



# City of Corona

400 S. Vicentia Ave.  
Corona, CA 92882

## Minutes - Draft

### Public Services Committee

**MAYOR KAREN SPIEGEL**  
**COUNCIL MEMBER RANDY FOX**

**ADVISORY MEMBER**  
**PARKS & REC COMM CHAIR MICHELE WENTWORTH**  
**LIBRARY BOARD OF TRUSTEE REPRESENTATIVE**

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Wednesday, April 4, 2018

3:00 PM

Council Board Room

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#### 1. Call To Order

The meeting was called to order by Mayor Spiegel at 3:01 pm with Council Member Randy Fox. Library Board Trustee, Connie Newhan and Parks & Recreation Commission Chair, Michelle Wentworth were in attendance. In addition to the Committee Members, the following individuals were in attendance:

Darrell Talbert, City Manager	Joanne Coletta, Com. Dev. Dir.
Cynthia Lara, Admin. Svcs. Manager	Clint Whited, CDBG Consultant
Naomi Ramirez, Management Svcs. Asst.	Kerry Eden, Asst. City Mgr. /Admin Svcs.
Dir David Montgomery-Scott, Lib. & Rec. Svcs. Dir.	

#### **Others Present:**

Sandi Harscom, BBBS-IE	Allen Villalobos, Corona-Norco United Way
Kristi Perez, Inspire	Lorena Gomez, Corona-Norco Family YMCA
Jennifer O'Farrell, BBBS	Larry Hernandez, American Legion Post 742
Elizabeth Hayden, Clout Consulting	Ellie Van Doornum, Clout Consulting
Anita Johnson, Council on Aging	Libby Anderson, Council on Aging
Joe Morgan, Resident	Vonya Quarles, Resident
Pam Fairbrother, Resident	

#### Agenda Items

THE FOLLOWING ITEM WAS TAKEN OUT OF ORDER.

4. [18-1624](#) Discussion on the donation of funds from Harrington Village to create a first time home buyer down payment assistance program for the Boardwalk Townhomes.  
(Community Development)  
Action: Information & Discussion
- Ms. Cynthia Lara, Administrative Services Manager, introduced the item the Harrington Buying Program. This program would be project specific to

the Harrington Village homes. They want to provide a five thousand dollar (\$5,000) interest free loan. This will be available to potential Harrington Village buyers that meet qualifications.

Mayor Karen Spiegel inquired if there are any downfalls to this program. Staff responded that this will be a benefit to potential buyers and staff sees no downfall in program.

Council Member Randy Fox inquired about who will be the one to approve applicants. To which staff responded, that the city would be taking and approving applications. Staff provided the committee an example of an income that would be approved.

Mayor Karen Spiegel and Council Member Randy Fox were both in favor of the assistance program.

THE FOLLOWING ITEM WAS TAKEN OUT OF ORDER.

6. [18-1661](#) Request to waive the plan check and permit fees for a new fire suppression system for the American Legion located at 1557 Yorba Street.  
(Community Development)  
Action: Information & Discussion

Attachments: [Presentation for JDALP](#)

Ms. Joanne Coletta, Community Development Director, introduced the item and gave the committee background on what the request entails. Ms. Ellie Van Doornum, presented the committee with a brief PowerPoint further explained who the American Legion are and what their organization does. She shared with the committee that the American Legion is looking to renovate the kitchen and are requesting to have the fees for new fire suppression system waived to help offset costs.

Ms. Coletta reported to the committee that it will take two weeks to draft a resolution and it will be taken to the next City Council meeting for approval. Both Mayor Karen Spiegel and Council Member Randy Fox approved to move forward with request.

THE FOLLOWING ITEM WAS TAKEN OUT OF ORDER.

5. [18-1625](#) Discussion of HCC Lease with Corona Art Association to discuss their

request to extend the current Base Rent rate for an additional 6 months.

(Community Development)

Action: Information & Discussion

Ms. Cynthia Lara, Administrative Services Manager, introduced the item and applicant Corona Art Association. Ms. Lara reported that the Corona Art Association (CAA) wanted to continue with the current rent rate for an additional six (6) months. Ms. Mary Lou Wallace, CAA, provided the committee the reason as to why they are requesting the extension. Ms. Wallace commented that the CAA has been working to promote their services, while they have created many new programs and participate in many community events, they still are facing some set back. Ms. Wallace commented that there is a need in the community for their services, however, they need more time to create revenue.

Council Member Fox inquired on the square footage of their current location and price details of the lease. Staff responded to Council Members Fox inquiries stating that rent would be \$0.50 per square foot.

Mayor Spiegel asked what other fundraiser/ marketing opportunities were being considered. She stated that the CAA needs to bring the realistic budget and create more revenue sources. Mr. Talbert stated that the City embraces the arts and needs to have a bigger presence in the community. CAA needs to figure out how to generate revenue and have bigger footprint in fundraising.

Michelle Wentworth, Parks & Recreation Commission Chair, inquired about the overall vision of the Historic Civic Center and what the ultimate goal was for the Campus. Staff responded, stating that the goal was for the campus to be an "Art Hub". Vonya Quarles, Resident, commented that she would like to see the diversity of the "Art Hub/ Campus" be promoted to the public more as well.

The committee supported the request and directed staff to work with CAA. Council Member Fox, stated that he appreciates what CAA is doing for the community but would also like to see the applicant to present updates in the next six (6) months to show the committee the progress and work they are doing.

THE FOLLOWING ITEM WAS TAKEN OUT OF ORDER.

3. [18-1623](#) Discussion on the Community Development Block Grant three year funding recommendations for Capital Programs and local public service providers chosen through the competitive Notice of Funding Availability process for Fiscal Years 2018-19, 2019-20 and 2020-21.  
(Community Development)

Action: Information & Discussion

Attachments: [CDBG - Action Plan Presentation 2018 vsn. 2](#)

Ms. Cynthia Lara, Administrative Services Manager, introduced the item and reported that each year staff provides funding recommendations for the Community Development Block Grant (CDBG) funds. Ms. Lara introduced Mr. Clint Whited, CDBG Consultant, who presented the 2018-19 funding recommendations. He provided a rundown of procedure and overview of Corona's strategies. He provided an in-depth overview of the proposed funding recommendation on the sources of fund and the uses of funds. He also gave a summary on the various organizations and programs received and staff's recommendations. Mr. Whited also provided an overview of the HOME Investment Partnership programs estimates. The Committee discussed the 2018-2019 CDBG funding recommendations and directed staff to present the proposed recommendations for the full City Council.

Mr. Joe Morgan, Resident, stated that there needs to be more visible outreach programs for non-profits organizations. Mr. Morgan commented that there are training and seminars for businesses being promoted but we need to do the same outreach for non-profit organizations as well.

Ms. Vonya Quarles, Resident, inquired about acquiring grant funds to help with homelessness. Staff responded with an explanation of guidelines and regulations that are set in place.

THE FOLLOWING ITEM WAS TAKEN OUT OF ORDER.

## **2. Public Comments**

Pam Fairbrother, Resident, commented on the military banner program. Her daughter is currently an active service member and would like to move the banners so they are more visible and closer to the service members' residence. Ms. Fairbrother would like the committee to bring this to the next meeting and review the current policy.

## **7. Adjournment**

The meeting was adjourned at 5:00 p.m.