



City of Corona

400 S. Vicentia Ave.
Corona, CA 92882

Minutes - Draft

Public Services Committee

VICE MAYOR JIM STEINER
COUNCIL MEMBER YOLANDA CARRILLO

ADVISORY MEMBER
PARKS & REC COMMISSIONER
LIBRARY BOARD OF TRUSTEE REPRESENTATIVE

Wednesday, April 3, 2019

3:00 PM

Council Board Room

1. Call To Order

The meeting was called to order by Vice Mayor Jim Steiner at 3:00 p.m. with Council Member Jacque Casillas as the alternate for Council Member Yolanda Carrillo. In addition to the Committee Members, the following individuals were in attendance:

Michele Nissen, Acting City Manager
Kerry Eden, Asst. City Mgr. /Admin Svcs. Dir.
Cynthia Lara, Admin. Svcs. Manager II
David Montgomery-Scott, Library & Recreation Svcs. Dir.
Abigail Schellberg, Library & Recreation Svcs. Asst. Dir.
Jason Lass, Recreation Svcs. Manager
Naomi Ramirez, Management Svcs. Asst.

Others Present:

Clint Whited, CDBG Consultant
Karen Alexander, Planning & Housing Commission
Connie Newhan, Library Board of Trustees
Joe Morgan, Resident
Steve Nolan, Resident

2. Public Comments

None.

3. Agenda Items

- A. [19-0316](#) Discussion regarding CDBG / HOME Funding Recommendations for 2019-2020.
(Community Development)
Action: Information & Discussion

Attachments: [CDBG - Action Plan Presentation to Committee 2019](#)

Mr. Clint Whited, CDBG Consultant, presented staff funding recommendations to the Committee for the Community Development Block Grant and Home Investment Partnership. Mr. Whited provided the Committee with background on the five-year consolidation plan adopted back in 2015. He noted Corona's core strategies to address housing, community and economic development. Mr. Whited stated that each of the activities that are presented fit one of the nine core strategies and noted that the recommendations were focused on the 2019-2020 action plan. He continued to provide the Committee with details of the timeline and qualifications for the Housing and Urban Development (HUD) action plan. Mr. Whited presented the Committee with an overview of the proposed funding recommendation on the sources of fund and the uses of funds. Mr. Whited also provided an overview of the HOME Investment Partnership programs estimates. The Committee discussed the 2017-2018 CDBG funding recommendations.

Vice Mayor Jim Steiner inquired about the Fair Housing Council and the services being provided. Mr. Whited provided the Committee with details on the Fair Housing Act and the services being provided through the partnerships with experts in those areas. They are able to provide their services to residents free of charge, which can include education, case investigations, tenant and landlord information, and education related to laws regarding Fair Housing. Vice Mayor Steiner inquired about using grant funds for a homeless shelter. Staff noted that it can be considered, if added to the five-year plan.

Ms. Karen Alexander, Planning and Housing Commission Chair, inquired about Habitat for Humanity receiving funds and the services being provided to Corona with those funds. Ms. Alexander inquired about funds being used for homeless prevention. Staff provided Committee with regulations that are in place to ensure funds are being spent in Corona and noted each organization must provide a detailed list on how the funds are used.

Council Member Jacque Casillas inquired about the timeline for the five-year consolidation plan and who is involved in the process. Staff responded that those involved are the Community Development Department, data analysis, stakeholders and residents. Ms. Cynthia Lara, Administrative Manager, stated that public outreach and surveys are done to engage and involve residents. Public hearings and reviews are also done to review the consolidation plan to ensure the needs of the community are met.

Mr. Steve Nolan, Resident, commented on changing or amending the five-year plan. He commented on the funding allocations and would like to see a re-evaluation of the breakdown and how the money is divided to

each program. He also noted potential conflict of interest and the 1090 violations regarding the YMCA. Staff noted the plan can be amended at any time, or with direction of the Committee and Council changes can be implemented for the following five-year plan that will be implanted in 2020.

The Committee thanked staff for presenting and would like to further review and discuss recommendations presented.

B. [19-0317](#)

Follow-up Discussion to Independence Day Celebration 2019.

(Library & Recreation Services)

Action: Information & Discussion

Mr. Jason Lass, Recreation Services Manager, provided a quick update on the City's upcoming Fourth of July festivities and items first presented at the March 6th meeting. Mr. Lass noted that the recommendations were presented to the Parks and Recreation Commission on March 13th for discussion and review. This included an update on the fireworks vendor, event sponsorships, paid parking for the festival at Santana Park, and the use of barbeques within the festival grounds. Mr. Lass provided an update on event sponsorship goals. He noted that if there is any shortfall, there may need to be discussion on the viability of both the parade and live entertainment. Mr. Lass noted the tremendous response from the community for event sponsors and that the sponsorships amounts can be tracked on the City's website. The Committee recommended that the City offer \$5 presale parking and day of parking for \$10. This would help bring awareness to the program and provide a bit of an incentive for early adopters. Mr. Lass provided his final update on the discussion as to whether or not to allow barbeques at the park. Taking into consideration the comments as well as input from staff, including our Police and Fire Department, staff was able to present the Committee with several options for potential grilling areas.

Ms. Michele Nissen, Acting City Manager, commended the Library and Recreation staff as well as our Community Information staff for the efforts and work on getting the notice for sponsorship out so quickly and recognizing all the business that have donated so far.

The Committee was in favor of the recommendations presented, continuing with the parade and festival entertainment as planned assuming donations are met. As well as with Option C, allowing for grilling on the north side of the field within the breaks established for pedestrian foot traffic.

C. [19-0318](#)

Follow-up Discussion to Mayor Scott's Proposal for Youth Participation on

Parks and Recreation Commission.

(Library & Recreation Services)

Action: Information & Discussion

Ms. Abbie Schellberg, Assistant Library and Recreation Services Director, provided the committee with an update on Mayors Scott's proposal for youth participation for Parks and Recreation Commission. Ms. Schellberg provided background on the request and the discussion and recommendations made at the January 9th Public Services Committee meeting. Item was presented to both the Parks and Recreation Commission and the Library's Teen Advisory Council (TAC) for further discussion and evaluation. TAC expressed interest and excitement at the possibility of expanding their mission to include Parks and Recreation's mission with that of the Library's. The Commission's recommendation is to have an item chosen by the TAC members be placed on the Parks and Recreation Commission's agenda each month. She then listed a few responsibilities which would include: offering feedback to commission and staff, develop and advocate activities in support of missions of Parks & Recreation. Ms. Schellberg noted that the responsibilities will complement similar activities already done by TAC for the Library's Mission.

D. [19-0319](#)

Discussion of Lease Agreement with Corona-Norco Family YMCA regarding property 312 S. Merrill Street.

(Library & Recreation Services)

Action: Information and Discussion

Mr. David Montgomery-Scott, Library and Recreation Services Director, provided the Committee with a redline copy of the YMCA lease agreement noted the changes/ amendments. Mr. Montgomery-Scott provided the Committee with recommendations on proceeding with the agreement including changes made.

Vice Mayor Steiner inquired about any potential "red flags" with renewing the lease agreement. Staff responded that they did not foresee any issues with proposed changes. Mr. Joe Morgan, Resident, commented on the potential 1090 violation and is a conflict of interest due to Council Member Carrillo serving as the YMCA's Executive Director/ CEO. Vice Mayor Steiner requested that staff and the City Attorney verify that are no violations or conflicts of interest and requested a letter from FPPC. Mr. Nolan inquired about facilities currently being used by YMCA and potentially putting the lease out to bid instead of renewing.

The Committee requested that staff obtain a letter from the FPPC in order to move forward with the contract.

E. [19-0324](#)

Consideration for the reallocation of funds for Fiscal Year 2018-19 City Co-Sponsored Events.

(Management Services)

Action: Information & Discussion

Ms. Naomi Ramirez, Management Services Assistant, presented the Committee with the proposed request to transfer unused co-sponsorship funds from Fiscal Year 2018-2019 to an unallocated account to distribute to future events. Ms. Ramirez provided the Committee with background of unused funds due to events being cancelled or not held at city owned facilities. The reallocation of funds would be to cover any staff time, materials and equipment such as generators, light towers, fencing, etc. used for co-sponsored events approved for Fiscal Year 2018-2019.

The Committee was in favor of staff recommendations.

4. Adjournment

The meeting was adjourned at 9:35 a.m.