



## Agenda Report

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**File #:** 19-0693

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### **AGENDA REPORT REQUEST FOR CITY COUNCIL ACTION**

**DATE:** 08/07/2019

**TO:** Honorable Mayor and City Council Members

**FROM:** Information Technology Department

**SUBJECT:**

City Council consideration of CentralSquare Technologies for Software Licensing and Maintenance Renewal.

**RECOMMENDED ACTION:**

That the City Council:

1. Authorize the Information Technology Department to approve the renewal of CentralSquare Technologies for Licensing and Maintenance in the total amount of \$139,729 for the period of July 1, 2019 through June 30, 2020, as an exception to bidding pursuant to Corona Municipal Code (CMC) Section 3.08.140(e) "Best interest of the City."
2. Authorize the City Manager, or his designee, to execute any needed contractual documentation to effectuate the renewal, subject to any revisions required by the City Manager and/or the City Attorney in order to make them acceptable as to form and consistent with the Council's action hereunder.
3. Authorize the Purchasing Manager to issue a purchase order to CentralSquare for licensing, support and maintenance in the amount of \$139,729 for the initial period of July 1, 2019 through June 30, 2020 and approve necessary change orders or amendments up to the amount provided by CMC 3.08.070(i).
4. Authorize the City Manager, or his designee, to execute two optional renewals for subsequent fiscal years Fiscal Year 20/21 and Fiscal Year 21/22, in amounts not to exceed \$149,000 and to approve necessary change orders and/or amendments up to the amount provided by Corona Municipal Code Section 3.08.070(i).

**ANALYSIS:**

CentralSquare Technologies (formerly Sungard Public Sector) is a software provider that specializes in public sector solutions. The vendor has recently acquired several companies and has consolidated their billing. The City of Corona utilizes a number of these software solutions including:

- Finance Enterprise (formerly OneSolution) - ERP (Enterprise Resource Planning) Software which includes modules for general ledger, accounts payable, accounts receivable, purchasing, human resources and payroll.
- Community Development (formerly TRAKiT) - Software solution specializing in land-use planning, permitting, inspections and code enforcement.
- CrimeView - CrimeMapping.com (formerly TriTech Software Systems) - solution that provides the public with information about recent crime activity in order to assist police departments in reducing crime through a better-informed citizenry.

CentralSquare also partners with IBM and provides licensing and support for Cognos reporting and Business Intelligence software, and the annual renewal and support for Cognos is also included in this action.

Annual Cost breakdown:

Finance Enterprise	\$98,801.76
TRAKiT	\$19,260.68
Cognos, Core IFAS (Microfocus)	\$9,799.94
CrimeView (Hosting and Licensing)	\$11,865.66
	<u>\$139,728.04</u>

OneSolution was chosen by the City as a result of an RFP performed in 1995 to replace the existing legacy HP system.

Maintaining our annual maintenance and licensing is a requirement to utilize the software, ensuring that we receive software support, updates, patches, big fixes, security and functionality enhancements. The maintenance and support of this system needs to be renewed on a continual basis to support City operations.

The annual licensing and maintenance for CentralSquare software is provided by the vendor alone and is not available via third party providers.

**COMMITTEE ACTION:**

Not applicable.

**STRATEGIC PLAN:**

Not applicable.

**FISCAL IMPACT:**

Annual cost for Fiscal Year 2019-2020 is \$139,729. There is a standard increase to the licensing and maintenance cost of up to 3% annually.

The City does review the supported software modules and as modules are no longer required, we work with CentralSquare to reduce the maintenance cost for upcoming years by discontinuing licensing and support for unused modules.

The funding for this action has already been allocated in the Information Technology Department annual budget for Fiscal Year 2019-2020.

**ENVIRONMENTAL ANALYSIS:**

No environmental review is required because the proposed action is not a project governed by the California Environmental Quality Act.

**PREPARED BY:** MIKE ENRIQUEZ, SENIOR SOFTWARE ARCHITECT

**REVIEWED BY:** KYLE EDGEWORTH, DEPUTY CHIEF INFORMATION OFFICER

**REVIEWED BY:** CHRIS MCMASTERS, CHIEF INFORMATION OFFICER

**REVIEWED BY:** KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR

**REVIEWED BY:** MICHELE NISSEN, ASSISTANT CITY MANAGER

**SUBMITTED BY:** MITCHELL LANSDELL, ACTING CITY MANAGER

**Attachments:**

1. One Solution Award 01/17/1996
2. CentralSquare Technologies - Budgetary Quote 2019-2020



**AGENDA REPORT  
REQUEST FOR CITY COUNCIL ACTION**

**DATE:** January 17, 1996

**TO:** Honorable Mayor and City Council Members

**FROM:** Management Services

**SUBJECT:** Acquisition of New Computer System Services and Incidental Equipment. Request for Addition of Staffing for the Data Processing Division.

**COUNCIL ACTION**

- ☒ **APPROVED**
- ☐ **DENIED**
- ☐ **CONTINUED TO** \_\_\_\_\_
- ☐ **RETURNED TO STAFF**
- ☐ **NO ACTION TAKEN**
- ☐ **APPROVED WITH CHANGES**

**RECOMMENDATION:**

That the City Council:

1. Approve a services and purchase agreement with Bi-Tech Software, Inc. for installation of an integrated financial information system in the amount of \$653,069.
2. Approve a services and purchase agreement with Digital Networks Corporation for installation of a comprehensive local and wide area computer network system in the amount of \$418,941.31.
3. Approve a new Computer Support Analyst/Data Base position and a new Computer Support Analyst/Networks position; and, approve the transfer of \$46,923 from the General Government Fund to the Management Services Department budget to fund these positions.
4. Approve the transfer of a total \$109,941 of departmental ECB savings to the computer network installation project. (Utility Services \$25,500; Public Works \$28,500, City Clerk \$6,500; Police \$8,000; Housing-Dev. \$6,000; Finance \$35,441).

**ANALYSIS:**

In March of 1995, the City Council accepted the Information Services Master Plan prepared by The Warner Group. The plan was developed in recognition of the need for the City to modernize its computer systems. This need was identified as a "highest priority" action item by the 1993 Mayor's Task Force on improving City government.

**FILE NO. CC- 1010**

The Master Plan evaluated our existing computer systems. It was determined that the Hewlett Packard (HP) 3000/70 computer system currently in use was installed in 1984 and no longer met the multiple demands placed on it. Because of its obsolete technology, much of the computer's software is no longer being supported nor are new applications being developed for it. Additionally, as the frequency of computer breakdowns have increased, replacement parts are becoming harder to find for this 12 year old system.

A contemporary citywide computer system to replace our existing system involves installing and programming a complex web of sophisticated hardware and software. A detailed Request for Proposal (RFP) was prepared by the staff and the Warner Group to seek services for a new computer system, integrated financial information software and a citywide network. The system sought in the RFP would include appropriate computer hardware and network cabling as well as software packages for accounting, cash receipts, investment management, payroll/personnel, purchasing, budget, project ledger, fixed assets and stores inventory. While a relatively small number of firms specialize in municipal computer applications, we sent RFPs to over 40 computer and network vendors. Firms submitting proposals for consideration and negotiation were:

**Financial Information System**

Peat Marwick (KPMG) <i>Costa Mesa, CA</i>	\$929,433
Bi-Tech Software, Inc. <i>Chico, CA</i>	\$653,069

**Citywide Computer Network**

Digital Network Corp./KPMG <i>Irvine, CA</i>	\$418,941
Jaguar Computer Systems/Mircoage <i>Riverside</i>	\$333,722*

(\*Does not include Civic Center wiring)

An extensive evaluation of each of the financial information system proposals was completed. Reference checks, site visits and demonstrations were part of the review process. Our final analysis showed that Bi-Tech met approximately 99% of the City's requirements compared to KPMG which met 75% of our needs. Bi-Tech has over 100 users of their system in California including the City of Mission Viejo, City of Fremont, City of Palo Alto. The KPMG system currently has three sites with installed software. Both proposals recommended Hewlett-Packard UNIX "open system" based hardware and operating software. A copy of the formal evaluation is available for review in the City Clerk's Office.

The proposed citywide computer network would serve as the backbone for the City's automation activities. It would interconnect City Hall with the Library, City Yards, Housing & Development, Fire Stations, Animal Control, Treatment Plants and Police Department. The City received two networking proposals. Digital Network Corporation received the

highest rating in meeting the City's networking needs. They have the needed expertise and prepared a very detailed and responsive proposal. The Jaguar Computer Systems proposal was not as detailed and did not include some of the necessary cabling of facilities. A copy of the formal evaluation is available for review in the City Clerk's Office.

After the review and analysis of the proposals, negotiations were conducted with Bi-Tech Software and Digital Networks Corp. These negotiations have resulted in recommended agreements with these firms. A copy of the proposed agreements are available for review in the City Clerk's Office.

The Information Services Master Plan prepared by The Warner Group described the constraints and limitations on the City's current Data Processing Division. Only two full-time personnel provide support for our equipment, applications, training, networks and system users. We have a Data Processing Manager and a Data Processing Technician. The Division is severely understaffed. The Master Plan recommended an increase in staffing to support the planned installation of a new computer system.

In assessing our personnel needs for installing and operating a new computer system, we determined that we must add two positions at this time to the Data Processing Division. These two positions are critical to our success in implementing and running a modern information system throughout the City. So serious is our understaffing of the Data Processing Division that we can not recommend proceeding ahead with the new computer system and network without approval of these new positions. The proposed UNIX based hardware operating system and computer network require work time and technical attention beyond the capacity of our current staffing.

One proposed position is a Computer Support Analyst/Data Base who would be responsible for administration of the new HP UNIX computer system and its data bases. The second position is a Computer Support Analyst/Networks who would be responsible for the effective operation of the new citywide network and personal computer support.

Upon approval, the installation of the citywide network would commence within 30 days and would be completed within 90-120 days. The installation of the new computer would occur within 90 days. The various software packages would be phased in, tested and accepted during the next 18-24 months. The general ledger, accounts payable and project ledger are the first three software components scheduled to be brought on line.

#### **FISCAL IMPACT:**

The citywide network would be the first element of our computer modernization program to be initiated. The cost of the services agreement with Digital Networks Corporation for installation of the network is \$418,941.31.

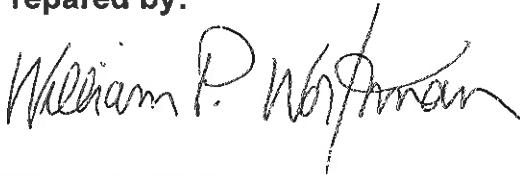
The core of the new computer system is the new hardware and financial software that would replace our antiquated system. The cost of the services agreement with Bi-Tech

Software, Inc. for installation of their Integrated Financial Information System is \$653,069. In the services agreement, to take advantage of the Hewlett-Packard government discount rate for hardware, we would pay Bi-Tech \$509,472 and pay HP \$143,597 for the UNIX computer equipment.

Funds for the computerization agreements described above are included within the approved 1995-96 Annual City Budget and the recommended \$109,941 transfer of ECB savings from contributing departments: Utility Services \$25,500; Public Works \$28,500, City Clerk \$6,500; Police \$8,000; Housing-Dev. \$6,000; Finance \$35,441. Each of the contributing departments benefit from linking their offsite operations to the new computer system through the network.

Both of the proposed Computer Support Analyst positions would be placed at Salary Range 103: \$3,198 to \$3,887 monthly. The cost for the remainder of fiscal year 1995-96 would be \$46,923 including salaries, benefits, equipment and supplies. We would recommend transferring \$46,923 of available funding from the General Government account to the Management Services Department-Data Processing Division to pay for these new costs.

**Prepared by:**



William P. Workman  
Assistant City Manager

**Submitted by:**



Bill Garrett  
City Manager

Code	Customer	Contract #	Application	Qty	7/1/18-6/30/19	7/1/19-6/30/20
5898LG	Corona, CA	CORONA-1	OS Support	1	\$ 94,276.49	\$ 98,990.31
5898LG	Corona, CA	CORONA-1	OS - General Ledger	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Accounts Payable/Encumbrances	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Accounts Receivable/Cash Receipts	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Check Management	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Person/Entity Database	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Fixed Assets	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Job Project Ledger	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Budget Item Detail	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Purchasing	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Stores Inventory	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Payroll	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Human Resources	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Position Budgeting	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Contract Management	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Easy Laser Forms	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Click, Drag, & Drill (Report Writer)	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Hassle Free Support	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Employee Online	1	\$ -	\$ -
5898LG	Corona, CA	CORONA-1	OS - Documents On-Line	1	\$ -	\$ -
5898LG	Corona, CA	9420	ONESolution Public Administration Core	1	\$ 1,362.69	\$ 1,430.82
5898LG	Corona, CA	828	ONESolution Financials Core - IFAS	1	\$ 3,192.55	\$ 3,352.18
5898LG	Corona, CA	1938	Cognos BI Base Bundle	1	\$ 3,615.21	\$ 3,795.97
5898LG	Corona, CA	1938	Analytics Explorer - ONESolution	1	\$ 553.47	\$ 581.14
5898LG	Corona, CA	9420	ONESolution Global Core - IFAS	1	\$ 261.19	\$ 274.25
5898LG	Corona, CA	160110	TRAKiT9 Community Development Suite User License	1	\$ 18,343.50	\$ 19,260.68
5898LG	Corona, CA	160110	Community Development Suite User License	1	\$ -	\$ -
5898LG	Corona, CA	160110	TRAKiT9 Regulatory Licensing Suite User License	1	\$ -	\$ -
5898LG	Corona, CA	160110	Citizen Portal - eTRAKiT	1	\$ -	\$ -
5898LG	Corona, CA	160110	TRAKiT GIS Standard	1	\$ -	\$ -
5898LG	Corona, CA	160110	Cashiering Suite - Advance Merchant	1	\$ -	\$ -
5898LG	Corona, CA	160110	ePlan review Engine - TRAKiT	1	\$ -	\$ -
<b>Total</b>					<b>\$ 121,605.10</b>	<b>\$ 127,685.36</b>

2/8/19 Prepared by JB

2/8/19 Sent to

**NOTES:** Maintenance support is subject to an annual increase of CPI-W plus 2%. We have added a 5% estimated increase for 2019.

A 5% increase has been applied to your maintenance support for 2019. Please budget accordingly.

Please note the above fees provided are an estimate only and that rounding issues do occur so actual fees invoiced could be slightly different.