



Minutes - Draft

Parks and Recreation Commission

Wednesday, August 8, 2018

6:00 PM

Council Chambers

1. CALL TO ORDER

Chair Wentworth called the meeting to order at 6:01 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Wentworth led the pledge of allegiance.

3. ROLL CALL

Present: Wentworth, Almasy Miller, Tressen, Shapiro

4. ORAL COMMUNICATIONS FROM THE PUBLIC

None

5. MEETING MINUTES

[18-2004](#)

Approval of the Parks and Recreation Commission June 13, 2018 minutes

Attachments: [Parks & Rec Commission 6.13.18 meeting minutes](#)

A motion was made by Commissioner Tressen and seconded by Vice Chair Almasy to approve the meeting minutes from June 13, 2018.
Minutes approved

6. ADMINISTRATIVE REPORTS

A. Park Updates

Mr. Moody announced a proposal was submitted by Sprint Wireless to install a new cell tower at Kellogg Park. A presentation will be provided to the Parks and Recreation Commission at the September meeting.

Mr. Moody reported that in July, 460 acres of park space was maintained and the community will soon have more information on the type of tree species in the City's tree inventory. Construction on the ALCOA Dike project will begin towards the end of the year which includes the installation of waterlines located within the baseball fields at Butterfield Park. Commissioner Miller asked if there would be any impacts to the historic monument located near the outfield of the baseball field and Mr. Moody

replied no. Vice Chair Almasy asked what type of waterlines were being installed and Mr. Moody replied potable and reclaimed water.

Chair Wentworth inquired if there were updates on the two new dog parks. Mr. Moody replied that the donor and the City could not work through some legal issues so the project has been placed on hold. Chair Wentworth inquired about the issue with dog owners not cleaning up after their dogs at Butterfield Park. Mr. Moody reported that signs were installed at Butterfield Park citing the city ordinance for patrons to clean up after their dogs. Commissioner Shaprio inquired if dog trash bag stations were installed at all parks and Mr. Moody replied that the trash bag stations were only installed at the dog park due to cost.

Chair Wentworth asked how behind the City is on residential requests to remove trees. Mr. Moody provided an overview of the process for request for tree service. Requests are also prioritize based on funding sources. The City works with a contractor to provide root pruning, tree removal and trimming and the requests are typically completed within 45 days.

B. Library and Recreation Services Updates

1. Summer Events Recap
2. Fall Programming
3. Staff Recruitment
4. FY 18-19 budget impacts
5. Fee Study

Ms. Schellberg provided a recap of the "Summer at your Library" reading program. The program was well attended and there was an increase in participation from last year. The Friends of the Library donation \$16,000 towards program expenses. Ms. Schellberg spoke about the ZIP Book program which is funded by a grant from the State Library. The program allows a resident to request a book that is not in the Library's collection. The book is ordered through Amazon and delivered to the resident's home. The book is then returned to the Library and can be added to the Library's collection or donated to the Friends of the Library.

Mr. Montgomery-Scott provided an overview of the Summer programming offered by Recreation Services. The youth swim lessons were successful with most of the classes at full capacity. The Kids Camp program was well attended at the Vicentia Activity Center and Auburndale Community Center. The Independence Day Celebration was a success and well attended. He thanked the Corona Rotary Club for sponsoring the parade and funding all expenses. With the reduced budget and scope, the festival was well attended with no major incidents. Mr. Montgomery-Scott reported on the Summer Concert series and only three concerts were held due to the fires in Corona. There was about 1,300 people in attendance at each

concert. There was a cost saving due to the cancellation of the second concert. The Commission asked for a report on the Independence Day Celebration costs and compare expenses from 2017 to 2018.

In reviewing the fall programming, Kids Club has added a new school site at Temescal Valley Elementary School and each school site will have one additional LaRS Leader to monitor the gate for improved security. Mr. Montgomery-Scott announced that the City is offering a new Flag Football League beginning September 17th and is for children ages 4 - 14 years old. The league is ran by Recreation staff. Volunteer coaches are needed and volunteer coaches receive a 50% discount towards first child enrollment fees.

Mr. Montgomery-Scott reported that the Recreation Services Division had a large staff recruitment and 23 staff were hired mostly for Kids Camp and Facilities. Regarding the FY 18-19 budget, Mr. Montgomery-Scott reviewed the areas of reductions including the change in hours of operation at the Senior Center and the Circle City Center. He reported that the City is under going a fee study and all Library and Recreation fees are being analyzed and staff is assessing what the true costs are for fees being charged by the Library and Recreation Department.

[18-2003](#)

Attachments: [June 2018 Participation Report](#)

7. TRAILS SUBCOMMITTEE UPDATE

Chair Wentworth reported that the Trails Subcommittee has been meeting and the next meeting will be held on August 13, 2018 at 6:30 p.m. at the Circle City Center. The subcommittee is working on the Trails Master Plan inventory. The meeting is open to the public and Chair Wentworth encouraged the community to participate and attend the monthly meetings.

8. COMMISSION MEMBER'S REPORTS AND COMMENTS

Commissioner Tressen praised staff for their work on the Summer events and thanked staff for their reports.

Commissioner Shapiro spoke about residents receiving an evacuation notification due to the fire and that improvements can be made on how residents are notified.

Vice Chair Almasy acknowledged staff for their work on the Independence Day event and made a suggestions on a program that senior volunteer could read to children at the library.

Chair Wentworth commended staff on their efforts on the Independence Day event. She announced that AYSO's opening day is Saturday, August 18, 2018 at 8:00 a.m. at SilverLakes fields in Norco.

Commissioner Miller was pleased with the turnout and planning of the Independence Day event and the Summer concerts.

9. ANNOUNCEMENTS

There were no announcements.

10. ADJOURNMENT

The meeting was adjourned at 7:06 p.m.

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Agendas for all Parks and Recreation Commission meetings are posted at least 72 hours prior to the meeting in the breezeway display case at City Hall. A complete agenda packet is available for public inspection during business hours at the Library and Recreation Services Department. Any materials relating to an item on the agenda which are distributed to all, or majority of all, members of the Parks and Recreation Commission after the posting of the agenda will also be available at the same time for public inspection during business hours at the Library and Recreation Services Department.

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MEETING IS BEING RECORDED

Rollcall