



Agenda Report

File #: 19-0378

AGENDA REPORT REQUEST FOR CITY COUNCIL ACTION

DATE: 4/17/2019

TO: Honorable Mayor and City Council Members

FROM: Library & Recreation Services Department

SUBJECT:

City Council consideration of acceptance and appropriation of \$5,000 from the County of Riverside Community Improvement Designation fund and increase revenues by \$5,000 in the General Fund to the Library and Recreation Services operating budget for the Senior Travel Program.

RECOMMENDED ACTION:

That the City Council:

1. Accept and appropriate funding in the amount of \$5,000 from the County of Riverside Community Improvement Designation Fund.
2. Appropriate budget and increase revenues by \$5,000 in the General Fund to the Library and Recreation Services operating budget for transportation expenses for the Senior Travel Program.

ANALYSIS:

Fiscal Year 2018-19 marks the third consecutive year that the Library and Recreation Services Department has requested and received County of Riverside Community Improvement Designation grant funding for our Senior Travel Program. The program allows seniors to enjoy outings to a variety of southern California destinations. Participants pay all entry fees and the grant monies are used to offset some of the costs of a chartered bust with wheelchair lift.

In July 2016, the City was awarded \$10,000 to initiate the Senior Travel Program. Staff coordinated ten excursions in the program's first year. With continued interest in senior excursions, staff pursued funding again in 2017. We were awarded \$5,000 for the program for fiscal year 2017-18. In March 2019, the Senior Center was, again, awarded \$5,000 for FY 18-19. This year's program has been expanded to allow senior participants to bring an accompanying adult caretaker. This allows patrons who require assistance to participate.

COMMITTEE ACTION:

Not applicable.

STRATEGIC PLAN:

This item supports the City's Strategic Plan Goal 4: "Actively engaging in public and private partnerships to provide services and amenities" as the Library and Recreation Services Department partners with Riverside County in the provision of an excursion program for local seniors.

FISCAL IMPACT:

Approval of recommended actions increase General Fund revenue and budget appropriations by \$5,000 for the Senior Travel Program. The grant requires no match and any unspent funds are returned to the County of Riverside. The cost to charter a bus with wheelchair access is approximately \$1,100 per excursion.

GENERAL FUND	
Budget Workshop May 23, 2018 - Estimated Revenue Over Expenditures	\$6,626,911
Previously approved budget adjustments (net)* - includes revised revenue projections as presented at the Study Session on March 26, 2019	(5,771,421)
Current Estimated Revenue Over Expenditures	855,490
Senior Travel Program - Revenue Increase	5,000
Senior Travel Program - Appropriation	(5,000)
Revised Estimated Revenue Over Expenditures	\$855,490
Budget Balancing Measures Reserve - Actual 6/30/18	\$25,182,735
Estimated FY 2018-19 Change in Budget Balancing Measures	855,490
Budget Balancing Measures Reserve - Estimated Balance 06/30/19	\$26,038,225

** Approved through Council Action or other operational process.*

ENVIRONMENTAL ANALYSIS:

No environmental review is required because the proposed action is not a project governed by the California Environmental Quality Act.

PREPARED BY: CRISTINA GAVETT, MANAGEMENT ANALYST

REVIEWED BY: DAVID MONTGOMERY-SCOTT, LIBRARY AND RECREATION SERVICES DIRECTOR

REVIEWED BY: KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR

REVIEWED BY: MICHELE NISSEN, ASSISTANT CITY MANAGER

SUBMITTED BY: MITCHELL LANSDELL, ACTING CITY MANAGER