



## Agenda Report

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**File #:** 19-0150

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### **AGENDA REPORT REQUEST FOR CITY COUNCIL ACTION**

**DATE:** 2/20/2019

**TO:** Honorable Mayor and City Council Members

**FROM:** Vice Mayor Jim Steiner

**SUBJECT:**

City Council consideration to approve the advanced travel request for event registration fee, meals and lodging for Vice Mayor Jim Steiner to attend the California Cannabis Control Summit from April 10-11, 2019, in Sacramento, California.

**RECOMMENDED ACTION:**

That the City Council approve, pursuant to Administrative Policy 01200.001, the advanced travel request for event registration fee, meals and lodging, which totals an estimated \$1,059.00 for Vice Mayor Jim Steiner to attend the California Cannabis Control Summit from April 10-11, 2019, in Sacramento, California.

**ANALYSIS:**

Administrative Policy No. 01200.001 (Travel and Other Expenses Reimbursement Policy) requires all City Officials to obtain advanced approval from the City Council for trips involving overnight stays or travel by air. Council Member Steiner is requesting advanced approval to attend the California Cannabis Control Summit from April 10-11, 2019, in Sacramento, California. The summit will concentrate on cannabis-related policy and regulation, public health and safety, enforcement, building and fire code. The summit offers California specific content on the impacts of cannabis legalization in the public sector.

**COMMITTEE ACTION:**

Not applicable.

**STRATEGIC PLAN:**

This item supports the City's Strategic Plan Goal 6: Improve Communication with Our Community;

Objective A: Commit to transparency in all City Actions. The recommended action will help achieve these goals by presenting the advanced travel request with detailed information.

**FISCAL IMPACT:**

City Official's travel and other expenses reimbursements are funded by the City Council's operating budget in the General Fund. Funding for the amount claimed on this report is included in the approved Fiscal Year 2018-19 budget.

**ENVIRONMENTAL ANALYSIS:**

This action is exempt pursuant to Section 15061 (b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment, the activity is not subject to CEQA. This action is for an advanced travel request and there is no possibility that approving the recommended action will have a significant effect on the environment.

**PREPARED BY:** NAOMI RAMIREZ, MANAGEMENT SERVICES ASSISTANT

**SUBMITTED BY:** JIM STEINER, VICE MAYOR

**Attachments:**

1. City Official Advanced Travel Request
2. California Cannabis Control Summit - Draft Agenda



## CITY OF CORONA

## CITY OFFICIAL ADVANCE TRAVEL REQUEST (AP 01200.001)

Jim Steiner is requesting to travel to Sacramento, California to attend the California Cannabis Control Summit on April 10-11, 2019. The purpose of this trip is to get in-depth technical knowledge on enforcement, public health, licensing, and economic impacts of legal cannabis. Receive an update on the impacts of cannabis legalization on the public sector. Gain insights into best practices from state regulators and peers who have implemented cannabis regulations. Connect and network with colleagues from state regulatory agencies and various municipalities. All actual and necessary expenses incurred by Jim Steiner for this trip, including registration, meals, lodging, transportation, and airfare, will be paid for or reimbursed by the City, so long as and to the extent such expenses comply with Administrative Policy 01200.001, Travel and Other Expense Reimbursement Policy. Estimated total costs for the requested trip are listed below:

Registration	Meals	Lodging	Transportation	Airfare	Other (Please list)	Total*
\$ 595	\$ 56	\$ 200	\$28 - Airport Shuttle	\$ 170	\$	\$1,049

\* Total cost is an estimate only, based on event information provided by requestor.

ATTACHMENTS: California Cannabis Control Summit - Agenda  
California Cannabis Control Summit - Registration Information

PREPARED BY:

Naomi Ramirez  
Naomi Ramirez

Date: 2-13-19

REQUESTED BY:

DocuSigned by:  
Jim Steiner  
Jim Steiner

Date: 2/13/2019

COST ESTIMATED BY:

DocuSigned by:  
Kerry D. Eden  
Administrative Services Dept.

Date: 2/13/2019

APPROVED BY:

\_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

## Supporting Organizations



## Registration

**EARLY BIRD**

Government, Law Enforcement,  
Academics & NGOs ONLY

**\$595**

- ✓ Early Bird pricing ends February 22nd
- ✓ Special attendee rates subject to verification by Infocast

**REGISTER**

**EARLY BIRD**

Standard Pricing

**\$1,895**

- ✓ Early Bird pricing ends February 22nd

**REGISTER**

\*Special attendee rates subject to verification by Infocast  
[Terms & Conditions](#)

**Need Help with Registration?**  
Give Us a Call: (818) 888-4444

## Venue



**Holiday Inn Sacramento Downtown-Arena**  
300 J Street  
Sacramento, CA 95814  
(916) 446-0100

[VENUE WEBSITE](#)

Room Rate: \$95.00  
Reservation Call In No: 916-446-0100  
Reservation Web Link: [CA Cannabis Control](#)  
Cutoff Date: Monday, March 11, 2019  
Group Name: CA Cannabis Control  
Group Code: CCC

**\*\*WARNING:** Please do not book any guest rooms with 3rd Party Housing Companies for this event. Infocast does not partner with outside housing companies, so we advise that you only book guest rooms at the hotel using the details provided above.\*\*

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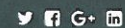
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## CALIFORNIA CANNABIS CONTROL

ATTENDEES

SPEAKERS

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VENUE

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# CALIFORNIA CANNABIS CONTROL

REGULATION, CODES, AND ENFORCEMENT

April 10 - 11, 2019 | Holiday Inn Sacramento Downtown Arena | Sacramento, CA

California's municipal officials have questions about cannabis legalization.  
We have answers.

REGISTER

## Participating Organizations



## California Cannabis Control Summit will concentrate on cannabis-related Policy & Regulation, Public Health & Safety, Enforcement, Building & Fire Code.

California Cannabis Control (CCC) is a unique summit focusing on the various challenges the Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA) poses for municipal officials, such as mayors and their staff, cannabis program managers, city managers, county supervisors, zoning officials, building and fire code enforcement, law enforcement, city and county attorneys, and public health employees.

CCC offers California-specific content on the impacts of cannabis legalization in the public sector. This gathering of cannabis regulators, law enforcement, and public health officials offers insights into best practices and lessons learned in the first year of cannabis legalization in California. The summit is a one-of-a-kind opportunity to hear about the California experience and learn concrete lessons from cannabis regulators in municipalities large and small, urban and rural.

The summit will provide a deep dive into issues that are important to municipalities of all sizes, highlighting licensing and permitting, social equity, and law enforcement. The program will focus on both California state regulation and municipal regulation at the county and city level, featuring a dynamic lineup of speakers and panelists, including representatives from state regulatory agencies like the BCC, CDFA, CDPH, CDTPA, and municipalities of varying sizes that have implemented cannabis regulation.

You have questions, we have answers. Don't miss out on this one-of-a-kind event!

Attend the **California Cannabis Control** summit to:

- Gain insights into best practices and hear about lessons learned from state

## Featured Speakers



**Ken Corney**

Chief of Police  
CITY OF VENTURA & MARIJUANA  
POLICY COMMITTEE MEMBER,  
CALIFORNIA POLICE CHIEFS  
ASSOCIATION



**Cat Packer**

Executive Director & General Manager  
LOS ANGELES DEPARTMENT OF  
CANNABIS REGULATION



- regulators and peers who have implemented cannabis regulations
- Connect and network with colleagues from state regulatory agencies and various municipalities
  - Get in-depth technical knowledge on enforcement, public health, licensing, and economic impacts of legal cannabis
  - Learn how to cooperate with state cannabis regulation and enforcement entities
  - Receive an update on the impacts of cannabis legalization on the public sector

#### Interested in Speaking?

Contact Katherine Blair  
KatherineB@infocastevents.com  
818-888-4445 ext 22

#### Interested in Sponsoring?

Contact Jeffrey Shapiro  
JeffreyS@infocastevents.com  
818-888-4445 ext 65

#### Richard Parrott

Director, CalCannabis Cultivation  
Licensing  
CALIFORNIA DEPARTMENT OF FOOD  
AND AGRICULTURE



#### Helena Williams

Captain, Drug Evaluation &  
Classification Program  
CALIFORNIA HIGHWAY PATROL

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### Downloads

AGENDA

### Featured Speakers



**Kelley Bacon**  
Deputy City Manager  
CITY OF CHULA VISTA



**Jennifer Berry**  
City Attorney  
CITY OF SAN DIEGO



**Kelly Broughton**  
Development Services Director  
CITY OF CHULA VISTA



**Joseph Devlin**  
Chief of Cannabis Policy &  
Enforcement  
CITY OF SACRAMENTO



**Matthew Dutcher**  
Fire Prevention Officer  
Sacramento Fire Department

INTERESTED IN ATTENDING?

### Full List of Participating Organizations

Accela  
California Cannabis Authority  
California Department of Food and  
Agriculture, CalCannabis Division  
California Department of Public Health  
California Department of Tax and Fee  
Administration  
California Highway Patrol  
California State Association of Counties  
Chula Vista Police Department  
City of Chula Vista  
City of Long Beach

City of Los Angeles  
City of Los Angeles Department of Cannabis  
Regulation  
City of Oakland Office of Administration  
City of Sacramento Office of Cannabis Policy  
and Enforcement  
City of San Diego  
City of San Francisco  
City of Santa Rosa  
City of Ventura  
Los Angeles County Department of  
Consumer and Business Affairs  
Los Angeles Police Department

Oakland Police Department  
Rogoway Law Group  
Sacramento City Council  
Sacramento Fire Department  
San Francisco Department of Public Health  
San Francisco Office of Cannabis  
Santa Cruz County  
Santa Rosa City Council  
Santa Rosa Fire Department  
Sonoma County Economic Development  
Board  
UL LLC

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# CALIFORNIA CANNABIS CONTROL

REGULATION, CODES, AND ENFORCEMENT

April 10 - 11, 2019 | Holiday Inn Sacramento Downtown Arena | Sacramento, CA

Wednesday, April 10, 2019

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## Summit Day 1

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7:30 – 8:30 *Registration and Networking Breakfast*

8:30 – 8:45 **Opening Remarks & Welcome Message by Chair**

**Greg Felix**, VP of Strategic Solution Sales, ACCELA



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### General Session: Regulatory Implementation at the State, County, and City Level

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8:45 – 9:15 **Presentation: Cannabis and California: Why Regulate**

9:15 – 10:15 **Panel Discussion and Q & A: State of the California Regulatory Regime**

Representatives from each of the state cannabis regulatory agencies will discuss lessons learned in the first year of cannabis legalization and the future outlook for the industry in the world's largest cannabis market.

**Panelists:**

**Richard Parrott**, Director, CalCannabis Cultivation Licensing, CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE

*Senior Representative, Manufactured Cannabis Safety Branch*, CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

*Additional Panelists To Be Announced*

10:15 – 10:45 *Networking Break*

10:45 – 12:00 **Panel Discussion and Q & A: Implementing Cannabis Regulation in Your Municipality**

Municipal officials with extensive experience regulating the cannabis industry in California will review best practices, the various types of regulatory frameworks, and which best fits your community.

**Moderator:**

*Senior Representative*, ROGOWAY LAW GROUP

**Panelists:**

**Joseph Devlin**, Chief, Office of Cannabis Policy & Enforcement, CITY OF SACRAMENTO

**Nicole Elliott**, Director, Office of Cannabis, CITY OF SAN FRANCISCO

**Greg Minor**, Assistant to the City Administrator, Nuisance Abatement/Special Activity Permits Division, CITY OF OAKLAND

**Cat Packer**, Executive Director & General Manager, Department of Cannabis Regulation, CITY OF LOS ANGELES

**Tim Ricard**, Cannabis Program Manager, SONOMA COUNTY ECONOMIC DEVELOPMENT BOARD



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12:00 – 1:30 *Group Luncheon*

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**Concurrent Breakout Sessions: Cannabis Administration and Enforcement**

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*Choose a panel from either the Administration or Enforcement track:*

1:30-3:00	<b>Administration: Track 1</b> <i>Panel Discussion and Q&amp;A: Understanding the State Regulatory Framework – Licensing, Compliance, and Enforcement</i> Misinformation about California state cannabis regulations abounds amongst not only operators, but municipal officials tasked with developing and enforcing regulations of their own. Take a deep dive on the minutiae of licensing, compliance and regulatory enforcement with representatives from state agencies and learn how your municipality can streamline coordination with them.
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**OR**

1:30-3:00	<b>Enforcement: Track 2</b> <i>Panel Discussion and Q&amp;A: Laws and Regulations: Enforcement of Cannabis Operations</i> Touching on hot-button issues such as cannabis delivery operations and cannabis-impaired driving, this panel of experts will focus on strategies and best practices to enforce laws and regulations in the California cannabis market.  Moderator: <b>Ken Corney</b> , <i>Chief of Police, CITY OF VENTURA &amp; Marijuana Policy Committee Member, CALIFORNIA POLICE CHIEFS ASSOCIATION</i>  Panelists: <b>Art Sanchez</b> , <i>City Attorney, CITY OF LONG BEACH</i> <b>Stacy Spell</b> , <i>Captain, LOS ANGELES POLICE DEPARTMENT</i> <b>Sergeant Michael Varga</b> , <i>Special Investigations Unit, CHULA VISTA POLICE DEPARTMENT</i> <b>Helena Williams</b> , <i>Captain, Drug Evaluation &amp; Classification Program, CALIFORNIA HIGHWAY PATROL</i>
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3:00 – 3:30 *Networking Break*



# CALIFORNIA CANNABIS CONTROL

REGULATION, CODES, AND ENFORCEMENT

April 10 - 11, 2019 | Holiday Inn Sacramento Downtown Arena | Sacramento, CA

Choose a panel from either the Administration or Enforcement track:

3:30-5:00	<b>Administration: Track 1</b>
	<p><b>Case Study: The Santa Rosa Experience</b> Hear the first-hand experience from a municipality about lessons learned from the challenges of developing and implementing cannabis regulation, and the practices used to overcome them.</p> <p>Panelists: <b>Clare Hartman</b>, Deputy Director of Planning, CITY OF SANTA ROSA <b>Chris Rogers</b>, City Council Member, CITY OF SANTA ROSA <b>Sue Gallagher</b>, City Attorney, CITY OF SANTA ROSA</p>

OR

3:30-5:00	<b>Enforcement: Track 2</b>
	<p><b>Panel Discussion and Q&amp;A: Civil Litigation and the Cannabis Industry</b> The newly legalized and regulated cannabis market poses a new set of challenges for municipal attorneys. From work labor laws to license applicant litigation, this panel will discuss strategies implemented in the first year of legal cannabis in California.</p> <p>Moderator: <i>Senior Representative, ROGOWAY LAW GROUP</i></p> <p>Panelists: <b>Alexander Freedman</b>, City Attorney, CITY OF LOS ANGELES <b>Megan McClurg</b>, Deputy City Attorney, CITY OF CHULA VISTA <b>Jennifer Mizrahi</b>, City Attorney, CITY OF DESERT HOT SPRINGS</p>

5:00 Summit Day 1 Adjourns



# CALIFORNIA CANNABIS CONTROL

REGULATION, CODES, AND ENFORCEMENT

April 10 - 11, 2019 | Holiday Inn Sacramento Downtown Arena | Sacramento, CA

Thursday, April 11, 2019

## Summit Day 2

7:30 – 8:25 *Registration and Networking Breakfast*

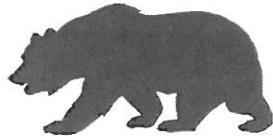
8:25 – 8:30 **Opening Remarks & Welcome Message by Chair**

**Greg Felix, VP of Strategic Solution Sales, ACCELA**



*Choose a panel from either the Administration or Enforcement track:*

8:30-9:45	<b>Administration: Track 1</b>  Panel Discussion and Q & A: <b>Developing Public Policy for Cannabis</b> From what types of cannabis operations to permit in your community to tax rates and licensing fees, there are many factors to consider when crafting public policy for cannabis. This panel will focus on the challenges faced and lessons learned municipal officials in the past year of legalization.  Panelists: <b>Kelley Bacon</b> , <i>Deputy City Manager, CITY OF CHULA VISTA</i> <b>Jennifer Berry</b> , <i>City Attorney, CITY OF SAN DIEGO</i> <b>Randall Fulmer</b> , <i>Policy Analyst, LOS ANGELES COUNTY DEPARTMENT OF CONSUMER AND BUSINESS AFFAIRS</i> <b>Jay Schenirer</b> , <i>Council Member, SACRAMENTO CITY COUNCIL</i>
OR	
8:30-9:45	<b>Enforcement: Track 2</b>  Panel Discussion and Q & A: <b>Public Health Considerations and Inspection of Regulated Cannabis</b> Permitting cannabis operations in your community is a major concern for public health officials. From the health risks associated with cannabis to restricting visibility and access to minors, as well as inspection and enforcement concerns, this presentation will provide valuable insights and lessons learned.  Panelists: <b>Mohanned Mahli</b> , <i>Principal Environmental Health Inspector, Cannabis Program, SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH</i> <b>Douglas Obana</b> , <i>Senior Environmental Health Inspector, Medical Cannabis Dispensary and NonPotable Water Programs, SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH</i> <i>Additional Panelists To Be Announced</i>



# CALIFORNIA CANNABIS CONTROL

REGULATION, CODES, AND ENFORCEMENT

April 10 - 11, 2019 | Holiday Inn Sacramento Downtown Arena | Sacramento, CA

Choose a panel from either the Administration or Enforcement track:

9:45-10:30	<b>Administration: Track 1</b>
	<b>Presentation and Q&amp;A: Designing a Licensing Program for Your Municipality</b> There are various types of licensing programs used by municipalities across California. Understand the licensing programs that have been implemented and the details like tax rates and licensing fees that make them effective.

OR

9:45-10:30	<b>Enforcement: Track 2</b>
	<b>Presentation and Q&amp;A: Enforcing Cannabis Regulation at the State Level</b> Hear about the challenges of cannabis enforcement from the state perspective and how to apply lessons learned to your municipality.  <b>Helena Williams, Captain, Drug Evaluation &amp; Classification Program, CALIFORNIA HIGHWAY PATROL</b>

10:30 – 11:00 *Networking Break*

Choose a panel from either the Administration or Enforcement track:

11:00-11:45	<b>Administration: Track 1</b>
	<b>Presentation and Q&amp;A: Software and Technology Solutions for Municipal Licensing Programs</b> Tracking and maintaining a licensing database can be a challenge. Hear about software solutions that can streamline your licensing process and how to utilize them.  <b>Greg Felix, VP of Strategic Solution Sales, ACCELA</b>

OR

11:00-11:45	<b>Enforcement: Track 2</b>
	<b>Presentation and Q &amp; A: Licensing Fees and Taxes-The Effects of Regulated Cannabis on the Local Economy</b> Learn about the economic effects of the regulated cannabis industry in your community. This presentation will touch on licensing and permitting, tax structures, and workforce development and implementation.  <b>Nicolas Maduros, Director, CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION</b>



# CALIFORNIA CANNABIS CONTROL

REGULATION, CODES, AND ENFORCEMENT

April 10 - 11, 2019 | Holiday Inn Sacramento Downtown Arena | Sacramento, CA

Choose a panel from either the Administration or Enforcement track:

11:45-12:30	<b>Administration: Track 1</b> <b>Co- Presentation and Q &amp; A: California Cannabis Equity Act of 2018: How Social Equity Programs Can Catalyze a Local Cannabis Market</b> Social equity programs are a great way to give back to communities that were disproportionately affected by past cannabis laws. Learn about various programs in the works, the benefits, and the hurdles of implementing an equity program in your community.  <b>Greg Minor</b> , Assistant to the City Administrator, Nuisance Abatement/Special Activity Permits Division, CITY OF OAKLAND <b>Cat Packer</b> , Executive Director & General Manager, Department of Cannabis Regulation, CITY OF LOS ANGELES
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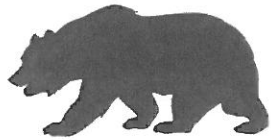
OR

11:45-12:30	<b>Enforcement: Track 2</b> <b>Presentation and Q&amp;A: Strategies for Criminal Prosecution In Cannabis Markets</b> With a newly legalized and regulated cannabis market comes a new set of issues for municipal attorneys. This presentation will focus on criminal enforcement in both the black and newly regulated cannabis market.  <b>Alexander Freedman</b> , City Attorney, CITY OF LOS ANGELES
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12:30 – 2:00    *Group Luncheon*

Choose a panel from either the Administration or Enforcement track:

2:00-3:30	<b>Administration: Track 1</b> <b>Panel Discussion and Q &amp; A: Determining Municipal Planning and Zoning - Land Use, Fire, and Building Code</b> There is no one size fits all solution when it comes to municipal planning in the Golden State. Urban and rural municipalities may have very different concerns to consider when developing fire, building, zoning, and land use code. This panel gathers expertise from municipal officials from across the diverse landscape of California to offer their unique insights on inspection and enforcement.  Panelists: <b>Kelly Broughton</b> , Development Services Director, CITY OF CHULA VISTA <b>Michael Christensen</b> , Senior Planner, CITY OF SAN FRANCISCO <b>Jennifer Mizrahi</b> , City Attorney, CITY OF DESERT HOT SPRINGS <b>Michael Sapunor</b> , Resource Planner, Cannabis Licensing Office, SANTA CRUZ COUNTY
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# CALIFORNIA CANNABIS CONTROL

REGULATION, CODES, AND ENFORCEMENT

April 10 - 11, 2019 | Holiday Inn Sacramento Downtown Arena | Sacramento, CA

OR

2:00-3:30	<b>Enforcement: Track 2</b>  <i>Panel Discussion and Q&amp;A: Fire and Building Code: Inspection and Enforcement</i> Familiarizing yourself with machinery and equipment used in the cannabis industry is just one of many key points to successfully enforcing fire and building code. Hear lessons learned and insights from first-hand inspector experiences.  Panelists: <b>Matthew Dutcher</b> , Fire Prevention Officer, SACRAMENTO FIRE DEPARTMENT <b>Anne Kirkpatrick</b> , Chief of Police, OAKLAND POLICE DEPARTMENT <b>Scott Moon</b> , Division Chief Fire Marshal, SANTA ROSA FIRE DEPARTMENT
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3:00

*Summit Adjourns*