



City of Corona

400 S. Vicentia Ave.
Corona, CA 92882

Minutes - Draft

Parks and Recreation Commission

Joe Almasy, Chair
Chris Miller, Vice Chair
Elizabeth McCreary, Commissioner
Michele Wentworth, Commissioner
James Woods, Commissioner

Wednesday, November 13, 2019

6:00 PM

Council Chambers

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

Commissioner Woods led the pledge of allegiance.

3. ROLL CALL

4. MEETING MINUTES

accepted

Aye: 3 - Vice Chair Miller, Commissioner Wentworth, and Chair Almasy

Absent: 1 - Commissioner McCreary

Abstain: 1 - Commissioner Woods

[19-0987](#) Approval of the October 9, 2019 meeting minutes.

Attachments: [October Parks and Rec meeting minutes](#)

5. RECOGNITION

The Parks and Recreation Commission recognized Our City Church congregation for their efforts in the Griffin Park cleanup.

6. ORAL COMMUNICATIONS FROM THE PUBLIC

No oral communication from the public.

7. YOUTH UPDATE

TAC members Rylee Townsend, Tristin Galvan, and Sharon Wambu provided updates. TAC participated in the City's Halloweekend event and helped with the haunted house and other activities. TAC will also participate at the Library's Harvest Festival on Nov 20th at 3:30 p.m. On

December 1st, TAC will work at the City's Holiday Lighting Celebration by helping with set-up and work in the snow area. On December 20th, TAC will be making Christmas cards for seniors at the Library and the public is invited to participate.

Khushi Kumar presented an update on the Mayor's Youth Council (MYC). On October 16th, the youth council toured City Hall and learned about the City's Economic Development Department. The next MYC meeting will be held on Nov. 18th. MYC will also be attending the City's Holiday Lighting Celebration on Dec. 1st and assisting with Santa's Workshop.

8. ADMINISTRATIVE REPORTS

A. Park Updates

Mr. Moody provided the Park updates. He reported that Parks and LMD winter maintenance has started consisting of bi-weekly mowing, tree trimming, and cleaning leaf debris. Maintenance staff are also preparing for the rainy season in the San Ramon/San Alvarado area by cleaning V-Ditches, drains, installing straw wattles, sandbags, and silt fencing.

Maintenance in Zones 7 and 10, is underway with turf removal and planting in Zone 14 along Ontario, Buena Vista, Taylor and Magnolia. On October 19th, Griffin Park clean up was completed by volunteers with Our City Church congregation. About 125 volunteers participated and removed 160 yards of weeds and debris.

Mr. Moody announced the ballfields will be closed for winter renovation which includes aeration, over seeding, top dressing, fertilizing, and maintaining the infield. In October, Maintenance staff completed 56 graffiti services requests

Mr. Moody reported that the tree removal and replacement project has started and signs have been placed on trees to be removed. For every tree removed, two trees will be planted to maintain the urban forest canopy. The project is funded by Prop 68 and supported by California's Urban Forest Council and Cal Fire.

The Magnolia Median project is in the final design and will begin at the end of 2019. The project will extend south bound turn pockets at Kellogg and Fullerton and renovate 87,000 square feet of landscape in Magnolia Medians from Ontario Ave. to Rimpau Ave. The project budget is \$500,000.

Commissioner Wentworth asked for staff to identify six to eight dates for

Park Beautification at the January Commission meeting. She also inquired about the Park Inventory project. Ms. Martin replied that the scope of work is being completed and a Request for Proposal will go out in December.

Commissioner Woods inquired if monthly cleanup at City Park are still being completed. Mr. Moody stated yes the park is cleaned on a monthly basis.

B. CIP Projects update: Playground Installments

Ms. Martin provided an update on playground installment projects. For the Lincoln Park inclusive playground project, Kompan was awarded the bid for the project and the rubberized surface installation is out to bid with bids due in November. Ms. Martin reviewed the concept plan for Santana Park inclusive playground. The concept will be a treasure hunting pirates with a budget of \$400,000 and will be installed after Lincoln Park. Mountain Gate Park playground is scheduled to be replaced this fiscal year. The budget for the project is \$200,000. A Request For Qualifications (RFQ) has been issued for Tehachapi and Creste Verde Parks. The process will evaluate manufactures to standardize equipment. The RFQ will be issued early 2020.

[19-0988](#)

2019 Parks CIP Projects

Attachments: [Playground Project Updates](#)

C. Library and Recreation Services Updates

Ms. Schellberg provided the Library and Recreation updates. The Holiday Lighting Celebration will be held on December 1st at 3 p.m. The Headstart Holiday Program will be held on December 20th at the Library from 9 a.m. -11 a.m. This program is a partnership with the CNUSD and Headstart program for children to receive Christmas gifts. She reviewed the holiday closure schedule for the Library and Recreation Services facilities, centers, and the Corona Public Library.

Mr. Lass provided a recap of the Halloweekend event. The event was successful with over 3,000 in attendance and all the attractions were a huge success. The event will continue in 2020 and will include more partnership and sponsors. The Senior Center Thanksgiving Luncheon will be held on Nov. 18th at the Senior Center at 11a.m.

Through an on-line donation campaign, the City received enough donations to cover the cost for all senior to attend. Mr. Lass also announced a new event coming to Corona this Spring called the Art Attack. The event will be held on May 9, 2020 at the Historic Civic Center. The City will partner with OBCTheater and celebrate the arts with displays from local artists and

other various art activities.

[19-0986](#)

Recreation Services October Monthly Participation Report

Attachments: [Recreation Services Oct Participation Report](#)

9. COMMISSION CALENDAR

[19-0989](#)

November & December Calendar

Attachments: [November & December Calendar](#)

10. COMMISSION DISCUSSION REGARDING DECEMBER MEETING

The Commission approved to cancel the December meeting due to lack of items for the agenda.

accepted

Aye: 3 - Commissioner Wentworth, Chair Almasy, and Commissioner Woods

Absent: 2 - Vice Chair Miller, and Commissioner McCreary

10. COMMISSION MEMBER'S REPORTS AND COMMENTS

Commissioner Woods thanked the TAC and Mayor's Youth Council for their reports and attending the meeting.

Commissioner Wentworth announced the Corona Parks Foundation will host the photos with Santa and the Holiday Lighting Celebration on December 1st. She attended the Field Allocation meeting and reported the billing of Youth Sports Leagues had some challenges. The City is working on permit enforcement by working with Corona Police Department to use the Corona Municipal Code to enforce field use permits. It was recommended that PD volunteers could assist with the enforcement.

Chair Almasy thanked TAC and Mayors Youth Council for efforts at the Halloween event.

11. ANNOUNCEMENTS

12. ADJOURNMENT

The meeting was adjourned at 6:53 p.m.

Corona City Hall Online, All the Time- www.CoronaCA.gov

NOTICE TO THE PUBLIC:

If you challenge any items on the agendas in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Parks and Recreation Commission at or prior to this public hearing.

Agendas for all Parks and Recreation Commission meetings are posted at least 72 hours prior to the meeting in the breezeway display case at City Hall. A complete agenda packet is available for public inspection during business hours at the Library and Recreation Services Department. Any materials relating to an item on the agenda which are distributed to all, or majority of all, members of the Parks and Recreation Commission after the posting of the agenda will also be available at the same time for public inspection during business hours at the Library and Recreation Services Department.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II].

MEETING IS BEING RECORDED

Rollcall

Rollcall

Present 4 - Vice Chair Chris Miller, Commissioner Michele Wentworth, Chair Joe Almasy, and Commissioner James Woods
Absent 1 - Commissioner Elizabeth McCreary