

# City of Corona

400 S. Vicentia Ave.  
Corona, CA 92882



## Minutes - Draft

Wednesday, May 13, 2020

6:00 PM

Council Chambers- 6:00 p.m.

## Parks and Recreation Commission

*Chris Miller, Chair*  
*Elizabeth McCreary, Vice Chair*  
*Joe Almasy, Commissioner*  
*Dominick Verrette, Commissioner*  
*Michele Wentworth, Commissioner*

**CALL TO ORDER**

Chair Miller called the meeting to order at 6:03 p.m. Meeting was conducted via video conference.

**PLEDGE OF ALLEGIANCE**

Chair Miller led the pledge of allegiance.

**ROLL CALL**

Commissioners present: Almasy, McCreary, Miller, Wentworth, and Woods

**MEETING MINUTES**

A motion was made by Commissioner Almasy, seconded by Commissioner Woods to approve the meeting minutes from February 12, 2020.

Ayes: Almasy, Miller, Wentworth, and Woods

Noes: None

Abstain: McCreary  
minutes approved

A motion was made by Vice Chair McCreary, seconded by Commissioner Wentworth to approve the meeting minutes from March 11, 2020.

Ayes: Almasy, McCreary, Miller, Wentworth, and Woods

Noes: None

minutes approved

1. Approval of the Parks and Recreation Commission February 12, 2020 meeting minutes.

**Attachments:** [Feb Park and Rec commission minutes](#)

2. Approval of the Parks and Recreation Commission March 11, 2020 meeting minutes.

**Attachments:** [March P&RCommission minutes](#)

**COMMUNICATIONS FROM THE PUBLIC**

Trisha Reyes made a comment by telephone that the Corona Girls Softball Association would like to present a proposal to the Commission to resume field use.

## **YOUTH UPDATE**

Joshua Dineros and Sheree Reddy provided updates for the Mayor's Youth Council. Riverside County Health official are encouraging young adults to test for the Corona virus as too few young adults have been tested. Sheree Reddy announced a new program, Go-To Tutors, which offers free tutoring services. There are 32 tutors. The program is promoted on Facebook and Instagram.

## **ADMINISTRATIVE REPORTS**

### **Park Updates**

Mr. Moody provided the Parks updates. 427 trees were trimmed and 271 inches removed in April. Maintenance staff completed 174 requests for graffiti removal as there has been an uptick in graffiti activity throughout the City. A clean-up was held at City Park in April. Maintenance staff removed trash and debris and graffiti. The shelters and restrooms were power-washed and landscape trimmed. Staff also cleaned around the Armory building. Mr. Moody reported the Armory had a recent break in.

Regarding parks reopening, Skyline trail, tennis and pickleball courts have reopened with social distancing. Picnic shelters, restrooms, playgrounds, basketball courts and sports fields remain closed. In June, field renovations are scheduled for soccer and baseball fields.

Regarding the tree grant, 36 trees were removed. Replanting of the trees will occur in the fall. They are planting two trees for every tree removed.

### **Library and Recreation Services Updates**

Mr. Montgomery-Scott provided a brief overview of the Administrative Policy for the Parks and Recreation Commission Recommendation for Use of General Fund Park Fees. Commissioner Wentworth was pleased with the policy and recommended that the policy be presented to City Council for approval.

A motion was made by Commissioner Wentworth, seconded by Vice Chair McCreary to recommend to City Council to approve of the Administrative Policy.

Ayes: Almasy, McCreary, Miller, Wentworth, and Woods

Noes: None

motion approved

Ms. Lenning presented a report on COVID-19 impacts to Library and Recreation Services Department. Seventeen full-time staff are working

remotely and 59 part-time staff are providing support to other Departments. Assignments include porters, assisting Maintenance Services with projects, manning the 24/7 information line, and calling seniors on the Senior Assurance line. Staff are also creating videos to keep the community engaged, process class and reservation refunds, and updating Library databases. Currently, 71 part-time staff have no assignments and/or are opting out of work. No furloughs or layoffs have occurred.

Ms. Lenning stated there is no date scheduled for reopening and staff are working on a reopening plan. The Library will move forward with curbside material circulation. The Summer Reading Challenge begins on June 1st. In efforts to have more online material, the Library shifted funding from print books to eMedia. Chair Miller suggested having a virtual scavenger hunt. He also suggested -gaming competitions for youth.

Mr. Lass provided the updated for Recreation Services. Staff are working on a plan for Adventure Camp that will adhere to the state mandates. They are also considering a "take-home" camp option. Aquatics plans to move toward semi-private swim lessons and will produce water safety videos. For contract classes, staff are evaluating the option of offering smaller classes and instructors to provide video classes. Senior Center reopening will also follow the state mandates. Staff continues to offer resources and referrals. Youth and adult sports programs are looking to offer limited contact or skills and drills classes.

Mr. Lass announced that the July 4th parade and festival and Summer Concerts have been cancelled for a savings of \$141,000. Library and Recreation Services staff continue to engage the community answering their questions and providing resources.

Due to the cancellation of July 4th and Summer Concerts, Chair Miller suggested a neighborhood Chalk Art contest. Vice Chair McCreary suggested a house and business July 4th decorating contest. She also suggested a Veteran's Day Parade in November. Commissioner Almasy suggested a virtual Corona cookbook comprised of residents' recipes. Commissioner Wentworth suggested offering a prize for the July 4th decorating content. She also suggested a youth Tik Tok video and baby/toddler photo contest. Commissioner Woods liked the idea of creating a City cookbook. He also suggested a virtual July 4th parade and to live-stream a summer concert. Chair Miller also suggested a Veterans weekend celebration to incorporate a concert in conjunction with the Wall that Heals at Santana Park.

3. Administrative Policy for the Parks and Recreation Commission  
Recommendation for Use of General Fund Park Fees.
- Attachments:** [REC - ADMIN POLICY REGARDING PARKS COMMISSION  
RECOMMENDED USE OF GENERAL FUND PARK FEES \(AP  
06400.008\) \(XX-XX-20\)](#)
4. COVID-19 Impacts to Library & Recreation Services
- Attachments:** [COVID-19 Impact to LARS](#)
5. Recreation Services Participation Report March & April 2020 (received  
and filed)
- Attachments:** [Monthly Report](#)
6. Development Impact Fee Fund Balance /Bond Repayment February &  
March 2020 (received and filed)
- Attachments:** [DIF Report](#)

There is one correction to this report. The report should reflect the months  
of February and March not April and May.

## COMMISSION CALENDAR

## COMMISSION MEMBER'S REPORTS AND COMMENTS

Commissioner Woods commended staff for their work in engaging the community during the closure.

Commissioner Wentworth thanked staff for creating virtual content and engaging with the community. She also requested the community be respectful of park rules during the closure.

Commissioner Almasy acknowledged staff for their work in providing services to the community during the closure and for keeping the community engaged. He praised David Montgomery-Scott for his leadership.

Vice Chair McCreary thanked the Department for their work in providing virtual programming content and for planning activities for a virtual July 4th Celebration.

Chair Miller thanked staff for their efforts and was pleased with the work they are doing to keep the community engaged.

## ANNOUNCEMENTS

None.

## **ADJOURNMENT**

The meeting was adjourned at 7:24 p.m.

Corona City Hall Online, All the Time- [www.coronaca.gov](http://www.coronaca.gov)

### **NOTICE TO THE PUBLIC:**

If you challenge any items on the agendas in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Parks and Recreation Commission at or prior to this public hearing.

Agendas for all Parks and Recreation Commission meetings are posted at least 72 hours prior to the meeting in the breezeway display case at City Hall. A complete agenda packet is available for public inspection during business hours at the Library and Recreation Services Department. Any materials relating to an item on the agenda which are distributed to all, or majority of all, members of the Parks and Recreation Commission after the posting of the agenda will also be available at the same time for public inspection during business hours at the Library and Recreation Services Department.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II].

MEETING IS BEING RECORDED