



City of Corona

Corona Public Library
Boardroom
650 S. Main Street
Corona, CA 92882

Minutes - Draft

Library Board of Trustees

Anna Coriddi Meza, Chairman
Connie Newhan, Vice Chair
Jami Merchant, Trustee
Leonard Enlow, Trustee
Vacant, Trustee

Monday, March 25, 2019

5:30 PM

Corona Public Library

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. ROLL CALL

Present 4 - Chair Anna Coriddi Meza, Vice Chair Connie Newhan, Jami Merchant, and Leonard Enlow

Others Present: David Montgomery-Scott, Director, Library & Recreation Services
Abigail Schellberg, Assistant Director, Library & Recreation Services
Katherine Backus, Management Analyst
Jason Lass, Recreation Manager, Library & Recreation Services

2. ORAL COMMUNICATIONS FROM THE PUBLIC

None.

3. WRITTEN COMMUNICATIONS

None.

4. MEETING MINUTES

[19-0253](#) Approval of the minutes of the regular board meeting held on February 25, 2019

A motion was made by Vice Chair Newhan, seconded by Enlow, that the Minutes be approved. The motion carried by the following vote:

Aye: 4 - Chair Coriddi Meza, Vice Chair Newhan, Merchant, and Enlow

5. REPORTS FROM SUPPORT GROUP LIAISONS & THE CITY

A. Friends of the Corona Public Library/Kathy Wright, President

Abigail Schellberg, Assistant Director, Library and Recreation Services and Len Enlow, Trustee, reported for Kathy Wright, President, Friends of the Corona Public Library as follows:

"This year the Serving With A Purpose Conference is being held on May 23rd at the Ontario Convention Center. We have had Board members attend in previous years and it has helped the Trustees and the Friends Board focus on what we want to accomplish to support our library. The Friends will pay for you to attend. This year we are Table Sponsors. If you would let me know if you can attend by Monday, March 25th, we can register in time to receive the "special pricing!!"

We feel the Serving with a Purpose Conference has provided us with opportunities to learn, brag about our library, and expand our fundraising capabilities. We hope you will join us this year!

What: The 2019 Serving with a Purpose Conference

Date: Thursday, May 23, 2019 from 9 am - 4 pm

Theme: Back To Basics

Where: The Ontario Convention Center (free parking for attendees)

www.ontariocc.org Includes a continental breakfast and a sit-down catered lunch.

Cost: \$40.00 per attendee if registered and paid by April 1. April 2 - May 2: \$60.00. May 3 - May 23: \$75.00"

Len passed out the event flyer.

6. ADMINISTRATIVE REPORTS

A. Stats and Financial Reports

[19-0254](#)

Stats and Financial Reports

This Report was received and filed.

B. Library Report

Abigail Schellberg, Assistant Director, Library and Recreation Services, reported on the following:

1. I'm happy to confirm that Corona Public Library has been awarded \$5,760 to support your Lunch at the Library program plans for Summer 2019. We will receive:
 - \$2,000 in funds to support programming at our library's existing meal site.
 - \$1,760 in funds to support a Youth Development component as part of our Lunch at the Library programs.
 - \$2,000 in funds to support an Early Childhood Nutrition and Learning component as part of our Lunch at the Library program.

All funds should be spent no later than August 30th, 2019.

2. Staffing: Library Assistant Interviews in process; this is a full time position. 2nd round is Friday morning.
3. Program/Event Highlights: Historical Fiction is nearly sold out. Online sales have been ended. National Library Week Highlights: fundraising with Art Attack and Paranormal Investigations. Spring Concert kickoff...1st in a series of 3 concerts organized by the Friends.
4. Teen Advisory Council (TAC) - City Council would like 2 representatives at the Parks and Recreation Commission meetings. This item will be going to Public Services.
5. Budget and Library Hours - We are proposing to reduce hours on Friday mornings from 10 am to 12 pm. IT is trying to tell us what the footfall is during that time. This will be instead of the 2 week closure in December.

C. Calendar and Flyers

[19-0256](#)

Calendar and Flyers

This Report was received and filed.

7. OLD BUSINESS

None.

8. NEW BUSINESS

A. Public Services Committee Report

Jason Lass, Recreation Manager, reported that the Public Services Committee meeting was regarding Independence Day. Fundraising is well under way for the event. Corona Rotary is sponsoring half of the parade. We still need a sponsor for the other half. We have a new Fireworks vendor this year. The cost will be the same. Charcoal grills will be allowing in a designated area of the park. There will be a \$10 fee for parking in the lot. Presale will be \$5. Trustees will be receiving an invite for the parade.

1. Public Services Committee Representation - April 3, 2019

Connie Newhan, Vice Chair, has agreed to attend the Public Services Committee meeting on April 3, 2019 at 3:00 pm.

B. Friend's Report

Len Enlow, Trustee, reported that the Friends made \$22,789 net with Ladders and Linguine. This was the highest profit yet for this event. Their

goal was \$20,000. Last week they had a meeting regarding what went well and what they should change for next year. He passed out Ladders and Linguine Event Totals charts and Serving with a Purpose flyers.

1. Friend's Representation - April 9, 2019

Len Enlow, Trustee, has agreed to attend the Friends meeting on April 9, 2019 at 6:00 pm.

9. TRUSTEE COMMUNICATIONS

A. Reports from Trustees

1. Anna Coriddi Meza, Chair

Anna reported that she has been very busy with school. She attended Ladders and Linguine and had a lot of fun. Anna has requested to amend the minutes of the January 28, 2019 meeting. We will add it to the agenda of the April 22, 2019 meeting.

2. Connie Newhan, Vice-Chair

Connie reported that she has been collecting a lot of books for donations. She attended the Mosque in support of the New Zealand massacre victims.

3. Jami Merchant, Trustee

Jami reported that she has been coming into the Library a lot with her kids. She attended the vigil for Noah McIntosh, missing 8 year old Corona boy.

4. Leonard Enlow, Trustee

No Report.

5. Vacant

ADJOURNMENT

This meeting adjourned at 6:29 pm

Katherine Backus
Meeting Recorder

NOTICE TO THE PUBLIC

Agendas for all Library Board of Trustees meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall and in the Library Lobby. A complete agenda packet is available for public inspection during business hours at the Corona Public Library Heritage Room Reference Desk. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, Board Members after the posting of the agenda will also be available at the same time for public inspection during business hours at the Corona Public Library.

Written communications from the public for the agenda must be received by the Administration Office seven (7) days prior to the Board meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Library Administration at (951) 736-2384. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY COUNCIL LIAISONS 2018/19

Anna Coriddi Meza/ Jason Scott
Connie Newhan / Jim Steiner
Len Enlow / Yolanda Carrillo
Jami Merchant/ Wes Speake
Vacant/ Jacque Casillas

UPCOMING MEETINGS

Public Services Committee Meeting / Wednesday, April 3, 2019 @ 3:00 pm
Friends Meeting / Tuesday, April 9, 2019 @ 6:00 pm
Next Trustee Meeting / Monday, April 22, 2019 @ 5:30 pm