



Agenda Report

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File #: 19-0238

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**AGENDA REPORT  
REQUEST FOR CITY COUNCIL ACTION**

DATE: 3/20/2019

TO: Honorable Mayor and City Council Members

FROM: Fire Department

**SUBJECT:**

City Council consideration of acceptance and appropriation of Fiscal Year 2018 U.S. Department of Homeland Security Grant Program award in the amount of \$101,302.

**RECOMMENDED ACTION:**

That the City Council:

1. Authorize the submittal for and acceptance of the Fiscal Year 2018 U.S. Department of Homeland Security Grant Program award in the amount of \$101,302.
2. Approve an appropriation and estimated revenue increase of \$101,302 in the General Fund for the Fire Department to sustain and support its Hazardous Materials Response Team and Community Emergency Response Team (CERT) program.

**ANALYSIS:**

The U.S. Department of Homeland Security Grant Program provides funding to states and local governments to assist in their efforts to prevent, protect against, mitigate, respond to, and recover from potential terrorist attacks and other hazards. The Fire Department will utilize this grant funding to provide training, conduct exercises and purchase equipment for both the Hazardous Materials Response Team and the Community Emergency Response Team program. This allows our department to offer our residents CERT training free of charge, within the guidelines of the grant.

**COMMITTEE ACTION:**

Not applicable.

**STRATEGIC PLAN:**

This item supports the City's Strategic Plan Goal 1: Promote Public Safety: Protect our Residents and Businesses; Objective a: Ensure adequate funding for police and fire services.

**FISCAL IMPACT:**

An appropriation of \$101,302 from the General Fund is requested for the Fiscal Year 2018 U.S. Department of Homeland Security Grant Program. The General Fund estimated revenue will be increased by \$101,302 to reflect the approval of the grant funding. This grant has no cost share or matching requirements.

<b>GENERAL FUND</b>	
Budget Workshop May 23, 2018 - Estimated Revenue Over Expenditures	\$6,626,911
Previously approved budget adjustments (net)* - Note 1	<u>(5,999,820)</u>
Current Estimated Revenue Over Expenditures	627,091
FY2018 Department of Homeland Security Grant - Appropriation	(101,302)
FY2018 Department of Homeland Security Grant - Revenue Increase	<u>101,302</u>
<b>Revised Estimated Revenue Over Expenditures - Note 1</b>	<b>\$627,091</b>
Budget Balancing Measures Reserve - Actual 6/30/18	\$25,182,735
Estimated FY 2018-19 Change in Budget Balancing Measures	<u>627,091</u>
<b>Budget Balancing Measures Reserve - Estimated Balance 06/30/19</b>	<b>\$25,809,826</b>

\* Approved through Council Action or other operational process.

Note 1: Includes additional General Fund items on the March 20, 2019 meeting.

**ENVIRONMENTAL ANALYSIS:**

No environmental review is required because the proposed action is not a project under the California Environmental Quality Act.

**PREPARED BY:** GINA MCGOUGH, EMERGENCY SERVICES COORDINATOR

**REVIEWED BY:** BRIAN YOUNG, CHIEF OF FIRE

**REVIEWED BY:** KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR

**SUBMITTED BY:** MICHELE NISSEN, ACTING CITY MANAGER

**Attachments:**

1. FY 18 CERT Grant Award Letter
2. FY 18 CHOG Grant Award Letter