



City of Corona

400 S. Vicentia Ave.
Corona, CA 92882

Agenda Report

File #: 19-0080

AGENDA REPORT REQUEST FOR CITY COUNCIL ACTION

DATE: 2/6/2019

TO: Honorable Mayor and City Council Members

FROM: Library and Recreation Services Department

SUBJECT:

City Council consideration of accepting and appropriating \$60,000 from the California State Library for the Family Literacy Program 2018/2019.

RECOMMENDED ACTION:

That the City Council:

1. Accept and appropriate grant funding from the California State Library for the Family Literacy Program.
2. Appropriate \$60,000 to the Library and Recreation Services' operating budget and increase revenue estimates by the same amount in the Library Adult and Family Literacy Grant Fund.

ANALYSIS:

In November, 2018, the Corona Public Library (CPL) applied for Family Literacy Program grant funds through the California State Library. The goal of the Family Literacy Program is to provide learning and literacy support to low-literate adults and their families. Focus areas include strengthening a library's capacity to deliver high-quality family literacy services, helping low-literate adults develop confidence and skills in supporting their children's education, and creating opportunities for families to develop a culture of positive learning experiences on a more sustained basis.

On January 18, 2019, we were notified that CPL was awarded funds in the amount of \$60,000 from the California State Library. This will fund a Family Literacy Program at the Corona Public Library through current fiscal year (2018/2019). This funding will allow the Library's Literacy program to expand services to the families of low-literate adults to improve their reading and writing skills and foster family-wide literacy.

COMMITTEE ACTION:

Not Applicable.

STRATEGIC PLAN:

This item supports the City's Strategic Plan Goal 4: "Actively engaging in public and private partnerships to provide services and amenities." The Library and Recreation Services Department is partnering with the California State Library to provide literacy services to low-literate adults and their families.

FISCAL IMPACT:

In Fiscal Year 2018/2019, the City will receive and budget \$60,000 from the California State Library, which will fund literacy-related materials as well as partial funding for one part-time position. The grant funds do not have a matching requirement. The Family Literacy Program grant is budgeted in the Library Adult and Family Literacy Grant Fund. Grant funds must be expended or encumbered by June 30, 2019.

Fund	07/01/18 Est. Fund Balance	Budgeted Revenues/ Sources	Budgeted Expenditures/ Uses	Fund Balance Impacts	06/30/19 Est. Fund Balance
Adult and Family Literacy Grant Fund 442	\$31,582	\$48,336 Note 1	(\$29,351) Note 1	\$60,000 Revenue (\$60,000) Appropriation	\$50,567

Note 1: Includes other Adult and Literacy Grant Fund items on the February 6, 2019 agenda.

ENVIRONMENTAL ANALYSIS:

No Environmental review is required because the proposed action is exempt under the California Environmental Quality Act.

PREPARED BY: KATHERINE BACKUS, MANAGEMENT ANALYST

REVIEWED BY: DAVID MONTGOMERY-SCOTT, LIBRARY AND RECREATION SERVICES
DIRECTOR

REVIEWED BY: KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES
DIRECTOR

REVIEWED BY: MICHELE NISSEN, ASSISTANT CITY MANAGER

SUBMITTED BY: DARRELL TALBERT, CITY MANAGER

Family Literacy Award



Corona Public Library
David Montgomery-Scott, Director, Library and Recreation Services
650 South Main
Corona, CA 92882-3417

david.montgomery-scott@coronaca.gov

Dear David Montgomery-Scott:

We are delighted to provide Corona Public Library with a grant for **\$60,000** to support family literacy programming for low-literate adults in your community. The most successful literacy strategies involve families as a whole.

Please remember:

- The funds must be spent or encumbered by June 30, 2019.
- The funds are intended to support services to low-literate adults and their families, not the general adult or youth services population. We recommend you work with partners to help ensure that services are targeted to low-literate adults.
- The California Library Literacy Services mission and values apply to this funding, including the stipulation that your focus should be literacy for English-speaking adults.
- This grant comes from the same budget pot as your California Library Literacy Services funds so the same spending restrictions apply. Funds may not be spent on refreshments or out of state travel, for example.

This year, just over half of all California Library Literacy Services libraries requested family literacy funds. Next year, as more libraries apply, everyone's share of the \$2.5 million earmarked in the state budget for family literacy services will likely be slightly lower.

We encourage you to consider this year's funding as seed money to start or expand services rather than commit to ongoing expenses that may be sustained if you receive less funding next year. There has been a strong commitment to partnerships and collaboration demonstrated in the wide variety of programming plans received and we're confident that the newly-awarded family literacy funds will have a significant impact in communities across the state. Our plans for evaluation to identify and demonstrate this impact are threefold:

- We'll ask you to report on your family literacy services and expenditures in the already required annual year-end report. Please remember to count everyone who participates in your family literacy programs, including learners who are enrolled in your California Library Literacy Services program as well as other low-literate adults and their families who may not be officially

enrolled and matched with a tutor. Also, be sure to document all the programs, services and resources you provide.

- We'll provide you with a brief survey to collect data from families that attend programs and workshops.
- We may request that you provide us with a case study describing your activities that we will publish on the California Library Literacy Services website.

In addition, we encourage you to participate in the family literacy-themed training opportunities that will be provided by the California State Library, and to share your challenges and successes with our regional networks.

Respectfully yours,



Greg Lucas
California State Librarian

cc: Ashley Mendoza, ashley.mendoza@coronaca.gov
David Montgomery-Scott, david.montgomery-scott@coronaca.gov

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