given on events such as: Summer Night Market, 4th of July celebration, Summer Concert Series, Savor the City, The Wall that Heals: Vietnam Veterans Memorial, Halloweekend, Holiday Lighting, and Spring Jamboree.

City Hall Energy Efficiency Project update and modification request. A discussion and feedback on the proposed project revisions to the City Hall Energy Efficiency Project.

11. [21-0631](#) COTW Representation - July 14, 2021 @ 3:30 PM

Shirley Towler-Hayes, Trustee, will attend the COTW meeting on July 14, 2021 @ 4:00 PM.

TRUSTEE COMMUNICATIONS

Shirley Towler-Hayes - Attended the book club meeting and Juneteenth event at the City Hall, South Lawn. She also attended the Tuskegee Airman presentation at the Circle City Rotary meeting. She is interested in volunteering with the Friend's Bookshop. She brought a friend to visit the Library and her friend was very impressed.

Anna Coriddi-Meza - She really enjoyed the VIP event at the Storywalk. It was so nice to see everyone. She went to Newport this week and visited the Library, but thought our Library was more inviting.

Len Enlow - Genealogy classes will start back up again on Tuesday, July 6th. He received a video from Boeing with a pilotless refueler.

ADJOURNMENT

The meeting adjourned at 6:26 PM.

Katherine Backus
Meeting Recorder