



Agenda Report

File #: 19-0078

AGENDA REPORT REQUEST FOR CITY COUNCIL ACTION

DATE: 2/6/2019

TO: Honorable Mayor and City Council Members

FROM: Library and Recreation Services Department

SUBJECT:

City Council consideration of accepting and appropriating \$11,351 additional grant funds from the California State Library for the Adult Literacy program 2018/2019.

RECOMMENDED ACTION:

That the City Council:

1. Accept and appropriate additional grant funding from the California State Library for the continuation of the Adult Literacy Program.
2. Appropriate \$11,351 to the Library and Recreation Services' operating budget and increase the same amount in the Library Adult and Family Literacy Grant Fund.

ANALYSIS:

The Corona Public Library continues to receive funds for the Adult Literacy program. This grant provides for one-on-one literacy tutoring for adults.

The Adult Literacy program has been in existence for over 20 years. It is funded almost exclusively through grants from the California State Library, for which we must apply annually. This funding supports the purchase of supplies for our volunteer tutors and their adult learners. It also supports ongoing training for library staff and for tutor/adult learner pairs.

This funding is vital and must be reallocated annually by the California State Legislature. The funds offer a baseline with which staff provide basic literacy services and are augmented, (wherever opportunities arise) with grants, donations, and the general fund. Currently, 31 tutor/learner pairs work together to achieve specific literacy goals established in accordance with each learners' needs and abilities.

The additional funding of \$11,351 is based on:

- A per capita amount per adult learner served at the Corona Public Library in 2017/2018 that reflects the fact that Adult Literacy Services are integral to all other literacy services.
- A match on local funds raised and expended for adult literacy services at the Corona Public Library in 2017/2018 - reflecting a commitment to our State/Local partnership and to providing an incentive for increased local support for adult literacy.

COMMITTEE ACTION:

Not Applicable.

STRATEGIC PLAN:

This item supports the City's Strategic Plan Goal 4: "Actively engaging in public and private partnerships to provide services and amenities." The Library and Recreation Services Department is partnering with the California State Library to provide adult literacy services.

FISCAL IMPACT:

In Fiscal Year 2018/2019, the City will receive and budget an additional \$11,351 from the California State Library, which will bring our grant total for the Adult Literacy Program 2018/2019 to \$29,351 to fund literacy-related materials as well as partial funding for a part-time position salary. The grant funds do not have a matching requirement. The Adult Literacy Program grant is budgeted in the Adult and Family Literacy Grant Fund. Grant funds must be expended or encumbered by June 30, 2019.

Fund	07/01/18 Est. Fund Balance	Budgeted Revenues/ Sources	Budgeted Expenditures/ Uses	Fund Balance Impacts	06/30/19 Est. Fund Balance
Adult and Family Literacy Grant Fund 442	\$31,582	\$36,985	(\$18,000)	\$11,351 Revenue (\$11,351) Appropriation	\$50,567

ENVIRONMENTAL ANALYSIS:

No environmental review is required because the proposed action is not a project governed by the California Environmental Quality Act.

PREPARED BY: KATHERINE BACKUS, MANAGEMENT ANALYST

REVIEWED BY: DAVID MONTGOMERY-SCOTT, LIBRARY AND RECREATION SERVICES
DIRECTOR

REVIEWED BY: KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES
DIRECTOR

REVIEWED BY: MICHELE NISSEN, ASSISTANT CITY MANAGER

SUBMITTED BY: DARRELL TALBERT, CITY MANAGER