

## **RESOLUTION NO. 2017-055**

### **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORONA, CALIFORNIA, ADOPTING SAID CITY'S BUDGET FOR FISCAL YEAR 2017-18, REVISED BUDGET ITEMS AND THE GENERAL FUND BUDGET POLICIES**

**WHEREAS**, the City Manager has prepared the City's budget for the fiscal year ending June 30, 2018; and

**WHEREAS**, the City Council has conferred with the City Manager and appropriate staff in public meetings, and has deliberated and considered the proposed budget.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Corona, California, as follows:

#### **SECTION 1: Adoption of Budget.**

The City of Corona Proposed Annual Budget for Fiscal Year 2017-18, on file with the office of the City Clerk, is hereby adopted as the budget for the City of Corona, or as so directed by minute action, for July 1, 2017 through June 30, 2018. Included in the budget adoption is the approval for all identified estimated revenues, expenditure appropriations, transfers between funds, lease payments for the Corona Utility Authority, interfund charges, debt service, and continuing appropriations. Appropriation of budget may also occur as related to prior City Council agreements or minute actions.

#### **SECTION 2: Approval of Revised Budget Items.**

The Summary of Revised Budget Items, as included in Attachment A, if any, for the Fiscal Year 2017-18, are hereby adopted as the part of the budget for the City of Corona, or as so directed by minute action, for Fiscal Year 2017-18.

#### **SECTION 3: To Increase, Decrease, Add or Delete Appropriations and Transfers.**

Throughout the fiscal year, the City Council of the City of Corona may, by the affirming vote of three members, as so directed by minute action, amend the budget to increase, decrease, add or delete appropriations and transfers. All approved labor related changes including, but not limited to, employee bargaining unit negotiated Memoranda of Understanding (MOU) items, other related employee resolutions or contracts, benefit premium changes, Other Post Retirement Benefit actuarial requirements, leave calculations, and "side letter" changes will be authorized for appropriations for the said fiscal year. City Council approval is required for significant increases or decreases in existing levels of service and/or capital projects. Funds appropriated by the City Council are authorized to be expended as necessary and proper for municipal purposes.

#### **SECTION 4: Transfer of Funds Within an Appropriation.**

At the request of a Department Director (or his/her designee), and with the concurrence of the Assistant City Manager/Administrative Services Director (or his/her designee) transfer of funds/appropriations may occur between object classifications and/or divisional sections as needed, within a departmental appropriation, occurring within the same fund and spending category. These actions may include transfer requests isolating or combining a specific activity from an existing approved capital project and/or transfers between similar capital projects having the same funding source, as long as these transfers are cumulatively equal to or less than ten percent (10%) of the transferring project in the current fiscal year's authorized budget. The City Manager may transfer operational funds between departments occurring within the same fund as long as the total authorized appropriations in the fund are not increased by the action. Transfers between spending categories, such as personnel to non-personnel, shall require the approval of the City Council.

#### **SECTION 5: Errors, Omissions and Accounting Changes.**

Upon review and approval of the Assistant City Manager/Administrative Services Director, (or his/her designee) minor accounting errors and omissions may be corrected for revenues, appropriations, transfers, interfund charges, debt service, and continuing appropriations for the said fiscal year, as well as accounting changes, including but not limited to, the consolidation and segregation of funds and activities for reporting purposes.

#### **SECTION 6: The General Fund Budget Policies.**

The following policies are to be used for the administration of the General Fund Budget:

1. In the event that projected total General Fund sources, as estimated by the Assistant City Manager/Administrative Services Director, are insufficient to support the current year level of appropriations, the City Manager may recommend adjustments to the City's estimated revenues and/or appropriations for approval by the City Council. Furthermore, as long as there are no significant decreases in existing levels of service as indicated in Section 3 and the total appropriations are not increased by such actions, the City Manager may also transfer budget allocations between departments for the sole purpose of meeting departmental operational needs and/or strategic goals and objectives as identified by the City Council. Furthermore, the City Manager may initiate transfer requests isolating or combining a specific activity from an existing approved capital project and/or transfers between similar capital projects having the same funding source, as long as the transfers are cumulatively equal to or less than ten percent (10%) of the transferring project in the current fiscal year's authorized budget.

2. No unexpended prior year appropriations shall be carried forward to the credit of the respective department, unless for grant reporting requirements or expressly authorized by the City Council as a continuing appropriation.
3. The City Council of the City of Corona may, by the affirming vote of three members, as so directed by minute action, appropriate General Fund budget for a specific activity based on potential revenue to offset any cost incurred. If revenue collected does not offset the amount as indicated to City Council, the department responsible for the specific activity will make the offset whole.

**SECTION 7: Designated Department Specific Revenue.**

The City Council of the City of Corona may, by the affirming vote of three members, as so directed by minute action, designate committed fund balance from a department specific revenue stream in the General Fund. These designated accounts are separately identified in the City's Adopted Budget as part of the 'Schedule of Estimated Revenue.' At the request of a Department Director (or his/her designee) and with the concurrence of the Assistant City Manager/Administrative Services Director (or his/her designee) an appropriation of budget may occur upon receipt of funds, not to exceed \$50,000 per project. An appropriation exceeding \$50,000 shall be made by the City Council of the City of Corona, by the affirming vote of three members, as so directed by minute action.

**PASSED, APPROVED, AND ADOPTED** this 21st day of June, 2017.

\_\_\_\_\_  
Mayor of the City of Corona, California

**ATTEST:**

\_\_\_\_\_  
City Clerk of the City of Corona, California

**CERTIFICATION**

I, LISA MOBLEY, City Clerk of the City of Corona, California, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the City Council of the City of Corona, California, at adjourned regular meeting thereof held on the 21st day of June, 2017, by the following vote of the Council:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the City of Corona, California, this 21st day of June, 2017.

---

City Clerk of the City of Corona, California

(SEAL)

## Summary of Revised Budget Items - June 21, 2017

### Increase / (Decrease or Savings)

<u>City/Agency</u>	<u>FY 2017-18</u>
<b><u>EXPENDITURES</u></b>	
<b><u>CITY General Fund</u></b>	
Library and Recreation Services - After School Kids Club - expansion of one location delayed until 2018-19 school year	\$ (30,392)
Library and Recreation Services - Reduction of one part-time Recreation Specialist	(20,422)
Elected Officials - Correct budgeted benefit item	(11,400)
General Government - OPEB updated actuarial report	97,110
<b>Subtotal</b>	<b>34,896</b>
 <b><u>CITY Gas Tax Fund 222</u></b>	
OPEB updated actuarial report	572
<b>Subtotal</b>	<b>572</b>
 <b><u>CITY County Service Area 152 (NPDES) Fund 245</u></b>	
OPEB updated actuarial report	403
<b>Subtotal</b>	<b>403</b>
 <b><u>CHA Low/Mod Income Housing Asset Fund 291</u></b>	
OPEB updated actuarial report	73
<b>Subtotal</b>	<b>73</b>
 <b><u>CITY Traffic Offender Fund 422</u></b>	
OPEB updated actuarial report	(4,610)
<b>Subtotal</b>	<b>(4,610)</b>
 <b><u>CITY CDBG Fund 431</u></b>	
OPEB updated actuarial report	46
<b>Subtotal</b>	<b>46</b>
 <b><u>CUA Water Capacity Fund 507</u></b>	
Coldwater/Mayhew Canyon Recharge Basin CIP	(650,000)
<b>Subtotal</b>	<b>(650,000)</b>
 <b><u>CUA Reclaimed Water Utility Fund 567</u></b>	
OPEB updated actuarial report	341
<b>Subtotal</b>	<b>341</b>
 <b><u>CUA Water Utility Fund 570</u></b>	
OPEB updated actuarial report	5,568
<b>Subtotal</b>	<b>5,568</b>
 <b><u>CUA Water Reclamation Utility Fund 572</u></b>	
OPEB updated actuarial report	3,370
<b>Subtotal</b>	<b>3,370</b>
 <b><u>CITY Transit Services Fund 577</u></b>	
OPEB updated actuarial report	268
<b>Subtotal</b>	<b>268</b>

## Summary of Revised Budget Items - June 21, 2017

### Increase / (Decrease or Savings)

<u>City/Agency</u>	<u>FY 2017-18</u>
<b>CITY <u>Electric Utility Fund 578</u></b>	
OPEB updated actuarial report	1,373
<b>Subtotal</b>	<b>1,373</b>
<b>CITY <u>Warehouse Services Fund 680</u></b>	
OPEB updated actuarial report	61
<b>Subtotal</b>	<b>61</b>
<b>CITY <u>Fleet Operations Fund 682</u></b>	
OPEB updated actuarial report	629
<b>Subtotal</b>	<b>629</b>
<b>Total Expenditures</b>	<b>\$ (607,010)</b>
 <b><u>REVENUES</u></b>	
<b>CITY <u>General Fund</u></b>	
After School Kids Club - expansion of one located delayed until 2018-19 school year	\$ (62,400)
Other Interest Income	310,394
Jail Advertising Network Revenues	12,500
ABC Grant Revenue - Approved by City Council June 7, 2017	54,175
<b>Subtotal</b>	<b>314,669</b>
<b>Total Revenues</b>	<b>\$ 314,669</b>

**CPFA No Items**