



Minutes - Draft

Parks and Recreation Commission

Wednesday, April 10, 2019

6:00 PM

Council Chambers

1. CALL TO ORDER

The meeting was called to order at 6:00 pm

2. PLEDGE OF ALLEGIANCE

Audience member Sadie Law led the pledge of allegiance.

3. ROLL CALL

Commissioners present: McCreary, Miller, Wentworth, and Woods
Commission absent: Almasy

4. MEETING MINUTES

A motion was made by Commissioner Wentworth and seconded by McCreary to approve the April 10, 2019 meeting minutes.

Ayes: McCreary, Miller, Wentworth

Noes: None

Abstain: Woods

[19-0377](#)

Approval of the meeting minutes from March 13, 2019.

Attachments: [March 13th Parks and Rec minutes](#)

5. ORAL COMMUNICATIONS FROM THE PUBLIC

None

6. PRESENTATION: U.S. Coast Guard Auxiliary Vessel Safety Check Program

The representative with the U.S. Coast Guard Auxiliary was unable to attend. This item will be placed on a future meeting agenda.

7. ADMINISTRATIVE REPORTS

A. Park Updates

1. General Park Updates

Mr. Moody provided the Park update report. Maintenance staff completed

mud slide clean-up in Zone 10 and distributed 16,350 sandbags. City Park cleanups were held on March 14th and April 3rd. The park was closed during cleanup and a 72-hour notice was posted to inform patrons. Staff removed six loads of debris from the park. Staff power washed and disinfected areas of the park, cleaned the playground equipment, and repaired a damaged electrical box. Hazardous waste including hypodermic needles and human waste was also removed.

In March, 280 trees were trimmed, 620 inches of tree removed, and new trees will be planted at 52 sites. 88 new trees were planted between Paseo Grande and Sun Crest Street. Due to the large amount of rain, weed abatement at parks and LMDs has begun and will continue for the next few months. Parks (400 acres) and LMDs (493 acres) are on a weekly mowing and maintenance schedule. In March, staff received 86 requests for graffiti removal.

Commissioner McCreary asked how often City Park is scheduled for cleanups. Mr. Moody reported the cleanups are scheduled every four to six weeks or as needed for events. Commissioner Wentworth thanked staff for distributing sandbags and asked how the graffiti removal is funded. Mr. Moody reported graffiti removal is funded by the Park Maintenance budget and CDBG funds. Commissioner Wentworth asked what the cost was for the City Park cleanup. Mr. Moody reported the cost was about \$12,000 and paid out of Maintenance Services budget. Commissioner Woods asked if City Park is the only park scheduled for monthly cleanups. Mr. Moody confirmed that it is. Vice Chair Miller inquired about weed abatement in alley ways. Mr. Moody stated that staff removed weeds on City property and informs residents if not on City property.

2. See Click Fix presentation

Mr. Moody provided an overview of the See Click Fix application. He reviewed how to download the application and how to use it. The application allows all residents to report issues they see in the community. Mr. Moody reviewed the purpose for the application which is to report items such as potholes, broken sprinklers at parks, damaged playground equipment, and burnt out street lights. He reviewed how the requests are received and processed. Commissioner McCreary suggested putting the information about See Click Fix on Facebook

[19-0379](#)

See Click Fix presentation

Attachments: [See Click Fix Presentation](#)

B. Library and Recreation Services Updates

Mr. Lass announced the Senior Center's Spring Fling event was a hit with

30 people in attendance. He also announced the Senior Center was awarded \$5,000 from the County of Riverside Board of Directors for the Senior Center Travel Program. Recreation Services is hosting an April Pool's Day and Summer Showcase event on April 13, 2019. The event is free to the public. Staff will be evaluating children for swim lessons and the event will also showcase summer programs for youth and families. Lastly, Mr. Lass announced a Special Meeting on the Field Allocation Policy on April 25, 2019 at the Circle City Center at 6:30 p.m.

Ms. Schellberg announced National Library Week is from April 7th -13th with a lot of activities scheduled including a soft opening of the new Maker Exchange on April 13th at noon. She also said LaRS-on-the-Go will also be at Day of the Child, Cinco De Mayo, and April Pool's Day.

Teen Advisory Council report-TAC representatives, Sebastian Cabellero and Miranda McManus, reported they are working on the Dia event. Dia is an event celebrating diversity in which patrons learn about various cultures through crafts and food. The event is April 27th from 1 p.m. - 4 p.m., at the Library. TAC received donations and a \$500 grant for the event. Commissioner Wentworth and Woods attended a TAC meeting and their updates will be shared with Mayor Jason Scott.

Mr. Lass provided an update on the department's Request for Proposals (RFP) for a new Recreation Software vendor. The department recently issued a notice of separation with the current provider, issued the RFP, and anticipates a new vendor to be on board by March 2020. Commissioner McCreary asked if the process will affect Summer registration. Mr. Lass stated no.

Mr. Lass provided an Independence Day update. A new fireworks vendor, ExpoShow Inc., has been selected. Presale of Santana Park parking begins on April 15th. The department has received \$11,000 in event sponsorships to date. Given the level of sponsorship, the Public Services Committee, at its April 3rd meeting, authorized parade and stage entertainment for the event. Lastly, the grilling area, at the recommendation of Corona PD, has been adjusted and the Public Services Committee supported the change.

[19-0390](#)

Recreation Services March 2019 Participation Report

Attachments: [Recreation Services March Participation Report](#)

8. COMMISSION MEMBER'S REPORTS AND COMMENTS

Commissioner Woods was welcomed to his first meeting and had no updates.

Commissioner McCreary ask for an update on the Arbor Day Celebration. Mr. Moody will provide an update via email. She attended a meeting on March 21st for the Trails Master Inventory and stated the meeting was well attended. She thanked the public for attending tonight's meeting and TAC for its report.

Commissioner Wentworth welcomed Commissioner Woods and thanked TAC members for their reports. She attended the Special Meeting on March 28th regarding the Field Allocation policy. She continues to work on the Purple City Alliance resource page for Corona. An educational component has been added for the Fire and Police Department and they are working on a training for dementia friendly restaurants.

Vice Chair Miller welcomed Commissioner Woods. He encouraged community sponsorship for the Independence Day Celebration and thanked TAC for attending tonight's meeting.

9. ANNOUNCEMENTS

1. Senior Center Spring Fling, April 6th, 10:30 a.m. to 1:30 p.m.
2. National Library Week, April 7th - 13th at the Corona Public Library.
3. April Pools Day and Summer Showcase, April 13th 9 a.m. to 12 p.m. at Auburndale Community Center.
4. Makerspace Grand Opening at the Corona Public Library, April 13th at 12 p.m. to 4 p.m.
5. Adaptive Recreation Spring Fling, April 18th, 10:30 a.m. at the Circle City Center.
6. Corona-Norco Day of the Child, April 27th, 10 a.m. to 2 p.m. at City Park.
7. Corona Cinco De Mayo, May 4th, 10 a.m. to 4 p.m. at City Park.

10. ADJOURNMENT

The meeting was adjourned at 6:57 p.m.

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If you challenge any items on the agendas in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Parks and Recreation Commission at or prior to this public hearing.

Agendas for all Parks and Recreation Commission meetings are posted at least 72 hours prior to the meeting in the breezeway display case at City Hall. A complete agenda packet is available for public inspection during business hours at the Library and Recreation Services Department. Any materials relating to an item on the agenda which are distributed to all, or majority of all, members of the Parks and Recreation Commission after the posting of the agenda will also be available at the same time for public inspection during business hours at the Library and Recreation Services Department.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II].

MEETING IS BEING RECORDED