



Agenda Report

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File #: 19-0444

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**AGENDA REPORT  
REQUEST FOR CITY COUNCIL ACTION**

DATE: 5/15/2019

TO: Honorable Mayor and City Council Members

FROM: Police Department

**SUBJECT:**

City Council consideration of acceptance and appropriation of \$26,900 from the Reimbursement Grants Fund for the Fiscal Year 2018 State Homeland Security Program (SHSP) Grant.

**RECOMMENDED ACTION:**

That the City Council:

1. Accept the Federal Department of Homeland Security Grant Program (HSGP) and sub-granted through the State of California, Riverside County's Fiscal Year 2018 State Homeland Security Program (SHSP) Grant.
2. Authorize an appropriation and revenue estimate increase in the amount of \$26,900 within the Reimbursement Grants Fund for the Police Department to purchase surveillance equipment and items related to the Public Safety Enterprise Communication (PSEC) Radio Interoperability Capital Improvement Project for radio purchases, which will be reimbursed with the above noted grant funds.

**ANALYSIS:**

The HSGP-SHSP Grant through the California Office of Emergency Services, or Cal OES, in cooperation with the Riverside County Operational Area has provided reimbursement grant funding assistance to the City of Corona. This year's grant award has been divided in to two tiers based on the availability of funding. Tier 1 funding was already accepted and appropriated by the City Council on March 20, 2019. The Police Department has now been awarded tier 2 funding. The award letter is the amount of the tier 1 funding of \$5,500, and the tier 2 funding of \$26,900 combined, for a total of \$32,400. The grant performance period is September 1, 2018 - May 31, 2020.

The Police Department has been approved to use the grant funding for surveillance equipment and items related to the Public Safety Enterprise Communication (PSEC) Radio Interoperability Capital

Improvement Project for the purchase of a Harris Unity Radio. This radio to be purchased, is a quad-band portable radio, which offers communication in all public safety bands and supports our radio interoperability strategic plan goals. It is the same radio the Police Department has been converting to over the last several years. This radio will be utilized by our tactical response dispatchers in tactical incidents.

**COMMITTEE ACTION:**

Not applicable.

**STRATEGIC PLAN:**

This item supports the City Strategic Plan goal to Promote Public Safety: Protect our Residents and Businesses (b) ensure adequate funding for facilities and equipment needed to support timely delivery of police and fire services to our community.

**FISCAL IMPACT:**

Approval of the recommended actions will result in a budget appropriation and estimated revenue increase of \$26,900 in the Reimbursement Grants Fund. This grant has no cost share or matching requirements.

<b>Fund</b>	<b>07/01/18 Est. Fund Balance</b>	<b>Budgeted Revenues/Sources</b>	<b>Budgeted Expenditures/Uses</b>	<b>Fund Balance Impacts</b>	<b>06/30/19 Est. Fund Balance</b>
Reimbursement Grants Fund 480	(\$1,675)	\$5,781	(\$5,500)	\$26,900 Revenue (\$26,900) Appropriation	(\$1,394) [Note 1]

Note 1: Fund includes previously approved grants that will be reimbursed in a future fiscal year.

**ENVIRONMENTAL ANALYSIS:**

No environmental review is required because the proposed action is not a project under the California Environmental Quality Act.

**PREPARED BY:** MICHELLE ADAMS, ACCOUNTING/GRANT SPECIALIST

**REVIEWED BY:** JERRY RODRIGUEZ, POLICE CAPTAIN

**REVIEWED BY:** GEORGE JOHNSTONE, CHIEF OF POLICE

**REVIEWED BY:** KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR

**REVIEWED BY:** MICHELE NISSEN, ASSISTANT CITY MANAGER

**SUBMITTED BY:** MITCHELL LANSDELL, ACTING CITY MANAGER

**Attachments:**

1. California Governor’s Office of Emergency Services Grant Subaward



Bruce Barton, Director  
Emergency Management Department

4/16/19

City of Corona Police Department  
Michelle Adams  
Gina Moran-McGough

RE: Revised FY18 State Homeland Security Program Grant (SHSP)  
Grant #2018-0054 CFDA#: 97.067

Total Award- Radios (\$9,000); Surveillance Eq. (\$23,400)

The California Office of Emergency Services (CalOES) has **approved Riverside County's Tier 2 FY18 State Homeland Security Program Grant (SHSP)** application and has authorized the commencement of reimbursement requests. The amount above includes Tier 1 and Tier 2 funds. The performance period of this grant is **September 1, 2018 – May 31, 2020**. All **final reimbursement requests** are **due** no later than **June 10, 2020**.

Upon approval of pending paperwork this letter serves as authorization to begin spending and requesting reimbursement of your Anti-Terrorism Approval Authority (ATAA) approved projects. Your city is required to request a reimbursement every 6 months. Equipment purchases must be completed within the first 8 months of this grant and Training must be completed or scheduled within the first year of this grant. Under extenuating circumstances some exceptions may be approved. Riverside County EMD does require you to provide a signed FY18 Grant Assurance and completed and signed Workbook Face-Sheet as soon as possible. Modifications and Reimbursement Requests cannot be processed until we receive these documents. Please remember that changes to your grant will require the approval of the OA prior to incurring any costs. All modifications, EHP's, sole source procurement, EOC and construction requests require additional approvals from CalOES through the OA prior to incurring any costs. Your Agency's Financial Workbook outlining your approved spending is included on the CD provided to you.

By accepting this award, it is understood that you are agreeing to comply with all applicable federal, state and local requirements of the grant as put forth in the FY18 Grant Assurances, federal and state guidances, and all provisions of 2 CFR 200 including part F- "Audit Requirements". Performance Bonds are required for any equipment item over \$249,999 or any vehicle, aviation, or watercraft regardless of cost that is being paid for with any portion of grant funds. Federal funds cannot be awarded to any entity that has been debarred. You will be expected to provide quarterly reports by January 1, April 1, July 1 and October 1 of each year for all open grants. Any funds found owed as a result of a final review or audit must be refunded to the County within 15 days upon receipt of an invoice from Riverside County EMD.

As always, please feel free to contact us with any questions you may have. I look forward to working with you and appreciate your cooperation and support.

Regards,

*Kim Dana*

Kim Dana  
Administrative Services Analyst II  
Riverside County EMD  
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