



City of Corona

Corona Public Library
Boardroom
650 S. Main Street
Corona, CA 92882

Minutes - Draft

Library Board of Trustees

Anna Coriddi Meza, Chairman
Connie Newhan, Vice Chair
Jami Merchant, Trustee
Leonard Enlow, Trustee
Vacant, Trustee

Tuesday, May 28, 2019

5:30 PM

Corona Public Library

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. ROLL CALL

Present 4 - Chair Anna Coriddi Meza, Vice Chair Connie Newhan, Trustee Jami Merchant, and Trustee Leonard Enlow

Others Present: David Montgomery-Scott, Director, Library & Recreation Services
Abigail Schellberg, Assistant Director, Library & Recreation Services
Katherine Backus, Management Analyst

2. ORAL COMMUNICATIONS FROM THE PUBLIC

Abigail Schellberg, Assistant Director, Library and Recreation Services, announced that Teen Advisory Council (TAC) representation will be at Trustee meetings as often as possible to share information and to bring information back to TAC. TAC Vice President, Sebastian, gave an update on upcoming events.

3. WRITTEN COMMUNICATIONS

None.

4. MEETING MINUTES

[19-0508](#)

Approval of the minutes of the regular board meeting held on April 22, 2019

A motion was made by Vice Chair Newhan, seconded by Trustee Enlow, that the Minutes were approved. The motion carried by the following vote:

Aye: 4 - Chair Coriddi Meza, Vice Chair Newhan, Trustee Merchant, and Trustee Enlow

5. REPORTS FROM SUPPORT GROUP LIAISONS & THE CITY

A. Friends of the Corona Public Library/Kathy Wright, President

Absent.

6. ADMINISTRATIVE REPORTS

A. Monthly and Financial Reports

[19-0509](#)

Stats and Financial Reports

This Report was received and filed.

B. Library Report

Abigail Schellberg, Assistant Director, Library and Recreation Services, reported on the following:

1. "Maker Renovation: The renovation of the Maker Exchange began today. It is anticipated to take no more than two weeks. The Taber Room and the Arts/Graphics storage room are being renovated to be a flexible use space with pocket doors to allow for use as two separate spaces or one large space. There is also a window being added to look onto the Children's non-fiction collection. This renovation is made possible by our sponsorships from the Friends and the LeeLa Project. We will coordinate with our sponsors to have a ribbon cutting at the end of the summer.
2. District 5, Town Hall: Wednesday, May 29th, Eagle Glen Golf Club @ 6:30. I'm sure numerous topics will be covered. I will be sharing brief information regarding a satellite branch at Station 7 and information about a survey.
3. New Trustee! We have learned from our City Clerk that the Mayor has selected a new Trustee. Shirley Towler-Hayes will be appointed officially at the June 5th City Council meeting..
4. LaRS Insider: A new newsletter focused on Library and Recreation services, programs, and events will begin circulating via email starting in June. Please share as you see fit!"

C. Calendar and Flyers

[19-0510](#)

Calendar and Flyers

This Report was received and filed.

7. OLD BUSINESS

A. Forgiving Fines - Continued

Abigail Schellberg, Assistant Director, Library and Recreation Services, asked if anyone had any more questions about Forgiving Fines. No one had any more questions.

8. NEW BUSINESS

A. Public Services Committee Report

David Montgomery-Scott, Director, Library and Recreation Services, reported on the Public Services Committee meeting. There were just two items on the Public Services Committee agenda:

1. Discussion of Request for Proposal (RFP) for Recreation & Registration Software Services. An update was given by Jason Lass, Recreation Manager, regarding the RFP process and timeline.
2. Consideration of Fiscal Year 2019-20 City Co-Sponsored Events. The discussion led to a request for organizations to be based within the City of Corona or must have a local chapter/branch or non-profit affiliation within the City. Also, organizations must be designed to accomplish one or more of the following: promote the City of Corona, enhance quality of life and well-being of the residents, and/or promote cultural/artistic awareness within the community.

1. Public Services Committee Representation - June 5, 2019 at 3:00 pm

Connie Newhan, Vice Chair, has agreed to attend the Public Services Committee meeting on June 5, 2019 at 3:00 pm.

B. Friend's Report

Len Enlow, Trustee, reported on the May 14th Friends of the Corona Public Library. All American Asphalt donated \$5,000 to the Friends. The Friends will be inviting them to their annual meeting. The Friends will be getting five Disneyland tickets for the next Ladders and Linguine. The bookshop committee has approved to purchase a monitor to post sales and events. The Friends board met with the Library regarding their allocation requests. Len attended "Serving with a Purpose" along with other members of the Friends and Library staff. He passed out a report on "Serving with a Purpose".

1. Friend's Representation - June 11, 2019 at 6:00 pm

Len Enlow, Trustee, has agreed to attend the Friend's meeting on June 11, 2019 at 6:00 pm.

C. Teacher Library Card

[19-0522](#)

Teacher Library Card

Abigail Schellberg, Assistant Director, Library and Recreation Services, explained the Teacher Library Card process and asked for the boards support. The board members were all in agreement regarding the Teacher Library Card process and benefits. The board requested follow-up reports on the Teacher Library Card usage.

9. TRUSTEE COMMUNICATIONS**A. Reports from Trustees**

1. Anna Coriddi Meza, Chairman

Anna will try to attend the appointment of the new Trustee at City Council next week. She brought a thank you card for Kaiser Permanente Theater for everyone to sign.

2. Connie Newhan, Vice-Chair

Connie attended the Corona Memorial Mile March. Her Brother-in-law was the Grand Marshall.

3. Jami Merchant, Trustee

No Report.

4. Leonard Enlow, Trustee

Len attended "Serving with a Purpose". There were 150 different libraries represented.

5. Vacant

10. ADJOURNMENT

This meeting adjourned at 6:24 pm

Katherine Backus
Meeting Recorder

NOTICE TO THE PUBLIC

Agendas for all Library Board of Trustees meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall and in the Library Lobby. A complete agenda packet is available for public inspection during business hours at the Corona Public Library Heritage Room Reference Desk. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, Board Members after the posting of the agenda will also be available at the same time for public inspection during business hours at the Corona Public Library.

Written communications from the public for the agenda must be received by the Administration Office seven (7) days prior to the Board meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Library Administration at (951) 736-2384. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY COUNCIL LIAISONS 2018/19

Anna Coriddi Meza/ Jason Scott
Connie Newhan / Jim Steiner
Len Enlow / Yolanda Carrillo
Jami Merchant/ Wes Speake
Vacant/ Jacque Casillas

UPCOMING MEETINGS

Public Services Committee Meeting / Wednesday, June 5, 2019 @ 3:00 pm
Friends Meeting / Tuesday, June 11, 2019 @ 6:00 pm
Next Trustee Meeting / Monday, June 24, 2019 @ 5:30 pm