



Council Internship Experience



Shriani Patel

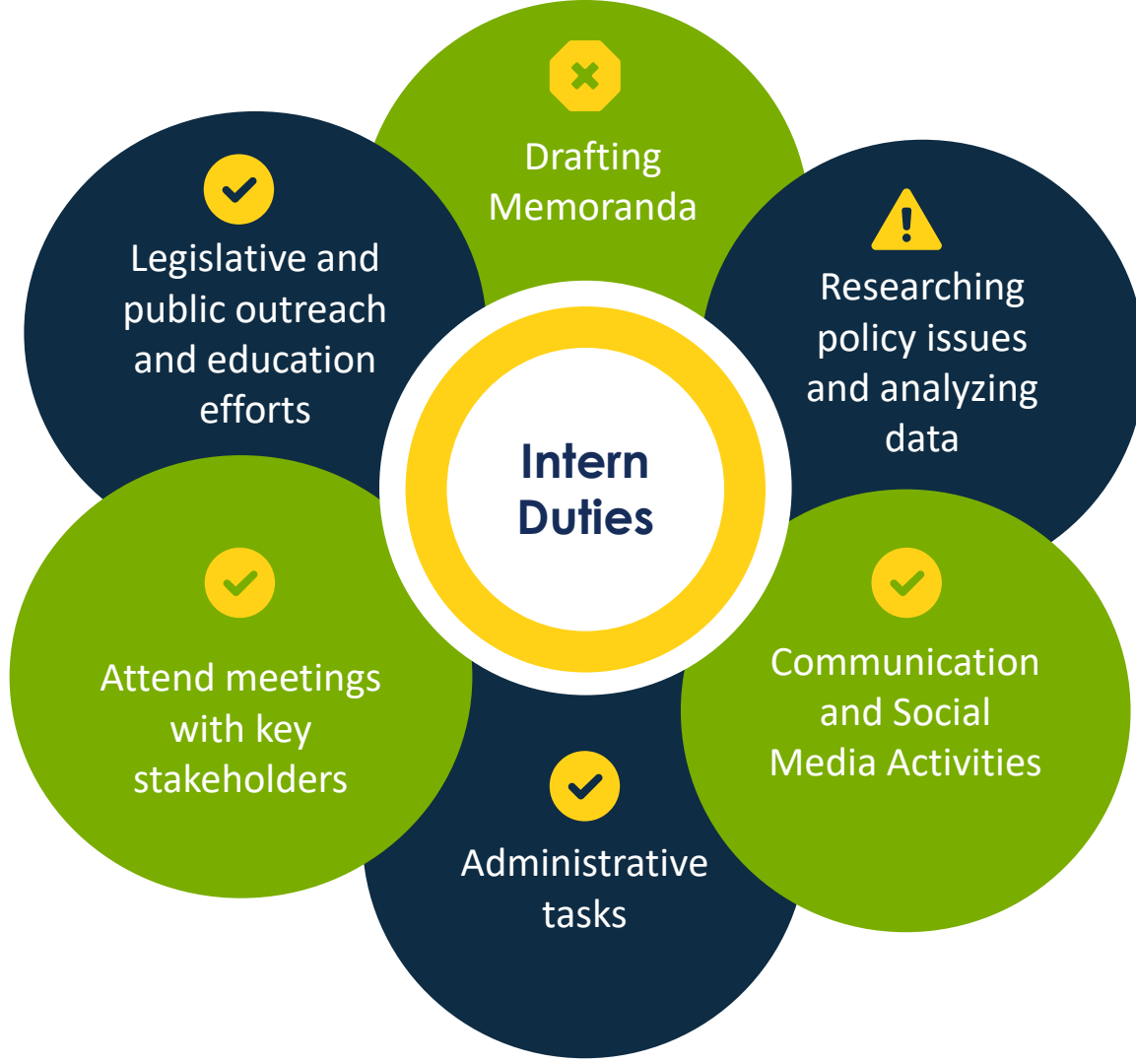
March 18, 2020

Three vertical bars of different colors (yellow, green, and blue) are positioned on the left side of the slide.

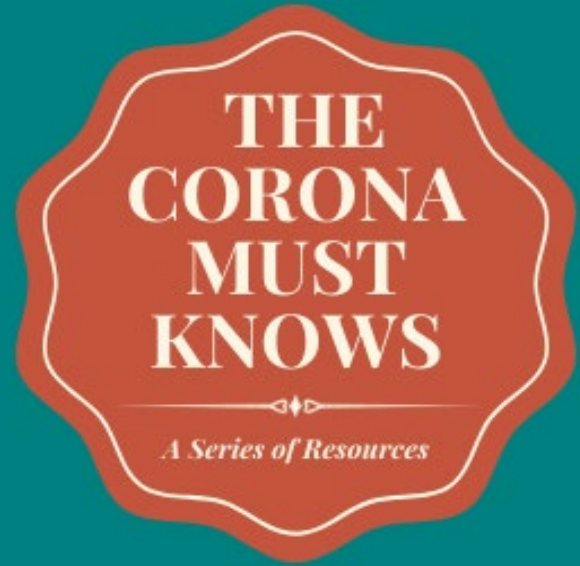
Overview

Nuts and Bolts of the Internship

List of job duties for the first ever city council intern



The Capstone Project



SINCE STARTING IN 2013

21,985
REQUESTS WERE CLOSED

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JUST IN THE PAST YEAR, IN 2019

4,365
REQUESTS WERE CLOSED

Average time (in Days) to acknowledge 3.3 Average time (in Days) to acknowledge 1.8

Average time (in Days) to close 30.5 Average time (in Days) to close 18.5

SEE CLICK FIX

Use the See Click Fix mobile app to report problems like graffiti, illegal dumping, burned out street lights, pot holes, and more! Help us keep our city safe and beautiful. Get it now: www.CoronaCA.gov/SeeClickFix

See an issue in Corona Report the issue Keep track until its fixed!

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COMMUNITY INFORMATION
CITY OF CORONA

SUBMIT A STORY

Know a non-profit or a good samaritan story? Let us know because we would love to highlight it in the Inner City News and Social Media!

Submit today at bit.ly/39zaxLh

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**CORONA CITY WEBSITE:
THE ONE-STOP HUB FOR RESOURCES**

ALLY: CHAT BOT

Need a quick answer? Just ask Ally!

Ally is your ally and can quickly answer any questions whenever about help or you just want to learn more about Corona!

A-Z SERVICES OFFERED

The City website offers an extensive list of resources and services and is even alphabetized to easily access any information you may want.

MEETING AGENDAS & LIVE RECORDINGS

Cannot make it to the Committee or Council meetings but want to know what is going on in the City? Do not worry, we got you covered!

All the meetings are recorded and accessible through the website along with all the agendas and additional links to meeting items. **That way you can always be informed!**

You can also catch the Mayor's Office's public record meeting recap on Facebook at facebook.com/boandmembersides

oting in California

WHO IS ELIGIBLE TO PRE-REGISTER OR REGISTER?

A United States citizen and a resident of California,
16 or 17 years old to pre-register and 18 years or older to vote,
Not currently in state or federal prison or parole for the conviction of a felony,
Not currently found mentally incompetent to vote by a court

YOU HAVE TO RE-REGISTER IF YOU CHANGE YOUR:
Name **OR** Address **OR** Signature **OR** Political Party

Update online at **RegisterToVote.ca.gov**

For more information visit:
California Secretary of State
www.sos.ca.gov
Riverside County Registrar of Voters
voteinfo.net

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COUNTDOWN TO THE CENSUS DAY!

APRIL 1, 2020

23

DAYS REMAINING!

For more information visit:
U.S. Census Bureau at www.census.gov
Corona City Census page at www.bit.ly/30JJE3w

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VOLUNTEER WITH THE CITY OF CORONA

Become a volunteer with any of these awesome city departments today!

GAIN new skills and experiences

LEARN how city government functions

MAKE an impact in your community

Become a volunteer today at bit.ly/31PiFUF

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Key Experiences







Reflection

Internship gains

What I gained through this experience:

- ❖ Understanding city functions and the intricacies
- ❖ Understanding the decorum and processes of city council work and how local government plays a role in the development of a city
 - Gained a better understanding on how city policies and decisions are created, passed, and implemented
- ❖ Relationship building and networking with staff, community members and stakeholders
- ❖ Mentorship
 - As a young professional, extremely crucial and the impact is greater when one can see an actual example
- ❖ Further improving professional skills as well as developed new technical skills

“The *goal* of the unpaid internship position shall be to provide students with a *work opportunity* and *learning experience in the day-to-day operations* of a City Council office. The training shall include *practical experience*, similar to that which could be given in a clinical or other hands-on educational environment.”





*“Strive not to be
a success, but
rather to be of
value.”*

- Albert Einstein





ANY QUESTIONS?

THANK YOU!