

## **BOARD OF TRUSTEES POLICY CORONA PUBLIC LIBRARY**

### **A. LIBRARY USER POLICIES**

#### **9. LIBRARY STUDY ROOMS**

Six (6) study rooms are available to the general public. Library Study Room use is free and designed for individual or small group study. Procedures are designed to allow maximum use, fair distribution, and best maintenance of study room space in the following priority: Library staff, Adult Reading Assistance tutor/student pairs, public. Study Rooms may be used by Corona Public Library card holders only (individuals or groups).

Individuals and small groups whose purposes are limited to civic, cultural, or educational objectives may use the study rooms. For-profit use is permitted under limited circumstances consistent with the Library's objective of providing a suitable learning environment for research, study, and reading. One example of approved for-profit use is a paid tutor. As stated in the Library Rules of Conduct (A.2.a), "Selling or solicitation for the immediate receipt of funds is prohibited on Library property." Study Room users will adhere to Library Rules of Conduct (A.2.a) or may lose the privilege of Study Room use.

Study room use is limited to 2 hours per day per individual/group. If there is no reservation made by another user, the current study room user may remain in their assigned study room until needed by the next user. The use of a study room for over 2 hours is never guaranteed.

The Corona Public Library is not responsible for any items left in Study Rooms unattended.

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Date of Board Approval

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President – Board of Trustees