



City of Corona

400 S. Vicentia Ave.
Corona, CA 92882

Minutes - Draft

Public Services Committee

VICE MAYOR JIM STEINER
COUNCIL MEMBER YOLANDA CARRILLO

ADVISORY MEMBER
PARKS & REC COMMISSIONER
LIBRARY BOARD OF TRUSTEE REPRESENTATIVE

Wednesday, June 5, 2019

3:00 PM

Council Board Room

1. Call To Order

The meeting was called to order by Vice Mayor Jim Steiner at 3:01 p.m. with Vice Mayor Jim Steiner and Council Member Yolanda Carrillo. In addition to the Committee Members, the following individuals were in attendance:

Mitch Lansdell, Acting City Manager
Michele Nissen, Asst. City Manager
David Montgomery-Scott, Library & Recreation Svcs. Dir.
Abigail Schellberg, Library & Recreation Svcs. Asst. Dir.
Jason Lass, Recreation Svcs. Manager
Tracy Martin, Utilities Project Manager
Rosalyna Aguilar, Crime Prevention Assistant
Naomi Ramirez, Management Svcs. Asst.

Others Present:

Michelle Wentworth, Parks & Recreation Commission
Connie Newhan, Library Board of Trustees
Joe Morgan, Resident

2. Public Comments

None.

3. Agenda Items

- A. [19-0532](#) Discussion of the Neighborhood Watch Dog Walkers Program.
(Library and Recreation Services)
Action: Information & Discussion

Ms. Rosalyna Aguilar, Crime Prevention Assistant, presented new Dog Walker Watch program to the Committee and provided background on the program. Ms. Aguilar noted the purpose and goal for the program is to encourage neighborhoods to be vigilant and report suspicious activity. The

goal for the program is to enhance the partnership between the Police Department and the community and provide resources for residents to be effectively observe and report suspicious activity. Ms. Rosalyna noted that the program will be hosting free training around the City for dog walkers to attend.

Vice Mayor Jim Steiner requested that staff report back with an update on the program.

Council Member Yolanda Carrillo recommended staff reach out to the school district as a possible resource to send out notifications and participant outreach.

The Committee thanked staff and their efforts.

B. [19-0533](#) Discussion of the Revised Field Allocation Policy.
 (Library and Recreation Services)
 Action: Information & Discussion

Attachments: [Draft Field Allocation Policy 5-2-19](#)

Mr. Jason Lass, Recreation Services Manager, provided the Committee with an update on the revised field allocation policy. Mr. Lass presented the new proposed policy changes and noted that they had not changed the fees but created new categories and made reallocations of fees/ groups. He noted that proposed changes had been presented to the Parks and Recreation Commission as well as community meeting for resident input and involvement. Staff recommends moving forward with proposed changes to the field allocation policy.

Council Member Carrillo inquired about sports leagues categorizations and room for additional participation. Staff provided background on the reclassification of the categories noting the regulations from the leagues allows for residents and non-residents to participate.

The Committee thanked Staff for their efforts and are in favor to proceed with revisions to the field allocation policy.

C. [19-0534](#) Discussion of Forthcoming ADA Projects at Corona Parks.
(Library and Recreation Services)
Action: Information & Discussion

Ms. Tracy Martin, Utilities Project Manager, provided the Committee with an update on construction/ remodels to city parks set to take place within upcoming years. Ms. Martin noted that the parks are in need of improvements to become American with Disability Act (ADA) complaint.

She provided the Committee with a five-year schedule and timeline for upcoming projects.

Council Member Carrillo inquired about the public's involvement in the selection of the parks for improvement. Staff provided clarification regarding public involvement and the selection process.

D. [19-0535](#)

Discussion of Proposed Temescal Valley Public Safety Center (Fire Station 7) Satellite Library and Recreation Facility.

(Library and Recreation Services)

Action: Information & Discussion

Ms. Abbigail Schellberg, Assistant Library and Recreations Services Director, introduced the proposed opportunity location for a new satellite library at station 7. Ms. Schellberg provided background on uses and services currently provided at the Library. Ms. Schellberg commented on the results of the survey that was available for the public to gather input. She provided details of proposed new location and the services the satellite library will have. She noted the long-term planning would be staffing, collection maintenance, and services between satellite and main library.

Council Member Carrillo commented on the parking space capacity at the proposed location. She noted that it may not be an ideal location due to limited space. Would like for staff to look into other possible locations for consideration.

Vice Mayor Steiner expressed concerns with parking at the proposed location being too small. Inquired about the current use of facility and the impacts the satellite library would have. Staff noted that proposed space for library would not have an impact to existing Fire and Police use.

The Committee was in favor of a satellite library but would like for staff to explore alternative locations.

E. [19-0536](#)

Discussion of Proposed Proposition 68 Competitive Grant Project at City Park.

(Library and Recreation Services)

Action: Information & Discussion

Mr. David Montgomery-Scott, Library and Recreation Services Director, presented the Proposition 68 Grant Program to the Committee. Mr. Montgomery-Scott provided an overview on the grant program, proposed projects, timelines and next steps. He noted that there are two funding components: statewide park program (SPP) and per capita program. Mr.

Montgomery-Scott stated that the proposed location for the SPP is City Park and presented possible changes/ improvements that could be done. He noted the public outreach and engagement was done to gather the needs and wants of the community. The next step would be to create a design plan for the project. Staff presented the proposal for funding early design costs.

Mr. Joe Morgan, Resident, commented on the funds and resources that could be utilized to could be used to create a new master plan instead of a park design plan.

Ms. Michelle Wentworth, Resident, commented that a plan is needed for this particular park. She noted that when this item was presented to the Parks and Recreation Commission they discussed that a potential parks plan is needed.

F. [19-0537](#) Discussion of Proposed Pet Waste Public Education Campaign.
(Library and Recreation Services)
Action: Information & Discussion

Mr. Montgomery-Scott presented the proposed campaign for pet waste pick-up. Mr. Montgomery-Scott provided background on the issues regarding pet waste in pedestrian areas and noted the proposed actions. Recommendations were made to change the Municipal Code to include all city owned property, to have a social media campaign, add extra signage and bag stations and give-a-ways. Mr. Montgomery-Scott presented funding request for the proposed campaign.

Ms. Michele Nissen, Assistant City Manager, requested that the campaign stress that private property is not included.

G. [19-0538](#) Discussion of Proposed FY 2019-20 Playground Replacement Projects.
(Library and Recreation Services)
Action: Information & Discussion

Ms. Martin provided an update on playground replacements for the Fiscal Year 2019-2020. She provided the Committee with replacement criteria, community needs and plan for implementation. She noted that the City is currently working on three parks for this fiscal year: Lincoln Park, Santana Park and Mountain Gate Park with Butterfield and Tehachapi Park as potential alternate locations. Ms. Martin expressed the need have accessible and inclusive playground equipment to fit the needs off all residents. She provided the Committee with the proposed plan for implementation: surveys to obtain input from stakeholders and general public and continue to secure funding and seek other opportunities for

partnerships.

The Committee thanked staff for the update.

4. Adjournment

The meeting was adjourned at 4:58 p.m.