



# City of Corona

Corona Public Library  
Boardroom  
650 S. Main Street  
Corona, CA 92882

## Minutes - Draft

### Library Board of Trustees

*Anna Coriddi Meza, Chairman*  
*Connie Newhan, Vice Chair*  
*Jami Merchant, Trustee*  
*Leonard Enlow, Trustee*  
*Vacant, Trustee*

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Monday, January 28, 2019

5:30 PM

Corona Public Library

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#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### 1. ROLL CALL

**Present** 3 - Vice Chair Connie Newhan, Jami Merchant, and Leonard Enlow

**Absent** 1 - Chair Anna Coriddi Meza

**Others Present:** David Montgomery-Scott, Director, Library & Recreation Services  
Abigail Schellberg, Assistant Director, Library & Recreation Services  
Katherine Backus, Management Analyst  
Kathy Wright, President, Friends of the Corona Public Library

#### 2. ORAL COMMUNICATIONS FROM THE PUBLIC

*None.*

#### 3. WRITTEN COMMUNICATIONS

*None.*

#### 4. MEETING MINUTES

[19-0059](#) Approval of the minutes of the regular board meeting held on November 26, 2018

**A motion was made by Merchant, seconded by Enlow, that the Minutes be approved as amended. The motion carried by the following vote:**

**Aye:** 3 - Vice Chair Newhan, Merchant, and Enlow

**Absent:** 1 - Chair Coriddi Meza

#### 5. REPORTS FROM SUPPORT GROUP LIAISONS & THE CITY

##### A. Friends of the Corona Public Library/Kathy Wright, President

Kathy Wright, President, Friends of the Corona Public Library reported that

75-100 people attended each of the holiday music programs. The children really enjoyed Santa. The Friends have \$5200 from Purse-A-Palooza for an Adopt-A-Book for the Library. They have raised \$1500, so far, with their letter writing campaign. They are getting ready for Ladders & Linguine. They are working on sponsorship levels for donations for the event. The food is ready, but still working on getting salads. They are hoping to make enough for another LaRS mobile for seniors. The Friends met with a Cal State Fullerton Literacy Professor that would like to work with the Friends. She was previously working with Huntington Beach Library before moving to Corona.

## 6. ADMINISTRATIVE REPORTS

### A. Monthly and Financial Reports

[19-0063](#)

Stats and Financial Reports

This Report was received and filed.

### B. Library Report

Abigail Schellberg, Assistant Director, Library and Recreation Services reported the following:

- 1. Library Closure:** I would appreciate any feedback you have for the closure and its impact. We are evaluating the option of closing early on Monday - Wednesday as opposed to the two-week closure. We will be closed on February 11th for All Staff Training.
- 2. City Net Partnership:** City Net is contracted with the City of Corona to offer support and services for the homeless population and help the City coordinate with groups in the county and region who do the same. They will have regular office hours in the Library in our newly named Community Services Room, along with our Vet Connect services.
- 3. Big Read:** We have submitted a grant application for the 2019 Big Read. This is a grant that is awarded by NEA. The book we are focusing our efforts on is new to the list and is titled Borne. Community member, Atta Zahedi, reached out to us just before Christmas with this suggestion and has some great ideas and lots of energy and interest. We have letters of support from both the Friends of the Library and the City of Corona.
- 4. Budget Planning:** We are in the midst of budget planning and evaluating when we will adjust hours if we need to remain at limited hours.

This will include closing early Monday - Wednesday, possibly.

**5. Family for Literacy Grant:** We received a \$60,000 grant from the State Library for family literacy.

**6. Teen Advisory Council (TAC):** Mayor Scott would like to appoint a teen representative to work with the Parks and Recreation Commission. The appointee would give a report to the Trustees and the Parks Commission. This idea is being presented to the TAC for their feedback.

## C. Calendar and Flyers

[19-0071](#) Calendar and Flyers

This Report was received and filed.

## 7. OLD BUSINESS

### A. Suspension Policy

[19-0060](#) Suspension Policy - Draft

**A motion was made by Merchant, seconded by Enlow, that this Policy be approved. The motion carried by the following vote:**

**Aye:** 3 - Vice Chair Newhan, Merchant, and Enlow

**Absent:** 1 - Chair Coriddi Meza

## 8. NEW BUSINESS

### A. Public Services Committee Report

Connie Newhan, Vice Chair, reported that she attended the Public Services Committee Meeting on January 9, 2019. Items on the agenda were a discussion of Youth and Young Adult participation on Parks and Recreation Commission. Mayor Scott would like to have a Teen or Young Adult as a representative on the Commission.

Discussion Regarding Prop 64 and Potential Regulation of Recreational Marijuana. Vice Mayor, Jim Steiner, would like a committee put together to gather information on the subject and how other cities are handling it. Chief Johnstone was present. There were questions on the tax base involved. The City has a tax consultant that will be working on the question.

#### 1. Public Services Committee Representation - February 6, 2019

Connie Newhan, Vice Chair, has agreed to attend the Public Services

Committee meeting on February 6, 2019 at 3:00 pm.

## **B. Friend's Report**

Len Enlow, Trustee, was unable to attend the meeting due to illness.

### **1. Friend's Representation - February 12, 2019**

Len Enlow, Trustee, has agreed to attend the Friends of the Corona Public Library meeting on February 12, 2019.

## **C. Council Representations**

Anna Coriddi Meza, Chair, spoke with Mayor Scott and he would like the City Council Representation to be as follows:

Anna Coriddi Meza - Jason Scott, Mayor  
Connie Newhan - Jim Steiner, Vice Mayor  
Len Enlow - Yolanda Carrillo  
Jami Merchant - Wes Speake  
Vacant - Jacque Casillas

## **D. Unattended Minors Policy Review**

[19-0061](#)

Unattended Minors Policy - Draft

Abigail Schellberg, Assistant Director, Library and Recreation Services presented the draft Disruptive and Unattended Minors Policy to review. There were suggested changes made. We will bring back to the board for final approval.

## **9. TRUSTEE COMMUNICATIONS**

### **A. Reports from Trustees**

#### **1. Anna Coriddi Meza, Chair**

*Absent.*

#### **2. Connie Newhan, Vice-Chair**

Connie reported that she attended the Public Services Committee meeting. She asked about the money that the Foundation had earmarked for Literacy. Abbie said that the Friends have that money now. Kathy Wright stated that the Friends still have the money and it is still earmarked for Literacy.

#### **3. Jami Merchant, Trustee**

*No Report.*

## 4. Leonard Enlow, Trustee

Len reported that he attended the Friend's Holiday Music Program and it was very well attended.

## 5. Vacant

**10. ADJOURNMENT**

The meeting adjourned at 6:27 pm

Katherine Backus  
Meeting Recorder

**NOTICE TO THE PUBLIC**

Agendas for all Library Board of Trustees meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall and in the Library Lobby. A complete agenda packet is available for public inspection during business hours at the Corona Public Library Heritage Room Reference Desk. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, Board Members after the posting of the agenda will also be available at the same time for public inspection during business hours at the Corona Public Library.

Written communications from the public for the agenda must be received by the Administration Office seven (7) days prior to the Board meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Library Administration at (951) 736-2384. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**CITY COUNCIL LIAISONS 2018/19**

Anna Coriddi Meza/ Jason Scott  
Connie Newhan / Jim Steiner  
Len Enlow / Yolanda Carrillo  
Jami Merchant/ Wes Speake  
Vacant/ Jacque Casillas

**UPCOMING MEETINGS**

Public Services Committee Meeting / Wednesday, February 6, 2019 @ 3:00 pm  
Friends Meeting / Tuesday, February 12, 2019 @ 6:00 pm  
Next Trustee Meeting / Monday, February 25, 2019 @ 5:30 pm