



City of Corona

Corona Public Library
Boardroom
650 S. Main Street
Corona, CA 92882

Minutes - Draft

Library Board of Trustees

Anna Coriddi Meza, Chairman
Connie Newhan, Vice Chair
Wes Speake, Trustee
Jami Merchant, Trustee
Leonard Enlow, Trustee

Monday, July 23, 2018

5:30 PM

Corona Public Library

CALL TO ORDER

Chair Coriddi Meza called the meeting to order at 5:30 pm.

PLEDGE OF ALLEGIANCE

1. ROLL CALL

Present 5 - Wes Speake, Chair Anna Coriddi Meza, Vice Chair Connie Newhan, Jami Merchant, and Leonard Enlow

Others Present: David Montgomery-Scott, Director, Library & Recreation Services
Abigail Schellberg, Assistant Director, Library & Recreation Services
Katherine Backus, Management Analyst
Kathy Wright, President, Friends of the Corona Public Library

2. ORAL COMMUNICATIONS FROM THE PUBLIC

Matteo Meza reported that he attended the Teen Murder Mystery and really enjoyed the event. He especially liked the characters and the food that was served.

3. WRITTEN COMMUNICATIONS

None.

4. MEETING MINUTES

[18-1966](#)

Approval of the minutes of the regular board meeting held on June 18, 2018

A motion was made by Vice Chair Newhan, seconded by Chair Coriddi Meza, that this Minutes be approved as amended. The motion carried by the following vote:

Aye: 5 - Speake, Chair Coriddi Meza, Vice Chair Newhan, Merchant, and Enlow

5. REPORTS FROM SUPPORT GROUP LIAISONS & THE CITY

A. Friends of the Corona Public Library/Kathy Wright, President

Abigail Schellberg, Assistant Director, Library & Recreation Services, reported that the Friend's Annual Meeting will be this Thursday at 5:15 pm. RSVP today if you will be attending.

Kathy Wright, President, Friends of the Corona Public Library, reported that they have some really positive information to share at the Annual Meeting. August 4th will be "Words with Wine" featuring Luis Fuerte at 7:00 pm. There are currently 12 tickets left for this event. Light appetizers will be served along with books for sale. The Friends will have their planning meeting in August. They will be focusing on community outreach. Purse-a-Palooza will be November 10th. All money raised will go to Adopt-a-Book.

6. ADMINISTRATIVE REPORTS

A. Monthly and Financial Reports

[18-1967](#)

Financial Report and Stats

This Report was received and filed.

B. Library Report

Abigail Schellberg, Assistant Director, Library and Recreation Services reported:

1. **Welcome New Trustees:** Jami Merchant and Len Enlow. I will reach out to each of you to set up an orientation time with me.
2. **Recruitments:** Librarian I/II, Sr. Office Assistant, LaRS Leaders, Library Asst. We have quite a few open positions across the department. Some of these recruitments have yet to be posted.
3. **Friend's Annual Meeting:** The Friend's Annual Meeting is this Thursday, July 26th. (Flyer)
4. **August, Annual Report:** In August, we will have for you the Library's 2017/2018 annual report. We attempt to distill the entire fiscal year into what we think are the most meaningful highlights.
5. **Summer at Your Library:** SAYL wraps up on Saturday, July 28th. The Finishers' Party is on Friday, August 3rd from 5-8 pm at the Circle City Center. This is the 3rd year at that location. Our space can't handle the activities and numbers, so the CCC is a great location to celebrate the SAYL accomplishment.

C. Calendar and Flyers[18-1968](#)

Calendar and Flyers

This Report was received and filed.

7. OLD BUSINESS

Anna Coriddi Meza, Chair, asked if the trustee roster can be emailed out to everyone.

8. NEW BUSINESS**A. Introduction of New Library Board Members**

New Library Board of Trustee members Len Enlow and Jami Merchant introduced themselves and told a little bit about themselves.

B. Trustee Council Representation

Len Enlow, trustee, will have Dick Haley for his City Council representation and Jami Merchant, trustee, will have Randy Fox for her City Council representation. Abigail Schellberg, Assistant Director, Library and Recreation Services explained about representation and advocacy.

C. Granicus App

Abigail Schellberg, Assistant Director, Library and Recreation Services explained the Granicus application for Apple products. She also showed everyone how to get the agendas and minutes on the City of Corona website.

D. Public Services Committee Report

The July 1, 2018 Public Services Committee meeting was cancelled.

1. Public Services Committee Representation - August 1, 2018 at 3:00 pm

Connie Newhan, Vice Chair, has agreed to attend the Public Services Committee meeting August 1, 2018 at 3:00 pm.

E. Friend's Report

There was not a July 2018 Friends of the Library meeting.

1. Friend's Representation - August 13, 2018 at 6:00 pm

Anna Coriddi Meza, Chair, has agreed to attend the Friends of the Corona Public Library meeting on August 14, 2018 at 6:00 pm.

9. TRUSTEE COMMUNICATIONS

A. Reports from Trustees

1. Anna Coriddi Meza, Chair

Anna Coriddi Meza spoke about the Kaiser Educational Theatre. It was decided that Abbie would put in an application for the Literacy Promotion Program.

2. Connie Newhan, Vice Chair

No Report.

3. Wes Speake, Trustee

Wes Speake reported that he would like to work on a common goal for the Library Board of Trustees. Kathy will add it to next month's agenda.

4. Leonard Enlow, Trustee

No Report.

5. Jami Merchant, Trustee

Jami Merchant was approached by Baker's Dozen Donuts that they have been a 15 year donor of the Summer Reading Program and didn't feel properly recognized for this. Mayor Spiegel mentioned that she enjoyed when the Trustees attended all events wearing their matching shirts. Kathy Wright, Friends President, mentioned that they invite the Trustees to all of their events.

10. ADJOURNMENT

The meeting adjourned at 7:00 pm

Katherine Backus
Meeting Recorder

NOTICE TO THE PUBLIC

Agendas for all Library Board of Trustees meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall and in the Library Lobby. A complete agenda packet is available for public inspection during business hours at the Corona Public Library Heritage Room Reference Desk. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, Board Members after the posting of the agenda will also be available at the same time for public inspection during business hours at the Corona Public Library.

Written communications from the public for the agenda must be received by the Administration Office seven (7) days prior to the Board meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Library Administration at (951) 736-2384. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY COUNCIL LIAISONS 2018/19

Anna Coriddi Meza/ Eugene Montanez
Connie Newhan / Jason Scott
Wes Speake / Karen Spiegel
Len Enlow / Richard Haley
Jami Merchant/ Randy Fox

UPCOMING MEETINGS

Public Services Committee Meeting / Wednesday, August 1, 2018 @ 3:00 pm
Friends Meeting / Tuesday, August 14, 2018 @ 6:00 pm
Next Trustee Meeting / Monday, August 20, 2018 @ 5:30 pm