



Agenda Report

File #: 19-1002

AGENDA REPORT REQUEST FOR CITY COUNCIL ACTION

DATE: 12/04/2019

TO: Honorable Mayor and City Council Members

FROM: Management Services Department

SUBJECT:
City Council to receive and file Personnel Report.

RECOMMENDED ACTION:

That the City Council receive and file the Personnel Report for employee updates and recruitment transactions.

ANALYSIS:

The Personnel Report includes the employee updates and recruitments noted below. These transaction types are reported to Council for informational purposes each meeting to enhance transparency. The report includes new activity only since the previous meeting. The employee updates in the Personnel Report include full-time appointments, full-time promotions, and retirements. The recruitment activity portion of the report includes both open/competitive recruitments as well as internal/promotional recruitments.

Full-Time Appointments

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Pay Range</i>	<i>Effective Date</i>
Cedano, Mario	Maintenance Services	Building Facilities Maintenance Technician	\$3,503- \$4,276	October 29, 2019
Hussain, Aftab	Department of Water and Power	Maintenance Manager	\$9,310- \$11,365	October 28, 2019
Truong, Agnes	Administrative Services	Accounting Technician I	\$3,154- \$3,851	November 4, 2019

Full-Time Appointments (Continued)

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Pay Range</i>	<i>Effective Date</i>
Zaratan-Webster, Joanne	Police Department	Provisional Support Services Manager	\$7,819- \$9,545	November 4, 2019

Retirements - None

Full-Time Promotions

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Pay Range</i>	<i>Effective Date</i>
Deanda, Joanna	Police Department	Property Administrator	\$3,170 - \$3,870	October 26, 2019
Murphy Margarita	Police Department	Police Records Technician I Flex	\$2,730 - \$3,332	October 26, 2019

Open/Competitive Recruitments

<i>Position</i>	<i>Department</i>	<i>Position Type</i>	<i>Open Date</i>	<i>Closing Date</i>
Associate Planner	Community Development	Full-Time	November 8, 2019	Continuous
Broadcast Systems Operator	Information Technology	Part-Time	November 7, 2019	December 13, 2019
Business Supervisor	Department of Water and Power	Full-Time	November 20, 2019	Continuous

Internal/Promotional Recruitments

<i>Position</i>	<i>Department</i>	<i>Position Type</i>	<i>Open Date</i>	<i>Closing Date</i>
Police Corporal	Police Department	Full-Time	November 14, 2019	November 27, 2019

COMMITTEE ACTION:

Not applicable.

STRATEGIC PLAN:

Not applicable.

FISCAL IMPACT:

Not applicable.

File #: 19-1002

ENVIRONMENTAL ANALYSIS:

Environmental review is not required. The proposed actions are not a project under the California Environmental Quality Act.

PREPARED BY: EDELIA EVELAND, HUMAN RESOURCES MANAGER

SUBMITTED BY: JACOB ELLIS, CITY MANAGER