



CITY OF CORONA

CITY OFFICIAL ADVANCE TRAVEL REQUEST (AP 01200.001)

Council Member Randy Fox is requesting to travel to Long Beach, California to attend the League of California Cities Annual Conference & Expo on September 12-14, 2018. The purpose of this trip is to enhance the governance skills through educational experiences, networking opportunities and innovative tools.

All actual and necessary expenses incurred by Council Member Randy Fox for this trip, including registration, meals and lodging, will be paid for or reimbursed by the City, so long as and to the extent such expenses comply with Administrative Policy 01200.001, Travel and Other Expense Reimbursement Policy. Estimated total costs for the requested trip are listed below:

Registration	Meals	Lodging	Transportation	Airfare	Other (Please list)	Total*
\$575	\$80	\$464	\$	\$	\$	\$1,119

* Total cost is an estimate only, based on event information provided by requestor.

ATTACHMENTS: League of California Cities Annual Conference & Expo draft agenda

PREPARED BY: Kristian Duarte Date: 7/26/18
Kristian Duarte

REQUESTED BY: Randy Fox Date: 7/26/18
Randy Fox

COST ESTIMATED BY: J. Hernandez Date: 7/26/18
Administrative Services Dept.

APPROVED BY: _____ Date: _____
Mayor