



# City of Corona

Corona Public Library  
Boardroom  
650 S. Main Street  
Corona, CA 92882

## Minutes - Draft

### Library Board of Trustees

*Don Williamson, Chairman*  
*Anna Coriddi Meza, Vice Chair*  
*Connie Newhan, Trustee*  
*Wes Speake, Trustee*  
*Alexander Spitz, Trustee*

---

Monday, March 26, 2018

5:30 PM

Corona Public Library

---

### CALL TO ORDER

Chair Williamson called the meeting to order at 5:30 pm.

### PLEDGE OF ALLEGIANCE

#### 1. ROLL CALL

**Present** 5 - Chair Don Williamson, Vice Chair Anna Coriddi Meza, Connie Newhan, Alexander Spitz, and Wes Speake

**Others Present:** Abigail Schellberg, Assistant Director Library & Recreation Services  
Katherine Backus, Management Analyst  
Kathy Wright, President, Friends of the Corona Public Library

#### 2. ORAL COMMUNICATIONS FROM THE PUBLIC

*None.*

#### 3. WRITTEN COMMUNICATIONS

*None.*

#### 4. MEETING MINUTES

[18-1620](#)

Approval of the minutes of the regular board meeting held on February 26, 2018

**A motion was made by Speake, seconded by Newhan, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Williamson, Vice Chair Coriddi Meza, Newhan, Spitz, and Speake

#### 5. REPORTS FROM SUPPORT GROUP LIAISONS & THE CITY

##### A. Friends of the Corona Public Library/Kathy Wright, President

Kathy Wright, President, Friends of the Corona Public Library, reported that they are still basking in the glory of Ladders and Linguine. She met with City Manager, Darrell Talbert and a group of residents in the Green

River Road area. The residents exclaimed that they need more library services in their area. Kathy spoke to them about the Friends and their roll in helping the library. The Friends are looking for nominations for their board. They are particularly looking for a Treasurer and a Member at Large.

## **6. ADMINISTRATIVE REPORTS**

### **A. Monthly and Financial Reports**

[18-1621](#) Financial Report and Stats

**This Report was received and filed.**

### **B. Library Report**

Abbie Schellberg, Assistant Director, Library and Recreation Services reported on the following:

1. Harwood Updates: The State Library is funding the training of our two most recent staff additions: Ashley Mendoza and Madelyne Palafox. That is happening in Sacramento in May. Community Conversation report from the Adult Special Needs Community was passed out. Next they will be having conversations with the general community. Chairman, Don Williamson, mentioned that the first Monday of the month all of the local non-profits meet at the chamber. He also mentioned this could be an Executive Leadership Roundtable opportunity. Trustee, Wes Speake, suggested the Chamber getting businesses together to hold a conversation.
2. Day of the Child Recognition: Saturday, April 21, 2018 10 am - 2 pm at City Park: The Library will receive Champion of the Children recognition. We will be presented with a plaque.
3. Garden Festival: Saturday, April 7th, 10 am - 1 pm at City Hall. LaRS on the Go will be there.
4. Betty Luscher is retiring. Her last day will be Friday, March 30th. We will be wishing her a fond farewell on Wednesday, March 28th from 1 pm - 4 pm in the High Desert Room.

### **C. Calendar and Flyers**

[18-1622](#) Calendar and Flyers

This Report was received and filed.

## **7. OLD BUSINESS**

### **A. Fundraising**

Chairman, Don Williamson, asked Kathy Wright, President, Friends of the Corona Public Library if she could find a date to schedule a meeting in April and he will get the group of former trustees together to meet.

### **B. FY 18-19 Budget Report**

Abbie Schellberg, Assistant Director, Library and Recreation Services reported that there is not much to update on at this time. We presented to the City Manager and Finance team and await any adjustments or feedback.

## **8. NEW BUSINESS**

### **A. Public Services Committee Report**

Trustee, Connie Newhan, reported that she attended the Public Services Committee meeting and there were no items on the agenda that were discussed.

#### **1. Public Services Committee Representation - April 4, 2018 at 3:00 pm**

Trustee, Connie Newhan, will represent the Library Board of Trustees at the Public Services Committee meeting on April 4, 2018 at 3:00 pm.

### **B. Friend's Report**

Trustee, Alex Spitz, reported that the Friends will be attending Serving with a Purpose on May 2nd in Ontario. It is being put on by the California School and Library Association. Kathy Wright and Terry Jagers will be reporting on the Ladders and Linguine fundraiser. If any of the Trustees would like to attend, the Friends will pay for their admission. Wes will be attending and so will Abbie. The bookshop will be having 50% off sales on Saturdays.

#### **1. Friend's Representation - April 10, 2018**

Wes Speake will attend the Friends of the Library meeting on April 10, 2018.

## **9. TRUSTEE COMMUNICATIONS**

### **A. Reports from Trustees**

## 1. Don Williamson, Chairman

Don Williamson asked if the Library will be having a booth at Cinco de Mayo and Abbie said yes, we will be there.

## 2. Anna Coriddi Meza, Vice-Chair

Anna mentioned her experience with the Passport Office and taking a number to have her picture taken when a staff member brought someone in to go ahead of her.

## 3. Connie Newhan, Trustee

Connie mentioned that the restrooms need to be freshened up at 3 or 4 in the afternoons when we are open until 9:00 pm. They are a mess.

## 4. Wes Speake, Trustee

Wes mentioned to Abbie that he would like a 5 yr statistical analysis run on our collection size.

## 5. Alex Spitz, Trustee

No report.

**10. ADJOURNMENT**

**NOTICE TO THE PUBLIC**

Agendas for all Library Board of Trustees meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall and in the Library Lobby. A complete agenda packet is available for public inspection during business hours at the Corona Public Library Heritage Room Reference Desk. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, Board Members after the posting of the agenda will also be available at the same time for public inspection during business hours at the Corona Public Library.

Written communications from the public for the agenda must be received by the Administration Office seven (7) days prior to the Board meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Library Administration at (951) 736-2384. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**CITY COUNCIL LIAISONS 2017-18**

Don Williamson / Richard Haley  
Wes Speake / Karen Spiegel  
Connie Newhan / Jason Scott  
Anna Coriddi Meza/ Eugene Montanez  
Alex Spitz / Randy Fox

**UPCOMING MEETINGS**

Public Services Committee Meeting / Wednesday, April 4, 2018 @ 3:00 pm  
Friends Meeting / Tuesday, April 10, 2018 @ 6:00 pm  
NEXT TRUSTEES MEETING / Monday, April 23, 2018 @ 5:30 pm